



**CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, May 7, 2024
6:00 PM
130 South McKinley Avenue**

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespin, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Proclamation

- a. Mental Health Month Proclamation
- b. Public Service Recognition Proclamation

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

- a. May 7, 2024 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. April 16, 2024 City Council Meeting Minutes
- b. Second Reading Ordinance 2024-1165 Annexing Land Known as the Ewing Annexation and Approving the Annexation Agreement
- c. Second Reading Ordinance 2024-1166 Initially Zoning Land Known as the Ewing Initial Zoning to the 'A' Agricultural Zone District
- d. AM 2024-075 Approving a Resolution Ratifying the Mayor's Appointment of Candidates to the Parks and Recreation Committee for a Term Beginning May 7, 2024 and Ending December 31, 2025
- e. AM 2024-076 Approving the Renewal of a Three-Year Contract with Comcast for City Phones for an Amount Not to Exceed \$1,808.25 per Month

Action Memorandum

- a. AM 2024-077 Approve Change Order Amending the Contract with Adolfson & Peterson Construction to Remove the Existing Epoxy Floor and Install 2-inch Tile in the Existing Recreation Center Locker Rooms and Hallway for an Amount Not to Exceed \$105,038.94 Allocated from the Capital Projects Recreation Center Fund
- b. AM 2024-078 Accepting a Proposal from Spectrum Aquatics for the Purchase and Installation of Thermal-King Series Cover and Blackfoot III Single Reel for the New Therapy Pool For an Amount Not to Exceed \$41,320.00 to be Paid from the Recreation Center Expansion Fund

- c. AM 2024-079 Approving the Removal of the 4th Street and Denver Avenue Bump Out Islands
- d. AM 2024-080 Approving a Resolution for a Non-Exclusive Master License Agreement for Fiber Networks with HyperFiber, LLC.

Staff Reports

Mayor/Council Reports

Future City Events

- a. May 7, 2024 Upcoming Events

Upcoming Meetings

- a. May 14, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
May 21, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
May 28, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
June 4, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
May 7, 2024**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, May 7, 2024. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were, Mayor Zo Hubbard, Councilmembers, Carlos Barron, Chris Ceretto, Valerie Blackston, Claud Hanes, Bruce Fitzgerald, and David Crespin.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, Public Works Director, Roy Vestal, Finance Director, Leann Perino, Planning Director, Todd Hodges, Interim Chief of Police, William Carnes and City Attorney, Andy Ausmus.

PROCLAMATION

Mayor Hubbard read the Mental Health Month Proclamation and declared the month of May as Mental Health Month.

Mayor Hubbard read the Public Service Recognition Proclamation and declared May 5, 2024 through May 11, 2024 as Public Service Recognition Week.

PERSONS TO ADDRESS COUNCIL

Bennett Edgerly, North Range's Clinical Network Director of Adult Outpatient Network addressed Council after the reading of the Mental Health Month Proclamation and thanked the Council for proclaiming May as Mental Health Month.

APPROVAL OF AGENDA

It was moved by Bruce Fitzgerald and seconded by Carlos Barron to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the May 7, 2024, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by David Crespin and seconded by Valerie Blackston to approve the Consent Agenda as amended with the following items:

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- April 16, 2024 City Council Meeting Minutes
- Second Reading Ordinance 2024-1165 ANNEXING LAND KNOWN AS THE EWING ANNEXATION AND APPROVING THE ANNEXATION AGREEMENT
- Second Reading Ordinance 2024-1166 INITIALLY ZONING LAND KNOWN AS THE EWING INITIAL ZONING TO THE 'A' AGRICULTURAL ZONE DISTRICT
- Approving Resolution 2024R020 RATIFYING THE MAYOR'S APPOINTMENT OF CANDIDATES TO THE PARKS AND RECREATION COMMITTEE FOR A TERM BEGINNING MAY 7, 2024 AND ENDING DECEMBER 31, 2025 (AM 2024-075)
- Approving the Renewal of a Three-Year Contract with Comcast for City Phones for an Amount Not to Exceed \$1,808.25 per Month (AM 2024-076)

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2024-077 Approve Change Order 022 Amending the Contract with Adolfson & Peterson Construction to Remove the Existing Epoxy Floor and Install 2-inch Tile in the Existing Recreation Center Locker Rooms and Hallway for an Amount Not to Exceed \$105,038.94 Allocated from the Capital Projects Recreation Center Fund

This project will help minimize a couple of major issues the recreation center has experienced over the years. One issue has been trying to make the hallway and locker rooms safer from slippage. Staff has tried numerous solutions as the building first had vinyl flooring that was replaced with an epoxy flooring and it has helped but is in need for replacement as the surface is wearing down and did not fully eliminate the slippage. The recreation center has had a number of falls over the years which have resulted in numerous claims. Staff has used different types of matting to help with this issue. The mats have helped but are a constant problem for the custodial staff as they are hard to move and clean and create their own issues. The small two-inch tile is what is recommended for this type of application and would allow for a much safer environment.

It was moved by Chris Ceretto and seconded by Valerie Blackston to Approve Change Order 022 Amending the Contract with Adolfson & Peterson Construction to Remove the Existing Epoxy Floor and Install 2-inch Tile in the Existing Recreation Center Locker Rooms and Hallway for an Amount Not to Exceed \$105,038.94 Allocated from the Capital Projects Recreation Center Fund. Motion passed unanimously on roll call vote.

AM 2024-078 Accepting a Proposal from Spectrum Aquatics for the Purchase and Installation of Thermal-King Series Cover and Blackfoot III Single Reel for the New Therapy Pool For an Amount Not to Exceed \$41,320.00 to be Paid from the Recreation Center Expansion Fund

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The Recreation Department requested to purchase a Thermal-King Series cover and Blackfoot III Single Reel from Spectrum Aquatics. Per architectural drawings, the wall brackets and electrical boxes are already installed. The new therapy pool temperature will run about 92-93 degrees. Using indoor pool covers are very beneficial for energy savings, water savings, and can help chlorine strength and pH control.

It was moved by Claud Hanes and seconded by Carlos Barron Accepting a Proposal from Spectrum Aquatics for the Purchase and Installation of Thermal-King Series Cover and Blackfoot III Single Reel for the New Therapy Pool For an Amount Not to Exceed \$41,320.00 to be Paid from the Recreation Center Expansion Fund. Motion passed unanimously on roll call vote.

AM 2024-079 Approving the Removal of the 4th Street and Denver Avenue Bump Out Islands

The Council approved the 2018 Comprehensive Plan that included recommendations to improve the City's sidewalk and pedestrian access network and adoption of Complete Streets concepts to improve safety.

The 2000 Transportation Plan included Pedestrian and Bicycle Facilities as well as Recreation Trails.

The Vision 2020 Documents approved by council June 12, 1996 with Resolution 96-016 (AM 96-054) includes "Promote alternative transportation modes (other than motorized vehicles) and provide links to community activities by way of bicycle routes and walking paths."

FLURA coordinated and paid for the design and construction of the Denver Avenue Streetscape project starting in 2019. Public input was received on four options for the 4th Street intersection. The design engineer provided a layout for 4th Street and Denver Avenue that included a bike lane that was approved by FLURA at the February 20, 2020 meeting. The design included considerations of the approved Trails and Parks plan.

The final constructed intersection was modified while the rest of the planned bike route is designed and implemented.

Mayor Hubbard expressed concerns regarding moving the handicapped parking behind the island. She stated she is concerned about how a handicapped person is going to get out of his/her vehicle safely since the parking spots are so close to the actual street. She stated that she believes the islands are causing more issues than doing good.

Councilmember Claud Hanes questioned if the bump outs are taken away, what is going to be done to improve pedestrian safety. Roy Vestal, Public Works Director stated he would need to

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evaluate pedestrian safety. Further discussion between Mr. Vestal and Council occurred regarding the removal of the bump outs.

Mr. Vestal stated there are other options for the bike lane. He stated the safest option was to build the dual lane for the bicycles. However, the other option is to put a bike lane on each side of the street, with parking against the curb which would leave some room to place a bumper between the parking and the bike lane which may allow for more room for drivers to turn.

It was moved by Carlos Barron and seconded by Valerie Blackston to Remove the 4th Street and Denver Avenue Bump Out Islands, to reimburse FLURA, and pay the cost needed to remove the islands. Motion passed unanimously on roll call vote.

AM 2024-080 Approving a Resolution for a Non-Exclusive Master License Agreement for Fiber Networks with HyperFiber, LLC.

HyperFiber, LLC has requested the approval of an agreement with the City of Fort Lupton to install a fiber-based telecommunications network or networks in the public right-of-way to serve the company's customers. The City will retain ownership of the right-of-way and all equipment installations will adhere to Federal Communications Commission (FCC) regulations and other applicable laws. The company will own, maintain, operate, and control the network(s). Network services will be available to residential and non-residential customers.

Mark Ivey, a representative with HyperFiber addressed council to provide an overview of the project and allow Council to ask questions. He stated construction will begin in June and will take about twelve months to complete. He stated they will provide three different speed packages with the highest package being two gigabytes. The two-gigabyte package will cost \$95.00 a month and the price is guaranteed for life. He also stated there is no contract so customers can disconnect when they want to. Councilmember Claud Hanes asked if there is any damage done to the right-of-way will Hyperfiber pay to restore it. Mr. Ivey stated yes, the company hires local landscapers to clean up after the construction crews. Mr. Ivey also mentioned that residents will be notified ahead of time to inform them when construction is going to begin.

It was moved by David Crespín seconded Chris Ceretto Approving Resolution 2024R021 FOR A NON-EXCLUSIVE MASTER LICENSE AGREEMENT FOR FIBER NETWORKS WITH HYPERFIBER, LLC. Motion passed unanimously on roll call vote.

STAFF REPORTS

Interim Chief Carnes stated the Police Department received their PACFA license for the animal shelter and are looking forward to opening it. He stated code enforcement will be staffing the facility.

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Roy Vestal, Public Works Director stated the Harrison Avenue Road Reconstruction Project is projected to begin in two weeks. He also stated the Main Streets Grant should be going through soon.

Doug Cook, Recreation Manager, stated the splash park equipment was delivered and installed yesterday, May 6, 2024 they are getting closer to finishing the park renovation.

Mari Peña, City Clerk, stated the annual shred event occurred last week on April 29, 2024 and there was a steady flow of residents coming to shred their documents.

Chris Cross, City Administrator, commended everyone that helped to make the field of honor a success this year.

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

May 15, 2024	Welcome Wednesday - Community Development Office, 1200 Dexter St. Unit W13, 7:30 a.m. – 9:00 a.m.
May 27, 2024	Memorial Day Service- Hillside Cemetery, 13750 Weld County Road 12, 9:30 a.m.
June 5, 2024	Coffee with a Cop – Hard Bean Coffee, 107 Dales Place, 8:00 a.m.
June 7, 2024	Jon Mays Memorial Fore Youth Golf Tournament- Coyote Creek Golf Course, 222 Clubhouse Drive, 8:00 a.m.
June 15, 2024	Summer Sizzle 5k- Railroad Park, 8:00 a.m.

UPCOMING MEETINGS

May 14, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
May 21, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
May 28, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
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ADJOURNMENT

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The meeting adjourned at 6:54 p.m.

Submitted by,

Maricela Peña

Maricela Peña, City Clerk



Approved by City Council,

Zo Hubbard

Zo Hubbard, Mayor