



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, August 1, 2023
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespin, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

a. August 1, 2023 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. July 18, 2023 City Council Meeting Minutes**
- b. AM 2023-117 Approving a Resolution for a Supplemental Budget for the Period Between January – July 2023**
- c. AM 2023-118 Approving the Purchase of Water Meter Reading Equipment from Badger Meter for an Amount Not to Exceed \$15,886.89 from the Utility Enterprise Water Fund.**
- d. AM 2023-121 Approve the Mayor to Sign a Memorandum of Understanding with the Town of Hudson to Work Toward Common Interest IGA's and Projects.**
- e. AM 2023-122 Approve the Mayor to Sign a Letter of Support in Conjunction with Upper Front Range Transportation Planning Region (UFR TPR) to Support Keeping Our Community Membership and Representation in the UFR TPR as it is Currently Adopted**

Action Memorandum

- a. AM 2023-119 Approve Change Order Number 1 to Contract Agreement with Colorado Paving Inc. for Coyote Creek Golf Course Cart Path Project for an Amount Not to Exceed \$7,872.42 from the Golf Course Enterprise Fund**
- b. AM 2023-120 Approve Change Order Number 4 to Contract Agreement with Colorado Paving Inc. for College Ave./9th St. Repaving Project for an Amount Not to Exceed \$35,000.00 from the Street Sales Tax Fund**
- c. AM 2023-123 Approving a Resolution Approving the CarMax Auto Superstores Inc. Public Improvements Agreement of the CarMax Auto Superstores Final Plat.**

Staff Reports

Mayor/Council Reports

Future City Events

- a. August 4, 2023 Summer Concert Series - Trouble Bound, Fort Lupton Library, 425 Denver Ave. 6 p.m.

August 19-20, 2023 Fort Lupton Fall Festival, St. William Catholic Church, 1025 Fulton Ave. 11 a.m. - 7 p.m.

August 25, 2023 Summer Concert Series – Kelsie Jo & the Wildcards, Fort Lupton Library, 425 Denver Ave. 6 p.m.

August 30, 2023 Spaghetti Dinner, Fort Lupton Recreation Center, 203 S. Harrison Ave. 5 p.m. – 8 p.m.

Upcoming Meetings

- a. August 8, 2023 Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.
August 15, 2023 City Council Meeting, 130 S. McKinley Ave. 6:00 p.m.
August 29, 2023 Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
August 1, 2023**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, August 1, 2023. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Hubbard, Councilmembers, Chris Ceretto, Carlos Barron, Claud Hanes, Bruce Fitzgerald, and David Crespín. Councilmember Valerie Blackston participated remotely.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Planning Director, Todd Hodges, Interim Chief of Police, William Carnes and Finance Director, Leann Perino.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Mayor or Council.

APPROVAL OF AGENDA

It was moved by Bruce Fitzgerald and seconded by Carlos Barron to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the August 1, 2023, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Bruce Fitzgerald and seconded by Chris Ceretto to approve the Consent Agenda as presented with the following items:

- July 18, 2023 City Council Meeting Minutes
- APPROVING RESOLUTION 2023R026 FOR A SUPPLEMENTAL BUDGET FOR THE PERIOD BETWEEN JANUARY – JULY 2023 (AM 2023-117)
- Approving the Purchase of Water Meter Reading Equipment from Badger Meter for an Amount Not to Exceed \$15,886.89 from the Utility Enterprise Water Fund (AM 2023-118)
- Approve the Mayor to Sign a Memorandum of Understanding with the Town of

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
August 1, 2023**

Hudson to Work Toward Common Interest IGA's and Projects (AM 2023-121)

- Approve the Mayor to Sign a Letter of Support in Conjunction with Upper Front Range Transportation Planning Region (UFR TPR) to Support Keeping Our Community Membership and Representation in the UFR TPR as it is Currently Adopted (AM 2023-122)

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2023-119 Approve Change Order Number 1 to Contract Agreement with Colorado Paving Inc. for Coyote Creek Golf Course Cart Path Project for an Amount Not to Exceed \$7,872.42 from the Golf Course Enterprise Fund

The current contract agreement with Colorado Paving Inc. was executed March 21, 2023 and was awarded \$300,000.00 to cover extending the length of paths of the overall project as bid.

Change Order No. 1 is required to compensate the contractor for additional quantities directed to be constructed. Additional soft subgrade was discovered from what was estimated. Original estimate was based on assumption of 25% of the length being required to be removed and replaced with stable material.

The project has been completed.

It was moved by Carlos Barron and seconded by Valerie Blackston to Approve Change Order Number 1 to Contract Agreement with Colorado Paving Inc. for Coyote Creek Golf Course Cart Path Project for an Amount Not to Exceed \$7,872.42 from the Golf Course Enterprise Fund. Motion passed unanimously on roll call vote.

AM 2023-120 Approve Change Order Number 4 to Contract Agreement with Colorado Paving Inc. for College Ave./9th St. Repaving Project for an Amount Not to Exceed \$35,000.00 from the Street Sales Tax Fund

The current contract agreement with Colorado Paving Inc. was executed May 21, 2021 and was awarded for \$2,172,394.50 to cover portions of the overall project as bid. Items that were deleted from the overall project included curb and gutter along College Avenue, sidewalks along 9th Street and half the pavement section for College Avenue. Change Order No. 1 was issued on October 19, 2021 to modify elements for priority. The College Avenue paving was deleted and curb and gutter and sidewalk were added back for 9th Street. Change Order No. 2 restored all elements of 9th St. and College Ave. to complete the as bid project. Additionally, the south end of College was added to provide connection to Highway 52 and restore the

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
August 1, 2023**

originally constructed, 20-year old pavement. Total project cost is \$1,357,577.35. Change Order No. 3 was required to compensate the contractor for additional surcharges imposed by material suppliers and additional work orders in contingency for unforeseen utility conflicts.

Remaining items in the construction project include all of Schedule 2a (south end of College connection to Hwy 52). Revised unit costs were used from the Harrison Avenue project bid proposal where appropriate.

It was moved by David Crespín and seconded by Claud Hanes to Approve Change Order Number 4 to Contract Agreement with Colorado Paving Inc. for College Ave./9th St. Repaving Project for an Amount Not to Exceed \$35,000.00 from the Street Sales Tax Fund. Motion passed unanimously on roll call vote.

AM 2023-123 Approving a Resolution Approving the CarMax Auto Superstores Inc. Public Improvements Agreement of the CarMax Auto Superstores Final Plat.

The Developer is required to construct certain public improvements (the "Improvements") as a condition of site plan approval (Resolution 2023R023 approved July 5, 2023) of the City of Fort Lupton Municipal Code requires that a Public Improvement Agreement for the public improvements be executed by the Developer and the City and recorded in the office of the Weld County Clerk and Recorder. The total cost of the water line improvements paid by the developer is \$879,600.00 that will become a City asset following final acceptance by the City.

It was moved by Valerie Blackston and seconded by Bruce Fitzgerald to Approve Resolution 2023R027 Approving the CarMax Auto Superstores Inc. Public Improvements Agreement of the CarMax Auto Superstores Final Plat. Motion passed unanimously on roll call vote.

STAFF

Leann Perino, Finance Director, reported the City received the executed Energy Impact contract.

Chris Cross, City Administrator, reported that the basement renovation for the police department has begun.

MAYOR/COUNCIL REPORTS

Bruce Fitzgerald, Councilmember, reported he gave blood Sunday and encouraged others to donate as well. He stated the blood banks are short.

FUTURE CITY EVENTS

**RECORD OF PROCEEDINGS
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Fort Lupton Library, 425 Denver Ave. 6 p.m.

August 19-20, 2023 Fort Lupton Fall Festival, St. William Catholic Church,
1025 Fulton Ave. 11 a.m. – 7 p.m.

August 25, 2023 Summer Concert Series – Kelsie Jo & the Wildcards
Fort Lupton Library, 425 Denver Ave. 6 p.m.

August 30, 2023 Spaghetti Dinner, Fort Lupton Recreation Center,
203 S. Harrison Ave. 5 p.m.- 8 p.m.

September 9, 2023 Trapper Days, Downtown Fort Lupton, Denver Ave.

UPCOMING MEETINGS

August 8, 2023 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6 p.m.
August 15, 2023 City Council Meeting, City Hall, 130 S. McKinley Ave. 6 p.m.
August 29, 2023 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6 p.m.

ADJOURNMENT

The meeting adjourned at 6:17 p.m.

Submitted by,


Maricela Peña, City Clerk



Approved by City Council,


Zo Hubbard, Mayor