



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, December 5, 2023
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespino, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

You may join in person or join remotely by clicking on:
<https://global.gotomeeting.com/join/851983253>

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

- a. December 5, 2023 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. November 21, 2023 City Council Meeting Minutes
- b. AM 2023-173 Authorize the City Administrator to Accept a Service Agreement from Dig Deep to Provide Grants-Related Technical Assistance Services for the 2024 Year for an Amount Not to Exceed \$260,000.00 Allocated from the 2024 General Fund Budget
- c. AM 2023-174 Approving a Resolution Adopting a City Capitalization Policy Effective January 1, 2023
- d. AM 2023-177 Adopting a Resolution for the 2024 Budget and Financial Plan and Setting Appropriations for Various Funds for the Period Beginning January 1, 2024 and Ending December 31, 2024
- e. AM 2023-178 Approving a Resolution Increasing the Rate for Green Fees at Coyote Creek Golf Course for the 2024 Season

Public Hearings - Public Hearings allow members of the audience to present comments and questions to the City Council on the item being presented. Comments and questions may be limited to three (3) minutes- Mayor Hubbard

- a. AM 2023-176 Approving a Transfer of Ownership Application to Transfer the Retail Liquor Store License from NUVVO LLC dba Whipsaw Wine and Spirits to Manihani Manihani Inc. dba Whipsaw Wine and Spirits, 1400 Dexter Street

Action Memorandum

- a. AM 2023-175 Approving a Resolution Adopting the City of Fort Lupton Purchasing Policy, Effective January 1, 2024
- b. AM 2023-180 Adopting a Resolution Allowing the Finance Department to use Property Tax Special Assessment as the Primary Collection Method for Delinquent Accounts

- c. AM 2023-179 Award Contract to RN Civil Construction for an Amount Not to Exceed \$3,454,000.00 for the Water Treatment Plant Expansion Project from the Utility Fund

Staff Reports

Mayor/Council Reports

Future City Events

- a. December 5, 2023 Upcoming Events

Upcoming Meetings

- a. December 12, 2023 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
December 19, 2023 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
December 26, 2023 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
January 2, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Executive Session To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e). IGA

Adjourn

Council Check Report

City of Fort Lupton

By Check Number

Date Range: 11/22/2023 - 12/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Golf Course-Golf Course						
000024	ACE HARDWARE OF FORT LUPTON	11/28/2023	Regular	0.00	209.18	86272
101440/1	Invoice	11/08/2023	GOLF-ADAPTER-MAINT	0.00	11.97	
101445/1	Invoice	11/08/2023	GOLF-ADAPTER SL2-MAINT	0.00	11.97	
101458/1	Invoice	11/09/2023	GOLF-FASTENERS-MAINT	0.00	9.00	
101462/1	Invoice	11/09/2023	GOLF-VALVE GATE BRASS-MAINT	0.00	59.99	
101503/1	Invoice	11/13/2023	GOLF-FASTENERS, TRIMERHEAD-MAINT	0.00	77.77	
101576/1	Invoice	11/17/2023	GOLF-PARTS-MAINT	0.00	38.48	
002853	BUCKEYE CLEANING CENTER	11/28/2023	Regular	0.00	270.53	86273
90542442	Invoice	11/09/2023	GOLF-JANITORIAL SUPPLIES-PRO SHOP	0.00	270.53	
000183	CALLAWAY GOLF SALES COMPANY	11/28/2023	Regular	0.00	237.72	86274
937257615	Invoice	11/08/2023	GOLF-MERCHANDIS-PRO SHOP	0.00	237.72	
002723	EAGLE ROCK COMPANY OF COLO	11/28/2023	Regular	0.00	72.05	86275
11983138	Invoice	11/20/2023	GOLF-BEVERAGES-PRO SHOP	0.00	72.05	
001374	EPOCH EYEWEAR	11/28/2023	Regular	0.00	647.21	86276
INV-014530	Invoice	11/14/2023	GOLF-MERCHANDIS-PRO SHOP	0.00	647.21	
000567	HIGH COUNTRY BEVERAGE CORP	11/28/2023	Regular	0.00	513.20	86277
W-6658380	Invoice	11/18/2023	GOLF-BEVERAGES-PRO SHOP	0.00	513.20	
001913	LUXOTTICA OF AMERICA, INC	11/28/2023	Regular	0.00	130.54	86278
6915714576	Invoice	11/10/2023	GOLF-MERCHANDISE-PRO SHOP	0.00	130.54	
001026	SPECIALTY CIGARS, LLC	11/28/2023	Regular	0.00	430.15	86279
US16-32227792	Invoice	11/01/2023	GOLF-MERCHANDISE-PRO SHOP	0.00	184.41	
US16-32309910	Invoice	11/08/2023	GOLF-MERCHANDISE-PRO SHOP	0.00	245.74	
000246	SRIXON/CLEVELAND GOLF/XX10	11/28/2023	Regular	0.00	489.63	86280
7696854 SZ	Invoice	11/13/2023	GOLF-MERCHANDISE-PRO SHOP	0.00	489.63	
001052	SWIRE COCA-COLA, USA	11/28/2023	Regular	0.00	236.50	86281
38599601008	Invoice	11/17/2023	GOLF-PRE PACKAGED MERCH-PRO SHOP	0.00	236.50	
001963	WASTE CONNECTIONS OF COLO, INC	11/28/2023	Regular	0.00	556.57	86282
7385322V311	Invoice	11/15/2023	GOLF-TRASH SERVICE-PRO SHOP	0.00	328.94	
7385323V311	Invoice	11/15/2023	GOLF-TRASH SERVICES-MAINT	0.00	227.63	
000044	AGFINITY INC	12/05/2023	Regular	0.00	2.06	86283
FS1060	Invoice	11/01/2023	GOLF-TANK RENT-MAINT	0.00	1.03	
FS1061	Invoice	11/01/2023	GOLF-TANK RENT-MAINT	0.00	1.03	
000160	BREAKTHRU BEVERAGE COLORADO	12/05/2023	Regular	0.00	348.76	86284
113197668	Invoice	11/22/2023	GOLF-BEVERAGES-PRO SHOP	0.00	215.00	
113197669	Invoice	11/22/2023	GOLF-BEVERAGES-PRO SHOP	0.00	133.76	
000206	CENTURYLINK	12/05/2023	Regular	0.00	61.94	86285
333164407 NOV...	Invoice	11/19/2023	GOLF-NOV23 PHONE SERVICE-MAINT	0.00	61.94	
003401	CLUB PROPHET SOFTWARE, LLC	12/05/2023	Regular	0.00	610.00	86286
INV1752176	Invoice	11/01/2023	GOLF-SOFTWARE MONTHLY FEES-PRO SH...	0.00	610.00	
000290	COLORADO GOLF & TURF INC	12/05/2023	Regular	0.00	332.35	86287
01-153548	Invoice	11/17/2023	GOLF-GR WHEEL, PIN INDEX STOP, FOL FI...	0.00	332.35	
000307	COMCAST CABLE COMM, LLC	12/05/2023	Regular	0.00	88.24	86288

Council Check Report

Date Range: 11/22/2023 - 12/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0025494 SEPT23	Invoice	11/01/2023	GOLF-SEPT23 CABLE-PRO SHOP	0.00	39.12	
25494 DEC23	Invoice	11/18/2023	GOLF-DEC23 CABLE-PRO SHOP	0.00	49.12	
002723	EAGLE ROCK COMPANY OF COLO	12/05/2023	Regular	0.00	73.40	86289
11999770	Invoice	11/27/2023	GOLF-BEVERAGES-PRO SHOP	0.00	73.40	
000487	FORT LUPTON PACK & SHIP	12/05/2023	Regular	0.00	446.42	86290
75977	Invoice	11/16/2023	GOLF-FED EX-PRO SHOP	0.00	426.43	
76007	Invoice	11/17/2023	GOLF-FED EX-PRO SHOP	0.00	19.99	
000567	HIGH COUNTRY BEVERAGE CORP	12/05/2023	Regular	0.00	426.50	86291
W-6663230	Invoice	11/27/2023	GOLF-BEVERAGES-PRO SHOP	0.00	426.50	
000999	SHAMROCK FOODS COMPANY	12/05/2023	Regular	0.00	499.35	86292
29483485	Invoice	11/22/2023	GOLF-FOOD/OIL/WATER-PRO SHOP	0.00	499.35	
001072	THE ANTIGUA GROUP INC	12/05/2023	Regular	0.00	1,152.06	86293
AIN-4098055	Invoice	11/15/2023	GOLF-MERCHANDISE-PRO SHOP	0.00	1,098.48	
AIN-4134661	Invoice	11/20/2023	GOLF-MERCHANDISE-PRO SHOP	0.00	53.58	
001224	XCEL ENERGY-GAS	12/05/2023	Regular	0.00	289.54	86294
853579835	Invoice	11/16/2023	GOLF-NOV23 GAS SERVICES-PRO SHOP	0.00	289.54	

Bank Code Golf Course Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	35	23	0.00	8,123.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	35	23	0.00	8,123.90

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Lib Operating Acct-Library Operating Account						
000239	CITY OF FORT LUPTON	12/05/2023	Regular	0.00	39,797.23	1266
FIN2023611	Invoice	11/22/2023	LIB-PAYROLL EXPENSES 10/28-11/10/23 ...	0.00	39,797.23	
002651	COLORADO COMMUNITY MEDIA	12/05/2023	Regular	0.00	155.00	1267
101081	Invoice	11/24/2023	LIB-MARKETING AND PROMOTIONS	0.00	155.00	
001419	FORLURADO	12/05/2023	Regular	0.00	50.00	1268
11092023	Invoice	11/15/2023	LIB-COOKIES FOR COMM ART SHOW	0.00	50.00	
000977	SAFEWAY/ALBERTSONS	12/05/2023	Regular	0.00	65.16	1269
800182-102423-...	Invoice	11/28/2023	LIB-SUPPLIES	0.00	65.16	
001963	WASTE CONNECTIONS OF COLO, INC	12/05/2023	Regular	0.00	213.76	1270
7394013V311	Invoice	11/15/2023	LIB-TRASH SERVICE	0.00	213.76	
001224	XCEL ENERGY-GAS	12/05/2023	Regular	0.00	143.98	1271
853725689-1	Invoice	11/16/2023	LIB-NOV23 GAS SERVICE	0.00	143.98	

Bank Code Lib Operating Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	6	6	0.00	40,425.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	6	6	0.00	40,425.13

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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: Pooled Cash-Pooled Cash							
002254 6160496848	ADIDAS AMERICA INC Invoice	11/07/2023	11/28/2023 GF-CITY UNIFORMS	Regular	0.00 0.00	301.47 301.47	101429
000034 50576495 DEC23	ADT SECURITY SYSTEM Invoice	11/01/2023	11/28/2023 REC-SECURITY MONITORING-REC CENTER	Regular	0.00 0.00	151.47 151.47	101430
000040 915484	AFLAC Invoice	11/11/2023	11/28/2023 GF-NOV23 SUPPLEMENTAL INS-HR	Regular	0.00 0.00	3,251.40 3,251.40	101431
001293 17TD-D6GH-FX76	AMAZON.COM Invoice	11/05/2023	11/28/2023 GF-PENS, DOOR CHIME WIRELESS DOORB...	Regular	0.00 0.00	43.53 43.53	101432
002941 010-57637-01 D... 010-57637-98 D... 010-57637-99 VIS... 101-57637-02 VIS...	AMERITAS LIFE INSURANCE CORP Invoice Invoice Invoice Invoice	12/01/2023 12/01/2023 12/01/2023 12/01/2023	11/28/2023 GF-DENTAL INS FOR DECEMBER 2023-HR GF-COBRA DENTAL INS FOR DEC 2023-HR GF-COBRA VISION FOR DECEMBER 2023-HR GF-VISION INS FOR DECEMBER 2023-HR	Regular	0.00 0.00 0.00 0.00	8,185.92 7,213.16 33.28 5.00 934.48	101433
003421 111723	BC BUILDERS Invoice	11/17/2023	11/28/2023 UF-HYD METER DEP REFUND-UB	Regular	0.00 0.00	1,500.00 1,500.00	101434
000136 6614A	BG'S JAPANESE DESIGNS Invoice	11/07/2023	11/28/2023 GF-SARGEANT PATCH-PD	Regular	0.00 0.00	22.00 22.00	101435
002122 139581-21 160868-3 160868-4	BURNS & MCDONNELL ENGINEERING CO INC Invoice Invoice Invoice	11/15/2023 11/01/2023 11/17/2023	11/28/2023 UF-CO#1 LIFT STATION/METRO LINE DESI... UF-ELEVATED TANK DESIGN-WATER	Regular	0.00 0.00 0.00	80,982.74 17,953.00 27,703.18 35,326.56	101436
001908 110723	CENTURA HEALTH Invoice	11/07/2023	11/28/2023 GF-HC VENIPUNCTURES-PD	Regular	0.00 0.00	96.67 96.67	101437
002651 100457	COLORADO COMMUNITY MEDIA Invoice	11/17/2023	11/28/2023 GF-LEGAL NOTICE-FIN	Regular	0.00 0.00	166.80 166.80	101438
000281 5620	COLORADO DEPARTMENT OF AGRICULTURE Invoice	11/13/2023	11/28/2023 GF-LASER SPEED UNITS, RADAR TUNING F...	Regular	0.00 0.00	128.00 128.00	101439
000296 110123	COLORADO MUNICIPAL LEAGUE Invoice	11/17/2023	11/28/2023 GF-2024 CML Dues-Leg	Regular	0.00 0.00	6,881.00 6,881.00	101440
000307 0164533DEC23	COMCAST CABLE COMM, LLC Invoice	11/13/2023	11/28/2023 GF-DEC23 INTERNET/PHONE-PW SHOP	Regular	0.00 0.00	220.10 220.10	101441
000455 COFTL196472 COFTL196477	FASTENAL COMPANY 01COFTL Invoice Invoice	11/14/2023 11/14/2023	11/28/2023 UF-PARTS/SUPPLIES-W LINES UF-PARTS-W LINES	Regular	0.00 0.00 0.00	158.46 141.55 16.91	101442
000491 101723	FORT LUPTON VETERINARY Invoice	11/01/2023	11/28/2023 GF-AMINAL IMPOUNDS-CODE	Regular	0.00 0.00	630.00 630.00	101443
002448 102523	HIGH PLAINS NEW HOLLAND Invoice	11/01/2023	11/28/2023 UF-FINANCE CHARGES FOR LATE PYMNT-S...	Regular	0.00 0.00	12.32 12.32	101444
003424 111223	JOISAN SKROCKI Invoice	11/12/2023	11/28/2023 REC-REIMBURSE FOR LIFE GUARD INSTR R...	Regular	0.00 0.00	150.00 150.00	101445
000688 0016213-0	KINSKO, LLC Invoice	11/01/2023	11/28/2023 GF-JACKET-PD	Regular	0.00 0.00	270.00 270.00	101446
000698 677510	L.G. EVERIST, INC Invoice	11/17/2023	11/28/2023 UF-SQUEEGEE-	Regular	0.00 0.00	205.70 205.70	101447
000783	MEANDERING WITH MARY		11/28/2023	Regular	0.00	140.00	101448

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111423	Invoice	11/14/2023	CPR-NOVEMBER CASINO TRIP-SENIORS	0.00	140.00	
003423	MICHELLE FLETCHER	11/28/2023	Regular	0.00	200.00	101449
2007346.001	Invoice	11/14/2023	REC-RENTAL FEE REFUND-REC CENTER	0.00	200.00	
000859	NORTHWEST PARKWAY LLC	11/28/2023	Regular	0.00	3.50	101450
13927196	Invoice	11/10/2023	GF-TOLL FEE 2020 CHEVY TAHOE-PD	0.00	3.50	
000865	OFFICE DEPOT	11/28/2023	Regular	0.00	260.41	101451
340322243001	Invoice	11/06/2023	GF-OFFICE SUPPLIES-FIN	0.00	218.44	
340325548001	Invoice	11/04/2023	GF-OFFICE SUPPLIES-FIN	0.00	41.97	
000869	OPERATIONS MANAGEMENT INT	11/28/2023	Regular	0.00	130,537.56	101452
351230-24-12	Invoice	12/01/2023	OMI Monthly Allocations	0.00	130,537.56	
000862	O'REILLY AUTO PARTS	11/28/2023	Regular	0.00	1,811.89	101453
4489-497973	Invoice	11/06/2023	UF-NITRILE GLOVES-W LINES	0.00	28.49	
4489-498345	Invoice	11/07/2023	GF-AIR FILTERS, OIL AND OIL FILTERS FOR ...	0.00	152.91	
4489-498604	Invoice	11/08/2023	UF-FILTERS,PARTS-W LINES	0.00	370.07	
4489-498605	Invoice	11/08/2023	SF-PARTS-SWLINES	0.00	328.08	
4489-498609	Invoice	11/08/2023	SF-FILTERS/PARTS-S LINES	0.00	534.52	
4489-498612	Invoice	11/08/2023	GF-OIL/AIR FILTERS, PARTS-STREETS	0.00	397.82	
000932	R & M SERVICES	11/28/2023	Regular	0.00	1,275.97	101454
10786	Invoice	11/01/2023	GF-CAR MAINTENANCE-PD	0.00	1,275.97	
003275	SUNSET PRINTING, LLC	11/28/2023	Regular	0.00	1,006.35	101455
32752	Invoice	11/06/2023	GF-VEHICLE IMPOUND/TOW STICKERS-PD	0.00	1,006.35	
002885	SWARCO COLORADO PAINT COMPANY LLC	11/28/2023	Regular	0.00	800.00	101456
90070135	Invoice	11/03/2023	GF-TRAFFIC YELLOW LATEX-STREETS	0.00	800.00	
003297	SWEET PEA CLEANING, LLC	11/28/2023	Regular	0.00	1,428.00	101457
8215	Invoice	11/01/2023	REC-NOVEMBER CLEANING SERVICES-REC ...	0.00	1,428.00	
001101	TODD HODGES DESIGN, LLC	11/28/2023	Regular	0.00	6,808.75	101458
3569	Invoice	11/20/2023	GF-PLANNING SERVICES 11/16-11/19/23-P...	0.00	6,808.75	
001137	UNITED POWER	11/28/2023	Regular	0.00	163.30	101459
10213507 NOV23	Invoice	11/16/2023	GF-ELECTRIC OCT 13-NOV 14, 2023, 1200 ...	0.00	163.30	
003160	UNITEDHEALTHCARE INSURANCE COMPANY	11/28/2023	Regular	0.00	97,930.76	101460
259034067005	Invoice	11/18/2023	GF-HEALTH INS FOR DECEMBER 2023-HR	0.00	97,930.76	
003398	UNIVERSITY AUTO PARTS	11/28/2023	Regular	0.00	53.62	101461
175615	Invoice	11/01/2023	GF-PARTS-PARKS	0.00	34.99	
182209	Invoice	11/01/2023	GF-V-BELT-PARKS	0.00	18.63	
001963	WASTE CONNECTIONS OF COLO, INC	11/28/2023	Regular	0.00	1,236.02	101462
7385316V311	Invoice	11/01/2023	Waste Connections	0.00	133.59	
7385317V311	Invoice	11/01/2023	Waste Connections	0.00	193.79	
7385318V311	Invoice	11/01/2023	Waste Connections	0.00	370.72	
7385319V311	Invoice	11/01/2023	Waste Connections	0.00	64.78	
7385320V311	Invoice	11/01/2023	Waste Connections	0.00	113.30	
7385852V311	Invoice	11/01/2023	Waste Connections	0.00	187.12	
7386274V311	Invoice	11/01/2023	Waste Connections	0.00	172.72	
001187	WEIFIELD GROUP CONTRACTING INC	11/28/2023	Regular	0.00	14,515.00	101463
15155186	Invoice	11/16/2023	Perry Pit Repairs	0.00	14,515.00	
001035	STANDARD INSURANCE CO.	11/28/2023	Regular	0.00	6,564.22	101464
00 759761 0001 ...	Invoice	12/01/2023	LI, AD&D, LTD, STD Ins Prem	0.00	6,564.22	
001656	RIVERDALE TREE SERVICES	11/29/2023	Regular	0.00	6,800.00	101465
QUOTE #924	Invoice	11/01/2023	Park Tree Removal / Trimming	0.00	6,800.00	

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003416	SUTTELL & HAMMER PC	12/01/2023	Regular	0.00	320.16	101466
INV0001495	Invoice	12/01/2023	Case 2021C031101	0.00	320.16	
001820	BADGER METER	12/05/2023	Regular	0.00	192.28	101467
1620707	Invoice	11/28/2023	UF-METERS-W LINES	0.00	192.28	
000136	BG'S JAPANESE DESIGNS	12/05/2023	Regular	0.00	815.00	101468
6613A	Invoice	11/07/2023	GF-UNIFORMS-PW SHOP	0.00	815.00	
002835	BRANDING BY BRE	12/05/2023	Regular	0.00	3,100.00	101469
1230	Invoice	12/01/2023	GF-DEC23 SOCIAL MEDIA MANAGEMENT-...	0.00	3,100.00	
000216	CHAMBER OF COMMERCE	12/05/2023	Regular	0.00	120.00	101470
876	Invoice	11/28/2023	GF-DECEMBER LUNCHEON REGISTRATION-	0.00	120.00	
000232	CIRSA	12/05/2023	Regular	0.00	846.67	101471
232154	Invoice	11/01/2023	GF-ELGIN SWEEPER ADDITION-MISC	0.00	846.67	
000239	CITY OF FORT LUPTON	12/05/2023	Regular	0.00	495.00	101472
112823	Invoice	11/28/2023	GF-RESTITUTION	0.00	495.00	
000268	COLORADO ANALYTICAL LAB	12/05/2023	Regular	0.00	288.00	101473
231120053	Invoice	11/21/2023	UF-DRINKING WATER TESTING-W LINES	0.00	240.00	
231127031	Invoice	11/28/2023	UF-DRINKING WATER TESTING-W LINES	0.00	48.00	
000306	COMCAST BUSINESS	12/05/2023	Regular	0.00	2,619.66	101474
187349734	Invoice	11/15/2023	Comcast Phones	0.00	2,619.66	
001517	CORE&MAIN LP	12/05/2023	Regular	0.00	494.88	101475
T921494	Invoice	11/09/2023	UF-FOOD GRADE SEALANT, HYD OIL-W LI...	0.00	494.88	
001766	ERIKS NORTH AMERICA INC	12/05/2023	Regular	0.00	378.26	101476
BN069004	Invoice	11/21/2023	GF-FAB HOSE HYD-STREETS	0.00	378.26	
000600	INTELLICHOICE, INC.	12/05/2023	Regular	0.00	1,491.45	101477
1232812	Invoice	12/01/2023	Intellichoice - eForce Annual Payment for ...	0.00	1,491.45	
003427	KENNETH PARSONS	12/05/2023	Regular	0.00	162.04	101478
112723	Invoice	11/27/2023	GF-REIMBURSEMENT FOR POLIC PROGRA...	0.00	162.04	
003074	LAW OFFICE OF MARY MCWILLIAMS, PC	12/05/2023	Regular	0.00	232.00	101479
271	Invoice	11/20/2023	GF-PUBLIC DEFENDER SERVICES-COURT	0.00	120.00	
273	Invoice	11/20/2023	GF-PUBLIC DEFENDER SERVICES-COURT	0.00	112.00	
002975	LCC Inc	12/05/2023	Regular	0.00	125.00	101480
01934	Invoice	11/02/2023	GF-FLAT REPAIR, O RING-STREETS	0.00	125.00	
000745	LOUIS A GRESH	12/05/2023	Regular	0.00	1,600.00	101481
NOVEMBER23	Invoice	11/21/2023	GF-NOV23 ARRAIGNMENT DOCKET-COURT	0.00	1,600.00	
000865	OFFICE DEPOT	12/05/2023	Regular	0.00	67.17	101482
342042277001	Invoice	11/15/2023	GF-AVERY LABELS-COURT	0.00	36.70	
342042699001	Invoice	11/15/2023	GF-OFFICE SUPPLIES-ADMIN	0.00	30.47	
000885	PAYMASTER CHECKWRITER CO	12/05/2023	Regular	0.00	459.50	101483
221228-1	Invoice	11/01/2023	GF-CERT OF WARRANTY/CONTRACT-FIN	0.00	459.50	
002969	POLARIZED WATER SOLUTIONS LLC	12/05/2023	Regular	0.00	24,800.00	101484
289	Invoice	11/27/2023	UF-NON-POT PUMPHOUSE RETROFIT-WA...	0.00	24,800.00	
002493	QUADIENT LEASING USA INC	12/05/2023	Regular	0.00	380.46	101485
Q1067077	Invoice	11/13/2023	GF-QUARTERLY LEASE DEC 23-MARCH 24-...	0.00	380.46	
000931	R & L TIRES	12/05/2023	Regular	0.00	479.00	101486
50407	Invoice	11/01/2023	GF-TIRES, VALVE STEMS-PARKS	0.00	479.00	
001781	SALVADOR FLORES, SR	12/05/2023	Regular	0.00	176.05	101487

Council Check Report

Date Range: 11/22/2023 - 12/05/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CASE #E0027051	Invoice	11/28/2023	GF-REIMBURSEMENT-COURT	0.00	176.05	
003155	SHIRTS BY CHA LLC	12/05/2023	Regular	0.00	383.17	101488
2434	Invoice	11/20/2023	GF-CANCER AWARENESS SHIRTS-CITY ADM	0.00	383.17	
002694	SYMMETRY ENERGY SOLUTIONS LLC	12/05/2023	Regular	0.00	417.36	101489
17477344	Invoice	11/21/2023	REC-OCT23 GAS SERVICES	0.00	417.36	
003398	UNIVERSITY AUTO PARTS	12/05/2023	Regular	0.00	527.19	101490
186191	Invoice	11/03/2023	UF-THERMOSTAT, PARTS FOR GMC SIERRA...	0.00	82.57	
186380	Invoice	11/06/2023	UF-PARTS FOR GMC SIERRA-W LINES	0.00	52.60	
187178	Invoice	11/14/2023	UF-PARTS FOR FLEET & EQUIP	0.00	392.02	
001174	WAGNER EQUIPMENT CO.	12/05/2023	Regular	0.00	571.07	101491
P00C2632780	Invoice	11/07/2023	GF-PARTS-STREETS	0.00	139.63	
P00C2635036	Invoice	11/14/2023	UF-PARTS- FOR CAT BACKHOE-	0.00	431.44	
001203	WELD COUNTY SHERIFF'S OFFICE	12/05/2023	Regular	0.00	60.60	101492
1830 062023	Invoice	11/01/2023	GF-WELD JAIL FEES-COURT	0.00	60.60	
001224	XCEL ENERGY-GAS	12/05/2023	Regular	0.00	512.13	101493
854303321	Invoice	11/22/2023	GF-NOV23 GAS SERVICES-FAC	0.00	512.13	
001195	YODER CHEVROLET LLC	12/05/2023	Regular	0.00	131.15	101494
161345	Invoice	11/06/2023	UF-FILTER FOR GMC SIERRA-W LINES	0.00	72.10	
161348	Invoice	11/07/2023	UF-SENSOR FOR 2015 GMC SIERRA-W LIN...	0.00	59.05	
003046	PERKINS + WILL, INC.	12/05/2023	EFT	0.00	44,188.79	9001429
222254.000-204...	Invoice	11/24/2023	RC-Design of Additions-Rec Center	0.00	14,188.79	
222254.000-204...	Invoice	11/24/2023	additional services for Canopy entrance	0.00	10,000.00	
222254.000-204...	Invoice	11/24/2023	Additional Engineering	0.00	10,000.00	
222254.000-204...	Invoice	11/24/2023	Engineering for precast	0.00	10,000.00	
000119	BANK OF COLORADO	12/01/2023	Bank Draft	0.00	6,426.44	DFT0002286
INV0001492	Invoice	12/01/2023	HSA DISTRIBUTION	0.00	6,426.44	
000119	BANK OF COLORADO	12/01/2023	Bank Draft	0.00	930.83	DFT0002287
INV0001493	Invoice	12/01/2023	HSA DISTRIBUTION	0.00	930.83	
001416	VALIC_1	12/01/2023	Bank Draft	0.00	47,935.67	DFT0002288
INV0001494	Invoice	12/01/2023	VALIC - 457(b) \$ Contributions	0.00	47,935.67	
001265	IRS	12/01/2023	Bank Draft	0.00	75,922.50	DFT0002289
INV0001496	Invoice	12/01/2023	Federal Withholding	0.00	75,922.50	
001418	CO DEPARTMENT OF REVENUE	12/01/2023	Bank Draft	0.00	13,501.00	DFT0002290
INV0001497	Invoice	12/01/2023	CO Withholding	0.00	13,501.00	

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	66	0.00	417,138.18
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	144,716.44
EFT's	4	1	0.00	44,188.79
	101	72	0.00	606,043.41

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	133	95	0.00	465,687.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	5	5	0.00	144,716.44
EFT's	4	1	0.00	44,188.79
	142	101	0.00	654,592.44

Fund Summary

Fund	Name	Period	Amount
810	LIBRARY FUND	12/2023	40,425.13
999	POOLED CASH/CONSOLIDATED CASH	11/2023	378,686.21
999	POOLED CASH/CONSOLIDATED CASH	12/2023	235,481.10
			654,592.44

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 21, 2023**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, November 21, 2023. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were, Mayor Zo Hubbard, Councilmembers, Chris Ceretto, Carlos Barron, Claud Hanes, Bruce Fitzgerald, David Crespín and Valerie Blackston.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Planning Director, Todd Hodges, Public Works Director, Roy Vestal, Finance Director, Leann Perino, and Police Chief, John Fryer.

PERSONS TO ADDRESS COUNCIL

Chief of Police, John Fryer addressed Council to acknowledge and congratulate Police Officer Guadalupe Gallegos Watson for obtaining a Master's Degree in Criminal Justice, Leadership, and Policy.

APPROVAL OF AGENDA

It was moved by Bruce Fitzgerald and seconded by Valerie Blackston to approve the agenda as amended. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the November 21, 2023, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Chris Ceretto and seconded by Carlos Barron to approve the Consent Agenda as presented with the following items:

- November 7, 2023 City Council Meeting Minutes
- Accepting a Proposal from Commercial Fitness Solutions to Purchase Cardio Equipment for the Recreation Center for an Amount Not to Exceed \$28,121.00, Allocated from the Recreation Center Fund's Capital Expenditures (AM 2023-162)
- Approving Resolution 2023R039 RATIFYING THE REAPPOINTMENT OF EUGENE REYNOLDS AS A MEMBER OF THE FORT LUPTON URBAN RENEWAL AUTHORITY TO

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 21, 2023**

SERVE AS THE BUSINESS REPRESENTATIVE FOR A TERM EXPIRING DECEMBER 31, 2028 (AM 2023-163)

- Approving Resolution 2023R040 RATIFYING THE REAPPOINTMENT OF GARY MONTOYA AS A MEMBER OF THE FORT LUPTON URBAN RENEWAL AUTHORITY TO SERVE AS A RESIDENT REPRESENTATIVE FOR A TERM EXPIRING DECEMBER 31, 2028 (AM 2023-164)
- Authorize the Mayor's Signature on Amendment 5 to the Jacobs contract (AM 2023-168)
- Adopting Ordinance 2023-1160 ACCEPTING THE RIGHT OF WAY DEDICATION FROM ANNA MARIE TAYLOR AND GEORGE PAUL TAYLOR ALONG COLLEGE AVENUE AND COUNTY ROAD 12 FOR THE TAYLOR MINOR SUBDIVISION (AM 2023-169)
- Accepting a Proposal from Sweet Roofing LTD to Provide for Construction Observation and Reroof Buildings for the Public Works Shop for an Amount Not to Exceed \$99,365.00 Allocated from the General Fund Public Works Shop 2024 Budget (AM 2023-171)
- Approving Resolution 2023R041 RATIFYING THE APPOINTMENT OF CERTAIN NOMINEES TO THE BOARD OF TRUSTEES OF THE HIGH PLAINS LIBRARY BOARD (AM 2023-172)

Motion passed unanimously on roll call vote.

PUBLIC HEARINGS

AM 2023-166 Approving Resolution 2023R042 Accepting the Coyote Creek PUD Filing No. 5 Preliminary Plat

Mayor Hubbard opened the public hearing at 6:07 p.m.

Magaly Morales, City Planner, provided an overview of the application.

The applicants, Lupton Land L.L.C. and JR Engineering have applied for approval of a Preliminary Plat, known as the Coyote Creek PUD Filing No. 5 Preliminary Plat. A public hearing with the Fort Lupton Planning Commission for this application was held on November 9, 2023, and Planning Commission recommended approval to City Council of the Preliminary Plat.

The site that is the subject of the Preliminary Plat is located adjacent to the north and south of Coyote Creek Drive. It is west and adjacent to College Ave. in the Northwest Quarter of Section 4, Township 1 North, Range 66 West of the 6th Principal Meridian, City of Fort Lupton, County of Weld, State of Colorado (the Property). The proposed Preliminary Plat is for a single-family detached residential subdivision that will include 76 lots. The subdivision is 10 acres, more or less.

The property is currently zoned PUD, with details of the PUD on the Coyote Creek Development Plan from 1996. Pursuant to the Municipal Code, prior to a preliminary plat for a proposed

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
November 21, 2023**

subdivision, a sketch plat must be approved by City Council. The above-mentioned Coyote Creek Development Plan serves as the Master Plan and Sketch Plan for this property.

All notification requirements were met. However, there was a misprint of the date for the planning commission hearing on the public notice sign posted on the property. Correct information was published in the newspaper and mailed to property owners within 500 feet of the site. Per section 2.01 (F)(6) of the development code, the Planning Director deemed this misprint satisfied the criteria in 2.01(F)(6)(a-c) and approved the proceeding of the hearing.

Ken Merritt with JR Engineering, representing the applicant, Lupton Land provided a presentation to Council and an overview of the property. He also stated that the home builder is Century Communities and provided an overview of the different home elevations and home plans.

Councilmember, Chris Ceretto, asked if there will be different housing designs along the highway and the golf course. Planning Director, Todd Hodges, stated there is a condition for the perimeter houses to be slightly different, which is stated in the resolution.

Mayor Hubbard asked how we are ensuring purchasers are receiving a golf course disclosure. Mr. Merritt stated that before purchasers close on the house, they have to sign a golf course easement agreement which discloses that there can be damage caused by play at the golf course.

Councilmember, Valerie Blackston, asked what the price range is for the homes. Mr. Merritt stated he is not aware of the price but he expects them to be in the mid 400's to low 500's. Councilmember Blackston also asked if snow removal for the property was maintained by the HOA or by the City. Mr. Merritt, stated homeowners are responsible for clearing their own sidewalk and driveway. Public Works Director, Roy Vestal, stated since this subdivision has an HOA, they have passed responsibility to the Metro District for clearing the streets themselves and any streets that are public right-of-way will be cleared by City Crews. Discussion regarding snow removal for the trail system is still in the works.

Councilmember, David Crespín, asked if traffic flow has been reviewed. Mr. Merritt responded stating a traffic report was completed with the project and it was determined that everything met City standards and code.

Mayor Hubbard asked if anyone from the public wished to speak for or against the project.

Michael Blumingthal, Managing Partner with Lupton L.L.C. shared with Council his appreciation for Public Works Director, Roy Vestal and Planning Director, Todd Hodges. He stated they have been wonderful to work with.

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There was no further discussion or comments from the public. Mayor Hubbard closed the public hearing at 6:23 p.m.

It was moved by Bruce Fitzgerald and seconded by David Crespín Approving Resolution 2023R042 Accepting the Coyote Creek PUD Filing No. 5 Preliminary Plat. Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2023-167 Approving Resolution 2023R043 Accepting the Coyote Creek PUD Filing No. 5 Final Plat

The applicants, Lupton Land L.L.C. and JR Engineering have applied for approval of a Final Plat, known as the Coyote Creek PUD Filing No. 5 Final Plat.

The site that is the subject of the Final Plat is located adjacent to the north and south of Coyote Creek Drive. It is west and adjacent to College Ave. in the Northwest Quarter of Section 4, Township 1 North, Range 66 West of the 6th Principal Meridian, City of Fort Lupton., County of Weld, State of Colorado (the Property). The proposed Preliminary Plat is for a single-family detached residential subdivision that will include 76 lots. The subdivision is 10 acres, more or less.

This final plat is being reviewed under the final plat provisions of the municipal code in the Subdivision Regulations. Section 17-23 states that a final plat is to be reviewed by City Council, and does not require Planning Commission review. The Code requires that a subdivision improvements agreement be submitted by the applicant for review by the City Attorney and City Council. Completion of the Subdivision Improvements Agreement has been made a condition of approval.

Magaly Morales, City Planner, stated on the Final Plat Resolution, there are more conditions than on the Preliminary Plat Resolution. Also, due to scheduling conflicts the requirement to transfer water rights within 90 days has been changed to 180 days.

It was moved by Carlos Barron and seconded by David Crespín to Approve Resolution 2023R043 Accepting the Coyote Creek PUD Filing No. 5 Final Plat and Amending the Number of Days to Transfer Water Shares from 90 days to 180 days. Motion passed unanimously on roll call vote.

AM 2023-165 Adopting Ordinance 2023-1161 Accepting the Real Estate Purchase Agreement for purchase of the Property Located at 1025 1st Street, Fort Lupton, Colorado, known as the Fort Lupton Veterinary Clinic, in the Amount of \$460,000 Allocated from the 2024 Police Department Capital Expenditure Budget

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Dr. McMillan approached the City to purchase the building and grounds utilized for his practice due to his retirement. Dr. McMillan accepted an offer from the City to purchase the real estate for \$460,000.

The intended use of the property is to create a local short-term holding area for impounded dogs and office space for the Code Enforcement Officers. With the retirement of Dr. McMillan, the current animal control accommodation will no longer be available, necessitating that all impounded dogs be immediately transported to NOCO Humane Society in Evans, CO. By purchasing 1025 1st St, the Police Department can hold dogs locally, thus not requiring an officer immediately to take animals to NOCO and allowing the dogs to be reclaimed by the owner at a lower expense.

It was moved by Chris Ceretto and seconded by Bruce Fitzgerald to Accept the Real Estate Purchase Agreement for purchase of the Property Located at 1025 1st Street, Fort Lupton, Colorado, known as the Fort Lupton Veterinary Clinic, in the Amount of \$460,000 Allocated from the 2024 Police Department Capital Expenditure Budget. Motion passed unanimously on roll call vote.

AM 2023-170 Approve Award of Contract with HCL Engineering & Surveying, LLC for Survey Services for the 14th Street Drainage Survey Project for an Amount Not to Exceed \$44,980.00 from the Storm Drainage Enterprise Fund- Plans and Studies

The Public Works Department is working with Tri-State, Cottonwood Greens, and Willow Crossing developments on a regional solution for the developed drainage for the 14th street corridor. Through this coordination it has been identified that stormwater infrastructure, namely a large diameter pipe will be required on County Road 14.5, or 14th street, to route the drainage to what is referred to as the "Golden Pond", which is a regional detention basin owned and maintained by the City. Therefore, a detailed topographic (surface) survey is required to be utilized in the engineering design of the large diameter pipe. This survey will also include office research by the selected consultant to determine ownership of adjacent parcels to determine if future Right of Way may need to be acquired for the future project, utilities in the Right of Way will be identified as conflicts with the proposed design and the existing utilities will need to be identified and mitigated. The survey information may also be used for the future annexation of County Road 14.5 to the City, and as well as future roadway improvements. The Request for Proposal (RFP) was sent to the four consultants on the Engineering Services List that stated survey as a provided service October 16, 2023. HCL Engineering & Surveying, LLC provided a proposal that met the intent of the Request for Proposal in more detail and scope than other proposals received.

It was moved by Claud Hanes and seconded by David Crespin Approve Award of Contract with

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HCL Engineering & Surveying, LLC for Survey Services for the 14th Street Drainage Survey Project for an Amount Not to Exceed \$44,980.00 from the Storm Drainage Enterprise Fund-Plans and Studies. Motion passed unanimously on roll call vote.

STAFF REPORTS

City Clerk, Mari Peña, reported that official election results are in and congratulated David Crespín, Chris Ceretto, and Bruce Fitzgerald for being reelected to City Council.

Finance Director, Leann Perino, reported that the Governor signed Senate Bill 23B-001 the Property Tax Relief Bill. Weld County will have final assessments out January 3rd and the City has to certify the Mill Levy by January 10th. A special meeting will be held on January 9th to meet the Mill Levy deadline.

Public Works Director, Roy Vestal, stated the 9th street water main is repaired and back in service. The Metro Lift Station and Force Main project is currently out for bid.

Planning Director, Todd Hodges, stated the new City Planner is starting next week. He also showed appreciation towards his staff for their good work while he was on vacation.

Chief of Police, John Fryer, stated the Police Department's basement project passed inspection and staff is starting to move in.

MAYOR/COUNCIL REPORTS

Councilmember, Valerie Blackston, reported she was at an open house for a school in Frederick and noticed they have a youth commission to obtain youth input on things that impact youth. She thought it was a good idea and believes it may be beneficial to start one in Fort Lupton.

Councilmember, David Crespín, thanked everyone who voted for him. He is happy to be back on Council.

Councilmember, Chris Ceretto, also thanked everyone who voted for him and he is also happy to be reelected.

Councilmember, Bruce Fitzgerald, stated he didn't have any worries since no one was running against him. However, he also appreciates all the votes he received.

Councilmember, Carlos Barron, stated he attended a few days of the special session that was at the Capitol last weekend. He didn't want to go into detail but stated he can't wait.

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FUTURE CITY EVENTS

November 23-24, 2023	City Offices Closed in Observance of Thanksgiving Day
November 28, 2023	Public Meeting to Discuss Changes in Monthly Shut-off Procedures, City Hall, 130 S. McKinley Ave. 6:00 p.m.
December 2, 2023	Cookies & Cocoa with Santa, Fort Lupton Public and School Library, 370 S. Rollie Ave., 10 a.m. – 2 p.m.

UPCOMING MEETINGS

November 28, 2023 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
December 5, 2023 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
December 12, 2023 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
December 19, 2023 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

ADJOURNMENT

The meeting adjourned at 6:39 p.m.

Submitted by,

Maricela Peña, City Clerk

Approved by City Council,

Zo Hubbard, Mayor



SUBJECT FOR DISCUSSION

Authorize the City Administrator to Accept a Service Agreement from Dig Deep to Provide Grants-Related Technical Assistance Services for the 2024 Year for an Amount Not to Exceed \$260,000.00 Allocated from the 2024 General Fund Budget

SUMMARY STATEMENT/BACKGROUND DISCUSSION

The City of Fort Lupton (City) has chosen Dig Deep Research, LLC (Dig Deep) to provide professional services in fiscal year 2023 to help secure grants for the City's priorities. This service agreement continues that scope and adds four Technical Assistance Tasks to help with grant writing pursuits as an option for the year.

Staff has been working with Dig Deep over the last 2 years on several different fronts from park grants to utility funding. This service agreement will allow for the work and additional opportunities to continue as we work to secure grants for projects across the city.

FINANCIAL CONSIDERATIONS

The total for 12 months of work is \$60,000 or \$5,000 per month For Strategic Grant Planning. The Agreement also has 4 optional Technical Assistance tasks orders for \$50,000 each, as additional support to staff and grant pursuits. The full \$260,000 has been budgeted in the 2024 general fund budget.

LEGAL/POLITICAL CONSIDERATIONS

This is a continuation of service from the 2023 agreements.

ALTERNATIVES/OPTIONS

Accept the Service Agreement.
Do not accept the Service Agreement.

STAFF RECOMMENDATIONS

Staff recommends approval.

Attachments: a. 2024 Service Agreement

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

Services Agreement

This agreement is made as of the ____ day of _____, _____, by and between Dig Deep Research, LLC, a Colorado limited liability corporation (“Consultant”), and City of Fort Lupton (“Client”).

Whereas the Client intends that Consultant shall perform services for the Client relating to identification and application for government grants, loans, and other infrastructure funding sources (i.e., principal forgiveness) for capital improvement projects; and

Whereas Consultant represents that it has the present capacity, is experienced and qualified to perform the services for the Client as hereinafter provided in this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual covenants and obligations set forth herein, the Parties mutually agree as follows:

TERMS OF AGREEMENT

Section 1 - Scope of Work

- A. Consultant agrees to provide the services as stated in the Scope of Work specified in *Attachment A*, attached hereto, and incorporated into this Agreement.
- B. Nothing in this Agreement shall be construed as placing any obligation on the Client to proceed with any tasks beyond those which have been specifically authorized in writing by the Client.
- C. The Client may, from time to time and in its sole discretion, require changes in the scope of the services of the Consultant to be performed herein. Changes may include, but not be limited to, the type and scope of services provided by Consultant. Such changes, which are

mutually agreed upon between the Client and Consultant, shall be incorporated in written change orders, amendments, additional Scopes, or extensions to this Agreement.

Section 2 – Authority

- A. Chris Cross, City Administrator (“Project Manager”) shall be the Client’s Project Manager and the Client’s authorized representative. The Project Manager is responsible for authorizing and approving all Work performed under this Agreement. The Project Manager is authorized to make decisions on behalf of the Client related to the Work.
- B. Fernando Gonzalez (“Consultant’s Representative”) is Consultant’s representative for the work. Consultant’s Representative shall have sufficient authority to represent and bind Consultant in those instances when such authority is necessary to carry out Consultant’s responsibilities and obligations under the terms of this Agreement.

Section 3 – Schedule

- A. This Agreement shall go into effect upon the last date of execution by the Parties below, with work commencing and ending on the date identified in Scope of Work specified in *Attachment A*.
- B. Client acknowledges Time shall be of the essence in Client’s duty to respond to Consultant’s requests for information or provision of documents, to make invoice payments and expense reimbursements, and to comply with any written notice of failure to cooperate. Failure to provide requested information or documentation by the date set by Consultant may impede progress of the Services. Similarly, Time is of the essence for Consultant to perform the Services.

Section 4 - Compensation

- A. The compensation to be paid Consultant under this Agreement, as provided hereinafter, covers the entire cost of the Services under this Agreement. The initial compensation of this Agreement is detailed in ***Attachment A***, attached hereto, and incorporated into this Agreement. The Client may, from time to time and in its sole discretion, appropriate additional amounts to extend this Agreement and or add additional and/or continuing scope(s) of work.
- B. The Client shall pay Consultant in accordance with the terms of this Agreement as reflected in the Fee Schedule set forth in ***Attachment A***.
- C. Consultant shall submit monthly invoices to be approved by the Client's Project Manager. Consultant shall submit monthly invoices no later than the fifth (5th) calendar day of the month after which the work was performed; provided, however, that if that day falls on a weekend or holiday, then monthly invoices shall be submitted no later than close of business on the next regular business day of the month. Invoices shall be paid within fifteen (15) days of submission.
- D. Client shall be responsible to reimburse Consultant for any Client-requested travel (at applicable Federal per diem and mileage rates) and any additional expenses incurred by Consultant at the request of Client. Any such expenses are in addition to the monthly retainer fee and shall be included in the subsequent invoice. Any such travel and other expenses shall be approved in advance by Client.

Section 5 – Staffing and Subcontractors

- A. Consultant shall insure the quality, timeliness, and continuity of services are maintained through the duration of the project. Consultant shall avoid changes to key project personnel to the extent possible.

- B. Consultant shall be responsible for any Work performed under this Agreement, including any portion of the Work performed by other individuals or firms. Nothing contained herein shall create any contractual relationship between any additional persons and/or firm(s) and the Client.

Section 6 - Client's Responsibilities

A. The Client shall:

1. Provide available information to Consultant that Consultant deems necessary to perform the Work;
2. Give prompt notice to Consultant whenever the Client observes or otherwise becomes aware of any deficiencies or discrepancies in the Services provided;
3. Furnish, or direct Consultant to provide, at the Client's expense, any necessary additional services, but only if approved by Client;
4. Examine all documents submitted by Consultant, and, if requested by Consultant, provide comments and decisions in a timely manner in order to allow the Consultant's work to proceed.
5. Prepare, assemble, and submit any funding applications not covered by a Specific Task Order. Any decision by the Client not to submit a proposal for funding will not affect the terms of this contract.

- B. Consultant shall not be liable for delays in performing the Work when such delays are caused by the Client, the Client's other Consultants, or by events which are outside of the control of the Parties and which events could not be avoided by the exercise of due care.

Section 7 – Mutual Obligations

- A. This Agreement does not guarantee to Consultant any additional or future work except as expressly authorized herein.
- B. This Agreement does not create or imply an exclusive agreement between Consultant and the Client.
- C. The Services and any and all interests contemplated under this Agreement shall not be assigned or otherwise transferred except with the written consent of the Client.
- D. All documents of any nature prepared by Consultant in connection with the Services provided by Consultant under the terms of this Agreement shall become the property of the Client.

Section 8 - Termination

- A. Either party may terminate this Agreement upon written notice to the Project Manager or Consultant's Representative (as applicable). Electronic mail shall be considered adequate written notice.
- B. In the event of termination by either party prior to completion of the Scope of Services described in *Attachment A*, Consultant shall submit a final invoice. The amount of the final invoice shall include all unpaid authorized services and authorized expenses incurred up to the date of the termination notice.
- C. Ownership of Work Product. In the event of termination, all finished and unfinished Project deliverables prepared by Consultant pursuant to this Agreement shall become the sole property of the Client, provided Consultant is compensated in accordance with this Agreement for all work performed in accordance with this Agreement up to the effective date of termination. Consultant shall not be liable with respect to the Client's subsequent use of any incomplete work

product, provided Consultant has notified the Client in writing of the incomplete status of such work product.

Section 9 - General Provisions

- A. Consultant will treat all information gained from Client as confidential and proprietary to Client.
- B. Independent Contractor – The relationship of the Consultant to the Client shall be that of an independent contractor and not of an officer, employee, or agent of the Client.
- C. Integration – This Agreement (including *Attachment A*) sets forth all of the terms and conditions of the consulting relationship between Consultant and Client. This Agreement may be modified only in writing signed by both parties.
- D. Client understands that the Consultant will work diligently and zealously on their behalf, within the bounds of the Consultant's ethical obligations. Consultant cannot guarantee the outcome of any pursuit.

Section 10 – Indemnification

- A. Consultant shall defend, indemnify, and hold harmless the Client, its officers, directors, agents and employees, from any claims by a third party, including attorneys' fees, arising out of acts or omissions of Consultant in connection with work performed pursuant to this Agreement.

Section 11 – Severability

- A. The provisions of this Agreement are severable; if any provision is held invalid or unenforceable, the Agreement shall be enforced to the maximum extent permissible, and the remaining provisions will continue in full force and effect. Any modification of this Agreement will be effective only if in writing and signed by both Client and Consultant which explicitly states its intention to modify this Agreement.

Section 12 - Choice of Law and Choice of Forum

- A. This Agreement shall be governed by the laws of the State of Colorado. In the event of any dispute arising from this Agreement, parties prefer to resolve without resorting to litigation. Any lawsuit arising from this Agreement shall be filed in the Circuit Court of Weld County, Colorado.

Each of the undersigned has read and agrees to the foregoing terms and conditions:

Consultant: Dig Deep Research, LLC

By: _____

Fernando Gonzalez, COO

Date: _____

Client: City of Fort Lupton

By: _____

Chris Cross, City Administrator

Date: _____

ATTACHMENT A:

SCOPE OF WORK FOR RETAINER SERVICES

Background

This Scope of Work describes the activities, schedule, and cost for monthly retainer services (Task 1) and four Technical Assistance tasks (Tasks 2, 3, 4 and 5) to help the City advance its grant pursuit efforts starting January 1, 2024, through December 31, 2024.

Task 1 – Strategic Grants Planning

Research & Analysis: Consultant will collaborate with Client to identify Client's most fundable capital improvement projects and produce an action plan for pursuing the most likely funding prospects in 2024 and 2025.

Consulting and Capacity-Building: Consultant will hold monthly conference calls with Client to identify and address any potential gaps in grant-readiness and provide clear guidance on next steps to prepare to pursue grants.

Consultant's services and deliverables will be customized based on Client needs usually consisting of a combination of the following:

- Making recommendations to improve readiness and competitiveness.
- Planning and facilitating meetings with state or federal funding agencies.
- Facilitating funder cultivation events and technical assistance calls with targeted funding agencies.
- Obtaining standard federal Certifications and Assurances in preparation for submitting federal proposals.
- Providing City staff training in grant-seeking for capital and infrastructure projects.
- Using an objective matrix to assess funding notices for a go/no-go pursuit decision.
- Evaluating competitiveness for specific government grant programs.
- Recommending ways to re-package or re-design projects to be more

“fundable” to funding agencies.

- Designing the pursuit strategy for top funding opportunities. The pursuit strategy consists of important planning, design, and budgeting work prior to beginning a funding application.
- Sharing best practices in grant-seeking and grants office management.
- Helping improve capacity of City staff to manage grant-seeking efforts.

Technical Assistance Task Orders

The following Task Orders (2, 3, 4 and 5) are all Technical Assistance Tasks Orders where Consultant will assist the City in preparing a funding (grant/loan) applications, based upon City staff workloads, project and funder timelines and the complexity of the applications. These Task Order will cover the necessary activities required to advance funding seeking efforts for the City’s priority projects and funding pursuits identified and cultivated since 2022.

Task 2: Technical Assistance – Water Project Pursuit: This will cover advancing a funding pursuit for one of the City’s priority **drinking water** projects.

Task 3: Technical Assistance – Non-Potable Projects: This will cover advancing a funding pursuit for one of the City’s priority **non-potable water** projects.

Task 4: Technical Assistance – Park & Trails Projects: This will cover advancing a funding pursuit for one of the City’s priority **Park and Trails** projects.

Task 5: Technical Assistance – Water and Energy Conservation Projects: This will cover advancing a funding pursuit for one of the City’s priority **Water and Energy Conservation** projects.

Technical Assistance Task Orders

This Scope of Work can be amended with additional Tasks at any time during the active 12-month engagement. Tasks orders will be written by Consultant at City’s request and amended to this contract after proper approval by both parties.

Cost and Terms

- A. The fee for the 12-month engagement (**Task 1 – SGP**) is \$5,000 per month, for a total of \$60,000 per year.
- B. The fee for the 12-month engagement (**Task 2 – Water Project**) is \$50,000 per year.
- C. The fee for the 12-month engagement (**Task 3 – Non-Potable Water Project**) is \$50,000 per year.
- D. The fee for the 12-month engagement (**Task 4 – Parks & Trails Project**) is \$50,000 per year.
- E. The fee for the 12-month engagement (**Task 5 – Water and Energy Conservation Project**) is \$50,000 per year.
- F. If Client opts to pay the 12-month engagement, for all 5 tasks, in one lump sum at the start of work, Client will receive a 2% discount (\$5,200) applied to the total fee, reducing it from \$260,000 to \$254,800.

Approval

Both parties agree to the provisions outlined in this scope of work.

Consultant: Dig Deep Research, LLC

Client: City of Fort Lupton

By: _____
Fernando D Gonzalez, COO

By: _____
Chris Cross, City Administrator

Date: _____

Date: _____



SUBJECT FOR DISCUSSION

Approving a Resolution Adopting a City Capitalization Policy Effective January 1, 2023

SUMMARY STATEMENT/BACKGROUND DISCUSSION

No capitalization policy exists presently. The City follows the Governmental Accounting Standard Board (GASB) recommendations of capitalizing purchases over \$5,000. A new GASB standard changed the capitalization limits, requiring capitalization of aggregate purchases over the capitalization threshold set by individual government policies.

Example based on current practice: IT purchases new software licenses. The licenses are \$200 each and IT purchases 25 licenses for a total purchase cost of \$5,000. With the new GASB standard we would have to capitalize this purchase. This would require the ability to track and dispose of licenses as each license is updated in the future.

This new capitalization policy changes the limits to \$25,000 for a single purchase and \$75,000 for an aggregate purchase.

FINANCIAL CONSIDERATIONS

This has no effect on the purchasing policy limits. Some large items may not be capitalized i.e. the purchase of a mower for the parks department for \$21,000 would not be capitalized under the new policy.

LEGAL/POLITICAL CONSIDERATIONS

None

ALTERNATIVES/OPTIONS

Do not adopt the policy. Leave the capitalization limits at \$5,000 for single and aggregate purchases.

STAFF RECOMMENDATIONS

Approve the resolution adopting a City Capitalization policy

Attachments:

- a. Resolution
- b. Capitalization Policy

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

RESOLUTION NO. 2023RXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON ADOPTING THE CAPITALIZATION POLICY EFFECTIVE JANUARY 1, 2023.

WHEREAS, The City of Fort Lupton has need to update policies periodically to maintain a current environment with current laws and practices; and

WHEREAS, City Council has reviewed the capitalization policy and deems it advisable to adopt a policy describing asset classifications and the threshold for capitalizing each class of assets; and

WHEREAS, by adoption of this resolution, all previous capitalization policies will be repealed and this policy will be in effect.

NOW THEREFORE BE IT RESOLVED that the City of Fort Lupton hereby adopts the Capitalization Policies as presented.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 5th DAY OF DECEMBER, 2023.

City of Fort Lupton

Zo Hubbard, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney



City of Fort Lupton Capitalization Policy

Effective - January 1, 2023

FIXED ASSET AND CAPITALIZATION POLICY

It is the policy of the City of Fort Lupton (City) to set forth guidelines for physical and reporting controls of fixed assets. It is the purpose of this policy:

- To define the capital asset and set thresholds
- That capital assets are properly recorded and depreciated, and comply with state and federal regulations and Generally Accepted Government Accounting Practices (GAAP) for accurate assets records.
- Provide necessary documentation for the effective use, maintenance, management and reporting of the asset.
- Ensure that the asset is adequately protected from loss, theft, etc.

Further, the Finance Director is responsible for establishing and maintaining a written set of Administrative Procedures in regard to the recording, inventorying, maintaining, and disposing of assets.

Asset Acquisition and Disposal:

Capital asset purchases are subject to fund availability and budget limitations.

Annually, the City Council considers capital asset acquisitions as part of the budget process. Each asset represented in the capital budget should be individually identified with an estimated cost. Capital assets may be added or changed during the budget year.

Approved capitals asset acquisition shall be purchased in compliance with the City's Purchasing Policy requirements. It shall be recorded and depreciated. Staff shall ensure appropriate insurance coverage is in place as required.

Any changes to an asset's condition or location will be reported to the Finance Department. Disposal of assets (transferred, sold, retired, lost or destroyed) must be reported to the Finance Department along with all available documentation regarding the identification of the asset and the details of the disposal.

Capital asset definitions and purchasing thresholds:

- 1) **Land** – All land owned as evidenced by a deed regardless of value
- 2) **Water-** All water shares owned regardless of value
- 3) **Buildings**
 - a) A structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be mobile.
 - b) A permanently attached fixtures, machinery, and other components that cannot be removed without damage resulting to the building.
 - c) Cost minimum of \$25,000.00.

4) Infrastructure /Roads and Bridges / Pipelines

- a) Infrastructure assets are long-lived capital assets that normally are stationary in nature.
- b) Includes all expenditures within an identified project classification of “Construction” or “Preservation and Structural Improvements”
- c) Cost minimum \$25,000

5) Machinery, Equipment, Vehicles and Tools

- a) Equipment, vehicles and tools purchased and owned by the City with a value exceeding \$25,000

6) Computer Equipment

- a) Computers equipment (excluding external components) with a cost minimum of \$25,000.00. Examples of external components may include monitors, keyboards, mice, scanners, and external drive devices.
- b) The expected useful life should extend beyond the depreciable years.

7) Computer Software

- a) Single user application cost a minimum of \$25,000.00 per user
- b) Multi-user or system applications cost a minimum of \$25,000.00
- c) The expected useful life should extend beyond the depreciable years.

8) Furniture, Fixtures, Machinery, Tools and Other Equipment

- a) Individual items with a cost minimum of \$25,000.00
- b) The expected useful life should extend beyond the depreciable years.

9) Groups of Assets – A group of individual pieces if all of the following are true:

- a) Collectively cost a minimum of \$75,000.00
- b) Similar purchase dates
- c) Include but not limited to computers, software, furniture, equipment
- d) The expected useful life should extend beyond the depreciable years.

10) Renovations and Significant Repairs

- a) Renovations or repairs to equipment or buildings in excess of \$25,000.00 will be reviewed by the Finance Director or their designee to determine the nature of the classification.
- b) The expenditure for reparations must extend the life of the base asset beyond its depreciable life and significantly add to the permanent value of the asset.

11) Other Assets – Assets not specifically addressed herein determined by the Finance Director or their designee.

12) Non-capitalized assets:

- a) Items that are below the Policy threshold for capitalization.
- b) Items that may be over the Policy threshold, yet the reasonable estimate of expected useful life is less than the approved number of years to be depreciated.
- c) Maintenance: The recurring work required to preserve or immediately restore a facility to such condition that it can be effectively used for its designed purpose. It includes work done to prevent damage to a facility. Examples: repainting a room; replacing a leaky faucet.
- d) Preservation/Restoration Costs: Expenditures associated with maintaining special assets in, or returning them to, a level of quality as close to the original as possible.

Valuation

In accordance with generally accepted accounting principles, the City will value its capital assets at historical cost. Historical cost includes the cost or estimated cost at the time of acquisition, freight charges, installation and site preparation charges, and the cost of any subsequent additions or improvements, excluding repairs. If a capital asset is donated to the City of Fort Lupton the asset will be valued based on the fair market value at the time the asset is donated.

Capital Assets Inventory Report

As part of the financial audit, the Finance Department shall submit a capital asset report to the City's external auditor on an annual basis. This report will include the following information:

Type of asset (i.e. land, building, infrastructure)
 Date of acquisition
 Acquisition cost
 Estimated useful life
 Annual depreciation
 Accumulated depreciation

Depreciation

The City will use the Straight-Line Method as its "basic approach" (standard approach) to depreciate capital assets.

Estimated Useful Lives

The City will use the following Estimated Useful Lives for asset depreciation:

Useful lives of assets constructed or purchased with debt financing shall not exceed the term of the debt.

<u>Description</u>	<u>Estimated Useful Life</u>
Water Rights	N/A
Land & Improvements	10-50
Buildings & Improvements	10-50
Streets	20-1000
Distribution Systems	20-100
Machinery & Equipment	4-15

Capital vs. Repair and Maintenance Expense

The following criteria are the basis for distinguishing costs as either capital or repair and maintenance expense:

With respect to improvements on non-infrastructure and infrastructure capital assets, under the Basic Approach, costs should be capitalized if the useful life of the asset is substantially extended, or the cost results in a substantial increase in the capacity or efficiency of the assets.

Otherwise, the cost should be expensed as repair and maintenance.



Inventory

For internal control purposes, the **City** may maintain an inventory listing of certain assets (controlled equipment) that do not meet the above reference capitalization amounts. Controlled equipment includes items that should be specifically accounted for and inventoried periodically due to the high re-sale value of the equipment and potential risk of theft. Controlled equipment may include items such as computers, construction equipment, and other office equipment. Each Department Head is responsible for all controlled equipment within their areas of responsibility.

Disposal and Transfer of Assets

Disposition of assets will be performed in accordance with applicable policies and procedures.



CAPITAL ASSET MANAGEMENT POLICY GLOSSARY OF TERMS

Capital Assets: Capital assets include land, land improvements, buildings, building improvements, construction in progress, machinery and equipment, vehicles, infrastructure, easements, intangible assets (such as computer software), and works of art and historical treasures.

Capitalization: Capitalization of an asset occurs when the cost of the asset meets the “threshold” and the “estimated useful life” set in the organizational guidelines. Under capitalization, the cost of an item is initially recorded as an asset rather than an expense.

Depreciation: Depreciation is the process of allocating the cost of property over a period of time, rather than recognizing the cost as an expense in the year of acquisition. Generally, at the end of an asset’s life, the sum of the amounts charged for depreciation in each accounting period (accumulated depreciation) will equal the original cost less salvage value.

Donated Capital Asset: Donated assets are those assets contributed to the City. The donated assets are treated like a capital asset (using the fair market value).

Estimated Useful Life: Estimated useful life means the estimated number of months or years that an asset will be able to be used for the purpose for which it was purchased. In determining useful life, consideration is given to the asset’s present condition, use of the asset, construction type, maintenance policy, and how long it is expected to meet service demands.

Fair Market Value: The amount that would be paid if the item were sold currently in a transaction between a willing buyer and a willing seller.

Historical Cost: The historical cost of a capital asset includes the cost or estimated cost at the time of acquisition, freight charges, installation and site preparation charges, and the cost of any subsequent additions or improvements, excluding repairs.

Infrastructure Assets: Infrastructure assets are long-lived capital assets that normally can be preserved for a significant greater number of years than most capital assets (non-infrastructure assets). Infrastructure assets are normally stationary in nature and are of value only to the government entity. Examples include the water and sewer lines, storm drainage lines, and streets, gutters and sidewalks.

Modified Approach: The Modified Approach is the election *not* to depreciate infrastructure assets that are part of a network that meet two specific requirements. The government entity manages the eligible infrastructure assets using an asset management system that has certain specified characteristics. To meet this requirement the asset management system should: Have an up-to-date inventory of eligible infrastructure assets within the network for which the modified approach is adopted. Perform or obtain condition assessments (physical assessment) on infrastructure assets and summarize the results using a measurement scale. The condition assessment must be performed at least once every three years. The condition assessments must be replicable (conducted using methods that would allow different measurers to reach substantially similar results). Each year, the government entity must estimate the amount needed to maintain and preserve infrastructure assets at a condition level established and disclosed by the government entity. The government entity documents that the eligible infrastructure assets are being preserved approximately at (or above) a condition level established and



disclosed by that government entity. If any of the above conditions are not met, reporting must revert back to the depreciation method.

Salvage Value: The salvage value of an asset is the value it is expected to have when it is no longer useful for its intended purpose. In other words, the salvage value is the estimated amount for which the asset could be sold at the end of its useful life.

Straight-Line Method: The straight-line method is the simplest and most commonly used for calculating depreciation. It can be used for any depreciable property. Under the straight-line method, the basis of the asset is written off evenly over the useful life of the asset. The same amount of depreciation is taken each year. In general, the amount of annual depreciation is determined by dividing an asset's depreciable cost by its estimated life.

Threshold: The threshold is the dollar amount that an asset must equal or exceed if that asset is to be capitalized. Otherwise, the item would be considered as an expense at the time of acquisition.



SUBJECT FOR DISCUSSION

Adopting a Resolution for the 2024 Budget and Financial Plan and Setting Appropriations for Various Funds for the Period Beginning January 1, 2024 and Ending December 31, 2024

SUMMARY STATEMENT/BACKGROUND DISCUSSION

The City is required to adopt a budget setting legal appropriations for the following year. The budget establishes legal appropriation for each fund and spending agency and authorizes procurement of goods, services and equipment.

FINANCIAL CONSIDERATIONS

The City Council met on October 15 to review and amend the 2024 budget requested by various funds and departments of the City. The budget listed in the "Attachments" below reflects those changes.

LEGAL/POLITICAL CONSIDERATIONS

Pursuant to Colorado Revised Statutes Title 29, Article 1, "Local Government Budget Law of Colorado", all statutory towns and cities are required to adopt an annual budget by the end of the year (C.R.S. 29-1-103). If it fails to adopt a budget by the first day of the new fiscal year, then, ninety percent of the amount appropriated in the current fiscal year for operations and maintenance expenses shall be deemed re-appropriated for the budget year (C.R.S. 29-1-108(4)).

ALTERNATIVES/OPTIONS

None

STAFF RECOMMENDATIONS

Approve the resolution adopting the 2024 Budget and Financial Plan

Attachments: a. Proposed Resolution
 b. 2024 Budget

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

RESOLUTION NO. 2023RXXX

A RESOLUTION OF THE CITY COUNCIL ADOPTING THE 2024 BUDGET AND FINANCIAL PLAN AND SETTING APPROPRIATIONS FOR THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS SPECIFIED, FOR THE CITY OF FORT LUPTON, COLORADO, FOR AND DURING THE PERIOD BEGINNING THE FIRST DAY OF JANUARY 2024 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER 2024.

WHEREAS, in accordance with Colorado Revised Statutes Title 29, the City Council has been presented with a complete Budget and Financial plan of all City funds and activities which covers all proposed expenditures of the City for the fiscal year beginning January 1, 2024, and ending December 31, 2024; and

WHEREAS, said budget shows as definitely as possible each of the various projects and programs for which appropriations are made in the budget, and the estimated amount of money carried in the budget for each such project or program; and

WHEREAS, said budget serves a valid public purpose in that it establishes a financial plan for the 2024 fiscal year, which provides for economic development efforts, social services needs and provide for recreational and culture activities for the benefit of the entire community; and

WHEREAS, said budget has been filed with the City Clerk and available for public inspection; and

WHEREAS, the City of Fort Lupton's 2024 Financial Plan has established and public hearings and meetings have been held after duly published public notices.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT LUPTON, COLORADO, AS FOLLOWS:

Section 1

REVENUE: That the following sources are available for appropriation in the stated amounts:

General Fund	\$ 18,127,751
Contingency Fund	25,000
Street Sales Tax Fund	1,784,512
Library	3,875,888
Culture, Parks & Recreation Sales Tax Fund	1,659,032
Conservation Trust Fund	104,000
Cemetery and Perpetual Care Fund	223,300
Water Sales Tax Fund	2,464,024

Recreation Center Fund	4,567,398
Utility Enterprise Fund - Water	19,973,194
Utility Enterprise Fund – Waste Water	25,286,343
Storm Drainage Enterprise Fund	439,410
Golf Course Enterprise Fund	2,173,297
TOTAL FUNDS AVAILABLE FOR APPROPRIATION	\$80,703,149

Section 2

APPROPRIATION: That out of current and probable sources of the City of Fort Lupton, Colorado, for and during the year beginning the first day of January, 2024, there is hereby appropriated the following sums of money or that portion necessary for the purposes herein named:

General Fund	\$ 20,616,686
Contingency Fund	2,003,887
Street Sales Tax Fund	2,805,000
Library	3,143,992
Culture, Parks & Recreation Sales Tax Fund	3,252,393
Conservation Trust Fund	0.00
Cemetery and Perpetual Care Fund	191,400
Water Sales Tax Fund	3,360,063
Recreation Center Fund	14,763,144
Utility Enterprise Fund - Water	25,513,694
Utility Enterprise Fund – Waste Water	28,253,916
Storm Drainage Enterprise Fund	1,079,000
Golf Course Enterprise Fund	2,482,861
TOTAL FUNDS AVAILABLE FOR APPROPRIATION	\$107,466,036

Section 3

That the Budget appropriation herein summarized above does reflect uses exceeding sources by \$26,762,887; contained in 1) General Fund, 2) Contingency Fund, 3) Street Sales Tax Fund, 4) Water Sales Tax Fund, 5) Culture, Parks & Recreation Sales Tax Fund, 6) Storm Drainage Fund, 7) Recreation Center Fund, 8) Utility Enterprise Fund-Water, 9) Utility Enterprise Fund-Waste Water, 10) Golf Course Enterprise Fund. The variance is funded through use of Reserves in each fund listed.

Section 4

That the budget herein summarized above, by Fund, for the year 2024, and the Six Year Capital Improvements Program, as herein submitted for the years 2024-2029, be approved and adopted as the budget of the City of Fort Lupton, Colorado subject to adjustment of the property tax revenue based upon receipt of the final (December) certification of valuation from the county assessor.

Section 5

No expenditure of the funds of the City shall hereafter be made except in strict compliance with said budget, except that in the case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions, which could not, by reasonable, diligent thought and attention, have been included in the original budget, may from time to time be authorized by the City Council as amendments to the original budget through a Supplemental Appropriation.

Section 6

The Budget herein approved and adopted shall be signed by the Mayor and attested to by the City Clerk and made a part of the public records of the City.

Section 7

The City Council hereby finds, determines and declares that this Resolution is necessary for the immediate preservation of the public peace, health and safety, and that it serves a valid public purpose.

APPROVED AND PASSED BY THE FORT LUPTON CITY COUNCIL THIS 5th DAY OF DECEMBER 2023.

CITY OF FORT LUPTON, COLORADO

Zo Hubbard, Mayor

ATTEST:

Maricela Peña, City Clerk

Approved to Form:

Andy Ausmus, City Attorney

CITY OF FORT LUPTON

Fort Lupton, Colorado



2024 Financial Planning & Six Year Capital Improvement Program

CITY OF FORT LUPTON 2024 FINANCIAL PLAN TABLE OF CONTENTS

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Finance Department
130 S. McKinley Avenue Phone: 720.466.6120
Fort Lupton, CO 80621 Fax: 303.857.6090
www.fortluptonco.gov

LETTER OF TRANSMITTAL

To: The Honorable Mayor and City Council
From: Leann Perino
Date: October 10, 2023
Subject: **Budget Letter of Transmittal**

The 2024 annual budget is being submitted as balanced. It recognizes that some major policy decisions will have to be made during the work sessions.

We look forward to working with you during our budget workshop session.

Very truly yours,

A handwritten signature in blue ink that reads "Leann Perino".

Leann Perino
Finance Director



Finance Department
130 S. McKinley Avenue Phone: 720.466.xxxx
Fort Lupton, CO 80621 Fax: 303.857.6090
www.fortluptonco.gov

Budget Message

December 5, 2024

Honorable Mayor & City Council Members:

In accordance with Colorado Revised Statutes and the ordinances and policies of the City Council, I am pleased to present the Requested Budget for the 2024 Financial Plan and the Six Year Capital Improvements Program (Budget). The budget is intended to serve the community, elected officials, management, and staff as:

1. A plan of financial operations estimating, on a cash basis, the proposed expenditures for the next fiscal year and the proposed means of financing those expenditures.
2. An operational plan for the use and deployment of manpower, materials, and other resources during the next fiscal year for service provided by the city including water and waste water treatment; storm water drainage; recreation and community center programs, maintenance, and operations; golf course operations; maintenance of all infrastructure including streets, waterlines and sewer lines; community policing; and general government services.

OVERVIEW

Fort Lupton's economic forecast is strong. Sales tax increased 36% in 2022. 2023 Sales tax in the 2023 Projected Budget decrease 19%; however, the distribution received in September and October were higher than expected, therefore 2023 sales tax is expected to increase 10% over 2022. The 2024 sales tax is estimated to increase 4% compared to the 2022 Projected Budget. The volatility is due to the oil and gas industry's influence on the City's economy. As of November 19, 2023, 257 building permits have been issued for new construction of residential buildings and 2 permits for new commercial buildings. The community development department is projecting 75 residential building permits will be issued in 2024.

Maintaining adequate fund balances is crucial for the City and the 2023 budget maintains positive reserves. 2024 budget includes capital expenditures of \$68,782,386 in the City's governmental and enterprise funds. With the need of major capital acquisition necessary to maintain the City serviceability, it is necessary to pursue alternate payment methods to extend the equity balance as far into the future as possible. We are expending reserves in 2023 to complete necessary public improvements.

Fort Lupton continues to facilitate growth. The key to reaping these benefits, at least in part, centers on providing growth-oriented services such as water and sewer to essential parts of the community; maintaining city streets, infrastructure and utility plants; implementing smart growth opportunities; and ensuring that the Coyote Creek Golf Course operations continue to be self-sufficient.

The proposed budget for 2024 has been developed with the following goals in mind:

1. To address the goals and objectives of the City Council.

2. Focus on financial stability by increasing or maintaining reserves where prudent.
3. Address critical infrastructure improvements in the Utility Fund, especially by providing water/sewer access to new development areas.

Although it is very difficult to achieve every goal listed above, the proposed budget reflects considerable effort toward achieving these objectives. The City is committed to addressing the issues and to improving our financial stability by increasing reserves; improving efficiency and effectiveness in city operations, and by emphasizing a strategic long-term planning by balancing a Six Year Capital Improvements Program within realistic projections.

MAJOR INITIATIVES

Recreation Center:

The \$6.7 million Recreation Center that was adopted by the voters in 2002 was completed in May of 2004 as well as an adjacent 10-acre park site. This has had a significant impact on the quality of life for the entire community. In 2022 voters approved a continuation of the debt service mill levy and a \$10,000,000 bond to expand the Recreation Center. In 2023 an Ad Hoc Committee was formed consider new amenities to include in the expansion and architects began designs. Construction will be completed in 2024.

Management has been proactive and is attempting to adjust O & M expenses to correspond with usage and revenues. The voter approved operation mill levy will continue to subsidize the current fee structure.

Interim Growth Plan:

As the City continues to grow staff will work with surrounding entities on boundaries. The City has provided utility service to the South and North to promote growth.

Salary Adjustment:

The City the step program for the police department and the merit-based plan for all other departments. A merit raise of has budgeted at a maximum of 3% in 2023 to take effect in July. To adjust salaries for increasing inflation, council has approved a cost of living adjustment of \$1 per hour to all full-time employees effective January 1, 2024.

In September 2021, Council adopted a step plan for the police department. Officer's salaries will increase on the anniversary of their higher date or the date of their last promotion.

There is an approximate 6% increase in health insurance premiums in the budget. This varies by type of plan and which dependents are covered. The City budgeted the Colorado minimum wage of \$14.42 per hour in 2024.

CHALLENGES and OPPORTUNITIES

Revenues:

As indicated previously, the city has experienced increases in revenues from sales tax due in large part to the oil and gas industry in the area.

The 2023 property tax valuation from the Weld County Assessor are unknown at this time. Colorado Legislature passes SB23B-001, signed by the Governor on November 20, 2023. This bill will change the assessed values of residential property. The final valuations will be distributed by the counties January 3, 2024 and mill levies will be certified by January 10, 2024. The initial valuations from Weld County received in August 2023 had an increase in assessed values of 14%. A 12% increase in valuation was used to calculate the mill levy. The 2% reduction used in the revenue calculation was in response to ballot issue Prop HH, which was not approved by voters in the November election.

Personnel Changes:

Changes to personnel include: additions to head count for a school resource officer and a police officer. Promotions a police sergeant, a police records supervisor, a city engineer, a project management engineer and an executive assistant.

Storm Drainage Master Plan:

The current storm drain master plan was revised in 2014 as part of the larger Utility Master Plan. The Public Works Director has budgeted storm drain master plan revisions as part of the 2024 budget.

No rate increase has been budgeted in 2024. The monthly residential rate is \$3.80 and the cap for commercial and industrial users is \$83.34.

Reserves:

Reserves in the General Fund are projected to increase 10% in 2023. 2024 budget compared to 2023 projected budget estimates a General Fund expenditure decrease of 9% and revenues decrease 26%. Reserves for all City funds combined are expected to decrease 9% or \$2,188,027 from the 2023 projected budget.

COUNCIL GOALS

City council approved an updated Strategic plan that outlines various goals it wished to see implemented during the 2022 fiscal year and future years. This section highlights the status of those goals:

1. HIGH PERFORMING GOVERNMENT

Deliver an approachable, efficient, transparent, collaborative, and intentional city government without losing the personal quality.

Status: The 2024 budget includes many facets of software upgrades, and processes to address this goal.

2. COMMUNITY HEALTH AND LIABILITY

Provide a safe, livable, work and play environment, with quality amenities, services and educational opportunities for the community and staff.

3. ECONOMIC SUSTAINABILITY

Encourage a deliberate economy that is sustainable and builds a long-lasting foundation for future prosperity within the community.

Status: Many incentives are in place to encourage diversification of industry and residential growth in the city. Staff is very versed to emphasize these benefits to companies and encourage them to become of our community.

REVENUES

Overall, the proposed budget for fiscal year 2024, including all funds, transfers, and financings, not including reserves, totals \$80,703,149, reflecting a decrease of \$18,636,798 in comparison to the 2023 fiscal year projections of \$96,657,864. The decrease is in large part from debt issuance proceeds in 2023 for the Recreation Center Expansion and the Metro District buy in for waste water treatment.

The individual funds operating revenues excluding reserves, transfers and financing proceeds for 2024 are projected as follows:

<u>Fund</u>	<u>Revenue</u>
General Fund	\$ 18,127,751
Contingency Fund	25,000
Street Sales Tax Fund	1,784,512
Library	3,875,888
Culture, Parks & Recreation Sales Tax Fund	1,659,032
Conservation Trust Fund	104,000
Cemetery and Perpetual Care Fund	223,300
Water Sales Tax Fund	2,464,024
Recreation Center Fund	4,567,398
Utility Enterprise Fund – Water	19,973,194
Utility Enterprise Fund – Waste Water	25,286,343
Storm Drainage Enterprise Fund	439,410
Golf Course Enterprise Fund	2,173,297
Total Available Funds for Appropriation	<u>\$80,703,149</u>

EXPENDITURES

The proposed budget for fiscal year 2024 for all funds not including reserves, totals \$107,466,036 reflecting an increase of \$27,589,161 in comparison to the 2023 fiscal year projections of \$79,876,875. The increase is primarily due to the recreation center capital, water treatment capital, wastewater treatment capital expenditures.

RESERVES

Total ending 2024 reserves are projected at approximately \$47,452,210. This is a decrease of \$26,509,698 compared to the 2023 projected budget.

The primary reasons for the decrease are the expenditures for personnel and capital projects particularly in General Fund, Utility, Library Fund, and Street Sales Tax Fund & Water Sales Tax Fund. At the current time, the City Reserve Policies, exclusive of various impact fees and contributions are as follows:

1. TABOR requires that the city set aside a cumulative 3% of fiscal year spending across all funds. It does not limit the ability of the government to designate the revenue source or other reserve contingencies, such as debt reserves.
2. Recreation Fund, Utility Enterprise Fund, Storm Drainage Fund and Golf Course Fund – require a 10% fund balance. The Golf Course Fund and Recreation Fund do not currently meet this policy.

3. Pursuant to the legal purposes for which they were created and in compliance with Resolution No. 94-67, each year, before the City may use any impact fees, it must be so stated in the Budget Resolution or Supplemental Resolution as to its intended purpose. The budget resolution does list the uses included in the proposed budget.
4. Please see reserve analysis for further specific details.

DEBT SERVICE

Overall, debt service for 2023 is \$4,542,459. The City issued \$5,381,358 in certificates of participation (COPs) during 2023 to pay the outstanding golf bonds. The COPs are general obligation debt of the general fund.

CAPITAL IMPROVEMENTS

The proposed budget, not including the Contingency Fund, includes a total of \$66,778,499 in capital equipment and projects, representing projects in public works, public safety, parks and recreation, utility improvements, and capital equipment. Although not all proposed projects could be funded, the key to the Six Year Capital Program remains that the plan is realistically balanced in all years through taxes, general revenues, grants and contributions.

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 4,250,866
Street Sales Tax Fund	2,535,000
Water Sales Tax	667,000
Culture, Parks and Recreations Fund	339,000
Cemetery & Perpetual Care Fund	33,000
Utility Fund-Water	18,822,000
Utility Fund-Waste Water	25,050,000
Storm Drainage Fund	1,010,000
Recreation Center Fund	12,303,000
Golf Course Fund	268,633
Library Fund	1,500,000
Total	<u>66,778,499</u>

ASSESSED VALUATION AND PROPERTY TAX MILL LEVY

The 2024 budget proposal includes 28.642 mills generating \$9,261,146 in revenue to be used for the support of departments in the General Fund such as Public Works, Parks, Building & Planning,

Public Safety and administrative operations. The most recent total assessed property valuation for the city is \$323,340,288.

The 2023 budget will also include 1.88 mills for debt service and 4.680 mills for operations and maintenance for the Recreation Center Enterprise Fund as approved by the voters in 2022. The total 6.56 mill levy is expected to bring in \$2,121,112.

The mill levies and revenue are based on the August valuations from Weld County. The Colorado Legislator has since passed and the Governor has signed SB23B-001 requiring counties to re-assessed valuations on residential property. The amounts budgeted will change when the re-assessments are issued on January 3, 2024.

The Fort Lupton City Council and its staff should be proud of their accomplishments this past year. We look forward to working with you this next year as we strive to provide the maximum efficiency and service to the citizens of Fort Lupton.

Respectfully submitted,


Leann Perino, Finance Director

All Funds Budget Comparison Report

Group Summary

City of Fort Lupton

Fun...	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue										
100 - GENERAL FUND	14,642,248.78	18,936,124.79	23,815,176.69	28,845,160.11	47,735,121.00	18,889,960.89	65.49%	43,527,116.00	-4,208,005.00	-8.82%
105 - CONTINGENCY FUND	140,360.78	129,529.13	750,244.35	2,007,475.00	1,979,637.00	-27,838.00	-1.39%	2,004,637.00	25,000.00	1.26%
200 - STREET SALES TAX FUND	1,282,429.77	2,471,090.96	2,083,739.83	3,636,300.00	5,476,640.00	1,840,340.00	50.61%	5,036,152.00	-440,488.00	-8.04%
220 - WATER SALES TAX FUND	2,186,415.12	3,090,313.38	2,446,073.73	4,818,829.00	6,531,509.00	1,712,680.00	35.54%	5,827,868.00	-703,641.00	-10.77%
230 - CPR SALES TAX FUND	1,692,133.62	2,426,601.22	2,031,708.64	4,798,369.00	5,631,391.00	833,022.00	17.36%	6,038,253.00	406,862.00	7.22%
300 - CONSERVATION TRUST FUND	101,069.17	103,877.39	87,909.51	391,041.00	369,719.00	-21,322.00	-5.45%	223,719.00	-146,000.00	-39.49%
350 - CEMETERY FUND	136,770.79	126,973.05	152,838.42	192,645.00	430,523.00	237,878.00	123.48%	464,424.00	33,901.00	7.87%
351 - MEMORIAL FUND	0.02	0.00	0.48	585.00	586.00	1.00	0.17%	586.00	0.00	0.00%
400 - UTILITY ENTERPRISE FUND	9,440,937.77	17,722,033.55	11,441,217.96	30,797,905.00	39,666,248.00	8,868,343.00	28.80%	45,621,378.00	5,955,130.00	15.01%
420 - SEWER ENTERPRISE FUND	3,861,391.08	7,652,094.53	5,624,770.52	33,375,487.00	38,407,946.00	5,032,459.00	15.08%	37,240,609.00	-1,167,337.00	-3.04%
450 - STORM DRAINAGE ENTERPRISE FUND	316,140.83	740,111.08	767,938.03	1,553,908.00	2,502,595.00	948,687.00	61.05%	2,476,005.00	-26,590.00	-1.06%
500 - RECREATION ENTERPRISE FUND	1,971,358.90	1,974,851.39	2,029,333.72	193,398.00	13,038,023.00	12,844,625.00	6,641.55%	15,824,284.00	2,786,261.00	21.37%
600 - GOLF ENTERPRISE FUND	1,866,672.23	2,005,302.73	2,029,909.89	2,700,357.00	3,281,307.00	580,950.00	21.51%	2,909,152.00	-372,155.00	-11.34%
810 - LIBRARY FUND	3,103,268.49	2,520,435.25	3,550,006.59	7,470,285.00	12,848,064.00	5,377,779.00	71.99%	11,518,241.00	-1,329,823.00	-10.35%
Total Revenue:	40,741,197.35	59,899,338.45	56,810,868.36	120,781,744.11	177,899,309.00	57,117,564.89	47.29%	178,712,424.00	813,115.00	0.46%
Expense										
100 - GENERAL FUND	13,599,417.17	12,407,243.88	12,084,390.14	23,554,868.01	28,393,508.00	4,838,639.99	20.54%	30,420,492.00	2,026,984.00	7.14%
105 - CONTINGENCY FUND	0.00	0.00	0.00	2,007,385.00	90.00	-2,007,295.00	-100.00%	2,004,637.00	2,004,547.00	27,274.44%
200 - STREET SALES TAX FUND	2,987,644.75	1,873,323.75	991,007.32	2,225,000.00	2,436,490.00	211,490.00	9.51%	3,008,535.00	572,045.00	23.48%
220 - WATER SALES TAX FUND	1,570,427.45	1,564,393.22	1,959,608.28	3,521,093.00	3,572,109.00	51,016.00	1.45%	3,758,984.00	186,875.00	5.23%
230 - CPR SALES TAX FUND	666,097.89	1,084,519.62	736,475.95	3,355,872.27	1,311,518.00	-2,044,354.27	-60.92%	3,310,120.00	1,998,602.00	152.39%
300 - CONSERVATION TRUST FUND	0.00	0.00	0.00	445,070.00	250,480.00	-194,590.00	-43.72%	3,120.00	-247,360.00	-98.75%
350 - CEMETERY FUND	106,166.87	159,871.36	159,539.00	189,400.00	277,025.00	87,625.00	46.26%	297,779.00	20,754.00	7.49%
400 - UTILITY ENTERPRISE FUND	5,077,209.49	5,053,704.43	5,405,287.56	13,915,375.00	29,194,664.00	15,279,289.00	109.80%	36,849,862.00	7,655,198.00	26.22%
420 - SEWER ENTERPRISE FUND	2,895,672.84	24,464,830.31	3,686,371.46	27,298,382.84	27,913,435.00	615,052.16	2.25%	29,713,671.00	1,800,236.00	6.45%
450 - STORM DRAINAGE ENTERPRISE FUND	42,877.05	63,058.82	197,043.17	516,000.00	466,000.00	-50,000.00	-9.69%	1,079,000.00	613,000.00	131.55%
500 - RECREATION ENTERPRISE FUND	1,391,980.49	1,691,430.72	2,273,023.73	4,270,569.01	2,159,550.00	-2,111,019.01	-49.43%	14,960,166.00	12,800,616.00	592.74%
600 - GOLF ENTERPRISE FUND	1,826,632.24	2,900,897.96	2,116,863.09	8,206,497.11	2,545,452.00	-5,661,045.11	-68.98%	2,482,861.00	-62,591.00	-2.46%
810 - LIBRARY FUND	1,870,167.09	6,166,658.52	3,329,794.06	5,205,711.00	5,417,080.00	211,369.00	4.06%	3,370,401.00	-2,046,679.00	-37.78%
Total Expense:	32,034,293.33	57,429,932.59	32,939,403.76	94,711,223.24	103,937,401.00	9,226,177.76	9.74%	131,259,628.00	27,322,227.00	26.29%
Report Total:	8,706,904.02	2,469,405.86	23,871,464.60	26,070,520.87	73,961,908.00	47,891,387.13	183.70%	47,452,796.00	-26,509,112.00	-35.84%

All Funds Budget Comparison Report

Fund Summary

Style.IndexOf("Account Detail") = -1

Style.IndexOf("Group Summary") = 0

Style.IndexOf("Both") = -1

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Fund										
100 - GENERAL FUND	1,042,831.61	6,528,880.91	11,730,786.55	5,290,292.10	19,341,613.00	14,051,320.90	265.61%	13,106,624.00	-6,234,989.00	-32.24%
105 - CONTINGENCY FUND	140,360.78	129,529.13	750,244.35	90.00	1,979,547.00	1,979,457.00	99,396.67%	0.00	-1,979,547.00	-100.00%
200 - STREET SALES TAX FUND	-1,705,214.98	597,767.21	1,092,732.51	1,411,300.00	3,040,150.00	1,628,850.00	115.41%	2,027,617.00	-1,012,533.00	-33.31%
220 - WATER SALES TAX FUND	615,987.67	1,525,920.16	486,465.45	1,297,736.00	2,959,400.00	1,661,664.00	128.04%	2,068,884.00	-890,516.00	-30.09%
230 - CPR SALES TAX FUND	1,026,035.73	1,342,081.60	1,295,232.69	1,442,496.73	4,319,873.00	2,877,376.27	199.47%	2,728,133.00	-1,591,740.00	-36.85%
300 - CONSERVATION TRUST FUND	101,069.17	103,877.39	87,909.51	-54,029.00	119,239.00	173,268.00	-320.69%	220,599.00	101,360.00	85.01%
350 - CEMETERY FUND	30,603.92	-32,898.31	-6,700.58	3,245.00	153,498.00	150,253.00	4,630.29%	166,645.00	13,147.00	8.56%
351 - MEMORIAL FUND	0.02	0.00	0.48	585.00	586.00	1.00	0.17%	586.00	0.00	0.00%
400 - UTILITY ENTERPRISE FUND	4,363,728.28	12,668,329.12	6,035,930.40	16,882,530.00	10,471,584.00	-6,410,946.00	-37.97%	8,771,516.00	-1,700,068.00	-16.24%
420 - SEWER ENTERPRISE FUND	965,718.24	-16,812,735.78	1,938,399.06	6,077,104.16	10,494,511.00	4,417,406.84	72.69%	7,526,938.00	-2,967,573.00	-28.28%
450 - STORM DRAINAGE ENTERPRISE FUND	273,263.78	677,052.26	570,894.86	1,037,908.00	2,036,595.00	998,687.00	96.22%	1,397,005.00	-639,590.00	-31.40%
500 - RECREATION ENTERPRISE FUND	579,378.41	283,420.67	-243,690.01	-4,077,171.01	10,878,473.00	14,955,644.01	-366.81%	864,118.00	-10,014,355.00	-92.06%
600 - GOLF ENTERPRISE FUND	40,039.99	-895,595.23	-86,953.20	-5,506,140.11	735,855.00	6,241,995.11	-113.36%	426,291.00	-309,564.00	-42.07%
810 - LIBRARY FUND	1,233,101.40	-3,646,223.27	220,212.53	2,264,574.00	7,430,984.00	5,166,410.00	228.14%	8,147,840.00	716,856.00	9.65%
Report Total:	8,706,904.02	2,469,405.86	23,871,464.60	26,070,520.87	73,961,908.00	47,891,387.13	183.70%	47,452,796.00	-26,509,112.00	-35.84%

General Fund Revenue Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
RevMajorArea: 010 - TAXES & ASSESSMENTS											
100-1800-311000	PROPERTY TAX REVENUE	6,859,149.05	7,446,727.94	8,194,626.44	8,564,352.00	8,597,974.00	33,622.00	0.39%	9,261,146.00	663,172.00	7.71%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	27.427 Mills \$8,868,298									
100-1800-311200	SALES TAX REVENUE	3,960,169.83	5,396,620.08	3,831,223.28	4,356,200.00	4,356,200.00	0.00	0.00%	4,530,448.00	174,248.00	4.00%
100-1800-311201	SALES TAX REBATE	-2,316.89	1,179.17	0.00	-10,000.00	-10,000.00	0.00	0.00%	-2,400.00	7,600.00	-76.00%
100-1800-311220	SPECIFIC OWNERSHIP B	437,193.51	542,842.69	345,382.83	531,056.00	531,056.00	0.00	0.00%	541,677.00	10,621.00	2.00%
100-1800-311225	MOTOR VEHICLE @ 1.50	35,440.28	35,706.09	25,628.94	32,700.00	32,700.00	0.00	0.00%	40,000.00	7,300.00	22.32%
100-1800-311400	BAG FEES	0.00	0.00	17,966.04	0.00	0.00	0.00	0.00%	24,000.00	24,000.00	0.00%
100-4100-311250	USE TAXES	425,972.97	728,180.34	858,055.74	262,500.00	800,000.00	537,500.00	204.76%	350,000.00	-450,000.00	-56.25%
Total RevMajorArea: 010 - TAXES & ASSESSMENTS:		11,715,608.75	14,151,256.31	13,272,883.27	13,736,808.00	14,307,930.00	571,122.00	4.16%	14,744,871.00	436,941.00	3.05%
RevMajorArea: 015 - LICENSES & PERMITS											
100-1800-321000	LIQUOR LICENSES	3,675.00	4,781.25	7,165.00	3,000.00	5,000.00	2,000.00	66.67%	5,000.00	0.00	0.00%
100-1800-321050	PROFESSIONAL/OCCUPATIONA	61,341.96	52,756.63	62,097.50	35,000.00	50,200.00	15,200.00	43.43%	50,000.00	-200.00	-0.40%
100-1800-321060	SOLICITOR'S LICENSE	0.00	0.00	50.00	0.00	50.00	50.00	0.00%	0.00	-50.00	-100.00%
100-1800-321070	MARIJUANA APPLICATION FEE	18,000.00	2,700.00	25,000.00	20,000.00	25,000.00	5,000.00	25.00%	20,000.00	-5,000.00	-20.00%
100-1800-321100	AMUSEMENT/DANCE LICENSE	0.00	0.00	230.00	400.00	400.00	0.00	0.00%	500.00	100.00	25.00%
100-1800-321150	SALES TAX LICENSE	7,925.00	7,750.00	7,475.00	7,200.00	7,200.00	0.00	0.00%	7,000.00	-200.00	-2.78%
100-1800-321900	MISC LICENSE REVENUE	661.81	1,229.00	12.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1800-324050	RIGHT-OF-WAY PERMIT	54,225.50	15,648.13	71,965.92	10,000.00	12,500.00	2,500.00	25.00%	15,000.00	2,500.00	20.00%
100-2200-322000	ANIMAL LICENSES	60.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-2200-322010	BACKYARD CHICKENS & BEES P	120.00	170.00	180.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-4000-345000	ELECTRICAL PERMITS	39,670.55	116,094.25	112,787.30	50,000.00	50,000.00	0.00	0.00%	50,000.00	0.00	0.00%
100-4000-345100	MECHANICAL PERMITS	26,223.70	60,006.50	41,626.70	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
100-4000-345150	PLUMBING PERMITS	39,210.30	89,353.05	75,873.10	50,000.00	50,000.00	0.00	0.00%	50,000.00	0.00	0.00%
100-4000-345210	BUILDING PERMITS	349,906.33	677,082.00	703,680.16	200,000.00	200,000.00	0.00	0.00%	100,000.00	-100,000.00	-50.00%
100-4100-345205	OTHER CONSTRUCTION PERMI	100.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total RevMajorArea: 015 - LICENSES & PERMITS:		601,120.15	1,027,570.81	1,108,142.68	405,600.00	430,350.00	24,750.00	6.10%	327,500.00	-102,850.00	-23.90%
RevMajorArea: 020 - INTERGOVERNMENTAL											
100-1800-311350	TOBACCO PRODUCTS	19,559.58	14,917.30	15,300.57	17,000.00	17,000.00	0.00	0.00%	18,000.00	1,000.00	5.88%
100-1800-331000	SEVERANCE TAX	6,847.10	324,780.17	324,873.09	75,000.00	75,000.00	0.00	0.00%	324,500.00	249,500.00	332.67%

General Fund Revenue Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-1800-331010	MINERAL LEASE INCOME	44,961.30	70,268.73	77,789.34	7,500.00	7,500.00	0.00	0.00%	77,800.00	70,300.00	937.33%
100-1800-333110	GRANTS - OTHER	0.00	0.00	307,500.00	-238,153.00	410,000.00	648,153.00	-272.16%	300,000.00	-110,000.00	-26.83%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Weld Trust Grant for Generation \$300,000									
100-2100-332170	STATE POLICE TRAINING REVENUE	2,447.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%	0.00	-2,500.00	-100.00%
100-2100-333170	GRANTS STATE/FED-PUBLIC SAFETY	1,575.00	1,625.00	0.00	0.00	0.00	0.00	0.00%	43,000.00	43,000.00	0.00%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	Federal Grant	Federal Grant for SRO									
100-3100-332100	HIGHWAY USERS TAX	328,599.07	322,882.36	244,448.03	317,949.00	317,949.00	0.00	0.00%	327,585.00	9,636.00	3.03%
100-3100-332120	STATE HWY 52/85 MAINTENANCE	9,439.50	9,439.50	9,439.50	9,450.00	9,450.00	0.00	0.00%	9,440.00	-10.00	-0.11%
100-3100-332130	COUNTY ROAD & BRIDGE TAXES	163,501.56	127,224.56	59,368.00	164,000.00	164,000.00	0.00	0.00%	125,000.00	-39,000.00	-23.78%
100-4100-333120	GRANTS - HISTORICAL	345.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total RevMajorArea: 020 - INTERGOVERNMENTAL:		577,275.11	871,137.62	1,038,718.53	355,246.00	1,003,399.00	648,153.00	182.45%	1,225,325.00	221,926.00	22.12%
RevMajorArea: 025 - CHARGES FOR SERVICES											
100-1200-341265	COURT REPORTS	7.00	12.75	4.25	0.00	0.00	0.00	0.00%	5.00	5.00	0.00%
100-1700-347190	FOURTH OF JULY VIP TABLE SALES	500.00	0.00	2,000.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1700-347235	WINTERFEST REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1700-347240	SPAGHETTI DINNER TABLE RESERVATIONS	0.00	300.00	0.00	1,100.00	1,100.00	0.00	0.00%	0.00	-1,100.00	-100.00%
100-1700-380010	TRAPPER DAYS BOOTH RENTAL	2,780.00	1,040.00	3,320.00	2,000.00	2,000.00	0.00	0.00%	1,000.00	-1,000.00	-50.00%
100-1700-380020	CAR SHOW ENTRY REVENUE	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
100-1700-380025	PUMPKINFEST SPONSORSHIPS	3,867.00	7,805.00	12,638.00	6,500.00	6,500.00	0.00	0.00%	0.00	-6,500.00	-100.00%
100-1800-341145	PUBLIC SERVICE GAS FRANCHISE	88,385.93	95,505.67	119,441.68	60,000.00	160,000.00	100,000.00	166.67%	110,000.00	-50,000.00	-31.25%
100-1800-341150	TELEPHONE FRANCHISE	306.33	183.00	0.00	500.00	500.00	0.00	0.00%	0.00	-500.00	-100.00%
100-1800-341155	CATV PERMIT FEES	61,356.16	63,437.56	32,642.20	58,000.00	58,000.00	0.00	0.00%	60,000.00	2,000.00	3.45%
100-1800-341160	UNITED POWER ELEC FRANCHISE	294,725.70	335,189.01	273,121.05	300,000.00	300,000.00	0.00	0.00%	300,000.00	0.00	0.00%
100-1800-380010	BILLBOARD RENTAL-FLACK	265.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-2100-342110	VIN INSPECT	1,161.75	1,285.00	916.75	700.00	700.00	0.00	0.00%	700.00	0.00	0.00%
100-2100-342130	CLEARANCE LETTER	78.00	271.00	120.00	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
100-2100-342140	FINGERPRINTING	20.00	60.00	10.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-2100-342160	OTHER POLICE REVENUE	125,821.41	91,999.30	120,999.24	71,000.00	71,000.00	0.00	0.00%	90,000.00	19,000.00	26.76%
100-2500-342500	RECORDS SEARCH	476.25	2,255.50	3,963.25	1,500.00	1,500.00	0.00	0.00%	3,000.00	1,500.00	100.00%
100-2500-342510	REPORTS	1,516.25	2,430.50	1,485.50	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
100-3100-343120	ROAD MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3500-347040	FACILITY RENTALS	6,125.00	9,150.00	11,375.00	0.00	0.00	0.00	0.00%	7,400.00	7,400.00	0.00%
100-4100-343260	PLAN CHECKING FEES	190,804.20	430,715.41	323,930.20	94,653.00	94,653.00	0.00	0.00%	190,000.00	95,347.00	100.73%

General Fund Revenue Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-4100-345400	DEVELOPMENT FEE-GENERAL F	42,540.52	34,483.88	25,900.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total RevMajorArea: 025 - CHARGES FOR SERVICES:		820,736.50	1,076,123.58	931,867.12	598,553.00	698,553.00	100,000.00	16.71%	763,705.00	65,152.00	9.33%
RevMajorArea: 030 - SALE OF MERCHANDISE											
100-1800-347361	MERCHANDISE SALES	926.00	0.00	1,186.15	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total RevMajorArea: 030 - SALE OF MERCHANDISE:		926.00	0.00	1,186.15	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
RevMajorArea: 035 - FINES & FORFEITS											
100-1200-351750	CODE VIOLATION FINES	3,950.00	2,015.00	4,200.00	4,000.00	4,000.00	0.00	0.00%	5,000.00	1,000.00	25.00%
100-1200-352000	COURT COSTS, WARRANT FEES	21,392.15	17,513.55	12,196.48	18,000.00	15,000.00	-3,000.00	-16.67%	15,000.00	0.00	0.00%
100-1200-352050	STAY OF EXECUTION FEE	5,998.05	3,914.27	2,965.73	5,000.00	5,000.00	0.00	0.00%	4,000.00	-1,000.00	-20.00%
100-1200-352100	CONTEMPT CHARGES	0.00	0.00	0.00	100.00	100.00	0.00	0.00%	50.00	-50.00	-50.00%
100-1200-352150	MISC COURT FEES	9,554.35	11,018.02	7,936.73	17,340.00	12,000.00	-5,340.00	-30.80%	11,000.00	-1,000.00	-8.33%
100-1200-352250	VICTIM COMPENSATION FEE	8,908.00	7,336.00	6,129.97	8,000.00	8,000.00	0.00	0.00%	5,000.00	-3,000.00	-37.50%
100-1200-352300	OJW / DEFAULT	2,050.16	657.11	270.00	100.00	100.00	0.00	0.00%	0.00	-100.00	-100.00%
100-1200-352350	COURT DIVERSION PROGRAM	8,900.00	5,990.00	7,160.00	16,000.00	16,000.00	0.00	0.00%	10,000.00	-6,000.00	-37.50%
100-1200-352425	PROBATION/DIVERSION FEE	0.00	0.00	4,680.00	0.00	0.00	0.00	0.00%	8,000.00	8,000.00	0.00%
100-1200-352450	CRIMINAL FINES	4,947.50	4,146.00	1,916.50	5,000.00	5,000.00	0.00	0.00%	2,500.00	-2,500.00	-50.00%
100-1200-352500	PRISONER BOARDING FEE	437.25	0.00	20.00	30.00	30.00	0.00	0.00%	0.00	-30.00	-100.00%
100-1200-352700	TRAFFIC FINES	254,085.77	153,781.25	96,270.00	225,000.00	225,000.00	0.00	0.00%	115,000.00	-110,000.00	-48.89%
100-2100-351500	POLICE EQUIPMENT	17,820.00	12,070.00	7,830.00	12,000.00	12,000.00	0.00	0.00%	10,000.00	-2,000.00	-16.67%
100-2100-352370	CRIMINAL REGISTRATION FEE	1,850.00	1,725.00	1,575.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
100-2100-380903	EVIDENCE/FOUND PROPERTY F	8.70	122.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-2200-351600	ANIMAL IMPOUND	2,155.00	2,225.00	1,400.00	0.00	0.00	0.00	0.00%	1,300.00	1,300.00	0.00%
100-2200-351650	ANIMAL BOARDING	3,540.00	2,850.00	3,990.10	0.00	0.00	0.00	0.00%	2,500.00	2,500.00	0.00%
Total RevMajorArea: 035 - FINES & FORFEITS:		345,596.93	225,363.20	158,540.51	312,070.00	303,730.00	-8,340.00	-2.67%	190,850.00	-112,880.00	-37.16%
RevMajorArea: 040 - INVESTMENT INCOME (LOSS)											
100-1800-361600	INTEREST EARNED	15,436.99	337,707.49	1,066,632.81	20,000.00	800,000.00	780,000.00	3,900.00%	350,000.00	-450,000.00	-56.25%
100-1800-390000	DEBT PROCEEDS	0.00	436,906.63	5,417,357.60	-5,159,795.89	5,417,358.00	10,577,153.89	-204.99%	0.00	-5,417,358.00	-100.00%
Total RevMajorArea: 040 - INVESTMENT INCOME (LOSS):		15,436.99	774,614.12	6,483,990.41	-5,139,795.89	6,217,358.00	11,357,153.89	-220.97%	350,000.00	-5,867,358.00	-94.37%
RevMajorArea: 045 - GAIN (LOSS) ON DISPOSAL OF ASSETS											
100-1800-386200	DISP OF ASSETS	14,556.50	19,410.00	49,681.50	0.00	49,682.00	49,682.00	0.00%	0.00	-49,682.00	-100.00%
Total RevMajorArea: 045 - GAIN (LOSS) ON DISPOSAL OF ASSE...		14,556.50	19,410.00	49,681.50	0.00	49,682.00	49,682.00	0.00%	0.00	-49,682.00	-100.00%
RevMajorArea: 050 - DONATIONS & CONTRIBUTIONS											
100-1700-380030	RAFFLE BOOTH REVENUE	260.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00%	0.00	-4,000.00	-100.00%
100-1700-382020	DONATIONS PRIVATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1700-382030	DONATIONS - EVENTS	15,892.00	9,000.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	30,000.00	0.00%
100-1700-382050	DONATION - NATIONAL NIGHT	1,500.00	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-1700-382060	DONATIONS - FIELD OF HONOF	33,697.40	3,000.00	25,099.00	25,000.00	25,000.00	0.00	0.00%	25,000.00	0.00	0.00%
100-1700-382065	DONATIONS - SPAGHETTI DINN	0.00	9,248.50	14,370.98	9,000.00	9,000.00	0.00	0.00%	9,000.00	0.00	0.00%

General Fund Revenue Budget Comparison Report

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					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-1700-382070	DONATIONS - 4TH OF JULY	0.00	4,000.00	7,000.00	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%
100-1700-382075	DONATIONS - TRAPPER DAYS	0.00	4,000.00	7,000.00	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%
100-1800-382020	DONATIONS PRIVATE	200.00	35,700.00	36,010.00	-70,610.00	35,210.00	105,820.00	-149.87%	0.00	-35,210.00	-100.00%
100-2200-382055	DONATIONS - CHILDRENS FUNI	3,029.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total RevMajorArea: 050 - DONATIONS & CONTRIBUTIONS:		54,578.40	67,948.50	89,479.98	-17,610.00	88,210.00	105,820.00	-600.91%	79,000.00	-9,210.00	-10.44%
RevMajorArea: 055 - CAPITAL CONTRIBUTIONS											
100-1800-333100	GRANTS - STATE/FEDERAL	37,499.94	7,500.00	0.00	-740,000.00	790,000.00	1,530,000.00	-206.76%	250,000.00	-540,000.00	-68.35%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Harrison Ave Grant \$250,000									
Total RevMajorArea: 055 - CAPITAL CONTRIBUTIONS:		37,499.94	7,500.00	0.00	-740,000.00	790,000.00	1,530,000.00	-206.76%	250,000.00	-540,000.00	-68.35%
RevMajorArea: 065 - OTHER											
100-1800-341170	OIL ROYALTIES	363,072.04	623,593.48	268,476.38	150,000.00	300,000.00	150,000.00	100.00%	150,000.00	-150,000.00	-50.00%
100-1800-361630	OPEN EDGE CREDIT CARD PRO	8,191.85	7,357.40	5,915.96	5,000.00	6,000.00	1,000.00	20.00%	8,200.00	2,200.00	36.67%
100-1800-380000	MISC REVENUE	26,558.60	46,058.99	15,712.77	20,000.00	20,000.00	0.00	0.00%	20,000.00	0.00	0.00%
100-1800-380406	FLEX PLAN FORFEITURES	5,282.77	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1800-381405	PENSION FORFEITURES	16,845.88	25,684.10	17,835.28	5,000.00	10,000.00	5,000.00	100.00%	15,000.00	5,000.00	50.00%
100-1800-381600	INSURANCE RECOVERIES	28,730.52	9,192.39	371,376.30	0.00	367,300.00	367,300.00	0.00%	0.00	-367,300.00	-100.00%
100-3000-380251	PUBLIC WORKS REVENUE	10,231.85	3,314.29	1,369.85	0.00	0.00	0.00	0.00%	3,300.00	3,300.00	0.00%
Total RevMajorArea: 065 - OTHER:		458,913.51	715,200.65	680,686.54	180,000.00	703,300.00	523,300.00	290.72%	196,500.00	-506,800.00	-72.06%
RevMajorArea: 090 - BEGINNING RESERVES											
100-1800-390120	EVIDENCE/PROPERTY FOUND F	0.00	0.00	0.00	8,381.00	8,382.00	1.00	0.01%	8,382.00	0.00	0.00%
100-1800-390130	FIELD OF HONOR RESERVE	0.00	0.00	0.00	8,924.00	17,188.00	8,264.00	92.60%	17,188.00	0.00	0.00%
100-1800-390140	CITY HALL CONSTRUCTION RES	0.00	0.00	0.00	0.00	5,000,000.00	5,000,000.00	0.00%	5,000,000.00	0.00	0.00%
100-1800-390200	TABOR RESERVE	0.00	0.00	0.00	464,756.00	554,118.00	89,362.00	19.23%	539,295.00	-14,823.00	-2.68%
100-1800-390260	POLICE EQUIPMENT RESERVE	0.00	0.00	0.00	20,573.00	20,873.00	300.00	1.46%	2,873.00	-18,000.00	-86.24%
100-1800-390270	CHILDREN'S FUND RESERVE	0.00	0.00	0.00	21,641.00	21,404.00	-237.00	-1.10%	15,004.00	-6,400.00	-29.90%
100-1800-390280	COURT SURCHARGE RESERVE	0.00	0.00	0.00	38,941.00	42,664.00	3,723.00	9.56%	58,164.00	15,500.00	36.33%
100-1800-390290	ASSIGNED-BOYS & GIRLS CLUB	0.00	0.00	0.00	259,896.00	262,772.00	2,876.00	1.11%	262,772.00	0.00	0.00%
100-1800-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	17,158,250.00	15,822,033.00	-1,336,217.00	-7.79%	18,076,596.00	2,254,563.00	14.25%
100-1800-390900	RES 98-035 EMERGENCY RESEF	0.00	0.00	0.00	1,023,286.00	1,235,440.00	212,154.00	20.73%	1,258,356.00	22,916.00	1.85%
100-1800-391300	VICTIMS COMP RESERVE	0.00	0.00	0.00	149,641.00	157,735.00	8,094.00	5.41%	160,735.00	3,000.00	1.90%
Total RevMajorArea: 090 - BEGINNING RESERVES:		0.00	0.00	0.00	19,154,289.00	23,142,609.00	3,988,320.00	20.82%	25,399,365.00	2,256,756.00	9.75%
Report Total:		14,642,248.78	18,936,124.79	23,815,176.69	28,845,160.11	47,735,121.00	18,889,960.89	65.49%	43,527,116.00	-4,208,005.00	-8.82%

Group Summary

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
RevMajorAre...										
010 - TAXES & ASSESSMENTS	11,715,608.75	14,151,256.31	13,272,883.27	13,736,808.00	14,307,930.00	571,122.00	4.16%	14,744,871.00	436,941.00	3.05%
015 - LICENSES & PERMITS	601,120.15	1,027,570.81	1,108,142.68	405,600.00	430,350.00	24,750.00	6.10%	327,500.00	-102,850.00	-23.90%
020 - INTERGOVERNMENTAL	577,275.11	871,137.62	1,038,718.53	355,246.00	1,003,399.00	648,153.00	182.45%	1,225,325.00	221,926.00	22.12%
025 - CHARGES FOR SERVICES	820,736.50	1,076,123.58	931,867.12	598,553.00	698,553.00	100,000.00	16.71%	763,705.00	65,152.00	9.33%
030 - SALE OF MERCHANDISE	926.00	0.00	1,186.15	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
035 - FINES & FORFEITS	345,596.93	225,363.20	158,540.51	312,070.00	303,730.00	-8,340.00	-2.67%	190,850.00	-112,880.00	-37.16%
040 - INVESTMENT INCOME (LOSS)	15,436.99	774,614.12	6,483,990.41	-5,139,795.89	6,217,358.00	11,357,153.89	-220.97%	350,000.00	-5,867,358.00	-94.37%
045 - GAIN (LOSS) ON DISPOSAL OF ASSETS	14,556.50	19,410.00	49,681.50	0.00	49,682.00	49,682.00	0.00%	0.00	-49,682.00	-100.00%
050 - DONATIONS & CONTRIBUTIONS	54,578.40	67,948.50	89,479.98	-17,610.00	88,210.00	105,820.00	-600.91%	79,000.00	-9,210.00	-10.44%
055 - CAPITAL CONTRIBUTIONS	37,499.94	7,500.00	0.00	-740,000.00	790,000.00	1,530,000.00	-206.76%	250,000.00	-540,000.00	-68.35%
065 - OTHER	458,913.51	715,200.65	680,686.54	180,000.00	703,300.00	523,300.00	290.72%	196,500.00	-506,800.00	-72.06%
090 - BEGINNING RESERVES	0.00	0.00	0.00	19,154,289.00	23,142,609.00	3,988,320.00	20.82%	25,399,365.00	2,256,756.00	9.75%
Report Total:	14,642,248.78	18,936,124.79	23,815,176.69	28,845,160.11	47,735,121.00	18,889,960.89	65.49%	43,527,116.00	-4,208,005.00	-8.82%

General Fund Expenditure Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Department: 1000 - LEGISLATIVE											
100-1000-511000	SALARIES & WAGES	51,300.00	45,675.00	55,430.30	64,200.00	64,200.00	0.00	0.00%	51,300.00	-12,900.00	-20.09%
100-1000-511100	FICA	2,775.72	1,980.01	1,391.79	3,984.00	3,984.00	0.00	0.00%	3,182.00	-802.00	-20.13%
100-1000-511150	MEDICARE	649.18	462.96	586.88	935.00	935.00	0.00	0.00%	750.00	-185.00	-19.79%
100-1000-512100	UNEMPLOYMENT INSURANCE	0.00	0.00	36.04	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1000-512200	HEALTH INSURANCE EXPENSE	22,320.32	39,829.08	44,936.08	43,713.00	43,713.00	0.00	0.00%	58,673.00	14,960.00	34.22%
100-1000-512300	DENTAL INSURANCE EXPENSE	1,847.04	3,249.41	2,973.06	3,575.00	3,575.00	0.00	0.00%	3,756.00	181.00	5.06%
100-1000-512400	VISION INSURANCE EXPENSE	396.60	425.97	421.56	420.00	420.00	0.00	0.00%	459.00	39.00	9.29%
100-1000-520100	GENERAL SUPPLIES	1,414.58	384.99	417.88	700.00	700.00	0.00	0.00%	700.00	0.00	0.00%
100-1000-520200	OFFICE SUPPLIES	0.00	396.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1000-520800	FUEL & OIL	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1000-530100	ADVERTISING	1,600.00	299.00	559.00	2,000.00	2,000.00	0.00	0.00%	1,500.00	-500.00	-25.00%
100-1000-530600	CONTRACTUAL SERVICES	2,131.01	533.99	240.75	2,500.00	2,500.00	0.00	0.00%	2,500.00	0.00	0.00%
100-1000-530800	DUES & SUBSCRIPTIONS	7,056.74	7,053.00	510.00	8,000.00	8,000.00	0.00	0.00%	8,000.00	0.00	0.00%
100-1000-531050	EQUIPMENT <\$5000	920.92	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	500.00	-500.00	-50.00%
100-1000-531300	MARKETING & PROMOTIONS	390.00	700.00	3,325.45	11,000.00	11,000.00	0.00	0.00%	10,000.00	-1,000.00	-9.09%
100-1000-531800	POSTAGE	81.77	273.27	182.08	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1000-532200	PUBLIC NOTICES	2,305.96	27.88	880.48	2,500.00	2,500.00	0.00	0.00%	2,500.00	0.00	0.00%
100-1000-532800	STAFF DEVELOPMENT	395.00	47.00	950.00	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-1000-532900	TELEPHONE	2,238.62	1,930.64	1,698.52	4,000.00	4,000.00	0.00	0.00%	2,200.00	-1,800.00	-45.00%
100-1000-533000	TRAVEL & MEETINGS	747.75	4,172.70	1,197.87	3,500.00	3,500.00	0.00	0.00%	3,500.00	0.00	0.00%
100-1000-550100	APPRECIATION	1,115.37	8,083.51	3,268.92	12,000.00	12,000.00	0.00	0.00%	12,000.00	0.00	0.00%
100-1000-550300	BOARDS & COMMITTEE EXPEN	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
100-1000-550900	CLEAN UP DAYS	18,403.66	22,715.00	10,838.81	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
100-1000-551800	DONATIONS	0.00	3,660.00	5,965.00	6,700.00	5,000.00	-1,700.00	-25.37%	7,000.00	2,000.00	40.00%
100-1000-553700	ORDINANCE & CODES	670.04	80.12	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 1000 - LEGISLATIVE:		118,760.28	141,979.53	135,810.47	206,727.00	205,027.00	-1,700.00	-0.82%	204,520.00	-507.00	-0.25%
Department: 1100 - CITY ADMINISTRATION											
100-1100-511000	SALARIES & WAGES	175,249.78	164,294.40	133,314.12	170,400.00	170,400.00	0.00	0.00%	177,626.00	7,226.00	4.24%
100-1100-511100	FICA	10,115.65	9,172.22	7,649.62	10,565.00	10,565.00	0.00	0.00%	11,013.00	448.00	4.24%
100-1100-511150	MEDICARE	2,365.76	2,206.46	1,789.04	2,471.00	2,471.00	0.00	0.00%	2,576.00	105.00	4.25%
100-1100-512100	UNEMPLOYMENT INSURANCE	486.99	304.20	246.65	512.00	512.00	0.00	0.00%	356.00	-156.00	-30.47%
100-1100-512200	HEALTH INSURANCE EXPENSE	17,400.79	16,497.51	13,487.14	16,839.00	16,839.00	0.00	0.00%	18,059.00	1,220.00	7.25%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-1100-512300	DENTAL INSURANCE EXPENSE	1,170.15	889.70	793.13	980.00	980.00	0.00	0.00%	1,029.00	49.00	5.00%
100-1100-512400	VISION INSURANCE EXPENSE	168.91	120.95	97.34	120.00	120.00	0.00	0.00%	131.00	11.00	9.17%
100-1100-512500	LIFE & AD&D INSURANCE	216.00	192.00	120.00	144.00	144.00	0.00	0.00%	144.00	0.00	0.00%
100-1100-512550	RETIREMENT 4%	7,010.75	6,573.90	5,986.38	7,668.00	7,668.00	0.00	0.00%	7,994.00	326.00	4.25%
100-1100-512850	LONG TERM DISABILITY	360.48	295.80	216.70	444.00	444.00	0.00	0.00%	462.00	18.00	4.05%
100-1100-520100	GENERAL SUPPLIES	783.34	429.16	401.54	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
100-1100-520200	OFFICE SUPPLIES	44.85	160.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1100-520800	FUEL & OIL	28.31	329.28	430.28	750.00	750.00	0.00	0.00%	900.00	150.00	20.00%
100-1100-530600	CONTRACTUAL SERVICES	30,250.00	34,186.30	36,085.00	48,000.00	48,000.00	0.00	0.00%	15,000.00	-33,000.00	-68.75%
100-1100-530800	DUES & SUBSCRIPTIONS	2,515.00	1,326.00	600.00	2,500.00	2,500.00	0.00	0.00%	3,000.00	500.00	20.00%
100-1100-531050	EQUIPMENT <\$5000	0.00	0.00	7,887.90	4,000.00	4,000.00	0.00	0.00%	6,500.00	2,500.00	62.50%
100-1100-531300	MARKETING & PROMOTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	15,000.00	0.00%
100-1100-531800	POSTAGE	306.88	0.00	1.11	300.00	300.00	0.00	0.00%	300.00	0.00	0.00%
100-1100-532700	REPAIRS & MAINTENANCE - VE	0.00	130.07	34.00	500.00	500.00	0.00	0.00%	1,000.00	500.00	100.00%
100-1100-532800	STAFF DEVELOPMENT - CITY AD	170.00	1,898.00	0.00	2,500.00	2,500.00	0.00	0.00%	3,000.00	500.00	20.00%
100-1100-532900	TELEPHONE	1,837.08	1,456.17	854.67	2,500.00	2,500.00	0.00	0.00%	2,500.00	0.00	0.00%
100-1100-533000	TRAVEL & MEETINGS	356.85	922.74	2,577.71	4,000.00	4,000.00	0.00	0.00%	5,000.00	1,000.00	25.00%
100-1100-550100	APPRECIATION	6,750.85	3,422.18	5,477.80	7,000.00	7,000.00	0.00	0.00%	10,000.00	3,000.00	42.86%
100-1100-551900	ECONOMIC DEVELOPMENT	2,228.17	12,530.00	11,713.98	45,000.00	45,000.00	0.00	0.00%	10,000.00	-35,000.00	-77.78%
Total Department: 1100 - CITY ADMINISTRATION:		259,816.59	257,337.04	229,764.11	329,193.00	329,193.00	0.00	0.00%	293,590.00	-35,603.00	-10.82%
Department: 1120 - ADMINISTRATIVE SERVICES											
100-1120-511000	SALARIES & WAGES	44,313.97	61,406.80	49,200.28	62,773.00	62,773.00	0.00	0.00%	67,780.00	5,007.00	7.98%
100-1120-511100	FICA	2,700.00	3,642.33	2,883.75	3,892.00	3,892.00	0.00	0.00%	4,203.00	311.00	7.99%
100-1120-511150	MEDICARE	631.46	851.85	674.45	911.00	911.00	0.00	0.00%	983.00	72.00	7.90%
100-1120-512100	UNEMPLOYMENT INSURANCE	129.58	117.49	93.08	189.00	189.00	0.00	0.00%	136.00	-53.00	-28.04%
100-1120-512200	HEALTH INSURANCE EXPENSE	7,536.27	11,612.77	10,302.95	12,906.00	12,906.00	0.00	0.00%	13,782.00	876.00	6.79%
100-1120-512300	DENTAL INSURANCE EXPENSE	765.34	697.77	621.95	768.00	768.00	0.00	0.00%	807.00	39.00	5.08%
100-1120-512400	VISION INSURANCE EXPENSE	94.20	87.86	70.73	87.00	87.00	0.00	0.00%	95.00	8.00	9.20%
100-1120-512500	LIFE & AD&D INSURANCE	144.00	144.00	120.00	144.00	144.00	0.00	0.00%	144.00	0.00	0.00%
100-1120-512550	RETIREMENT 4%	1,774.10	2,456.25	2,208.88	2,825.00	2,825.00	0.00	0.00%	3,051.00	226.00	8.00%
100-1120-512850	LONG TERM DISABILITY	114.00	152.40	135.44	164.00	164.00	0.00	0.00%	177.00	13.00	7.93%
100-1120-520100	GENERAL SUPPLIES	3,370.35	3,691.05	4,410.54	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%
100-1120-520200	OFFICE SUPPLIES	211.31	1,999.51	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1120-530600	CONTRACTUAL SERVICES	354.96	354.96	439.61	4,000.00	4,000.00	0.00	0.00%	3,000.00	-1,000.00	-25.00%
100-1120-530800	DUES & SUBSCRIPTIONS ADMIN	0.00	0.00	0.00	200.00	200.00	0.00	0.00%	200.00	0.00	0.00%
100-1120-531050	EQUIPMENT <\$5000	0.00	8.78	0.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
100-1120-531800	POSTAGE	277.41	0.00	-21.43	275.00	275.00	0.00	0.00%	400.00	125.00	45.45%
100-1120-532000	PRINTING	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1120-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%

General Fund Expenditure Budget Comparison Report

						Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget 2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Account Number											
100-1120-532800	STAFF DEVELOPMENT	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1120-532900	TELEPHONE	1,635.26	797.85	1,029.10	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
100-1120-533000	TRAVEL & MEETINGS	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1120-550600	CASH OVER/SHORT	215.51	30.78	-0.30	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1120-552200	FINANCE CHARGES	56.51	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1120-553000	LEASES & RENTALS - EQUIPMEI	4,812.09	0.00	0.00	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%
Total Department: 1120 - ADMINISTRATIVE SERVICES:		69,136.32	88,052.45	72,169.03	106,134.00	106,134.00	0.00	0.00%	111,758.00	5,624.00	5.30%
Department: 1170 - LEGAL											
100-1170-530600	CONTRACTUAL SERVICES	0.00	12,015.00	9,384.13	2,000.00	2,000.00	0.00	0.00%	1,000.00	-1,000.00	-50.00%
100-1170-531200	LEGAL FEES	84,368.25	51,380.51	52,000.00	95,000.00	80,000.00	-15,000.00	-15.79%	80,000.00	0.00	0.00%
Total Department: 1170 - LEGAL:		84,368.25	63,395.51	61,384.13	97,000.00	82,000.00	-15,000.00	-15.46%	81,000.00	-1,000.00	-1.22%
Department: 1200 - COURT											
100-1200-511000	SALARIES & WAGES	115,922.52	139,615.60	123,548.68	163,872.00	163,872.00	0.00	0.00%	170,690.00	6,818.00	4.16%
100-1200-511050	OVERTIME	0.00	1,734.45	768.33	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1200-511100	FICA	6,784.56	8,438.09	7,368.25	10,162.00	10,162.00	0.00	0.00%	10,585.00	423.00	4.16%
100-1200-511150	MEDICARE	1,586.71	1,973.52	1,723.32	2,377.00	2,377.00	0.00	0.00%	2,477.00	100.00	4.21%
100-1200-512100	UNEMPLOYMENT INSURANCE	326.00	272.24	237.53	493.00	493.00	0.00	0.00%	343.00	-150.00	-30.43%
100-1200-512200	HEALTH INSURANCE EXPENSE	12,897.75	13,826.43	12,959.51	27,052.00	27,052.00	0.00	0.00%	19,831.00	-7,221.00	-26.69%
100-1200-512300	DENTAL INSURANCE EXPENSE	903.43	807.29	783.30	1,477.00	1,477.00	0.00	0.00%	943.00	-534.00	-36.15%
100-1200-512400	VISION INSURANCE EXPENSE	146.13	134.03	117.10	192.00	192.00	0.00	0.00%	143.00	-49.00	-25.52%
100-1200-512500	LIFE & AD&D INSURANCE	243.00	243.00	229.80	302.00	302.00	0.00	0.00%	302.00	0.00	0.00%
100-1200-512550	RETIREMENT 4%	4,649.41	5,663.93	5,595.09	7,376.00	7,376.00	0.00	0.00%	7,682.00	306.00	4.15%
100-1200-512850	LONG TERM DISABILITY	297.68	341.50	322.28	427.00	427.00	0.00	0.00%	445.00	18.00	4.22%
100-1200-520100	GENERAL SUPPLIES	2,201.80	3,094.50	2,200.99	3,500.00	3,500.00	0.00	0.00%	3,500.00	0.00	0.00%
100-1200-520200	OFFICE SUPPLIES	1,506.24	964.53	177.76	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1200-530400	BOARDING PRISONERS	207.97	630.45	522.48	250.00	250.00	0.00	0.00%	300.00	50.00	20.00%
100-1200-530600	CONTRACTUAL SERVICES	5,116.95	5,048.89	4,654.00	7,000.00	7,000.00	0.00	0.00%	7,000.00	0.00	0.00%
100-1200-530800	DUES & SUBSCRIPTIONS	1,262.00	734.15	100.00	400.00	400.00	0.00	0.00%	400.00	0.00	0.00%
100-1200-531050	EQUIPMENT <\$5000	257.89	7,000.80	2,754.42	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-1200-531060	COURT EQUIPMENT	3,666.66	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1200-531200	LEGAL FEES	19,290.00	18,000.00	13,200.00	19,200.00	19,200.00	0.00	0.00%	25,600.00	6,400.00	33.33%
100-1200-531400	MUNICIPAL JUDGE	16,500.00	18,467.50	16,000.00	20,000.00	20,000.00	0.00	0.00%	20,800.00	800.00	4.00%
100-1200-531800	POSTAGE	796.00	694.77	666.12	1,000.00	1,000.00	0.00	0.00%	750.00	-250.00	-25.00%
100-1200-532500	REPAIRS & MAINTENANCE - FA	0.00	0.00	0.00	200.00	200.00	0.00	0.00%	100.00	-100.00	-50.00%
100-1200-532800	STAFF DEVELOPMENT	1,805.00	3,113.00	1,828.00	3,500.00	3,500.00	0.00	0.00%	3,500.00	0.00	0.00%
100-1200-532900	TELEPHONE	2,094.14	1,270.29	1,355.23	3,000.00	3,000.00	0.00	0.00%	2,000.00	-1,000.00	-33.33%
100-1200-533000	TRAVEL & MEETINGS	116.50	383.57	2,029.83	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
100-1200-551650	JUROR & WITNESS FEES	5.00	20.00	40.00	20.00	20.00	0.00	0.00%	20.00	0.00	0.00%
100-1200-551670	OJW & DEFAULT CLEARANCES	0.00	0.00	0.00	200.00	200.00	0.00	0.00%	0.00	-200.00	-100.00%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-1200-552900	JUVENILE PROBATION PROGRA	0.00	0.00	132.37	500.00	500.00	0.00	0.00%	1,000.00	500.00	100.00%
100-1200-554600	VICTIM COMPENSATION FEE	3,900.00	1,250.00	6,076.30	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-1200-570300	BANK CHARGES	11,434.32	10,945.95	9,935.26	20,000.00	20,000.00	0.00	0.00%	15,000.00	-5,000.00	-25.00%
Total Department: 1200 - COURT:		213,917.66	244,668.48	215,325.95	306,500.00	306,500.00	0.00	0.00%	307,411.00	911.00	0.30%
Department: 1300 - CITY CLERK											
100-1300-511000	SALARIES & WAGES	87,410.26	104,922.48	154,396.09	245,314.00	164,914.00	-80,400.00	-32.77%	248,728.00	83,814.00	50.82%
100-1300-511050	OVERTIME	0.00	0.00	2,370.57	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1300-511100	FICA	4,833.57	5,937.83	9,179.48	15,210.80	10,226.00	-4,984.80	-32.77%	15,423.00	5,197.00	50.82%
100-1300-511150	MEDICARE	1,130.37	1,388.52	2,146.83	3,557.80	2,392.00	-1,165.80	-32.77%	3,608.00	1,216.00	50.84%
100-1300-512100	UNEMPLOYMENT INSURANCE	232.21	191.37	295.95	655.80	495.00	-160.80	-24.52%	499.00	4.00	0.81%
100-1300-512200	HEALTH INSURANCE EXPENSE	16,239.14	18,519.75	23,616.37	36,594.00	25,368.00	-11,226.00	-30.68%	36,261.00	10,893.00	42.94%
100-1300-512300	DENTAL INSURANCE EXPENSE	1,073.91	978.82	1,277.67	2,032.33	1,379.00	-653.33	-32.15%	1,869.00	490.00	35.53%
100-1300-512400	VISION INSURANCE EXPENSE	145.17	135.61	170.13	260.00	180.00	-80.00	-30.77%	261.00	81.00	45.00%
100-1300-512500	LIFE & AD&D INSURANCE	177.00	177.00	291.00	384.00	288.00	-96.00	-25.00%	432.00	144.00	50.00%
100-1300-512550	RETIREMENT 4%	3,499.03	4,198.86	7,044.55	11,040.00	7,422.00	-3,618.00	-32.77%	11,195.00	3,773.00	50.84%
100-1300-512850	LONG TERM DISABILITY	225.90	260.50	406.70	611.27	430.00	-181.27	-29.65%	648.00	218.00	50.70%
100-1300-520100	GENERAL SUPPLIES	1,408.40	1,055.37	2,595.90	1,500.00	1,500.00	0.00	0.00%	3,500.00	2,000.00	133.33%
100-1300-520200	OFFICE SUPPLIES	206.50	93.93	165.28	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1300-530600	CONTRACTUAL SERVICES	19,304.21	17,701.78	9,549.38	24,700.00	24,700.00	0.00	0.00%	62,000.00	37,300.00	151.01%
100-1300-530800	DUES & SUBSCRIPTIONS	351.00	589.16	749.74	2,500.00	2,500.00	0.00	0.00%	2,500.00	0.00	0.00%
100-1300-531050	EQUIPMENT <\$5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	6,000.00	6,000.00	0.00%
100-1300-531800	POSTAGE	0.00	26.37	0.00	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
100-1300-532000	PRINTING	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1300-532200	PUBLIC NOTICES	2,096.28	2,257.48	1,021.13	2,500.00	2,500.00	0.00	0.00%	4,000.00	1,500.00	60.00%
100-1300-532800	STAFF DEVELOPMENT	1,006.00	3,319.97	1,531.45	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
100-1300-532900	TELEPHONE	877.05	837.12	1,149.49	1,200.00	1,200.00	0.00	0.00%	1,200.00	0.00	0.00%
100-1300-533000	TRAVEL & MEETINGS	132.96	181.00	589.10	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
100-1300-552100	ELECTIONS	6,113.75	7,248.09	198.00	11,000.00	11,000.00	0.00	0.00%	12,000.00	1,000.00	9.09%
Total Department: 1300 - CITY CLERK:		146,462.71	170,021.01	218,744.81	365,160.00	262,594.00	-102,566.00	-28.09%	416,224.00	153,630.00	58.50%
Department: 1400 - HUMAN RESOURCES											
100-1400-511000	SALARIES & WAGES	150,255.04	163,399.80	113,887.55	181,135.00	181,135.00	0.00	0.00%	168,862.00	-12,273.00	-6.78%
100-1400-511100	FICA	8,046.02	8,916.10	6,551.43	11,231.00	11,231.00	0.00	0.00%	10,470.00	-761.00	-6.78%
100-1400-511150	MEDICARE	1,881.64	2,107.68	1,554.88	2,627.00	2,627.00	0.00	0.00%	2,450.00	-177.00	-6.74%
100-1400-512100	UNEMPLOYMENT INSURANCE	386.93	290.78	214.43	544.00	544.00	0.00	0.00%	339.00	-205.00	-37.68%
100-1400-512200	HEALTH INSURANCE EXPENSE	25,790.51	27,454.16	18,741.58	29,745.00	29,745.00	0.00	0.00%	27,564.00	-2,181.00	-7.33%
100-1400-512300	DENTAL INSURANCE EXPENSE	1,742.33	1,495.17	1,132.47	1,748.00	1,748.00	0.00	0.00%	1,614.00	-134.00	-7.67%
100-1400-512400	VISION INSURANCE EXPENSE	223.63	196.68	128.72	207.00	207.00	0.00	0.00%	190.00	-17.00	-8.21%
100-1400-512500	LIFE & AD&D INSURANCE	288.00	276.00	216.00	288.00	288.00	0.00	0.00%	288.00	0.00	0.00%
100-1400-512550	RETIREMENT 4%	6,010.22	6,536.08	5,163.63	8,152.00	8,152.00	0.00	0.00%	7,600.00	-552.00	-6.77%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-1400-512700	FLEX PLAN 125 FEE	5,075.35	4,924.57	2,095.30	4,000.00	4,000.00	0.00	0.00%	5,000.00	1,000.00	25.00%
100-1400-512850	LONG TERM DISABILITY	385.74	392.69	310.23	472.00	472.00	0.00	0.00%	440.00	-32.00	-6.78%
100-1400-520100	GENERAL SUPPLIES	231.61	381.48	945.29	2,000.00	2,000.00	0.00	0.00%	3,500.00	1,500.00	75.00%
100-1400-520200	OFFICE SUPPLIES	0.00	75.98	0.00	750.00	750.00	0.00	0.00%	0.00	-750.00	-100.00%
100-1400-530600	CONTRACTUAL SERVICES	23,587.79	57,705.66	45,888.49	44,500.00	44,500.00	0.00	0.00%	55,000.00	10,500.00	23.60%
100-1400-530800	DUES & SUBSCRIPTIONS	6,569.89	9,941.09	28,864.77	12,500.00	12,500.00	0.00	0.00%	18,000.00	5,500.00	44.00%
100-1400-531050	EQUIPMENT <\$5000	0.00	0.00	3,052.10	4,500.00	4,500.00	0.00	0.00%	4,500.00	0.00	0.00%
100-1400-531800	POSTAGE	9.57	1.16	0.00	250.00	250.00	0.00	0.00%	250.00	0.00	0.00%
100-1400-531900	PRE-EMPLOYMENT FEES	8,283.30	7,210.70	5,430.77	10,000.00	10,000.00	0.00	0.00%	12,500.00	2,500.00	25.00%
100-1400-532300	RECRUITMENT	14,631.45	17,588.81	7,128.29	17,500.00	17,500.00	0.00	0.00%	18,000.00	500.00	2.86%
100-1400-532400	REPAIRS & MAINTENANCE - EQ	0.00	23.91	0.00	100.00	100.00	0.00	0.00%	150.00	50.00	50.00%
100-1400-532800	STAFF DEVELOPMENT	1,428.61	5,264.00	4,103.00	6,000.00	6,000.00	0.00	0.00%	7,000.00	1,000.00	16.67%
100-1400-532900	TELEPHONE	1,073.73	1,936.11	1,826.24	2,000.00	2,000.00	0.00	0.00%	2,500.00	500.00	25.00%
100-1400-533000	TRAVEL & MEETINGS	0.00	4,389.69	1,380.62	2,500.00	2,500.00	0.00	0.00%	3,500.00	1,000.00	40.00%
100-1400-570900	EDUCATIONAL ASSISTANCE	4,095.32	11,235.67	14,251.88	30,000.00	30,000.00	0.00	0.00%	50,000.00	20,000.00	66.67%
100-1400-575000	CAPITAL PROJECTS	0.00	0.00	0.00	14,000.00	14,000.00	0.00	0.00%	0.00	-14,000.00	-100.00%
Total Department: 1400 - HUMAN RESOURCES:		259,996.68	331,743.97	262,867.67	386,749.00	386,749.00	0.00	0.00%	399,717.00	12,968.00	3.35%
Department: 1450 - SAFETY & RISK											
100-1450-511000	SALARIES & WAGES	0.00	50,507.79	47,555.73	60,784.00	60,784.00	0.00	0.00%	64,722.00	3,938.00	6.48%
100-1450-511100	FICA	0.00	3,029.93	2,879.78	3,769.00	3,769.00	0.00	0.00%	4,013.00	244.00	6.47%
100-1450-511150	MEDICARE	0.00	708.69	673.46	882.00	882.00	0.00	0.00%	939.00	57.00	6.46%
100-1450-512100	UNEMPLOYMENT INSURANCE	0.00	97.73	92.81	183.00	183.00	0.00	0.00%	130.00	-53.00	-28.96%
100-1450-512200	HEALTH INSURANCE EXPENSE	0.00	7,022.20	5,906.98	8,529.00	8,529.00	0.00	0.00%	7,737.00	-792.00	-9.29%
100-1450-512300	DENTAL INSURANCE EXPENSE	0.00	309.08	318.53	399.00	399.00	0.00	0.00%	420.00	21.00	5.26%
100-1450-512400	VISION INSURANCE EXPENSE	0.00	51.43	47.85	60.00	60.00	0.00	0.00%	65.00	5.00	8.33%
100-1450-512500	LIFE & AD&D INSURANCE	0.00	120.00	120.00	144.00	144.00	0.00	0.00%	144.00	0.00	0.00%
100-1450-512550	RETIREMENT 4%	0.00	2,020.34	2,136.32	2,736.00	2,736.00	0.00	0.00%	2,913.00	177.00	6.47%
100-1450-512850	LONG TERM DISABILITY	0.00	121.56	131.16	159.00	159.00	0.00	0.00%	169.00	10.00	6.29%
100-1450-520100	GENERAL SUPPLIES	0.00	1,289.57	993.95	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
100-1450-530600	CONTRACTUAL SERVICES	0.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%	3,500.00	1,000.00	40.00%
100-1450-530800	DUES & SUBSCRIPTIONS	0.00	50.00	55.00	500.00	500.00	0.00	0.00%	700.00	200.00	40.00%
100-1450-531050	EQUIPMENT <\$5000	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
100-1450-531800	POSTAGE	0.00	0.00	0.00	50.00	50.00	0.00	0.00%	50.00	0.00	0.00%
100-1450-532000	PRINTING	0.00	0.00	0.00	250.00	250.00	0.00	0.00%	250.00	0.00	0.00%
100-1450-532800	STAFF DEVELOPMENT	0.00	124.68	943.76	3,000.00	3,000.00	0.00	0.00%	5,500.00	2,500.00	83.33%
100-1450-532850	SAFETY COMMITTEE	0.00	500.00	0.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-1450-533000	TRAVEL & MEETINGS	0.00	-39.88	429.75	1,250.00	1,250.00	0.00	0.00%	3,750.00	2,500.00	200.00%
100-1450-575000	CAPITAL PROJECTS	0.00	0.00	0.00	50,000.00	50,000.00	0.00	0.00%	850,000.00	800,000.00	1,600.00%

General Fund Expenditure Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	Comparison 1		Comparison 1 to Parent Budget	%	Comparison 2		Comparison 2 to Comparison 1	%		
					Parent Budget	Budget			Budget	Budget				
					2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)	2024 APPROVED	Increase / (Decrease)		
APPROVED	2024	EOC Communications Equipment- \$150,000												
APPROVED	2024	Recreation Center Generator- \$700,000												
Total Department: 1450 - SAFETY & RISK:					0.00	65,913.12	62,285.08	151,195.00	151,195.00	0.00	0.00%	961,002.00	809,807.00	535.60%
Department: 1500 - INTERNAL TECHNOLOGY														
100-1500-511000		SALARIES & WAGES	204,911.15	279,336.21	221,486.36	287,917.00	287,917.00	0.00	0.00%	301,216.00	13,299.00	4.62%		
100-1500-511050		OVERTIME	6,795.85	8,590.59	7,374.25	12,000.00	12,000.00	0.00	0.00%	15,000.00	3,000.00	25.00%		
100-1500-511100		FICA	12,588.21	17,204.83	13,703.39	18,596.00	18,596.00	0.00	0.00%	19,607.00	1,011.00	5.44%		
100-1500-511150		MEDICARE	2,943.96	4,023.73	3,204.81	4,351.00	4,351.00	0.00	0.00%	4,588.00	237.00	5.45%		
100-1500-512100		UNEMPLOYMENT INSURANCE	604.70	554.87	441.88	901.00	901.00	0.00	0.00%	634.00	-267.00	-29.63%		
100-1500-512200		HEALTH INSURANCE EXPENSE	17,727.70	24,799.95	16,798.38	25,587.00	25,587.00	0.00	0.00%	18,382.00	-7,205.00	-28.16%		
100-1500-512300		DENTAL INSURANCE EXPENSE	1,516.93	1,614.82	1,273.37	1,778.00	1,778.00	0.00	0.00%	1,449.00	-329.00	-18.50%		
100-1500-512400		VISION INSURANCE EXPENSE	217.14	241.65	169.48	240.00	240.00	0.00	0.00%	196.00	-44.00	-18.33%		
100-1500-512500		LIFE & AD&D INSURANCE	336.00	432.00	336.00	432.00	432.00	0.00	0.00%	432.00	0.00	0.00%		
100-1500-512550		RETIREMENT 4%	8,470.84	11,519.58	10,277.67	13,497.00	13,497.00	0.00	0.00%	14,231.00	734.00	5.44%		
100-1500-512850		LONG TERM DISABILITY	468.10	610.64	511.58	727.00	727.00	0.00	0.00%	759.00	32.00	4.40%		
100-1500-520100		GENERAL SUPPLIES	733.64	852.97	2,874.26	4,000.00	4,000.00	0.00	0.00%	5,000.00	1,000.00	25.00%		
100-1500-520200		OFFICE SUPPLIES	229.40	51.96	212.99	1,000.00	1,000.00	0.00	0.00%	1,200.00	200.00	20.00%		
100-1500-530600		SOFTWARE SERVICE AGREEMENTS	177,184.23	194,900.20	230,623.88	284,280.00	267,000.00	-17,280.00	-6.08%	294,000.00	27,000.00	10.11%		
100-1500-530800		DUES & SUBSCRIPTIONS	899.88	929.95	859.98	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%		
100-1500-531050		EQUIPMENT <\$5000	61,028.89	80,469.12	43,756.20	70,000.00	70,000.00	0.00	0.00%	77,000.00	7,000.00	10.00%		
100-1500-532100		PROFESSIONAL SERVICES - DIGITAL	99,261.66	176,718.92	99,381.20	165,000.00	165,000.00	0.00	0.00%	181,000.00	16,000.00	9.70%		
100-1500-532800		STAFF DEVELOPMENT	4,315.23	1,752.81	6,167.58	15,000.00	15,000.00	0.00	0.00%	15,000.00	0.00	0.00%		
100-1500-532900		TELEPHONE	3,797.41	3,918.24	3,211.54	3,000.00	3,000.00	0.00	0.00%	3,600.00	600.00	20.00%		
100-1500-533000		TRAVEL & MEETINGS	38.97	15.91	0.00	3,500.00	3,500.00	0.00	0.00%	4,000.00	500.00	14.29%		
100-1500-550500		CAPITAL LEASE	136.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%		
100-1500-553000		LEASES & RENTALS - EQUIPMENT	3,417.28	0.00	0.00	5,000.00	5,000.00	0.00	0.00%	0.00	-5,000.00	-100.00%		
100-1500-575000		CAPITAL PROJECTS	53,146.42	448,749.75	309,102.62	492,208.00	490,528.00	-1,680.00	-0.34%	261,000.00	-229,528.00	-46.79%		
APPROVED	2024	Cameras- \$93,000												
APPROVED	2024	Cradle Points- \$3,2000												
APPROVED	2024	MDTs- Upgrade/ Add (1)- \$51,000												
APPROVED	2024	Network Equipment- \$65,000												
APPROVED	2024	Workstations- \$20,000												
Total Department: 1500 - INTERNAL TECHNOLOGY:					660,769.59	1,257,288.70	971,767.42	1,411,014.00	1,392,054.00	-18,960.00	-1.34%	1,220,294.00	-171,760.00	-12.34%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Department: 1600 - FINANCE											
100-1600-511000	SALARIES & WAGES	389,505.83	474,184.75	412,856.06	561,731.00	561,731.00	0.00	0.00%	582,502.00	20,771.00	3.70%
100-1600-511100	FICA	22,721.59	27,629.38	24,060.30	34,830.00	34,830.00	0.00	0.00%	36,119.00	1,289.00	3.70%
100-1600-511150	MEDICARE	5,313.99	6,461.71	5,626.96	8,149.00	8,149.00	0.00	0.00%	8,448.00	299.00	3.67%
100-1600-512100	UNEMPLOYMENT INSURANCE	1,090.48	890.40	775.39	1,688.00	1,688.00	0.00	0.00%	1,167.00	-521.00	-30.86%
100-1600-512200	HEALTH INSURANCE EXPENSE	42,471.07	50,964.88	45,566.64	72,654.00	72,654.00	0.00	0.00%	70,850.00	-1,804.00	-2.48%
100-1600-512300	DENTAL INSURANCE EXPENSE	3,506.59	3,359.68	3,159.75	4,718.00	4,718.00	0.00	0.00%	4,556.00	-162.00	-3.43%
100-1600-512400	VISION INSURANCE EXPENSE	506.66	531.03	404.41	657.00	657.00	0.00	0.00%	618.00	-39.00	-5.94%
100-1600-512500	LIFE & AD&D INSURANCE	756.00	708.00	759.00	1,008.00	1,008.00	0.00	0.00%	1,008.00	0.00	0.00%
100-1600-512550	RETIREMENT 4%	15,601.96	18,986.43	18,556.23	25,281.00	25,281.00	0.00	0.00%	26,215.00	934.00	3.69%
100-1600-512850	LONG TERM DISABILITY	977.10	1,088.39	1,021.96	1,465.00	1,465.00	0.00	0.00%	1,517.00	52.00	3.55%
100-1600-520100	GENERAL SUPPLIES	8,231.68	7,413.90	6,202.27	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
100-1600-520200	OFFICE SUPPLIES	1,268.62	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1600-530200	AUDITOR FEES	46,280.00	59,460.00	75,232.50	80,000.00	80,000.00	0.00	0.00%	85,000.00	5,000.00	6.25%
100-1600-530600	CONTRACTUAL SERVICES	13,686.13	13,299.46	9,036.39	15,000.00	15,000.00	0.00	0.00%	15,000.00	0.00	0.00%
100-1600-530800	DUES & SUBSCRIPTIONS	335.00	935.00	1,321.75	1,000.00	1,400.00	400.00	40.00%	2,500.00	1,100.00	78.57%
100-1600-531050	EQUIPMENT <\$5000	2,933.95	12,945.51	489.98	5,000.00	5,000.00	0.00	0.00%	10,000.00	5,000.00	100.00%
100-1600-531800	POSTAGE	1,752.13	1,341.52	1,188.21	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-1600-532200	PUBLIC NOTICES	2,179.96	2,457.20	2,368.35	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
100-1600-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%	3,000.00	500.00	20.00%
100-1600-532800	STAFF DEVELOPMENT	1,000.00	4,030.00	4,168.17	6,000.00	6,000.00	0.00	0.00%	10,000.00	4,000.00	66.67%
100-1600-532900	TELEPHONE	2,486.59	2,208.73	2,804.96	3,000.00	4,000.00	1,000.00	33.33%	4,000.00	0.00	0.00%
100-1600-533000	TRAVEL & MEETINGS	12.00	2,290.29	2,088.63	10,000.00	10,000.00	0.00	0.00%	15,000.00	5,000.00	50.00%
100-1600-552200	FINANCE CHARGE FINANCE	267.62	230.25	52.17	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-1600-553000	LEASES & RENTALS - EQUIPMEI	3,056.52	0.00	0.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-1600-553500	MISC EXPENDITURES	-250.00	345.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
100-1600-570300	BANK CHARGES	335.00	1,280.67	4,254.26	1,000.00	5,000.00	4,000.00	400.00%	5,000.00	0.00	0.00%
100-1600-575000	CAPITAL PROJECTS	0.00	331.65	0.00	32,000.00	32,000.00	0.00	0.00%	350,000.00	318,000.00	993.75%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Finance Software									
Total Department: 1600 - FINANCE:		566,026.47	693,373.83	621,994.34	891,181.00	896,581.00	5,400.00	0.61%	1,256,000.00	359,419.00	40.09%
Department: 1700 - COMMUNITY EVENTS											
100-1700-511000	SALARIES & WAGES	52,245.87	56,302.47	54,767.10	69,666.00	69,666.00	0.00	0.00%	71,764.00	2,098.00	3.01%
100-1700-511100	FICA	3,176.62	3,368.66	3,373.96	4,320.00	4,320.00	0.00	0.00%	4,450.00	130.00	3.01%
100-1700-511150	MEDICARE	742.93	787.79	789.02	1,011.00	1,011.00	0.00	0.00%	1,041.00	30.00	2.97%
100-1700-512100	UNEMPLOYMENT INSURANCE	152.77	108.53	108.89	209.00	209.00	0.00	0.00%	144.00	-65.00	-31.10%
100-1700-512200	HEALTH INSURANCE EXPENSE	0.00	0.00	0.00	180.00	180.00	0.00	0.00%	180.00	0.00	0.00%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-1700-512300	DENTAL INSURANCE EXPENSE	399.94	371.33	621.95	399.00	399.00	0.00	0.00%	807.00	408.00	102.26%
100-1700-512400	VISION INSURANCE EXPENSE	97.84	120.95	97.34	120.00	120.00	0.00	0.00%	131.00	11.00	9.17%
100-1700-512500	LIFE & AD&D INSURANCE	144.00	144.00	120.00	144.00	144.00	0.00	0.00%	144.00	0.00	0.00%
100-1700-512550	RETIREMENT 4%	2,089.85	2,254.72	2,458.89	3,135.00	3,135.00	0.00	0.00%	3,230.00	95.00	3.03%
100-1700-512850	LONG TERM DISABILITY	134.16	140.88	150.30	182.00	182.00	0.00	0.00%	187.00	5.00	2.75%
100-1700-520100	GENERAL SUPPLIES	77.96	793.46	66.14	500.00	500.00	0.00	0.00%	800.00	300.00	60.00%
100-1700-520200	OFFICE SUPPLIES	-38.94	6.29	84.62	300.00	300.00	0.00	0.00%	0.00	-300.00	-100.00%
100-1700-520250	FIELD OF HONOR	28,041.90	391.42	11,343.93	25,000.00	25,000.00	0.00	0.00%	25,000.00	0.00	0.00%
100-1700-530100	ADVERTISING	1,392.00	47.88	695.00	3,000.00	3,000.00	0.00	0.00%	4,000.00	1,000.00	33.33%
100-1700-530600	CONTRACTUAL SERVICES	101.99	0.00	0.00	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
100-1700-530800	DUES & SUBSCRIPTIONS	239.22	12.95	83.22	500.00	500.00	0.00	0.00%	600.00	100.00	20.00%
100-1700-531050	EQUIPMENT <\$5000	3,793.91	3,046.93	3,176.10	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-1700-531300	MARKETING & PROMOTIONS	3,774.35	2,111.23	3,300.49	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
100-1700-531800	POSTAGE	42.05	27.30	19.30	450.00	450.00	0.00	0.00%	450.00	0.00	0.00%
100-1700-532000	PRINTING	0.00	134.99	82.00	450.00	450.00	0.00	0.00%	450.00	0.00	0.00%
100-1700-532800	STAFF DEVELOPMENT	90.00	164.34	197.30	400.00	400.00	0.00	0.00%	400.00	0.00	0.00%
100-1700-532900	TELEPHONE	266.97	407.33	299.08	540.00	540.00	0.00	0.00%	540.00	0.00	0.00%
100-1700-533000	TRAVEL & MEETINGS	33.55	208.61	149.03	315.00	315.00	0.00	0.00%	315.00	0.00	0.00%
100-1700-551800	DONATIONS	1,791.85	4,259.34	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1700-552300	FIREWORKS CELEBRATION	16,500.00	16,500.00	16,500.00	16,500.00	16,500.00	0.00	0.00%	24,000.00	7,500.00	45.45%
100-1700-552350	4TH OF JULY EXPENDITURES	21,390.10	20,160.13	25,896.36	24,000.00	24,000.00	0.00	0.00%	16,500.00	-7,500.00	-31.25%
100-1700-553880	PROGRAMS - PUMPKINFEST	0.00	3,483.33	8,058.35	0.00	0.00	0.00	0.00%	7,000.00	7,000.00	0.00%
100-1700-553890	CHILDREN'S FUND EXPENDITURE	0.00	0.00	70.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1700-554010	NATIONAL NIGHT OUT	1,906.41	699.71	987.47	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-1700-554015	SPAGHETTI DINNER EXPENDITURE	0.00	5,023.54	5,628.30	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
100-1700-554080	PROGRAMS-WINTERFEST	2,308.53	2,767.71	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1700-554500	TRAPPERS DAY	19,058.73	18,901.59	15,583.34	24,000.00	24,000.00	0.00	0.00%	24,000.00	0.00	0.00%
100-1700-554599	MISC EVENTS	1,026.28	3,450.00	2,164.15	2,000.00	2,000.00	0.00	0.00%	3,000.00	1,000.00	50.00%
Total Department: 1700 - COMMUNITY EVENTS:		160,980.84	146,197.41	156,871.63	197,421.00	197,421.00	0.00	0.00%	209,233.00	11,812.00	5.98%
Department: 1800 - MISCELLANEOUS											
100-1800-511000	SALARIES& WAGES MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1800-511200	WORKERS COMPENSATION	83,221.91	117,760.04	133,060.20	168,294.07	135,000.00	-33,294.07	-19.78%	167,500.00	32,500.00	24.07%
100-1800-512200	HEALTH INSURANCE EXPENSE	46,295.76	47,430.13	17,803.58	50,000.00	50,000.00	0.00	0.00%	50,000.00	0.00	0.00%
100-1800-512300	DENTAL INSURANCE EXPENSE	300.51	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1800-512900	EMPLOYEE ASSISTANCE PROGRAM	578.40	640.99	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1800-520300	JANITORIAL SUPPLIES	887.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-1800-520350	COVID 19 EXPENDITURES	4,164.53	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1800-530600	CONTRACTUAL SERVICES	29,131.30	110,351.40	173,968.50	210,000.00	210,000.00	0.00	0.00%	310,000.00	100,000.00	47.62%

General Fund Expenditure Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%	
					Parent Budget						
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Account Number	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct								
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Dig Deep \$200,000 Grant Pursuit Assistance									
APPROVED	2024	Dig Deep \$60,000 Grant Services Annual Cost									
100-1800-531050	EQUIPMENT <\$5000	11,229.06	0.00	3,349.00	25,000.00	25,000.00	0.00	0.00%	30,000.00	5,000.00	20.00%
100-1800-531100	FEES/PERMITS/LICENSES	228.76	306.90	267.00	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-1800-531200	LEGAL FEES	0.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00%	25,000.00	0.00	0.00%
100-1800-532100	PROF SVCS - COMMISSIONS	0.00	0.00	0.00	25,000.00	40,000.00	15,000.00	60.00%	40,000.00	0.00	0.00%
100-1800-550400	BOND ISSUE EXPENSE	0.00	0.00	40,760.00	40,760.00	40,760.00	0.00	0.00%	0.00	-40,760.00	-100.00%
100-1800-550500	CAPITAL LEASE	0.00	134,844.23	178,362.62	37,780.69	240,000.00	202,219.31	535.25%	138,000.00	-102,000.00	-42.50%
100-1800-551600	COUNTY TAX COLLECTION FEE	70,059.47	75,209.52	88,819.40	90,000.00	100,000.00	10,000.00	11.11%	100,000.00	0.00	0.00%
100-1800-552600	INSURANCE - CIRSA PREMIUMS	215,993.89	258,331.85	256,173.69	283,600.00	283,600.00	0.00	0.00%	365,500.00	81,900.00	28.88%
100-1800-552800	INSURANCE DEDUCTIBLE	12,110.14	2,122.45	8,000.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
100-1800-552810	INSURANCE MISC	0.00	0.00	2,107.45	3,500.00	3,500.00	0.00	0.00%	3,500.00	0.00	0.00%
100-1800-553500	MISC EXPENDITURES	3,133.01	1,538.64	10,908.37	28,300.00	30,000.00	1,700.00	6.01%	50,000.00	20,000.00	66.67%
100-1800-554150	SCHOOL CROSSING GUARD	5,812.98	7,247.48	8,679.53	10,000.00	8,680.00	-1,320.00	-13.20%	10,000.00	1,320.00	15.21%
100-1800-575000	CAPITAL PROJECTS	3,976,445.43	467,552.63	73,670.25	5,073,670.25	5,000,000.00	-73,670.25	-1.45%	1,006,000.00	-3,994,000.00	-79.88%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	City Hall \$1,000,000									
APPROVED	2024	Equipment fpr Marketing and Communications- \$6,000									
100-1800-581150	COP, SERIES 2023 PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	400,000.00	400,000.00	0.00%
100-1800-581600	INTEREST EXPENSE	0.00	13,935.01	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-1800-582150	COP, SERIES 2023 INTEREST EX	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	247,250.00	247,250.00	0.00%
100-1800-590110	FIELD OF HONOR RESERVE	0.00	0.00	0.00	0.00	17,188.00	17,188.00	0.00%	17,188.00	0.00	0.00%
100-1800-590120	EVIDENCE/PROP FOUND RESEF	0.00	0.00	0.00	0.00	8,382.00	8,382.00	0.00%	8,382.00	0.00	0.00%
100-1800-590140	CITY HALL CONSTRUCTION RES	0.00	0.00	0.00	0.00	5,000,000.00	5,000,000.00	0.00%	9,000,000.00	4,000,000.00	80.00%
100-1800-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	539,295.00	539,295.00	0.00%	536,333.00	-2,962.00	-0.55%
100-1800-590260	POLICE EQUIPMENT RESERVE	0.00	0.00	0.00	0.00	2,873.00	2,873.00	0.00%	0.00	-2,873.00	-100.00%
100-1800-590270	CHILDRENS FUND RESERVE	0.00	0.00	0.00	0.00	15,004.00	15,004.00	0.00%	14,004.00	-1,000.00	-6.66%
100-1800-590280	COURT SURCHARGE RESERVE	0.00	0.00	0.00	0.00	58,164.00	58,164.00	0.00%	67,164.00	9,000.00	15.47%
100-1800-590290	ASSIGNED-BOYS & GIRLS CLUB	0.00	0.00	0.00	0.00	262,772.00	262,772.00	0.00%	0.00	-262,772.00	-100.00%
100-1800-591300	VICTIMS COMP RESERVES MISC	0.00	0.00	0.00	0.00	160,735.00	160,735.00	0.00%	160,735.00	0.00	0.00%
100-1800-592000	TRANSFER OUT	29,367.45	52,848.04	90,942.78	897,288.00	897,288.00	0.00	0.00%	172,520.00	-724,768.00	-80.77%
Total Department: 1800 - MISCELLANEOUS:		4,488,959.60	1,290,119.31	1,086,872.37	6,984,193.01	13,169,241.00	6,185,047.99	88.56%	12,935,076.00	-234,165.00	-1.78%
Department: 2000 - DISPATCH											
100-2000-530600	CONTRACTUAL SERVICES	57,012.00	78,897.00	88,413.00	88,413.00	88,413.00	0.00	0.00%	101,825.00	13,412.00	15.17%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-2000-532900	TELEPHONE	0.00	0.00	93.75	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 2000 - DISPATCH:		57,012.00	78,897.00	88,506.75	88,413.00	88,413.00	0.00	0.00%	101,825.00	13,412.00	15.17%
Department: 2100 - COMMUNITY POLICE											
100-2100-511000	SALARIES & WAGES	1,629,473.37	1,857,437.12	1,593,181.74	2,492,100.00	2,492,100.00	0.00	0.00%	2,976,700.00	484,600.00	19.45%
100-2100-511050	OVERTIME	117,051.67	177,682.29	112,183.26	120,000.00	120,000.00	0.00	0.00%	125,000.00	5,000.00	4.17%
100-2100-511150	MEDICARE	24,648.93	28,772.01	24,019.14	37,909.00	37,909.00	0.00	0.00%	45,014.00	7,105.00	18.74%
100-2100-512100	UNEMPLOYMENT INSURANCE	5,065.88	3,966.87	3,311.59	7,854.00	7,854.00	0.00	0.00%	6,219.00	-1,635.00	-20.82%
100-2100-512200	HEALTH INSURANCE EXPENSE	138,348.42	153,866.22	143,125.05	262,414.00	262,414.00	0.00	0.00%	257,065.00	-5,349.00	-2.04%
100-2100-512300	DENTAL INSURANCE EXPENSE	9,536.48	8,801.57	8,922.98	15,144.00	15,144.00	0.00	0.00%	17,236.00	2,092.00	13.81%
100-2100-512400	VISION INSURANCE EXPENSE	1,421.67	1,226.02	1,210.19	1,914.00	1,914.00	0.00	0.00%	2,280.00	366.00	19.12%
100-2100-512500	LIFE & AD&D INSURANCE	2,925.60	3,115.20	2,652.00	3,744.00	3,744.00	0.00	0.00%	4,104.00	360.00	9.62%
100-2100-512600	RETIREMENT - PD	170,461.19	207,863.90	184,647.42	279,128.00	279,128.00	0.00	0.00%	347,574.00	68,446.00	24.52%
100-2100-512650	FPPA DISABILITY	46,814.57	56,502.45	55,707.72	79,613.00	79,613.00	0.00	0.00%	95,124.00	15,511.00	19.48%
100-2100-512750	POLICE SECURITY	8,346.50	418.12	0.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
100-2100-512850	LONG TERM DISABILITY	3,841.81	4,520.29	4,230.95	6,120.00	6,120.00	0.00	0.00%	7,325.00	1,205.00	19.69%
100-2100-520100	GENERAL SUPPLIES	8,022.44	11,414.26	4,436.28	15,000.00	15,000.00	0.00	0.00%	47,800.00	32,800.00	218.67%
Budget Notes											
Budget Code		Subject		Description							
APPROVED		2024		Duty Ammunition \$10,900 Training Ammunition \$6,900							
100-2100-520200	OFFICE SUPPLIES	3,147.02	1,751.37	4,024.43	5,000.00	10,000.00	5,000.00	100.00%	0.00	-10,000.00	-100.00%
100-2100-520800	FUEL & OIL	49,578.79	55,847.33	46,529.49	60,000.00	60,000.00	0.00	0.00%	80,000.00	20,000.00	33.33%
100-2100-530600	CONTRACTUAL SERVICES	78,481.87	109,610.62	165,486.73	225,000.00	225,000.00	0.00	0.00%	286,039.00	61,039.00	27.13%
100-2100-530800	DUES & SUBSCRIPTIONS	760.03	615.00	836.31	1,000.00	1,200.00	200.00	20.00%	1,500.00	300.00	25.00%
100-2100-531050	EQUIPMENT <\$5000	13,511.55	6,076.53	14,254.58	30,000.00	30,000.00	0.00	0.00%	32,400.00	2,400.00	8.00%
Budget Notes											
Budget Code		Subject		Description							
APPROVED		2024		Duty Handguns \$2,430							
100-2100-531070	POLICE EQUIPMENT	24,579.45	23,010.13	37,039.34	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
100-2100-531100	FEES/PERMITS/LICENSES	439.26	971.56	901.51	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
100-2100-531800	POSTAGE	2,486.70	920.49	1,255.80	3,000.00	4,000.00	1,000.00	33.33%	5,000.00	1,000.00	25.00%
100-2100-532200	PUBLIC NOTICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-2100-532400	REPAIRS & MAINTENANCE - EQ	3,977.80	16,037.89	9,858.18	11,000.00	11,000.00	0.00	0.00%	15,000.00	4,000.00	36.36%
100-2100-532500	REPAIRS & MAINTENANCE - FA	405.46	4,058.77	500.72	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-2100-532700	REPAIRS & MAINTENANCE - VE	34,083.62	30,882.59	27,313.15	20,000.00	40,000.00	20,000.00	100.00%	60,000.00	20,000.00	50.00%
100-2100-532800	STAFF DEVELOPMENT/ PD	31,065.98	32,490.10	22,325.95	35,000.00	35,000.00	0.00	0.00%	40,000.00	5,000.00	14.29%
100-2100-532900	TELEPHONE	31,765.22	27,203.22	26,078.59	32,000.00	32,000.00	0.00	0.00%	32,000.00	0.00	0.00%
100-2100-533000	TRAVEL & MEETINGS	1,683.79	2,658.64	1,337.54	6,500.00	6,500.00	0.00	0.00%	6,500.00	0.00	0.00%

General Fund Expenditure Budget Comparison Report

			Comparison 1		Comparison 1		%	Comparison 2		Comparison 2	
			Parent Budget	Budget	to Parent Budget	Budget		Budget	to Comparison 1	Budget	%
Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)	2024 APPROVED	Increase / (Decrease)		
100-2100-533100	UNIFORMS	14,306.50	17,731.73	9,283.75	20,000.00	25,000.00	5,000.00	30,000.00	5,000.00	25.00%	20.00%
100-2100-550500	CAPITAL LEASE	36,398.63	0.00	0.00	138,505.00	0.00	-138,505.00	50,000.00	50,000.00	-100.00%	0.00%
100-2100-552200	FINANCE CHARGES	0.00	5.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
100-2100-553000	LEASES & RENTALS - EQUIPMEI	3,056.51	0.00	0.00	3,200.00	0.00	-3,200.00	0.00	0.00	-100.00%	0.00%
100-2100-553500	MISC EXPENDITURES	135.00	0.00	52.35	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00%	0.00%
100-2100-553520	EVIDENCE & PROPERTY FOUNC	7.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
100-2100-553800	PROGRAMS - POLICE	8,199.01	3,799.78	4,210.38	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00%	0.00%
100-2100-575000	CAPITAL PROJECTS	12,864.67	92,521.00	102,200.82	216,752.00	216,752.00	0.00	1,009,366.00	792,614.00	0.00%	365.68%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Animal Control Facility- \$490,000									
APPROVED	2024	Brazos Licenses- \$27,864									
APPROVED	2024	Drone (UAS) Program- \$11,060									
APPROVED	2024	Police Vehicles & Upfit (6)- \$432,842									
APPROVED	2024	Portable Radios- \$30,000									
APPROVED	2024	Rifle Suppressors- \$11,200									
APPROVED	2024	Thermal Units- \$6,400									
Total Department: 2100 - COMMUNITY POLICE:		2,516,893.25	2,941,778.07	2,611,122.94	4,174,397.00	4,063,892.00	-110,505.00	-2.65%	5,625,746.00	1,561,854.00	38.43%
Department: 2200 - POLICE ADMINISTRATIVE SERVICES											
100-2200-511000	SALARIES & WAGES	128,527.72	162,949.26	191,237.19	297,155.00	297,155.00	0.00	562,506.00	265,351.00	0.00%	89.30%
100-2200-511050	OVERTIME	0.00	0.00	0.00	1,800.00	1,800.00	0.00	2,800.00	1,000.00	0.00%	55.56%
100-2200-511100	FICA	7,436.14	9,544.41	11,203.06	18,540.00	18,540.00	0.00	35,055.00	16,515.00	0.00%	89.08%
100-2200-511150	MEDICARE	1,739.07	2,232.10	2,620.03	4,339.00	4,339.00	0.00	8,203.00	3,864.00	0.00%	89.05%
100-2200-512100	UNEMPLOYMENT INSURANCE	356.95	307.59	361.30	901.00	901.00	0.00	1,135.00	234.00	0.00%	25.97%
100-2200-512200	HEALTH INSURANCE EXPENSE	16,441.65	24,094.65	29,643.47	70,268.00	70,268.00	0.00	98,415.00	28,147.00	0.00%	40.06%
100-2200-512300	DENTAL INSURANCE EXPENSE	1,595.41	1,712.12	1,594.47	4,009.00	4,009.00	0.00	6,500.00	2,491.00	0.00%	62.14%
100-2200-512400	VISION INSURANCE EXPENSE	226.47	236.99	216.85	495.00	495.00	0.00	790.00	295.00	0.00%	59.60%
100-2200-512500	LIFE & AD&D INSURANCE	309.60	391.20	535.20	706.00	706.00	0.00	1,282.00	576.00	0.00%	81.59%
100-2200-512550	RETIREMENT 4%	5,150.88	6,523.59	8,589.24	12,939.00	12,939.00	0.00	25,444.00	12,505.00	0.00%	96.65%
100-2200-512850	LONG TERM DISABILITY	335.77	388.45	519.59	750.00	750.00	0.00	1,467.00	717.00	0.00%	95.60%
100-2200-520100	GENERAL SUPPLIES	1,952.58	1,651.40	398.93	1,000.00	1,000.00	0.00	3,000.00	2,000.00	0.00%	200.00%
100-2200-520800	FUEL & OIL	593.91	1,603.42	211.07	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00%	0.00%
100-2200-530600	CONTRACTUAL SERVICES	8,984.00	16,409.94	11,996.95	16,500.00	16,500.00	0.00	45,452.00	28,952.00	0.00%	175.47%
100-2200-530800	DUES & SUBSCRIPTIONS	0.00	95.00	52.90	500.00	500.00	0.00	1,000.00	500.00	0.00%	100.00%
100-2200-531050	EQUIPMENT <\$5000	30.94	1,928.10	0.00	3,000.00	3,000.00	0.00	5,500.00	2,500.00	0.00%	83.33%
100-2200-531100	FEES/PERMITS/LICENSES	0.00	0.00	0.00	200.00	200.00	0.00	200.00	0.00	0.00%	0.00%
100-2200-531800	POSTAGE	0.00	894.50	81.18	1,000.00	1,000.00	0.00	500.00	-500.00	0.00%	-50.00%
100-2200-532700	REPAIRS & MAINTENANCE - VE	799.12	1,977.52	2,592.91	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00%	0.00%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-2200-532800	STAFF DEVELOPMENT	840.00	2,235.27	1,540.71	2,500.00	2,500.00	0.00	0.00%	5,000.00	2,500.00	100.00%
100-2200-532900	TELEPHONE	1,880.14	2,358.15	2,170.77	2,200.00	2,200.00	0.00	0.00%	3,500.00	1,300.00	59.09%
100-2200-533000	TRAVEL & MEETINGS	20.70	32.65	0.00	1,000.00	1,000.00	0.00	0.00%	2,000.00	1,000.00	100.00%
100-2200-533100	UNIFORMS	4,367.35	838.74	1,543.63	2,000.00	2,000.00	0.00	0.00%	5,000.00	3,000.00	150.00%
100-2200-553890	CHILDREN'S FUND EXPENDITURE	7,790.99	876.06	6,500.00	0.00	6,500.00	6,500.00	0.00%	0.00	-6,500.00	-100.00%
Total Department: 2200 - POLICE ADMINISTRATIVE SERVICES:		189,379.39	239,281.11	273,609.45	447,302.00	453,802.00	6,500.00	1.45%	820,249.00	366,447.00	80.75%
Department: 2500 - POLICE RECORDS											
100-2500-511000	SALARIES & WAGES	109,707.19	132,938.05	159,455.08	244,815.00	244,815.00	0.00	0.00%	0.00	-244,815.00	-100.00%
100-2500-511050	OVERTIME	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
100-2500-511100	FICA	6,424.75	7,954.79	9,413.41	15,242.00	15,242.00	0.00	0.00%	0.00	-15,242.00	-100.00%
100-2500-511150	MEDICARE	1,502.58	1,860.46	2,201.53	3,567.00	3,567.00	0.00	0.00%	0.00	-3,567.00	-100.00%
100-2500-512100	UNEMPLOYMENT INSURANCE	308.18	256.56	303.46	739.00	739.00	0.00	0.00%	0.00	-739.00	-100.00%
100-2500-512200	HEALTH INSURANCE EXPENSE	10,082.94	12,661.74	26,668.73	45,377.00	45,377.00	0.00	0.00%	0.00	-45,377.00	-100.00%
100-2500-512300	DENTAL INSURANCE EXPENSE	630.52	117.61	1,501.67	1,960.00	1,960.00	0.00	0.00%	0.00	-1,960.00	-100.00%
100-2500-512400	VISION INSURANCE EXPENSE	171.84	104.29	189.42	327.00	327.00	0.00	0.00%	0.00	-327.00	-100.00%
100-2500-512500	LIFE & AD&D INSURANCE	384.00	408.00	408.00	576.00	576.00	0.00	0.00%	0.00	-576.00	-100.00%
100-2500-512550	RETIREMENT 4%	4,363.99	5,320.18	7,163.15	11,064.00	11,064.00	0.00	0.00%	0.00	-11,064.00	-100.00%
100-2500-512850	LONG TERM DISABILITY	277.00	346.03	402.37	639.00	639.00	0.00	0.00%	0.00	-639.00	-100.00%
100-2500-520100	GENERAL SUPPLIES	130.29	1,571.43	822.71	1,000.00	2,000.00	1,000.00	100.00%	0.00	-2,000.00	-100.00%
100-2500-520200	OFFICE SUPPLIES	751.53	352.80	2,097.05	1,500.00	3,000.00	1,500.00	100.00%	0.00	-3,000.00	-100.00%
100-2500-530600	CONTRACTUAL SERVICES	465.00	7,211.00	9,000.00	10,000.00	10,000.00	0.00	0.00%	0.00	-10,000.00	-100.00%
100-2500-530800	DUES & SUBSCRIPTIONS	86.85	0.00	0.00	200.00	200.00	0.00	0.00%	0.00	-200.00	-100.00%
100-2500-531050	EQUIPMENT <\$5000	0.00	1,033.91	236.89	2,500.00	2,500.00	0.00	0.00%	0.00	-2,500.00	-100.00%
100-2500-531800	POSTAGE	0.00	986.91	786.37	200.00	600.00	400.00	200.00%	0.00	-600.00	-100.00%
100-2500-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%	0.00	-1,500.00	-100.00%
100-2500-532800	STAFF DEVELOPMENT	200.00	1,488.00	1,082.00	2,500.00	2,500.00	0.00	0.00%	0.00	-2,500.00	-100.00%
100-2500-532900	TELEPHONE	669.76	700.42	705.80	750.00	750.00	0.00	0.00%	0.00	-750.00	-100.00%
100-2500-533000	TRAVEL & MEETINGS	0.00	179.12	0.00	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
100-2500-533100	UNIFORMS	661.64	168.65	260.45	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
Total Department: 2500 - POLICE RECORDS:		136,818.06	175,659.95	222,698.09	347,456.00	350,356.00	2,900.00	0.83%	0.00	-350,356.00	-100.00%
Department: 3000 - SHOP											
100-3000-511000	SALARIES & WAGES	62,707.19	62,823.28	50,000.86	63,616.00	63,616.00	0.00	0.00%	65,516.00	1,900.00	2.99%
100-3000-511050	OVERTIME	3,641.55	2,754.79	3,120.26	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3000-511100	FICA	3,709.80	3,665.67	3,043.76	3,945.00	3,945.00	0.00	0.00%	4,062.00	117.00	2.97%
100-3000-511150	MEDICARE	867.63	857.28	711.85	923.00	923.00	0.00	0.00%	950.00	27.00	2.93%
100-3000-512100	UNEMPLOYMENT INSURANCE	178.65	118.12	98.17	191.00	191.00	0.00	0.00%	132.00	-59.00	-30.89%
100-3000-512200	HEALTH INSURANCE EXPENSE	11,611.00	10,879.31	9,596.77	12,034.00	12,034.00	0.00	0.00%	12,275.00	241.00	2.00%
100-3000-512300	DENTAL INSURANCE EXPENSE	599.62	543.61	484.97	599.00	599.00	0.00	0.00%	629.00	30.00	5.01%
100-3000-512400	VISION INSURANCE EXPENSE	97.31	90.76	73.06	90.00	90.00	0.00	0.00%	66.00	-24.00	-26.67%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-3000-512500	LIFE & AD&D INSURANCE	144.00	144.00	120.00	144.00	144.00	0.00	0.00%	144.00	0.00	0.00%
100-3000-512550	RETIREMENT 4%	2,667.01	2,626.29	2,385.14	2,863.00	2,863.00	0.00	0.00%	2,949.00	86.00	3.00%
100-3000-512850	LONG TERM DISABILITY	154.02	155.28	137.24	166.00	166.00	0.00	0.00%	171.00	5.00	3.01%
100-3000-520100	GENERAL SUPPLIES	3,222.50	2,495.53	2,241.88	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
100-3000-520200	OFFICE SUPPLIES	110.64	135.55	137.68	300.00	300.00	0.00	0.00%	0.00	-300.00	-100.00%
100-3000-520800	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3000-530600	CONTRACTUAL SERVICES	4,443.57	12,903.20	4,586.05	4,000.00	4,000.00	0.00	0.00%	7,000.00	3,000.00	75.00%
100-3000-531050	EQUIPMENT <\$5000	237.01	3,302.69	4,843.61	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%
100-3000-531100	FEES/PERMITS/LICENSES	55.00	15.85	0.00	350.00	350.00	0.00	0.00%	300.00	-50.00	-14.29%
100-3000-531800	POSTAGE	230.92	132.14	50.01	300.00	300.00	0.00	0.00%	100.00	-200.00	-66.67%
100-3000-532400	REPAIRS & MAINTENANCE EQL	80.87	326.22	1,124.16	200.00	200.00	0.00	0.00%	1,500.00	1,300.00	650.00%
100-3000-532500	REPAIRS & MAINTENANCE - FA	1,947.94	1,260.68	3,893.48	2,500.00	2,500.00	0.00	0.00%	3,000.00	500.00	20.00%
100-3000-532650	REPAIR & MAINENANCE STREE	260.02	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3000-532700	REPAIRS & MAINTENANCE - VE	344.58	861.46	504.56	500.00	500.00	0.00	0.00%	0.00	-500.00	-100.00%
100-3000-532800	STAFF DEVELOPMENT	0.00	1,657.08	329.99	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
100-3000-532900	TELEPHONE	1,554.19	3,747.98	1,540.48	3,800.00	3,800.00	0.00	0.00%	4,000.00	200.00	5.26%
100-3000-533000	TRAVEL & MEETINGS	91.98	73.76	0.00	300.00	300.00	0.00	0.00%	200.00	-100.00	-33.33%
100-3000-533100	UNIFORMS	5,353.66	3,666.16	7,204.76	15,000.00	15,000.00	0.00	0.00%	16,000.00	1,000.00	6.67%
100-3000-533200	UTILITIES - ELECTRICAL	3,447.53	2,778.22	1,786.97	4,000.00	4,000.00	0.00	0.00%	3,500.00	-500.00	-12.50%
100-3000-533300	UTILITIES - GAS	6,672.75	10,912.02	8,806.64	8,500.00	8,500.00	0.00	0.00%	12,000.00	3,500.00	41.18%
100-3000-533400	UTILITIES - WATER & SEWER	1,988.17	2,235.81	1,579.04	2,400.00	2,400.00	0.00	0.00%	2,400.00	0.00	0.00%
100-3000-550500	CAPITAL LEASE	6,501.98	0.00	0.00	12,350.00	12,350.00	0.00	0.00%	28,000.00	15,650.00	126.72%
100-3000-552500	PEST CONTROL	17,806.25	15,283.30	27,169.20	37,000.00	37,000.00	0.00	0.00%	45,000.00	8,000.00	21.62%
100-3000-575000	CAPITAL PROJECTS	0.00	0.00	0.00	275,000.00	275,000.00	0.00	0.00%	375,000.00	100,000.00	36.36%

Budget Notes

Budget Code	Subject	Description
APPROVED	2024	Lean to Building- \$275,000
APPROVED	2024	Repair/ Replace Rood Building A- \$100,000

Total Department: 3000 - SHOP:	140,727.34	146,446.04	135,570.59	462,071.00	462,071.00	0.00	0.00%	595,894.00	133,823.00	28.96%
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Department: 3100 - STREETS

100-3100-511000	SALARIES & WAGES	510,715.92	536,347.08	472,634.01	700,283.00	700,283.00	0.00	0.00%	827,952.00	127,669.00	18.23%
100-3100-511050	OVERTIME	32,140.51	30,812.46	28,039.30	29,000.00	29,000.00	0.00	0.00%	29,000.00	0.00	0.00%
100-3100-511100	FICA	32,146.27	33,879.23	29,954.51	45,222.00	45,222.00	0.00	0.00%	53,137.00	7,915.00	17.50%
100-3100-511150	MEDICARE	7,518.14	7,923.42	7,005.45	10,581.00	10,581.00	0.00	0.00%	12,433.00	1,852.00	17.50%
100-3100-511200	WORKERS COMPENSATION	0.00	0.00	60.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3100-512100	UNEMPLOYMENT INSURANCE	1,546.45	1,090.75	964.87	2,193.00	2,193.00	0.00	0.00%	1,720.00	-473.00	-21.57%
100-3100-512200	HEALTH INSURANCE EXPENSE	79,467.34	75,664.05	65,194.03	107,175.00	107,175.00	0.00	0.00%	111,542.00	4,367.00	4.07%
100-3100-512300	DENTAL INSURANCE EXPENSE	5,122.92	3,939.87	3,700.56	5,934.00	5,934.00	0.00	0.00%	7,074.00	1,140.00	19.21%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-3100-512400	VISION INSURANCE EXPENSE	790.84	629.62	534.75	810.00	810.00	0.00	0.00%	916.00	106.00	13.09%
100-3100-512500	LIFE & AD&D INSURANCE	1,320.00	1,440.00	1,323.60	1,584.00	1,584.00	0.00	0.00%	1,728.00	144.00	9.09%
100-3100-512550	RETIREMENT 4%	20,333.54	21,446.08	22,247.11	31,115.00	31,115.00	0.00	0.00%	36,860.00	5,745.00	18.46%
100-3100-512850	LONG TERM DISABILITY	1,169.17	1,271.56	1,383.92	1,686.00	1,686.00	0.00	0.00%	2,011.00	325.00	19.28%
100-3100-520100	GENERAL SUPPLIES	2,010.48	1,782.02	4,303.22	3,000.00	3,000.00	0.00	0.00%	2,000.00	-1,000.00	-33.33%
100-3100-520800	FUEL & OIL	17,412.95	21,845.47	17,184.28	20,000.00	20,000.00	0.00	0.00%	24,000.00	4,000.00	20.00%
100-3100-530600	CONTRACTUAL SERVICES	730.00	3,832.18	9,109.02	5,000.00	5,000.00	0.00	0.00%	3,000.00	-2,000.00	-40.00%
100-3100-531050	EQUIPMENT <\$5000	3,958.68	2,747.00	4,598.61	8,000.00	8,000.00	0.00	0.00%	8,000.00	0.00	0.00%
100-3100-531100	FEES/PERMITS/LICENSES	94.19	305.05	63.70	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-3100-531600	PLANS & STUDIES	0.00	0.00	0.00	0.00	15,000.00	15,000.00	0.00%	15,000.00	0.00	0.00%
100-3100-532400	REPAIRS & MAINTENANCE - EQ	28,791.71	44,384.77	27,980.74	30,000.00	30,000.00	0.00	0.00%	40,000.00	10,000.00	33.33%
100-3100-532500	REPAIRS & MAINTENANCE - FA	2,566.48	10,858.21	10,306.85	10,000.00	10,000.00	0.00	0.00%	20,000.00	10,000.00	100.00%
100-3100-532650	REPAIR & MAINT - STREETS	7,658.51	12,838.42	8,154.07	12,000.00	12,000.00	0.00	0.00%	20,000.00	8,000.00	66.67%
100-3100-532700	REPAIRS & MAINTENANCE - VE	3,885.14	4,648.36	4,043.29	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-3100-532800	STAFF DEVELOPMENT	1,987.79	1,610.68	441.44	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-3100-532900	TELEPHONE STREETS	7,763.27	7,240.70	7,616.37	8,000.00	8,000.00	0.00	0.00%	9,800.00	1,800.00	22.50%
100-3100-533200	UTILITIES - ELECTRICAL	82,852.05	66,381.16	45,317.27	85,000.00	85,000.00	0.00	0.00%	85,000.00	0.00	0.00%
100-3100-552200	FINANCE CHARGES	11.93	9.81	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3100-553500	MISC EXPENDITURES	230.00	0.00	89.03	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3100-575000	CAPITAL PROJECTS	416,860.42	66,475.00	535,932.21	728,800.00	395,800.00	-333,000.00	-45.69%	267,500.00	-128,300.00	-32.42%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Harrison Ave Grant Expenses \$250,000									
APPROVED	2024	Sander for F550- \$17,500									
Total Department: 3100 - STREETS:		1,269,084.70	959,402.95	1,308,182.21	1,855,883.00	1,537,883.00	-318,000.00	-17.13%	1,589,173.00	51,290.00	3.34%
Department: 3300 - FACILITIES											
100-3300-511000	SALARIES & WAGES	111,080.90	62,922.85	64,295.17	91,344.00	91,344.00	0.00	0.00%	100,474.00	9,130.00	10.00%
100-3300-511050	OVERTIME	0.00	343.51	342.51	250.00	250.00	0.00	0.00%	250.00	0.00	0.00%
100-3300-511100	FICA	6,354.10	3,578.29	3,772.82	5,683.00	5,683.00	0.00	0.00%	6,249.00	566.00	9.96%
100-3300-511150	MEDICARE	1,486.15	836.87	882.36	1,332.00	1,332.00	0.00	0.00%	1,464.00	132.00	9.91%
100-3300-512100	UNEMPLOYMENT INSURANCE	305.14	115.23	121.56	278.00	278.00	0.00	0.00%	205.00	-73.00	-26.26%
100-3300-512200	HEALTH INSURANCE EXPENSE	17,207.22	15,081.68	14,448.48	26,083.00	26,083.00	0.00	0.00%	20,675.00	-5,408.00	-20.73%
100-3300-512300	DENTAL INSURANCE EXPENSE	998.06	784.64	843.12	1,488.00	1,488.00	0.00	0.00%	1,134.00	-354.00	-23.79%
100-3300-512400	VISION INSURANCE EXPENSE	173.72	109.39	102.52	179.00	179.00	0.00	0.00%	150.00	-29.00	-16.20%
100-3300-512500	LIFE & AD&D INSURANCE	279.60	185.16	236.60	270.00	270.00	0.00	0.00%	270.00	0.00	0.00%
100-3300-512550	RETIREMENT 4%	4,445.23	2,500.90	2,869.94	4,073.00	4,073.00	0.00	0.00%	4,479.00	406.00	9.97%
100-3300-512850	LONG TERM DISABILITY	267.76	144.94	219.57	237.00	237.00	0.00	0.00%	262.00	25.00	10.55%
100-3300-520100	GENERAL SUPPLIES	8,045.18	15,775.56	10,561.97	20,000.00	20,000.00	0.00	0.00%	22,000.00	2,000.00	10.00%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-3300-520300	JANITORIAL SUPPLIES	0.00	0.00	2,197.52	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3300-520800	FUEL & OIL	3,668.44	3,675.60	723.41	3,000.00	3,000.00	0.00	0.00%	3,300.00	300.00	10.00%
100-3300-530600	CONTRACTUAL SERVICES	3,762.26	3,037.07	14,548.72	15,000.00	15,000.00	0.00	0.00%	16,500.00	1,500.00	10.00%
100-3300-531050	EQUIPMENT <\$5000	0.00	169.00	0.00	10,000.00	10,000.00	0.00	0.00%	11,000.00	1,000.00	10.00%
100-3300-531100	FEES, PERMITS & LICENSES	0.00	17.97	0.00	750.00	750.00	0.00	0.00%	825.00	75.00	10.00%
100-3300-531800	POSTAGE GENERAL GOV BLD	0.00	0.00	0.00	75.00	75.00	0.00	0.00%	50.00	-25.00	-33.33%
100-3300-532400	REPAIRS & MAINTENANCE-EQL	1,304.00	0.00	0.00	7,000.00	7,000.00	0.00	0.00%	9,000.00	2,000.00	28.57%
100-3300-532500	REPAIRS & MAINTENANCE - FA	6,457.07	9,398.42	9,098.25	10,000.00	10,000.00	0.00	0.00%	12,000.00	2,000.00	20.00%
100-3300-532700	REPAIRS & MAINTENANCE - VE	664.41	350.49	413.76	2,000.00	2,000.00	0.00	0.00%	2,500.00	500.00	25.00%
100-3300-532800	STAFF DEVELOPMENT	515.00	204.00	28.00	2,000.00	2,000.00	0.00	0.00%	3,000.00	1,000.00	50.00%
100-3300-532850	SAFETY COMMITTEE	169.69	552.97	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3300-532900	TELEPHONE	2,716.45	1,860.76	1,610.21	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-3300-533000	TRAVEL & MEETINGS	21.79	0.00	121.37	1,000.00	1,000.00	0.00	0.00%	1,200.00	200.00	20.00%
100-3300-533100	UNIFORMS	1,086.56	1,099.91	1,317.28	5,000.00	5,000.00	0.00	0.00%	5,100.00	100.00	2.00%
100-3300-533200	UTILITIES - ELECTRICAL	31,264.87	33,416.79	26,442.35	30,000.00	30,000.00	0.00	0.00%	33,000.00	3,000.00	10.00%
100-3300-533300	UTILITIES - GAS	2,468.22	3,553.78	4,109.16	5,000.00	5,000.00	0.00	0.00%	5,500.00	500.00	10.00%
100-3300-533400	UTILITIES - WATER & SEWER	7,872.85	8,985.09	6,793.54	12,000.00	12,000.00	0.00	0.00%	13,200.00	1,200.00	10.00%
100-3300-550500	CAPITAL LEASE	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	3,000.00	-7,000.00	-70.00%
100-3300-575000	CAPITAL PROJECTS	0.00	150,880.30	434,870.00	615,296.00	300,000.00	-315,296.00	-51.24%	0.00	-300,000.00	-100.00%
Total Department: 3300 - FACILITIES:		212,614.67	319,581.17	600,970.19	882,338.00	567,042.00	-315,296.00	-35.73%	279,787.00	-287,255.00	-50.66%
Department: 3400 - ENGINEERING											
100-3400-511000	SALARIES & WAGES	272,283.00	362,958.19	368,785.43	447,138.00	447,138.00	0.00	0.00%	515,451.00	68,313.00	15.28%
100-3400-511100	FICA	15,607.69	20,970.91	21,155.65	27,725.00	27,725.00	0.00	0.00%	31,960.00	4,235.00	15.28%
100-3400-511150	MEDICARE	3,650.24	4,904.62	4,947.69	6,487.00	6,487.00	0.00	0.00%	7,477.00	990.00	15.26%
100-3400-512100	UNEMPLOYMENT INSURANCE	750.39	675.84	682.06	1,344.00	1,344.00	0.00	0.00%	1,033.00	-311.00	-23.14%
100-3400-512200	HEALTH INSURANCE EXPENSE	35,597.10	51,127.44	54,731.08	68,475.00	68,475.00	0.00	0.00%	76,187.00	7,712.00	11.26%
100-3400-512300	DENTAL INSURANCE EXPENSE	2,308.38	2,743.86	3,249.16	3,938.00	3,938.00	0.00	0.00%	4,523.00	585.00	14.86%
100-3400-512400	VISION INSURANCE EXPENSE	335.30	399.47	418.21	510.00	510.00	0.00	0.00%	554.00	44.00	8.63%
100-3400-512500	LIFE & AD&D INSURANCE	432.00	564.00	600.00	720.00	720.00	0.00	0.00%	720.00	0.00	0.00%
100-3400-512550	RETIREMENT 4%	10,914.38	14,530.44	16,568.73	20,123.00	20,123.00	0.00	0.00%	23,197.00	3,074.00	15.28%
100-3400-512850	LONG TERM DISABILITY	579.72	741.43	866.42	1,164.00	1,164.00	0.00	0.00%	1,341.00	177.00	15.21%
100-3400-520100	GENERAL SUPPLIES	0.00	429.78	1,143.39	600.00	600.00	0.00	0.00%	0.00	-600.00	-100.00%
100-3400-520800	FUEL & OIL	0.00	808.66	14.97	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
100-3400-530600	CONTRACTUAL SERVICES	0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00%	10,000.00	-5,000.00	-33.33%
100-3400-530800	DUES & SUBSCRIPTIONS	0.00	0.00	369.69	300.00	300.00	0.00	0.00%	2,000.00	1,700.00	566.67%
100-3400-531000	ENGINEERING SERVICE	7,159.10	2,914.25	463.04	25,000.00	25,000.00	0.00	0.00%	25,000.00	0.00	0.00%
100-3400-531050	EQUIPMENT <\$5000	523.57	4,837.62	965.71	5,000.00	8,000.00	3,000.00	60.00%	8,000.00	0.00	0.00%
100-3400-531100	FEES/PERMITS/LICENSE	0.00	1,016.23	60.00	500.00	500.00	0.00	0.00%	1,000.00	500.00	100.00%
100-3400-531600	PLANS & STUDIES	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00%	25,000.00	-25,000.00	-50.00%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-3400-532400	REPAIRS & MAINTENANCE-EQL	0.00	-15.58	0.00	200.00	200.00	0.00	0.00%	200.00	0.00	0.00%
100-3400-532700	REPAIRS & MAINTENANCE-VEH	0.00	387.58	205.78	500.00	500.00	0.00	0.00%	2,000.00	1,500.00	300.00%
100-3400-532800	STAFF DEVELOPMENT	0.00	290.00	673.53	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-3400-532900	TELEPHONE	2,057.62	3,516.84	3,065.67	3,600.00	3,600.00	0.00	0.00%	3,800.00	200.00	5.56%
100-3400-533000	TRAVEL & MEETINGS	0.00	0.00	188.64	500.00	500.00	0.00	0.00%	5,500.00	5,000.00	1,000.00%
100-3400-533100	UNIFORMS	0.00	679.95	0.00	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
100-3400-553500	MISC EXPENDITURES	4.90	140.11	45.76	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 3400 - ENGINEERING:		352,203.39	474,621.64	479,200.61	636,824.00	689,824.00	53,000.00	8.32%	751,943.00	62,119.00	9.01%
Department: 3500 - PARKS											
100-3500-511000	SALARIES & WAGES	246,187.83	229,684.54	217,305.00	307,462.00	307,462.00	0.00	0.00%	352,466.00	45,004.00	14.64%
100-3500-511050	OVERTIME	137.48	2,364.00	3,724.29	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-3500-511100	FICA	14,613.43	13,687.31	13,135.50	19,253.00	19,253.00	0.00	0.00%	22,042.00	2,789.00	14.49%
100-3500-511150	MEDICARE	3,417.64	3,200.98	3,071.94	4,506.00	4,506.00	0.00	0.00%	5,157.00	651.00	14.45%
100-3500-512100	UNEMPLOYMENT INSURANCE	701.46	440.07	422.94	936.00	936.00	0.00	0.00%	715.00	-221.00	-23.61%
100-3500-512200	HEALTH INSURANCE EXPENSE	42,124.84	46,752.12	39,456.72	56,688.00	56,688.00	0.00	0.00%	55,362.00	-1,326.00	-2.34%
100-3500-512300	DENTAL INSURANCE EXPENSE	2,364.52	2,173.55	1,917.85	2,764.00	2,764.00	0.00	0.00%	2,696.00	-68.00	-2.46%
100-3500-512400	VISION INSURANCE EXPENSE	324.52	307.86	278.96	360.00	360.00	0.00	0.00%	356.00	-4.00	-1.11%
100-3500-512500	LIFE & AD&D INSURANCE	720.00	576.00	576.00	720.00	720.00	0.00	0.00%	720.00	0.00	0.00%
100-3500-512550	RETIREMENT 4%	9,047.92	8,885.77	9,574.26	12,261.00	12,261.00	0.00	0.00%	14,049.00	1,788.00	14.58%
100-3500-512850	LONG TERM DISABILITY	588.06	565.70	560.00	703.00	703.00	0.00	0.00%	806.00	103.00	14.65%
100-3500-520100	GENERAL SUPPLIES	18,417.14	16,275.11	17,283.47	20,000.00	20,000.00	0.00	0.00%	20,000.00	0.00	0.00%
100-3500-520400	CHEMICALS/FERTILIZER	4,670.49	2,649.03	3,806.68	8,000.00	8,000.00	0.00	0.00%	10,000.00	2,000.00	25.00%
100-3500-520425	CHEMICALS-SPLASH PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	5,000.00	0.00%
100-3500-520500	SEED, SOD & TREES	10,114.37	10,637.00	1,307.75	18,000.00	18,000.00	0.00	0.00%	30,000.00	12,000.00	66.67%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	New Trees & Tree Dr \$20,000									
100-3500-520800	FUEL & OIL	6,133.75	8,576.05	2,495.85	8,000.00	8,000.00	0.00	0.00%	8,000.00	0.00	0.00%
100-3500-530600	CONTRACTUAL SERVICES	16,791.43	33,472.75	13,383.39	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
100-3500-531050	EQUIPMENT < \$5000	17,483.83	14,521.70	13,862.96	20,000.00	20,000.00	0.00	0.00%	20,000.00	0.00	0.00%
100-3500-531100	FEES, PERMITS & LICENSES	65.85	39.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-3500-532400	REPAIRS & MAINTENANCE - EQ	11,350.09	8,382.07	6,343.67	15,000.00	15,000.00	0.00	0.00%	15,000.00	0.00	0.00%
100-3500-532500	REPAIRS & MAINTENANCE - FA	8,267.65	3,628.73	5,229.44	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
100-3500-532600	REPAIRS & MAINTENANCE - GR	0.00	0.00	1,300.00	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
100-3500-532700	REPAIRS & MAINTENANCE - VE	0.00	4,892.38	954.15	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
100-3500-532800	STAFF DEVELOPMENT	1,009.21	1,621.23	1,776.21	2,000.00	2,000.00	0.00	0.00%	2,500.00	500.00	25.00%
100-3500-532900	TELEPHONES	4,444.22	3,858.45	2,560.51	5,000.00	5,000.00	0.00	0.00%	4,500.00	-500.00	-10.00%
100-3500-533000	TRAVEL & MEETINGS	624.89	1,819.91	1,194.56	1,500.00	1,500.00	0.00	0.00%	3,000.00	1,500.00	100.00%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-3500-533100	UNIFORMS	2,161.90	2,527.08	2,449.90	5,000.00	5,000.00	0.00	0.00%	5,500.00	500.00	10.00%
100-3500-533200	UTILITIES - ELECTRICAL	685.59	722.08	542.10	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
100-3500-533300	UTILITIES - GAS	1,424.59	2,149.97	1,879.97	4,500.00	4,500.00	0.00	0.00%	3,000.00	-1,500.00	-33.33%
100-3500-533400	UTILITIES - WATER & SEWER	168,279.02	198,415.04	81,158.63	145,000.00	145,000.00	0.00	0.00%	200,000.00	55,000.00	37.93%
100-3500-550500	CAPITAL LEASE	0.00	0.00	0.00	90,000.00	90,000.00	0.00	0.00%	6,500.00	-83,500.00	-92.78%
100-3500-554100	R. R. PARK LEASE	3,025.18	3,115.94	3,209.42	5,000.00	5,000.00	0.00	0.00%	4,000.00	-1,000.00	-20.00%
100-3500-575000	CAPTIAL PROJECTS	12,911.00	177,883.55	530,267.02	1,279,181.00	740,000.00	-539,181.00	-42.15%	132,000.00	-608,000.00	-82.16%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Blower for Ventrac- \$10,000									
APPROVED	2024	Community Center Park Renovation- \$75,000									
APPROVED	2024	Picnic Tables at Rec- \$32,000									
APPROVED	2024	Trailer- \$15,000									
Total Department: 3500 - PARKS:		608,087.90	803,824.97	981,029.14	2,077,834.00	1,538,653.00	-539,181.00	-25.95%	969,369.00	-569,284.00	-37.00%
Department: 4000 - BUILDING INSPECTION											
100-4000-520100	GENERAL SUPPLIES	955.57	356.99	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
100-4000-530600	CONTRACTUAL SERVICES	400,806.60	821,040.40	597,532.80	150,000.00	150,000.00	0.00	0.00%	150,000.00	0.00	0.00%
100-4000-530800	DUES & SUBSCRIPT BUILDING IN	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-4000-532800	STAFF DEVELOPMENT	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
100-4000-532900	TELEPHONE	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
Total Department: 4000 - BUILDING INSPECTION:		401,762.17	821,397.39	597,532.80	153,500.00	153,500.00	0.00	0.00%	153,500.00	0.00	0.00%
Department: 4100 - COMMUNITY DEVELOPMENT											
100-4100-511000	SALARIES & WAGES	285,738.52	345,207.56	327,071.59	504,853.00	504,853.00	0.00	0.00%	417,578.00	-87,275.00	-17.29%
100-4100-511100	FICA	16,832.69	20,539.35	19,173.95	31,306.00	31,306.00	0.00	0.00%	25,892.00	-5,414.00	-17.29%
100-4100-511150	MEDICARE	3,936.64	4,803.55	4,484.37	7,325.00	7,325.00	0.00	0.00%	6,057.00	-1,268.00	-17.31%
100-4100-512100	UNEMPLOYMENT INSURANCE	808.73	662.01	618.28	1,519.00	1,519.00	0.00	0.00%	838.00	-681.00	-44.83%
100-4100-512200	HEALTH INSURANCE EXPENSE	35,006.90	37,934.47	44,608.03	74,469.00	74,469.00	0.00	0.00%	50,143.00	-24,326.00	-32.67%
100-4100-512300	DENTAL INSURANCE EXPENSE	2,776.43	2,495.78	2,875.63	4,736.00	4,736.00	0.00	0.00%	3,129.00	-1,607.00	-33.93%
100-4100-512400	VISION INSURANCE EXPENSE	421.59	411.73	432.38	630.00	630.00	0.00	0.00%	456.00	-174.00	-27.62%
100-4100-512500	LIFE & AD&D INSURANCE	720.00	696.00	768.00	1,008.00	1,008.00	0.00	0.00%	864.00	-144.00	-14.29%
100-4100-512550	RETIREMENT 4%	11,439.12	13,261.42	14,698.65	22,722.00	22,722.00	0.00	0.00%	18,793.00	-3,929.00	-17.29%
100-4100-512850	LONG TERM DISABILITY	737.40	778.41	896.53	1,315.00	1,315.00	0.00	0.00%	1,089.00	-226.00	-17.19%
100-4100-520100	GENERAL SUPPLIES	789.96	1,120.31	3,052.32	3,000.00	4,000.00	1,000.00	33.33%	7,500.00	3,500.00	87.50%
100-4100-520200	OFFICE SUPPLIES	4,447.45	1,672.44	3,572.16	2,500.00	3,500.00	1,000.00	40.00%	0.00	-3,500.00	-100.00%
100-4100-530600	CONTRACTUAL SERVICES	245,328.98	240,662.08	214,593.61	285,000.00	285,000.00	0.00	0.00%	285,000.00	0.00	0.00%
100-4100-530800	DUES & SUBSCRIPTIONS	2,545.00	1,218.95	1,672.97	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
100-4100-531050	EQUIPMENT <\$5000	0.00	6,405.50	8,910.15	5,000.00	10,000.00	5,000.00	100.00%	10,000.00	0.00	0.00%
100-4100-531150	RIGHT-OF-WAY PURCHASE	55.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%

General Fund Expenditure Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
100-4100-531600	PLANS & STUDIES	54,984.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
100-4100-531800	POSTAGE	434.94	352.91	147.87	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
100-4100-532200	PUBLIC NOTICES	500.92	18.64	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-4100-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	994.62	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
100-4100-532800	STAFF DEVELOPMENT/COMM I	1,492.15	1,796.64	1,229.00	6,500.00	6,500.00	0.00	0.00%	6,500.00	0.00	0.00%
100-4100-532900	TELEPHONE	4,544.30	4,359.77	5,474.67	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%
100-4100-533000	TRAVEL & MEETINGS	1,607.46	1,519.19	5,218.58	12,000.00	12,000.00	0.00	0.00%	12,000.00	0.00	0.00%
100-4100-550300	BOARDS & COMMITTEE EXPEN	394.31	13.58	0.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
100-4100-551900	ECONOMIC DEVELOPMENT	0.00	90.83	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	to be added to Economic Development	add to economic development									
100-4100-552000	UPSTATE COLORADO	10,000.00	10,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00%	0.00	-15,000.00	-100.00%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	To be added to economic development	added to dues and subscriptions under economic development									
100-4100-552400	HISTORY PRESERVATION BOAR	96.82	242.11	360.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
100-4100-575000	CAPITAL PROJECTS	0.00	0.00	14,257.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 4100 - COMMUNITY DEVELOPMENT:		685,639.31	696,263.23	690,110.36	996,383.00	1,003,383.00	7,000.00	0.70%	863,339.00	-140,044.00	-13.96%
Department: 4200 - ECONOMIC DEVELOPMENT											
100-4200-511000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	92,340.00	92,340.00	0.00%
100-4200-511100	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,726.00	5,726.00	0.00%
100-4200-511150	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,339.00	1,339.00	0.00%
100-4200-512100	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	185.00	185.00	0.00%
100-4200-512200	HEALTH INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	9,101.00	9,101.00	0.00%
100-4200-512300	DENTAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	629.00	629.00	0.00%
100-4200-512400	VISION INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	131.00	131.00	0.00%
100-4200-512500	LIFE & AD&D INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	144.00	144.00	0.00%
100-4200-512550	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,156.00	4,156.00	0.00%
100-4200-512850	LONG TERM DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	241.00	241.00	0.00%
100-4200-520100	GENERAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	600.00	600.00	0.00%
100-4200-520800	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	250.00	250.00	0.00%
100-4200-530100	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	30,000.00	0.00%
100-4200-530600	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	10,000.00	0.00%
100-4200-530800	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	32,500.00	32,500.00	0.00%

General Fund Expenditure Budget Comparison Report

					Comparison 1	Comparison 1			Comparison 2	Comparison 2			
					Parent Budget	Budget	to Parent Budget	%	Budget	to Comparison 1	Budget	%	
					2023	2023	Increase /		2024	Increase /			
					APPROVED	PROJECTED	(Decrease)		APPROVED	(Decrease)			
Account Number													
Budget Notes													
Budget Code		Subject		Description									
APPROVED		Upstate Colorado annual dues		\$15,000 annual dues for Upstate Colorado is being moved here from 100-4100-552000									
100-4200-531050		EQUIPMENT <\$5000		0.00	0.00	0.00	0.00	0.00%	2,500.00	2,500.00	0.00%		
100-4200-531600		PLANS & STUDIES		0.00	0.00	0.00	0.00	0.00%	10,000.00	10,000.00	0.00%		
100-4200-531800		POSTAGE		0.00	0.00	0.00	0.00	0.00%	500.00	500.00	0.00%		
100-4200-532800		STAFF DEVELOPMENT		0.00	0.00	0.00	0.00	0.00%	10,000.00	10,000.00	0.00%		
100-4200-532900		TELEPHONE		0.00	0.00	0.00	0.00	0.00%	2,500.00	2,500.00	0.00%		
100-4200-533000		TRAVEL & MEETINGS		0.00	0.00	0.00	0.00	0.00%	21,000.00	21,000.00	0.00%		
100-4200-551900		ECONOMIC DEVELOPMENT		0.00	0.00	0.00	0.00	0.00%	40,000.00	40,000.00	0.00%		
Budget Notes													
Budget Code		Subject		Description									
APPROVED		2024		Brownfield Support \$15,000									
Total Department: 4200 - ECONOMIC DEVELOPMENT:				0.00	0.00	0.00	0.00	0.00%	273,842.00	273,842.00	0.00%		
Report Total:				13,599,417.17	12,407,243.88	12,084,390.14	23,554,868.01	28,393,508.00	4,838,639.99	20.54%	30,420,492.00	2,026,984.00	7.14%

General Fund Expenditure Budget Comparison Report

Group Summary

Departmen...	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
1000 - LEGISLATIVE	118,760.28	141,979.53	135,810.47	206,727.00	205,027.00	-1,700.00	-0.82%	204,520.00	-507.00	-0.25%
1100 - CITY ADMINISTRATION	259,816.59	257,337.04	229,764.11	329,193.00	329,193.00	0.00	0.00%	293,590.00	-35,603.00	-10.82%
1120 - ADMINISTRATIVE SERVICES	69,136.32	88,052.45	72,169.03	106,134.00	106,134.00	0.00	0.00%	111,758.00	5,624.00	5.30%
1170 - LEGAL	84,368.25	63,395.51	61,384.13	97,000.00	82,000.00	-15,000.00	-15.46%	81,000.00	-1,000.00	-1.22%
1200 - COURT	213,917.66	244,668.48	215,325.95	306,500.00	306,500.00	0.00	0.00%	307,411.00	911.00	0.30%
1300 - CITY CLERK	146,462.71	170,021.01	218,744.81	365,160.00	262,594.00	-102,566.00	-28.09%	416,224.00	153,630.00	58.50%
1400 - HUMAN RESOURCES	259,996.68	331,743.97	262,867.67	386,749.00	386,749.00	0.00	0.00%	399,717.00	12,968.00	3.35%
1450 - SAFETY & RISK	0.00	65,913.12	62,285.08	151,195.00	151,195.00	0.00	0.00%	961,002.00	809,807.00	535.60%
1500 - INTERNAL TECHNOLOGY	660,769.59	1,257,288.70	971,767.42	1,411,014.00	1,392,054.00	-18,960.00	-1.34%	1,220,294.00	-171,760.00	-12.34%
1600 - FINANCE	566,026.47	693,373.83	621,994.34	891,181.00	896,581.00	5,400.00	0.61%	1,256,000.00	359,419.00	40.09%
1700 - COMMUNITY EVENTS	160,980.84	146,197.41	156,871.63	197,421.00	197,421.00	0.00	0.00%	209,233.00	11,812.00	5.98%
1800 - MISCELLANEOUS	4,488,959.60	1,290,119.31	1,086,872.37	6,984,193.01	13,169,241.00	6,185,047.99	88.56%	12,935,076.00	-234,165.00	-1.78%
2000 - DISPATCH	57,012.00	78,897.00	88,506.75	88,413.00	88,413.00	0.00	0.00%	101,825.00	13,412.00	15.17%
2100 - COMMUNITY POLICE	2,516,893.25	2,941,778.07	2,611,122.94	4,174,397.00	4,063,892.00	-110,505.00	-2.65%	5,625,746.00	1,561,854.00	38.43%
2200 - POLICE ADMINISTRATIVE SERVICES	189,379.39	239,281.11	273,609.45	447,302.00	453,802.00	6,500.00	1.45%	820,249.00	366,447.00	80.75%
2500 - POLICE RECORDS	136,818.06	175,659.95	222,698.09	347,456.00	350,356.00	2,900.00	0.83%	0.00	-350,356.00	-100.00%
3000 - SHOP	140,727.34	146,446.04	135,570.59	462,071.00	462,071.00	0.00	0.00%	595,894.00	133,823.00	28.96%
3100 - STREETS	1,269,084.70	959,402.95	1,308,182.21	1,855,883.00	1,537,883.00	-318,000.00	-17.13%	1,589,173.00	51,290.00	3.34%
3300 - FACILITIES	212,614.67	319,581.17	600,970.19	882,338.00	567,042.00	-315,296.00	-35.73%	279,787.00	-287,255.00	-50.66%
3400 - ENGINEERING	352,203.39	474,621.64	479,200.61	636,824.00	689,824.00	53,000.00	8.32%	751,943.00	62,119.00	9.01%
3500 - PARKS	608,087.90	803,824.97	981,029.14	2,077,834.00	1,538,653.00	-539,181.00	-25.95%	969,369.00	-569,284.00	-37.00%
4000 - BUILDING INSPECTION	401,762.17	821,397.39	597,532.80	153,500.00	153,500.00	0.00	0.00%	153,500.00	0.00	0.00%
4100 - COMMUNITY DEVELOPMENT	685,639.31	696,263.23	690,110.36	996,383.00	1,003,383.00	7,000.00	0.70%	863,339.00	-140,044.00	-13.96%
4200 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	273,842.00	273,842.00	0.00%
Report Total:	13,599,417.17	12,407,243.88	12,084,390.14	23,554,868.01	28,393,508.00	4,838,639.99	20.54%	30,420,492.00	2,026,984.00	7.14%

General Fund Exp by Category Budget Comp Report

Group Summary

ExpMajorAre...				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
	2021	2022	2023	2023	2023	Increase /		2024	Increase /	
	Total Activity	Total Activity	YTD Activity Through Oct	APPROVED	PROJECTED	(Decrease)		APPROVED	(Decrease)	
51 - PERSONNEL	6,130,642.68	7,076,588.29	6,456,137.91	9,462,859.07	9,326,999.00	-135,860.07	-1.44%	10,365,434.00	1,038,435.00	11.13%
52 - SUPPLIES	245,285.92	224,575.89	226,278.67	337,400.00	346,900.00	9,500.00	2.82%	423,050.00	76,150.00	21.95%
53 - PURCHASED/CONTRACTED SERVICES	1,926,693.97	2,716,030.03	2,320,089.02	2,600,653.00	2,604,373.00	3,720.00	0.14%	3,034,826.00	430,453.00	16.53%
54 - FIXED COSTS	333,492.47	372,186.14	385,508.55	442,000.00	445,480.00	3,480.00	0.79%	508,500.00	63,020.00	14.15%
55 - OTHER	418,670.13	411,842.37	386,010.67	708,365.00	800,865.00	92,500.00	13.06%	988,740.00	187,875.00	23.46%
57 - CAPITAL OUTLAY	4,515,264.55	1,539,238.11	2,178,662.54	9,065,542.94	7,866,430.00	-1,199,112.94	-13.23%	4,476,366.00	-3,390,064.00	-43.10%
59 - ENDING RESERVES	0.00	0.00	0.00	0.00	6,064,413.00	6,064,413.00	0.00%	9,803,806.00	3,739,393.00	61.66%
61 - TRANSFERS	29,367.45	52,848.04	90,942.78	897,288.00	897,288.00	0.00	0.00%	172,520.00	-724,768.00	-80.77%
80 - DEBT SERVICE	0.00	13,935.01	40,760.00	40,760.00	40,760.00	0.00	0.00%	647,250.00	606,490.00	1,487.95%
Report Total:	13,599,417.17	12,407,243.88	12,084,390.14	23,554,868.01	28,393,508.00	4,838,639.99	20.54%	30,420,492.00	2,026,984.00	7.14%

General Fund Exp by Category Budget Comp Report

Fund Summary

Style.IndexOf("Account Detail") = -1
Style.IndexOf("Group Summary") = 0
Style.IndexOf("Both") = -1

Fund

100 - GENERAL FUND

				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
	13,599,417.17	12,407,243.88	12,084,390.14	23,554,868.01	28,393,508.00	4,838,639.99	20.54%	30,420,492.00	2,026,984.00	7.14%
Report Total:	13,599,417.17	12,407,243.88	12,084,390.14	23,554,868.01	28,393,508.00	4,838,639.99	20.54%	30,420,492.00	2,026,984.00	7.14%

Contingency Fund Budget Comparison Report

Account Detail

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
105-1800-311000	PROPERTY TAX REVENUE	139,798.00	108,497.89	689,984.28	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
105-1800-361600	INTEREST EARNED	562.78	21,031.24	60,260.07	3,000.00	3,000.00	0.00	0.00%	25,000.00	22,000.00	733.33%
105-1800-389200	OPERATING TRANSFER	0.00	0.00	0.00	710,000.00	710,000.00	0.00	0.00%	0.00	-710,000.00	-100.00%
105-1800-390200	TABOR RESERVE	0.00	0.00	0.00	4,721.00	3,886.00	-835.00	-17.69%	90.00	-3,796.00	-97.68%
105-1800-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	1,289,754.00	1,262,751.00	-27,003.00	-2.09%	1,979,547.00	716,796.00	56.76%
	Total Revenue:	140,360.78	129,529.13	750,244.35	2,007,475.00	1,979,637.00	-27,838.00	-1.39%	2,004,637.00	25,000.00	1.26%
Expense											
105-1800-575000	CAPITAL EXPENDITURES	0.00	0.00	0.00	2,007,385.00	0.00	-2,007,385.00	-100.00%	2,003,887.00	2,003,887.00	0.00%
105-1800-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	90.00	90.00	0.00%	750.00	660.00	733.33%
	Total Expense:	0.00	0.00	0.00	2,007,385.00	90.00	-2,007,295.00	-100.00%	2,004,637.00	2,004,547.00	27,274.44%
	Report Total:	140,360.78	129,529.13	750,244.35	90.00	1,979,547.00	1,979,457.00	99,396.67%	0.00	-1,979,547.00	-100.00%

Street Sales Tax Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
200-3100-311200	SALES TAX REVENUE	990,042.46	1,349,155.03	957,805.83	1,089,050.00	1,089,050.00	0.00	0.00%	1,132,612.00	43,562.00	4.00%
200-3100-311201	SALES TAX REBATE	-579.22	294.79	0.00	-2,500.00	-2,500.00	0.00	0.00%	-600.00	1,900.00	-76.00%
200-3100-311250	USE TAXES	111,528.53	177,543.81	214,513.94	65,625.00	200,000.00	134,375.00	204.76%	87,500.00	-112,500.00	-56.25%
200-3100-343150	STREETS INFRASTRUCTURE ASS	178,919.00	877,800.12	732,112.10	60,375.00	588,126.00	527,751.00	874.12%	500,000.00	-88,126.00	-14.98%
200-3100-361600	INTEREST EARNED	2,519.00	66,297.21	179,307.96	10,000.00	175,000.00	165,000.00	1,650.00%	65,000.00	-110,000.00	-62.86%
200-3100-390200	TABOR RESERVE	0.00	0.00	0.00	53,765.00	74,133.00	20,368.00	37.88%	61,490.00	-12,643.00	-17.05%
200-3100-390230	CONTINGENCY RESERVE	0.00	0.00	0.00	165,000.00	150,000.00	-15,000.00	-9.09%	150,000.00	0.00	0.00%
200-3100-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	1,800,293.00	3,202,831.00	1,402,538.00	77.91%	3,040,150.00	-162,681.00	-5.08%
200-3100-390700	STREET INFRASTR FEE RESERVE	0.00	0.00	0.00	394,692.00	0.00	-394,692.00	-100.00%	0.00	0.00	0.00%
	Total Revenue:	1,282,429.77	2,471,090.96	2,083,739.83	3,636,300.00	5,476,640.00	1,840,340.00	50.61%	5,036,152.00	-440,488.00	-8.04%
Expense											
200-3100-530600	CONTRACTUAL SERVICES	8,433.85	5,071.30	0.00	15,000.00	15,000.00	0.00	0.00%	10,000.00	-5,000.00	-33.33%
200-3100-531500	PATCHING & CRACK SEALING	74,130.66	131,617.99	110,578.96	150,000.00	150,000.00	0.00	0.00%	200,000.00	50,000.00	33.33%
200-3100-552550	SNOW REMOVAL	48,038.98	22,104.78	15,659.08	60,000.00	60,000.00	0.00	0.00%	60,000.00	0.00	0.00%
200-3100-553500	MISCELLANEOUS EXPENSE	356,866.55	235.65	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
200-3100-575000	CAPITAL PROJECTS	2,500,174.71	1,714,294.03	864,769.28	2,000,000.00	2,000,000.00	0.00	0.00%	2,535,000.00	535,000.00	26.75%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	CR 12 RRXING- \$1200000									
APPROVED	2024	Curb/Gutter/Sidewalks- \$100,000									
APPROVED	2024	Harrison Ave- 1st St to 4th St- \$800000 (\$250K in GF Streets)									
200-3100-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	61,490.00	61,490.00	0.00%	53,535.00	-7,955.00	-12.94%
200-3100-590230	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	150,000.00	150,000.00	0.00%	150,000.00	0.00	0.00%
	Total Expense:	2,987,644.75	1,873,323.75	991,007.32	2,225,000.00	2,436,490.00	211,490.00	9.51%	3,008,535.00	572,045.00	23.48%
	Report Total:	-1,705,214.98	597,767.21	1,092,732.51	1,411,300.00	3,040,150.00	1,628,850.00	115.41%	2,027,617.00	-1,012,533.00	-33.31%

Water Sales Tax Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
220-5020-311200	SALES TAX REVENUE	1,980,084.94	2,698,310.11	1,915,611.66	2,178,100.00	2,178,100.00	0.00	0.00%	2,265,224.00	87,124.00	4.00%
220-5020-311201	SALES TAX REBATE	-1,158.43	589.59	0.00	-5,000.00	-5,000.00	0.00	0.00%	-1,200.00	3,800.00	-76.00%
220-5020-311250	USE TAXES	206,621.70	370,054.94	429,027.87	131,250.00	400,000.00	268,750.00	204.76%	175,000.00	-225,000.00	-56.25%
220-5020-361600	INTEREST EARNED	866.91	21,358.74	101,434.20	3,500.00	75,000.00	71,500.00	2,042.86%	25,000.00	-50,000.00	-66.67%
220-5020-390200	TABOR RESERVE	0.00	0.00	0.00	53,182.00	92,709.00	39,527.00	74.32%	79,443.00	-13,266.00	-14.31%
220-5020-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	2,457,797.00	3,465,700.00	1,007,903.00	41.01%	2,959,401.00	-506,299.00	-14.61%
220-5020-391600	RAW WATER STORAGE RESERV	0.00	0.00	0.00	0.00	325,000.00	325,000.00	0.00%	325,000.00	0.00	0.00%
	Total Revenue:	2,186,415.12	3,090,313.38	2,446,073.73	4,818,829.00	6,531,509.00	1,712,680.00	35.54%	5,827,868.00	-703,641.00	-10.77%
Expense											
220-5020-531200	LEGAL FEES	50,402.41	46,193.56	53,229.50	475,000.00	200,000.00	-275,000.00	-57.89%	500,000.00	300,000.00	150.00%
220-5020-531600	PLANS & STUDIES	0.00	0.00	0.00	25,000.00	0.00	-25,000.00	-100.00%	25,000.00	25,000.00	0.00%
220-5020-532100	PROFESSIONAL SERVICES	27,966.75	14,999.48	19,261.81	70,000.00	70,000.00	0.00	0.00%	80,000.00	10,000.00	14.29%
220-5020-550700	CBT WATER CARRYOVER FEES	7,170.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
220-5020-552200	FINANCE CHARGES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
220-5020-553500	MISC EXPENDITURES	0.00	471.30	0.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
220-5020-553600	NISP WATER PROJECT FEES	750,802.09	976,693.77	1,187,642.61	1,241,070.00	1,187,643.00	-53,427.00	-4.30%	1,537,500.00	349,857.00	29.46%
220-5020-575000	CAPITAL PROJECTS	102,141.20	71,721.11	0.00	317,000.00	317,000.00	0.00	0.00%	667,000.00	350,000.00	110.41%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	2024 Windy Gap- \$350,000									
		2023 Windy Gap- \$317,000									
		Estimated Overage on the construction of Chimney Hollow									
220-5020-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	79,443.00	79,443.00	0.00%	73,921.00	-5,522.00	-6.95%
220-5020-591600	RAW WATER STORAGE RESERV	0.00	0.00	0.00	0.00	325,000.00	325,000.00	0.00%	325,000.00	0.00	0.00%
220-5020-592000	TRANSFER OUT	631,945.00	454,314.00	699,474.36	1,352,023.00	1,352,023.00	0.00	0.00%	509,563.00	-842,460.00	-62.31%
	Total Expense:	1,570,427.45	1,564,393.22	1,959,608.28	3,521,093.00	3,572,109.00	51,016.00	1.45%	3,758,984.00	186,875.00	5.23%
	Report Total:	615,987.67	1,525,920.16	486,465.45	1,297,736.00	2,959,400.00	1,661,664.00	128.04%	2,068,884.00	-890,516.00	-30.09%

CPR Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
Department: 6000 - COMMUNITY CENTER											
230-6000-311200	SALES TAX REVENUE	990,042.46	1,349,155.03	957,805.83	1,089,050.00	1,089,050.00	0.00	0.00%	1,132,612.00	43,562.00	4.00%
230-6000-311201	SALES TAX REBATE	-579.22	294.79	0.00	2,500.00	2,500.00	0.00	0.00%	-600.00	-3,100.00	-124.00%
230-6000-311250	USE TAXES	106,043.94	183,014.60	214,513.94	65,625.00	200,000.00	134,375.00	204.76%	87,500.00	-112,500.00	-56.25%
230-6000-333110	GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
230-6000-347020	ALL OTHER RECREATION FEES	4,230.00	45.17	10.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
230-6000-347030	CONCESSION REVENUE	243.80	209.20	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
230-6000-347040	FACILITY RENTALS	32,500.00	49,182.81	39,790.50	45,000.00	45,000.00	0.00	0.00%	45,000.00	0.00	0.00%
230-6000-347060	CLASSES	0.00	200.00	0.00	10,000.00	10,000.00	0.00	0.00%	5,000.00	-5,000.00	-50.00%
230-6000-360100	ENHANCEMENT ASSESSMENT	469,737.50	683,850.00	620,800.00	181,875.00	181,875.00	0.00	0.00%	242,500.00	60,625.00	33.33%
230-6000-361600	INTEREST EARNED	568.87	10,993.86	101,610.51	3,500.00	60,000.00	56,500.00	1,614.29%	3,500.00	-56,500.00	-94.17%
230-6000-380000	MISC REVENUE	18,922.28	28,292.76	12,667.84	0.00	12,000.00	12,000.00	0.00%	25,000.00	13,000.00	108.33%
230-6000-390200	TABOR RESERVE	0.00	0.00	0.00	47,342.00	72,798.00	25,456.00	53.77%	51,391.00	-21,407.00	-29.41%
230-6000-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	3,240,876.00	3,838,111.00	597,235.00	18.43%	4,319,874.00	481,763.00	12.55%
Total Department: 6000 - COMMUNITY CENTER:		1,621,709.63	2,305,238.22	1,947,198.62	4,691,268.00	5,516,834.00	825,566.00	17.60%	5,917,277.00	400,443.00	7.26%
Department: 6020 - ATHLETICS											
230-6020-347200	SOCCER FEES	6,445.00	8,820.00	11,825.00	8,500.00	8,500.00	0.00	0.00%	12,000.00	3,500.00	41.18%
230-6020-347205	BASEBALL FEES	10,895.00	13,355.00	17,130.00	13,000.00	13,000.00	0.00	0.00%	15,000.00	2,000.00	15.38%
230-6020-347210	BASKETBALL FEES	5,225.00	7,100.00	5,160.00	6,300.00	6,300.00	0.00	0.00%	8,000.00	1,700.00	26.98%
230-6020-347215	YOUTH SOFTBALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
230-6020-347220	ADULT SPORTS LEAGUE	7,055.00	5,010.00	2,300.00	8,000.00	8,000.00	0.00	0.00%	4,000.00	-4,000.00	-50.00%
230-6020-347225	VOLLEYBALL FEES	3,950.00	6,485.00	7,365.00	7,000.00	7,000.00	0.00	0.00%	7,000.00	0.00	0.00%
230-6020-347230	YOUTH SPORTS CAMPS REVENUE	0.00	1,261.50	326.40	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
230-6020-347290	COACHES PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
230-6020-382020	DONATIONS PRIVATE	-70.00	25,000.00	0.00	2,500.00	2,500.00	0.00	0.00%	2,500.00	0.00	0.00%
Total Department: 6020 - ATHLETICS:		33,500.00	67,031.50	44,106.40	46,300.00	46,300.00	0.00	0.00%	49,500.00	3,200.00	6.91%
Department: 6040 - MUSEUM											
230-6040-382045	DONATIONS PRIVATE - MUSEUM	0.00	7,455.93	0.00	500.00	500.00	0.00	0.00%	0.00	-500.00	-100.00%
230-6040-389200	OPERATING TRANSFER	29,367.45	34,950.57	26,737.62	50,301.00	50,301.00	0.00	0.00%	52,520.00	2,219.00	4.41%
230-6040-390410	MUSEUM RESERVE	0.00	0.00	0.00	0.00	7,456.00	7,456.00	0.00%	7,956.00	500.00	6.71%
Total Department: 6040 - MUSEUM:		29,367.45	42,406.50	26,737.62	50,801.00	58,257.00	7,456.00	14.68%	60,476.00	2,219.00	3.81%

CPR Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)	2024 APPROVED	Increase / (Decrease)		
Department: 6050 - SENIORS											
230-6050-347015	SENIOR PROGRAMS	7,556.54	11,925.00	13,666.00	10,000.00	10,000.00	0.00	0.00%	11,000.00	1,000.00	10.00%
	Total Department: 6050 - SENIORS:	7,556.54	11,925.00	13,666.00	10,000.00	10,000.00	0.00	0.00%	11,000.00	1,000.00	10.00%
	Total Revenue:	1,692,133.62	2,426,601.22	2,031,708.64	4,798,369.00	5,631,391.00	833,022.00	17.36%	6,038,253.00	406,862.00	7.22%
Expense											
Department: 6000 - COMMUNITY CENTER											
230-6000-511000	SALARIES & WAGES	280,725.03	306,533.65	271,187.40	338,580.00	338,580.00	0.00	0.00%	357,315.00	18,735.00	5.53%
230-6000-511050	OVERTIME	0.00	402.44	342.09	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
230-6000-511100	FICA	15,749.69	17,694.31	15,823.94	21,004.00	21,004.00	0.00	0.00%	22,166.00	1,162.00	5.53%
230-6000-511150	MEDICARE	3,683.68	4,138.60	3,700.84	4,914.00	4,914.00	0.00	0.00%	5,188.00	274.00	5.58%
230-6000-511200	WORKERS COMPENSATION	6,930.13	10,426.84	11,914.74	14,901.27	11,200.00	-3,701.27	-24.84%	14,298.00	3,098.00	27.66%
230-6000-512100	UNEMPLOYMENT INSURANCE	755.56	567.78	509.51	1,022.00	1,022.00	0.00	0.00%	720.00	-302.00	-29.55%
230-6000-512200	HEALTH INSURANCE EXPENSE	39,263.79	41,520.46	35,131.32	45,064.00	45,064.00	0.00	0.00%	46,462.00	1,398.00	3.10%
230-6000-512300	DENTAL INSURANCE EXPENSE	2,245.72	2,206.07	1,842.20	2,511.00	2,511.00	0.00	0.00%	2,396.00	-115.00	-4.58%
230-6000-512400	VISION INSURANCE EXPENSE	410.29	346.31	278.39	350.00	350.00	0.00	0.00%	348.00	-2.00	-0.57%
230-6000-512500	LIFE & AD&D INSURANCE	589.18	574.20	452.66	638.00	638.00	0.00	0.00%	638.00	0.00	0.00%
230-6000-512550	RETIREMENT 4%	11,094.73	12,104.15	11,958.67	14,918.00	14,918.00	0.00	0.00%	15,734.00	816.00	5.47%
230-6000-512850	LONG TERM DISABILITY	688.54	709.67	648.49	867.00	867.00	0.00	0.00%	914.00	47.00	5.42%
230-6000-520100	GENERAL SUPPLIES	6,897.50	7,952.18	2,820.98	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
230-6000-520200	OFFICE SUPPLIES	548.01	806.25	1,014.30	3,500.00	3,500.00	0.00	0.00%	0.00	-3,500.00	-100.00%
230-6000-520300	JANITORIAL SUPPLIES	5,670.28	7,803.07	5,684.38	7,500.00	7,500.00	0.00	0.00%	8,000.00	500.00	6.67%
230-6000-520800	FUEL & OIL	135.25	40.00	99.79	425.00	425.00	0.00	0.00%	500.00	75.00	17.65%
230-6000-530600	CONTRACTUAL SERVICES	13,699.27	19,968.61	19,593.68	15,000.00	15,000.00	0.00	0.00%	20,000.00	5,000.00	33.33%
230-6000-530800	DUES & SUBSCRIPTIONS	40.00	30.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
230-6000-531050	EQUIPMENT <\$5000	4,281.96	7,749.24	1,000.00	15,000.00	15,000.00	0.00	0.00%	18,000.00	3,000.00	20.00%
230-6000-531800	POSTAGE	10.00	0.53	100.00	150.00	150.00	0.00	0.00%	150.00	0.00	0.00%
230-6000-532000	PRINTING	0.00	231.00	850.00	850.00	850.00	0.00	0.00%	1,000.00	150.00	17.65%
230-6000-532400	REPAIRS & MAINTENANCE - EQ	913.98	2,178.23	924.12	5,500.00	5,500.00	0.00	0.00%	7,000.00	1,500.00	27.27%
230-6000-532500	REPAIRS & MAINTENANCE - FA	7,438.44	11,581.39	9,203.37	7,200.00	7,200.00	0.00	0.00%	10,000.00	2,800.00	38.89%
230-6000-532600	REPAIRS & MAINTENANCE - GR	22,028.92	10,864.34	1,077.57	27,000.00	27,000.00	0.00	0.00%	27,000.00	0.00	0.00%
230-6000-532700	REPAIRS & MAINTENANCE - VE	726.33	429.90	393.36	1,500.00	1,500.00	0.00	0.00%	2,000.00	500.00	33.33%
230-6000-532800	STAFF DEVELOPMENT	543.00	225.00	300.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
230-6000-532900	TELEPHONE	2,679.37	2,717.65	2,369.89	3,500.00	3,500.00	0.00	0.00%	3,500.00	0.00	0.00%
230-6000-533000	TRAVEL & MEETINGS	0.00	0.00	20.00	800.00	800.00	0.00	0.00%	800.00	0.00	0.00%
230-6000-533100	UNIFORMS	22.40	0.00	18.18	500.00	500.00	0.00	0.00%	250.00	-250.00	-50.00%
230-6000-533200	UTILITIES - ELECTRICAL	23,721.96	21,332.08	17,323.32	25,000.00	25,000.00	0.00	0.00%	28,000.00	3,000.00	12.00%
230-6000-533300	UTILITIES - GAS	3,609.47	0.00	0.00	5,000.00	5,000.00	0.00	0.00%	10,000.00	5,000.00	100.00%
230-6000-533400	UTILITIES - WATER & SEWER	5,062.10	6,348.15	5,315.99	5,000.00	5,000.00	0.00	0.00%	8,000.00	3,000.00	60.00%
230-6000-550500	CAPITAL LEASE	0.00	0.00	0.00	8,617.00	8,617.00	0.00	0.00%	8,600.00	-17.00	-0.20%

CPR Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
230-6000-551000	CONCESSION EXPENSES	99.97	91.54	0.00	250.00	250.00	0.00	0.00%	800.00	550.00	220.00%
230-6000-552200	FINANCE CHARGES	0.04	0.00	0.00	75.00	75.00	0.00	0.00%	0.00	-75.00	-100.00%
230-6000-552600	INSURANCE - CIRSA PREMIUMS	4,354.37	3,754.57	4,183.97	4,500.00	4,500.00	0.00	0.00%	16,410.00	11,910.00	264.67%
230-6000-552800	INSURANCE DEDUCTIBLE	0.00	0.00	0.00	400.00	400.00	0.00	0.00%	0.00	-400.00	-100.00%
230-6000-553500	MISC EXPENDITURES	119.66	235.65	59.56	400.00	400.00	0.00	0.00%	200.00	-200.00	-50.00%
230-6000-575000	CAPITAL PROJECTS	20,537.16	373,992.38	131,218.80	525,000.00	425,000.00	-100,000.00	-19.05%	339,000.00	-86,000.00	-20.24%

Budget Notes

Budget Code	Subject	Description
APPROVED	2024	Carpet in Senior Lounge- \$8000
APPROVED	2024	Chairs, Tables & Furniture- \$7500
APPROVED	2024	Community Center Park Renovation Project- \$100000
APPROVED	2024	HVAC Replacement- \$50000
APPROVED	2024	Passenger Van- \$65000
APPROVED	2024	Turf Grass Batting Cages- \$25000
APPROVED	2024	Van- \$65000
APPROVED	2024	Womens Bathroom Partitions- \$6500
APPROVED	2024	Community Center Park Monument Sign- \$12000

230-6000-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	51,391.00	51,391.00	0.00%	49,771.00	-1,620.00	-3.15%
230-6000-592000	TRANSFER OUT	0.00	0.00	0.00	2,000,000.00	0.00	-2,000,000.00	-100.00%	2,000,000.00	2,000,000.00	0.00%

Budget Notes

Budget Code	Subject	Description
APPROVED	2024	\$2M to Rec Center for Construction

Total Department: 6000 - COMMUNITY CENTER:	485,275.78	875,556.24	557,361.51	3,119,036.27	1,066,726.00	-2,052,310.27	-65.80%	3,036,760.00	1,970,034.00	184.68%
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Department: 6020 - ATHLETICS

230-6020-511000	SALARIES & WAGES	12,517.98	21,120.67	20,445.01	18,254.00	18,254.00	0.00	0.00%	19,172.00	918.00	5.03%
230-6020-511050	OVERTIME	627.85	150.54	259.69	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
230-6020-511100	FICA	815.04	1,318.80	1,283.70	1,140.00	1,140.00	0.00	0.00%	1,197.00	57.00	5.00%
230-6020-511150	MEDICARE	190.62	308.45	300.22	268.00	268.00	0.00	0.00%	281.00	13.00	4.85%
230-6020-512100	UNEMPLOYMENT INSURANCE	39.37	42.56	41.39	57.00	57.00	0.00	0.00%	41.00	-16.00	-28.07%
230-6020-520100	GENERAL SUPPLIES	8,768.95	17,215.40	12,150.42	13,000.00	13,000.00	0.00	0.00%	15,000.00	2,000.00	15.38%
230-6020-520200	OFFICE SUPPLIES	0.00	0.00	0.00	100.00	100.00	0.00	0.00%	0.00	-100.00	-100.00%
230-6020-520800	FUEL & OIL	0.00	0.00	0.00	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
230-6020-530750	CONTRACTED OFFICIALS	11,950.00	6,518.00	5,310.00	16,000.00	16,000.00	0.00	0.00%	14,000.00	-2,000.00	-12.50%
230-6020-530800	DUES & SUBSCRIPTIONS	3,287.88	7,645.76	2,888.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
230-6020-532000	PRINTING	0.00	500.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
230-6020-532400	REPAIRS & MAINTENANCE - EQ	514.48	175.56	1,383.30	800.00	800.00	0.00	0.00%	800.00	0.00	0.00%
230-6020-533000	TRAVEL & MEETINGS	55.24	150.95	71.19	200.00	200.00	0.00	0.00%	200.00	0.00	0.00%
230-6020-533100	UNIFORMS	10,826.95	15,378.07	17,109.96	15,000.00	15,000.00	0.00	0.00%	20,100.00	5,100.00	34.00%

CPR Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
230-6020-550950	COACHES PROGRAM	118.40	158.40	168.59	300.00	300.00	0.00	0.00%	300.00	0.00	0.00%
230-6020-551000	CONCESSION EXPENSES	0.00	0.00	0.00	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
Total Department: 6020 - ATHLETICS:		49,712.76	70,683.16	61,411.47	70,919.00	70,919.00	0.00	0.00%	76,891.00	5,972.00	8.42%
Department: 6040 - MUSEUM											
230-6040-511000	SALARIES & WAGES	17,422.68	18,369.94	14,910.80	23,594.00	23,594.00	0.00	0.00%	24,796.00	1,202.00	5.09%
230-6040-511100	FICA	1,080.22	1,138.94	924.46	1,463.00	1,463.00	0.00	0.00%	1,538.00	75.00	5.13%
230-6040-511150	MEDICARE	252.66	266.37	216.21	343.00	343.00	0.00	0.00%	360.00	17.00	4.96%
230-6040-512100	UNEMPLOYMENT INSURANCE	52.00	36.75	29.80	71.00	71.00	0.00	0.00%	50.00	-21.00	-29.58%
230-6040-520100	GENERAL SUPPLIES	510.16	1,407.43	588.78	1,700.00	1,700.00	0.00	0.00%	2,500.00	800.00	47.06%
230-6040-520200	OFFICE SUPPLIES	166.85	770.58	464.14	750.00	750.00	0.00	0.00%	0.00	-750.00	-100.00%
230-6040-530600	CONTRACTUAL SERVICES	3,591.20	3,899.10	3,642.11	3,500.00	3,500.00	0.00	0.00%	3,500.00	0.00	0.00%
230-6040-530800	DUES & SUBSCRIPTIONS	0.00	40.00	85.00	90.00	90.00	0.00	0.00%	90.00	0.00	0.00%
230-6040-531050	EQUIPMENT <\$5000	2,534.44	2,564.70	0.00	2,500.00	2,500.00	0.00	0.00%	2,500.00	0.00	0.00%
230-6040-531800	POSTAGE	33.29	0.00	0.00	50.00	50.00	0.00	0.00%	50.00	0.00	0.00%
230-6040-532400	REPAIRS & MAINTENANCE - EQ	743.19	0.00	0.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
230-6040-532500	REPAIRS & MAINTENANCE - FA	2,316.02	1,269.01	42.49	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
230-6040-532600	REPAIRS & MAINTENANCE - GR	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
230-6040-532800	STAFF DEVELOPMENT	67.95	0.00	0.00	200.00	200.00	0.00	0.00%	200.00	0.00	0.00%
230-6040-532900	TELEPHONE	994.95	800.13	671.60	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
230-6040-533000	TRAVEL & MEETINGS	0.00	0.00	0.00	90.00	90.00	0.00	0.00%	90.00	0.00	0.00%
230-6040-533100	UNIFORMS	0.00	13.95	0.00	50.00	50.00	0.00	0.00%	50.00	0.00	0.00%
230-6040-533200	UTILITIES - ELECTRICAL	955.51	814.81	668.54	1,400.00	1,400.00	0.00	0.00%	1,800.00	400.00	28.57%
230-6040-533300	UTILITIES - GAS	2,706.67	4,022.27	3,328.08	3,000.00	3,000.00	0.00	0.00%	3,500.00	500.00	16.67%
230-6040-533400	UTILITIES - WATER & SEWER	1,911.68	2,152.49	1,165.61	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
230-6040-552200	FINANCE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
230-6040-554060	PROGRAMS - CULTURAL	250.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
230-6040-575000	CAPITAL PROJECTS	8,973.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
230-6040-590410	MUSEUM RESERVE	0.00	0.00	0.00	0.00	7,956.00	7,956.00	0.00%	7,956.00	0.00	0.00%
Total Department: 6040 - MUSEUM:		44,562.47	37,566.47	26,737.62	50,301.00	58,257.00	7,956.00	15.82%	60,480.00	2,223.00	3.82%
Department: 6050 - SENIORS											
230-6050-511000	SALARIES & WAGES	54,279.69	58,952.95	51,545.83	65,887.00	65,887.00	0.00	0.00%	69,980.00	4,093.00	6.21%
230-6050-511100	FICA	2,959.77	3,221.98	2,838.25	4,085.00	4,085.00	0.00	0.00%	4,339.00	254.00	6.22%
230-6050-511150	MEDICARE	692.17	753.58	663.73	956.00	956.00	0.00	0.00%	1,015.00	59.00	6.17%
230-6050-512100	UNEMPLOYMENT INSURANCE	141.68	103.39	91.10	198.00	198.00	0.00	0.00%	140.00	-58.00	-29.29%
230-6050-512200	HEALTH INSURANCE EXPENSE	14,502.10	16,497.51	13,487.14	16,839.00	16,839.00	0.00	0.00%	18,059.00	1,220.00	7.25%
230-6050-512300	DENTAL INSURANCE EXPENSE	976.99	889.70	793.13	980.00	980.00	0.00	0.00%	1,029.00	49.00	5.00%
230-6050-512400	VISION INSURANCE EXPENSE	129.43	120.95	97.34	120.00	120.00	0.00	0.00%	131.00	11.00	9.17%
230-6050-512500	LIFE & AD&D INSURANCE	144.00	144.00	120.00	144.00	144.00	0.00	0.00%	144.00	0.00	0.00%
230-6050-512550	RETIREMENT 4%	2,181.69	2,368.47	2,323.62	2,965.00	2,965.00	0.00	0.00%	3,150.00	185.00	6.24%

CPR Fund Budget Comparison Report

					Comparison 1	Comparison 1		Comparison 2	Comparison 2	
					Budget	to Parent	%	Budget	to Comparison 1	%
		2021	2022	2023	2023	2023		2024	Increase /	
		Total Activity	Total Activity	YTD Activity	APPROVED	PROJECTED	Increase /	APPROVED	(Decrease)	
				Through Oct			(Decrease)			
Account Number										
230-6050-512850	LONG TERM DISABILITY	141.06	148.08	142.18	172.00	172.00	0.00	182.00	10.00	5.81%
230-6050-520100	GENERAL SUPPLIES	845.76	0.00	1,207.04	450.00	450.00	0.00	13,500.00	13,050.00	2,900.00%
230-6050-520200	OFFICE SUPPLIES	286.14	313.14	0.00	350.00	350.00	0.00	0.00	-350.00	-100.00%
230-6050-520800	FUEL & OIL	412.62	276.30	47.91	2,000.00	2,000.00	0.00	2,200.00	200.00	10.00%
230-6050-530600	CONTRACTUAL SERVICES	327.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
230-6050-530800	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	200.00	200.00	0.00	250.00	50.00	25.00%
230-6050-531050	EQUIPMENT <\$5000	257.41	492.75	0.00	700.00	700.00	0.00	700.00	0.00	0.00%
230-6050-531800	POSTAGE	290.00	11.60	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00%
230-6050-532000	PRINTING	0.00	900.00	900.00	900.00	900.00	0.00	900.00	0.00	0.00%
230-6050-532400	REPAIRS & MAINTENANCE - EQ	0.00	1,154.02	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00%
230-6050-532700	REPAIRS & MAINTENANCE - VE	56.63	397.58	1,199.18	2,000.00	2,000.00	0.00	2,000.00	0.00	0.00%
230-6050-532800	STAFF DEVELOPMENT	39.00	455.00	1,237.15	500.00	500.00	0.00	600.00	100.00	20.00%
230-6050-532900	TELEPHONE	717.84	711.68	598.20	720.00	720.00	0.00	720.00	0.00	0.00%
230-6050-533000	TRAVEL & MEETINGS	134.40	193.21	121.90	450.00	450.00	0.00	450.00	0.00	0.00%
230-6050-553900	PROGRAMS - SENIORS	7,031.44	12,607.86	13,551.65	12,500.00	12,500.00	0.00	14,000.00	1,500.00	12.00%
Total Department: 6050 - SENIORS:		86,546.88	100,713.75	90,965.35	115,616.00	115,616.00	0.00	135,989.00	20,373.00	17.62%
Total Expense:		666,097.89	1,084,519.62	736,475.95	3,355,872.27	1,311,518.00	-2,044,354.27	3,310,120.00	1,998,602.00	152.39%
Report Total:		1,026,035.73	1,342,081.60	1,295,232.69	1,442,496.73	4,319,873.00	2,877,376.27	2,728,133.00	-1,591,740.00	-36.85%

Group Summary

Departmen...	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue										
6000 - COMMUNITY CENTER	1,621,709.63	2,305,238.22	1,947,198.62	4,691,268.00	5,516,834.00	825,566.00	17.60%	5,917,277.00	400,443.00	7.26%
6020 - ATHLETICS	33,500.00	67,031.50	44,106.40	46,300.00	46,300.00	0.00	0.00%	49,500.00	3,200.00	6.91%
6040 - MUSEUM	29,367.45	42,406.50	26,737.62	50,801.00	58,257.00	7,456.00	14.68%	60,476.00	2,219.00	3.81%
6050 - SENIORS	7,556.54	11,925.00	13,666.00	10,000.00	10,000.00	0.00	0.00%	11,000.00	1,000.00	10.00%
Total Revenue:	1,692,133.62	2,426,601.22	2,031,708.64	4,798,369.00	5,631,391.00	833,022.00	17.36%	6,038,253.00	406,862.00	7.22%
Expense										
6000 - COMMUNITY CENTER	485,275.78	875,556.24	557,361.51	3,119,036.27	1,066,726.00	-2,052,310.27	-65.80%	3,036,760.00	1,970,034.00	184.68%
6020 - ATHLETICS	49,712.76	70,683.16	61,411.47	70,919.00	70,919.00	0.00	0.00%	76,891.00	5,972.00	8.42%
6040 - MUSEUM	44,562.47	37,566.47	26,737.62	50,301.00	58,257.00	7,956.00	15.82%	60,480.00	2,223.00	3.82%
6050 - SENIORS	86,546.88	100,713.75	90,965.35	115,616.00	115,616.00	0.00	0.00%	135,989.00	20,373.00	17.62%
Total Expense:	666,097.89	1,084,519.62	736,475.95	3,355,872.27	1,311,518.00	-2,044,354.27	-60.92%	3,310,120.00	1,998,602.00	152.39%
Report Total:	1,026,035.73	1,342,081.60	1,295,232.69	1,442,496.73	4,319,873.00	2,877,376.27	199.47%	2,728,133.00	-1,591,740.00	-36.85%

CTF Budget Comparison Report
Account Detail

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
300-6500-331020	COLORADO LOTTERY PROCEED	100,953.25	101,984.44	82,704.15	75,000.00	12,000.00	-63,000.00	-84.00%	100,000.00	88,000.00	733.33%
300-6500-361600	INTEREST EARNED	115.92	1,892.95	5,205.36	500.00	4,000.00	3,500.00	700.00%	4,000.00	0.00	0.00%
300-6500-390200	TABOR RESERVE	0.00	0.00	0.00	21.00	3,116.00	3,095.00	14,738.10%	480.00	-2,636.00	-84.60%
300-6500-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	315,520.00	350,603.00	35,083.00	11.12%	119,239.00	-231,364.00	-65.99%
	Total Revenue:	101,069.17	103,877.39	87,909.51	391,041.00	369,719.00	-21,322.00	-5.45%	223,719.00	-146,000.00	-39.49%
Expense											
300-6500-531050	EQUIPMENT <\$5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
300-6500-532600	REPAIRS & MAINTENANCE - GR	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
300-6500-575000	CAPITAL PROJECTS	0.00	0.00	0.00	445,070.00	250,000.00	-195,070.00	-43.83%	0.00	-250,000.00	-100.00%
300-6500-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	480.00	480.00	0.00%	3,120.00	2,640.00	550.00%
	Total Expense:	0.00	0.00	0.00	445,070.00	250,480.00	-194,590.00	-43.72%	3,120.00	-247,360.00	-98.75%
	Report Total:	101,069.17	103,877.39	87,909.51	-54,029.00	119,239.00	173,268.00	-320.69%	220,599.00	101,360.00	85.01%

Cemetery Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
350-3670-348000	COLUMBARIUM SALES	3,900.00	5,850.00	3,900.00	6,500.00	6,500.00	0.00	0.00%	4,000.00	-2,500.00	-38.46%
350-3670-348100	SALE OF CEMETERY PLOTS	55,300.00	45,275.00	24,650.00	36,000.00	36,000.00	0.00	0.00%	36,000.00	0.00	0.00%
350-3670-348200	PERPETUAL CARE REVENUE	29,025.00	24,825.00	13,125.00	18,900.00	18,900.00	0.00	0.00%	18,900.00	0.00	0.00%
350-3670-348300	COL PREP CARE	750.00	1,350.00	1,050.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
350-3670-348400	GRAVE OPENINGS/CLOSINGS	36,610.00	37,970.00	31,230.00	39,600.00	39,600.00	0.00	0.00%	36,000.00	-3,600.00	-9.09%
350-3670-348500	CEMETERY MISC FEES	2,400.00	3,200.00	1,600.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
350-3670-348600	OPEN/CLOSE COLUMBARIUM	2,965.00	1,580.00	1,200.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
350-3670-348700	ENGRAVING COLUMBARIUM	1,040.00	2,160.00	2,250.00	2,400.00	2,400.00	0.00	0.00%	2,400.00	0.00	0.00%
350-3670-348800	CEM FOUNDATION ORDER & P	4,700.00	3,000.00	1,800.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
350-3670-361600	INTEREST EARNED	46.57	1,688.05	1,371.72	250.00	250.00	0.00	0.00%	1,500.00	1,250.00	500.00%
350-3670-380000	MISC REVENUE	34.22	75.00	6,456.54	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
350-3670-389200	OPERATING TRANSFER	0.00	0.00	64,205.16	136,987.00	136,987.00	0.00	0.00%	120,000.00	-16,987.00	-12.40%
350-3670-390200	TABOR RESERVE	0.00	0.00	0.00	3,786.00	3,809.00	23.00	0.61%	3,245.00	-564.00	-14.81%
350-3670-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	-56,278.00	116,097.00	172,375.00	-306.29%	153,499.00	37,402.00	32.22%
350-3670-390500	PERPETUAL CARE RESERVE	0.00	0.00	0.00	0.00	65,480.00	65,480.00	0.00%	84,380.00	18,900.00	28.86%
	Total Revenue:	136,770.79	126,973.05	152,838.42	192,645.00	430,523.00	237,878.00	123.48%	464,424.00	33,901.00	7.87%
Expense											
350-3670-520100	GENERAL SUPPLIES	1,001.59	517.13	921.07	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
350-3670-520200	OFFICE SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
350-3670-520500	SEED/SOD/TREES	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00%	12,000.00	9,000.00	300.00%
350-3670-520800	FUEL & OIL	259.45	384.57	507.09	600.00	600.00	0.00	0.00%	600.00	0.00	0.00%
350-3670-530600	CONTRACTUAL SERVICES	2,299.68	5,743.19	4,348.23	4,000.00	4,000.00	0.00	0.00%	6,000.00	2,000.00	50.00%
350-3670-531050	EQUIPMENT <\$5000	0.00	0.00	3,925.85	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
350-3670-532400	REPAIRS & MAINTENANCE - EQ	1,193.57	1,325.92	1,654.57	2,500.00	2,500.00	0.00	0.00%	2,500.00	0.00	0.00%
350-3670-532500	REPAIRS & MAINTENANCE - FA	95.82	164.55	316.14	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
350-3670-532600	REPAIRS & MAINTENANCE - GR	3,925.52	4,126.00	5,919.58	7,500.00	7,500.00	0.00	0.00%	7,500.00	0.00	0.00%
350-3670-532750	REPURCHASE CEMETERY PLOT!	1,200.00	0.00	0.00	1,200.00	1,200.00	0.00	0.00%	1,200.00	0.00	0.00%
350-3670-533100	UNIFORMS	0.00	0.00	84.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
350-3670-533200	UTILITIES - ELECTRICAL	402.57	485.81	377.82	600.00	600.00	0.00	0.00%	600.00	0.00	0.00%
350-3670-533400	UTILITIES - WATER & SEWER	95,788.67	147,124.19	102,041.79	120,000.00	120,000.00	0.00	0.00%	120,000.00	0.00	0.00%
350-3670-575000	CAPITAL PROJECTS	0.00	0.00	39,442.86	41,000.00	41,000.00	0.00	0.00%	33,000.00	-8,000.00	-19.51%

Cemetery Fund Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Budget Notes											
Budget Code		Subject	Description								
APPROVED		2024	Shipping Container- \$8000								
APPROVED		2024	Tree Trimming- \$25000								
350-3670-590200		TABOR RESERVE	0.00	0.00	0.00	0.00	3,245.00	3,245.00	0.00%	3,099.00	-146.00 -4.50%
350-3670-590500		PERPETUAL CARE RESERVE	0.00	0.00	0.00	0.00	84,380.00	84,380.00	0.00%	103,280.00	18,900.00 22.40%
		Total Expense:	106,166.87	159,871.36	159,539.00	189,400.00	277,025.00	87,625.00 46.26%	297,779.00	20,754.00 7.49%	
		Report Total:	30,603.92	-32,898.31	-6,700.58	3,245.00	153,498.00	150,253.00 4,630.29%	166,645.00	13,147.00 8.56%	

Memorial Fund Budget Comparison Report

Account Detail

Account Number				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget		Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	
	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)	%	2024 APPROVED	Increase / (Decrease)	%
Revenue										
351-6750-361600										
351-6750-390400										
INTEREST EARNED	0.02	0.00	0.48	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
UNAPPROPRIATED RESERVES	0.00	0.00	0.00	585.00	586.00	1.00	0.17%	586.00	0.00	0.00%
Total Revenue:	0.02	0.00	0.48	585.00	586.00	1.00	0.17%	586.00	0.00	0.00%
Report Total:	0.02	0.00	0.48	585.00	586.00	1.00	0.17%	586.00	0.00	0.00%

Library Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
Department: 9000 - PUBLIC LIBRARY											
810-9000-311000	PROPERTY TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-331030	HIGH PLAINS CONTRIBUTION	3,096,290.11	2,318,148.80	3,171,406.64	3,099,570.00	3,099,570.00	0.00	0.00%	3,675,888.00	576,318.00	18.59%
810-9000-347300	TAXABLE SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-361600	INTEREST EARNED	5,658.41	193,405.09	377,464.79	0.00	275,000.00	275,000.00	0.00%	200,000.00	-75,000.00	-27.27%
810-9000-380000	MISC REVENUE	952.52	2,623.67	735.50	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-380100	LOST OR DAMAGED ITEM REVE	309.45	184.75	177.66	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-382020	DONATIONS PRIVATE	58.00	5,572.94	72.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-382035	DONATIONS - SUMMER READII	0.00	500.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-389200	OPERATING TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-390200	TABOR RESERVE	0.00	0.00	0.00	72,631.00	75,613.00	2,982.00	4.11%	101,237.00	25,624.00	33.89%
810-9000-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	2,688,640.00	9,287,749.00	6,599,109.00	245.44%	7,430,984.00	-1,856,765.00	-19.99%
810-9000-390500	RESTRICTED FOR DONATIONS	0.00	0.00	0.00	1,609,444.00	110,132.00	-1,499,312.00	-93.16%	110,132.00	0.00	0.00%
810-9000-390900	RES 98-035 EMERGENCY RESEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 9000 - PUBLIC LIBRARY:		3,103,268.49	2,520,435.25	3,549,856.59	7,470,285.00	12,848,064.00	5,377,779.00	71.99%	11,518,241.00	-1,329,823.00	-10.35%
Department: 9050 - SCHOOL LIBRARY											
810-9050-331030	HIGH PLAINS CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-347300	TAXABLE SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-361600	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-380000	MISC REVENUE	0.00	0.00	150.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-380100	LOST OR DAMAGED ITEM REVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-382020	DONATIONS PRIVATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-382035	DONATIONS - SUMMER READII	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 9050 - SCHOOL LIBRARY:		0.00	0.00	150.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Revenue:		3,103,268.49	2,520,435.25	3,550,006.59	7,470,285.00	12,848,064.00	5,377,779.00	71.99%	11,518,241.00	-1,329,823.00	-10.35%
Expense											
Department: 9000 - PUBLIC LIBRARY											
810-9000-511000	SALARIES & WAGES	531,565.11	629,930.44	614,873.03	908,622.00	908,622.00	0.00	0.00%	965,072.00	56,450.00	6.21%
810-9000-511050	OVERTIME	256.62	233.78	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-511070	RELOCATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-511100	FICA	31,623.09	37,191.20	36,792.66	56,343.00	56,343.00	0.00	0.00%	57,251.00	908.00	1.61%

Library Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
810-9000-511150	MEDICARE	7,395.70	8,698.06	8,604.86	13,183.00	13,183.00	0.00	0.00%	14,004.00	821.00	6.23%
810-9000-511200	WORKERS COMPENSATION	525.19	745.03	531.19	0.00	0.00	0.00	0.00%	638.00	638.00	0.00%
810-9000-512100	UNEMPLOYMENT INSURANCE	1,517.59	1,196.08	1,184.24	2,734.00	2,734.00	0.00	0.00%	1,939.00	-795.00	-29.08%
810-9000-512200	HEALTH INSURANCE EXPENSE	61,731.55	83,970.07	59,524.87	129,825.00	129,825.00	0.00	0.00%	91,973.00	-37,852.00	-29.16%
810-9000-512300	DENTAL INSURANCE EXPENSE	5,038.81	5,037.85	4,452.37	7,991.00	7,991.00	0.00	0.00%	6,307.00	-1,684.00	-21.07%
810-9000-512400	VISION INSURANCE EXPENSE	739.12	779.76	602.62	1,089.00	1,089.00	0.00	0.00%	911.00	-178.00	-16.35%
810-9000-512500	LIFE & AD&D INSURANCE	1,290.60	1,440.00	1,034.40	1,800.00	1,800.00	0.00	0.00%	1,872.00	72.00	4.00%
810-9000-512550	RETIREMENT 4%	19,183.77	22,174.59	24,946.79	36,219.00	36,219.00	0.00	0.00%	36,796.00	577.00	1.59%
810-9000-512600	RETIREMENT - PD	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	4,686.00	4,686.00	0.00%
810-9000-512650	FPPA DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,339.00	1,339.00	0.00%
810-9000-512850	LONG TERM DISABILITY	1,175.98	1,380.43	1,237.13	2,099.00	2,099.00	0.00	0.00%	2,234.00	135.00	6.43%
810-9000-512900	EMPLOYEE ASSISTANCE PROG	72.97	78.39	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-520100	GENERAL SUPPLIES	10,121.43	12,359.28	15,841.06	15,000.00	15,000.00	0.00	0.00%	17,000.00	2,000.00	13.33%
810-9000-520300	JANITORIAL SUPPLIES	0.00	0.00	2,782.72	2,000.00	2,000.00	0.00	0.00%	4,000.00	2,000.00	100.00%
810-9000-520350	COVID 19 EXPENDITURES	6,001.96	467.75	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-521210	REFERENCE BOOKS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
810-9000-521212	RESOURCE MAT/BOOKS-CHILD	9,711.71	4,581.68	3,778.45	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
810-9000-521213	RESOURCE MAT/BOOKS-ADULT	17,440.93	8,284.65	14,476.18	16,000.00	16,000.00	0.00	0.00%	16,000.00	0.00	0.00%
810-9000-521214	RESOURCE MAT/BOOKS-YOUNG	4,831.36	3,817.94	2,270.55	5,500.00	5,500.00	0.00	0.00%	5,500.00	0.00	0.00%
810-9000-521215	PERIODICALS	2,560.25	2,081.82	1,285.63	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
810-9000-521220	VIDEOS	7,497.93	6,547.05	7,061.36	8,500.00	8,500.00	0.00	0.00%	8,500.00	0.00	0.00%
810-9000-521230	AUDIO TAPES	2,005.86	1,778.54	3,802.05	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
810-9000-521231	MUSIC CD'S	1,609.11	1,102.90	1,829.23	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
810-9000-521232	AUDIO-VISUAL MATERIALS	2,621.57	1,279.54	900.19	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
810-9000-521240	ELECTRONIC MEDIA MATERIAL	267.58	581.22	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
810-9000-530200	AUDITOR FEES	11,600.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00%	20,000.00	0.00	0.00%
810-9000-530600	CONTRACTUAL SERVICES	8,729.91	3,566.94	2,853.34	37,200.00	46,000.00	8,800.00	23.66%	46,000.00	0.00	0.00%
810-9000-530800	DUES & SUBSCRIPTIONS	1,400.00	1,352.99	951.13	3,000.00	3,000.00	0.00	0.00%	3,000.00	0.00	0.00%
810-9000-531050	EQUIPMENT <\$5000	3,597.79	1,369.31	7,138.06	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
810-9000-531100	FEES/PERMITS/LICENSES	1,423.89	865.67	917.22	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
810-9000-531200	LEGAL FEES	4,248.00	1,000.40	556.58	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
810-9000-531300	MARKETING & PROMOTIONS	6,083.61	4,640.80	4,631.49	7,000.00	7,000.00	0.00	0.00%	7,000.00	0.00	0.00%
810-9000-531800	POSTAGE	94.22	303.53	167.78	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
810-9000-532000	PRINTING	1,746.46	6.75	495.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
810-9000-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
810-9000-532500	REPAIRS & MAINT - FACILITY	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
810-9000-532800	STAFF DEVELOPMENT	3,065.44	4,834.49	2,342.71	12,000.00	12,000.00	0.00	0.00%	12,000.00	0.00	0.00%
810-9000-532900	TELEPHONE	1,254.81	1,235.22	587.00	5,000.00	5,000.00	0.00	0.00%	2,000.00	-3,000.00	-60.00%
810-9000-533000	TRAVEL & MEETINGS	159.42	4,436.64	4,806.51	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%

Library Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
810-9000-533200	UTILITIES - ELECTRICAL	6,048.24	6,693.64	7,808.46	25,000.00	25,000.00	0.00	0.00%	50,000.00	25,000.00	100.00%
810-9000-533300	UTILITIES - GAS	1,015.18	4,453.83	1,939.55	10,000.00	10,000.00	0.00	0.00%	20,000.00	10,000.00	100.00%
810-9000-533400	UTILITIES - WATER & SEWER	256.07	520.54	7,938.44	20,000.00	20,000.00	0.00	0.00%	40,000.00	20,000.00	100.00%
810-9000-533450	UTILITIES - TRASH	0.00	0.00	849.86	2,500.00	2,500.00	0.00	0.00%	5,000.00	2,500.00	100.00%
810-9000-550500	CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-552600	INSURANCE - PREMIUMS	6,994.26	7,908.95	7,420.12	30,000.00	30,000.00	0.00	0.00%	60,000.00	30,000.00	100.00%
810-9000-552800	INSURANCE DEDUCTIBLE	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	1,000.00	500.00	100.00%
810-9000-553000	LEASES & RENTALS - EQUIPMEI	120.38	119.88	62.94	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
810-9000-553500	MISC EXPENDITURES	0.00	98.24	0.00	200.00	200.00	0.00	0.00%	200.00	0.00	0.00%
810-9000-553780	PROGRAMS - OUTREACH	4,997.36	5,329.42	2,923.69	5,500.00	5,500.00	0.00	0.00%	5,500.00	0.00	0.00%
810-9000-553790	PROGRAMS - CHILDREN	8,579.30	7,107.07	3,668.25	8,000.00	8,000.00	0.00	0.00%	10,000.00	2,000.00	25.00%
810-9000-553810	PROGRAMS - YOUNG ADULT	4,106.85	5,027.85	1,902.42	4,000.00	4,000.00	0.00	0.00%	4,000.00	0.00	0.00%
810-9000-553820	PROGRAMS - ADULTS	5,846.55	8,516.99	6,528.64	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
810-9000-553840	PROGRAMS - SUMMER READIN	2,019.18	7,186.98	12,257.65	12,800.00	6,000.00	-6,800.00	-53.13%	6,000.00	0.00	0.00%
810-9000-570300	BANK CHARGES	451.58	562.79	1,854.57	2,400.00	400.00	-2,000.00	-83.33%	400.00	0.00	0.00%
810-9000-575000	CAPITAL PROJECTS	1,059,542.80	5,253,781.55	2,437,827.83	3,692,006.00	3,692,006.00	0.00	0.00%	1,500,000.00	-2,192,006.00	-59.37%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	High School Library Remodel- \$1100000									
APPROVED	2024	High School Library Remodel Contracted Services- \$400000									
810-9000-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	101,237.00	101,237.00	0.00%	116,277.00	15,040.00	14.86%
810-9000-590400	FUND BALANCE RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9000-590500	RESTRICTED FOR DONATIONS	0.00	0.00	0.00	0.00	110,132.00	110,132.00	0.00%	110,132.00	0.00	0.00%
810-9000-590900	RES 98-035 EMERGENCY RESEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 9000 - PUBLIC LIBRARY:		1,870,167.09	6,166,658.52	3,326,240.82	5,177,511.00	5,388,880.00	211,369.00	4.08%	3,328,031.00	-2,060,849.00	-38.24%
Department: 9050 - SCHOOL LIBRARY											
810-9050-511000	SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-511050	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-511070	RELOCATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-511100	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-511150	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-511200	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-512100	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-512200	HEALTH INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-512300	DENTAL INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-512400	VISION INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-512500	LIFE & AD&D INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-512550	RETIREMENT 4%	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%

Library Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
810-9050-512850	LONG TERM DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-512900	EMPLOYEE ASSISTANCE PROG	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-520100	GENERAL SUPPLIES	0.00	0.00	268.98	2,500.00	2,500.00	0.00	0.00%	5,000.00	2,500.00	100.00%
810-9050-520350	COVID 19 EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521210	REFERENCE BOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521212	RESOURCE MAT/BOOKS-CHILD	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521213	RESOURCE MAT/BOOKS-ADULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521214	RESOURCE MAT/BOOKS-YOUNG	0.00	0.00	3,145.37	8,000.00	8,000.00	0.00	0.00%	8,000.00	0.00	0.00%
810-9050-521215	PERIODICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521220	VIDEOS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521230	AUDIO TAPES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521231	MUSIC CD'S	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521232	AUDIO-VISUAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-521240	ELECTRONIC MEDIA MATERIAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-530200	AUDITOR FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-530600	CONTRACTUAL SERVICES	0.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%	5,000.00	2,500.00	100.00%
810-9050-530800	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-531050	EQUIPMENT <\$5000	0.00	0.00	86.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
810-9050-531100	FEES/PERMITS/LICENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-531200	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-531300	MARKETING & PROMOTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-531800	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-532000	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
810-9050-532500	REPAIRS & MAINT - FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-532800	STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-532900	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-533000	TRAVEL & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-533200	UTILITIES - ELECTRICAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-533300	UTILITIES - GAS	0.00	0.00	52.89	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-533400	UTILITIES - WATER & SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-550500	CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-552600	INSURANCE - PREMIUMS	0.00	0.00	0.00	8,500.00	8,500.00	0.00	0.00%	14,670.00	6,170.00	72.59%
810-9050-552800	INSURANCE DEDUCTIBLE	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
810-9050-553000	LEASES & RENTALS - EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
810-9050-553500	MISC EXPENDITURES	0.00	0.00	0.00	200.00	200.00	0.00	0.00%	200.00	0.00	0.00%
810-9050-553780	PROGRAMS - OUTREACH	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-553790	PROGRAMS - CHILDREN	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-553810	PROGRAMS - YOUNG ADULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%

Library Fund Budget Comparison Report

				Comparison 1 Budget	Comparison 1 to Parent Budget			Comparison 2 Budget	Comparison 2 to Comparison 1 Budget		
				Parent Budget			%				%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)		
Account Number	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct								
810-9050-553820	PROGRAMS - ADULTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-553830	PROGRAMS - HIGH SCHOOL	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00%	6,000.00	3,000.00	100.00%
810-9050-553840	PROGRAMS - SUMMER READIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-570300	BANK CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
810-9050-575000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 9050 - SCHOOL LIBRARY:		0.00	0.00	3,553.24	28,200.00	28,200.00	0.00	0.00%	42,370.00	14,170.00	50.25%
Total Expense:		1,870,167.09	6,166,658.52	3,329,794.06	5,205,711.00	5,417,080.00	211,369.00	4.06%	3,370,401.00	-2,046,679.00	-37.78%
Report Total:		1,233,101.40	-3,646,223.27	220,212.53	2,264,574.00	7,430,984.00	5,166,410.00	228.14%	8,147,840.00	716,856.00	9.65%

Library Fund Budget Comparison Report

Group Summary

Departmen...	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue										
9000 - PUBLIC LIBRARY	3,103,268.49	2,520,435.25	3,549,856.59	7,470,285.00	12,848,064.00	5,377,779.00	71.99%	11,518,241.00	-1,329,823.00	-10.35%
9050 - SCHOOL LIBRARY	0.00	0.00	150.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Revenue:	3,103,268.49	2,520,435.25	3,550,006.59	7,470,285.00	12,848,064.00	5,377,779.00	71.99%	11,518,241.00	-1,329,823.00	-10.35%
Expense										
9000 - PUBLIC LIBRARY	1,870,167.09	6,166,658.52	3,326,240.82	5,177,511.00	5,388,880.00	211,369.00	4.08%	3,328,031.00	-2,060,849.00	-38.24%
9050 - SCHOOL LIBRARY	0.00	0.00	3,553.24	28,200.00	28,200.00	0.00	0.00%	42,370.00	14,170.00	50.25%
Total Expense:	1,870,167.09	6,166,658.52	3,329,794.06	5,205,711.00	5,417,080.00	211,369.00	4.06%	3,370,401.00	-2,046,679.00	-37.78%
Report Total:	1,233,101.40	-3,646,223.27	220,212.53	2,264,574.00	7,430,984.00	5,166,410.00	228.14%	8,147,840.00	716,856.00	9.65%

Utility Fund Budget Comparison Report

Account Detail

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
Department: 5020 - WATER TREATMENT PLANT											
400-5020-345200	BULK WATER SALES	141,654.96	138,722.80	101,711.80	100,000.00	100,000.00	0.00	0.00%	100,000.00	0.00	0.00%
400-5020-345230	SALE OF W/METERS	418,747.96	209,277.11	146,764.00	114,300.00	152,957.00	38,657.00	33.82%	300,000.00	147,043.00	96.13%
400-5020-345240	WATER TAP FEES	1,407,084.80	2,425,775.00	2,213,900.00	562,500.00	1,741,900.00	1,179,400.00	209.67%	1,050,000.00	-691,900.00	-39.72%
400-5020-345250	HUDSON WATER OP.&M. REIM	95,619.45	181,844.51	134,828.69	90,000.00	125,000.00	35,000.00	38.89%	95,000.00	-30,000.00	-24.00%
400-5020-345255	PIPELINE LEASE	12,390.35	1,000.00	0.00	12,000.00	0.00	-12,000.00	-100.00%	0.00	0.00	0.00%
400-5020-385000	PAYMENT IN LIEU OF WATER S	3,070,040.00	9,696,400.00	3,747,000.00	750,000.00	1,731,000.00	981,000.00	130.80%	1,000,000.00	-731,000.00	-42.23%
Total Department: 5020 - WATER TREATMENT PLANT:		5,145,537.52	12,653,019.42	6,344,204.49	1,628,800.00	3,850,857.00	2,222,057.00	136.42%	2,545,000.00	-1,305,857.00	-33.91%
Department: 5900 - UTILITY ADMINISTRATION											
400-5900-333100	GRANTS- STATE / FEDERAL	-0.04	0.04	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5900-345410	INFRASTRUCTURE IMPACT ASS	3,984.00	0.00	50,400.00	120,000.00	120,000.00	0.00	0.00%	0.00	-120,000.00	-100.00%
400-5900-361600	INTEREST EARNED	123,615.26	342,448.82	865,890.66	10,000.00	625,000.00	615,000.00	6,150.00%	250,000.00	-375,000.00	-60.00%
400-5900-371100	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	1,220,000.00	1,220,000.00	0.00%
400-5900-380000	MISC REVENUE	39,734.87	181,541.21	2,010.15	20,000.00	20,000.00	0.00	0.00%	5,000.00	-15,000.00	-75.00%
400-5900-389200	OPERATING TRANSFER	631,945.00	454,314.00	699,474.36	1,352,023.00	1,352,023.00	0.00	0.00%	509,563.00	-842,460.00	-62.31%
400-5900-390000	DEBT PROCEEDS	0.00	0.00	0.00	8,300,000.00	8,300,000.00	0.00	0.00%	12,000,000.00	3,700,000.00	44.58%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	SRF Loan for Elevated Storage Tank									
400-5900-390100	DEBT SERVICE RESERVE	0.00	0.00	0.00	2,138,115.00	2,337,515.00	199,400.00	9.33%	2,337,515.00	0.00	0.00%
400-5900-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	6,582,498.00	5,256,647.00	-1,325,851.00	-20.14%	9,665,855.00	4,409,208.00	83.88%
400-5900-390900	RES 98-035 EMERGENCY RESEF	0.00	0.00	0.00	544,639.00	1,726,772.00	1,182,133.00	217.05%	805,729.00	-921,043.00	-53.34%
400-5900-391150	PAYMENT IN LIEU OF WATER R	0.00	0.00	0.00	6,660,400.00	12,636,004.00	5,975,604.00	89.72%	12,839,085.00	203,081.00	1.61%
Total Department: 5900 - UTILITY ADMINISTRATION:		799,279.09	978,304.07	1,617,775.17	25,727,675.00	32,373,961.00	6,646,286.00	25.83%	39,632,747.00	7,258,786.00	22.42%
Department: 5950 - UTILITY BILLING											
400-5950-345001	WATER SALES TO CUSTOMER	3,287,795.90	3,928,829.14	3,382,914.05	3,386,430.00	3,386,430.00	0.00	0.00%	3,378,631.00	-7,799.00	-0.23%
400-5950-345020	WATER ASSESSMENT FEE	92,136.15	18.72	-5.26	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-345025	UTILITY CAPITAL IMPROV. FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-345202	COIN OP SALES	27,673.23	29,487.53	20,264.27	25,000.00	25,000.00	0.00	0.00%	30,000.00	5,000.00	20.00%
400-5950-345510	WATER (TURN ON & READING	12,313.79	13,250.36	13,068.46	7,000.00	7,000.00	0.00	0.00%	0.00	-7,000.00	-100.00%
400-5950-345520	WATER SURCHARGES	20,610.00	19,650.00	17,460.00	12,000.00	12,000.00	0.00	0.00%	20,000.00	8,000.00	66.67%

Utility Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
400-5950-345900	MISCELLANEOUS UTILITY BILLI	280.67	60.18	169.23	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-345990	ADJUSTMENTS TO UTILITY BILL	-1,591.08	-7,848.87	-2,313.67	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-352650	LEASE WATER	56,902.50	107,263.00	47,681.22	11,000.00	11,000.00	0.00	0.00%	15,000.00	4,000.00	36.36%
Total Department: 5950 - UTILITY BILLING:		3,496,121.16	4,090,710.06	3,479,238.30	3,441,430.00	3,441,430.00	0.00	0.00%	3,443,631.00	2,201.00	0.06%
Total Revenue:		9,440,937.77	17,722,033.55	11,441,217.96	30,797,905.00	39,666,248.00	8,868,343.00	28.80%	45,621,378.00	5,955,130.00	15.01%

Expense

Department: 5000 - WATER LINE REPAIRS											
400-5000-520100	GENERAL SUPPLIES	15,699.15	16,323.32	6,997.53	14,000.00	14,000.00	0.00	0.00%	14,000.00	0.00	0.00%
400-5000-520800	FUEL & OIL	13,854.33	22,592.88	16,377.10	15,000.00	15,000.00	0.00	0.00%	16,000.00	1,000.00	6.67%
400-5000-520900	WATER METERS & ACCESSORIE	257,699.39	270,052.75	180,693.45	250,000.00	250,000.00	0.00	0.00%	0.00	-250,000.00	-100.00%
400-5000-520901	REPLACEMENT METERS	126,612.57	0.00	20,367.98	200,000.00	200,000.00	0.00	0.00%	300,000.00	100,000.00	50.00%
400-5000-530600	CONTRACTUAL SERVICES	2,383.88	2,540.70	970.00	3,500.00	3,500.00	0.00	0.00%	3,500.00	0.00	0.00%
400-5000-531050	EQUIPMENT <\$5000	5,865.83	-251.94	41.99	8,000.00	8,000.00	0.00	0.00%	8,000.00	0.00	0.00%
400-5000-531600	PLANS & STUDIES	0.00	0.00	0.00	75,000.00	75,000.00	0.00	0.00%	75,000.00	0.00	0.00%
400-5000-532400	REPAIRS & MAINTENANCE - EQ	6,691.74	5,909.19	4,519.24	7,500.00	7,500.00	0.00	0.00%	7,500.00	0.00	0.00%
400-5000-532500	REPAIRS & MAINTENANCE-FAC	280.11	2,472.92	630.00	7,500.00	7,500.00	0.00	0.00%	7,500.00	0.00	0.00%
400-5000-532700	REPAIRS & MAINTENANCE-VEH	2,777.34	2,449.30	1,902.41	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5000-532800	STAFF DEVELOPMENT	5,791.30	3,599.33	3,428.97	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
400-5000-532900	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5000-533100	UNIFORMS	372.97	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5000-551700	DEPRECIATION EXPENSE	380,198.31	386,760.86	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5000-575000	CAPITAL PROJECTS	0.00	0.00	128,586.66	75,000.00	75,000.00	0.00	0.00%	15,587,000.00	15,512,000.00	20,682.67%

Budget Notes

Budget Code	Subject	Description
APPROVED	2024	Elevated Storage Tank- \$12000000
APPROVED	2024	Lead/Copper Inventory- \$400000
APPROVED	2024	Meter Read Upgrade- \$3000000
APPROVED	2024	Valve Excise Equipment- \$62000
APPROVED	2024	Valve Replacement/ Insert- \$50000
APPROVED	2024	Water Main Repalcement(Set a Side)- \$75000

Total Department: 5000 - WATER LINE REPAIRS:	818,226.92	712,449.31	364,515.33	665,500.00	665,500.00	0.00	0.00%	16,028,500.00	15,363,000.00	2,308.49%
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Department: 5010 - NON-POTABLE WATER SYSTEM

400-5010-530500	CONTRACTUAL OPERATION/M.	19,719.80	16,905.75	17,934.33	80,000.00	80,000.00	0.00	0.00%	12,600.00	-67,400.00	-84.25%
400-5010-530600	CONTRACTUAL SERVICES	0.00	0.00	850.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5010-531100	FEES/PERMITS/LICENSES	0.00	637.50	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
400-5010-532400	REPAIRS & MAINTENANCE - EQ	45,443.98	3,046.02	2,424.69	90,000.00	90,000.00	0.00	0.00%	31,000.00	-59,000.00	-65.56%
400-5010-533200	UTILITIES - ELECTRICAL	23,799.36	22,554.90	16,095.33	50,000.00	50,000.00	0.00	0.00%	25,000.00	-25,000.00	-50.00%
400-5010-551700	DEPRECIATION EXPENSE	77,223.04	74,500.50	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%

Utility Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
400-5010-575000	CAPITAL PROJECTS	0.00	0.00	223,200.00	30,000.00	30,000.00	0.00	0.00%	0.00	-30,000.00	-100.00%
Total Department: 5010 - NON-POTABLE WATER SYSTEM:		166,186.18	117,644.67	260,504.35	251,000.00	251,000.00	0.00	0.00%	69,600.00	-181,400.00	-72.27%
Department: 5020 - WATER TREATMENT PLANT											
400-5020-530500	CONTRACTUAL OPERATION/M.	455,405.08	545,424.85	481,891.77	524,150.00	524,150.00	0.00	0.00%	585,851.00	61,701.00	11.77%
400-5020-530800	DUES & SUBSCRIPTIONS	0.00	0.00	450.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
400-5020-531000	ENGINEERING SERVICE	94,853.71	45,424.92	32,046.99	100,000.00	100,000.00	0.00	0.00%	100,000.00	0.00	0.00%
400-5020-531100	FEES/PERMITS/LICENSES	865.00	865.00	1,850.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
400-5020-531600	PLANS & STUDIES	38,315.00	14,852.50	0.00	40,000.00	40,000.00	0.00	0.00%	40,000.00	0.00	0.00%
400-5020-532400	REPAIRS & MAINTENANCE - EQ	140,683.63	293,404.56	178,874.69	300,000.00	300,000.00	0.00	0.00%	359,000.00	59,000.00	19.67%
400-5020-532500	REPAIRS & MAINTENANCE - FA	28,450.89	0.00	4,101.01	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
400-5020-533200	UTILITIES - ELECTRICAL	85,745.58	80,009.96	54,459.32	120,000.00	120,000.00	0.00	0.00%	150,000.00	30,000.00	25.00%
400-5020-533500	WATER TESTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
400-5020-550500	CAPITAL LEASE	0.00	2,026.69	173,549.21	5,000.00	5,000.00	0.00	0.00%	188,100.00	183,100.00	3,662.00%
400-5020-551700	DEPRECIATION EXPENSE	440,482.92	399,529.94	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5020-551750	AMORTIZATION EXPENSE	0.00	218,955.27	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5020-554300	SWSP ASSESSMENT	57,319.17	132,017.29	190,862.67	177,310.00	177,310.00	0.00	0.00%	250,000.00	72,690.00	41.00%
400-5020-575000	CAPITAL PROJECTS	0.00	0.00	1,723,510.33	8,050,000.00	8,050,000.00	0.00	0.00%	3,235,000.00	-4,815,000.00	-59.81%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Caustic Tank Refurbish- \$10000									
APPROVED	2024	Critical Asset Condotion Assessment- \$40000									
APPROVED	2024	Critical Equipment Replacement/ Spares- \$30000									
APPROVED	2024	Expand WTP- \$3000000									
APPROVED	2024	Perry Pit Level Indication- \$15000									
APPROVED	2024	Radio Communication Upgrade- \$50000									
APPROVED	2024	Ross Valve Repalcement- \$90000									
Total Department: 5020 - WATER TREATMENT PLANT:		1,342,120.98	1,732,510.98	2,841,595.99	9,358,460.00	9,358,460.00	0.00	0.00%	4,949,951.00	-4,408,509.00	-47.11%
Department: 5060 - WATER STORAGE											
400-5060-530500	CONTRACTUAL SERVICES-OMI	162,195.88	168,782.12	149,476.74	183,000.00	183,000.00	0.00	0.00%	184,656.00	1,656.00	0.90%
400-5060-530600	CONTRACTUAL SERVICES	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
400-5060-531000	ENGINEERING SERVICE	0.00	15,000.00	0.00	50,000.00	50,000.00	0.00	0.00%	50,000.00	0.00	0.00%
400-5060-531200	LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5060-532100	PROFESSIONAL SERVICES	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
400-5060-532400	REPAIRS & MAINTENANCE-EQL	16,160.00	5,400.00	15,524.69	30,000.00	30,000.00	0.00	0.00%	19,000.00	-11,000.00	-36.67%
400-5060-532500	REPAIRS & MAINTENANCE-FAC	0.00	8,278.66	0.00	40,000.00	40,000.00	0.00	0.00%	730,000.00	690,000.00	1,725.00%

Utility Fund Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
								2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
	APPROVED		2024	Perry Pit Repair \$700,000										
400-5060-533200			UTILITIES - ELECTRICAL		16,658.19	13,706.61	10,272.37	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
400-5060-551700			DEPRECIATION EXPENSE		212,914.55	212,790.48	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5060-553070			LEASES & RENTALS WATER STC		236,940.22	0.00	0.00	275,000.00	275,000.00	0.00	0.00%	0.00	-275,000.00	-100.00%
400-5060-575000			CAPITAL PROJECTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 5060 - WATER STORAGE:					644,868.84	423,957.87	175,273.80	618,000.00	618,000.00	0.00	0.00%	1,023,656.00	405,656.00	65.64%
Department: 5900 - UTILITY ADMINISTRATION														
400-5900-530600			CONTRACTUAL SERVICES		5,670.09	3,652.07	12,327.08	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
400-5900-530800			DUES & SUBSCRIPTIONS		1,108.50	3,600.00	3,150.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
400-5900-531000			ENGINEERING SERVICE		0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
400-5900-531200			LEGAL FEES		461.26	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5900-531600			PLANS & STUDIES		0.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00%	220,000.00	200,000.00	1,000.00%
	APPROVED		2024	Irrigation Master Plan \$200,000										
400-5900-532100			PROFESSIONAL SERVICES		0.00	0.00	0.00	15,000.00	15,000.00	0.00	0.00%	15,000.00	0.00	0.00%
400-5900-532200			PUBLIC NOTICES		710.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
400-5900-532400			REPAIRS & MAINTENANCE - EQ		0.00	0.00	0.00	25,000.00	25,000.00	0.00	0.00%	50,000.00	25,000.00	100.00%
400-5900-532500			REPAIRS & MAINTENANCE-FAC		0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
400-5900-533000			TRAVEL & MEETINGS		0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
400-5900-552600			INSURANCE - CIRSA PREMIUMS		62,575.66	34,415.10	83,375.36	39,000.00	39,000.00	0.00	0.00%	80,000.00	41,000.00	105.13%
400-5900-553080			WATER LEASE		3,675.00	3,675.00	3,675.00	0.00	0.00	0.00	0.00%	5,000.00	5,000.00	0.00%
400-5900-553500			MISC EXPENDITURES		1,466.21	244.19	4,825.00	10,000.00	10,000.00	0.00	0.00%	20,000.00	10,000.00	100.00%
400-5900-554700			WATER ASSESSMENT FEES		162,039.00	155,007.10	181,125.75	280,000.00	280,000.00	0.00	0.00%	280,000.00	0.00	0.00%
400-5900-554750			WATER DELIVERY CHARGES		266,445.99	235,305.80	294,066.25	354,113.00	370,000.00	15,887.00	4.49%	350,000.00	-20,000.00	-5.41%
400-5900-575000			CAPITAL PROJECTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5900-580100			LOAN COSTS - ADMINISTRATIO		400.00	600.00	400.00	400.00	400.00	0.00	0.00%	0.00	-400.00	-100.00%
400-5900-580200			WATER REV REFUND AND IMPI		0.00	0.00	0.00	185,000.00	185,000.00	0.00	0.00%	265,000.00	80,000.00	43.24%
400-5900-580300			BANK OF CO 61% WATER TERM		0.00	0.00	167,155.92	201,312.00	201,312.00	0.00	0.00%	210,997.00	9,685.00	4.81%
400-5900-580700			1997 WATER LOAN (CWCB) - PI		0.00	0.00	0.00	127,182.00	127,182.00	0.00	0.00%	127,182.00	0.00	0.00%
400-5900-580900			WINDY GAP - PRINCIPAL		0.00	0.00	150,000.00	150,000.00	150,000.00	0.00	0.00%	160,000.00	10,000.00	6.67%
400-5900-581200			WATER REV REFUND & IMPR B		1,173,884.07	1,172,968.68	488,968.13	1,170,950.00	1,170,950.00	0.00	0.00%	1,165,400.00	-5,550.00	-0.47%
400-5900-581300			BANK OF CO 61% WATER TERM		256,410.22	254,930.10	196,493.28	235,067.00	235,067.00	0.00	0.00%	225,383.00	-9,684.00	-4.12%
400-5900-581600			INTEREST EXPENSE		0.00	76,737.05	102,689.51	0.00	102,689.00	102,689.00	0.00%	61,458.00	-41,231.00	-40.15%
400-5900-581700			1997 WATER LOAN (CWCB) - IN		38,473.00	36,028.15	0.00	33,535.00	33,535.00	0.00	0.00%	33,535.00	0.00	0.00%
400-5900-581900			WINDY GAP - INTEREST		33,714.22	26,573.83	10,354.69	21,969.00	21,969.00	0.00	0.00%	15,032.00	-6,937.00	-31.58%

Utility Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
400-5900-590100	DEBT SERVICE RESERVE	0.00	0.00	0.00	0.00	2,337,515.00	2,337,515.00	0.00%	2,337,515.00	0.00	0.00%
400-5900-591150	RESERVE PMT-IN-LIEU WTR S	0.00	0.00	0.00	0.00	12,839,085.00	12,839,085.00	0.00%	8,998,653.00	-3,840,432.00	-29.91%
Total Department: 5900 - UTILITY ADMINISTRATION:		2,007,033.22	2,003,737.07	1,698,605.97	2,946,028.00	18,241,204.00	15,295,176.00	519.18%	14,697,655.00	-3,543,549.00	-19.43%
Department: 5950 - UTILITY BILLING											
400-5950-520100	GENERAL SUPPLIES	0.00	5.80	0.00	0.00	0.00	0.00	0.00%	1,000.00	1,000.00	0.00%
400-5950-520200	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-530600	CONTRACTUAL SERVICES	35,152.36	41,569.91	51,714.80	35,000.00	35,000.00	0.00	0.00%	50,000.00	15,000.00	42.86%
400-5950-531050	EQUIPMENT <\$5000	226.00	0.00	0.00	500.00	500.00	0.00	0.00%	2,000.00	1,500.00	300.00%
400-5950-531100	FEES/PERMITS/LICENSES	0.00	300.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-531800	POSTAGE	256.80	64.32	385.39	0.00	0.00	0.00	0.00%	500.00	500.00	0.00%
400-5950-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-532800	STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-532900	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-533000	TRAVEL & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-551600	COUNTY TAX COLLECTION FEE	626.61	1,194.40	946.85	0.00	0.00	0.00	0.00%	2,000.00	2,000.00	0.00%
400-5950-551700	DEPRECIATION EXPENSE	8,887.32	7,182.24	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
400-5950-553500	MISC EXPENDITURES	10,957.10	0.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	5,000.00	0.00%
400-5950-570300	BANK CHARGES	42,667.16	13,087.86	11,477.08	25,000.00	25,000.00	0.00	0.00%	20,000.00	-5,000.00	-20.00%
400-5950-575000	CAPITAL PROJECTS	0.00	0.00	268.00	15,887.00	0.00	-15,887.00	-100.00%	0.00	0.00	0.00%
Total Department: 5950 - UTILITY BILLING:		98,773.35	63,404.53	64,792.12	76,387.00	60,500.00	-15,887.00	-20.80%	80,500.00	20,000.00	33.06%
Total Expense:		5,077,209.49	5,053,704.43	5,405,287.56	13,915,375.00	29,194,664.00	15,279,289.00	109.80%	36,849,862.00	7,655,198.00	26.22%
Report Total:		4,363,728.28	12,668,329.12	6,035,930.40	16,882,530.00	10,471,584.00	-6,410,946.00	-37.97%	8,771,516.00	-1,700,068.00	-16.24%

Utility Fund Budget Comparison Report

Group Summary

Departmen...	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue										
5020 - WATER TREATMENT PLANT	5,145,537.52	12,653,019.42	6,344,204.49	1,628,800.00	3,850,857.00	2,222,057.00	136.42%	2,545,000.00	-1,305,857.00	-33.91%
5900 - UTILITY ADMINISTRATION	799,279.09	978,304.07	1,617,775.17	25,727,675.00	32,373,961.00	6,646,286.00	25.83%	39,632,747.00	7,258,786.00	22.42%
5950 - UTILITY BILLING	3,496,121.16	4,090,710.06	3,479,238.30	3,441,430.00	3,441,430.00	0.00	0.00%	3,443,631.00	2,201.00	0.06%
Total Revenue:	9,440,937.77	17,722,033.55	11,441,217.96	30,797,905.00	39,666,248.00	8,868,343.00	28.80%	45,621,378.00	5,955,130.00	15.01%
Expense										
5000 - WATER LINE REPAIRS	818,226.92	712,449.31	364,515.33	665,500.00	665,500.00	0.00	0.00%	16,028,500.00	15,363,000.00	2,308.49%
5010 - NON-POTABLE WATER SYSTEM	166,186.18	117,644.67	260,504.35	251,000.00	251,000.00	0.00	0.00%	69,600.00	-181,400.00	-72.27%
5020 - WATER TREATMENT PLANT	1,342,120.98	1,732,510.98	2,841,595.99	9,358,460.00	9,358,460.00	0.00	0.00%	4,949,951.00	-4,408,509.00	-47.11%
5060 - WATER STORAGE	644,868.84	423,957.87	175,273.80	618,000.00	618,000.00	0.00	0.00%	1,023,656.00	405,656.00	65.64%
5900 - UTILITY ADMINISTRATION	2,007,033.22	2,003,737.07	1,698,605.97	2,946,028.00	18,241,204.00	15,295,176.00	519.18%	14,697,655.00	-3,543,549.00	-19.43%
5950 - UTILITY BILLING	98,773.35	63,404.53	64,792.12	76,387.00	60,500.00	-15,887.00	-20.80%	80,500.00	20,000.00	33.06%
Total Expense:	5,077,209.49	5,053,704.43	5,405,287.56	13,915,375.00	29,194,664.00	15,279,289.00	109.80%	36,849,862.00	7,655,198.00	26.22%
Report Total:	4,363,728.28	12,668,329.12	6,035,930.40	16,882,530.00	10,471,584.00	-6,410,946.00	-37.97%	8,771,516.00	-1,700,068.00	-16.24%

Sewer Fund Budget Comparison Report

Account Detail

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
Department: 5140 - SEWER TREATMENT PLANT											
420-5140-345300	BULK SEWER USER REVENUE	5,167.00	6,100.00	0.00	5,000.00	5,000.00	0.00	0.00%	0.00	-5,000.00	-100.00%
420-5140-345530	SEWER USER REVENUES	1,632,534.73	1,715,103.09	1,544,769.10	1,681,510.00	1,681,510.00	0.00	0.00%	1,805,972.00	124,462.00	7.40%
420-5140-345534	SEWER TAP FEES	1,342,616.00	3,318,359.90	2,842,565.03	712,500.00	2,500,000.00	1,787,500.00	250.88%	1,000,000.00	-1,500,000.00	-60.00%
420-5140-345540	REG85 FEES	781,769.93	1,055,541.89	974,995.07	1,091,472.00	1,091,472.00	0.00	0.00%	1,197,371.00	105,899.00	9.70%
Total Department: 5140 - SEWER TREATMENT PLANT:		3,762,087.66	6,095,104.88	5,362,329.20	3,490,482.00	5,277,982.00	1,787,500.00	51.21%	4,003,343.00	-1,274,639.00	-24.15%
Department: 5900 - UTILITY ADMINISTRATION											
420-5900-333100	GRANTS-STATE/FEDERAL	0.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5900-361600	INTEREST EARNED	524.88	59,140.26	262,994.68	3,000.00	175,000.00	172,000.00	5,733.33%	120,000.00	-55,000.00	-31.43%
420-5900-380000	MISC REVENUE	381.89	4,807.84	424.52	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5900-386200	DISP OF ASSETS	4,525.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5900-390000	BOND ISSUE PROCEEDS	0.00	0.00	0.00	25,000,000.00	25,000,000.00	0.00	0.00%	21,163,000.00	-3,837,000.00	-15.35%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	USDA Laon \$21,163,000									
420-5900-390100	DEBT SERVICE RESERVE	0.00	0.00	0.00	0.00	1,459,755.00	1,459,755.00	0.00%	1,459,755.00	0.00	0.00%
420-5900-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	4,882,005.00	6,495,209.00	1,613,204.00	33.04%	10,494,511.00	3,999,302.00	61.57%
Total Department: 5900 - UTILITY ADMINISTRATION:		5,431.77	1,563,948.10	263,419.20	29,885,005.00	33,129,964.00	3,244,959.00	10.86%	33,237,266.00	107,302.00	0.32%
Department: 5950 - UTILITY BILLING											
420-5950-345025	UTILITY CAPITAL IMPROV. FEE	94,628.70	18.73	-5.26	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-345990	ADJUSTMENTS TO UTILITY BILL	-757.05	-6,977.18	-972.62	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 5950 - UTILITY BILLING:		93,871.65	-6,958.45	-977.88	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Revenue:		3,861,391.08	7,652,094.53	5,624,770.52	33,375,487.00	38,407,946.00	5,032,459.00	15.08%	37,240,609.00	-1,167,337.00	-3.04%
Expense											
Department: 5130 - SEWER LINE REPAIRS											
420-5130-520100	GENERAL SUPPLIES	8,083.38	7,152.68	3,061.46	7,000.00	7,000.00	0.00	0.00%	7,000.00	0.00	0.00%
420-5130-520800	FUEL & OIL	7,324.40	10,521.53	8,441.44	15,000.00	15,000.00	0.00	0.00%	12,000.00	-3,000.00	-20.00%
420-5130-530600	CONTRACTUAL SERVICES	1,833.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5130-531050	EQUIPMENT <\$5000	0.00	2,864.40	0.00	6,000.00	6,000.00	0.00	0.00%	6,000.00	0.00	0.00%
420-5130-531600	PLANS & STUDIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	75,000.00	75,000.00	0.00%

Sewer Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
420-5130-532400	REPAIRS & MAINTENANCE - EQ	6,901.62	17,640.68	8,632.14	9,000.00	9,000.00	0.00	0.00%	10,000.00	1,000.00	11.11%
420-5130-532500	REPAIRS & MAINTENANCE - FA	394.63	0.00	0.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
420-5130-532800	STAFF DEVELOPMENT	3,128.70	300.00	145.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
420-5130-532900	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5130-533100	UNIFORMS	353.34	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5130-551700	DEPRECIATION EXPENSE	296,415.63	296,415.69	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5130-553500	MISC EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5130-575000	CAPITAL PROJECTS	0.00	0.00	65.43	25,020,000.00	25,020,000.00	0.00	0.00%	0.00	-25,020,000.00	-100.00%
Total Department: 5130 - SEWER LINE REPAIRS:		324,434.70	334,894.98	20,345.47	25,067,000.00	25,067,000.00	0.00	0.00%	120,000.00	-24,947,000.00	-99.52%
Department: 5140 - SEWER TREATMENT PLANT											
420-5140-530500	CONTRACTUAL OPERATION/M.	537,243.52	431,401.32	381,690.61	444,343.00	444,343.00	0.00	0.00%	581,044.00	136,701.00	30.76%
420-5140-531000	ENGINEERING SERVICES	1,514,684.01	2,072.00	0.00	50,000.00	50,000.00	0.00	0.00%	50,000.00	0.00	0.00%
420-5140-531050	EQUIPMENT <\$5000	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	25,000.00	15,000.00	150.00%
420-5140-531100	FEES/PERMITS/LICENSES	24,006.54	26,036.85	14,474.08	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
420-5140-531600	PLANS & STUDIES	0.00	119,339.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5140-532400	REPAIRS & MAINTENANCE - EQ	160,116.11	188,881.63	87,207.99	170,000.00	170,000.00	0.00	0.00%	296,250.00	126,250.00	74.26%
420-5140-532500	REPAIRS & MAINTENANCE - FA	0.00	0.00	41,648.32	50,000.00	50,000.00	0.00	0.00%	60,000.00	10,000.00	20.00%
420-5140-532700	REPAIRS & MAINTENANCE-VEH	303.82	0.00	0.00	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%
420-5140-532900	TELEPHONE	441.47	382.28	321.00	1,500.00	1,500.00	0.00	0.00%	1,500.00	0.00	0.00%
420-5140-533200	UTILITIES - ELECTRICAL	124,872.83	113,853.87	88,982.20	150,000.00	150,000.00	0.00	0.00%	175,000.00	25,000.00	16.67%
420-5140-550500	CAPITAL LEASES	0.00	262.57	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5140-551700	DEPRECIATION EXPENSE	150,255.09	152,549.13	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Budget Notes											
Budget Code		Subject									
APPROVED		Description									
		2024									
		Lift Station & Metro Line \$25,000,000									
420-5140-575000	CAPITAL PROJECTS	0.00	0.00	245,487.91	0.00	203,837.00	203,837.00	0.00%	25,050,000.00	24,846,163.00	12,189.23%
Budget Notes											
Budget Code		Subject									
APPROVED		Description									
		2024									
		S. Lift Station / Muffin Monste \$50,000									
Total Department: 5140 - SEWER TREATMENT PLANT:		2,511,923.39	1,034,778.65	859,812.11	910,843.00	1,114,680.00	203,837.00	22.38%	26,273,794.00	25,159,114.00	2,257.07%
Department: 5900 - UTILITY ADMINISTRATION											
420-5900-530600	CONTRACTUAL SERVICES	0.00	0.00	1,813.09	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
420-5900-530800	DUES & SUBSCRIPTIONS	25.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
420-5900-531000	ENGNRING SERVICES	0.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00%	20,000.00	0.00	0.00%
420-5900-531050	EQUIPMENT <\$5000	0.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00%	30,000.00	10,000.00	50.00%
420-5900-531200	LEGAL FEES	14,060.63	15,000.00	0.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
420-5900-531600	PLANS & STUDIES	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%

Sewer Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
420-5900-532100	PROFESSIONAL SERVICES	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	10,000.00	0.00	0.00%
420-5900-532200	PUBLIC NOTICES	0.00	0.00	64.28	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
420-5900-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00%	50,000.00	20,000.00	66.67%
420-5900-532500	REPAIRS & MAINTENANCE - FA	0.00	0.00	0.00	20,000.00	20,000.00	0.00	0.00%	20,000.00	0.00	0.00%
420-5900-533000	TRAVEL & MEETINGS	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
420-5900-552200	FINANCE CHARGES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
420-5900-552600	INSURANCE PREMIUMS	12,115.96	46,817.12	37,745.55	55,000.00	55,000.00	0.00	0.00%	28,200.00	-26,800.00	-48.73%
420-5900-552800	INSURANCE DEDUCTIBLE	1,374.39	1,250.00	1,000.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5900-553500	MISC EXPENDITURES	2,561.97	244.19	0.00	20,000.00	20,000.00	0.00	0.00%	20,000.00	0.00	0.00%
420-5900-555000	METRO CONNECTION FEE	0.00	22,960,308.00	1,792,038.00	0.00	0.00	0.00	0.00%	552,000.00	552,000.00	0.00%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Metro Fee \$5,520 per SFE for 100 Homes									
420-5900-580550	METRO DISTRICT LOAN - PRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5900-580650	CWRPDA METRO DISTRICT BUY	0.00	0.00	423,256.35	423,257.00	0.00	-423,257.00	-100.00%	470,579.00	470,579.00	0.00%
420-5900-581550	METRO DISTRICT LOAN - INTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5900-581650	CWRPDA METRO DISTRICT BUY	0.00	46,356.10	514,614.07	625,282.84	0.00	-625,282.84	-100.00%	561,343.00	561,343.00	0.00%
420-5900-590100	DEBT SERVICE RESERVE	0.00	0.00	0.00	0.00	1,459,755.00	1,459,755.00	0.00%	1,459,755.00	0.00	0.00%
Total Department: 5900 - UTILITY ADMINISTRATION:		30,137.95	23,069,975.41	2,770,531.34	1,259,039.84	1,670,255.00	411,215.16	32.66%	3,257,377.00	1,587,122.00	95.02%
Department: 5950 - UTILITY BILLING											
420-5950-520100	GENERAL SUPPLIES	0.00	5.79	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-520200	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-530600	CONTRACTUAL SERVICES	29,176.80	11,819.21	25,528.54	35,000.00	35,000.00	0.00	0.00%	35,000.00	0.00	0.00%
420-5950-531050	EQUIPMENT <\$5000	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%	2,000.00	1,000.00	100.00%
420-5950-531800	POSTAGE	0.00	0.00	223.77	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%
420-5950-532400	REPAIRS & MAINTENANCE - EQ	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-532800	STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-532900	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-533000	TRAVEL & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-551600	COUNTY TAX COLLECTION FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
420-5950-553500	MISC EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	5,000.00	0.00%
420-5950-570300	BANK CHARGES	0.00	13,356.27	9,930.23	25,000.00	25,000.00	0.00	0.00%	20,000.00	-5,000.00	-20.00%
Total Department: 5950 - UTILITY BILLING:		29,176.80	25,181.27	35,682.54	61,500.00	61,500.00	0.00	0.00%	62,500.00	1,000.00	1.63%
Total Expense:		2,895,672.84	24,464,830.31	3,686,371.46	27,298,382.84	27,913,435.00	615,052.16	2.25%	29,713,671.00	1,800,236.00	6.45%
Report Total:		965,718.24	-16,812,735.78	1,938,399.06	6,077,104.16	10,494,511.00	4,417,406.84	72.69%	7,526,938.00	-2,967,573.00	-28.28%

Group Summary

Departmen...				Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
	Revenue									
5140 - SEWER TREATMENT PLANT	3,762,087.66	6,095,104.88	5,362,329.20	3,490,482.00	5,277,982.00	1,787,500.00	51.21%	4,003,343.00	-1,274,639.00	-24.15%
5900 - UTILITY ADMINISTRATION	5,431.77	1,563,948.10	263,419.20	29,885,005.00	33,129,964.00	3,244,959.00	10.86%	33,237,266.00	107,302.00	0.32%
5950 - UTILITY BILLING	93,871.65	-6,958.45	-977.88	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Revenue:	3,861,391.08	7,652,094.53	5,624,770.52	33,375,487.00	38,407,946.00	5,032,459.00	15.08%	37,240,609.00	-1,167,337.00	-3.04%
Expense										
5130 - SEWER LINE REPAIRS	324,434.70	334,894.98	20,345.47	25,067,000.00	25,067,000.00	0.00	0.00%	120,000.00	-24,947,000.00	-99.52%
5140 - SEWER TREATMENT PLANT	2,511,923.39	1,034,778.65	859,812.11	910,843.00	1,114,680.00	203,837.00	22.38%	26,273,794.00	25,159,114.00	2,257.07%
5900 - UTILITY ADMINISTRATION	30,137.95	23,069,975.41	2,770,531.34	1,259,039.84	1,670,255.00	411,215.16	32.66%	3,257,377.00	1,587,122.00	95.02%
5950 - UTILITY BILLING	29,176.80	25,181.27	35,682.54	61,500.00	61,500.00	0.00	0.00%	62,500.00	1,000.00	1.63%
Total Expense:	2,895,672.84	24,464,830.31	3,686,371.46	27,298,382.84	27,913,435.00	615,052.16	2.25%	29,713,671.00	1,800,236.00	6.45%
Report Total:	965,718.24	-16,812,735.78	1,938,399.06	6,077,104.16	10,494,511.00	4,417,406.84	72.69%	7,526,938.00	-2,967,573.00	-28.28%

Storm Drain Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Comparison 1		Comparison 1		Comparison 2		Comparison 2	
					Budget		to Parent		Budget		to Comparison 1	
					Parent Budget	%	Budget	%	Budget	%	Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)		
Revenue												
450-3200-343210	STORM DRAIN INFRASTRUCTUI	165,991.40	564,145.62	578,262.38	64,800.00	450,000.00	385,200.00	594.44%	250,000.00	-200,000.00	-44.44%	
450-3200-345550	STORM WATER DRAINAGE FEE	149,436.58	156,941.96	139,354.35	3,000.00	120,000.00	117,000.00	3,900.00%	174,410.00	54,410.00	45.34%	
450-3200-345990	ADJUSTMENT TO UTILITY BILLS	0.00	303.94	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	
450-3200-361600	INTEREST EARNED	712.85	18,719.56	50,321.30	0.00	45,000.00	45,000.00	0.00%	15,000.00	-30,000.00	-66.67%	
450-3200-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	1,486,108.00	1,887,595.00	401,487.00	27.02%	2,036,595.00	149,000.00	7.89%	
	Total Revenue:	316,140.83	740,111.08	767,938.03	1,553,908.00	2,502,595.00	948,687.00	61.05%	2,476,005.00	-26,590.00	-1.06%	
Expense												
450-3200-520100	GENERAL SUPPLIES	321.21	232.91	4,226.84	1,000.00	1,000.00	0.00	0.00%	4,000.00	3,000.00	300.00%	
450-3200-530600	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	
450-3200-531050	EQUIPMENT <\$5000	0.00	0.00	123.16	5,000.00	5,000.00	0.00	0.00%	5,000.00	0.00	0.00%	
450-3200-531600	PLANS & STUDIES	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%	25,000.00	25,000.00	0.00%	
450-3200-532500	REPAIRS & MAINTENANCE - FA	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00%	35,000.00	25,000.00	250.00%	
450-3200-551700	DEPRECIATION EXPENSE	42,555.84	62,825.91	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	
450-3200-575000	CAPITAL PROJECTS	0.00	0.00	192,693.17	450,000.00	450,000.00	0.00	0.00%	1,010,000.00	560,000.00	124.44%	
Budget Notes												
Budget Code	Subject	Description										
APPROVED	2024	Harrison Ave- \$475000										
	Total Expense:	42,877.05	63,058.82	197,043.17	516,000.00	466,000.00	-50,000.00	-9.69%	1,079,000.00	613,000.00	131.55%	
	Report Total:	273,263.78	677,052.26	570,894.86	1,037,908.00	2,036,595.00	998,687.00	96.22%	1,397,005.00	-639,590.00	-31.40%	

Recreation Center Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
Department: 6700 - REC CENTER											
500-6700-311000	PROPERTY TAX REVENUE	1,628,063.14	1,481,132.40	1,223,593.54	1,179,242.00	1,179,242.00	0.00	0.00%	2,091,048.00	911,806.00	77.32%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	O&M 4.68 Mills \$1,513,233 Debt 1.88 Mills \$ 607,879									
500-6700-347020	ALL OTHER RECREATION FEES	200.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-347100	BROCHURE ADVERTISING	600.00	1,600.00	0.00	1,600.00	1,600.00	0.00	0.00%	1,600.00	0.00	0.00%
500-6700-347105	TEEN PROGRAM FEES	331.00	2,131.51	2,852.00	6,000.00	6,000.00	0.00	0.00%	0.00	-6,000.00	-100.00%
500-6700-347110	CONSIGNMENT TICKET SALES	-4,070.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-347115	ADMISSIONS - DAILY	63,642.50	89,427.75	97,631.00	105,000.00	105,000.00	0.00	0.00%	115,000.00	10,000.00	9.52%
500-6700-347122	MONTHLY PASS	41,666.10	74,190.69	96,682.57	72,000.00	72,000.00	0.00	0.00%	90,000.00	18,000.00	25.00%
500-6700-347125	PUNCH PASSES	2,090.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-347130	3 MONTH PASS	23,737.05	14,314.71	250.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-347135	ANNUAL PASS	37,877.71	78,469.65	62,705.30	77,000.00	77,000.00	0.00	0.00%	80,000.00	3,000.00	3.90%
500-6700-347145	RENTAL - REC CENTER	295.00	1,042.00	596.50	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
500-6700-347155	AQUATICS	48,820.50	66,232.25	72,804.00	58,000.00	58,000.00	0.00	0.00%	58,000.00	0.00	0.00%
500-6700-347160	FITNESS PROGRAMS	17,916.00	14,499.00	21,972.00	18,000.00	18,000.00	0.00	0.00%	22,000.00	4,000.00	22.22%
500-6700-347165	GENERAL PROGRAMS	0.00	562.00	495.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
500-6700-347170	DAY CAMP/AFTER SCHOOL PRG	25,716.00	25,478.00	27,204.00	30,000.00	30,000.00	0.00	0.00%	30,000.00	0.00	0.00%
500-6700-347171	PRE-SCHOOL PROGRAM	27,012.00	33,924.00	24,717.00	29,000.00	29,000.00	0.00	0.00%	29,000.00	0.00	0.00%
500-6700-347175	CONTRACT PROGRAMS	11,546.00	13,716.25	12,292.34	10,000.00	10,000.00	0.00	0.00%	5,000.00	-5,000.00	-50.00%
500-6700-347180	SILVER SNEAKERS REVENUE	11,336.00	14,647.50	11,648.00	16,000.00	16,000.00	0.00	0.00%	16,000.00	0.00	0.00%
500-6700-347185	SPECIAL EVENTS - RC	1,015.00	3,029.05	375.00	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
500-6700-347195	BABY SITTING - RC	288.00	117.00	411.00	450.00	450.00	0.00	0.00%	450.00	0.00	0.00%
500-6700-347235	WINTERFEST REVENUE	20.00	1,000.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-347360	PRO-SHOP REVENUE	818.87	1,030.53	1,638.64	2,000.00	2,000.00	0.00	0.00%	2,500.00	500.00	25.00%
500-6700-347670	VENDING - RC	1,017.16	2,812.72	2,935.36	2,250.00	2,250.00	0.00	0.00%	2,800.00	550.00	24.44%
500-6700-361600	INTEREST EARNED	15,669.57	2,579.60	298,945.16	2,000.00	330,000.00	328,000.00	16,400.00%	2,000.00	-328,000.00	-99.39%
500-6700-380000	MISC REVENUE	11,648.44	21,564.99	29,736.43	8,000.00	23,000.00	15,000.00	187.50%	14,000.00	-9,000.00	-39.13%
500-6700-381600	INSURANCE RECOVERIES	0.00	0.00	21,679.00	0.00	20,875.00	20,875.00	0.00%	0.00	-20,875.00	-100.00%
500-6700-382020	DONATIONS PRIVATE	100.00	3,600.00	1,375.00	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%

Recreation Center Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
500-6700-382040	DONATIONS - TEEN PROGRAM	4,002.86	9,178.60	10,380.65	5,000.00	6,000.00	1,000.00	20.00%	5,000.00	-1,000.00	-16.67%
500-6700-386200	DISP OF ASSETS	0.00	673.72	2,668.97	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-389200	OPERATING TRANSFER	0.00	17,897.47	0.00	-2,000,000.00	0.00	2,000,000.00	-100.00%	2,000,000.00	2,000,000.00	0.00%
Budget Notes											
Budget Code	Subject										
APPROVED	2024										
	Description										
	\$2M From CPR for Construction										
500-6700-390000	DEBT PROCEEDS	0.00	0.00	3,745.26	10,665,176.00	10,623,398.00	-41,778.00	-0.39%	0.00	-10,623,398.00	-100.00%
500-6700-390200	TABOR RESERVE	0.00	0.00	0.00	56,124.00	58,709.00	2,585.00	4.61%	378,414.00	319,705.00	544.56%
500-6700-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	511,732.00	365,499.00	-146,233.00	-28.58%	10,878,472.00	10,512,973.00	2,876.33%
Total Department: 6700 - REC CENTER:		1,971,358.90	1,974,851.39	2,029,333.72	10,858,574.00	13,038,023.00	2,179,449.00	20.07%	15,824,284.00	2,786,261.00	21.37%
Department: 6710 - BUILDING ADDITION											
500-6710-390000	DEBT PROCEEDS	0.00	0.00	0.00	-10,665,176.00	0.00	10,665,176.00	-100.00%	0.00	0.00	0.00%
Total Department: 6710 - BUILDING ADDITION:		0.00	0.00	0.00	-10,665,176.00	0.00	10,665,176.00	-100.00%	0.00	0.00	0.00%
Total Revenue:		1,971,358.90	1,974,851.39	2,029,333.72	193,398.00	13,038,023.00	12,844,625.00	6,641.55%	15,824,284.00	2,786,261.00	21.37%
Expense											
Department: 6700 - REC CENTER											
500-6700-511000	SALARIES & WAGES	641,177.74	788,360.47	761,118.69	1,045,586.00	1,045,586.00	0.00	0.00%	1,208,119.00	162,533.00	15.54%
500-6700-511050	OVERTIME	3,613.20	3,214.08	3,050.26	7,000.00	7,000.00	0.00	0.00%	7,000.00	0.00	0.00%
500-6700-511100	FICA	37,929.15	47,349.62	45,888.19	65,276.00	65,276.00	0.00	0.00%	75,350.00	10,074.00	15.43%
500-6700-511150	MEDICARE	8,870.33	11,073.79	10,731.95	15,279.00	15,279.00	0.00	0.00%	17,630.00	2,351.00	15.39%
500-6700-511200	WORKERS COMPENSATION	13,020.67	21,708.58	29,438.68	34,653.01	30,000.00	-4,653.01	-13.43%	35,327.00	5,327.00	17.76%
500-6700-512100	UNEMPLOYMENT INSURANCE	1,822.46	1,495.30	1,478.39	3,172.00	3,172.00	0.00	0.00%	2,444.00	-728.00	-22.95%
500-6700-512200	HEALTH INSURANCE EXPENSE	65,940.42	62,356.61	60,804.63	85,075.00	85,075.00	0.00	0.00%	80,027.00	-5,048.00	-5.93%
500-6700-512300	DENTAL INSURANCE EXPENSE	4,282.01	4,269.75	3,967.68	5,580.00	5,580.00	0.00	0.00%	4,800.00	-780.00	-13.98%
500-6700-512400	VISION INSURANCE EXPENSE	710.96	657.34	559.57	761.00	761.00	0.00	0.00%	646.00	-115.00	-15.11%
500-6700-512500	LIFE & AD&D INSURANCE	1,068.02	1,129.44	1,039.58	1,294.00	1,294.00	0.00	0.00%	1,294.00	0.00	0.00%
500-6700-512550	RETIREMENT 4%	13,753.17	16,780.81	16,772.52	23,445.00	23,445.00	0.00	0.00%	24,810.00	1,365.00	5.82%
500-6700-512850	LONG TERM DISABILITY	907.82	1,014.38	1,049.77	1,343.00	1,343.00	0.00	0.00%	1,417.00	74.00	5.51%
500-6700-520100	GENERAL SUPPLIES	14,718.19	26,334.87	22,784.11	22,500.00	22,500.00	0.00	0.00%	27,000.00	4,500.00	20.00%
500-6700-520200	OFFICE SUPPLIES	1,676.18	2,611.40	2,886.85	3,000.00	3,000.00	0.00	0.00%	0.00	-3,000.00	-100.00%
500-6700-520300	JANITORIAL SUPPLIES	11,180.40	11,999.29	7,244.05	15,000.00	15,000.00	0.00	0.00%	18,000.00	3,000.00	20.00%
500-6700-520400	CHEMICALS/FERTILIZER	11,404.32	11,634.99	12,343.43	15,000.00	15,000.00	0.00	0.00%	21,000.00	6,000.00	40.00%
500-6700-520800	FUEL & OIL	49.99	5,686.16	7,819.00	1,500.00	5,500.00	4,000.00	266.67%	750.00	-4,750.00	-86.36%
500-6700-530100	ADVERTISING	0.00	0.00	0.00	100.00	100.00	0.00	0.00%	100.00	0.00	0.00%
500-6700-530600	CONTRACTUAL SERVICES	31,670.72	41,406.32	48,467.58	33,000.00	40,000.00	7,000.00	21.21%	40,000.00	0.00	0.00%
500-6700-530800	DUES & SUBSCRIPTIONS	0.00	399.90	0.00	600.00	600.00	0.00	0.00%	600.00	0.00	0.00%
500-6700-531050	EQUIPMENT <\$5000	1,179.93	35,169.72	4,920.69	7,500.00	7,500.00	0.00	0.00%	12,000.00	4,500.00	60.00%
500-6700-531100	FEES/PERMITS/LICENSES	571.01	355.00	439.63	500.00	500.00	0.00	0.00%	500.00	0.00	0.00%

Recreation Center Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
500-6700-531200	LEGAL FEES	0.00	0.00	0.00	225.00	225.00	0.00	0.00%	250.00	25.00	11.11%
500-6700-531300	MARKETING & PROMOTIONS	2,327.77	1,880.00	914.36	2,800.00	2,800.00	0.00	0.00%	4,000.00	1,200.00	42.86%
500-6700-531800	POSTAGE	438.95	363.79	112.68	750.00	750.00	0.00	0.00%	750.00	0.00	0.00%
500-6700-532000	PRINTING	2,878.00	3,339.00	1,832.00	4,500.00	4,500.00	0.00	0.00%	4,500.00	0.00	0.00%
500-6700-532400	REPAIRS & MAINTENANCE - EQ	6,715.63	18,363.87	14,701.71	12,000.00	12,000.00	0.00	0.00%	15,000.00	3,000.00	25.00%
500-6700-532500	REPAIRS & MAINTENANCE - FA	32,687.58	38,809.35	37,594.30	40,000.00	40,000.00	0.00	0.00%	50,000.00	10,000.00	25.00%
500-6700-532800	STAFF DEVELOPMENT	2,884.63	2,333.00	2,051.30	3,600.00	3,600.00	0.00	0.00%	3,600.00	0.00	0.00%
500-6700-532900	TELEPHONE	3,589.11	3,558.56	2,990.97	4,500.00	4,500.00	0.00	0.00%	4,500.00	0.00	0.00%
500-6700-533000	TRAVEL & MEETINGS	37.08	15.00	303.87	1,350.00	1,350.00	0.00	0.00%	1,350.00	0.00	0.00%
500-6700-533100	UNIFORMS	2,427.26	3,269.69	986.00	3,000.00	3,000.00	0.00	0.00%	3,200.00	200.00	6.67%
500-6700-533200	UTILITIES - ELECTRICAL	66,905.97	62,137.74	50,458.02	75,000.00	75,000.00	0.00	0.00%	85,000.00	10,000.00	13.33%
500-6700-533300	UTILITIES - GAS	41,775.58	47,757.91	26,171.95	35,000.00	35,000.00	0.00	0.00%	45,000.00	10,000.00	28.57%
500-6700-533400	UTILITIES - WATER & SEWER	21,413.52	30,907.65	22,544.13	27,000.00	27,000.00	0.00	0.00%	30,000.00	3,000.00	11.11%
500-6700-550200	BAD DEBTS	0.00	435.00	307.50	1,000.00	1,000.00	0.00	0.00%	0.00	-1,000.00	-100.00%
500-6700-550400	BOND ISSUE COSTS	0.00	0.00	203,676.03	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-550500	CAPITAL LEASE	0.00	-5,726.64	1,982.21	0.00	0.00	0.00	0.00%	3,000.00	3,000.00	0.00%
500-6700-550600	CASH OVER/SHORT	7.68	352.55	-68.64	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-551000	CONCESSION EXPENSES	642.94	50.51	529.02	400.00	400.00	0.00	0.00%	1,000.00	600.00	150.00%
500-6700-551500	COST OF GOODS - PRO SHOP	280.69	1,137.20	1,316.28	1,350.00	1,350.00	0.00	0.00%	2,000.00	650.00	48.15%
500-6700-551600	COUNTY TAX COLLECTION FEE	16,114.54	14,459.86	12,226.56	18,000.00	18,000.00	0.00	0.00%	0.00	-18,000.00	-100.00%
500-6700-551700	DEPRECIATION EXPENSE	265,271.53	268,404.61	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-551750	AMORTIZATION EXPENSE	0.00	5,614.56	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-552200	FINANCE CHARGES	0.08	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-552600	INSURANCE - CIRSA PREMIUMS	19,497.42	21,786.46	31,534.25	25,000.00	25,000.00	0.00	0.00%	17,980.00	-7,020.00	-28.08%
500-6700-552800	INSURANCE DEDUCTIBLE	500.00	483.94	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-553000	LEASES & RENTALS - EQUIPMENT	3,056.40	3,056.43	1,018.84	2,250.00	2,250.00	0.00	0.00%	1,000.00	-1,250.00	-55.56%
500-6700-553500	MISC EXPENDITURES	-6,748.47	39,475.73	15,723.81	1,000.00	16,000.00	15,000.00	1,500.00%	0.00	-16,000.00	-100.00%
500-6700-553950	PROGRAMS - DAY CAMP	2,197.74	2,775.66	3,005.41	2,500.00	2,500.00	0.00	0.00%	3,500.00	1,000.00	40.00%
500-6700-553960	PROGRAMS - PRE-SCHOOL	710.79	486.52	722.42	1,000.00	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
500-6700-554000	PROGRAMS - TEEN	1,160.95	4,621.77	5,810.76	5,400.00	5,400.00	0.00	0.00%	5,400.00	0.00	0.00%
500-6700-554080	PROGRAMS-WINTERFEST	108.27	8.99	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-570300	BANK CHARGES	7,400.23	10,087.74	10,641.56	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-575000	CAPITAL PROJECTS	0.00	0.00	779,701.18	-1,396,919.92	105,000.00	1,501,919.92	-107.52%	303,000.00	198,000.00	188.57%

Budget Notes

Budget Code	Subject	Description
APPROVED	2024	Pool Area- \$60000
APPROVED	2024	Pool Area Chairs- \$8000
APPROVED	2024	Pool/ Spa Heaters- \$70000
APPROVED	2024	Resurface Pool/ Diamond Brite- \$140000

Recreation Center Fund Budget Comparison Report

					Comparison 1	Comparison 1		Comparison 2	Comparison 2		
					Parent Budget	Budget	to Parent	Budget	to Comparison 1		
					2023	2023	Increase /	2024	Increase /	%	
					APPROVED	PROJECTED	(Decrease)	APPROVED	(Decrease)	%	
Account Number		2021	2022	2023							
		Total Activity	Total Activity	YTD Activity							
				Through Oct							
APPROVED	2024	Spa Refurbish- \$25000									
500-6700-580100	LOAN COSTS - ADMINISTRATIO	200.00	0.00	950.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-581000	RECREATION CENTER BOND - P	0.00	0.00	0.00	240,000.00	0.00	-240,000.00	-100.00%	160,000.00	160,000.00	0.00%
500-6700-581600	INTEREST EXPENSE	0.00	118.76	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
500-6700-582000	RECREATION CENTER BOND - II	31,951.93	16,057.69	0.00	270,780.00	0.00	-270,780.00	-100.00%	439,300.00	439,300.00	0.00%
500-6700-590200	TABOR RESERVE	0.00	0.00	0.00	0.00	378,414.00	378,414.00	0.00%	197,022.00	-181,392.00	-47.93%
Total Department: 6700 - REC CENTER:		1,391,980.49	1,691,430.72	2,272,543.73	768,649.09	2,159,550.00	1,390,900.91	180.95%	2,960,166.00	800,616.00	37.07%
Department: 6710 - BUILDING ADDITION											
500-6710-575000	CAPITAL PROJECTS	0.00	0.00	480.00	3,501,919.92	0.00	-3,501,919.92	-100.00%	12,000,000.00	12,000,000.00	0.00%
Budget Notes											
Budget Code		Subject									
APPROVED		2024									
		Recreation Addition Construction									
Total Department: 6710 - BUILDING ADDITION:		0.00	0.00	480.00	3,501,919.92	0.00	-3,501,919.92	-100.00%	12,000,000.00	12,000,000.00	0.00%
Total Expense:		1,391,980.49	1,691,430.72	2,273,023.73	4,270,569.01	2,159,550.00	-2,111,019.01	-49.43%	14,960,166.00	12,800,616.00	592.74%
Report Total:		579,378.41	283,420.67	-243,690.01	-4,077,171.01	10,878,473.00	14,955,644.01	-366.81%	864,118.00	-10,014,355.00	-92.06%

Recreation Center Fund Budget Comparison Report

Group Summary

Departmen...	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue										
6700 - REC CENTER	1,971,358.90	1,974,851.39	2,029,333.72	10,858,574.00	13,038,023.00	2,179,449.00	20.07%	15,824,284.00	2,786,261.00	21.37%
6710 - BUILDING ADDITION	0.00	0.00	0.00	-10,665,176.00	0.00	10,665,176.00	-100.00%	0.00	0.00	0.00%
Total Revenue:	1,971,358.90	1,974,851.39	2,029,333.72	193,398.00	13,038,023.00	12,844,625.00	6,641.55%	15,824,284.00	2,786,261.00	21.37%
Expense										
6700 - REC CENTER	1,391,980.49	1,691,430.72	2,272,543.73	768,649.09	2,159,550.00	1,390,900.91	180.95%	2,960,166.00	800,616.00	37.07%
6710 - BUILDING ADDITION	0.00	0.00	480.00	3,501,919.92	0.00	-3,501,919.92	-100.00%	12,000,000.00	12,000,000.00	0.00%
Total Expense:	1,391,980.49	1,691,430.72	2,273,023.73	4,270,569.01	2,159,550.00	-2,111,019.01	-49.43%	14,960,166.00	12,800,616.00	592.74%
Report Total:	579,378.41	283,420.67	-243,690.01	-4,077,171.01	10,878,473.00	14,955,644.01	-366.81%	864,118.00	-10,014,355.00	-92.06%

Golf Fund Budget Comparison Report

Account Detail

City of Fort Lupton

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
					2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue											
Department: 6800 - GOLF COURSE PRO-SHOP											
600-6800-311202	SALES TAX SERVICE FEE	1,251.01	1,050.61	1,433.31	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6800-347050	ROOM RENTALS	0.00	0.00	600.00	0.00	600.00	600.00	0.00%	1,000.00	400.00	66.67%
600-6800-349400	SALES - PRO SHOP	119,689.06	156,356.52	150,412.85	112,165.00	208,879.00	96,714.00	86.22%	138,162.00	-70,717.00	-33.86%
600-6800-349450	SALES - FOOD	65,455.00	71,625.26	78,202.28	62,705.00	83,879.00	21,174.00	33.77%	66,971.00	-16,908.00	-20.16%
600-6800-349455	PREPACKAGED FOOD & BEVER	45,483.58	40,834.08	43,894.18	40,956.00	47,310.00	6,354.00	15.51%	45,027.00	-2,283.00	-4.83%
600-6800-349460	SALES - ALCOHOL BEVERAGES	219,002.93	240,975.04	255,660.00	191,370.00	310,690.00	119,320.00	62.35%	228,087.00	-82,603.00	-26.59%
600-6800-349600	GOLF CLUB RENTAL	4,143.42	4,755.00	5,515.00	0.00	0.00	0.00	0.00%	5,000.00	5,000.00	0.00%
600-6800-361600	INTEREST EARNED	160.80	636.42	1,727.63	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6800-380000	MISC REVENUE	22,099.58	10,158.06	17,333.39	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
Total Department: 6800 - GOLF COURSE PRO-SHOP:		477,285.38	526,390.99	554,778.64	407,196.00	651,358.00	244,162.00	59.96%	484,247.00	-167,111.00	-25.66%
Department: 6850 - GOLF COURSE MAINTENANCE											
600-6850-349500	GREEN FEES	874,573.00	1,007,308.99	986,202.96	990,975.00	1,015,353.00	24,378.00	2.46%	1,185,957.00	170,604.00	16.80%
600-6850-349550	CART RENTALS	437,561.67	397,250.83	405,878.48	460,509.00	397,966.00	-62,543.00	-13.58%	426,868.00	28,902.00	7.26%
600-6850-349650	RANGE FEES	72,115.41	72,566.92	79,434.81	61,908.00	96,895.00	34,987.00	56.51%	72,725.00	-24,170.00	-24.94%
600-6850-349800	GOLF LESSONS	2,500.00	1,270.00	40.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6850-349950	YOUTH/JUNIOR PROGRAMS RE	2,636.77	515.00	3,575.00	3,500.00	3,575.00	75.00	2.14%	3,500.00	-75.00	-2.10%
Total Department: 6850 - GOLF COURSE MAINTENANCE:		1,389,386.85	1,478,911.74	1,475,131.25	1,516,892.00	1,513,789.00	-3,103.00	-0.20%	1,689,050.00	175,261.00	11.58%
Department: 6890 - GOLF COURSE ADMINISTRATION											
600-6890-360100	ENHANCEMENT ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6890-390400	UNAPPROPRIATED RESERVES	0.00	0.00	0.00	776,269.00	915,630.00	139,361.00	17.95%	519,340.00	-396,290.00	-43.28%
600-6890-390900	RES 98-035 EMERGENCY RESEF	0.00	0.00	0.00	0.00	200,530.00	200,530.00	0.00%	216,515.00	15,985.00	7.97%
Total Department: 6890 - GOLF COURSE ADMINISTRATION:		0.00	0.00	0.00	776,269.00	1,116,160.00	339,891.00	43.79%	735,855.00	-380,305.00	-34.07%
Total Revenue:		1,866,672.23	2,005,302.73	2,029,909.89	2,700,357.00	3,281,307.00	580,950.00	21.51%	2,909,152.00	-372,155.00	-11.34%
Expense											
Department: 6800 - GOLF COURSE PRO-SHOP											
600-6800-511000	SALARIES & WAGES	315,161.37	356,017.05	378,337.08	544,445.00	544,445.00	0.00	0.00%	571,619.00	27,174.00	4.99%
600-6800-511050	OVERTIME	4,579.48	8,153.69	5,810.71	4,500.00	4,500.00	0.00	0.00%	4,500.00	0.00	0.00%
600-6800-511100	FICA	23,068.05	25,480.44	26,652.62	34,038.00	34,038.00	0.00	0.00%	35,724.00	1,686.00	4.95%
600-6800-511150	MEDICARE	5,394.90	5,959.06	6,233.23	7,964.00	7,964.00	0.00	0.00%	8,358.00	394.00	4.95%
600-6800-511200	WORKERS COMPENSATION	8,770.10	13,430.51	14,905.81	19,193.91	0.00	-19,193.91	-100.00%	15,018.00	15,018.00	0.00%

Golf Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Comparison 1 Budget		%	Comparison 2 Budget		%
					Parent Budget	2023		2024	to Comparison 1	
					2023 APPROVED	PROJECTED	Increase / (Decrease)	APPROVED	Increase / (Decrease)	
600-6800-512100	UNEMPLOYMENT INSURANCE	1,112.22	821.57	859.37	1,652.00	1,652.00	0.00	1,157.00	-495.00	-29.96%
600-6800-512200	HEALTH INSURANCE EXPENSE	22,608.81	26,020.89	24,189.75	55,569.00	55,569.00	0.00	32,659.00	-22,910.00	-41.23%
600-6800-512300	DENTAL INSURANCE EXPENSE	1,424.18	1,238.77	1,131.61	3,339.00	3,339.00	0.00	1,469.00	-1,870.00	-56.00%
600-6800-512400	VISION INSURANCE EXPENSE	232.00	206.46	170.20	390.00	390.00	0.00	196.00	-194.00	-49.74%
600-6800-512500	LIFE & AD&D INSURANCE PREM	491.10	528.00	386.76	576.00	576.00	0.00	576.00	0.00	0.00%
600-6800-512550	RETIREMENT 4%	7,645.62	8,170.57	9,830.50	13,089.00	13,089.00	0.00	13,803.00	714.00	5.45%
600-6800-512850	LONG TERM DISABILITY INSUR/	515.52	592.69	462.97	746.00	746.00	0.00	787.00	41.00	5.50%
600-6800-520100	GENERAL SUPPLIES	28,324.47	27,613.25	29,525.05	18,002.00	28,117.00	10,115.00	22,000.00	-6,117.00	-21.76%
600-6800-520800	FUEL & OIL	3,033.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6800-530600	CONTRACTUAL SERVICES	6,784.45	4,774.41	12,220.09	14,994.00	14,531.00	-463.00	23,400.00	8,869.00	61.04%
600-6800-530800	DUES & SUBSCRIPTIONS	1,617.00	4,642.00	1,687.00	2,000.00	1,025.00	-975.00	2,000.00	975.00	95.12%
600-6800-531050	EQUIPMENT <\$5000	10,147.99	5,788.92	3,370.02	10,000.00	7,535.00	-2,465.00	10,000.00	2,465.00	32.71%
600-6800-531100	FEES/PERMITS/LICENSES	1,249.70	1,483.00	1,328.53	1,100.00	1,251.00	151.00	1,100.00	-151.00	-12.07%
600-6800-531300	MARKETING & PROMOTIONS	1,396.00	4,561.35	579.90	2,500.00	254.00	-2,246.00	2,500.00	2,246.00	884.25%
600-6800-531800	POSTAGE	584.28	1,072.61	360.11	575.00	484.00	-91.00	575.00	91.00	18.80%
600-6800-532300	RECRUITMENT	0.00	0.00	0.00	1,200.00	0.00	-1,200.00	0.00	0.00	0.00%
600-6800-532400	REPAIRS & MAINTENANCE - EQ	5,218.18	2,698.08	3,021.49	2,000.00	2,760.00	760.00	2,000.00	-760.00	-27.54%
600-6800-532450	REPAIRS & MAINTENANCE - CA	5,483.52	5,808.29	4,457.95	3,500.00	3,073.00	-427.00	3,500.00	427.00	13.90%
600-6800-532500	REPAIRS & MAINTENANCE - FA	2,899.07	1,561.66	2,904.79	5,000.00	4,951.00	-49.00	5,000.00	49.00	0.99%
600-6800-532600	REPAIRS & MAINTENANCE - GR	1,066.00	10,845.48	839.69	0.00	745.00	745.00	0.00	-745.00	-100.00%
600-6800-532800	STAFF DEVELOPMENT	399.84	-52.20	685.99	800.00	902.00	102.00	800.00	-102.00	-11.31%
600-6800-532900	TELEPHONE	6,078.15	5,099.59	5,250.11	6,200.00	5,162.00	-1,038.00	6,198.00	1,036.00	20.07%
600-6800-533000	TRAVEL & MEETINGS	35.00	87.61	114.27	0.00	0.00	0.00	0.00	0.00	0.00%
600-6800-533100	UNIFORMS	2,436.18	3,112.43	1,784.56	4,500.00	4,500.00	0.00	4,500.00	0.00	0.00%
600-6800-533200	UTILITIES - GAS & ELECTRIC	12,572.56	13,443.30	9,572.51	13,000.00	11,092.00	-1,908.00	13,000.00	1,908.00	17.20%
600-6800-533350	UTILITIES - SECURITY	1,308.14	1,859.99	2,049.04	1,600.00	1,957.00	357.00	1,600.00	-357.00	-18.24%
600-6800-533400	UTILITIES - WATER & SEWER	12,581.29	3,774.67	3,137.84	2,500.00	2,579.00	79.00	3,000.00	421.00	16.32%
600-6800-533450	UTILITIES - TRASH	2,287.25	2,984.31	3,531.90	4,500.00	4,344.00	-156.00	5,000.00	656.00	15.10%
600-6800-550500	CAPITAL LEASE	0.00	0.00	1,181.31	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
600-6800-550600	CASH OVER/SHORT	-3,378.21	-344.50	-1,887.95	0.00	0.00	0.00	0.00	0.00	0.00%
600-6800-551200	COST OF GOODS - FOOD	40,284.80	56,021.55	53,424.59	28,844.00	40,800.00	11,956.00	30,807.00	-9,993.00	-24.49%
600-6800-551300	COST OF GOODS - LIQUOR	73,205.27	71,414.18	75,433.37	55,497.00	61,779.00	6,282.00	66,145.00	4,366.00	7.07%
600-6800-551400	COST OF GOODS - PRO SHOP	81,714.44	109,877.47	94,658.37	69,542.00	80,657.00	11,115.00	85,660.00	5,003.00	6.20%
600-6800-551500	COST OF GOODS - PREPACKAGI	27,268.86	29,484.81	34,418.90	20,478.00	26,804.00	6,326.00	22,513.00	-4,291.00	-16.01%
600-6800-551700	DEPRECIATION EXPENSE	23,337.97	23,337.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6800-552200	FINANCE CHARGES	202.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6800-552600	INSURANCE-CIRSA GOLF COUR	0.00	0.00	500.00	19,000.00	0.00	-19,000.00	9,970.00	9,970.00	0.00%
600-6800-553000	LEASES & RENTALS - EQUIPMEI	2,565.75	2,614.89	1,089.55	2,520.00	2,520.00	0.00	3,000.00	480.00	19.05%
600-6800-553050	LEASES & RENTALS - GOLF CAR	64,788.48	65,075.65	64,788.48	64,788.00	64,788.00	0.00	64,788.00	0.00	0.00%

Golf Fund Budget Comparison Report

Account Number					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
		2021	2022	2023	2023	2023	Increase /		2024	Increase /	
		Total Activity	Total Activity	YTD Activity Through Oct	APPROVED	PROJECTED	(Decrease)		APPROVED	(Decrease)	
600-6800-553500	MISCELLANEOUS EXPENSE	4,179.59	15,879.19	12,678.73	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6800-570300	BANK CHARGES	44,306.26	49,248.93	47,524.74	50,000.00	50,000.00	0.00	0.00%	65,000.00	15,000.00	30.00%
600-6800-575000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	268,633.00	268,633.00	0.00%
Budget Notes											
Budget Code	Subject	Description									
APPROVED	2024	Fairway Mower Purchase- \$54633									
APPROVED	2024	Mainrtenance Building Addition- \$2000000									
APPROVED	2024	Tree and Fence Installation- \$200000									
APPROVED	2024	Utility Cart- \$14000									
Total Department: 6800 - GOLF COURSE PRO-SHOP:		854,982.02	970,388.56	939,201.54	1,090,141.91	1,088,918.00	-1,223.91	-0.11%	1,410,055.00	321,137.00	29.49%
Department: 6850 - GOLF COURSE MAINTENANCE											
600-6850-511000	SALARIES & WAGES	293,967.05	323,965.66	333,072.20	526,603.00	526,603.00	0.00	0.00%	557,576.00	30,973.00	5.88%
600-6850-511050	OVERTIME	1,551.61	2,039.86	2,586.13	2,000.00	2,000.00	0.00	0.00%	2,000.00	0.00	0.00%
600-6850-511100	FICA	17,879.29	19,711.61	20,424.05	32,777.00	32,777.00	0.00	0.00%	34,697.00	1,920.00	5.86%
600-6850-511150	MEDICARE	4,181.34	4,609.68	4,776.56	7,668.00	7,668.00	0.00	0.00%	8,117.00	449.00	5.86%
600-6850-512100	UNEMPLOYMENT INSURANCE	860.83	634.95	657.76	1,588.00	1,588.00	0.00	0.00%	1,122.00	-466.00	-29.35%
600-6850-512200	HEALTH INSURANCE EXPENSE	35,660.22	38,461.23	26,031.92	41,120.00	41,120.00	0.00	0.00%	29,635.00	-11,485.00	-27.93%
600-6850-512300	DENTAL INSURANCE EXPENSE	2,065.36	1,851.67	1,312.34	2,102.00	2,102.00	0.00	0.00%	1,383.00	-719.00	-34.21%
600-6850-512400	VISION INSURANCE EXPENSE	274.94	192.73	177.47	198.00	198.00	0.00	0.00%	212.00	14.00	7.07%
600-6850-512500	LIFE & AD&D INSURANCE PREM	593.85	537.60	422.61	604.00	604.00	0.00	0.00%	604.00	0.00	0.00%
600-6850-512550	RETIREMENT 4%	9,066.65	10,029.92	9,506.74	13,461.00	13,461.00	0.00	0.00%	13,420.00	-41.00	-0.30%
600-6850-512850	LONG TERM DISABILITY INSUR/	616.45	586.37	507.55	776.00	776.00	0.00	0.00%	772.00	-4.00	-0.52%
600-6850-520100	GENERAL SUPPLIES	15,431.07	17,172.17	10,072.59	15,000.00	15,573.00	573.00	3.82%	15,000.00	-573.00	-3.68%
600-6850-520400	CHEMICALS/FERTILIZER	38,572.46	43,157.08	47,142.99	35,000.00	40,405.00	5,405.00	15.44%	50,000.00	9,595.00	23.75%
600-6850-520450	LANDSCAPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6850-520500	SEED/SOD/TREES	22,701.65	14,730.32	11,180.50	10,000.00	12,346.00	2,346.00	23.46%	10,000.00	-2,346.00	-19.00%
600-6850-520600	SAND/SOIL	7,128.44	13,501.43	4,809.67	15,000.00	15,000.00	0.00	0.00%	15,000.00	0.00	0.00%
600-6850-520700	IRRIGATION SUPPLIES	26,168.77	41,447.68	30,552.42	20,000.00	25,500.00	5,500.00	27.50%	20,000.00	-5,500.00	-21.57%
600-6850-520800	FUEL & OIL	31,596.19	47,732.30	30,558.29	35,000.00	31,254.00	-3,746.00	-10.70%	48,000.00	16,746.00	53.58%
600-6850-530600	MISC CNTRCT SER GOLF CO M/	0.00	174.90	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6850-530800	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	500.00	500.00	0.00	0.00%	0.00	-500.00	-100.00%
600-6850-531050	EQUIPMENT <\$5000	3,675.00	2,052.18	0.79	3,000.00	3,000.00	0.00	0.00%	5,000.00	2,000.00	66.67%
600-6850-532300	RECRUITMENT	0.00	0.00	95.00	2,000.00	1,100.00	-900.00	-45.00%	2,000.00	900.00	81.82%
600-6850-532400	REPAIRS & MAINTENANCE - EQ	19,479.00	20,451.81	16,119.10	22,000.00	19,800.00	-2,200.00	-10.00%	22,000.00	2,200.00	11.11%
600-6850-532450	REPAIRS & MAINTENANCE - CA	0.00	267.58	155.85	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
600-6850-532500	REPAIRS & MAINTENANCE - FA	6,453.85	8,935.00	103.11	1,000.00	437.00	-563.00	-56.30%	1,000.00	563.00	128.83%
600-6850-532600	REPAIRS & MAINTENANCE - GR	4,053.00	181,478.61	296,456.75	300,000.00	309,000.00	9,000.00	3.00%	1,000.00	-308,000.00	-99.68%
600-6850-532700	REPAIRS & MAINTENANCE - VE	301.81	56.73	324.91	1,000.00	724.00	-276.00	-27.60%	1,000.00	276.00	38.12%

Golf Fund Budget Comparison Report

Account Number		2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Comparison 1		%	Comparison 2		%
					Parent Budget	Budget		Budget	to Comparison 1	
					2023 APPROVED	2023 PROJECTED		2024 APPROVED	Increase / (Decrease)	
							Increase / (Decrease)			
600-6850-532800	STAFF DEVELOPMENT	660.00	1,140.50	0.00	1,000.00	1,000.00	0.00	500.00	-500.00	-50.00%
600-6850-532900	TELEPHONE	637.86	817.14	646.74	750.00	697.00	-53.00	750.00	53.00	7.60%
600-6850-533100	UNIFORMS	89.98	926.61	2,137.46	1,700.00	2,137.00	437.00	1,700.00	-437.00	-20.45%
600-6850-533200	UTILITIES - ELECTRICAL	36,342.81	30,565.75	25,945.28	40,000.00	31,483.00	-8,517.00	40,000.00	8,517.00	27.05%
600-6850-533350	UTILITIES - SECURITY	558.95	535.26	477.36	500.00	526.00	26.00	500.00	-26.00	-4.94%
600-6850-533400	UTILITIES - WATER & SEWER	134,824.92	107,876.41	32,621.12	125,000.00	85,000.00	-40,000.00	125,000.00	40,000.00	47.06%
600-6850-533450	UTILITIES - TRASH	1,583.00	2,007.32	2,357.65	750.00	1,987.00	1,237.00	750.00	-1,237.00	-62.25%
600-6850-553000	LEASES & RENTALS - EQUIPMEI	66,997.99	3,514.40	67,792.49	64,068.00	64,068.00	0.00	64,068.00	0.00	0.00%
600-6850-575000	CAPITAL PROJECTS	0.00	0.00	11,586.00	149,000.00	149,000.00	0.00	0.00	-149,000.00	-100.00%
Total Department: 6850 - GOLF COURSE MAINTENANCE:		783,974.34	941,162.46	990,611.40	1,471,165.00	1,439,434.00	-31,731.00	1,072,806.00	-366,628.00	-25.47%
Department: 6890 - GOLF COURSE ADMINISTRATION										
600-6890-511000	SALARIES & WAGES	3,082.87	-3,855.36	-52,202.41	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-511100	FICA	191.14	-239.03	-3,236.55	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-511150	MEDICARE	44.70	-55.91	-756.93	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-512100	UNEMPLOYMENT INSURANCE	9.25	-63.77	-104.40	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-512550	RETIREMENT 4%	112.78	-150.39	-2,057.07	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-512900	EMPLOYEE ASSISTANCE PROGF	59.68	53.57	-2.07	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-520100	GENERAL SUPPLIES	676.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-531200	LEGAL FEES	4,410.50	2,856.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-533020	TRUSTEE FEES	0.00	0.00	126,864.59	126,864.59	0.00	-126,864.59	0.00	0.00	0.00%
600-6890-551700	DEPRECIATION EXPENSE	38,096.72	31,756.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-551750	AMORTIZATION EXPENSE	0.00	63,691.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-552600	INSURANCE - CIRSA PREMIUMS	14,348.92	16,599.24	17,076.98	0.00	17,100.00	17,100.00	0.00	-17,100.00	-100.00%
600-6890-552700	INSURANCE-OTHER	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-580450	GENERAL FUND LOAN - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-581100	1996 A BOND PRINCIPAL EXPENSE	0.00	0.00	5,000.00	5,422,357.60	0.00	-5,422,357.60	0.00	0.00	0.00%
600-6890-581600	INTEREST EXPENSE	0.00	6,285.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
600-6890-582100	1996 A-1 BOND INTEREST EXPENSE	9,562.50	15,938.00	8,455.73	8,455.73	0.00	-8,455.73	0.00	0.00	0.00%
600-6890-582200	1996 B BOND INTEREST EXPENSE	1,950.00	26,812.00	10,345.83	10,345.83	0.00	-10,345.83	0.00	0.00	0.00%
600-6890-582300	1996 A BOND INTEREST EXPENSE	115,130.00	829,718.46	77,166.45	77,166.45	0.00	-77,166.45	0.00	0.00	0.00%
Total Department: 6890 - GOLF COURSE ADMINISTRATION:		187,675.88	989,346.94	187,050.15	5,645,190.20	17,100.00	-5,628,090.20	0.00	-17,100.00	-100.00%
Total Expense:		1,826,632.24	2,900,897.96	2,116,863.09	8,206,497.11	2,545,452.00	-5,661,045.11	2,482,861.00	-62,591.00	-2.46%
Report Total:		40,039.99	-895,595.23	-86,953.20	-5,506,140.11	735,855.00	6,241,995.11	426,291.00	-309,564.00	-42.07%

Group Summary

Departmen...	2021 Total Activity	2022 Total Activity	2023 YTD Activity Through Oct	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	Comparison 2 Budget	Comparison 2 to Comparison 1 Budget	%
				2023 APPROVED	2023 PROJECTED	Increase / (Decrease)		2024 APPROVED	Increase / (Decrease)	
Revenue										
6800 - GOLF COURSE PRO-SHOP	477,285.38	526,390.99	554,778.64	407,196.00	651,358.00	244,162.00	59.96%	484,247.00	-167,111.00	-25.66%
6850 - GOLF COURSE MAINTENANCE	1,389,386.85	1,478,911.74	1,475,131.25	1,516,892.00	1,513,789.00	-3,103.00	-0.20%	1,689,050.00	175,261.00	11.58%
6890 - GOLF COURSE ADMINISTRATION	0.00	0.00	0.00	776,269.00	1,116,160.00	339,891.00	43.79%	735,855.00	-380,305.00	-34.07%
Total Revenue:	1,866,672.23	2,005,302.73	2,029,909.89	2,700,357.00	3,281,307.00	580,950.00	21.51%	2,909,152.00	-372,155.00	-11.34%
Expense										
6800 - GOLF COURSE PRO-SHOP	854,982.02	970,388.56	939,201.54	1,090,141.91	1,088,918.00	-1,223.91	-0.11%	1,410,055.00	321,137.00	29.49%
6850 - GOLF COURSE MAINTENANCE	783,974.34	941,162.46	990,611.40	1,471,165.00	1,439,434.00	-31,731.00	-2.16%	1,072,806.00	-366,628.00	-25.47%
6890 - GOLF COURSE ADMINISTRATION	187,675.88	989,346.94	187,050.15	5,645,190.20	17,100.00	-5,628,090.20	-99.70%	0.00	-17,100.00	-100.00%
Total Expense:	1,826,632.24	2,900,897.96	2,116,863.09	8,206,497.11	2,545,452.00	-5,661,045.11	-68.98%	2,482,861.00	-62,591.00	-2.46%
Report Total:	40,039.99	-895,595.23	-86,953.20	-5,506,140.11	735,855.00	6,241,995.11	-113.36%	426,291.00	-309,564.00	-42.07%

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
GENERAL FUND (100)							
<i>SAFETY & RISK DEPARTMENT(1450):</i>							
EOC Communications Equipment	150,000	-					150,000
Recreation Center Generator	700,000						700,000
							-
	850,000	-	-	-	-	-	850,000
<i>IT DEPARTMENT (1500):</i>							
Workstations	20,000						20,000
MDTs- Upgrade/ Add (11)	51,000						51,000
Cameras	93,000	-					93,000
Network Equipment	65,000	-	-		-		65,000
Cradle Points	32,000	-					32,000
	261,000	-	-	-	-	-	261,000
<i>FINANCE DEPARTMENT (1600):</i>							
Finance Software	350,000	-					-
	350,000	-	-	-	-	-	-
<i>MISCELLANEOUS DEPARTMENT (1800):</i>							
City Hall	1,000,000						1,000,000
Equipment for Marketing and Communications	6,000						6,000
	1,006,000						
<i>COMMUNITY POLICING (2100):</i>							
Police Vehicles &Upfit (6)	432,842	454,484	477,208	501,068	526,122	552,428	2,944,152
Brazos Licenses	27,864	-	-	-	-	-	27,864
Drone (UAS) Program	11,060	-	-		-		11,060
Portable Radios	30,000	-		-		-	30,000
Rifle Suppressors	11,200	-	-	-	-	-	11,200
Thermal Units	6,400	-		-			6,400
Animal Control Facility	490,000	-	-	-	-	-	490,000
	-						-
	1,009,366	454,484	477,208	501,068	526,122	552,428	3,520,676

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
PUBLIC WORKS SHOP (3000):							
Lean to Building	275,000		-	-	-	-	-
Repair/Repalce Roof Bldg A	100,000	-					100,000
	375,000	-	-	-	-	-	100,000
PUBLIC WORKS STREETS (3100):							
Sander for F550	17,500	-					17,500
Harrison Ave Grant Expenses	250,000						
Front End Loader	-		450,000				450,000
Grader	-				700,000		700,000
	267,500	-	450,000	-	700,000	-	1,167,500
PARKS DEPARTMENT (3500):							
		-					-
Trailer	15,000	-					15,000
Picnic Tables at Rec	32,000	-					32,000
Community Center Park Renovation	75,000						
Blower for Ventrac	10,000						10,000
	132,000	-	-	-	-	-	57,000
TOTAL GENERAL FUND	4,250,866	454,484	927,208	501,068	1,226,122	552,428	5,956,176
SPECIAL REVENUE FUNDS:							
CONTINGENCY FUND (105)							
Potential Expenditures if Needed	2,003,887	-					2,003,887
TOTAL CONTINGENCY FUND	2,003,887	-	-	-	-	-	2,003,887
STREET SALES TAX FUND (200)							
Curb/Gutter/Sidewalks	100,000	50,000	50,000	50,000	50,000	50,000	350,000
CR 12 RRXING	1,200,000	-	-				1,200,000
Harrison Ave -1st St to 4th St	1,235,000	-					1,235,000
5th St Grand-Fulton		80,000	780,000				860,000
14th St (US 85 West to Bridge)	-	120,000	1,000,000				1,120,000
CR 8 US85-S Denver		100,000	800,000				900,000

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
Saddleback	-	-	60,000	400,000			460,000
Hickory Street	-	-	40,000	300,000			340,000
Coyote Creek Dr		-	-	60,000	600,000		660,000
3rd St Fulton-McKinley	-		-	75,000	750,000		825,000
CR 8 US85-West	-		-	100,000	900,000		1,000,000
Montview			-	50,000	500,000	-	550,000
CR 25 Resurface	-			90,000	900,000	-	990,000
Main Street			-	-	100,000	1,000,000	1,100,000
McKinley (3rd - 1st)			-	-	75,000	650,000	725,000
S Denver Av (1st - Kahil)			-	-	12,000	1,200,000	1,212,000
14th Street			-	-	80,000	800,000	880,000
7th St (Grand - Hoover)	-					75,000	75,000
6th St (Grand - Fulton)				-		75,000	75,000
Broadway (7th - 4th)				-		75,000	75,000
TOTAL STREET SALES TAX FUND	2,535,000	350,000	2,730,000	1,125,000	3,967,000	3,925,000	14,632,000

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
WATER SALES TAX FUND (220)							
Windy Gap	350,000	-	-	-			350,000
Windy Gap Construction Overages	317,000	-					317,000
TOTAL WATER SALES TAX FUND	667,000	-	-	-	-	-	667,000
CULTURE, PARKS & RECREATION FUND (230)							
COMMUNITY CENTER (6000):							
Chairs, Table, & Furniture	7,500	7,500	7,500	7,500	-	-	30,000
Womens Bathroom Partitions	6,500	-	-	-	-	-	6,500
Passenger Van	65,000	-	65,000	-	-	-	130,000
Carpet in Senior Lounge	8,000						
Parking Lot	-	100,000	-	-	-		100,000
Van	65,000	-				80,000	145,000
Multi Purpose Floor			20,000	-			20,000
Turf Grass Batting Cages	25,000	-	-				25,000
Crows Nest Pearson	-	250,000	-	-			250,000
Engineering building Crows Nest		-	-	-	-	-	-
Fencing Pearson		80,000	-	-		-	80,000
HVAC Replacement	50,000		-		-		50,000
Community Center Park Monument Sign	12,000						
Community Center Park Renovation Project	100,000						
Artificial Turf Pearson	-		2,000,000				2,000,000
Total Community Center	-	437,500	2,092,500	7,500	-	80,000	2,836,500
TOTAL CPR FUND	339,000	437,500	2,092,500	7,500	-	80,000	2,836,500
CEMETERY AND PERPETUAL CARE FUND (350)							
Tree Trimming	25,000	-					25,000
Shipping Container	8,000	-					8,000
Land Purchase		750000		-			750,000
New Area Improvements			100000	100000	-	-	200,000

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
East Entry Road / Drainage			120000			-	120,000
Columbarium				200,000			200,000
TOTAL CEMETERY FUND	33,000	750,000	220,000	300,000	-	-	1,303,000
FORT LUPTON PUBLIC & SCHOOL LIBRARY FUND (810)							
High School Library Remodel	1,100,000	-					1,100,000
High School Library Remodel Contracted Services	400,000	-					400,000
TOTAL LIBRARY FUND	1,500,000	-	-	-	-	-	1,500,000

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
ENTERPRISE FUNDS:							
UTILITY FUND (400)							
WATER LINES (5000):							
Water Main Replace (Set a Side)	75,000	75,000	75,000	75,000	75,000	75,000	450,000
Valve Replace/Insert	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Meter Read Upgrade	3,000,000		-	-	-	-	3,000,000
Elevated Storage Tank	12,000,000				-	-	12,000,000
Lead/ Copper Inventory	400,000	-	-	-	-	-	400,000
Valve Exercise Equipment	62,000	-	-	-	-	-	62,000
CR 16/14TH Loop Denver Ave	-	-	484,000	-	-	-	484,000
S Denver Main CR8- S Fulton	-	-	-	782,000	-	-	782,000
Denver Main Loop (14th-CR16)	-	-	-	-	500,000	-	500,000
	15,587,000	125,000	609,000	907,000	625,000	125,000	17,978,000
	-	-	-	-	-	-	-
WATER TREATMENT PLANT (5020):	-	-	-	-	-	-	-
Expand WTP	3,000,000						3,000,000
Replacement Pump Norht Lift		20,000		20,000			40,000
Critical Equipment Replacement/ Spares	30,000	30,000	30,000	30,000	30,000	30,000	180,000
Critical Asset Condotion Assessment	40,000			-			40,000
Water Tank Cleaning and Inspection	-	17,000		-			17,000
Ross Valve Replacement	90,000	-	-	-	-	-	90,000
Perry Pit Level indication	15,000	-	-	-	-	-	15,000
Casutic Tank Refurbish	10,000	-	-	-	-	-	10,000
Radio Communication Upgrade	50,000	-	-	-	-	-	50,000
Tank Repairs	-	-	50,000	-	-	-	50,000
	3,235,000	67,000	80,000	50,000	30,000	30,000	3,492,000
ADMINISTRATION (5900):							-
	-	-	-	-	-	-	-
	18,822,000	192,000					

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
TOTAL UTILITY FUND	18,822,000	192,000	689,000	957,000	655,000	155,000	21,470,000
SEWER FUND (420)							
WASTEWATER TREATMENT PLANT (5140):	-	-	-				
S. Lift STATION / Muffin Monster	50,000	-	-				50,000
Sewer Line Construction	25,000,000	-	-				25,000,000
	25,050,000	-	-	-	-	-	25,050,000
TOTAL SEWER FUND	25,050,000	-	-	-	-	-	25,050,000
STORM DRAINAGE FUND (450)							
Harrison Ave	1,010,000	-	-	-	-	-	1,010,000
WCR 31 14th St Outfall	-	-	-	-	-	-	-
Est Dev Contribution	-	-	-	-	-	-	-
5th St Grand-Fulton	-	100,000	-	-	-	-	100,000
14th st (US 85 west to bridge)	-	300,000	-	-	-	-	300,000
9th St (Hoover-Park)	-	100,000	-	-	-	-	100,000
S Short Line Upgrade	-	-	400,000	-	-	-	400,000
Dexter/Fulton Relief Outfall	-	-	-	200,000	-	-	200,000
Storm Drain Improvements	-	-	-	200,000	500,000	500,000	1,200,000
TOTAL STORM DRAINAGE FUND	1,010,000	500,000	400,000	400,000	500,000	500,000	3,310,000

CITY OF FORT LUPTON
SUMMARY OF SIX YEAR
CAPITAL IMPROVEMENTS PROGRAM

Department/ Description	Current 2024	2025	2026	2027	2028	2029	TOTAL
RECREATION CENTER FUND (500)							
Recreation (6700)							
Pool/ Spa Heaters	70,000						70,000
Resurface Pool- Diamond Brite	140,000	-	-	-	-	-	140,000
Pool Area Chairs	8,000	-	-	-	-	-	8,000
Spa Refurbish	25,000	-	-	-	-	-	25,000
Pool Area	60,000	-	-	-	-	-	60,000
	303,000						
Building Addition (6710)	12,000,000	-	-	-	-	-	12,000,000
	12,000,000						12,000,000
TOTAL RECREATION CENTER FUND	12,303,000	-	-	-	-	-	24,303,000
GOLF COURSE FUND (600)							
PRO SHOP/RESTAURANT (6800):							
Tree and Fence Installation	200,000						200,000
Fairway Mower Purchase	54,633						54,633
Utility Cart	14,000						14,000
	268,633	-	-	-	-	-	268,633
TOTAL CAPITAL PROJECTS	68,782,386	2,983,984	7,238,708	3,380,568	6,448,122	5,462,428	104,220,196

**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Safety	Jacqueline Chavez

Capital Project:	EOC Equipment		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		With the continuation of the EOC renovation in the basement, additional equipment is being requested to further support the means for training, activating, and operating the EOC. This equipment includes computer set ups and displays, hand held radios to communicate across incident management teams and EOC personnel, battery charging stations for additional power sources, and printing and faxing equipment.
Replacement Equipment		X	
Building Improvements		X	
Land Improvements		X	
Equipment Less than \$5,000.	X		

Complete Project Description

In order for the City to have an effective Emergency Operations Center, the proper equipment must be available and useable for information collection, dissemination, and communication. Baseline equipment that is being requested includes: radio base, handheld radios, secondary communication system (back up), portable charging systems and batteries, designated facility cell phone (main line information), land line phone(s), battery operated am/fm radio, power converters, portable generator, satellite phone(s), internet by satellite capability/mobile broadband USB stick, audiovisual display, uninterruptible power supply device (as needed).

Estimated Cost of the Project: \$150,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Not having proper avenues and means for communications and information sharing during an emergency is detrimental to our ability to respond and recover effectively in the presence of a disaster or crisis event.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Safety	Jacqueline Chavez

Capital Project:	Recreation Center Generator		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Commercial grade back up generator to power the Recreation and Community Center essential operations. Updates to the building to allow for a generator to be installed may also be needed.
Replacement Equipment		X	
Building Improvements	X		
Land Improvements		X	
Equipment Less than \$5,000.		X	

Complete Project Description

The City of Fort Lupton has designated the Recreation and Community Center as the City's main emergency evacuation shelter. In the event of power loss, this building would be inoperable to temporarily house our residents. The installment of a backup generator would allow the city to run this space during crisis times without the worry or fear of losing power. The generator would ensure that essential functions such as safety and lighting functions, heating/cooling, sanitary operations, and food operations were capable if it were to be opened for temporary housing. This project will include the inspections, permits, upgrades to the building, and equipment for the installment of a generator.

Estimated Cost of the Project: \$700,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Back Up power capabilities are necessary to effectively run an emergency shelter. Due to the increasing number of hazardous events in our state, the need for this upgrade is urgent.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	potential savings and revenue is possible with the ability to run the building even in the event of power loss, however it is undetermined at this time.
Anticipated Additional Operating Costs:	\$0.00	additional costs would be expected as running the building even in times of crisis will always bring a potential of extra costs.

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / IT	Travis Aksamitowski

Capital Project:	Workstations		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		This will replace the IT workstations/laptops
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

IT will be replacing their workstations/laptops in 2024 with updated equipment, this will cover the cost of the workstations and laptops

Estimated Cost of the Project: \$20,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		the workstations are going to be EOL in early 2024 and IT will need to have their systems replaced.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / IT	Travis Aksamitowski

Capital Project:	MDTs - Upgrade/Add		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		11 new MDTs for PD and PW to get the MDTs from PD Vehicles
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

IT will be adding MDT's to PW vehicles, new MDT's will go into PD vehicles and we will take the MDTs that are currently in the PD vehicles and move to PW vehicles. MDTs will be touch screen and have backlit keyboards. This will complete the second half of the fleet that was started in 2023

Estimated Cost of the Project: \$51,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		This project will allow the PD to have newer equipment in their vehicles and provide Public Works the ability to have the MDT's in their vehicles
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / IT	Travis Aksamitowski

Capital Project:	Cameras		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		This project would cover the park and parking behind the Senior Center, Koshio Park and the Park and Ride
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Cameras are a necessity and required for the coverage of the Parks, Maintenance Shop behind Senior Center plus parking lot, and Park and Ride to assist with protecting against theft. This system will be cloud based and match up to what the City implemented in 2023 for the Clean Water plant and Tank farm allowing the City to allow permissions to those departments that are in need of access to them such as PD and other administrative staff

Estimated Cost of the Project: \$93,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		There has been a lot of thefts at these three locations, which currently do not have cameras
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / IT	Travis Aksamitowski

Capital Project:	Network Equipment		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		Monies used for network equipment that need to be either replaced or additional hardware. Includes (Servers, switches, firewalls, and other core network equipment) that need to be upgraded or replaced.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Network equipment is the backbone to the Cities network, providing access to all data and IT needs provided by the City to all departments for a safe and secure working environment. Servers, Switches, Firewalls, Routers are a few of the core pieces of equipment for the network. IT tries to have redundant systems for the network equipment, these devices rarely get shutdown or restarted (outside of maintenance) but have the ability to go out at anytime. We maintain warranties (NBD - next business day) to 4hr response time(s). The devices need to be replaced to keep up with new technology standards and provide the ability for efficient work for all city staff and the stability of the network.

Estimated Cost of the Project: \$65,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		Keeping a stable and secure network allows for efficient workflows for staff and citizens as this is the backbone for the City IT infrastructure
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General/ IT	Travis Aksamitowski

Capital Project:			
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		New CradlePoints for PD/PW
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The City will replace the CradlePoints in the remaining (11) PD vehicles with the latest model for better service while taking the current CradlePons from PD and placing into remaining (7) Public Work vehicles, allowing PD better connections with dispatch and Public Works the ability to work from their vehicles as needed.

Estimated Cost of the Project: \$32,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		This project will allow PD to get upgraded equipment in their vehicles while providing Public Works the ability to have CradlePoints (Internet) in their vehicles
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General/ Finance	Leann Perino

Capital Project:	Finance Software		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	Yes		Replace the financial accounting software Incode X.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Replace Incode X which includes the general ledger, accounts payable, accounts receivable, payroll, utility billing, asset management, project management and fixed asset modules.

Estimated Cost of the Project: \$350,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Incode has been problematic as are most software. Other software I have used are willign to program improvementa suggested by users and they offer helpful timely support for their products. Tyler Tech does neither in regards to their Incode X product.
Necessary			
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Jun-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Misc	Chris Cross or Leann Perino

Capital Project:	City Hall initial design		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase		x	
Replacement Equipment		x	
Building Improvements		x	
Land Improvements		x	
Equipment Less than \$5,000.		x	

Complete Project Description

This is to get a initial work done towards a new City Hall as the Current City Hall is reaching its max capacity as a the City develops.

Estimated Cost of the Project:

1,000,000

Other Information

Project Priority:	Yes	No	If Yes give brief explanation
Urgent			This is to help get better information around costs and designs for future year construction due to current space limitations.
Necessary			
Desirable	x		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:		
Anticipated Additional Operating Costs:		

TIMETABLE: Est. Start Date: _____ Est. Completion Date: _____

**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / City Clerk	Mari Peña

Capital Project:	Equipment for Marketing and Communications Position		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		Equipment for taking pictures and producing videos for marketing of City events, social media.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Equipment is needed for the Marketing and Communications Position. Currently he is using his equipment. Equipment includes: Camera-mount microphone system with charger, Full Frame Mirrorles Camery with lens kit, telephoto and wide angle lens, memory card, gear bag and accessories; Video Tripod with QR Plate; Seagate Portable External Hard Drive; Drone Class and Drone license

Estimated Cost of the Project: \$6,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		Employee is currently using his personal equipment
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$2,000.00	The City can utilize an employee at events with a drone license instead of hiring a commercial company with a drone to do the job.
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PD	Chief Fryar

Capital Project:	Fleet Vehicles		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Replace/Add to fleet vehicles.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Purchase and upfit 6 new fleet vehicles. Police vehicles facilitate emergency response and operational objectives. Vehicle cost estimate is \$45,492 per vehicle for 2024. Upfit costs include: purchase and installation of emergency equipment, technology, and safety devices (\$16,859.10), RADAR (\$3,707), and mobile radios (\$6,082.10) per vehicle.

Estimated Cost of the Project: \$432,842

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Sufficient number of vehicles needed to support staff positions. This is in accordance with the PD's 5 year vehicle replacement pain.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Jun-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PD	Chief Fryar

Capital Project:	Brazos License Reset to Cell Phone App Platform		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Purchase of 21 additional device licenses for ticket writers, supporting Police, Community Services, Code Enforcement, and Animal Control officers.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

In order to improve service, maintain budget responsibility, and replace electronic hardware the PD has explored options available through Brazos, the current vendor for ticket writing. Handheld ticket writers cost approximately \$1800 (2022 pricing). The PD is currently short 3 ticket writers and has 6 in need of replacement. The PD anticipates the potential of being short an additional 4 ticket writers for FY2024. Ticket writing can be accomplished through an application on currently issued smartphones, which are already purchased and on a scheduled replacement cycle. In order to complete the transition, the PD needs to purchase 21 additional licenses. 7 of those licenses would need to be purchased regardless for the ticket writers the PD is currently short. Licenses have an upfront cost of approximately \$1184 each. Purchasing 7 new ticket writers and replacing 6 ticket writers has an aggregate cost of approximately \$31,688. Purchasing 21 licenses and transitioning to issued smartphones has an immediate savings of approximately \$6,824.

Estimated Cost of the Project: \$24,864

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Electronic ticket writing is a primary function of the department and has impact on other departments. The PD is operating with missing equipment and equipment in need of replacement.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$7,200.00	Not purchasing or replacing 4 (or more) ticket writers every budget cycle will save at least \$7,200.
Anticipated Additional Operating Costs:	\$2,368.00	Each additional staff member with enforcement authority will need the purchase of a license.

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Feb-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General/ PD	Chief Fryar

Capital Project:	Drone (UAS) Program		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Purchase of 3 unmaned aerial systems and associated training for six operators.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Implementation of a drone program (unmanned aerial systems) to enhance service and safety to the community of Fort Lupton. This project allows officers to see where there would be significant risk (stand off situations, areas where unknown risks are present) and locations of suspects or missing persons. This program would include training and certifying six Part 107 pilots (\$700 each), the purchase of an Autel EVO II UAS (thermal camera) at \$5800 and two DJI Mini 2 (standard camera) at \$450 each. The total estimated cost of the project is \$11,060. This project has City applications outside of law enforcement to include aerial photos of City projects, functions, advertisements, promotions and potential hazards best viewed from above.

Estimated Cost of the Project: \$11,060

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			This program would make law enforcement services safer for staff and the public, reduce the intrusion and risk of certain law enforcement functions, and support community event safety and service.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$1,000.00	Routine maintenance for drone fleet, which will be accounted in the operating budget.

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Feb-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General/ PD	Chief Fryar

Capital Project:	Portable Radios		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Portable radios needed for new staff members
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Portable radios are a critical piece of equipment for safe and effective PD operations. The PD currently does not have any extra radios to provide added staff members. The PD does not have spare radios to replace units suffering damage incurred during normal operations or to provide radios during emergency operations. This request adds portable radios for each new staff member, to support emergency operations, and allows for a spare radio in the event a radio becomes damaged. Radios cost an estimated \$4,285.72 per unit. The PD estimates it will need 7 units for FY2024. This number is subject to change depending on approved staff increases.

Estimated Cost of the Project: \$30,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Radios needed for new staff.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Jun-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PD	Chief Fryar

Capital Project:	Rifle Suppressors		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Addition of sound reduction devices for patrol rifles.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The harmful effects of percussive noise is of concern to PD Officers and community members. Patrol rifles, while necessary for safe and efficient operations, generate percussive noise. The average claim relating to hearing loss or damage as a result of percussive noise is \$50,000 with a net result of life-long hearing damage. The PD is purchasing a cost effective solution which reduces the sound produced by patrol rifles to a safe level. This reduces the risk of hearing damage and related claims. The purchase is a one-time purchase with no reoccurring associated costs of approximately \$350 per employee.

Estimated Cost of the Project: \$11,200

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Damage from percussive noise has affected current police department staff members and is of growing concern in neighboring municipalities faced with similar claims.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$50,000+	Average cost per claim for hearing damage.
Anticipated Additional Operating Costs:	\$700.00	Each additional staff member will require a one time purchase of a suppressor.

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Mar-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PD	Chief Fryar

Capital Project:	Thermal Units		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Adding handheld thermal units to police equipment.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
N/A

Estimated Cost of the Project: \$6,400

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			N/A
Necessary			
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Jan-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PD	Chief Fryar

Capital Project:	TruNarc		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Purchase of a field testing device for drugs encountered in the community, specifically fentanyl.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Fentanyl is an extreme hazard to the community. Contact with the illicit substance risks death or serious injury to first responders and community members. The PD encounters this drug on a nearly daily basis. Current technology available to the PD cannot effectively or safely test for fentanyl in the field. Though fentanyl is the primary concern, this instrument allows staff members to test and identify at least 125 different illicit substances, often without removing the substance from its packaging. The test results are accepted by the District Attorney's Office and Weld County Courts, allowing for expeditious prosecution of offenders. The device and method of testing will increase safety to all first responders and community members.

Estimated Cost of the Project: \$32,904

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			The prevalence of illicit substances, especially fentanyl, continues to increase. Presentation of the illicit substance often changes and presents a danger to those exposed to it, regardless of form or appearance.
Necessary			
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$704.00	Type H Solution is needed for identification on some tests. The Solution is sold in 100 unit boxes. There is a potential that new solution will need to be purchased annually due to use.

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Feb-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PD	Chief Fryar

Capital Project:	Animal Control/Code Enforcement Facility		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Purchase and upfitting a facility used for animal control, pound facility, and code enforcement office space.
Replacement Equipment			
Building Improvements	X		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

With the confluence of losing the PD's animal control support outlet (Dr McMillan) and the rapidly increasing number of animals, primarily dogs handled daily, a facility is needed to house those animals in a manner that meets Colorado PACFA Standards. This would also move the Code Enforcement staff from the PD to this facility allowing for more office space at City Hall/PD. This project could either allow the purchase of an existing facility and it's upfit or the construction of a new facility on property currently owned by the City.

Estimated Cost of the Project: \$500,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			This project allows the City to avoid having to enter into expensive agreements with existing facilities in either Greeley, Longmont, or Adams County. All of these options would create an average cost of \$500 per animal handled. This would required that PD Staff would be required to drive to those facilities on almost a daily basis.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$130,000.00	This would cover utilities, animal care materials (food, cleaning) and a staff member to care for animals, maintain the facility and act as a seasonal Code Enforcement Officer.

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Jun-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PW Shop	Roy Vestal, Public Works Director

Capital Project:	Lean-to Building		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Contract lean-to structure along west side of shop yard for equipment storage.
Replacement Equipment			
Building Improvements	X		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Pole barn style lean-to structure oalong west fence to store equipment.

Estimated Cost of the Project: \$275,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Protection of equipment
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	Less hail damage
Anticipated Additional Operating Costs:	0.00.	Electrical service

TIMETABLE:	Est. Start Date:	May-24	Est. Completion Date:	Nov-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / PW Shop	Roy Vestal, Public Works Director

Capital Project:	Building A Roof Replacement/Repair		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Repair/Replace building A roof
Replacement Equipment			
Building Improvements	X		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

There are multiple leaks in the existing roof of Building A at the Public works Shop yard.

Estimated Cost of the Project: \$100,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Protection of equipment, office areas
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	May-24	Est. Completion Date:	Nov-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Streets	Roy Vestal, Public Works Director

Capital Project:	Sander for F550		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Purchase sand spreader for the F550 truck
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
Larger sand spreader for the F 550 truck is needed for more efficient operations during snow/ice events

Estimated Cost of the Project: \$17,500

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			N/A
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	Less turn around time to reload sand
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Feb-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Streets	Roy Vestal

Capital Project:	Harrison Ave Grant Expenses		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase		x	Would improve the sidewalks on the next phase of the Harrison Ave project.
Replacement Equipment		x	
Building Improvements		x	
Land Improvements	x		
Equipment Less than \$5,000.		x	

Complete Project Description

The Project is fully funded from other funds but if the grant application is successful would have funding savings from grant proceeds.

Estimated Cost of the Project:

800,000

Other Information

Project Priority:	Yes	No	If Yes give brief explanation
Urgent			If grant funds are awarded then would be spent for project.
Necessary			
Desirable	x		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$250,000.00	Would offset costs of project
Anticipated Additional Operating Costs:		

TIMETABLE: Est. Start Date: Mar-24 Est. Completion Date: Aug-24

**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Parks	Brian Oswalt

Capital Project:			
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	yes		Adding a trailer for heavier equipment and more space to haul 3 mowers at once.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

This trailer will allow us to haul heavy equipment and have space to haul more mowers at once.

Estimated Cost of the Project: 15,00.00

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			N/A
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Parks	Brian Oswalt

Capital Project:	Picnic Tables		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			We are replacing the picnic tables for the shelters at the rec.
Replacement Equipment	Yes		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
N/A

Estimated Cost of the Project: \$32,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Tables are worn and faded. New ones will all match with color scheme of the splash pad
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Parks	Doug Cook

Capital Project:	Community Center Park Renovation Project		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			This will keep the Community Center Park Renovation Project moving forward.
Replacement Equipment			
Building Improvements			
Land Improvements	x		
Equipment Less than \$5,000.			

Complete Project Description

The Community Center Park Renovation Project is moving forward. The improvement to the existing playgrounds, trails and splash park will be a tremendous improvement to the community.

Estimated Cost of the Project: \$75,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		This will help complete project.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
General / Parks	Brian Oswalt

Capital Project:			
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	Yes		Attachment blower for Ventrac.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

This will allow us to blow off the new walking trail at the rec and all of the new areas at the library. Can also be used for snow removal on walk ways.

Estimated Cost of the Project: \$10,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			this will make things move much faster in the whole mowing process of our bigger properties that we are responsible for.
Necessary			
Desirable	Yes		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Street Sales Tax	Roy Vestal, Public Works Director

Capital Project:	CR 12 RR Crossing		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Connection of CR 12 north side roadway improvements and enhance railroad crossing.
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description

The Lupton Village improvements along CR 12 are constructed along the frontage of parcels developed by Baeslar Homes. Connecting the improvements across the Union Pacific ROW between Lupton Village Filing 3 and the Flats developments with connecting bike/pedestrian sidewalk with improvements for a controlled railroad crossing.

Estimated Cost of the Project: \$1,200,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Increasing traffic along CR 12 requires a controlled railroad crossing.
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Aug-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Street Sales Tax	Roy Vestal, Public Works Director

Capital Project:	Harrison Av Reconstruction Project		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Reconstruction and drainage improvements Harrison Ave from 1st St to 9th St
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description

Harrison Ave has been plagued by drainage issues for many years. The roadway section is proposed to be narrowed and improve grades. Addition of storm sewer to improve drainage.
Engineering and Design completed with 2022 budget.
Possible Grant Main St Grant funding for sidewalks to off set costs.

Estimated Cost of the Project: \$1,235,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Flooding issue on Harrison and street pavement is in need of replacement. Construction to be budgeted for 2023
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:		
Anticipated Additional Operating Costs:		

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Jun-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Julie Holm

Capital Project:	Chairs, Tables, Furniture		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Replacement on a rotating basis for the community center chairs and tables that are used for rentals and in-house events/activities.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

We would like to continue to rotate out a few of the old tables/chairs and replace with new. We try to purchase on a rotating basis each year to keep the amenities of the space looking nice as these do get used with rentals.
--

Estimated Cost of the Project: \$7,500

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			We would like to continue with rotating out a few of the older tables/chairs (those with significant wear and tear) and replacing with new. We continue to see an influx of rentals each year and like to provide the groups with nice looking set ups.
Necessary			
Desirable	x		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	January of 2024	Est. Completion Date:	March of 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Julie Holm

Capital Project:	Women's Bathroom Partitions		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			The women's bathroom partitions are the original from when the community center was built in 2001. The Men's was replaced in 2021.
Replacement Equipment			
Building Improvements	x		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The Women's Bathroom Partitions are the original from when the building was built in 2001. They are in need of replacement due to the long years of wear and tear.
--

Estimated Cost of the Project: \$6,500

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			We would like to replace the women's bathroom partitions since they are over 20 years old - they have significant wear and tear. These restrooms are used often - we have seen an influx in room usage with both rentals and in house activities. The Men's was replaced in 2021.
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	January of 2024	Est. Completion Date:	March of 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Monty Schuman

Capital Project:	New 15 passenger Van		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			To replace the white chevy van with a new Ford transit van to match our curretn fleet.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
This will replace the current chevy van with a new ford transit van of the the same size.

Estimated Cost of the Project: \$65,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		We tried to repalce last year but the prices were over the \$40,000 we had set aside.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Monty Schuman

Capital Project:	Carpet in senior lounge		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			To replace the carpet in the senior lounge.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
Carpet is going on ten years old and is beginning to need replaced.

Estimated Cost of the Project: \$8,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Carpet to be replaced as the existing carpet is showing signs of wear.
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Julie Holm

Capital Project:	Van		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Replacement with one of the older 12 or 15 passenger vans in our current fleet.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

We would like to replace one of the older vans in our current fleet with a new 15 passenger van. Our current fleet has 2 vans that need to be replaced due to wear and tear over the years.

Estimated Cost of the Project: \$65,000

Other Information

Project Priority:	Yes	No	If Yes give brief explanation
Urgent			We continue to see growth in our programming : teens, seniors, summer camp. Due to increased participation, we are taking out 2 vans for most external trips with these programs. We would like to continue to build these programs, but will need dependable vehicles to do so. It is not uncommon to have external trips several times per week among the various programs.
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	January of 2024	Est. Completion Date:	June of 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Doug Cook

Capital Project:	Synthetic Turf - Batting Cages		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			In a batting cage, the turf is one of the most critical components for practice. Not only do players need a reliable surface to maintain their stance, they also need to know that they will never miss out on their necessary practice time. Synthetic turf is virtually maintenance-free, cost-effective and provides a consistent surface that protects players from injuries so that they can continue to develop the skills players need. Cages will be open to the public year round with no maintenance.
Replacement Equipment			
Building Improvements	X		
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description

Installing synthetic turf not only protects the surface but it also extends the life of our equipment. When compared to real grass or dirt surfaces which can turn muddy from excessive rain/snow, synthetic turf has better drainage which helps optimize practice quality and time. Synthetic turf is more resistant to wear and the formation of pits (from constant hitting and the pounding of cleats) that can cause players to trip. This encourages a greater focus on the game, improving players' performance. It also does not require the same maintenance effort as natural grass which must be mowed, fertilized and reseeded or dirt which will require staff to maintain. The synthetic turf will help reduce damage to baseballs and softballs: The cushion minimizes the rebound and damage to balls contributing to a longer lifespan. Lastly by installing synthetic turf we can extend the batting cage life, when compared to a dirt or concrete floor, cage turf minimizes ball ricochet reducing a significant amount of frame damage as well as net wear.

Estimated Cost of the Project: \$25,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Improving amenities at Pearson Park by providing nearly year-round practice area. Synthetic turf will necessary to reduce damage to other batting cage equipment including baseballs/softballs, pitching machines, screens and batting cage nets.
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	Saving \$500 per year	Staff maintenance and equipment; also Potential increased revenue from batting cage rentals
Anticipated Additional Operating Costs:	n/a	n/a

TIMETABLE:	Est. Start Date:	Spring 2024	Est. Completion Date:	Spring 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Julie Holm

Capital Project:	HVAC replacement		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			This is being done as preventative maintenance. The current unit is over 20 years old.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

We would like to replace the HVAC unit on the community center side. This is the last unit needing to be replaced. Current lead times are over 6 months out.
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Estimated Cost of the Project: \$50,000

Other Information

Project Priority:	Yes	No	If Yes give brief explanation
Urgent			We started the replacement process in 2023. We would like to replace the last unit before it completely goes out due to long lead times. We are on borrowed time as the unit is over 20 years old.
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	February of 2024	Est. Completion Date:	April of 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Doug Cook

Capital Project:	Community Center Park Monument Sign		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Flagstone monument sign for grant agencies, business and family sponsors.
Replacement Equipment			
Building Improvements			
Land Improvements	x		
Equipment Less than \$5,000.			

Complete Project Description
The Community Center Park Renovation Project is moving forward. Monument sign to recognize grant agencies, local business and family sponsors for their support.

Estimated Cost of the Project: \$12,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		This will help complete project.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
CPR	Doug Cook

Capital Project:	Community Center Park Renovation Project		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			This will keep the Community Center Park Renovation Project moving forward.
Replacement Equipment			
Building Improvements			
Land Improvements	x		
Equipment Less than \$5,000.			

Complete Project Description
The Community Center Park Renovation Project is moving forward. The improvement to the existing playgrounds, trails and splash park will be a tremendous improvement to the community.

Estimated Cost of the Project: \$100,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		This will help complete project.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Cemetery Fund	Roy Vestal, Public Works Director

Capital Project:	Tree Trimming		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Trimming and/or removal of damaged trees at Cemetery.
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description
Multiple trees at the cemetery are damaged from weather events of in poor health. Trimming of salvagable trees and removal of dieing trees.

Estimated Cost of the Project: \$25,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Safety issues for people visiting the cemetery. Also unsightly.
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date: Jan-24	Est. Completion Date: May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Cemetery Fund	Roy Vestal, Public Works Director

Capital Project:	Shipping Container		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Purchase of shipping container for secure storage at the cemetery.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
The existing shed structure at the cemetery is not secure. Loss of equipment last year from break in.

Estimated Cost of the Project: \$8,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Securing equipment at the cemetery prevents multiple trips to the shop to retrieve supplies and equipment that are used only at the cemetery.
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date: Jan-24	Est. Completion Date: Feb-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Library	Thomas Samblanet

Capital Project:	High School Library Remodel		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	Yes		Remodel existing library facility construction to convert existing space into High School Library for students of Weld Re8
Replacement Equipment			
Building Improvements	Yes		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The Library needs to remodel the existing library space once the public piece of the facility moves out. The space will be developed into a High School Library to serve to the students of the Fort Lupton High School

Estimated Cost of the Project: \$1,100,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Remodel existing library facility construction to convert existing space into High School Library for students of Weld Re8
Necessary	Yes		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jun-24	Est. Completion Date:	Jan-25
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Library	Thomas Samblanet

Capital Project:	High School Library Remodel Contracted Services		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	Yes		Remodel existing library facility construction contracted services including the Owner's rep, 3rd party testing and Owner's Contingency for the project.
Replacement Equipment			
Building Improvements	Yes		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The library needs to contract with an owner's representative and engineers to update the existing facility.

Estimated Cost of the Project: \$400,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Remodel existing library facility construction contracted services including the Owner's rep, 3rd party testing and Owner's Contingency for the project.
Necessary	Yes		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jun-24	Est. Completion Date:	Jan-25
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal, PW Director

Capital Project:	Water Main Replace Set Aside		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Unplanned water main breaks requiring replacement
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description
Replacement of broken mains / fire hydrants / or valves

Estimated Cost of the Project: \$75,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Unplanned
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal, PW Director

Capital Project:	Valve Replacement / Insert Add		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Replace non operative valves and insert valves to lines to address control issues.
Replacement Equipment	X		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
Repair / replace or additional valves identified by valve exercise.

Estimated Cost of the Project: \$50,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		The City water distribution system contains numerous non operational valves identified by the valve exercise 2 year ago. Additional valves are required to enable line isolations.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date: Jan-24	Est. Completion Date: Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal, PW Director

Capital Project:	Meter Replacement		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		New water meters and endpoint devices to replace existing meter services.
Replacement Equipment	X		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
Replacement of 2400 existing meters with new meters and endpoint devices. Replace remote read transmitters with cellular endpoint transmitters. Meter reading will be remotely read and customer access to data via online portal. The new system will include an online portal that can be accessed by customers to view water usage rate. State Revolving fund will be applied for full system replacement to take advantage of load forgiveness.

Estimated Cost of the Project: \$3,000,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Older meters are failing.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$26,000/yr	Cellular endpoint operations charges.

TIMETABLE:	Est. Start Date: Jan-24	Est. Completion Date: May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal, PW Director

Capital Project:	Elevated Water Storage		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Construction of new elevated water storage tower and connecting distribution water mains.
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description
Elevated water tower will eliminate need for the potable tank farm pump house. Improvements to the distribution system to connect new storage and improve overall operation. State Revolving Fund to be applied for with expected loan forgiveness.

Estimated Cost of the Project: \$12,000,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Improvements for the high pressure zone are needed to reduce "dead end" lines, provide a resilient pressure system and improve system chlorine.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$25000 / yr electrical	Pumping can be scheduled to avoid peak demand charges.
Anticipated Additional Operating Costs:	\$15,000 biannually	tank inspections

TIMETABLE:	Est. Start Date:	Aug-24	Est. Completion Date:	May-25
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal, PW Director

Capital Project:	Lead Copper Inventory		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
Inventory of all distribution service lines to comply with new Lead/Copper rules for potable water. Will require contracting with specialty company to document materials

Estimated Cost of the Project: \$400,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Federal regulations require a full sytem inventory of water service line materials. Deadline is October 2024 to have in place.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	May-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal, PW Director

Capital Project:	Valve Exercise Equipment		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Purchase of Incline-Vac valve exercising equipment.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
The incline-Vac system includes a small vacuum trailer with and valve exerciser with data collector. Water distribution system valves should be exercised annually.

Estimated Cost of the Project: \$62,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		The City's system currently includes more than 800 valves. The exercise system will replace our current method of vaccuming with the jet vac truck and manually turning each valve with a valve key.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	38 man days	Reduced time to exercise each valve
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Apr-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2023**

Fund/Department:	Contact Person:
Utility Fund	John Mays, OMI / Roy Vestal, Public Works Director

Capital Project:	Expand WTP		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	X		Additional water treatment skids will add capacity to plant.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The Project would purchase of the additional membrane skids and ancillary equipment required by the upgrade, and installation of the equipment are to be included in the 2023 budget.
Engineering to upgrade the Plant and obtain State approval was part of 2022 budget.

Estimated Cost of the Project: \$3,000,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		During the June 2021 Hot weather The Plant was operating all 5 skids. We had a skid break down and were only able to operate 4 skids. While the fifth skid was broke down we lost 3 feet of water in the 3 MG tank while operating 4 skids at full capacity. This will add a safety factor to Plant Operations on high use periods.
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Feb-23	Est. Completion Date:	Dec-23
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal / Aaron Richardson

Capital Project:	Critical Equipment Replacement/Spares		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Purchase of critical equipment to replace or inventory for future failure.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
The Water Treatment Plant is aging. Good practice to maintain supply of critical operations equipment.

Estimated Cost of the Project: \$30,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		N/A
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Apr-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal

Capital Project:	Critical Asset Condition Assessment		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Perform an in depth condition assessment of all major equipment, in order to determine a 6-8 year replacement program.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description
Jacobs will perform an in-depth criticality and condition assessment of up to 600 assets in both the Wastewater and Water system.

Estimated Cost of the Project: \$40,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			N/A
Necessary			
Desirable	x		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Mar-24	Est. Completion Date:	Apr-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal

Capital Project:	Ross Valve		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Replace Ross Valve at tank farm
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The "Ross Valve" controls the flow from the 3 mill tank to the two treated water tanks at the tank farm. This is a critical valve which has had issues in the past and will have catastrophic consequences if it fails.

Estimated Cost of the Project: \$75,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		N/A
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Mar-24	Est. Completion Date:	Apr-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal

Capital Project:	Ultrasonic level indicator at Perry Pit		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		Install ultrasonic level indicator at Perry Pit.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

We're currently using an antiquated PVC pipe / staff gauge to monitor the level of the Perry Pit. We would like to install more accurate remote monitoring system utilizing the latest technology. This will ensure accurate readings, could be tied into an alarm system to notify us when Perry Pit levels are rapidly rising, and provide increased safety for the team by eliminating the need to go down the bank to get the level off the existing staff gauge.

Estimated Cost of the Project: \$15,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			N/A
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Mar-24	Est. Completion Date:	Apr-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal

Capital Project:	Refurbish 1500 gallon caustic tank		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Refurbish caustic tank at the WTP that has been out of service for last 10 years.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The minimum requirement from the state for the pH of the effluent drinking water is 6.5. We average around a 7.3, so we're not in danger of any violations with the state, which is why caustic hasn't been used for a long period of time. However, for the optimal health of the distribution system, it would be advisable to keep the pH of the effluent between a 7.5 and 7.8. This would mean adding caustic to the process. In order to do this, we would need to dispose of the left over caustic that has been in the tank for years, and would also need to clean the inside of the tank.

Estimated Cost of the Project: \$10,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			N/A
Necessary			
Desirable	x		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Mar-24	Est. Completion Date:	Apr-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal

Capital Project:	Upgrade to cellular modems		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Replace existing radios with cellular modems at 10 sites in order to increase communications reliability.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Communications are the lifeline for the water and wastewater system and we've had numerous comms issues these past few years. By replacing the existing radios with cellular modems, we would reduce the risk of dropping communications, which would also eliminate potential compliance issues and lower annual subcontractor repair / troubleshooting costs. The sites we're proposing to be replaced are all of the lift stations, wells, the tank farm and 3 million tank.

Estimated Cost of the Project: \$50,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			N/A
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Mar-24	Est. Completion Date:	Apr-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Utility Fund	Roy Vestal, PW Director

Capital Project:	Well Repairs		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Unplanned well repairs
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description
Repair of irrigation well.

Estimated Cost of the Project: \$20,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Unplanned
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	0.0.	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Sewer Fund	Roy Vestal

Capital Project:	South Lift Station Pump Addition		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		Addition of chopper or similar pump / Muffin Monster to the South Lift Station
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The South Lift Station receives a significant amount of rags and other debris, which is mostly caught by a "basket" at the inlet to the lift station. We work with the public works team and utilize the vactor truck to vacuum out this basket on a regular basis. However, rags, towels, wipes, etc. still make their way down to the vault, where the pumps are located, which leads to clogging of the pumps. We ran into a situation this year where multiple pumps were clogged / down at the same time, and paid over \$12k to get rental pumps to the lift station to ensure we didn't have a sanitary sewer overflow. We're proposing either replacing one of the existing pumps with a chopper pump, or adding a Muffin Monster to the inlet of the lift station, which would completely eliminate the need for the basket.

Estimated Cost of the Project: \$50,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			While I wouldn't call it "necessary", this would drastically lower our risk of a sanitary sewer overflow, as well as increase the efficiency of the maintenance team and the public works team by no longer having to empty the basket, or pull these pumps to de-rag them.
Necessary			
Desirable	x		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Sewer	Roy Vestal, Public Works Director

Capital Project:	Sewer Line Expansion		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			To build the sewer lines for metro
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description
To build the sewer lines for metro

Estimated Cost of the Project: \$25,000,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		To build the sewer lines for metro
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Storm Drainage	Roy Vestal, Public Works Director

Capital Project:	Harrison Av Reconstruction Project		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Reconstruction and drainage improvements Harrison Ave from 1st St to 9th St
Replacement Equipment			
Building Improvements			
Land Improvements	X		
Equipment Less than \$5,000.			

Complete Project Description

Harrison Ave has been plagued by drainage issues for many years. The roadway section is proposed to be narrowed and improve grades. Addition of storm sewer to improve drainage.
Engineering and Design completed with 2022 budget.
Possible Grant Main St Grant funding for sidewalks to off set costs.

Estimated Cost of the Project: \$1,010,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Flooding issue on Harrison and street pavement is in need of replacement. Construction to be budgeted for 2023
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Jun-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Recreation	Doug Cook

Capital Project:	Pool / Spa Heaters		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			The pool / spa heaters were assembled in 2003 when Lochinvar was in a transition between control systems which is why the spa and pool heater despite being in decent condition uses an interface that is obsolete. As with the case of the spa, the only solution was a temporary fix.
Replacement Equipment	X		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The life expectancy for the gas pool Lochinvar heater is about 15 years. Staff has been able to maintain proper water balance and maintenance over the past 20 years which helps prolong heater life. When the pool heater decides to go down, there are a number of parts that are obsolete. Temporary fix is the only solution and in some cases a new gas heater will be required. The spa heater will need to be replaced due to temporary fix, CIRSA payout from water damage was \$20,000. New Lochinvar gas heaters are \$25,000 - \$35,000. Staff recommends replacing both gas heaters with thermal efficient Sentry heaters, \$90,000 heaters, controller, and install (minus \$20,00 CIRSA payout) totaling \$70,000. Sentry heaters are gas heaters with closed loop heat exchanger system. Minimize corrosion to the heating units and maximize efficiency by using a separate heat exchanger unit. Harsh pool water never contacts heater internals. ***Multiple heater packs will help reduce downtime, if one burner is not working others will still operate.

Estimated Cost of the Project: \$70,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Spa heater needs to be replaced due to water damage, temporary fix only. With the recreation center expansion coming up, staff recommends replacing both spa and pool heater with Sentry heaters. It would be more cost effective to have both heaters upgraded along with new install of therapy pool heaters.
Necessary	X		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$20,000 savings	Spa heater payout from CIRSA can be put towards total estimated cost of \$90,000 to replace both pool and spa heaters.
Anticipated Additional Operating Costs:	unknown	High thermal efficient heaters will decrease energy cost.

TIMETABLE:	Est. Start Date:	Spring 2024	Est. Completion Date:	Summer 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Recreation	Doug Cook

Capital Project:	Resurface Pool - Diamond Brite		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Diamond Brite is an exposed aggregate, which means it isn't smooth. With a life expectancy of 10 to 15 years, and with a stunning appearance, it is an excellent choice for some pools.
Replacement Equipment			
Building Improvements	X		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Pool resurfacing is a maintenance process that's essential to keep our pool looking like new. It also helps the pool to maintain its structural integrity. Resurfacing the pool can also help to repair problems like cracks and general wear and tear, as well as providing the pool with an updated and enhanced appearance. Another major reason why pool resurfacing is an essential part of maintenance is to make our pool slip-resistant. It will provide a greater sense of security knowing that the pool is comfortable and slip-resistant for our guests. Resurfacing our pool should be one of the top maintenance requirements, a life expectancy of 10 to 15 years. The pool Diamond Brite is coming up on year 20.

Estimated Cost of the Project: \$140,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		Life expectancy for pool Diamond Brite is 10 - 15 years. The pool Diamond Brite is going on year 20. With the timing of the recreation center expansion, now is a great time to address our pools surface.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Spring 2024	Est. Completion Date:	Summer 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Recreation	Doug Cook

Capital Project:	Pool Area Chairs		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Replacing pool deck chair with Modern Adirondack chairs.
Replacement Equipment	x		
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Modern Adirondack chairs are built to withstand to pool environments, made from Polywook lumber, a plastic composite blend. Comes with 3-year warranty.

Estimated Cost of the Project: \$8,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Staff has purchased normal plastic pool deck chair from local stores that don't last much more then a few seasons. High quality pool deck chairs will add a great amenity for pool guests.
Necessary	X		
Desirable	X		

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	n/a
Anticipated Additional Operating Costs:	\$0.00	n/a

TIMETABLE:	Est. Start Date:	Jan-24	Est. Completion Date:	Mar-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Recreation	Doug Cook

Capital Project:	Spa Refurbish		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			This will refurbish the existing Spa.
Replacement Equipment			
Building Improvements	X		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

The Spa is need of repair. We have rust staining from rebar that has seeped through the tub. We need to refurbish the seating area and replace some tile to fix the issue. This project was budgeted for in 2023, however with the upcoming recreation center expansion staff recommends to wait until 2024 to address the spa repairs.

Estimated Cost of the Project: \$25,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		This will stop the leaking and staining.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Spring 2024	Est. Completion Date:	Summer 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Recreation	Doug Cook

Capital Project:	Pool Area		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Multiple locations in the aquatics area need to be addressed for better water drainage due to poor design. Through the years staff has tried to multiple low cost solutions including retiling and epoxy surfacing, both have not solved the problem. Staff recommends hiring a pool contractor to address multiple areas including lazy river island, vortex, kiddie pool fountains, and dividing wall between kiddie pool and lap lanes (see attached pictures).
Replacement Equipment			
Building Improvements	X		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Staff will be looking for a pool contractor to address the standing water at multiple locations around the pool area. Work would include removing existing material (tile and/or epoxy) and rebuilt areas for proper drainage (most new pools are designed with a dome shape so there is no standing water). See attached picture.

Estimated Cost of the Project: \$60,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	X		This will stop water from standing in the listed locations.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Spring 2024	Est. Completion Date:	Summer 2024
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Recreation Center	Monty Schuman

Capital Project:	Recreation Center Expansion		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Expansion of the Rec Centgr approved by the voters
Replacement Equipment			
Building Improvements	X		
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

Voters approved Rec Center Expasnsion in November 2022. Additional Gym, Fitness, and Pool were added.

Estimated Cost of the Project:

\$ 12,000,000.00

Other Information

Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		Must complete do to voter approval
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE: Est. Start Date: Jan-23 Est. Completion Date: Sept. 2024

**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Golf	Tyler Tarpley

Capital Project:	Tree and Fence Installation		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase			Addition of fence and trees along the 4th hole to protect 9th and Cillage avenues.
Replacement Equipment			
Building Improvements			
Land Improvements	x		
Equipment Less than \$5,000.			

Complete Project Description

The exploration of risk to potential homeowners uncovered the safety issues that have arisen from the expansion of 9th, its sidewalk addition as well as the expansion of College. The roads are inside the safety zone for what would be considered a safety corridor for flying golf balls. Mature trees need to be planted to block some of the golf balls that can leave golf course property. There also needs to be a fence installed along 9th as there is a considerable dropoff from golf course property to the new sidewalk. It is possible for golfer to drive their carts off of property causing injury and damage to City property.

Estimated Cost of the Project: \$200,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent	x		There is a safety issue with cars and pedestrians on 9th and College as well as a safety issue for golfers.
Necessary			
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Mar-24	Est. Completion Date:	Jun-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Golf	Tyler Tarpley

Capital Project:	Fairway Mower Purchase		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		Fairway Mower Purchase to replace existing fairway mower
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

We purchased one fairway mower in 2023 but were notified that these mowers were on backorder for over a year. With Council approval 2 mowers were ordered at that time with an expected delivery date of March, 2024. This order was place on PO# REQ01549 and is awaiting delivery.

Estimated Cost of the Project: \$54,633

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			The olde mower is beyond its useful life expectancy.
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Mar-24	Est. Completion Date:	Dec-24
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**CITY OF FORT LUPTON
CAPITAL IMPROVEMENTS PROGRAM
BUDGET REQUEST 2024**

Fund/Department:	Contact Person:
Golf	Tyler Tarpley

Capital Project:	Utility Cart		
Complete Applicable to Project:	Yes	No	If Yes, give brief explanation
New Equipment Purchase	x		New cart for staff to use when working on course.
Replacement Equipment			
Building Improvements			
Land Improvements			
Equipment Less than \$5,000.			

Complete Project Description

With the increases in play and revenue have increases in staff size. The new cart is necessary due to staffing increases. Carts are needed for staff to efficiently move around the course completing different tasks.

Estimated Cost of the Project: \$14,000

Other Information			
Project Priority:	Yes	No	If Yes give brief explanation
Urgent			Staff is riding two to a cart and are not as efficient as possible.
Necessary	x		
Desirable			

Impact on Operating Budget:	Dollar Amount	Brief Explanation:
Anticipated Additional Operating Savings/Revenues:	\$0.00	N/A
Anticipated Additional Operating Costs:	\$0.00	N/A

TIMETABLE:	Est. Start Date:	Apr-24	Est. Completion Date:	Apr-24
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CITY OF FORT LUPTON

ALL FUNDS

2024 PERSONNEL DETAIL

Position	2022 Budget	2023 Budget	2023 Mid-Year	2024 Budget	Position Changes
TOTAL PERSONNEL BY FUND:					
General Fund	78.72	88.22	90.72	92.41	1.69
Fort Lupton Public & School Library	12.10	14.80	15.30	15.10	(0.20)
Culture, Parks & Recreation Fund	6.61	6.61	6.61	6.61	-
Recreation Center Fund	21.08	22.68	21.68	24.18	2.50
Golf Course Enterprise Fund	16.38	18.72	18.72	22.01	3.29
Total	134.89	151.03	153.03	160.31	7.28

TOTAL PERSONNEL BY DEPARTMENT:

Administrative Services	1.00	1.00	1.00	1.00	-
Athletics	0.50	0.50	0.50	0.50	-
City Administrator	2.00	1.00	1.00	1.00	-
City Clerk	1.25	2.00	3.00	3.00	-
Community Center	3.25	3.25	3.25	3.25	-
Community Development	5.00	6.00	6.00	6.00	-
Community Events	1.00	1.00	1.00	1.00	-
Community Policing	23.00	26.00	26.50	28.50	2.00 f
Economic Development	-	1.00	1.00	1.00	-
Engineering	4.00	5.00	5.00	5.00	-
Facilities	6.60	7.60	7.60	7.60	-
Finance	7.00	7.00	7.00	7.00	-
Fort Lupton Public & School Library	12.10	13.30	13.80	13.60	(0.20) a
Golf Course Maintenance	7.71	8.68	8.68	10.10	1.42 b
Golf Course Pro Shop & Restaurant	8.47	9.84	9.84	11.71	1.87 c
Human Resources	2.00	2.00	2.00	2.00	-
Internal Technology	3.00	3.00	3.00	3.00	-
Municipal Court	1.85	2.10	2.10	2.10	-
Museum	0.49	0.49	0.49	0.49	-
Parks	6.00	6.00	6.00	6.00	-
Police Administrative Services	6.21	9.21	9.21	8.90	(0.31) d
Recreation Center	18.46	20.06	19.06	21.56	2.50 e
Safety & Risk	-	1.00	1.00	1.00	-
Senior Programs	1.00	1.00	1.00	1.00	-
Shop	1.00	1.00	1.00	1.00	-
Streets	12.00	12.00	13.00	13.00	-
Total	134.89	151.03	153.03	160.31	7.28

TOTAL PERSONNEL BY EMPLOYMENT STATUS:

Full Time	106.79	121.99	123.99	125.60	1.61
Part Time	25.46	26.40	26.40	32.35	5.95
Seasonal	2.64	2.64	2.64	2.36	(0.28)
Total	134.89	151.03	153.03	160.31	7.28

a) FT person only works 32 hours/week

b) Adjusted part time positions as needed

c) Adjusted part time positions as needed

d) Seasonal Zoning Compliance Position eliminated

e) Asst Aquatics Coord listed twice in 2023 & various part-time positions adjusted as needed

f) Added a Sergeant & an SRO

**CITY OF FORT LUPTON
ALL FUNDS
2024 PERSONNEL DETAIL**

Position	2022 Budget	2023 Budget	2023 Mid-Year	2024 Budget	Position Changes
TOTAL PERSONNEL BY POSITION					
Accountant I	2.00	2.00	2.00	2.00	-
Accountant II	1.00	1.00	1.00	1.00	-
Accounting Manager	1.00	1.00	1.00	1.00	-
Administrative Assistant	2.00	2.00	2.00	1.00	(1.00)
Administrative Services Manager	-	1.00	1.00	1.00	-
Aquatics Leader	1.21	0.61	0.61	0.77	0.16
Assistant Aquatics Coordinator	-	2.00	1.00	1.00	-
Assistant City Administrator	1.00	-	-	-	-
Assistant Golf Course Superintendent	1.00	1.00	1.00	1.00	-
Assistant Golf Professional	1.00	1.00	1.00	1.00	-
Assistant Library Director	1.00	1.00	1.00	1.00	-
Assistant Recreation Director	1.00	1.00	2.00	2.00	-
Assistant to City Clerk & Court	1.00	-	-	-	-
Building Attendant	0.88	1.00	1.00	1.00	-
Building Maintenance Worker	1.00	1.50	1.50	2.19	0.69
Buildings Supervisor	1.00	1.00	1.00	1.00	-
Cart Attendant	1.36	1.59	1.59	1.89	0.30
Certified Instructors	0.75	0.75	0.75	1.00	0.25
Certified Water Fitness Instructor	0.25	0.25	0.25	0.25	-
Child Care Attendant	0.60	0.50	0.50	0.75	0.25
City Administrator	1.00	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	1.00	-
City Engineer	-	-	-	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00	2.00	-
Community Service Officer	-	-	-	2.00	2.00
Cook	0.84	0.50	0.50	0.73	0.23
Court Administrator	1.00	1.00	1.00	1.00	-
Custodian	3.60	5.10	5.10	4.41	(0.69)
Customer Service Representative	3.00	3.00	3.00	3.00	-
Day Lifeguard	1.18	1.18	1.18	1.74	0.56
Deputy City Clerk	-	1.00	1.00	1.00	-
Deputy Court Clerk	-	1.00	1.00	1.00	-
Development Review Engineer	-	1.00	1.00	-	(1.00)
Economic Development Manager	-	1.00	1.00	1.00	-
Event Coordinator	1.00	1.00	1.00	1.00	-
Evidence Custodian	1.00	1.00	1.00	1.00	-
Executive Assistant	-	-	-	1.00	1.00
Field Maintenance Worker	0.24	0.24	0.24	0.24	-
Finance Director	1.00	1.00	1.00	1.00	-
Fitness Coordinator	1.00	1.00	1.00	1.00	-
Food & Beverage Attendant	1.80	1.75	1.75	2.77	1.02
GIS Coordinator & Systems Analyst	-	1.00	1.00	1.00	-
GIS Specialist	1.00	-	-	-	-
Golf Course Asst Food & Bev Mgr	-	1.00	1.00	1.00	-
Golf Course Food & Bev Mgr	1.00	1.00	1.00	1.00	-
Golf Course General Manager	1.00	1.00	1.00	1.00	-
Golf Course Superintendant	1.00	1.00	1.00	1.00	-
Golf Course Maintenance Worker	3.71	4.68	4.68	6.10	1.42
Golf Course Mechanic	1.00	1.00	1.00	1.00	-
Grounds Crew Leader	1.00	1.00	1.00	1.00	-
Grounds Maintenance Worker	3.00	3.00	3.00	3.00	-
Grounds Supervisor	1.00	1.00	1.00	1.00	-
HR Coordinator	1.00	1.00	1.00	1.00	-
HR Director	1.00	1.00	1.00	1.00	-
Investigator/Detective	2.00	1.00	1.00	2.00	1.00
Irrigation Technician	1.00	1.00	1.00	1.00	-
Help Desk Technician	1.00	1.00	1.00	1.00	-
IT Director	1.00	1.00	1.00	1.00	-
Junior Library Associate	-	-	-	1.00	1.00
Lead Public Works Maintenance Worker	1.00	-	-	-	-
Library Associate	4.80	4.80	4.80	3.30	(1.50)
Library Associate II	-	-	-	2.00	2.00
Library Director	1.00	1.00	1.00	1.00	-
Library Lead Secretary	1.00	1.00	1.00	1.00	-
Library Marketing & Social Media Specialist	0.80	1.00	1.00	0.80	(0.20)
Library Page	1.50	1.50	1.50	-	(1.50)

**CITY OF FORT LUPTON
ALL FUNDS
2024 PERSONNEL DETAIL**

Position	2022 Budget	2023 Budget	2023 Mid-Year	2024 Budget	Position Changes
Lieutenant	1.00	1.00	1.00	1.00	-
Lifeguard	4.11	4.11	4.11	5.21	1.10
Long Range Planner	1.00	1.00	1.00	-	(1.00)
Marketing & Communications Specialist	-	-	1.00	1.00	-
Master Officer	2.00	2.00	2.00	3.00	1.00
Master Officer (SRO)	-	-	-	1.00	1.00
Museum Coordinator	0.49	0.49	0.49	0.49	-
Patrol Services Technician	-	2.00	2.00	-	(2.00)
Payroll & Accounts Payable Clerk	1.00	1.00	1.00	1.00	-
Personal Trainers	0.75	0.75	0.75	0.75	-
Planner I	1.00	2.00	2.00	2.00	-
Planner II	-	-	-	1.00	1.00
Planning Assistant	-	-	-	1.00	1.00
Planning Technician	2.00	2.00	2.00	1.00	(1.00)
Police Chief	1.00	1.00	1.00	1.00	-
Police Officer	13.00	16.00	16.00	11.00	(5.00)
Police Officer (SRO)	-	1.00	2.00	4.00	2.00
Police Records Supervisor	1.00	-	-	1.00	1.00
Police Records Technician	2.00	3.00	3.00	2.00	(1.00)
Private Swimming Instructor	0.09	0.09	0.09	0.17	0.08
Pro Shop Attendant	1.47	2.00	2.00	2.32	0.32
Program Leaders	0.35	0.35	0.35	0.36	0.01
Program Supervisors	0.78	0.96	0.96	1.00	0.04
Project Manager Engineer	-	-	-	1.00	1.00
Public Works Construction Inspection	1.00	1.00	1.00	1.00	-
Public Works Construction Inspection Supervisor	1.00	1.00	1.00	1.00	-
Public Works Director/City Engineer	1.00	1.00	1.00	1.00	-
Public Works Maintenance Worker	8.00	8.00	8.00	8.00	-
Public Works Operations Manager	1.00	1.00	1.00	1.00	-
Public Works Sewer Supervisor	-	-	1.00	1.00	-
Public Works Water Supervisor	1.00	1.00	1.00	1.00	-
PW Maintenance Technician	1.00	1.00	1.00	1.00	-
Recreation Director	1.00	1.00	1.00	1.00	-
Recreation Manager	1.00	1.00	-	-	-
Rock Wall Attendant	0.23	0.23	0.23	0.25	0.02
Safety, Risk & Facility Manager	1.00	-	-	-	-
Safety & Risk Coordinator	-	1.00	1.00	1.00	-
Seasonal Grounds Laborer	1.00	1.00	1.00	1.00	-
Seasonal Program Aid	0.33	0.33	0.33	0.36	0.03
Seasonal Public Works Maintenance Worker	1.00	1.00	1.00	1.00	-
Seasonal Zoning Compliance Assistant	0.31	0.31	0.31	-	(0.31)
Senior Library Associate	-	1.00	1.00	1.00	-
Senior Programs Coordinator	1.00	1.00	1.00	1.00	-
Senior Public Works Maintenance Worker	-	1.00	1.00	1.00	-
Sergeant	4.00	4.00	4.00	6.00	2.00
Sports Supervisor	0.26	0.26	0.26	0.26	-
Staff Engineer	1.00	1.00	1.00	-	(1.00)
Systems Administrator	1.00	1.00	1.00	1.00	-
Teen Adult Services Librarian	1.00	1.00	1.00	1.00	-
Water Safety Instructors	0.95	0.95	0.95	0.95	-
Utility Billing Clerk	1.00	1.00	1.00	1.00	-
Yoga Instructor	0.25	0.25	0.25	0.25	-
Youth & Adult Sports Coordinator	1.00	1.00	1.00	1.00	-
Youth & Family Services Librarian	1.00	1.00	1.00	1.00	-
Total	134.89	151.03	153.03	160.31	7.28

RESOLUTION NO. 2023RXXX

A RESOLUTION OF THE CITY COUNCIL ADOPTING THE 2024 BUDGET AND FINANCIAL PLAN AND SETTING APPROPRIATIONS FOR THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS SPECIFIED, FOR THE CITY OF FORT LUPTON, COLORADO, FOR AND DURING THE PERIOD BEGINNING THE FIRST DAY OF JANUARY 2024 AND ENDING THE THIRTY-FIRST DAY OF DECEMBER 2024.

WHEREAS, in accordance with Colorado Revised Statutes Title 29, the City Council has been presented with a complete Budget and Financial plan of all City funds and activities which covers all proposed expenditures of the City for the fiscal year beginning January 1, 2024, and ending December 31, 2024; and

WHEREAS, said budget shows as definitely as possible each of the various projects and programs for which appropriations are made in the budget, and the estimated amount of money carried in the budget for each such project or program; and

WHEREAS, said budget serves a valid public purpose in that it establishes a financial plan for the 2023 fiscal year, which provides for economic development efforts, social services needs and provide for recreational and culture activities for the benefit of the entire community; and

WHEREAS, said budget has been filed with the City Clerk and available for public inspection; and

WHEREAS, the City of Fort Lupton's 2024 Financial Plan has established and public hearings and meetings have been held after duly published public notices.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT LUPTON, COLORADO, AS FOLLOWS:

Section 1

REVENUE: That the following sources are available for appropriation in the stated amounts:

General Fund	\$ 18,127,751
Contingency Fund	25,000
Street Sales Tax Fund	1,784,512
Library	3,875,888
Culture, Parks & Recreation Sales Tax Fund	1,659,032
Conservation Trust Fund	104,000
Cemetery and Perpetual Care Fund	223,300
Water Sales Tax Fund	2,464,024

Recreation Center Fund	4,567,398
Utility Enterprise Fund - Water	19,973,194
Utility Enterprise Fund – Waste Water	25,286,343
Storm Drainage Enterprise Fund	439,410
Golf Course Enterprise Fund	2,173,297
TOTAL FUNDS AVAILABLE FOR APPROPRIATION	\$80,703,149

Section 2

APPROPRIATION: That out of current and probable sources of the City of Fort Lupton, Colorado, for and during the year beginning the first day of January, 2024, there is hereby appropriated the following sums of money or that portion necessary for the purposes herein named:

General Fund	\$ 20,616,686
Contingency Fund	2,003,887
Street Sales Tax Fund	2,805,000
Library	3,143,992
Culture, Parks & Recreation Sales Tax Fund	3,252,393
Conservation Trust Fund	0.00
Cemetery and Perpetual Care Fund	191,400
Water Sales Tax Fund	3,360,063
Recreation Center Fund	14,763,144
Utility Enterprise Fund - Water	25,513,694
Utility Enterprise Fund – Waste Water	28,253,916
Storm Drainage Enterprise Fund	1,079,000
Golf Course Enterprise Fund	2,482,861
TOTAL FUNDS AVAILABLE FOR APPROPRIATION	\$107,466,036

Section 3

That the Budget appropriation herein summarized above does reflect uses exceeding sources by \$26,762,887; contained in 1) General Fund, 2) Contingency Fund, 3) Street Sales Tax Fund, 4) Water Sales Tax Fund, 5) Culture, Parks & Recreation Sales Tax Fund, 6) Storm Drainage Fund, 7) Recreation Center Fund, 8) Utility Enterprise Fund-Water, 9) Utility Enterprise Fund-Waste Water, 10) Golf Course Enterprise Fund. The variance is funded through use of Reserves in each fund listed.

Section 4

That the budget herein summarized above, by Fund, for the year 2024, and the Six Year Capital Improvements Program, as herein submitted for the years 2024-2029, be approved and adopted as the budget of the City of Fort Lupton, Colorado subject to adjustment of the property tax revenue based upon receipt of the final (December) certification of valuation from the county assessor.

Section 5

No expenditure of the funds of the City shall hereafter be made except in strict compliance with said budget, except that in the case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions, which could not, by reasonable, diligent thought and attention, have been included in the original budget, may from time to time be authorized by the City Council as amendments to the original budget through a Supplemental Appropriation.

Section 6

The Budget herein approved and adopted shall be signed by the Mayor and attested to by the City Clerk and made a part of the public records of the City.

Section 7

The City Council hereby finds, determines and declares that this Resolution is necessary for the immediate preservation of the public peace, health and safety, and that it serves a valid public purpose.

APPROVED AND PASSED BY THE FORT LUPTON CITY COUNCIL THIS 5th DAY OF DECEMBER 2023.

CITY OF FORT LUPTON, COLORADO

Zo Hubbard, Mayor

ATTEST:

Maricela Peña, City Clerk

Approved to Form:

Andy Ausmus, City Attorney



SUBJECT FOR DISCUSSION

Approving a Resolution Increasing the Rate for Green Fees at Coyote Creek Golf Course for the 2024 Season

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Year over year rates need to be analyzed and adjusted to keep up with competition as well as meet revenue goals set by the budget.

Our last increase was in 2023 and was slight. The goal is minimal increases annually to avoid drastic measures in the future. The proposed increase for 2023 is \$1 for each weekday green fee and \$3 for weekend and holiday green fee.

FINANCIAL CONSIDERATIONS

The 2024 revenue budget was established using the requested rate increase.

LEGAL/POLITICAL CONSIDERATIONS

N/A

ALTERNATIVES/OPTIONS

Keep green and cart fees the same, knowing that more drastic fees will be necessary in the future.

STAFF RECOMMENDATIONS

Staff recommends approval

Attachments:

- a. Proposed Resolution
- b. Colorado Golf Association Rate Survey

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

RESOLUTION NO. 2023xxxx

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING AN INCREASE TO THE GREEN FEES AT COYOTE CREEK GOLF COURSE

WHEREAS, the City has not adjusted the Green Fees at Coyote Creek Golf Course since January 1, 2023; and

WHEREAS, an increase is warranted to stay competitive with other courses; and

WHEREAS, the increase is needed to offset several expenses and meet 2024 revenue numbers established in the budget.

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby approves the proposed fee schedule as shown in Exhibit 'A' effective January 1, 2024.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 5th DAY OF DECEMBER 2023.

City of Fort Lupton, Colorado

Zo Hubbard, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

Exhibit A
Effective January 1, 2024

2024 Rates

	Offseason	
	Rack Rate	Dynamic Range
Mon-Fri 18	30.00	23-37
Mon-Fri 9	20.00	13-27
Mon-Fri Twilight	24.00	17-31
Senior Mon-Fri 18	28.00	21-35
Senior on-Fri 9	19.00	\$12-\$26
Junior 18	17.00	
Junior 9	12.00	
Weekend 18	40.00	33-48
Weekend 9	24.00	17-32
Weekend Twilight	28.00	21-36
Peak Season	Rack Rate	
Mon-Fri 18	34.00	27-41
Mon-Fri 9	24.00	17-31
Mon-Fri Twilight	27.00	20-34
Senior Mon-Fri 18	28.00	25-39
Senior on-Fri 9	21.00	16-30
Junior 18	17.00	
Junior 9	12.00	
Weekend 18	48.00	40-60
Weekend 9	29.00	21-36
Weekend Twilight	33.00	25-40

		City	Type	Holes	RESIDENT		NON-RESIDENT		SENIOR	JUNIOR	AVERAGE
					Weekday	Weekend	Weekday	Weekend	Weekday	Weekend	
North Region	Boomerang Links	Greeley	M	18	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 37.00	\$ 20.00	\$ 41.00
	City Park Nine GC	Ft. Collins	M	9	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 36.00	\$ 29.00	\$ 41.00
	Collindale GC	Ft. Collins	M	18	\$ 41.00	\$ 44.00	\$ 41.00	\$ 44.00	\$ 36.00	\$ 29.00	\$ 42.50
	Colorado National GC	Erie	DF	18	\$ 49.00	\$ 100.00	\$ 49.00	\$ 100.00	\$ 45.00	\$ 31.00	\$ 74.50
	Highland Hills GC	Greeley	M	18	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 37.00	\$ 20.00	\$ 41.00
	Indian Peaks GC	Lafayette	M	18	\$ 55.00	\$ 70.00	\$ 55.00	\$ 70.00	\$ 47.00	\$ 34.00	\$ 62.50
	Mariana Butte GC	Loveland	M	18	\$ 50.00	\$ 54.00	\$ 50.00	\$ 54.00	\$ 54.00	\$ 22.00	\$ 52.00
	Olde Course at Loveland	Loveland	M	18	\$ 40.00	\$ 44.00	\$ 40.00	\$ 44.00	\$ 44.00	\$ 22.00	\$ 42.00
	Pelican Lakes G&CC	Windsor	Semi	27	\$ 90.00	\$ 113.00	\$ 100.00	\$ 125.00	\$ 90.00	\$ 50.00	\$ 107.00
	Quail Dunes GC	Ft. Morgan	DF	18	\$ 25.00	\$ 25.00	\$ 30.00	\$ 30.00	\$ 25.00	n/a	\$ 27.50
	Saddleback GC*	Firestone	DF	18	\$ 45.00	\$ 70.00	\$ 45.00	\$ 70.00	\$ 40.00	Pay Age	\$ 57.50
	Southridge GC	Ft. Collins	M	18	\$ 41.00	\$ 44.00	\$ 41.00	\$ 44.00	\$ 36.00	\$ 29.00	\$ 42.50
	Sunset GC (9)	Longmont	M	9	\$ 27.00	\$ 28.00	\$ 27.00	\$ 28.00	\$ 18.00	\$ 14.00	\$ 27.50
	Thorncreek Golf Course	Thornton	M	18	\$ 40.00	\$ 48.00	\$ 43.00	\$ 48.00	\$ 35.00	\$ 10.00	\$ 44.75
Co. Spgs.	Twin Peaks GC	Longmont	M	18	\$ 34.00	\$ 38.00	\$ 34.00	\$ 38.00	\$ 26.00	\$ 21.00	\$ 36.00
	Ute Creek GC	Longmont	M	18	\$ 44.00	\$ 49.00	\$ 44.00	\$ 49.00	\$ 34.00	\$ 25.00	\$ 46.50
	Cherokee Ridge GC	Co Springs	M	18	\$ 36.00	\$ 40.00	\$ 36.00	\$ 40.00	\$ 34.00	\$ 34.00	\$ 38.00
	Bear Dance, The GC at	Larkspur	DF	18	\$ 99.00	\$ 155.00	\$ 99.00	\$ 155.00	Tuesday	n/a	\$ 127.00
	King's Deer GC	Co Springs	DF	18	\$ 72.00	\$ 82.00	\$ 72.00	\$ 82.00	Call \$	\$ 20.00	\$ 77.00
South	Patty Jewett GC	Co Springs	M	27	\$ 43.00	\$ 50.00	\$ 43.00	\$ 50.00	\$ 43.00	\$ 20.00	\$ 46.50
	Valley Hi GC	Peterson AFB	M	18	\$ 39.00	\$ 41.00	\$ 39.00	\$ 41.00	\$ 39.00	\$ 20.00	\$ 40.00
	Desert Hawk at Pueblo West	Pueblo	M	18	\$ 34.00	\$ 36.00	\$ 34.00	\$ 36.00	\$ 34.00	\$ 17.00	\$ 35.00
	Elmwood GC	Pueblo	M	27	\$ 30.00	\$ 32.00	\$ 30.00	\$ 32.00	\$ 26.00	\$ 13.00	\$ 30.60
West	Hollydot GC	Colorado City	M	18	\$ 25.00	\$ 30.00	\$ 25.00	\$ 30.00	n/a	\$ 15.00	\$ 27.50
	Walking Stick GC	Pueblo	M	18	\$ 38.00	\$ 40.00	\$ 38.00	\$ 40.00	n/a	n/a	\$ 39.00
	Lincoln Park GC	Grand Junction	M	18	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	n/a	\$ 7.00	\$ 20.00
Metro Denver Regulation 18	Redlands Mesa, GC at	Grand Junction	DF	18	\$ 95.00	\$ 95.00	\$ 140.00	\$ 140.00	n/a	n/a	\$ 117.50
	Tiara Rado GC	Grand Junction	M	18	\$ 40.00	\$ 44.00	\$ 55.00	\$ 55.00	n/a	\$ 12.00	\$ 48.50
Metro Denver Regulation 18	Applewood GC	Golden	DF	18	\$ 34.00	\$ 43.00	\$ 29.00	\$ 38.00	\$ 28.00	\$ 12.00	\$ 36.00
	Arrowhead GC	Littleton	DF	18	\$ 120.00	\$ 200.00	\$ 120.00	\$ 200.00	n/a	n/a	\$ 160.00
	Aurora Hills GC	Aurora	M	18	\$ 37.00	\$ 43.00	\$ 37.00	\$ 43.00	\$ 31.00	\$ 26.00	\$ 40.00
	Broadlands GC	Broomfield	DF	18	\$ 52.00	\$ 62.00	\$ 57.00	\$ 67.00	\$ 42.00	\$ 25.00	\$ 57.00
	Broken Tee at Englewood	Englewood	M	27	\$ 35.00	\$ 44.00	\$ 35.00	\$ 44.00	\$ 28.00	\$ 17.00	\$ 39.50
	Buffalo Run GC	Commerce City	M	18	\$ 32.00	\$ 37.00	\$ 40.00	\$ 44.00	\$ 27.00	\$ 13.00	\$ 38.25
	City Park GC	Denver	M	18	\$ 49.00	\$ 60.00	\$ 49.00	\$ 60.00	\$ 31.00	\$ 21.00	\$ 54.50
	Coal Creek GC	Louisville	M	18	\$ 49.00	\$ 60.00	\$ 51.00	\$ 62.00	\$ 41.00	\$ 41.00	\$ 55.50
	CommonGround GC	Aurora	DF	18	\$ 57.00	\$ 57.00	\$ 77.00	\$ 77.00	\$ 46.00	\$ 20.00	\$ 67.00
	Coyote Creek GC	Ft Lupton	M	18	\$ 33.00	\$ 52.00	\$ 33.00	\$ 52.00	\$ 27.00	\$ 16.00	\$ 42.50
	Deer Creek GC (Temporarily closed)	Littleton	Semi	18	\$ 53.00	\$ 72.00	\$ 53.00	\$ 72.00	n/a	\$ 25.00	\$ 62.50
	Eagle Trace GC	Broomfield	DF	18	\$ 33.00	\$ 43.00	\$ 33.00	\$ 43.00	\$ 38.00	\$ 25.00	\$ 38.00
	Flatirons GC	Boulder	M	18	\$ 42.00	\$ 47.00	\$ 42.00	\$ 47.00	\$ 37.00	\$ 29.00	\$ 44.50
	Foothills GC (36)	Denver	M	36	\$ 42.00	\$ 52.00	\$ 45.00	\$ 55.00	\$ 34.00	\$ 17.00	\$ 48.50
	Fossil Trace GC***	Golden	M	18	\$ 49.00	\$ 59.00	\$ 79.00	\$ 89.00	\$ 36.00	\$ 30.00	\$ 69.00
	Fox Hollow GC (27)	Lakewood	M	27	\$ 54.00	\$ 62.00	\$ 61.00	\$ 70.00	\$ 40.00	\$ 24.00	\$ 61.75
	Green Valley Ranch GC	Denver	DF	27	\$ 55.00	\$ 90.00	\$ 65.00	\$ 90.00	\$ 55.00	\$ 39.00	\$ 75.00
	Heather Ridge, The GC at	Aurora	DF	18	\$ 29.00	\$ 43.00	\$ 35.00	\$ 45.00	\$ 31.00	\$ 21.00	\$ 38.00
	Heritage Eagle Bend GC	Aurora	Semi	18	\$ 63.00	\$ 69.00	\$ 63.00	\$ 69.00	n/a	\$ 35.00	\$ 66.00
	Todd Creek GC	Thornton	DF	18	\$ 60.00	\$ 70.00	\$ 60.00	\$ 70.00	n/a	\$ 40.00	\$ 65.00
	University Of Denver Golf Club	Highlands Ranch	Semi	18	\$ 69.00	\$ 81.00	\$ 79.00	\$ 88.00	\$ 81.00	\$ 48.00	\$ 78.25
	Hyland Hills, The Courses at (27)	Westminster	M	27	\$ 45.00	\$ 50.00	\$ 45.00	\$ 50.00	\$ 34.00	\$ 18.00	\$ 47.50
	Indian Tree GC	Arvada	M	18	\$ 43.00	\$ 43.00	\$ 52.00	\$ 52.00	\$ 41.00	\$ 41.00	\$ 47.50
	Kennedy GC (27)	Denver	M	27	\$ 49.00	\$ 60.00	\$ 49.00	\$ 60.00	\$ 31.00	\$ 21.00	\$ 54.50
	Lake Arbor GC	Arvada	M	18	\$ 29.00	\$ 33.00	\$ 29.00	\$ 33.00	\$ 27.00	\$ 10.00	\$ 31.00
	Thorncreek GC*	Thornton	DF	18	\$ 44.00	\$ 56.00	\$ 44.00	\$ 56.00	\$ 33.00	\$ 10.00	\$ 50.00
	Legacy Ridge GC	Westminster	M	18	\$ 38.00	\$ 49.00	\$ 38.00	\$ 49.00	\$ 38.00	\$ 17.00	\$ 43.50
	Lone Tree GC	Littleton	M	18	\$ 54.00	\$ 57.00	\$ 68.00	\$ 73.00	\$ 38.00	\$ 29.00	\$ 63.00
	Meadow Hills GC	Aurora	M	18	\$ 43.00	\$ 50.00	\$ 43.00	\$ 50.00	\$ 34.00	\$ 29.00	\$ 46.50
	Meadows GC, The	Littleton	M	18	\$ 42.00	\$ 52.00	\$ 45.00	\$ 55.00	\$ 35.00	\$ 17.00	\$ 48.50
	Murphy Creek GC	Aurora	M	18	\$ 48.00	\$ 59.00	\$ 48.00	\$ 59.00	\$ 38.50	\$ 32.00	\$ 53.50
	Omni Interlocken Resort GC (27)	Broomfield	R/SP	27	\$ 135.00	\$ 170.00	n/a	n/a	n/a	\$ 60.00	\$ 152.50
	Overland GC	Denver	M	18	\$ 49.00	\$ 60.00	\$ 49.00	\$ 60.00	\$ 31.00	\$ 21.00	\$ 54.50
	Plum Creek	Castle Rock	DF	18	\$ 75.00	\$ 85.00	\$ 75.00	\$ 85.00	\$ 60.00	n/a	\$ 80.00
	Raccoon Creek GC	Littleton	DF	18	\$ 42.00	\$ 52.00	\$ 42.00	\$ 52.00	\$ 38.00	\$ 38.00	\$ 47.00
	Red Hawk Ridge GC	Castle Rock	M	18	\$ 73.00	\$ 83.00	\$ 83.00	\$ 93.00	\$ 64.00	\$ 37.00	\$ 83.00
	Ridge at Castle Pines North, The	Castle Rock	DF	18	\$ 115.00	\$ 155.00	\$ 115.00	\$ 155.00	n/a	n/a	\$ 135.00
	Riverdale GC (Dunes)	Adams County	M	18	\$ 41.00	\$ 51.00	\$ 44.00	\$ 54.00	n/a	n/a	\$ 47.50
	Riverdale GC (Knolls)	Adams County	M	18	\$ 30.00	\$ 36.00	\$ 30.00	\$ 36.00	n/a	n/a	\$ 33.00
	Saddle Rock GC	Aurora	M	18	\$ 50.00	\$ 62.00	\$ 50.00	\$ 62.00	\$ 41.00	\$ 34.00	\$ 56.00
	South Suburban GC	Centennial	M	27	\$ 40.00	\$ 44.00	\$ 51.00	\$ 53.00	\$ 28.00	\$ 25.00	\$ 47.00
	Spring Valley GC	Elizabeth	DF	18	\$ 55.00	\$ 65.00	\$ 55.00	\$ 65.00	\$ 45.00	\$ 39.00	\$ 60.00
	Walnut Creek GP (H. at Westmoor)	Westminster	M	18	\$ 49.00	\$ 59.00	\$ 49.00	\$ 59.00	\$ 38.00	\$ 17.00	\$ 54.00
	Wellshire GC	Denver	M	18	\$ 49.00	\$ 60.00	\$ 49.00	\$ 60.00	\$ 31.00	\$ 21.00	\$ 54.50
	West Woods GC (27)	Arvada	M	27	\$ 48.00	\$ 59.00	\$ 48.00	\$ 59.00	\$ 36.00	\$ 23.00	\$ 53.50
	Willis Case GC	Denver	M	18	\$ 49.00	\$ 60.00	\$ 49.00	\$ 60.00	\$ 31.00	\$ 21.00	\$ 54.50
Metro	Evergreen GC	Evergreen	M	18	\$ 49.00	\$ 60.00	\$ 49.00	\$ 60.00	\$ 31.00	\$ 21.00	\$ 54.50
	Links GC, The	Highlands Ranch	DF	18	\$ 32.00	\$ 38.00	\$ 34.00	\$ 40.00	\$ 33.00	\$ 33.00	\$ 36.00
	Littleton Golf & Tennis	Littleton	M	18	\$ 32.00	\$ 36.00	\$ 37.00	\$ 41.00	\$ 32.00	\$ 23.00	\$ 36.50
	Springhill GC	Aurora	M	18	\$ 32.00	\$ 37.00	\$ 32.00	\$ 37.00	\$ 26.00	\$ 23.00	\$ 34.50
	Homestead GC, The	Lakewood	M	18	\$ 44.00	\$ 49.00	\$ 48.00	\$ 53.00	\$ 34.00	\$ 20.00	\$ 48.50
Metro Exec 9	Foothills GC (36)	Denver	M	9	\$ 15.00	\$ 17.00	\$ 17.00	\$ 19.00	\$ 15.00	\$ 10.00	\$ 17.00
	Heather Gardens GC	Aurora	DF	9	\$ 11.00	\$ 11.00	\$ 18.00	\$ 23.00	\$ 15.00	\$ 10.00	\$ 15.75
	S. Suburban Family Sports Center	Centennial	DF	9	\$ 19.00	\$ 19.00	\$ 20.00	\$ 20.00	\$ 16.00	\$ 15.00	\$ 19.50
Front Range Par 3 Courses	Broken Tee at Englewood	Englewood	M	9	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00	\$ 9.00	\$ 6.00	\$ 12.00
	Cattail Creek GC	Loveland	M	9	\$ 14.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ 11.00	\$ 10.00	\$ 14.00
	Cherokee Ridge GC	Co. Springs	M	9	\$ 10.00	\$ 12.00	\$ 10.00	\$ 12.00	\$ 8.00	\$ 8.00	\$ 11.00
	CommonGround GC	Aurora	M	9	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	-	\$ 10.00
	Elmwood GC	Pueblo	M	9	\$ 13.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 13.00	\$ 8.00	\$ 14.50
	Emerald Greens GC	Denver	DF	9	\$ 8.00	\$ 8.00	\$ 15.00	\$ 15.00	n/a	\$ 7.00	\$ 11.50
	Foothills GC	Denver	M	9	\$ 11.00	\$ 11.00	\$ 13.00	\$ 13.00	\$ 13.00	\$ 7.00	\$ 12.00
	Green Valley Ranch GC	Denver	DF	9	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	\$ 15.00
	Harvard Gulch GC	Denver	M	9	\$ 19.00	\$ 19.00	\$ 19.00	\$ 19.00	\$ 13.00	\$ 11.00	\$ 19.00
	Hyland Hills, The Course at	Westminster	M	9	\$ 11.00	\$ 11.00	\$ 11.00	\$ 11.00	\$ 9.00	\$ 5.00	\$ 11.00
	Indian Tree GC	Arvada	M	9	\$ 14.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ 9.00	\$ 14.00
	Kennedy GC	Denver	M	9	\$ 19.00	\$ 19.00	\$ 19.00	\$ 19.00	\$ 13.00	\$ 11.00	\$ 19.00
	South Suburban GC	Centennial	M	9	\$ 12.00	\$ 14.00	\$ 15.00	\$ 17.00	\$ 11.00	\$ 6.00	\$ 14.50

Notes: n/a = numbers were not provided. Green Fees in grey were not submitted, obtained through the Internet.

***Times booked 8 days or more in advance are charged a significant premium which range up to \$150 including fee/cart/gift.
Booked 15,662 rounds this way generating \$500,000+ in extra revenue

*Dynamic pricing - rates vary



SUBJECT FOR DISCUSSION

Approving a Transfer of Ownership Application to Transfer the Retail Liquor Store License from NUVVO LLC dba Whipsaw Wine and Spirits to Manihani Manihani Inc. dba Whipsaw Wine and Spirits, 1400 Dexter Street

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Vikram Singh Manihani has submitted on behalf of Manihani Manihani Inc. dba Whipsaw Wine and Spirits, an application for Transfer of Ownership of a Retail Liquor Store License from NUVVO LLC dba Whipsaw Wine and Spirits, located at 1400 Dexter Street.

CRS 44-3-303(c)(I) provides that transfer of ownership application shall be made to the state and local licensing authorities on forms prepared and furnished by the state licensing authority. In determining whether to permit a transfer of ownership, the licensing authorities shall consider only the requirements of Section 44-3-307.

As part of the review process, the applicant has submitted fingerprint cards which have been processed by Colorado Bureau of Investigation and Federal Bureau of Investigation. Due to information received regarding Mr. Manihani's fingerprint results, the transfer of ownership application is coming before the local licensing authority.

The applicant has paid all required fees and completed the application.

FINANCIAL CONSIDERATIONS

N/A

LEGAL/POLITICAL CONSIDERATIONS

N/A

ALTERNATIVES/OPTIONS

STAFF RECOMMENDATIONS

Staff seeks recommendation

Attachments:

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date



SUBJECT FOR DISCUSSION

Approving a Resolution Adopting the City of Fort Lupton Purchasing Policy, Effective January 1, 2024

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Periodically staff reviews policies and procedures and proposes changes. The new policy strives to clarify gaps in the current policy and adds language explaining the purchasing process. The new policy also increases the purchasing limits at all levels.

FINANCIAL CONSIDERATIONS

The policy increases purchasing limits at all levels.

LEGAL/POLITICAL CONSIDERATIONS

None

ALTERNATIVES/OPTIONS

Do not change the current purchasing policy.

STAFF RECOMMENDATIONS

Approve the resolution adopting a new City purchasing policy

Attachments:

- a. Proposed Resolution
- b. Proposed Purchasing Policy

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

RESOLUTION NO. 2023RXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON ADOPTING THE PURCHASING POLICIES AND PROCEDURES

WHEREAS, The City of Fort Lupton has need to update policies periodically to maintain a current environment with current laws and practices; and

WHEREAS, City Council has reviewed the changes to the purchase policies and procedures and deems it advisable to adopt the changes that have been proposed; and

WHEREAS, by adoption of this resolution, all previous purchasing polices will be repealed and this policy will be in effect.

NOW THEREFORE BE IT RESOLVED that the City of Fort Lupton hereby adopts the Purchasing Policies and Procedures as presented.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 5TH DAY OF DECEMBER, 2023.

City of Fort Lupton

Zo Hubbard, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

City of Fort Lupton Procurement Policies

Effective – January 1, 2024

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Procurement Policies and Procedures for Federally Funded Programs

Reference 2 CFR 200.318-326

INTRODUCTION

I. General

These Procurement Policies (collectively, the “Policy”) are intended to ensure adequate and uniform control of the City of Fort Lupton’s purchasing and payment activities. Principles and policies incorporated into this Policy are in accordance with Generally Accepted Accounting Principles (GAAP) and applicable State of Colorado Law.

All parties involved in the negotiation, performance, or administration of procurement and/or contracts for the City shall act in good faith. All procurements should be made for the purpose of meeting the City’s current budget goals.

Information in this Policy will be reviewed and updated by the Finance Department as necessary so that the maximum use and benefit may be derived in accordance with its intended purpose. Questions on any purchasing or payments should be directed to the Finance Director.

II. Decentralized Purchasing

This is a system of purchasing in which limited purchasing authority, responsibility and control is given to the Department Heads. Department Heads are responsible for ensuring personnel in their department are knowledgeable of and trained in the purchasing procedures established by this Policy and the Finance Department. By following the requirements established within this Policy, Department Heads shall be able to properly plan purchases, to allow sufficient time to obtain proposals, quotations, or bids (with an allowable lead time for delivery). Departments shall not only be able to realize savings through competition between vendors but shall also increase efficiency. Departments may establish procedures specific to their Department with approval by the Finance Department.

III. Goals and Objectives

The objective of this Policy is to give employees guidelines that set a standard when purchasing goods or services on behalf of the City, provide for the most efficient use of taxpayer’s dollars, and provide for timely purchases by being easy to interpret, with the best overall cost, quality, and quantity. In selecting products and service providers, the City considers and weighs all the following criteria:

1. **Pricing:** Ensure the City receives the required product or services at the lowest possible cost and highest value.
2. **Competition:** Provides vendors equal opportunity to sell to the City.
3. **Quality/Experience:** Using the purchasing and bidding parameters, acquire the highest quality product and service for the City.
4. **Customer Service:** Vendor is consistent, reliable, and timely throughout the procurement process.

IV. Procurement Contrary to this Manual

Except as may be otherwise provided by law, it shall be unlawful for any City officer or employee to order or purchase goods and/or services contrary to the policy and rules set forth herein.

GENERAL RESTRICTIONS AND GUIDELINES

I. General

All purchases shall be made in accordance with the policies prescribed in this Policy. Any procurement or agreement made contrary to these policies shall not be binding to the City.

II. General Provisions/Restrictions

- A. No personal purchases may be made using City funds. Purchasing guidelines provided within this Policy may be utilized only in the interest of the City.
- B. Only City employees, and department heads a, may make purchase utilizing City funds.
- C. Purchases must be charged to the proper account, regardless of budget availability in that line item.
- D. Alcohol may not be purchased with City funds, except for Golf Course Operations and City sponsored events.
- E. Sales tax is not to be charged on purchases. The City's tax-exempt number should be given to the vendor before the sale is completed. The City's tax-exempt certificate is available from the Finance Department. Fuel purchases are the exception.
- F. All City personnel, including employees, elected officials, and volunteers, are obligated to establish and maintain ethical relationships with all vendors or suppliers of City goods and services. Acceptance or solicitation of entertainment, loans, gifts, or special consideration from vendors or suppliers for personal benefit by City personnel is limited per state law. No employee or official of the City shall participate in a transaction, contract, activity, or service of the City which has a direct or predictable effect on the employee's/official's financial interest or the financial interests of an employee's/official's immediate family member or is otherwise prohibited by law.
- G.** No multi-year financing obligations (i.e., space rentals, copier leases, etc.) may be entered into without the review and concurrence of the Finance Director, the City Administrator, and the City Council unless the total amount to be paid on such obligation is within the amount that the Mayor and City Administrator are authorized to approve.
- H.** All purchases by the City require that funds for the purchase have been budgeted and appropriated. Requests that exceed budget must be approved by the City Council. In the case of emergency purchases, the City Administrator must approve the expenditure and seek a budget amendment and appropriation, if necessary, at the next Council meeting.

PURCHASING PROCESSES

I. Procurement Classifications

The following procurement classifications shall determine the procurement method and approvals required as set forth in this Policy.

Procurement Classifications	Procurement Value / Dollar Limit	Type of Purchase	Approvals
1	< \$10,000	Informal Purchase	Department Head or designee
2	\$10,001 - \$20,000	Semiformal Purchase	Department Head Finance Director
3	\$20,001 - \$30,000	Semiformal Purchase	Department Head, Finance Director, City Administrator
4	\$30,001 - \$40,000	Semiformal Purchase	Department Head, Finance Director, City Administrator Mayor
5	> \$40,000	Formal Purchase	Department Head, Finance Director, City Administrator Council

II. Procurement for Purchases of Goods or Services Using Federal, State or Grant Funds

When any procurement involves the expenditure of federal or state funds or restricted grant funds, the procurement shall be conducted in accordance with any mandatory applicable federal and/or state laws, regulations, or grant requirements. The procurement requirements for any procurement involving the expenditure of federal funds shall, at a minimum, comply with the requirements of Appendix A, incorporated herein. In the event of a conflict between such federal fund procurement requirements and the requirements of the City as otherwise set forth herein, the stricter requirements shall apply.

III. Procurement Procedures By Classification

PROCUREMENT CLASSIFICATION 1: Informal Purchase. Informal purchase procurement is used for the purchase of goods and services under \$10,000 and such purchases require only that the City staff member making the purchase ensures that a reasonable and adequate number of price checks or quotes is made by email, personal inspection, or discussions with vendors to ensure a quality product or service is obtained and best value is determined.

PROCUREMENT CLASSIFICATION 2 and 3: Semiformal Purchase. Semiformal purchase procurement is utilized for simple purchase activities of goods and services of \$10,001 up to \$50,000. A reasonable and adequate number of price checks or quotes of no less than three (3) should be

solicited by email, personal inspection, or discussions with vendors to ensure a quality product or service is obtained and best value is determined. Prior to commencing any purchase classified as Semiformal Procurement, the proposed purchase and process shall be reviewed by the Finance Director.

PROCUREMENT CLASSIFICATION 4: Formal Purchase. Formal purchase procurement is utilized for purchase activities of goods and services greater than \$50,000 and requires a competitive sealed process such as an Invitation for Bid (IFB), Reverse Auction, or Request for Proposal (RFP) process. Prior to commencing any purchase classified as Formal Procurement, the proposed purchase and process shall be reviewed by the Finance Director. One of the following procedures may be utilized to fulfill Formal Procurement requirements at the direction of the Department Head in consultation with the Finance Director:

A. Invitation for Bid (IFB). Unless otherwise provided in a specific IFB, the following shall control:

- i. **Generally.** The IFB is a method of source selection in which the award is made to the responsive and responsible bidder submitting the lowest cost bid that complies with the detailed specifications and/or scope of work contained in the IFB. An IFB shall include specifications and all contractual terms and conditions applicable to the procurement, as well as the bid opening place, time and date. Bids are sealed and opened in public at the time and place as set forth in the IFB, unless all bidders have been notified by the City of a change in the time or place by written addendum to the IFB. Bids may be submitted electronically to the Finance Director or designee with a written signed statement "I waive my right to a sealed bid". The finance director or designee will release electronic submissions to the soliciting department at the time designated in the IFB. A tabulation of all received and opened bids shall be formulated and made available for public inspection.
- ii. **Bid Submission and Bid Evaluation.** Bids shall be unconditional and submitted without alteration or correction except as authorized in this subsection. Bids shall be evaluated based on the requirements set forth in the IFB, which may include criteria to determine acceptability, such as inspection, testing, quality, workmanship, delivery and suitability for a particular purpose. Those criteria that shall affect the price and be considered in evaluation for award shall be objectively measurable, such as discounts, allowances, transportation costs and total or life cycle costs.
- iii. **Specifications.** Specifications shall be made available to all interested parties as stated in the IFB. If for any reason whatsoever it is necessary to change the specifications or any other of the formal data and there is adequate time as determined by the Department Head prior to the date of bid opening, an addendum shall be issued setting forth the changes. It shall be the obligation of bidders to ensure they have received all addenda.
- iv. **Bid Submission.** Bids must be received prior to the specified time as established in the IFB. Bids may be received earlier and shall be kept sealed and confidential until the bid opening. Bids received after the specified deadline may be immediately returned to the nonresponsive submitter unopened.

- v. Bid Opening. The opening of sealed bids shall be conducted in a manner to protect confidentiality and to ensure fairness.
- vi. Correction or Withdrawal of Bids. Correction or withdrawal of inadvertently erroneous bids before and after a bid opening may be permitted in accordance with the IFB.
- vii. Award. Generally, an award shall be made by written notice to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the IFB including, without limitation, consideration of performance on similar projects or contracts, letters of reference and prior performance with the City. The City retains the right to reject or modify any bids, awards always being subject to negotiation and execution of a mutually acceptable agreement. The City reserves the right to review and award bids at its discretion to responsive and responsible companies which may or may not be the low bidder.

B. Request for Proposal (RFP). Unless otherwise provided in a specific RFP, the following shall control:

- i. Competitive Sealed Proposal/Competitive Negotiation Process. Proposals shall be solicited through a RFP process when, for example: (1) the Department Head or his/her designee determines that the complex nature or technical details of a particular procurement make the use of competitive sealed bidding either not practical or not advantageous to the City; (2) specifications cannot fairly or objectively be prepared as to permit sufficient competition; (3) high technology and electronic equipment is available from a limited number of sources; or (4) specifications cannot practically be prepared except by reference to specifications of the equipment of a single source of supply.
- ii. Receipt of Proposals. Sealed proposals shall be submitted at the time and place as set forth in the RFP. Proposals may be submitted electronically to the Finance Director or designee with a written signed statement "I waive my right to a sealed proposal". The finance director or designee will release electronic submissions to the soliciting department at the time designated in the RFP. Only the names of the proposer will be read in public at the time proposals are due. No proposals shall be opened until the time designated in the proposal document or addenda.
- iii. Evaluation Factors. Proposal evaluation criteria shall be as set forth in the RFP. Final consideration for awarding of contract shall not be based solely on price. A combination of qualifications, experience, demonstrated successes, references, fees and costs, capacity to fulfill all requirements of the contract and other qualifying considerations may be considered for evaluation purposes.
- iv. Discussion with Responsible Proposers and Revisions to Proposals. As provided in the RFP, discussions may be conducted with responsible proposers who submit proposals determined to have a reasonable likelihood of being selected for award.
- v. Award. Award shall be made to the responsible proposer whose proposal is determined to be the most advantageous to the City, taking into consideration price

and evaluation factors. This process may include discussions and negotiation between the City and proposer. The City retains the right to reject or modify any proposals, awards always being subject to negotiation and execution of a mutually acceptable agreement.

C. Request for Qualifications (RFQ).

- i. Pre-Qualifying Submitters or Multi-Step Sealed Bidding. When it is considered impractical to initially prepare a purchase description to support an award based on price, prior to the issuance of a Soliciting Document, the City may determine to issue a Request for Qualification, RFQ, requesting the submission of un-priced offers to be followed by a Soliciting Document limited to those bidders whose offers have been determined to be technically acceptable under the criteria set forth in the first solicitation. Only the providers of products or services that meet the specifications or experience will be permitted to submit bids or cost proposals. In addition, the RFQ process is used when the desired services are not as well defined and depend on the submitter's ability to appropriately identify and address the problem(s) or issue(s). This process is most often used for selection of professional services. The submitters submit statements of qualifications, and the City then issues a Soliciting Document limited to those submitters whose response to the RFQ have indicated ability and satisfied other criteria such that the City desires to seek a proposal from such Submitter.
- ii. In determining whether to issue an initial Soliciting Document only to Pre-Qualified Submitters, the Department Head shall consider the best interests of the City and may consider whether a project or contract:
 - a. requires complex or unusual expertise or techniques;
 - b. involves a particularly tight time frame;
 - c. involves experience in a very specific field; or
 - d. has a projected budget of \$500,000 or more.
- iii. The method of submitting pre-qualification information and the information required in order to be pre-qualified shall be determined by the Department Head.

IV. Non-responsive Bids/Proposals

- A. Defined. A responsive bid/proposal is one that is in substantial conformance with the requirements of the Soliciting Document.
- B. Determination of Non-responsiveness. The following are examples of nonresponsive submittals:

- i. A Submitter who fails to deliver a bid/proposal prior to the specified place, time and date as shown on the Soliciting Document is considered late and the bid/proposal shall not be opened.
- ii. A Submitter who fails in the bid/proposal to conform to required delivery schedules as set forth in the Soliciting Documents or in the permissible alternatives.
- iii. A Submitter who qualifies prices in such a manner that the firm's bid/proposal price cannot be determined (such as "price in effect at time of delivery").
- iv. A Submitter who fails to offer goods or services that comply with the specifications of the Soliciting Document.
- v. A Submitter who makes the City the responsible party for determining that the bidder's alternative products or services conform to the specifications.
- vi. A Submitter who fails to furnish bid surety when required.
- vii. A Submitter who limits the rights of the City under any contract clause unless information on such limitations are invited.

V. Solicitation Irregularities

The Department Head has authority to waive irregularities if: (a) the item being waived is only a matter of form or is an immaterial variation from the exact requirements set forth in the Soliciting Document; (b) the item being waived has trivial or no effect on price, quality, quantity, delivery or performance; and (c) such a waiver would not affect the relative standing of bidders or proposers or be otherwise prejudicial to them. Examples of minor irregularities that may be waived are:

- A. Failure to furnish with the bid certain required information regarding the vendor's qualifications to perform the contract.
- B. Failure to submit required descriptive information on the products offered.
- C. Failure to return the proper number of executed bids or attachments, including certifications and affidavits.
- D. Failure to return a bid addendum or amendment if on the face of such bid the bidder acknowledges receipt of addendum or amendment or if the addendum or amendment does not have material effect on the bidder's liability under the terms of the contract.
- E. Failure to sign a bid, when evidence is submitted with the bid that clearly shows that the bid was the one intended by the bidder and that failure to sign was strictly an oversight.

When such minor irregularities are discovered, the Submitter is requested to remedy the problem within a reasonable timeframe by later submitting omitted data or by providing a written statement of intent.

VI. Rejection of Bids/Proposals

Unless otherwise specified in the Soliciting Document, bids/proposals may be rejected when one or more of the following occur:

- A. Bids/proposals exceed the budgeted amount;
- B. There are no responsible Submitters;
- C. There are no responsive Submitters;
- D. The project is abandoned;
- E. The specifications, scope and/or terms and conditions are revised; or
- F. Irregularities exist in the procurement process as determined by the Department Head and/or the City Administrator.

V. Confidentiality

To the extent permitted by the Colorado Open Records Act and consistent with any language in the Soliciting Document, after solicitations are opened, they become confidential documents until the City awards the contract or the solicitation project is cancelled. Staff, contractors and City officials shall not discuss solicitations with competing vendors. Vendor questions must be referred to the Department Head. Unless directed to do so by the City Administrator, Staff shall not discuss with any vendor the recommended award or the reasons for awarding or not awarding.

VI. Exemptions to Formal Procurement

- A. Procurement Classification 1 and 2 purchases do not require formal procurement processes.
- B. Regardless of dollar amount, the following purchases are exempted from the requirement to engage in formal procurement processes:
 - i. Cooperative Purchases. Purchases made cooperatively with other units of government such as the State of Colorado and government cooperative groups utilizing extended awards from other governmental agencies.
 - ii. Piggybacked Purchases. Purchases made by piggybacking on prices, bids and offers made to other units of government such as the State of Colorado or other counties, municipalities or special districts when agreeable by the vendor and the City determines such approach is in the best interests of the City.
 - iii. Government Contracts. Purchases/contracts with federal, state and local government and political subdivisions of the state.
 - iv. Published Materials. Purchases of magazines, books, publications and periodicals.
 - v. Purchases of water or real property rights. All such purchases require approval of the City Council.

- vi. Hardship. Purchases in the presence of hardship, which exemption requires satisfaction of the following criteria and approval procedure:
- a. Exemption shall be granted when formal procurement is deemed not to be in the best interest of the City because, due to circumstances beyond the reasonable control of the person or department requesting the waiver:
 1. the process may cause unavoidable time delay or unavoidable hardship for a department of the City; or
 2. the process may cause undue expense for the City.
 - b. In order for an exemption to be granted:
 1. the Department Head requesting the exemption must complete an Exemption Request Form as provided by the Finance Director;
 2. the completed Exemption Request Form must be submitted to the Finance Director for a recommendation and signature; and
 3. the Exemption Request Form with the Finance Director's recommendation must be submitted to the City Administrator for final authorization of the exemption.
- vii. Sole Source. Purchases of supplies, products or services indispensable to the City for which there is only one source practicably or reasonably available, which exemption requires satisfaction of the following criteria and approval procedure:
- a. \$10,001 to \$30,000. To take advantage of the sole source exemption for purchases between \$10,001 and \$30,000, Department Heads are responsible for selection and contract administration. Semiformal procurement processes are not required; however, Department Heads are responsible for selection based on applicable and appropriate qualifications, experience, referenced successes and cost factors. The Finance Director must approve reliance on this exemption in writing in advance.
 - b. Over \$30,000. To take advantage of the sole source exemption for purchases with a total cost of over \$30,000, Department Heads are responsible for selection and contract administration. Formal procurement processes are not required; however, Department Heads are responsible for providing the written justification for the exemption and obtaining written approval before engaging any such exempted services or procuring exempted goods. Approval must be obtained in accordance with the following procedure:
 1. the Department Head requesting the exemption must complete the Exemption Approval Form as provided by the Finance Director;
 2. the completed Exemption Approval Form must be submitted to the Finance Director for a recommendation and signature; and
 3. the Exemption Approval Form with the Finance Director's recommendation must be submitted to the City Administrator for final authorization of the exemption.

viii. Professional Services. Contracts for professional services from certain professional, technical and expert service providers which exemption requires satisfaction of the following criteria and approval procedure:

a. Criteria. To take advantage of the exemption, the following criteria must be met:

1. the service provider has such required specialized knowledge, skill, reputation and/or experience to satisfy the specialized needs of the department or City; and
2. the service provider provides services recognized as professional in nature by licensure, certification or other specialized training such as accountants, actuaries, appraisers, architects, attorneys, business consultants, business development managers, specialized engineers, public relations professionals, public finance professionals, recruiters, researchers, real estate brokers, or translators; and
3. the service provider proposes a reasonable approach to achieve the project or service objectives in an acceptable timeframe;
4. the service provider has a satisfactory record of performance in developing and implementing similar projects or providing similar services in other jurisdictions; and
5. the service provider will perform the project or services at a reasonable cost compared with the level of effort expended.

b. \$10,001 and to \$30,000. To take advantage of the professional services exemption for purchases between \$10,001 and \$30,000, Department Heads are responsible for selection and contract administration. Semiformal procurement processes are not required; however, Department Heads are responsible for selection based on applicable and appropriate qualifications, experience, referenced successes and cost factors. The Finance Director must approve reliance on this exemption in writing in advance.

c. Over \$30,000. To take advantage of the professional services exemption for purchases with a total cost of over \$30,000, Department Heads are responsible for selection and contract administration. Formal procurement processes are not required; however, Department Heads are responsible for providing the written justification for the exemption and obtaining written approval before engaging any such exempted services or procuring exempted goods. Approval must be obtained in accordance with the following procedure.

1. the Department Head requesting the exemption must complete the Exemption Approval Form as provided by the Finance Director;
2. the completed Exemption Approval Form must be submitted to the Finance Director for a recommendation and signature; and
3. the Exemption Approval Form with the Finance Director's recommendation must be submitted to the City Administrator for final authorization of the exemption.

- ix. Emergency Purchases. Emergency purchases which exemption requires satisfaction of the following criteria and approval procedures:
- a. Criteria. To take advantage of the exemption, the following criteria must be met:
 1. dangerous condition, potentially dangerous condition, or immediate need for supplies, equipment or services exists requiring the purchase to protect the public safety, health or welfare of citizens when in imminent jeopardy;
 2. immediate repair is necessary to prevent further damage to public property, machinery or equipment;
 3. the functioning and operation of a City department would be seriously hampered or delayed through use of the normal purchasing process; or
 4. equipment breakdown or act of God threatens to terminate essential services.
 - b. Process.
 1. To take advantage of the emergency purchase exemption, the appropriate Department Head must contact the City Administrator and provide the following information:
 - a. The nature of the emergency;
 - b. The estimated cost of the services/goods required; and
 - c. The vendor recommended to receive/fulfill the order.
 2. The City Administrator may authorize the procurement of such emergency needs by informal procedures, as expeditiously as possible, at not more than commercially reasonable prices. When expenditures exceed the then-effective City Administrator approval authority, a full report of the circumstances necessitating the emergency action shall be timely reported to the Council by the City Administrator.
- x. Fine Art. The material qualifies as an object of fine art.
- xi. Materials Conformity. A particular material is required to match materials currently in use by the City.
- xii. OEM Parts. Original Equipment Manufacturer (OEM) repair parts purchased from the source vendor.
- xiii. Original Provider Maintenance and Support. Annual maintenance and service agreements when the terms of the original purchase specify that the original provider performs ongoing maintenance.
- xiv. Additional Materials or Services. Procurement resulting from a formal procurement process may be used as the basis for the negotiated purchase of additional quantities of the same materials or services at any time; provided, however, that subsequent procurements are expressly limited to the specific terms, conditions and pricing established by the original procurement.

VII. Valuing Procurement for Purpose of Proper Classification and Permissible Renewals/Extensions

- a. Purchases shall not be artificially divided to circumvent the procurement classification and associated procurement process above.
- b. If numerous items are being purchased from one vendor on a single order, the aggregate price is the determining factor regarding procurement classification.
- c. In determining procurement value when purchasing services by contract or purchase order, the following guidelines shall be used:
 - i. If services are provided on a lump sum basis, the lump sum amount shall determine the value of the procurement. If lump sum services are compensated on an annual basis (instead of on a one-time basis) the procurement value shall be determined by multiplying the annual lump sum amount by the number of years in the term (not to include optional as opposed to automatic) renewal terms contemplated by the contract.
 - ii. If services are provided on a time and materials basis, the value of the procurement shall be determined by multiplying the annual maximum or not-to-exceed compensation by the number of years in the term (not to include optional as opposed to automatic renewal terms contemplated by the contract).
 - iii. If a contract is for fees to be retained by a vendor (such as banking agreements) and not actual expenditures of the City (no additional checks or payments are issued to the vendor), an estimate of the cost to the City (retained fees) shall provide the basis for procurement value determination. If the estimate is erroneous, actual cost shall be used for determining value at renewal time or when resoliciting for such services.
 - iv. A clause which permits termination of the contract or other form of purchase agreement before the end of its stated term, to include for non-appropriation, shall not be considered in determining procurement value.
 - v. The Finance Department shall have the ultimate authority to determine final procurement value for any contract or other form of purchase agreement.
- d. Contracts may be extended, renewed or amended to extend or renew without further procurement action or additional approvals only if:
 - i. The Soliciting Document contemplated amendment or optional renewal terms; and
 - ii. the contract specifically recognized that renewal or amendment was an option; and
 - iii. approval of the contract as set forth in the table above was at the level that would be required for the contract adding in the additional compensation payable due to the extension, renewal or amendment; and
 - iv. any additional services or service scope change are reasonably related to the services contracted for in the original contract; and
 - v. the aggregate dollar value of the compensation payable under the term and the renewal or extension term(s) (with or without additional compensation for reasonably related additional services) does not equal a value greater than a threshold amount for an elevated procurement classification level (ex. 2 year contract for \$6,000/year can be renewed for

additional one year term as the value of the term (\$12,000) plus the renewal (\$6,000) equals \$18,000 and does not reach the Classification 3 threshold).

Additional Considerations:

- Electronically transmitted bids are acceptable for informal written bids, provided the bid is a firm written price or quote for specific goods or services valid for no less than 30 days.
- Contracts for service shall include a City Attorney- approved Professional Services Agreement.
- If the recommended bid is not the lowest, a detailed explanation must accompany the bid's submission.
- Resolutions are required for all service contracts and bids presented to the Council for approval.
- If less than the required number of informal or formal bids are received, the City may consider seeking additional bids if time allows. If less than the number of required bids is received, the City may award to a bidder if the City finds that the price is fair and reasonable, and that other prospective bidders had a reasonable opportunity to respond.

AUTHORIZATION REQUIREMENTS

I. General

Signature authority is granted on an individual basis and must be consistent with Section I above. All departments shall keep current a list of designated staff authorized to approve City expenditures. The list shall include the full signatures and initials of each authorized individual and the amount of signature authorization granted to the individual.

II. Responsibility for Compliance

Ultimate responsibility for expenditures within each department is placed on the relevant department head.

III. Procedures

- A. A Signature Authorization Summary must be submitted to the Finance Department on an annual basis (January 1).
- B. The Finance Department shall be responsible for deleting signature authority for terminated employees. Should authority need to be revoked prior to termination, the applicable department shall be responsible for notifying the Finance Department.
- C. All changes and additions to the Signature Authorization Summary must be submitted in writing and must include the following information:
 - Name of employee
 - Title
 - Authorization amount
 - Effective date
 - Employee signature and initials
 - Signature of employee delegating authorization
- D. Unless signature authorization has been formally delegated, no employee shall sign on behalf of another otherwise authorized employee. Written notification of delegation must be sent to the Finance Department.

CONTRACT AUTHORITY

- I. The City Administrator shall have the power and duty to approve and execute, by signature, all contracts or agreements of, or on behalf of, the City or its enterprises, subject to the following limitations:
 - A. The City Attorney must review and approve contracts as to form.
 - B. No contract or agreement shall exceed \$50,000. Contracts or agreement exceeding \$50,000 shall require City Council approval.
 - C. No contract or agreement shall involve conveyances of interest in land, water, bonds, indentures, evidence of indebtedness, or proclamations, unless the authority to approve and execute such documents shall be granted by the City Council.
 - D. Such contract or agreement does not constitute an “intergovernmental agreement” under Colorado law.
 - E. It shall be the City Administrator’s duty to ensure that all City contracts and agreements are procured in compliance with the requirements of the Fort Lupton Municipal Code and any applicable rules and regulations.
 - F. The City Administrator may delegate the City Administrator’s signatory authority for the approval and execution of contracts and agreements to Department Heads where the contractual matters fall within their area of responsibility. With the City Administrator’s prior approval, Department Heads may further delegate signatory authority for limited purposes.
 - G. No City contract shall be approved or executed unless funds for the payment of obligations under the contract or agreement are in the Budget approved by the City Council and the funds have been appropriated by the City Council. This section shall not prohibit approval and execution of multi-year contracts or agreements where such agreements are legally permissible.

CAPITAL IMPROVEMENT CONTRACTS

I. General

The Capital Improvement Contracts Policy applies to any capital improvement contract that the City enters into. A City Project Manager (or City contact person) MUST be designated for each capital improvement project and specified within the contract. This individual will be accountable for all aspects of proper contract administration surrounding the construction in progress. Refer also to **Procurement Procedures by Classification** for information on the bidding process. Each department and its personnel are responsible for the effective planning for its capital improvement projects.

II. Contract Performance and Payment Bonds

A. When a capital improvement contract is awarded, unless the City Administrator or designee deems otherwise, the following bonds or security shall be delivered to the City and shall become binding on the parties upon the execution of the contract:

1. Bid security in an amount equal to five (5) percent of the total amount of bid may be required for all competitive sealed bidding for capital improvement contracts. Bid security shall be a bond provided by a surety company authorized to do business in this state, or the equivalent in certified funds, or otherwise supplied in a form satisfactory to the City.

When the invitation for bid requires security, noncompliance requires that the bid be rejected.

2. A performance bond, satisfactory to the City, executed by a surety company authorized to do business in this state, or otherwise secured in a manner satisfactory to the City, in an amount equal to one hundred (100) percent of the price specified in the contract; and
3. A payment bond, satisfactory to the City, executed by a surety company authorized to do business in this state, or otherwise secured in a manner satisfactory to the City for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work provided for in the contract, in an amount equal to one hundred (100) percent of the price specified in the contract.

B. Nothing in this section shall be construed to limit the authority of the City to require a bond or other security in addition to the bonding requirements as stated above.

III. Insurance

Contract documents must require the contractor to procure and maintain minimum insurance coverage at the direction of or as prescribed by standard contract forms by the City Attorney.

IV. Retainage

The contract shall include provisions for retainage of contract sums as prescribed by state law and may include provisions for retainage in contracts not covered by state law.

V. Damage or Delay

The City may, by contract, require the contractor to waive, release, or extinguish its rights to recover costs or damages, or obtain an equitable adjustment, for delays in performing such contract if such delay is caused, in whole or in part, by the acts or omissions of the City or its agents, if the contract provides that an extension of time for completion of the work is the contractor's remedy for such delay. Such clause is valid and enforceable, any provision of state law to the contrary notwithstanding.

VI. Review

Contracts are to be reviewed by the City Attorney. Generally, all contracts/agreements should use the City's standard form. Exceptions can only be approved by the City Attorney or City Administrator.

VII. Final Payment

The last payment on a capital improvement contract, in an amount of ten thousand dollars (\$10,000) or more, will not be made until at least ten (10) days after notice of intention to pay is published at least twice in a newspaper of general circulation in the City and after the City has received a release of statements of claim or liens. Proof of publication should be submitted to the Finance Department. Claims against the contract shall be filed as prescribed by state law.

DEBARMENT OR SUSPENSION

I. General

The City Administrator is authorized to debar or suspend a vendor or contractor for just cause.

II. Guidelines

- A. No vendor or contractor shall be debarred or suspended until an opinion regarding the same has been obtained from the City Attorney and until procedures recommended by the City Attorney have been followed.
- B. The period for debarment shall be determined by the City Administrator on a case-by-case basis.
- C. Reasons for debarment or suspension include the following:
 - 1. Commission of fraud or a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such a contract or subcontract.
 - 2. Conviction or indictment under a state or federal statute of embezzlement, theft, forgery, bribery, falsification, or destruction of records, or receiving stolen property.
 - 3. Conviction or indictment under a state or federal antitrust statute.
 - 4. Failure or default without good cause to perform in accordance with the terms of any contract or unsatisfactory performance of any contract.
 - 5. Debarment, disqualification, or suspension by another government entity for any reason.

CITY ISSUED CREDIT CARDS / PURCHASE CARDS

I. General

The purpose of this Policy is to maintain the financial integrity of the City's funds. This Policy applies to all items procured using a City-issued purchase or credit card. The use of a City issued card is a privilege and should be treated as such.

II. Issuance

City cards may be issued to Department Heads or other personnel as authorized by the City Administrator and Finance Director.

III. Card Use

Card purchases are limited to those transactions completed upon purchase. Purchaser shall verify the availability of the item being charged when placing an order. Back orders should not be charged until time of shipment. Purchaser shall verify that the combined price and freight charge being charged is under the purchaser's signature authority dollar limit. Purchaser shall also verify that sales tax is not being charged. A copy of the tax-exempt certificate is available from the Finance Department.

When placing an order by FAX, phone, mail or email, purchaser shall request that the **receiver's name** and **"credit card purchase"** be put on the shipping label or packing list to expedite delivery and request that a receipt be sent with the purchase. All charges will require a receipt be attached.

The Internet may be used to place orders only when the receiving website is secure. To determine whether a website is secure, look for a closed padlock in the search bar by the site's name. If the padlock is open or non-existent, the website is not secure and should not be used for placing orders.

If merchandise is to be returned, verify that the vendor will credit the purchasing card account, request a copy of the credit issued, and submit it with the monthly credit card statement.

If an attempt to make a purchasing card transaction is denied, contact the Finance Department as soon as possible to resolve the problem. If there is concern that a transaction may be denied, contact the Finance Department in advance to authorize the vendor, or ask the vendor to run a pre-authorization on the purchasing card to make sure the transaction will go through.

IV. Prior Authorization of Expenditures

Proper approvals must be obtained for the purchase of goods and services prior to ordering as with any other City purchase.

V. Unacceptable Uses

- Purchases over the holder's signature authority limit. Dividing an order to satisfy this limit is not allowed.
- Cash advances, traveler's checks, or the use of ATM machines.
- Fuel for personal vehicles. Reimbursement for mileage must be made on the Expense Reimbursement Form (see employee handbook).
- Personal or non-business uses. If personal or non-business-related items are accidentally charged on the card, immediately notify the Finance Department, and reimburse the City via cash, credit, or a personal check payable to the City of Fort Lupton, with a note attached showing the account to be credited. Reimbursement must be completed at or before the time of statement reconciliation. Repeated occurrences of personal or non-business-related items being charged to the card and/or intentional misuse of the card may result in charging privileges being revoked and disciplinary action taken.

VI. Lost Receipts

If a receipt is lost, or was never provided by the vendor, a "Missing Purchasing Card Receipt Form" (available on the City server) shall be completed and attached to the monthly credit card statement.

VII. Disputing Transactions

If there is a dispute about a transaction, the cardholder should first try to resolve it with the merchant. If an item has been charged but has not been received, contact the merchant to verify shipment date. If the item has been or will be shipped soon, it is recommended that the charge be paid at the time of the statement. If charges are paid but not received by the next statement, contact the Finance Department for assistance in resolving the problem.

VIII. Change in Employment Status

The cardholder will surrender possession of his/her card upon termination of employment. The cardholder may be asked to surrender the card at any time deemed necessary by the Department Head, the Finance Director, or the City Administrator.

IX. If Card is Lost or Stolen

Keep the card in a safe place at all times. Contact the Finance Department immediately if the card is lost or stolen. If this contact cannot be made, call the card issuer immediately and then notify Finance as soon as possible.

X. Monthly Statements

It will be the responsibility of the Department Head to reconcile the monthly credit card statement to receipts. Reconciled statements must be forwarded to the Finance Department within one (1) week of statement receipt.

PETTY CASH

I. General

Petty cash is available to cover small purchases (not to exceed \$25), may be disbursed as an advance or reimbursement, and must be approved by the employee's Department Head or designee.

II. Internal Controls

- A. Petty cash funds may only be established, or the amount of the petty cash on deposit increased or decreased, by the Finance Director or designee.
- B. Petty cash must be kept in a locked box in a secured location.
- C. The Finance Department is responsible for ensuring that the cash in the box plus the total of all petty cash slips exactly equals the total amount assigned to petty cash funds.

III. Procedures

Cash Advance/Reimbursement

- A. To obtain a cash advance for a petty cash purchase, a petty cash slip must be filled out by the employee indicating the following:
 - 1. Amount of advance
 - 2. Vendor
 - 3. Account number
 - 4. Description of purchase
 - 5. Date
 - 6. Employee's signature
 - 7. Approval signature

The slip is kept in the petty cash box until the employee returns with the cash receipt. The actual amount of the purchase should be recorded and circled on the petty cash slip, the cash receipt stapled to the petty cash slip, and the change from the advance returned to the petty cash box. Cash advances may not be held by the employees for more than two (2) business days.

- B. To obtain reimbursement for a purchase made, a petty cash slip must be filled out by the employee indicating the same as in III. A. above.

Attach the cash receipt to the petty cash slip. The slip is then exchanged for a cash reimbursement.

- C. The \$25 limit shall not be circumvented by making two separate purchases of related items and submitting two receipts, when the total exceeds the \$25 limit.

IV. Replenishment

- A. To obtain a funding/reimbursement check to reimburse the fund, all petty cash slips and remaining cash should be turned into the Finance Department to ensure that the balance is properly accounted for and create a funding check. Petty cash slips must be accompanied by the appropriate receipt or acceptable notation of why a receipt was not available to be funded.
- B. Petty cash funds are subject to internal audits by the Finance Director or designee and are also subject to audit any time the fund is reimbursed. Such audits shall be conducted in accordance with Generally Accepted Auditing Standards (GAAS) and will evaluate the effectiveness of risk management, control, and governance processes.

RECEIVING PROCEDURES AND CHECK PREPARATION

I. Receiving Procedures

- A. It shall be the responsibility of the receiving department to ensure that goods are received as ordered and in good condition. Immediately upon receipt of merchandise, check quantity, quality, and any specifications such as model number, etc. to ensure that the goods have been received as indicated on the packing slip.
- B. If the goods are faulty or damaged, notify the vendor and Finance Director or designee immediately. If damage is concealed or not noticed at time of delivery, leave all boxes and packing lists intact and notify vendor immediately.
- C. It shall be the responsibility of the receiving department to inform the Finance Director or designee of the delivery and acceptance of an order by submitting the receiving documents with the check request for payment.
- D. It shall be the responsibility of the receiving department to inform the Finance Director or designee when full or partial payments are authorized.
- E. All invoices shall be mailed by the vendor directly to the accounts payable department.

II. Check Preparation

Checks are prepared based on the following:

- A. Checks are cut in accordance with the Finance Department schedule on a weekly basis
- B. Original invoices must be attached
- C. All invoices must be approved by the Department Head
- D. All invoices must be properly coded
- E. Receiving documents, if available, must be attached and signed off

REFUNDS

I. General

Refunds of money paid to the City are to be initiated by the department responsible for the revenue collection. All refunds must be run through the Finance Department. Exceptions may be made on a case-by-case basis.

II. Procedures

- A. A Refund Request, or other department specific refund form, must be completed, approved and submitted to the Finance Department.
- B. Refunds for overpayment of on-going receipts (i.e., Sales Tax, Utilities) may be given in the form of a credit on a future billing.

MISCELLANEOUS PURCHASING

I. General

Miscellaneous purchasing refers to purchasing outside of the aforementioned items.

- A. Professional Dues and Licenses: Professional dues, licenses, and memberships to associations and organizations that benefit the City will be paid from City funds but shall be the responsibility of the employee to obtain and maintain. Examples include, but are not limited to: CDL and regular driver's licenses, professional engineering license, water/wastewater treatment operator's licenses, etc.
- B. Magazine and Newspaper Subscriptions: Any necessary subscriptions, approved by the Department Head or City Administrator, shall be delivered to the City address.
- C. Purchase of Food/Meals: Food/meals for employees shall be paid for via a City issued credit card, purchasing card, or check or reimbursed at a reasonable level, for justified expenses. Examples include, but are not limited to, the items listed below. Exceptions require written approval of the Department Head or other appropriate City official. Consult the Travel Policy for meals relating to employee travel and training per diem.
 - Council/Commission/Committee business meetings
 - City Administrator staff and/or business meetings
 - Department Head meetings when required outside normal working hours
 - Development related activities/meetings
 - Meetings or events hosted and/or sponsored by the City
 - Meals purchased for employees required to work beyond normal meal breaks
 - Special events approved in advance by the City Administrator.
- D. Purchase of Flowers/Plants: The City Administrator or his designee can authorize the purchase of flowers/plants for employees/elected officials that are hospitalized or in the event of the death of an employee/elected official or immediate family member. A maximum amount of \$100 including delivery is authorized. Donations, not to exceed \$100, may be made in lieu of flowers/plants in the event of a death or serious illness.

DEFINITIONS

Bid Package

Documentation prepared and distributed by the City in the solicitation of bids.

Business

Any corporation, partnership, individual, sole proprietorship, joint stock company, joint venture or any other private legal entity.

Capital Improvement

A fixed public improvement, including, but not limited to: streets, alleys, sidewalks, water or wastewater facilities, flood control facilities, traffic control devices, street lighting, parks, public structures, and landscaping.

Change Order

A written order signed by the City Administrator or designee, directing the contractor to make changes, or changing non-contractual information on the City's purchasing system (i.e., account number, budgeted amount, etc.)

City

The City of Fort Lupton, Colorado, a municipal corporation with a primary business location of 130 S. McKinley Avenue, Fort Lupton, CO 80603.

City Council

The legislative and governing body of the City.

City Administrator

The chief administrative officer of the City.

Confidential Information

Any information which is available to an employee only because of the employee's status as an employee of the City and is not a matter of public knowledge or available to the public on request.

Construction

The process of building, altering, repairing, improving, or demolishing any public structure or building, or other public improvements of any kind to any public real property.

Consulting Services

Services provided by individuals possessing specialized educational qualifications, practical expertise or professional certification, including without limitation to architects, engineers, legal counsel, planners, accountants, and actuaries, where the final product is predominantly oral or written advice or information.

Contract

All types of City agreements, regardless of what they may be called, for the procurement or disposal of supplies, services, or construction. The term shall not include intergovernmental agreements or any interest in real property by the City or another governmental body.

Contract Modification

Any written alteration in specifications, delivery point, rate of delivery, period of performance, price, quantity, or other provisions of any contract accomplished by mutual action of the parties to the contract.

Cooperative Purchasing

Procurement conducted by, or on behalf of, more than one (1) governmental body.

Department Head

Department Heads include Public Works Operations Manager, Finance Director, City Clerk, Police Chief, Human Resources Director, and any other head of a department as designated by the City Administrator.

Designee

A duly authorized representative of a person holding a superior position.

Governmental Body

Any department, division, commission, Council, Council, bureau, committee, institution, legislative body, agency, government, corporation, or other establishment of this City.

Invitation for Bids (IFB)

All documents, whether attached or incorporated by reference, utilized for soliciting bids.

Managerial Contingency

The difference between total project budget and award of bid as approved by City Council. Managerial Contingency must be approved by Council at the time the bid is awarded. Adequate funds must be available and are to be encumbered as managerial contingency on the Purchase Order.

Non-Capital Purchases

Services, supplies and non-tangible property.

Person

Any business, individual, union, committee, club, other organization, or group of individuals.

Procurement

The process through which the City acquires goods and services for its own use.

Professional Services

Services of a specialized nature, including, but not limited to: architecture, engineering, legal, accounting, hiring screening process (drug testing, psych testing, etc.), equipment repair and maintenance, etc.

Purchase Description

The words used in a solicitation to describe the supplies, services, or construction to be purchased, and includes specification attached to, or made part of the solicitation.

Purchase Order

A request to purchase goods or services, typically provided to the vendor as a confirmation of the City's commitment to purchase.

Purchasing Agent

Any person duly authorized to enter into and administer contracts and make written determinations with respect thereto. The term also includes an authorized representative acting within the limits of authority.

Purchasing

The process through which solicitations are issued, advertisements run, vendors selected, and goods or services received.

Regulation

A governmental body's statement, having general or particular applicability and future effect, designed to implement, interpret, or prescribe law or policy, or describing organization, procedure, or practice requirements.

Request for Proposals (RFP)

A process used to acquire supplies and services that involves the review of written proposals and the use of negotiations with the most qualified bidder(s). This process may also include the use of a Request for Information (RFI) as a preliminary step to the RFP process in an attempt to gather information and pre-qualify prospective bidders.

Services

The furnishing of labor, time, or effort by a contractor not involving the delivery of specific end product other than reports which are merely incidental to the required performance, or repairs to an existing product.

Soliciting Document

The City-issued document (most often IFB or RFP) detailing the scope, qualifications, specifications and/or scope of work and terms and conditions of the proposed contract or acquisition, including, if applicable, in the City's discretion, any bonds or security required to secure any bid or performance.

Specification

Any description of the physical or functional characteristics, or the nature of a supply, service, or construction item. It may include a description of any requirement for inspection, testing, or preparing a supply, service, or construction item for delivery.

Supplier

Any person having or soliciting a contract, professional service agreement, purchase order arrangement or any other agreement to provide goods or services with a governmental body. Interchangeable with "contractor."

Supplies

Tangible property that is typically used or consumed within a year. Examples include: pens, paper, staples, fertilizer, chemicals, repair parts, etc.

Tangible Property

Personal property and materials, including without limitation supplies, equipment, parts, printing and consumable supplies, but not including insurance, real property leases, securities, or water rights.

DRAFT

APPENDIX A
Procurement Policies and Procedures for Federally Funded Programs
Reference 2 CFR 200.318-326

1. Purpose of procurement standards. These standards establish procedures for City of Fort Lupton ("City") procurement of supplies and other expendable property, equipment, and services utilizing federal funds. All departments and operations of the City expending federal grant monies shall adhere to these standards, as follows, as they may be amended or supplemented over time. In the event the federal government regulations that govern procurement policies and procedures for federally funded programs or for procurements made with federal funds, these standards and procedures will be deemed automatically amended to conform to such requirements.

2. Code of conduct. No employee, officer, or agent shall participate in the selection, award, or administration of a contract or purchase order if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the entity selected for an award. The officers, employees, and agents of the City shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub agreements except for where the financial interest is not substantial, or the gift is an unsolicited item of nominal value. Members of the City Council shall comply with all relevant fiduciary duties, including those governing conflicts of interest, when they vote upon matters related to procurement contracts in which they have a direct or indirect financial or personal interest. Officers, employees, directors, and agents of the City shall be subject to disciplinary actions for violations of these standards. This code of conduct supplements any other applicable Code of Ethics.

3. Competition. Procurement transactions shall be conducted in a manner to provide, to the maximum extent practical, open and free competition. The City shall be alert to organizational conflicts of interest as well as noncompetitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, invitations for bids and/or requests for proposals shall be excluded from competing for such procurements. Awards shall be made to the bidder or offeror whose bid or offer is responsive to the solicitation and is most advantageous to the City, price, quality and other factors considered. Solicitations shall clearly set forth all requirements that the bidder or offeror shall fulfill in order for the bid or offer to be evaluated by the City. All bids or offers may be rejected when it is in the City's interest to do so. In all procurement, the City shall avoid practices that are restrictive of competition. These include but are not limited to:

- a. Placing unreasonable requirements on firms in order for them to qualify to do business
- b. Requiring unnecessary experience and excessive bonding;
- c. Noncompetitive pricing practices between firms or between affiliated companies;
- d. Noncompetitive awards to consultants that are on retainer contracts;
- e. Organizational conflicts of interest;
- f. Specifying only a brand name product instead of allowing an equal product to be offered and describing the performance of other relevant requirements of the procurement; and
- g. Any arbitrary action in the procurement process.

4. **Methods of Procurement to be followed.**

- a. Procurement by Micro-purchases. Micro-purchase is the acquisition of supplies or services under \$3,500. To the extent practicable, the City must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the City considers the price to be reasonable.
- b. Procurement by Small Purchase Procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than \$150,000 (OMB memo dated June 20, 2018 M-18-18). If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
- c. Procurement by Sealed Bids (formal advertising). Bids are publicly solicited, and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.

(1) In order for sealed bidding to be feasible, the following conditions should be present:

- i. A complete, adequate, and realistic specification or purchase description is available;
- ii. Two or more responsible bidders are willing and able to compete effectively for the business; and
- iii. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(2) If sealed bids are used, the following requirements apply:

- i. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local and tribal governments, the invitation for bids must be publicly advertised;
- ii. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
- iii. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
- iv. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
- v. Any or all bids may be rejected if there is a sound documented reason.

- d. Procurement by Competitive Proposals. Competitive proposals are normally conducted with more than one source submitting an offer, and either a fixed price or cost- reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
 - (1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical.
 - (2) Proposals must be solicited from an adequate number of qualified sources;
 - (3) The City agency must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - (4) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - (5) The City must use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- e. Procurement by Noncompetitive Proposals. Procurement by non-competitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - (1) The item is available only from a single source;
 - (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the City; or
 - (4) After solicitation of a number of sources, competition is determined inadequate.

5. Procurement procedures.

- a. All procurement by the City shall comply, at a minimum, with the requirements of subsections (i), (ii), and (iii) below:
 - (1) the City avoids purchasing unnecessary items.
 - (2) Where appropriate, an analysis is made of lease versus purchase alternatives to determine which would be the most economical and practical procurement.

(3) Solicitations for goods and services provide for all of the following.

- i. A clear and accurate description of the technical requirements for the material, product or service to be procured. In competitive procurements, such a description shall not contain features which unduly restrict competition.
- ii. Requirements which must be fulfilled and all other factors to be used in evaluating proposal submitted in response to solicitations.
- iii. A description, whenever practicable, of technical requirements in terms of functions to be performed or performance required, including the range of acceptable characteristics or minimum acceptable standards.
- iv. When relevant, the specific features of "brand name or equal" descriptions that are to be included in responses submitted to solicitation.
- v. The acceptance, to the extent practicable and economically feasible, of products and services dimensioned in the metric system of measurement.
- vi. Preference, to the extent practicable and economically feasible, for products and services that conserve natural resources and protect the environment and are energy efficient.

b. All necessary affirmative steps shall be made by the City to utilize small businesses, minority-owned firms, women's business enterprises, and labor surplus area firms, whenever possible. The City shall take all of the following steps to further this goal.

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or any quantities to permit maximum participation by small and minority businesses, and women's business enterprises.
- (4) Establishing delivery schedules, where the requirements permit, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (i) through (v) of this section.

- c. The type of procuring instruments used (e.g., fixed price contracts, cost reimbursable contracts, purchase orders, and incentive contracts) shall be determined by the City but shall be appropriate for the particular procurement and for promoting the best interest of the program or project involved. The "cost-plus-a-percentage-of- cost" or "percentage of construction cost" methods of contracting shall not be used.
- d. Contracts shall be made only with responsible contractors who possess the potential ability to perform successfully under the terms and conditions of the proposed procurement. Consideration shall be given to such matters as contractor integrity, record of past performance, financial and technical resources or accessibility to other necessary resources.
- e. Debarment and Suspension - No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or No procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.
- f. Contracts shall be made only with responsible contractors who possess the potential ability to perform successfully under the terms and conditions of the proposed procurement. Consideration shall be given to such matters as contractor integrity, record of past performance, financial and technical resources or accessibility to other necessary resources.
- g. Debarment and Suspension - No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees. Contractors with multiple year contracts will be checked against the GSA list at each renewal time.
- h. To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the City is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
- i. The City is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- j. The City is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.
- k. The City must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure

maximum open and free competition. Also, the City must not preclude potential bidders from qualifying during the solicitation period.

6. Procurement of Facilities or Land Special Requirements. There are no proposals expected for this activity. If such an activity is proposed in the future this section will be updated prior to any such procurement.

7. Cost and price analysis. Some form of cost or price analysis shall be made and documented in the procurement files in connection with every procurement action in excess of the Semiformal Acquisition Threshold (48 CFR Subpart 2.1) as Adjusted and currently at \$150,000. Price analysis may be accomplished in various ways, including the comparison of price quotations submitted, market prices and similar indicia, together with discounts. Cost analysis is the review and evaluation of each element of cost to determine reasonableness, allocability and allowability.

8. Procurement records. Procurement records and files for purchases in excess of the Micro purchase threshold as fixed at 48 CFR Subpart 2.1 (currently \$3,500) shall include the following at a minimum: (a) basis for contractor selection, (b) justification for lack of competition when competitive bids or offers are not obtained, and (c) basis for award cost or price.

9. Contract administration. A system for contract administration shall be maintained to ensure contractor conformance with the terms, conditions and specifications of the contract and to ensure adequate and timely follow up of all purchases. The City shall evaluate contractor performance and document, as appropriate, whether contractors have met the terms, conditions and specifications of the contract.

10. Contract provisions. The City shall include, in addition to provisions to define a sound and complete agreement, the following provisions in all contracts. The following provisions shall also be applied to subcontracts.

- a. Contracts more than the Semiformal Acquisition Threshold shall contain contractual provisions or conditions that allow for administrative, contractual, or legal remedies in instances in which a contractor violates or breaches the contract terms and provide for such remedial actions as may be appropriate.
- b. All contracts in excess of the Semiformal Acquisition Threshold shall contain suitable provisions for termination by the City, including the manner by which termination shall be affected and the basis for settlement. In addition, such contracts shall describe conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated because of circumstances beyond the control of the contractor.
- c. For contracts dealing with construction or facility improvements the City shall comply with all requirements imposed by its funding sources (and the government regulations applicable to those funding sources) with regard to construction bid guarantees, performance bonds, and payment bonds.
- d. All negotiated contracts (except those for less than the Semiformal Acquisition Threshold) awarded by the City shall include a provision to the effect that the City shall have access to any books, documents, papers and records of the contractor which are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts and transcriptions.

- e. All contracts, including small purchases, awarded by the City and their contractors where the source of the funds, directly or indirectly, is the federal government, shall contain the following procurement provisions as applicable.
 - i. Equal Employment Opportunity - All contracts, when funded in whole or part by monies derived from the Federal government (either directly or indirectly), shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
 - ii. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c) - All contracts in excess of \$2000 for construction or repair, when funded in whole or part by monies derived from the Federal government (either directly or indirectly) shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub recipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.
 - iii. Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7) - **When required by Federal program legislation**, all construction contracts awarded by the recipients and sub recipients of more than \$2000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to the Federal awarding agency.
 - iv. Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333) - All contracts in excess of \$2000 for construction contracts and in excess of \$2500 for other contracts that involve the employment of mechanics or laborers, when funded in whole or part by monies derived from the Federal government (either directly or indirectly), shall include a provision for compliance with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), as supplemented by Department of Labor regulations (29 CFR part 5).
 - v. Rights to Inventions Made Under a Contract or Agreement - Contracts or agreements for the performance of experimental, developmental, or research work, when funded in

whole or part by monies derived from the Federal government (either directly or indirectly), shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

- vi. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended - Contracts and sub grants of amounts in excess of \$100,000, when funded in whole or part by monies derived from the Federal government (either directly or indirectly), shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- vii. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contracts for an amount above \$100,000, when funded in whole or part by monies derived from the Federal government (either directly or indirectly), shall include a certification by the contracting parties that they have not and will not use Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352, and to further require disclosure of any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.
- viii. Third party contracting requirements (FTA Circular 4220.1F) - This circular sets forth the requirements a grantee must adhere to in the solicitation, award and administration of its third-party contracts. Provisions of this circular will be added to all operating contracts utilizing formula funds for operating assistance.



SUBJECT FOR DISCUSSION

Adopting a Resolution Allowing the Finance Department to use Property Tax Special Assessment as the Primary Collection Method for Delinquent Accounts

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Colorado Revised Statute 31-20-105 gives municipal governments the authority to place special assessments on property tax bills for the collection of delinquent utility accounts. The Fort Lupton Municipal Code 13-131(d) gives the Finance Director the authority to use special assessments as an alternate collection method with water shut offs as the primary method of collection.

This resolution allows the finance department to use special assessment as the primary collection method and shut offs as the secondary method of collection. This will save time and be a safer collection method for staff.

FINANCIAL CONSIDERATIONS

The property tax collection schedule will delay collection of past due balances to one to three years.

LEGAL/POLITICAL CONSIDERATIONS

Pursuant to Colorado Revised Statutes Title 31, Article 1 Section 105, "Powers and Functions of City and Towns – Taxation and Finance. Municipalities May Certify Delinquent Charges", any municipality, in addition to the means provided by law, if by ordinance it so elects, may cause any or all delinquent charges, assessments, or taxes made or levied to be certified to the treasurer of the county to be collected and paid over by the treasurer of the county in the same manner as taxes are authorized to be by this title.

Fort Lupton Municipal Code Section 13-131(d), alternately, upon the election of the City Council, proceedings may be instituted for the collection of amounts due by the County Treasurer pursuant to Section 31-20-105, C.R.S.

ALTERNATIVES/OPTIONS

Do not change the delinquent utility bill collection process

STAFF RECOMMENDATIONS

Approve the resolution changing the primary collection method of delinquent utility bills

Attachments: a. Proposed Resolution

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

RESOLUTION 2023Rxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON ALLOWING THE FINANCE DEPARTMENT TO SEND DELINQUENT UTILITY ACCOUNTS TO THE WELD COUNTY TREASURER FOR ASSESSMENT AND COLLECTION

WHEREAS, the City Council of the City of Fort Lupton desires to maximize the collection of utility bills not paid; and

WHEREAS, Colorado Revised Statute 31-20-105 authorizes municipalities to place special assessments on property tax to collect delinquent utility accounts; and

WHEREAS, the Fort Lupton municipal code 13-131(d) allows the Finance Director to place special assessment against property tax.

NOW THEREFORE BE IT RESOLVED that the City Council of Fort Lupton hereby authorizes the Finance Department to use special assessments on property tax as the primary collections method and water shut offs as an alternate collection method

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 5TH DAY OF DECEMBER 2023

CITY OF FORT LUPTON, COLORADO

Zo Hubbard, Mayor

ATTEST:

Maricela Peña, City Clerk

Approved to Form:

Andy Ausmus, City Attorney



SUBJECT FOR DISCUSSION

Award Contract to RN Civil Construction for an Amount Not to Exceed \$3,454,000.00 for the Water Treatment Plant Expansion Project from the Utility Fund

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Bid documents were advertised from October 20, 2023 with bid opening on November 17, 2023. Seven bids were received, with RN Civil Construction providing the lowest responsible bid as shown in the attached Bid Tabulation.

RN Civil is a respected contractor in Front Range communities with several local municipalities' projects in the area (Lafayette and Sterling). CH2M check references and evaluated the bid proposals.

<i>Project Budget</i>	<u>Construction</u>	<u>Budget</u>
	Engineering CH2M	\$ 886,305
	PLC	\$ 104,796
	Filtration Skids	\$2,409,959
	RN Civil	\$3,454,000
	Total	\$6,855,060
		\$8,000,000

Contract award for \$3,140,000.00 in accordance with Bid Proposal submitted
Contingency of 10% = 314,000 authorized

Anticipated project start beginning March 2024 with time of completion March 1, 2025.

FINANCIAL CONSIDERATIONS

The 2023 budget includes \$3,000,000 for Water Treatment Plant Expansion (WTP) and \$5,000,000 for Pretreatment in the Utility Fund-WTP. The pretreatment project will not be occurring this year.

LEGAL/POLITICAL CONSIDERATIONS

Not Applicable.

ALTERNATIVES/OPTIONS

- Approve Contract Agreement with RN Civil Construction
- Do not approve the Contract
- Rebid project.

STAFF RECOMMENDATIONS

Staff recommends approving contract with RN Civil Construction for an amount not to exceed \$3,454,000.00 for the Water Treatment Expansion Project.

Attachments:

- a. Contract Agreement – RN Civil
- b. Bid Proposal
- b. Notice of Award
- d. Bid Results

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

AGREEMENT

THIS AGREEMENT is by and between City of Fort Lupton

(Owner) and RN Civil Construction, LLC

(Contractor).

Owner and Contractor, in consideration of the mutual covenants set forth herein, agree as follows:

1. WORK

1.1. Contractor shall complete the Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

1.1.1. Raw Water, Feed Pump Wetwell:

1.1.1.1. Provide new raw water suction pipe and valves from Feed Pump Wetwell/Carbon Contact Basin with new penetrations in concrete walls.

1.1.1.2. Provide new feed pumps, piping and valves.

1.1.1.3. Replace screens in existing strainers.

1.1.1.4. Controls and Process Integration into Existing Water Treatment Plant Operations.

1.1.2. Microfiltration Skids:

1.1.2.1. Receiving and Installation of 2 Microfiltration Skids in Coordination with Dupont/Memcor.

1.1.2.2. Supply of new piping and connection to existing piping systems.

1.1.2.3. Controls and Process Integration into Existing Water Treatment Plant Operations.

1.1.3. Clearwell No. 2:

1.1.3.1. Construction of Concrete Basin Baffle Walls and Valve Vault on drilled concrete piers.

1.1.3.2. Connecting to existing filtrate line.

1.1.3.3. Connecting to existing house water line.

1.1.3.4. Installation of process piping, manual and modulating valves.

1.1.3.5. Installation of yard piping and connection to existing Fort Lupton and Hudson distribution piping.

1.1.3.6. Provide and install new analytical equipment.

1.1.3.7. Provide Shoring as determined by Contractor's Engineering to preserve existing structures.

1.1.4. Existing Clearwell No. 1:

1.1.4.1. Removal of existing weir plate.

1.1.4.2. Demolish existing piping and plug existing penetrations.

1.1.5. Site Features: Extend existing gravel driveway.

2. ENGINEER

2.1. The Project has been designed by Engineer, who is to act as Owner's representative, assume duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

3. CONTRACT TIMES

3.1. Time of the Essence: Time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

3.2. Dates for Substantial Completion and Final Payment: The Work shall be substantially completed on or before March 1, 2025, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before April 15, 2025.

3.3. Liquidated Damages:

3.3.1. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph Contract Times above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner \$2,000 for each day that expires after the time specified herein for Substantial Completion until the Work is substantially complete.

3.3.2. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph Contract Times above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner \$2,000 for each day that expires after April 15, 2024 for the installation and commissioning of the two new Microfiltration Skids.

4. CONTRACT PRICE

4.1. Owner will pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to the following:

4.1.1. Lump Sum: For Work other than Unit Price Work, a lump sum of
\$ 3,140,000.

5. FUNDING

5.1. As required by Colorado Revised Statutes 24-91-103.6, Owner hereby provides assurance that funds adequate to cover Contract Price have been appropriated.

6. PAYMENT PROCEDURES

6.1. Submittal and Processing of Payments: Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.2. Progress Payments and Retainage: Owner will make progress payments on account of the Contract Price on the basis of Contractor's Application for Payment on the date of each month as established in the preconstruction conference during performance of the Work as provided herein. All such payments will be measured by the Schedule of Values established as provided in Paragraph 2.05 of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided in the General Requirements.

6.2.1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 15.01 of the General Conditions:

6.2.1.1. Ninety-five percent of Work completed (with the balance being retainage). Owner will hold 5 percent retainage until the Contract is completed satisfactorily and accepted by the Owner. If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, Owner, on recommendation of Engineer, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no additional retainage.

6.3. Final Payment: Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner will pay the remainder of the Contract Price as recommended by Engineer as provided in Paragraph 15.06.

7. INTEREST

7.1. Monies not paid when due as provided in Article 15 of the General Conditions shall bear interest at the rate of one-half percent per annum.

8. CONTRACTOR'S REPRESENTATIONS

8.1. In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

8.1.1. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

8.1.2. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

8.1.3. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

8.1.4. Contractor has carefully studied: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) if any, which have been identified in Paragraph 5.03 of the Supplementary Conditions as containing reliable “technical data”, and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site which have been identified in Paragraph 5.06 of the Supplementary Conditions as containing reliable “technical data.”

8.1.5. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on 1) the cost, progress, and performance of the Work; 2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and 3) Contractor’s safety precautions and programs.

8.1.6. Based on the information and observations referred to above, Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

8.1.7. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

8.1.8. Contractor has given Engineer written notice of conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

8.1.9. The Contract Documents are generally sufficient to indicate and convey understanding of terms and conditions for performance and furnishing of the Work.

9. CONTRACT DOCUMENTS

9.1. Contents:

9.1.1. The Contract Documents that are attached to this Agreement (except as expressly noted otherwise) consist of the following:

9.1.1.1. This Agreement (pages 1 to 8, inclusive).

9.1.1.2. Performance Bond Form (pages 1 to 4, inclusive).

9.1.1.3. Payment Bond Form (pages 1 to 4, inclusive).

9.1.1.4. General Conditions (pages 1 to 52, inclusive).

9.1.1.5. Supplementary Conditions (pages 1 to 18, inclusive).

9.1.1.6. Specifications as listed in the table of contents of the Project Manual.

9.1.1.7. Drawings consisting of 59 sheets with each sheet bearing the following general title: "FORT LUPTON / HUDSON WATER TREATMENT PLANT EXPANSION".

9.1.1.8. Addenda (numbers 1 to 1 , inclusive).

9.1.2. Exhibits to this Agreement (enumerated as follows):

9.1.2.1. Contractor's Bid (pages 1 to 6, inclusive).

9.1.2.2. Documentation submitted by Contractor prior to Notice of Award (pages 1 to 52 , inclusive).

9.1.3. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

9.1.3.1. Notice to Proceed (pages to , inclusive).

9.1.3.2. Work Change Directives.

9.1.3.3. Change Order(s).

9.2. There are no Contract Documents other than those listed above in this Article.

9.3. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 11.01 of the General Conditions.

10. MISCELLANEOUS

10.1. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.2. Successors and Assigns: Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.3. Severability: Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.4. Assignment of Contract:

10.4.1. No assignment by a party hereto of any rights under or interests in the Contract shall be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.5. Contractor's Certifications:

10.5.1. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this paragraph:

10.5.1.1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in Contract execution;

10.5.1.2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract Price at artificial noncompetitive levels, or (c) to deprive Owner of the benefits of free and open competition;

10.5.1.3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of

Owner, a purpose of which is to establish Bid prices at artificial, noncompetitive levels; and

10.5.1.4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement in triplicate. One counterpart each has been delivered to Owner, Contractor, and Engineer. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

This Agreement will be effective on _____, 20__ (which is the Effective Date of the Agreement).

OWNER: _____

CONTRACTOR: _____

RN Civil Construction, LLC

By: _____

By: Daniel P. Niehus

Title: _____

Title: Owner/Managing Partner _____

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest: _____

Attest: _____

Title: _____

Title: _____

Address for giving notices:

Address for giving notices:

6025 South Quebec Street, Suite 250

Centennial, CO 80111

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

License No. _____
(Where applicable)

Agent for service or process: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

END OF SECTION

NOTE TO BIDDER: Use typewriter or ink for completing this Bid Form.

**BID FORM
(STIPULATED PRICE BASIS)**

1. BID RECIPIENT

1.1. This Bid is submitted to:

Owner: City of Fort Lupton
Address: 130 S. McKinley Avenue, Fort Lupton, CO 80621
Project Identification: Fort Lupton/Hudson Water Treatment Plant Expansion

1.2. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

2. BIDDER'S ACKNOWLEDGEMENTS

2.1. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

3. BIDDER'S REPRESENTATIONS

3.1. In submitting this Bid, Bidder represents that:

3.1.1. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>1</u>	<u>11/07/2023</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

(Bidder shall insert number of each Addendum received.)

3.1.2. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

3.1.3. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

3.1.4. Bidder has carefully studied: i) reports of explorations and tests of subsurface conditions at or contiguous to the Site and drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) which have been identified in Paragraph 5.03 of the Supplementary Conditions as containing reliable "technical data,"; and ii) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph 5.06 of the Supplementary Conditions as containing reliable "technical data."

3.1.5. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

3.1.6. Based on information and observations referred to in paragraph above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) Bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

3.1.7. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

3.1.8. Bidder has given Engineer written notice of conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.

3.1.9. The Bidding Documents are generally sufficient to indicate and convey understanding of terms and conditions for the performance of the Work for which this Bid is submitted.

4. BIDDER'S CERTIFICATION

4.1. Bidder Certifies:

4.1.1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization or corporation;

4.1.2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

4.1.3. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

4.1.4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this paragraph:

4.1.4.1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

4.1.4.2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish Bid prices at artificial noncompetitive levels, or (c) to deprive Owner of the benefits of free and open competition;

4.1.4.3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, noncompetitive levels; and

4.1.4.4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

4.1.5. Required sales and use taxes are included in the stated Bid prices for the Work unless provision is made herein for the Bidder to separately itemize the estimated amount of sales tax or if Instructions to Bidders state Owner is tax exempt.

4.1.6. The Bidder has added a \$10,000 allowance for a materials testing firm to be selected by the Owner and contracted under this bid by the General Contractor. Materials testing is assumed to be for compaction and concrete materials testing. Owner will retain/own unused materials testing allowance at the end of the Project.

5. BASIS OF BIDS

5.1. Bidder shall complete the Work in accordance with the Contract Documents for the following price(s):

5.1.1 Lump Sum Bid Price Before Owner's Allowance: \$ 3,130,000

5.1.2 Owner's Allowance for Materials Testing: \$ 10,000

5.1.3 Lump Sum Bid Price Including Owner's Allowance: \$ 3,140,000

6. TIME OF COMPLETION

6.1. Bidder agrees the Work will be substantially complete on or before March 1, 2025, and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before April 15, 2025.

6.2. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work, and any specified Milestones, within the Contract Times.

7. ATTACHMENTS TO THIS BID

7.1. The following documents are submitted with and made a condition of this Bid: Please See Attached.

7.1.1. Required Bid security in the form of Bid Bond.

7.1.2. Bidder's Experience.

7.1.3. Bidder's Qualification.

7.1.4. List of Project References.

7.1.5. List of Proposed Subcontractors and Suppliers.

7.1.6. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids.

7.1.7. Contractor's License No.: RN Civil Construction will obtain any and all licenses as required by the project.

8. DEFINED TERMS

8.1. The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

7.1.5. LIST OF PROPOSED SUBCONTRACTORS

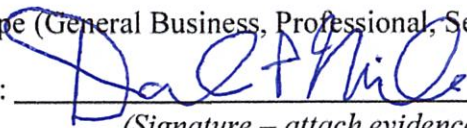
Grasmick

1. ~~Eckstine~~ - Electrical
2. Horizon - HVAC
3. HTM - Shoring
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

9. BID SUBMITTAL

9.1. This Bid submitted by:

If Bidder is:

An IndividualName (typed or printed): N/ABy (signature): N/ADoing business as: N/AA PartnershipPartnership Name: N/A (SEAL)By: N/A
(Signature of general partner – attach evidence of authority to sign)Name (typed or printed): N/AA CorporationCorporation Name: RN Civil Construction (SEAL)State of Incorporation: ColoradoType (General Business, Professional, Service, Limited Liability): Limited LiabilityBy: 
(Signature – attach evidence of authority to sign)Name (typed or printed): Daniel P. NiehusTitle: Owner/Managing Partner (CORPORATE SEAL)Attest: 
(Signature of Corporate Secretary) Annemarie Beck
Asst. Secretary

Date of Qualification to do business in Colorado is:

June 11, 2002

A Joint VentureJoint Venturer Name: N/A (SEAL)By: N/A
(Signature of joint venture partner – attach evidence of authority to sign)Name (typed or printed): N/ATitle: N/A

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address: 6025 South Quebec Street, Suite 250Centennial, CO 80111Phone No.: 303-482-3059 FAX No.: 303-482-3058E-mail: dniehus@mcivilconstruction.comSUBMITTED on November 17, 2023Colorado Contractor's License No.: RN Civil Construction will obtain any and all licenses as required by the project.Contractor's License Class (where applicable): RN Civil Construction will obtain any and all licenses as required by the project.**END OF SECTION**

BID BOND

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address):

RN Civil Construction, LLC
6025 S. Quebec Street, Suite 250
Centennial, CO 80111

SURETY (Name and Address of Principal Place of Business):

Western Surety Company
151 N. Franklin Street
Chicago, IL 60606

OWNER (Name and Address):

City of Fort Lupton
130 S. McKinley Avenue
Fort Lupton, CO 80621

BID

Bid Due Date: November 17th, 2023

Project (Brief Description Including Location): Fort Lupton/Hudson Water Treatment Plant Expansion
16660 Weld County Road 16, Fort Lupton, CO 80621

BOND

Bond Number: N/A

Date (Not later than Bid due date): November 17th, 2023

Penal sum	<u>Five Percent of Amount Bid---</u>	<u>(--5%--)</u>
	(Words)	(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

RN Civil Construction, LLC (Seal)
Bidder's Name and Corporate Seal

By: [Signature]
Signature and Title
Daniel P. Niehus, Owner, Managing Partner

Attest: [Signature]
Signature and Title
Annemarie Beck
Asst. Sec.

SURETY

Western Surety Company (Seal)
Surety's Name and Corporate Seal

By: [Signature]
Signature and Title Elizabeth Ostblom, Attorney-In-Fact
(Attach Power of Attorney)

Attest: [Signature]
Signature and Title Witness

Note: Above addresses are to be used for giving required notice.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Surety's liability.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

END OF SECTION

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Evan E Moody, Karen A Feggestad, Bradley J Moody, Tina Marie Post, Jody L Anderson, Elizabeth Ostblom, Andrew J Waterbury, Individually

of Denver, CO, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 26th day of June, 2023.



WESTERN SURETY COMPANY

Larry Kasten

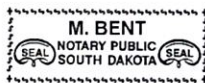
Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 26th day of June, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent

M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 17th day of November, 2023



WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

**OPERATING AGREEMENT OF
RN CIVIL CONSTRUCTION, LLC**
a Colorado limited liability company

THIS OPERATING AGREEMENT is entered into effective as of May~~25~~, 2002, by Daniel P. Niehus and David B. Reynolds, who are referred to as "Members." The Members agree that RN CIVIL CONSTRUCTION, LLC will be operated as follows:

ARTICLE I
The Limited Liability Company

- 1.1 **Formation.** The Members hereby form a limited liability company upon the terms and conditions provided in this Agreement, subject to the provisions of the Colorado Limited Liability Company Act (the "Act"). The limited liability company shall be RN Civil Construction, LLC (the "Company").
- 1.2 **Articles of Organization.** The Members shall cause articles of organization that comply with the requirements of the Act to be properly filed with the Colorado Secretary of State.
- 1.3 **Business.** The business of the Company shall be to accomplish any lawful business or activity whatsoever, including without limitation, to own, develop, operate, maintain, manage, lease, finance, refinance, sell, exchange or otherwise dispose of and deal with its assets, including but not limited to real estate, limited liability companies, partnership and joint venture interests, and debt interests.
- 1.4 **Principal Place of Business.** The principal place of business of the Company shall be 6507 South Dexter Street, Littleton, Colorado 80121. The Company may locate its place of business and registered office at any other place or places as the Managers may from time to time deem advisable. The Managers shall notify the Member(s) of the location of such place of business.
- 1.5 **Registered Office and Registered Agent.** The Company's registered office shall be at the office of its registered agent at 6507 South Dexter Street, Littleton, Colorado 80121, and the name of its registered agents at such address shall be Daniel P. Niehus and David B. Reynolds.

ARTICLE II
Definitions

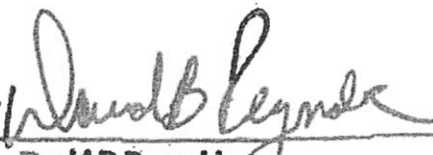
- 2.1 **Code.** "Code" shall mean the Internal Revenue Code of 1986, as amended, or any successor statute.
- 2.2 **Managers(s).** "Managers(s)" shall mean initially Daniel P. Niehus and David B. Reynolds, and any successor or additional person or entity elected in accordance with the provisions of Article X to manage the Company.



IN WITNESS WHEREOF; the Members hereby execute this Agreement effective as of the date first set forth above.

Members:

By: 
Daniel P. Niehus

By: 
David B. Reynolds



OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

RN CIVIL CONSTRUCTION, LLC

is a

Limited Liability Company

formed or registered on 06/11/2002 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20021158269 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 11/14/2023 that have been posted, and by documents delivered to this office electronically through 11/16/2023 @ 08:47:23 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 11/16/2023 @ 08:47:23 in accordance with applicable law. This certificate is assigned Confirmation Number 15491447 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. RN Civil Construction, LLC	
2 Business name/disregarded entity name, if different from above RN Civil Construction, LLC	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► S Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 6025 S. Quebec St., Ste 250	Requester's name and address (optional)
6 City, state, and ZIP code Centennial, CO 80111	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

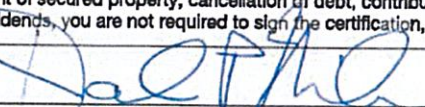
Social security number								
			-			-		
or								
Employer identification number								
3	8		-	3	6	5	7	3 1 8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 11/17/2023
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

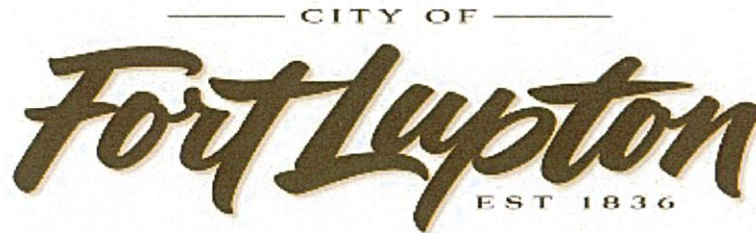
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

STATEMENT OF QUALIFICATIONS
FOR



CITY OF FORT LUPTON, COLORADO

FORT LUPTON/HUDSON WATER
TREATMENT PLANT EXPANSION
PROJECT

SUBMITTED BY



CIVIL CONSTRUCTION

Construction-Design Build-Construction Management

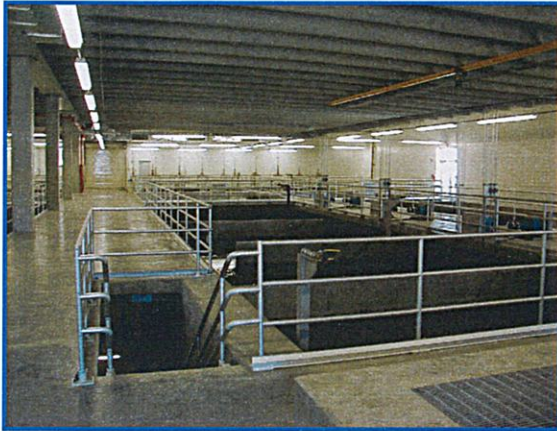
November 17, 2023

COMPANY INFORMATION

GENERAL INFORMATION

RN Civil Construction

This section provides basic information about RN Civil Construction and the proposed team. More detailed and specific information about our qualifications and descriptions of past projects are included in other sections of these Qualifications.



Contact Information

RN Civil Construction
6025 S. Quebec St. Suite #250
Centennial, CO 80111
Attn: Dan Niehus
Phone: 303-482-3059
Fax: 303-482-3058
e-mail: dniehus@rncivilconstruction.com

Company History

RN Civil Construction is a general construction company founded by Dan Niehus in 2002. We currently have one office located in Centennial. Prior to that Dan was involved in the construction and engineering of water and wastewater treatment related facilities.

Areas of Expertise/Self Performance

RN Civil Construction specializes in traditional bid projects as well as design build projects for water and wastewater related treatment plants. These facilities

include wastewater and water treatment plants, pump stations, pipelines, interceptors and storage tanks. We are capable of bonding projects up to approximately \$60 million.

We self perform a high percentage of our work results in better control of the project schedule and higher quality work. Areas of work that we typically self perform include:

- Excavation
- Concrete
- Buried piping, including yard, interceptors, and force mains
- Pump and equipment installation
- Interior process piping and mechanical
- General site work and misc architectural work

Construction Equipment

RN Civil Construction owns all of its construction equipment. We buy or rent additional equipment if a particular project requires it. This ensures that we have the right piece of equipment on the project at the right time. By owning and controlling all of our own equipment, we can provide our clients with competitive pricing, high quality workmanship, and safe working conditions. A current list of major owned equipment is as follows:

- Track Excavators – 2
- 4 CY Wheel Loaders – 3
- 50 Ton Hydraulic Crane
- Rubber tire loader backhoe
- Skid steer loader
- Vibratory 13Ton Compactor
- 65 KW diesel generator
- 185 cfm compressor
- Welder
- Job pickups



GENERAL INFORMATION

Safety

Work site safety is very important to RN Civil Construction. We strive to be proactive in ensuring a safe workplace for all of our workers. We have a formal safety program that uses incentives for safe work practices.



Banking Reference

Independent Financial
Mr. Craig Fulmer 720-612-6333
5950 S. Willow Dr. Ste. #100
Greenwood Village, CO 80111

We currently have a line of credit or \$500,000, which we have never used during our company history. We are capable of obtaining a line of credit of between \$1.5 and \$2.0 million if necessary for an individual project.

Bonding & Insurance Reference

Moody Insurance Company
Mr. Evan Moody 303-824-6600
8055 E. Tufts Ave. Suite #1230
Denver, CO 80237

We are capable of bonding projects up to approximately \$60 million and have more than adequate bonding capacity to complete this project.

Insurance Coverage

We maintain \$5.0 million in general liability insurance, builders risk insurance and all legally required workman's compensation insurance enclosed for a recent project. We can name both the owner and its consultants as additional insureds. Our current limits can be increased if desired or required based on specific project requirements.

Other insurance such as flood, railroad, or high limit umbrella insurance policies are available if required for this project. These types of policies are purchased on a project specific basis.

Claims Against Firm

RN Civil Construction has never failed to complete any work it was contracted to perform and we have never had a contract terminated. We have no present or past claims against us. We have never had liquidated damages assessed on any of our projects. We have also never been debarred or suspended from any project.

Project Management

RN Civil Construction has a complete and detailed project management guide that is implemented on all our projects. The guide is based on experiences on all our projects as well as trends and practices in the construction industry. While the complete guide cannot be included due to the volume of the guide, we have included a simplified outline of the project management approach that would be used on this project. Some of the steps listed below occur concurrently.

GENERAL INFORMATION

Project Management Cont'd

- Establish cost codes and accounting reports for project
- Initiate project specific bonds and insurance
- Review all material and subcontract quotations for conformity with specifications and RN requirements
- Request scheduling information from key suppliers and subcontractors
- Develop project schedule and incorporate schedule requirements with material and subcontract delivery schedules
- Determine all affected agencies, utilities and property owners.
- Determine if any approvals or permits are required including, building permit, erosion control, dewatering, dust control, etc, and submit permit applications
- Establish project specific safety plan
- Hold project team kick off meeting, update with internal project team meetings and new employee orientations through out the project
- Thoroughly review pre construction meeting agenda if provided
- Develop submittal schedule, procurement schedule and construction schedule for engineer's review
- Review all engineer furnished forms such as RFI's, Correspondence, testing logs etc. Request or develop electronic versions of appropriate forms
- Review testing requirements and contract with testing agency if required
- Scan documents to provide electronic copies to suppliers and subcontractors
- Record preconstruction site conditions
- Confirm and stake any temporary easements and access roads
- Establish project office and engineer's office, if required
- Establish vertical and horizontal survey control



- Install required erosion control measures, pedestrian & vehicular controls, safety and general signage
- Conduct preconstruction meetings with subcontractors prior to their work
- Conduct regular project meetings with Owner and Engineer
- Weekly job site safety meetings
- Bi weekly update and review submittal schedule and status
- Bi weekly update and review project schedule with superintendent
- Bi weekly update and review accounting reports
- Bi weekly update and review of outstanding Purchase orders and subcontracts
- Bi weekly update and review of outstanding RFI's, unresolved issues, and change order requests
- Weekly work progress meetings with area foremen
- Review and record all material delivery, document any shipping damage and contact supplier

GENERAL INFORMATION

Project Management Cont'd

- Regular review of safety plan, project signage and any potential problems with neighbors, utilities, etc.
- Establish project specific testing and start up plan as project progress, submit to engineer/owner
- Provide all required project close out documents to engineer/owner

The detailed construction plan is specific for each project and is developed in conjunction with development of the project schedule. This plan includes all the details that are specific to project and includes items such as the type of construction equipment that will be utilized, type of forming system, pour sequence, rigging and lifting requirements, and specific project equipment installation requirements.

PROJECT EXPERIENCE

PROJECT EXPERIENCE



RN Civil Construction personnel have extensive experience in design build projects and traditional bid construction projects involving water treatment plants, storage tanks, pump stations, pipelines, wastewater treatment plants and utility construction.

RN Civil has also worked with many local engineering firms including HDR. As requested, we have included descriptions of recent past projects of similar scope, complexity and magnitude. All the projects listed RN Civil has completed in the role of General Contractor.

New Pump Stations (10+ MGD)

- Plum Creek Pump Station (2021)
- Ralston Zone 5 Pump Station (2021)
- CDOT Vasquez Pump Station (2015)

Existing Pump Station Upgrades

- Chambers Pump Station (2022)
- Gun Club Pump Station (2021)
- Genesee WTF & Pump Station (2017)

RN Civil Construction self performs a high percentage of each project with its own forces. This includes excavation, dewatering, concrete, architectural trades, interior and exterior process piping, process equipment installation and general site work. From the founding of the company, the percentage of self-performed work has been 60 to 80 percent each year. The percentage can fluctuate year to year based on the specifics of a project, for example a project that has a higher than normal electrical subcontract portion.

Areas of work that we typically subcontract are electrical and instrumentation, HVAC, plumbing, roofing, masonry, paving, landscaping and some architectural trades such as glazing and flooring.

The project descriptions enclosed are relevant to this project in that they all involved heavy construction, mostly for municipalities and associated with pump stations. The projects involved elements that we believe are similar to what will be required for this project. These elements include deep excavations, dewatering, cast in place concrete, vertical turbine pumps, hydropneumatics tanks, flow control vaults, chem feed systems, steel yard piping, electrical ductbanks and CMU buildings. All the new pump station projects involved pump stations with a minimum capacity over 10 MGD.



CIVIL CONSTRUCTION

Construction-Design Build-Construction Management



LAFAYETTE WRF 2021 IMPROVEMENTS

- CLARIFIERS
- BLOWERS
- PUMP STATION
- AERATION BASINS
- HYDRAULIC CONTROL BLDG
- STEEL TANK (0.75 MG)
- FILTRATION BLDG
- BACKWASH HOLDING BASIN
- WASTE SLUDGE BUILDING
- DEWATERING
- SHORING SYSTEM

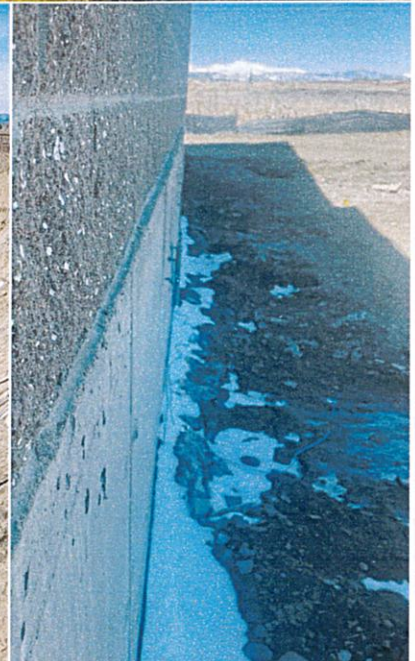
COST: \$32,819,900
START DATE: JUNE 2022
END DATE: APRIL 2024
TYPE: TRADITIONAL BID

PROJECT TEAM

PRINCIPAL IN CHARGE - DAN NIEHUS
PROJECT MANAGER - BRETT GALLREIN
SUPERINTENDENT - DALLAS WILLIAMSON

ENGINEER

MERRICK - JIM MCLAUGHLIN, P.E.
303-800-9050
2480 W. 26TH AVE. SUITE B225
DENVER, CO 80211





STERLING WWTF HEADWORKS & INFLUENT PUMP STATION

- OVEREXCAVATION FOR SUBGRADE PREP
- NEW WET WELL/ DRY WELL INFLUENT PS
- RESTROOM
- BLOWERS
- HEADWORKS
- LIFT STATION
- BIOSOLIDS REMOVAL

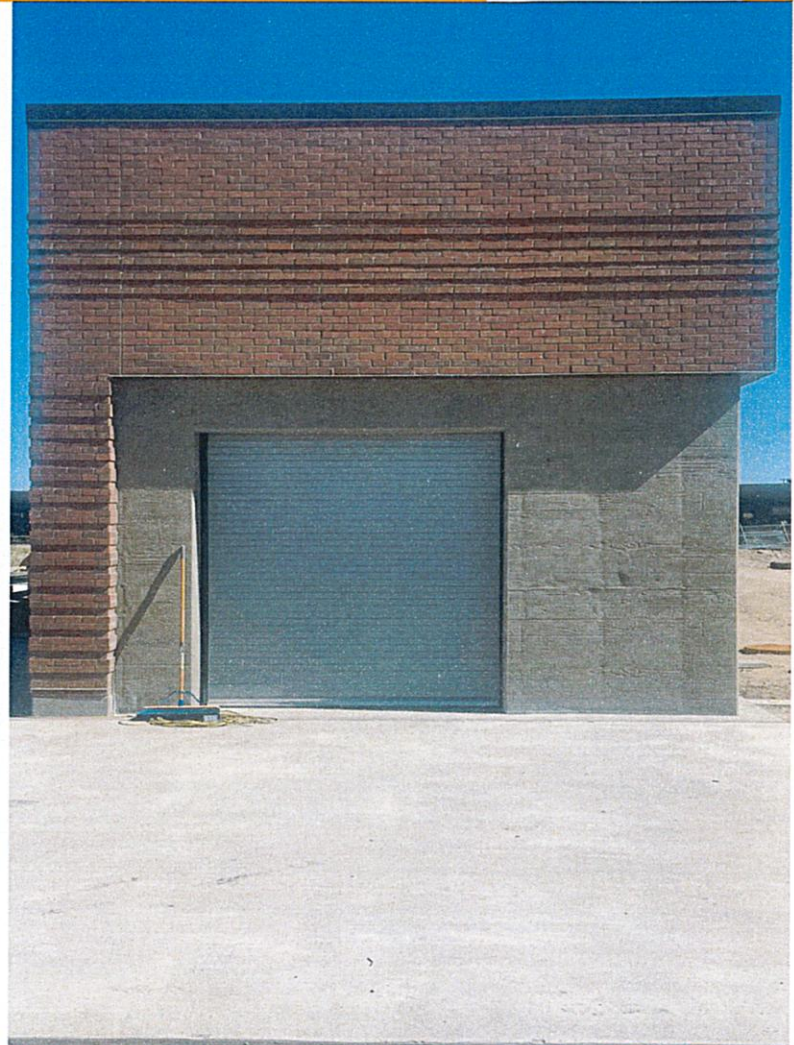
COST: \$9,124,497
START DATE: MAY 2021
END DATE : APRIL 2023
TYPE: TRADITIONAL BID

PROJECT TEAM

PRINCIPAL IN CHARGE - DAN NIEHUS
PROJECT MANAGER - TOM KELLY
SUPERINTENDENT - DAVE ORT

ENGINEER

DIRECTOR OF PUBLIC WORKS
GEORGE GOOD
970-552-9700
421 N. 4TH STREET
STERLING, CO 80751



SNOWMASS WATER & SANITATION DIST. 2.46 MGD WWTF NUTRIENT IMPROVEMENTS

- CONVERTED POND TO WWTF
- OVEREXCAVATION FOR SUBGRADE PREP
- OFFICE SPACE
- LABORATORY
- RESTROOMS
- BLOWERS
- UV DISINFECTION
- LIFT STATION
- SECONDARY PROCESS BASINS
- BIOSOLIDS REMOVAL
- CLOSEOUT OF EXISTING LAGOON

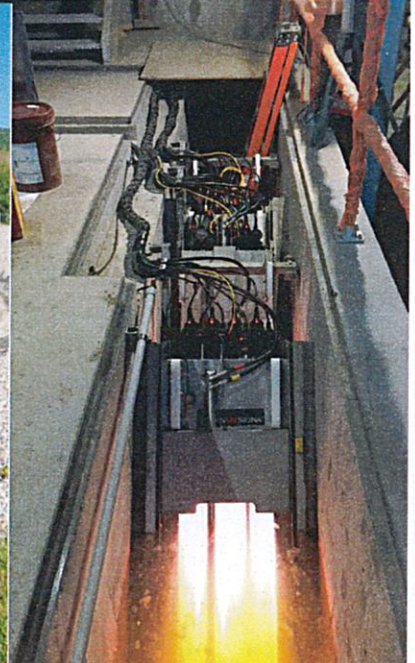
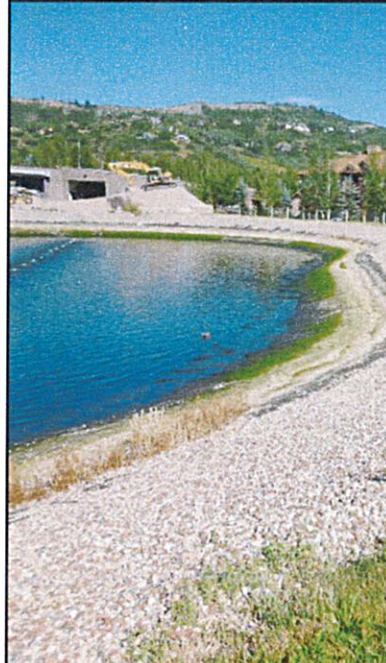
COST: \$24,458,153
START DATE: AUGUST 2017
END DATE: SEPTEMBER 2020

PROJECT TEAM

PRINCIPAL IN CHARGE – DAN NIEHUS
PROJECT MANAGER – BRETT GALLREIN
SUPERINTENDENT – DAVE ORTT

ENGINEER

SCHMUESER GORDON MEYER, INC.
WARREN SWANSEN, P.E.
970-384-9016
118 W. SIXTH ST., SUITE 200
GLENWOOD SPRINGS, CO 81601



REFERENCES



January 26, 2023

Subject: RN Civil Construction LLC

To Whom It May Concern:

I have known Dan Niehus since 2004 and have managed his Business banking relationship since January 2020. RN Civil Construction has several deposits accounts with cumulative balances reflective of \$5MM or greater. All accounts handled as agreed and in good standing.

In my personal and professional opinion, RN Civil Construction LLC is the top contractor in Colorado. I would highly recommend this company for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Craig Fulmer', written over a horizontal line.

Craig Fulmer
Senior Vice President, Relationship Manager
NMLS# 1938776
5950 South Willow Drive STE 100
Greenwood Village CO 80111
720.612.6333

EAST DILLON WATER DISTRICT

Serving Summit Cove, Keystone West Ranch, Summerwood, Soda Creek, Snowberry,
Swan Meadow Village, Keywest Farms, Whispering Pines, Meadow Wood, Grey Fox

ADMINISTRATION

Water Works West, LLC
Thomas C. Oberheide
0058 Grey Fox Lane
Dillon, CO 80435
(970) 468-6256
admin@eastdillon.com

OPERATIONS

Water Works West, LLC
Ronald G. Mentch
58 Grey Fox Lane
Dillon, CO 80435
(970) 468-6256
ron@waterworkswest.com

BOARD OF DIRECTORS

Joseph P. O'Malley, President
Donald Clark, Vice President
Angela Oberriter, Sec/Treasurer
Derek Woodman, Director
Bruce Farrell, Director

August 22, 2018

Re: Recommendation of RN Civil Construction

To Whom It May Concern:

The East Dillon Water District is pleased to submit this letter of recommendation for RN Civil Construction. RN Civil Construction was selected to provide pre-construction services and subsequently selected to be the Construction Manager on the EDWD GWUDI Compliance Project. The project used the Construction Manager at Risk delivery method and the work included installation of new filters, piping, concrete baffle walls, electrical gear, instrumentation, controls, and pump motors.

RN provided valuable suggestions during the design phase of the project that brought the cost of the project below budget and kept the project on schedule. Most notably, RN suggested the elimination of pumps and related work (electrical, instrumentation and controls) while maintaining functionality of the original design of the project. The project had a compliance deadline set by the CDPHE and RN was able to create an accurate project schedule that highlighted long lead time items that needed to be procured before design of the entire project was complete in order to meet the compliance deadline.

The project was an upgrade of an existing, active water treatment facility. RN Civil Construction worked collaboratively with the District to resolve unforeseen issues quickly and completed the project under the Guaranteed Maximum Price and met the CDPHE compliance deadline. They provided quality workmanship and we are satisfied with the project.

The East Dillon Water District would recommend RN Civil Construction for future work on water and wastewater projects.

Sincerely,



Tom Oberheide, PE
District Administrator



Silverthorne/Dillon Joint Sewer Authority

Wednesday, December 04, 2019

• • •

Jason Kruckeberg
Silverthorne/Dillon JSA
26452 N HWY 9
PO Box 1309
Silverthorne, CO 80498

RN Civil Construction
5975 South Quebec St
STE 140
Centennial, CO 80111

To Whom It May Concern:

RN Civil won the open bid to refurbish Secondary Clarifier #3 for the Blue River WWTF in Silverthorne, CO in 2019. The project involved demo and replacement of the clarifier bridge, drive, and rotating mechanism as well as replacing effluent weirs with new FRP weirs. The clarifier is located inside the main plant building and RN Civil was able to adapt to the conditions of the job site for both logistics of installation and final fitment with speed and skill. RN Civil maintained a clean, safe work environment that did not affect daily operations of the plant. RN Civil also completed the project ahead of schedule and on budget.

I can recommend RN Civil to prospective clients based on outcome of the Clarifier #3 Project and the observed work performed for the JSA.

Sincerely,

A handwritten signature in blue ink that reads "Jason Kruckeberg". The signature is stylized with a large, sweeping flourish at the end.

Jason Kruckeberg
Operations Superintendent
Silverthorne/Dillon JSA



143 Union Boulevard, Suite 1000
Lakewood, CO 80228
T 303.831.4700 • F 303.831.0290
www.hatchmott.com

January 25, 2017

Mr. Dan Niehus, President
RN Civil Construction
5975 South Quebec Street, Suite 140
Centennial, CO 80111

RE: City of Black Hawk Water Treatment System
Recommendation of RN Civil Construction

To Whom It May Concern:

It is my pleasure to provide a letter of recommendation to RN Civil Construction for their work on the City of Black Hawk Water Treatment Plant. RN Civil was the successful low bidder on the Black Hawk Water Treatment Plant in April 2014, with an original contract sum of \$4,270,000. The project consisted of constructing a new 1.0 MGD Microfiltration Water Treatment Plant (WTP) with new superstructure and substantial improvements to the existing foundations.

RN Civil provided a project team that operated in a professional manner to provide quality work that consistently met a challenging project schedule. The project work was well planned out and supported with the proper materials and equipment.

The project was complex and technically challenging as the facility was integrated into existing structures and processes. The RN Civil team met the challenge with a cooperative spirit, quality workmanship, and fair compensation requests. Their work and dedication to make this a successful project are appreciated.

Based on our experience and as project manager, I would recommend RN Civil for construction projects of similar size, scope, and complexity.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Robert Anderson'.

Robert Anderson, PE
Senior Project Manager



Date: November 16, 2015

To whom it may concern,

This letter is to support and recommend RN Civil Construction in their efforts.

The Town of Superior worked with RN Civil Construction on the Superior Rock Creek Wastewater Treatment Facility – Secondary Clarifiers Upgrades project from October of 2014 through its completion in August of 2015. The work required removal of two existing clarifiers from an enclosed structure and installation of two new clarifier mechanisms, trough walls, and weirs one clarifier at a time.

The final cost of the project Contract was \$249,641. This cost includes \$74,702 worth of Change Orders. These Change Orders were due to unforeseen conditions, and manufacturing and delay costs resulting from a third party vendor that was not in the Contractor's control. Change Orders were only issued for out of scope work and also included cost savings of approximately \$16,000 for work that the contractor suggested could be deleted and was accepted.

The entire team at RN Civil was professional and knowledgeable to work with throughout this challenging project. The project was completed during unprecedented high flow events and regardless of difficult circumstances RN Civil's crew and management showed determination to complete the project no matter what the circumstances and in a timely manner.

RN Civil Construction staff always acted in a professional manner, always bringing a wealth of experience to the table. When issues would arise, RN Civil consistently had clear and concise plans on how to expedite the solution so as to mitigate delays to the project and to keep costs minimized. The wastewater experience of each and every staff member at RN Civil Construction was beneficial on a daily basis.

The Town of Superior would recommend RN Civil Construction for future work on water and wastewater projects. Please feel free to contact me at (303) 381-2013 if you have any questions.

Thank you,

A handwritten signature in blue ink, appearing to read "Jim Widner", with a long, sweeping horizontal line extending to the right.

Jim Widner, PE
Utilities Superintendent



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

March 23, 2015

To Whom It May Concern,

Re: Letter of Reference – RN Civil Construction

RN Civil Construction recently completed a very challenging water treatment plant improvement project, specifically, the installation of 20,000 gallon, treated water, clear well. The construction site was very small. The water treatment plant could not be shut down for more than a short period of time.

The \$280,445 project was completed in a timely manner and within budget. The disruption to service and residents was minimal.

I want to recognize the superintendent, Dave Ortt, for his professionalism, flexibility and ability to respond to unforeseen challenges.

Sincerely,

Diana Miller
District Manager

GMS, INC.
CONSULTING ENGINEERS
611 NORTH WEBER, SUITE 300
COLORADO SPRINGS, COLORADO 80903-1074

TELEPHONE (719) 475-2935
TELEFAX (719) 475-2938

EDWARD D. MEYER, P.E.
ROGER J. SAMS, P.E.
GREGORY R. WORDEN, P.E.
THOMAS A. McCLERNAN, P.E.

KEN L. WHITE, P.L.S.
DAVID R. FRISCH, P.L.S.
MARK A. MORTON, P.E.
JASON D. MEYER, P.E.

July 3, 2014

Mr. Dan Niehus, Owner, Managing Partner
Mr. Mike Duesterbeck, Project Manager
RN Civil Construction, LLC
5975 S. Quebec Street, Suite 140
Centennial, CO 80111

Re: Cherokee Metropolitan District
Preliminary Treatment Facility

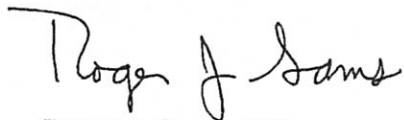
Dear Dan and Mike:

This letter is a follow-up after the successful completion of the preliminary wastewater treatment project for the Cherokee Metropolitan District. RN Civil Construction, LLC was selected through a competitive bidding process resulting in a contract value of approximately \$2,239,000. The project was executed within the contract time of performance and the final construction contract monetary value was less than the original contract amount.

GMS, Inc. certainly appreciated the professional approach of your organization to execution of the project and the expertise and craftsmanship brought by RN Civil Construction, LLC, its suppliers and subcontractors to the project team. The guidance and expertise of Dave Latimer, the project superintendent, and Mike as the project manager were a very significant contribution to the success of the project. Thank you for a great project!

GMS, Inc. looks forward to participating in other projects with your professional staff for the benefit of our mutual municipal utility clients.

Sincerely,



Roger J. Sams, P.E.

RJS/trm

BLACK HAWK / CENTRAL CITY SANITATION DISTRICT

135 CLEAR CREEK STREET 2ND FLOOR ■ P.O. BOX 362 BLACK HAWK, CO 80422
PHONE: 303-582-3422 ■ FAX: 303-582-3424



December 2, 2013

To Whom It May Concern:

Regarding: **Black Hawk/Central City Sanitation District Wastewater Treatment Plant
Filtration Project**

I am writing this letter of reference for RN Civil Construction. RN Civil Construction successfully completed a \$2,381,612 replacement of the filtration system at the District's wastewater treatment plant. Although the project was not a design build contract, Dan Niehus was instrumental in offering some excellent alternatives to the design even though the changes reduced the original contract price. Dan's expertise was a welcomed breath of fresh air from a contractor. There were several change orders to this project which were due to the District adding additional items.

This project included the heroic feat of successfully installing two new filtration systems through an existing passageway with only inches to spare and clearing the control panel for the U.V. disinfection system. It was a monumental task and RN Civil Construction completed it without causing any upset to the existing treatment system.

I have been very pleased with RN Civil Construction's performance and commitment to the work they performed, and would recommend RN Civil Construction for future construction projects.

Sincerely,

BLACK HAWK/CENTRAL CITY
SANITATION DISTRICT

A handwritten signature in cursive script that reads "Lynn M. Hillary".

Lynn M. Hillary
District Administrator

/lmh

January 8, 2014

Re: Letter of Reference – RN Civil Construction

To whom this may concern,

RN Civil Construction recently completed a very complex wastewater treatment plant modification to replace a failed tertiary filtration process for the Blackhawk Central City Sanitation District. The project included: modifications to the chemical feed systems; the addition of flash mixing and two stage flocculation; yard piping and plant piping modifications; the replacement of the existing tertiary filters with disc filters, and upgrading the SCADA system. Major construction occurred within very tight quarters and within the building envelope of active treatment processes. Treatment plant operations were never interrupted and the project was completed on schedule. The total construction contract with RN Civil Construction was \$2,400,000.00. As the Owner's engineer I can offer this positive testimonial to the professionalism, expertise, and the quality of work of RN Civil Construction.

Communication was excellent throughout the project. Treatment processes and performance were maintained throughout the disruptive construction activities by the collaborative efforts of the Owner, Contractor and Engineer. RN Civil Construction continues to maintain communication with the Owner and is very responsive during the performance and correction period. The Owner remains pleased with their response and performance.

Based upon my experience, RN Civil Construction has my highest recommendation.

Sincerely,

TST Inc. of Denver



Robert M. Takeda, P.E.

Aspen Consolidated Sanitation District

Paul Smith * Chairman
Michael Kelly * Vice- Chair
John Keleher * Sec/Treas

Frank Loushin
Roy Holloway
Bruce Matherly, Mgr

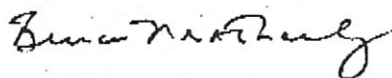
August 9, 2007

Dan Niehus
RN Civil Construction
6909 South Holly Circle, #345
Centennial, CO 80112

Dear Dan:

I just wanted to let you know that we are really pleased with the way our wastewater treatment facility project is going so far. At this point, I would have to say this is probably the best-run treatment facility project we have experienced since I started with the District in 1979. Your approach is unique to what we have typically experienced with other contractors on previous projects. Having both you and Dave Reynolds closely involved in the project makes a huge difference. We have never experienced that kind of owner involvement before. Your level of attention sets you completely apart the other wastewater treatment facility contractors we've worked with. We also appreciate the fact that you schedule work to ensure that the treatment facility continues to meet performance requirements as the project progresses.

Thanks,



Bruce Matherly
District Manager
Aspen Consolidated Sanitation District



223 1ST STREET
EATON, CO 80615
PHONE: (970) 454-3338
FAX: (970) 454-3339

March 30, 2007

Dan Niehus
RN Civil Construction
6507 South Dexter Street
Littleton, CO 80121

Dear Dan,

I would like to thank you and your team for the outstanding job in designing and building our .75 MGD wastewater treatment plant. This was our first experience using the design-build concept and I would definitely use it again on future projects like this.

We were particularly impressed with how smoothly the entire process went, especially for such a complex project. From the team selection process to the time spent in New Orleans looking at equipment, then to final design and finally working with Dave during construction, we feel we definitely made the right decision in selecting RN Civil.

Thanks again for all your help and we look forward to working with you again.

Sincerely,

Gary A. Carsten
Town Administrator

GAC:clv



MAYOR
Luke Bond
404 Comanche Street
P O Box 237
Kiowa, Colorado 80117

303-621-2366

June 6, 2008

Dan Niehus
RN Civil Construction
6909 South Holly Cir., Suite 250
Centennial, CO 80112

Re: Town of Kiowa Water and Wastewater Projects

Dear Dan:

On behalf of the Town of Kiowa, I am writing this letter of reference for RN Civil Construction. RN Civil Construction successfully completed a \$2.17 million new wastewater treatment plant and is currently completing a \$2.3 million water systems improvement project. Both projects are design build/construction management projects.

We have been very pleased with RN Civil Construction's performance and commitment to both of these very important projects for the Town of Kiowa. These are the largest projects the Town has ever undertaken. RN Civil Construction has provided valuable construction and design guidance, which is especially important to the Town of Kiowa as we do not have full time design or construction expertise on our staff.

We appreciate the personal involvement of the company owners, your self and Dave Reynolds, in managing and completing the work. This level of involvement by the company owners is rare and is appreciated.

The Town of Kiowa thanks RN Civil Construction for their work on our projects and we highly recommend your company to other owners.

Sincerely,

Luke Bond
Mayor



6450 York Street - Denver, Colorado 80229-7499
(303) 286-3000 Telefax (303) 286-3030
www.metrowastewater.com

Anthony G. Ferraro, Chairman of the Board
Kathryn E. Jensen, Chairman Pro Tem
Ronald K. Younger, Secretary
Curt A. Aldstadt, Treasurer

Robert W. Hite, District Manager

May 22, 2007

Mr. Dan Niehus
RN Civil Construction
6909 South Holly Circle, Suite 345
Centennial, Colorado 80121

Dear Mr. Niehus,

RE: Disinfection System Improvements – PAR 888
Project Reference Letter

RN Civil Construction is currently under contract on the Metro Wastewater Reclamation District's Disinfection System Improvements Project, a \$10.6 million project. The timely completion of this project is extremely critical because the improvements must be complete to meet a compliance schedule date. At this time, the project is about 40 percent complete and RN's latest schedule indicates the project will be completed on time.

The Metro District has been working with RN Civil on this project since award in October 2006. We have been pleased and continually gain respect for their conscientious efforts and their ability to anticipate critical needs to stay on schedule. They have done this with timely and quality submittals, adequate staffing, experienced supervision, value engineering, and by following good safety procedures, hiring experienced subcontractors, performing high quality work, and using proper equipment. This is a unique project and RN Civil has reacted professionally to the contract requirements.

The Metro District looks forward to completing this critical project on time and within budget. We believe this is achievable because of RN Civil's dedication, experience and desire to provide this outcome. The District is proud to be associated with RN Civil Construction and their entire team and look forward to completing this project with great success.

Sincerely,

A handwritten signature in blue ink that reads "Mike Carver".

Mike Carver, P.E.
District Project Manager

Dan Niehus

From: Kriss, James [KrissJJ@cdm.com]
Sent: Monday, May 14, 2007 11:35 AM
To: Dan Niehus
Subject: MWRD P888 - Project Status and Reference Letter

This e-mail is intended to provide a project status update and reference for RN Civil Constructors.

RN Civil is currently constructing the Disinfection Improvements Project, PAR 888, for the Metro Wastewater Reclamation District. The project includes a new disinfection building, chemical storage tanks, chlorinated plant water wet well and pump station, multiple connections to existing systems, yard piping design within areas of highly congested existing utilities, provisions for parallel operation of existing and new disinfection systems, and decommissioning of the existing system. The current contract value is approximately \$10.5M and payments to date total \$3.3M, 32% of contract. The project is on schedule for substantial completion in December 2007 and quality has met or exceeded the District's standards and the contract document requirements. Based on performance to date, I would recommend RN Civil Constructors for similar construction projects.

Jim Kriss, P.E.
CDM
1331 17th St, Ste 1200
Denver, CO 80202
(303) 298-1311
(303) 293-8236 fax



www.brwtp.org

Silverthorne/ Dillon Joint Sewer Authority ♦ PO Box 1309 ♦ 80498 ♦ 970-468-6152 ♦ 970-468-8727

January 10, 2011

RE: Letter Reference

To whom it may Concern:

I am pleased to provide this letter of reference for RN Civil Construction. They come highly recommended from everyone here at the Silverthorne/Dillon Joint Sewer Authority (JSA). In 2010 RN Civil completed major improvements at the JSA Blue River Wastewater Treatment Plant. The Treatment Plant is designed to treat 4 million gallons of wastewater per day. The scope of the project was for the replacement of ageing equipment in the secondary treatment process. This included demo and replacement of a clarifier and four aerator/mixers. The total cost of the project was \$1,026,632.00. A particularly challenging part of the project was drilling two groundwater dewatering wells inside of the aeration building at the bottom of a sixteen foot deep tank. The success of this part of the project exceeded our expectations and is due the excellent personnel at RN Civil.

The entire project ran smoothly from beginning to end. RN Civil provided excellent construction services throughout all facets of the project:

- Excellent project administration
- High quality shop drawing submittals
- High quality construction
- On schedule and on budget

Please feel free to contact me.

Mike Bittner

Operations Superintendent

Silverthorne/Dillon JSA

mikebittner@silverthorne.org

MARCIN ENGINEERING LLC

January 19, 2011

To whom it may concern,

This letter is to support and recommend RN Civil Construction in their efforts.

Marcin Engineering worked with RN Civil Construction on the Red Cliff Waste Water treatment facility project from September of 2009 through its completion in December of 2010. The new treatment facility consisted of BioWheel technology able to treat a design capacity of 0.172 MGD. The final cost of the project Contract was \$2,880,100.31. This cost includes \$224,373.31 (or 8.5%) worth of Change Orders. These Change Orders were primarily due to unforeseen geotechnical conditions, utility conflicts which were out of the Contractor's Control, and design changes by the Engineer of Record. RN Civil consistently stood by their bid, and Change Orders were only sought for out of Scope work.

The entire team at RN Civil was extremely pleasant and knowledgeable to work with throughout this extremely challenging project. RN Civil was the only Contractor on an ARRA funded Colorado water/wastewater project, to work through the winter of 2009/2010. Being that the project site is situated at an elevation of 8,400 feet and that temperatures were often below zero throughout the winter, this is no small feat, and truly speaks to RN Civil's determination to complete a project no matter what the circumstances.

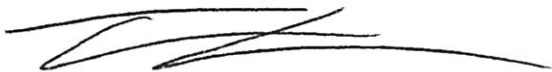
Throughout the bidding and construction of the Project, RN Civil Construction staff always acted in a professional manner, always bringing a wealth of experience to the table. When issues would arise, RN Civil consistently had clear and concise plans on how to expedite the solution so

as not to cause delays to the project and to keep costs minimized. The water/wastewater experience of each and every staff member at RN Civil Construction truly shined through on a daily basis.

Marcin Engineering highly recommends RN Civil Construction for future work on water / wastewater projects. Please feel free to contact us at (970) 748-0274 if you have any questions.

Sincerely,

MARCIN ENGINEERING LLC



Tom Marcin, PE, PLS



Paul Anderson, PE



*Dedicated to creative,
responsive, quality solutions
for those we serve.*

May 22, 2007

Dan Niehus
RN Civil Construction
6909 South Holly Cir, Suite 345
Centennial, CO 80121

Subject: Past Project Recommendations

Dear Mr. Niehus:

Carollo Engineers is pleased to submit this letter of recommendation for RN Civil Construction on past and current on-going projects.

RN Construction successfully completed the installation of a new polymer feed system for the Farmers Korner Wastewater Treatment Facilities in Breckenridge, Colorado. This project was designed by Carollo Engineers. The contract had a value of \$430,182.

Currently RN Civil is about 50% complete with the construction of the Centrifuge Addition and MCC-4 Replacement project designed by Carollo Engineers for the Farmers Korner Wastewater Treatment Facilities in Breckenridge, Colorado. This contract has a value of \$1,482,393. The project is currently on time and on budget.

RN Civil has completed these projects within their bid amount and have shown forethoughts and professionalism in the process of constructing these projects. We look forward to working on future projects with RN Civil Construction.

Sincerely,

CAROLLO ENGINEERS, P.C.

A handwritten signature in black ink, appearing to read 'Jean-Marc Petit'.

Jean-Marc Petit, P.E.
Project Manager

JMP:jl

Richard W. Koucky

12439 W. 84th Drive, Arvada, CO. 80005
303-940-3755 303-919-3420
e-mail: kouckyrw@bv.com

December 9, 2002

To Whom It May Concern:

I have known Dan Niehus since October, 2001. Dan was the Project Manager for Lillard and Clark Construction Company and I was the Resident Engineer for Black and Veatch Engineers on the Wastewater Reclamation Facility Phase 1 Expansion project for the City of Broomfield, Colorado. The construction cost was \$25 M.

Dan was the best Project Manager I have ever worked with. His engineering background combined with an extensive knowledge of the construction industry was an asset to our project. Because of Dan's contributions, the project was ahead of schedule and of high quality.

Dan is an ambitious, highly motivated individual but doesn't sacrifice quality to get the job done – he wants it done right. He is sensitive to the Owners needs and works to satisfy them.

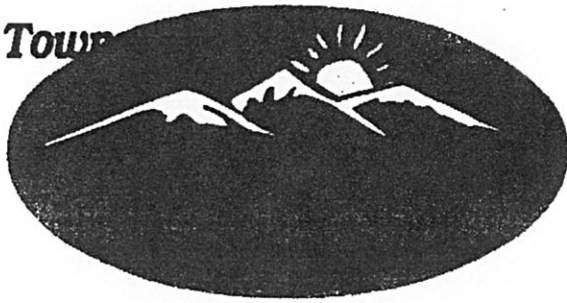
I truly believe that Dan would ensure the positive outcome of any project he is involved with. I would be happy to further discuss his qualifications at any time.

Sincerely,

Richard W. Koucky, P.E.

Richard W. Koucky, P.E.
Resident Engineer

Town



231 No. 7th Street / P.O. Box 70 / Silt, CO 81652
Phone: 970-876-2353 / Fax: 970-876-2937

September 30, 2003

RN Civil Construction
Attn: Dan Niehus
6507 South Dexter
Littleton, CO 80121

Dear Dan:

On behalf of the Town of Silt, I would like to commend you on your performance in the construction of our wastewater treatment facility.

When the Board of Trustees awarded the contract to your company, there was some concern about the fact that your company was new, and that you would not be able to meet your obligations and timelines. I had confidence in you and your partner to meet these requirements. Your performance has exceeded even my expectations.

Thank you again for your efforts. I would not hesitate to hire your firm again or recommend you to anyone.

Sincerely,

Richard J. Aluisse
Town Administrator



CITY OF LARAMIE
PUBLIC WORKS
P.O. Box C
Laramie, WY 82073

Public Works 721-5230
Solid Waste 721-5279
Engineering 721-5230
Street 721-5277
Utility 721-5280
FAX (307) 742-7174
TDD (307) 721-5295

April 26, 2000

Re: Recommendation of Dan Niehus

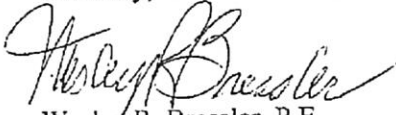
To Whom It May Concern:

I had the good fortune to meet and work with Dan Niehus during the design and construction of the Laramie 6 MGD wastewater treatment plant. The plant process includes extended aeration (oxidation ditches), clarification, aerobic digestion, U.V. disinfection and biosolids handling.

During the course of design, I was impressed with Dan's ability to maintain the fast track schedule and manage the minute details that could have been easily overlooked. His comprehensive knowledge of the process was apparent when the \$13.23 M construction was accomplished with change orders of about \$26,000.00 or less than 0.2%.

Dan always displaced an outstanding work ethic and maintained the greatest professional integrity. Dan had the unique capability to make the client feel as if he were his only client. In my 30 plus years as a professional engineer, I can honestly say that Dan Niehus epitomizes the spirit and the letter of professional engineering.

Sincerely,


Wesley R. Bressler, P.E.
Utilities Manager



9451 Yosemite Street
Henderson, CO 80640

t 303.394.0004
f 303.394.4450

May 26, 2010

City of Pueblo
211 E. D Street
Pueblo, CO 81003

RE: James R. Diiorio Water Reclamation Facility Project No. 10-031

To Whom It May Concern:

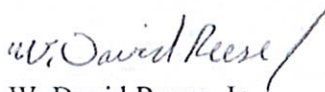
We would like to recommend RN Civil Construction for the above-referenced project. HD Supply Waterworks has been doing business with RN Civil for seven years and they continue to be a loyal customer. We have watched them grow and succeed throughout the years and complete many successful jobs. They continue to show professionalism and pride in their work and their business dealings.

As a supplier, HD Supply Waterworks provides material in a timely manner and has a knowledgeable and experienced staff. HD Supply has four locations in Colorado that are able to meet the needs of RN Civil and the City of Pueblo.

Please consider RN Civil Construction for this opportunity. As a team, this project will be successful and within the standards of the City of Pueblo.

Thank you and please contact me at 303-394-0004 if you have any questions.

Sincerely,


W. David Reese, Jr.
Branch Manager



MARK BRIELS ELECTRIC, INC.

Residential • Commercial • Industrial
Lic. #4815

September 30, 2003

To Whom It May Concern:

Our experience with RN Civil Construction at the Town of Silt Wastewater Treatment Facility has been a very positive one.

RN Civil Construction's professional approach to providing accurate **job scheduling, weekly meeting minutes** for our review and over-all knowledge of the complete **project** has been remarkable.

Once on-site, they have demonstrated the ability to coordinate all **aspects of constructing the facility** resulting in labor savings for our company.

We highly recommend RN Civil Construction for your consideration and please feel free to **contact us with any questions.**

Sincerely,

Mark Briels

1415 Airport Rd. Rifle, CO 81650-8469

Phone (970)625-6128 • Cellular (970)948-6073 • Fax (970)625-3546 • Email briels@rof.net



SCHMUESER | GORDON | MEYER
ENGINEERS & SURVEYORS

GLENWOOD SPRINGS
118 W. 6TH, SUITE 200
GLENWOOD SPRINGS, CO 81601
970-945-1004
FX: 970-945-5948

ASPEN
P.O. BOX 2155
ASPEN, CO 81612
970-925-6727
FX: 970-925-4157

CRESTED BUTTE
P.O. BOX 3088
CRESTED BUTTE, CO 81224
970-349-5355
FX: 970-349-5358

Wednesday, February 25, 2004

RE: Letter of Referral for Dan Niehus, RN Civil Construction, Town of Silt WWTF

To Whom It May Concern:

This letter serves as a reference for Dan Niehus of RN Civil Construction. I am the project manager for a recently completed project entitled the Town of Silt Waste Water Treatment Facility ("WWTF"), a four million dollar construction contract consisting of a new activated sludge waste water treatment facility and associated interceptor sewer extension for the town of Silt, Colorado. RN Civil Construction was awarded this contract last year, and has successfully completed the project within the construction schedule and within the budget.

During the course of the project, the Mr. Niehus faced numerous technical and regulatory challenges. Dan's clear and concise communication and his ability to keep the project on schedule given these demands was an asset to the project. Mr. Niehus was very proactive in keeping his staff, subcontractors, suppliers, and vendors ahead of schedule and organized, and was quick to notify the project team of any potential issues so that they could be dealt with in an organized fashion. My conversations with the owner have been very positive and full of praise for the professionalism and quality of craftsmanship of the facility. Based upon my observations, Mr. Niehus is very detail oriented and leaves no stone unturned. The work performed is of the highest quality.

Overall, I am very pleased with the working relationship of Mr. Niehus, and I would readily recommend him for any future projects. If you have any questions, please feel free to contact me at (970)945-1004 or by email at gregs@sgm-inc.com.

Best Regards,
Schmueser Gordon Meyer, Inc.

Greg Schroeder, P.E.



SCHMUESER | GORDON MEYER
ENGINEERS & SURVEYORS

GLENWOOD SPRINGS
118 W. 6TH, SUITE 200
GLENWOOD SPRINGS, CO 81601
970-945-1004
FX: 970-945-5948

ASPEN
P.O. BOX 2155
ASPEN, CO 81612
970-925-6727
FX: 970-925-4157

CRESTED BUTTE
P.O. BOX 3088
CRESTED BUTTE, CO 81224
970-349-5335
FX: 970-349-5358

Date: September 30, 2003

RE: Progress at the Silt Wastewater Treatment Plant

Construction started less than 6 months ago and the project is about 87% complete. The contractor RN Civil is ahead of schedule even though permit problems caused delays to the start of major portions of the work. Also subsurface conditions were worse than expected slowing production and increasing the cost of the work. RN Civil was very cooperative in making changes to the contract and controlling the increased costs. Dan Niehus made several suggestions resulting in design changes which simplified construction and provided some savings to the owner.

Of the three similar wastewater treatment plants that I have inspected this one was the best managed and scheduled resulting in project completion in much shorter construction time.

John Ackerman, PE
Field Engineer



Wastewater Reclamation Facility

DEPARTMENT OF PUBLIC WORKS

2985 West 124th Avenue • Broomfield, CO 80020 • Phone: (303) 438-6339 • Fax: (303) 464-5652

October 29, 2002

Dan Niehus
6507 S. Dexter Street
Littleton, CO 80121

To Whom It May Concern:

This letter is to inform you that Dan Niehus worked with me on the City & County of Broomfield's Phase 1 Wastewater Reclamation Facility Upgrade and Expansion Project and Water Reuse Pump Station and Pipeline Project at the Wastewater Reclamation Facility. Mr. Niehus was the contractor's project manager for both of these projects.

The Phase 1 Wastewater Reclamation Facility Upgrade and Expansion Project construction award totaled \$24,783,673. The Phase 1 construction began in October of 2001 and consisted of expanding the City's 5.4 MGD secondary treatment facility to an 8.0 MGD biological nutrient removal facility and 6 MGD water reuse treatment facility.

The Water Reuse Pump Station and Pipeline Project construction award totaled \$2,112,550. This project began construction in May of 2002 and consisted of an on-site 6 MGD reuse pump station and pipelines to be connected to the existing reuse pipeline.

Mr. Niehus was instrumental in getting these projects up and running. His knowledge and experience in constructing water/wastewater facilities were demonstrated through the scheduling of construction tasks, purchasing of equipment and tracking of action items from the City's engineering firm, contractor and the City as the owner.

If you have any questions, please feel free to contact me at 303-464-5638.

Respectfully submitted,

Kenneth D. Rutt
Wastewater Division Superintendent



Public Works

130 S. McKinley Avenue
Fort Lupton, CO 80621

Phone: 303.857.6694
Fax: 303.857.0351

www.fortluptonco.gov

RN Civil Construction
6025 South Quebec Street, Suite 250
Centennial, CO 80111

Date: **December 6, 2023**

Attention: Dan Niehus

**Subject: City of Fort Lupton, Colorado
Fort Lupton-Hudson WTP Expansion Project (FTL2023-15)**

Notice of Award

The City of Fort Lupton, Colorado, has considered the Proposal submitted by you for the above described work in response to the Invitation for Bids dated **October 2023**, and the Instructions to Bidders.

You are hereby notified that your Proposal has been accepted for the work in the amount or amounts shown on your Proposal.

You are required by the Instructions to Bidders to execute the Public Works Agreement and furnish the Performance Bond, the Payment Bond, Insurance Certificates, and other required documentation no later than ten (10) calendar days from the date of this notice.

If you fail to execute the said Public Works Agreement and to furnish the said Bonds no later than seven (7) calendar days from the date of this Notice of Award, the City of Fort Lupton, Colorado, will be entitled to consider all your rights arising out of the City of Fort Lupton, Colorado's acceptance of your Proposal as abandoned and as a forfeiture of your Proposal security as liquidated damages, but not as a penalty, for the delay and extra work caused thereby and also to compensate the City of Fort Lupton, Colorado, for the difference between your Proposal and the next lowest Bid. The City of Fort Lupton, Colorado, will be entitled to such other rights as may be granted by Colorado law.

You are required to return an acknowledged copy of this Notice of Award to the City of Fort Lupton, Colorado.

The insurance certificates required for this project shall be sent to City of Fort Lupton, Attention: Roy Vestal, 130 South McKinley Avenue, Fort Lupton, Colorado 80621.

CITY OF FORT LUPTON, COLORADO

By: Zo Hubbard
Title: Mayor
Address: 130 South McKinley Avenue
Fort Lupton, Colorado 80621
Telephone: (303) 857-6694

Acceptance of Notice of Award

Receipt of the above Notice to Proceed is hereby acknowledged:
this the _____ day of _____, 2023.

RN Civil Construction.

By: _____
Title: _____
Telephone: _____

Fort Lupton WTP Improvements Bid Results

PREPARED FOR: Roy Vestal/City of Fort Lupton
 PREPARED BY: Brad Schutt/JACOBS
 DATE: November 21, 2023
 CONTRACT NUMBER: CH-2020-7

Summary

On November 17, 2023 the City of Fort Lupton received bids for the Water Treatment Plant Expansion project. The bids were publicly opened at 2:00 PM in the City Council Chambers. No bids were received after the 2:00 PM deadline. Representatives of the City of Fort Lupton and each of the bidders were present for the bid opening. Seven (7) bids were received, with RN Civil Construction LLC (RN Civil) as the apparent Successful Bidder at a bid amount of \$3,140,000. The second low bidder was J.R. Filanc Construction Company Inc. (Filanc) with a bid of \$3,375,575. Summary of the bid results are presented below in Table 1.

Table 1 – Bid Tabulation Summary

No.	Contractor	Lump Sum
1	RN Civil	\$ 3,140,000
2	Filanc	\$ 3,375,575
3	Velocity Constructors	\$ 3,985,915
4	Glacier	\$ 4,055,000
5	GSE Construction	\$ 4,198,300
6	IWS	\$ 4,696,000
7	Aslan Construction	\$ 4,798,110

Bid Form Review

A review of the Bid Forms was conducted for the apparent low bidder and the second place bidder and is presented in Table 2. The apparent low bidder and second place bidder's bid were both responsive.

Table 2 – Bid Form Review

Bid Checklist					
Bidder	Pre-Bid Conference	Proper Bid Form	Acknowledge Addenda	Bid Security	Signature Authority
RN Civil Construction	YES	YES	YES	YES	YES
Filanc Construction	YES	YES	YES	YES	YES

Qualifications Review

Qualifications were included with the bid form and those of the low bidder and reference projects were contacted for discussion. A reference check summary is included in Attachment 1. CH2M HILL has worked successfully with the RN Civil construction on prior pipeline and treatment projects.

RN Civil Construction Suppliers and Proposed Subcontractors

RN Civil's proposed subcontractors are included in the bid with the exception of work to be self-performed by RN Civil.

- Electrical -- Grasmick
- HVAC --- Horizon
- Shoring -- HTM

RN Civil intends to self-perform the excavation, concrete, interior process piping, yard piping and general site work.

Project References

RN Civil Construction provided three project references and several letters of recommendation. The reference projects range in size from \$9M-\$33M. CH2M Hill contacted owner references for the three projects. Comments received from references indicate that RN Civil's past performance demonstrates that they are qualified to perform the type of work anticipated for this project. References noted the very good concrete work and ability to coordinate tie-ins, which is a large portion of this work. Reference projects were primarily wastewater, with a few smaller water treatment projects included in the recommendation letters. Projects were of similar size, scope and complexity of the proposed project. A summary of the reference checks is shown in Attachment 1 Reference Check Summary Table.

Summary

Based upon our review, there are no apparent bid irregularities with the low bid. The bid is complete, responsive, and responsible. Through review of the submitted information, CH2M HILL finds no basis to withhold awarding the construction project for the Fort Lupton WTP Expansion project to RN Civil Construction, the apparent Successful Bidder.

Please feel free to contact me at (970) 218-8448 if you have any questions or need additional information to support the findings.

Sincerely,

CH2M HILL Engineers, Inc.



Brad Schutt
Project Manger

Attachment 1 – Reference Check Summary Table

Attachment 1 - RN Civil Construction Checklist																
						Performance Metrics										
						Administrative	Safety	Attitude toward Partnering with Client/Engineer	Planning & Coordination	Quality of Workmanship	Startup & Testing	Schedule	Change Orders	Project Closeout		
Table Legend																
+ Excellent																
✓ Acceptable																
- Deficient																
Project Description	Client Information	Engineer Information	Construction Cost	Date Completed or % Complete	Person Contacted										Overall Opinion	
Lafayette WRF 2021 Improvements: Clarifiers, blowers, pump station, filtration building, shoring system	City of Lafayette, CO 80026, Melanie Asquith 303-661-1279	Merrick -- Jim McLaughlin, 303-800-9050	\$32,819,900	Apr-24	Melanie Asquith	✓	✓	✓	+	✓	n/a	✓	✓		Traditional DBB, prequalification. Most of construction is done. Second project they have worked with them. Construction is excelent.	
Sterling WWTF Headworks & Influent Pump Station: Construction of wetwell/drywell influent PS, blowers and headworks.	Sterling, CO 421 N. 4th Street, Sterling, CO 80751 George Good - 970-522-9700	George Good - 970-552-9700	\$9,124,497	Apr-23	George Good	✓	✓	✓	✓	✓	✓	✓	✓	✓	They really looked at plans to get into the details. Change orders were requested and processed when appropriate. At the end of day, would use again.	
Snowmass Water & Sanitation District: Construction of UV Disinfection, Lift Station, Biosolids Removal, closeout of existing lagoon	Kit Hamby -970-923-2056	Schmueser Gordon Meyer, Warren Swanson, 970-384-9016	\$24,458,153	Sep-20	Kit Hamby	+	✓	✓	✓	+	✓	✓	✓	✓	Overall good impression and would use contractor again. 3-year project.	



Upcoming Events

December 9, 2023 Annual Fort Lupton American Legion Holiday Dinner,
American Legion Post 102, 942 Denver Ave., 12:00 p.m.