

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
APRIL 18, 2023**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, April 18, 2023. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Hubbard, Councilmembers, Bruce Fitzgerald, Valerie Blackston, David Crespín, Carlos Barron, and Claud Hanes. Councilmember Chris Ceretto was absent.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, and Finance Director, Leann Perino.

PROCLAMATION

Mayor Hubbard read the Crime Victim's Rights Week Proclamation and proclaimed the week of April 23rd – April 29th "Crime Victim's Rights Week" in the City of Fort Lupton.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Mayor or Council.

APPROVAL OF AGENDA

It was moved by Bruce Fitzgerald and seconded by Carlos Barron to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the April 18, 2023, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Carlos Barron and seconded by Valerie Blackston to approve the Consent Agenda as presented with the following items:

- April 4, 2023 City Council Meeting Minutes
- April 4, 2023 Marijuana Licensing Authority Meeting Minutes
- Accepting an Application and Approving a Resolution 2023R016 ESTABLISHING ALL OF

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THE CITY OF FORT LUPTON AS THE NEIGHBORHOOD FOR THE APPLICATION SUBMITTED BY TAQUERIA LOS CAZOS, LLC DBA TAQUERIA LOS CAZOS FOR A HOTEL AND RESTAURANT LICENSE AT 123 1ST STREET AND SETTING A PUBLIC HEARING FOR MAY 16, 2023, FOR CONSIDERATION OF THE APPLICATION (AM 2023-067)

- Approving the Purchase of a Dell Unity 380 Hybrid DPE DS Storage Access Network for an Amount not to Exceed \$63,529.88, Allocated from the General Fund IT Department (AM 2023-068)
- Approving Camera Installation at the Clean Water Plant for an Amount Not to Exceed \$37,418.75, Allocated from the Utility Fund (AM 2023-069)
- Accepting a Proposal from CXT Precast Concrete Products for the Community Center Park Renovation Project Restrooms / Splash Pad Mechanical Pump Room for an Amount Not to Exceed \$321,139.70 to be Paid from the Capital Improvements Program, Parks Department (AM 2023-070)
- Approval of The Great Outdoor Colorado (GOCO) – Community Impact Program Grant Application for the Community Park Renovation Project Which was Requested in January 2023 has been Approved in the Amount of \$790,000 with a Grant Period of March 21, 2023 – March 31, 2025 (AM 2023-073)

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2023-071 Authorize the Mayor to Execute a Municipal Water Agreement with Central Weld County Water District to Provide Potable Water Service To Designated Areas of the City

Central Weld County Water District (CWCWD) currently has potable service to the west of the river that includes delivery infrastructure. In an effort to utilize a cost-effective manner towards growth and avoid unnecessarily duplicate infrastructure the City has worked with CWCWD to provide potable water service to the City's growth area west of the river.

The City and CWCWD utilize the same water sources from the Northern Water district. This allows for an easy raw water transfer from the City to CWCWD for treatment and delivery to those that will be served in the City on the west side of the river. This partnership will allow the City to continue its comprehensive growth plan on the west side of the river.

CWCWD will be the billing agency and responsible for the utility operation for all served under the agreement.

It was moved by Claud Hanes and seconded by Carlos Barron to Authorize the Mayor to Execute a Municipal Water Agreement with Central Weld County Water District to Provide Potable

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Water Service To Designated Areas of the City. Motion passed unanimously on roll call vote.

AM 2023-072 Authorize the Mayor's Signature on Amendment 4 to the Jacobs Contract for a Supplemental Base Fee Increase

Appendix F of the Jacobs contract contains a base fee adjustment formula which considers the Consumer Price Index and the Employment Cost Index. Over the last four years, Jacobs is 3.03% (\$39,938) behind the suggested base fee increase. This has contributed to difficulties hiring and retaining qualified employees. Jacobs is requesting a 2.58% (\$29,693) base fee increase, to be retro billed from January. The entirety of this supplemental increase will be invested in hiring a Lead Mechanic and supplementing the salaries of existing employees, assisting with employee retention.

The below table shows the previous 4 years of the default increase suggested by the contract, as well as the actual increase for that year. In the last 5 years, this is the first year Jacobs has requested an increase above the default formula.

Annual Escalation			
	Default	Actual	Difference
CY21	2.22%	2.22%	0.00%
CY22	1.67%	1.67%	0.00%
CY23	4.15%	3.70%	0.45%
CY24	7.08%	4.50%	2.58%
TOTAL	15.12%	12.10%	3.03%

Annual Base Fee			
	Default	Actual	City Savings
CY21	1,091,636	1,091,636	-
CY22	1,109,898	1,109,898	-
CY23	1,155,911	1,150,964	4,947
CY24	1,237,748	1,202,757	34,991
TOTAL			39,938

It was moved by David Crespín and seconded by Valerie Blackston to Authorize the Mayor's Signature on Amendment 4 to the Jacobs Contract for a Supplemental Base Fee Increase. Motion passed unanimously on roll call vote.

STAFF

Doug Cook, Recreation Manager, thanked everyone who came to participate in the

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groundbreaking ceremony to commemorate the start of construction for the Community Center Park Renovation Project.

Leann Perino, Finance Director, mentioned Weld County notified her that a property tax payer applied for abatement in 2020, 2021, and 2022. Which is going to cost the County 9 million dollars. \$364,000.00 will be withheld from Fort Lupton's property tax to repay the loss. She stated there is an option to file a new mil levy to cover the loss which she may discuss at a future townhall meeting.

Aaron Richardson, Jacobs Project Manager, stated May 8th – May 13th is national drinking water week. The Waste Water Treatment Plant will be hosting an open house on May 13th and encouraged citizens to come down and take a tour of the water treatment plant.

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

April 20, 2023	Curbside Clean-up Day (For Seniors and/or Disabled Residents)
April 22, 2023	Clean-up Day, 800 12th St. 8:00 a.m. – 12:00 p.m.
April 25, 2023	Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.
April 26, 2023	Shredding Day, 130 S. McKinley Ave. 8:00 a.m. – 10:00 a.m.
April 26-29, 2023	Field of Honor, Pearson Park 4 Complex
May 2, 2023	Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.
May 7, 2023	Cinco de Mayo 5k Run/Walk, Rail Road Park 7:30 a.m.
May 9, 2023	Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.

ADJOURNMENT

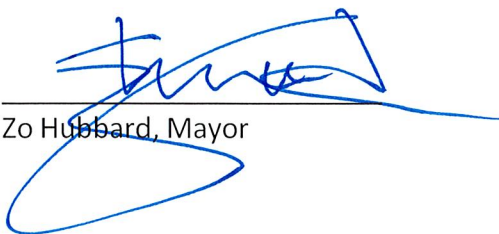
The meeting adjourned at 6:18 p.m.

Submitted by,



Maricela Peña, City Clerk

Approved by City Council,



Zo Hubbard, Mayor