



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, April 2, 2024
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Proclamation

a. 2024 Arbor Day Proclamation

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

a. April 2, 2024 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

a. 03052024 City Council Meeting Minutes

b. 03192024 City Council Meeting Minutes

c. AM 2024-061 Approving a Resolution Ratifying the Mayor's Appointment of Jan Martin and Dustin Weller to the Golf Advisory Committee for a Term Beginning April 2, 2024 and Ending December 31, 2025

Action Memorandum

a. AM 2024-062 Ratify Vote of Yes to the Amendment from Dacono to the Highway 52 Access Control Plan sent to the Colorado Department of Transportation on February 2, 2024

b. AM 2024-063 Approving the Police Department Retention Bonus for 'Hard-to-Fill' Staff Positions to be Paid from the Salary and Benefits Budget

Information Memorandum

a. IM 2024-008 Discussion Regarding the Rennoc Concept Plan

Staff Reports

Mayor/Council Reports

Future City Events

a. April 2, 2024 Upcoming Events

Upcoming Meetings

**a. April 9, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
April 16, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.**

April 30, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
May 7, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Adjourn

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 2, 2024

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, April 2, 2024. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were, Mayor Zo Hubbard, Councilmembers, Carlos Barron, Bruce Fitzgerald, Chris Ceretto, Valerie Blackston, Claud Hanes, and David Crespin.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, Public Works Director, Roy Vestal, Finance Director, Leann Perino, Planning Director, Todd Hodges, Interim Chief of Police, William Carnes and Fort Lupton Middle School National Junior Honor Society Students.

PROCLAMATION

Student Mayor Hamblin read the 2024 Arbor Day Proclamation and Mayor Hubbard proclaimed April 26, 2024 as Arbor Day in the City of Fort Lupton.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Council.

APPROVAL OF AGENDA

It was moved by Carlos Barron and seconded by Bruce Fitzgerald to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the April 2, 2024, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Chris Ceretto and seconded by Carlos Barron to approve the Consent Agenda as presented with the following items:

- 03052024 City Council Meeting Minutes
- 03192024 City Council Meeting Minutes

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 2, 2024**

- AM 2024-061 Approving Resolution 2024R017 Ratifying the Mayor's Appointment of Jan Martin and Dustin Weller to the Golf Advisory Committee for a Term Beginning April 2, 2024 and Ending December 31, 2025

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2024-062 Ratify Vote of Yes to the Amendment from Dacono to the Highway 52 Access Control Plan sent to the Colorado Department of Transportation on February 2, 2024

The Colorado Department of Transportation (CDOT) is requesting an amendment to the Hwy 52 Access Control Plan (ACP) adopted on June 2, 2022, to allow for the modification of the Hwy 52 and Ridge Lands Subdivision development in Dacono.

The ACP currently plans for the Hwy 52 restricted access to be located at mile marker 12.55-S. The change moves the access 420-feet to the west to mile marker 12.47-S and remain as a 3-quarter movement restricted access. Closure of the access at mile marker 12.72-S is proposed.

The Town of Dacono is a co-sponsor of the amendment.

It was moved by Claud Hanes and seconded by David Crespino to Ratify Vote of Yes to the Amendment from Dacono to the Highway 52 Access Control Plan sent to the Colorado Department of Transportation on February 2, 2024. Motion passed unanimously on roll call vote.

AM 2024-063 Approving the Police Department Retention Bonus for 'Hard-to-Fill' Staff Positions to be Paid from the Salary and Benefits Budget

In an effort to improve retention in a highly competitive job market, the Police Department (PD) is seeking approval to pay a retention bonus for job positions which are more difficult to fill, including police officer and code enforcement officer. The PD proposes a retention bonus of \$10,000 subject to a 24-month contract for police officer positions and a bonus of \$5,000 subject to a 12-month contract for code enforcement positions. The bonus will only be available to staff members hired prior to January 1st, 2024 and will not apply to any staff positions hired after this date.

This bonus will be funded by unspent funds in the Salary and Benefits budget as a result of staff vacancies. Finance confirmed that these funds are available.

It was moved by Bruce Fitzgerald and seconded by Valerie Blackston to Approve the Police

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Department Retention Bonus for 'Hard-to-Fill' Staff Positions to be Paid from the Salary and Benefits Budget. Motion passed unanimously on roll call vote.

INFORMATION MEMORANDUM

IM 2024-008 Discussion Regarding the Rennoc Concept Plan

The Applicant has submitted a request for the consideration of a Concept Plan. The proposed Concept Plan would provide a variety of single-family housing types, a park, and commercial development along Highway 52. The residential homes include detached single-family, paired homes, and town homes with a variety of lot sized and product types. The current zoning of the property is PUD with C-1, C-2, R-O, and R-3 uses allowed.

Pursuant to the Fort Lupton Development Code, Article 2.02 (D), a Concept Plan is an initial review of a proposed development. The intent of this process is to provide a general concept that describes the applicants' development vision. Similarly, review of a Concept Plan shall not have any formal decision or approval, but merely provides general consensus and offers the applicant direction for preparing a formal submittal. A Concept Plan is not intended to provide final comments or requirements, or restrict the City's discretion in subsequent stages of the review process.

The Property (Parcel No. 147104100004) is located north and adjacent to Highway 52 and roughly 1,300 ft east of CR 29 ½ (College Ave). It is east and adjacent to AIMS Community College and south and adjacent to the Colorado National Guard. To the south and east are agricultural and residential land uses. The Property is located in the southeast portion of the Northeast Quarter of Section 4, Township 1 North, Range 66 West of the 6th PM, City of Fort Lupton, County of Weld, State of Colorado.

STAFF REPORTS

Chris Cross, City Administrator, paid tribute to Mari Peña, City Clerk for obtaining her Masters Municipal Clerk Certificate.

Mari Peña, City Clerk, thanked the youth for their participation in youth in government day and she encouraged parents to ask them what they learned. The youth participated in a mock election and observed a taser and drone demonstration from the Police Department.

Leann Perino, Finance Director, thanked the youth for participating today and congratulated Mari Peña for obtaining her Master Municipal Clerk Certificate.

Todd Hodges, Planning Director, thanked the kids for their participation and input during the Council meeting.

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Acting Chief William Carnes, thanked the youth for coming today and hoped they enjoyed the taser and drone presentation. He also stated the Police Department will be starting a citizen academy this summer to learn about what the Police Department does.

MAYOR/COUNCIL REPORTS

All Councilmembers showed support, gratitude and encouragement to the National Junior Honor Society for their future and participation in Youth in Government Day.

FUTURE CITY EVENTS

April 3, 2024	Coffee with a Cop – Hard Bean Coffee 107 Dales Place, 8:00 a.m. – 9:00 a.m.
April 11, 2024	Curbside Spring Clean-up day (For Seniors and/or Disabled Residents)
April 13, 2024	Spring Clean-up Day - 800 12th Street, 8:00 a.m. – 12:00 p.m.
April 15-19, 2024	Hillside Cemetery Annual Clean-up Days
April 17, 2024	Welcome Wednesday - Community Development Office 1200 Dexter St. Unit W13, 7:30 a.m. – 9:00 a.m.
April 20, 2024	Fields of Honor Ceremony, Pearson Park, 12285 State Hwy 52, 1:00 p.m.
April 24, 2024	Spaghetti Dinner – Recreation Center, 203 S. Harrison Ave.
April 29, 2024	Shredding Day – 130 S. McKinley Avenue, 8:00 a.m. – 10 a.m.

UPCOMING MEETINGS

April 9, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
April 16, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
April 30, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
May 7, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

ADJOURNMENT

The meeting adjourned at 6:50 p.m.

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Submitted by,

Maricela Peña
Maricela Peña, City Clerk



Approved by City Council,

Zo Hubbard
Zo Hubbard, Mayor