



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, September 17, 2024
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

- a. Sonny Bachicha- Have a Heart

Approval of Agenda

Review of Accounts Payables

- a. September 17, 2024 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. September 3, 2024 City Council Meeting Minutes
- b. Second Reading of Ordinance 2024-1174 - Amending Portions of Chapter 16, Development Code
- c. Second Reading of Ordinance 2024-1175 - Amending Chapter 18, Section 18-57, Amendments to International Building Code

Action Memorandum

- a. AM 2024-158 Accepting the 2025 CIRSA Property Casualty Renewal Quotation, Estimated to be \$987,580.39
- b. AM 2024-160 Authorize the Mayor to Execute an Agreement to Purchase Seven Shares of Fulton Irrigation from Jimmie D. Mosler for \$210,000.00

Information Memorandum

- a. IM 2024-018 Payment to the Consolidated Mutual Water Company of \$384,802.58 for Repairs to Perry Pit, Caused Due to Flooding During 2023
- b. IM 2024-019 Utility Billing and Water Meter Replacements

Staff Reports

Mayor/Council Reports

Future City Events

- a. Upcoming Events

Upcoming Meetings

- a. September 24, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
October 1, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m

October 8, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

October 15, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m

Adjourn

Council Check Report

City of Fort Lupton

By Check Number

Date Range: 09/04/2024 - 09/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Pooled Cash-Pooled Cash						
003636	303 PARTY BUS LLC	09/04/2024	Regular	0.00	950.00	103198
14108	Invoice	08/01/2024	GF-SHUTTLE BUS RENTAL TRAPPER DAY-C...	0.00	950.00	
003612	JOHNSON MARK LLC	09/06/2024	Regular	0.00	352.06	103199
INV0001637	Invoice	09/06/2024	Case #2024C030141	0.00	352.06	
000031	ADAMSON POLICE PRODUCTS	09/10/2024	Regular	0.00	354.31	103200
INV420131	Invoice	08/22/2024	GF-UNIFORMS-PD	0.00	115.10	
INV420132	Invoice	08/22/2024	GF-UNIFORMS-PD	0.00	239.21	
002254	ADIDAS AMERICA INC	09/10/2024	Regular	0.00	1,569.30	103201
6161889244	Invoice	08/26/2024	GF-UNIFORMS-PD	0.00	498.00	
6161889248	Invoice	08/26/2024	GF-UNIFORMS-PD	0.00	226.80	
6161897328	Invoice	08/27/2024	GF-STAFF APPRECIATION-CITY ADMIN	0.00	521.40	
6161903932	Invoice	08/28/2024	GF-WELLNESS BENEFITS-HR	0.00	38.70	
6161903933	Invoice	08/27/2024	GF-STAFF APPRECIATION-CITY ADMIN	0.00	284.40	
000160	BREAKTHRU BEVERAGE COLORADO	09/10/2024	Regular	0.00	1,656.62	103202
117472972	Invoice	08/29/2024	GOLF-BEVERAGES-PRO SHOP	0.00	1,446.62	
117472973	Invoice	08/29/2024	GOLF-BEVERAGES-PRO SHOP	0.00	210.00	
002853	BUCKEYE CLEANING CENTER	09/10/2024	Regular	0.00	271.84	103203
90610164	Invoice	08/28/2024	GOLF-CLEANING SUPPLIES-PRO SHOP	0.00	271.84	
001715	BUFFALO BRAND SEED	09/10/2024	Regular	0.00	1,453.75	103204
24-05291-OP	Invoice	08/29/2024	GOLF-SEED-MAINT	0.00	1,453.75	
000182	CEM SALES & SERVICE INC	09/10/2024	Regular	0.00	2,023.00	103205
164338	Invoice	08/27/2024	REC-POOL/SPA CHEMICALS-REC CENTER	0.00	2,023.00	
000241	CITY OF FT LUPTON-UTIL INVOICE	09/10/2024	Regular	0.00	35,454.73	103206
110035001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,575.25	
110036002 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	95.92	
110221001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	547.75	
110222001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	989.65	
11-02490-01 AU...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	486.23	
110251001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,438.25	
11-02520-01 AU...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	4,496.91	
11-02521-01 AU...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	140.64	
330025001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	437.65	
330031001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,518.25	
330045001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	156.68	
330092001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	290.65	
330166001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	193.75	
330920000 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	34.68	
550055501 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,883.09	
550057001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	632.31	
550057601 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,559.88	
550057701 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	7,541.65	
660092001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,365.16	
770109501 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	434.36	
770116501 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	387.59	
77-02145-01 AU...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	237.63	
770229001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,876.73	
770229501 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	3,719.01	

Council Check Report

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
770229601 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	36.34	
770231101 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	111.34	
990004001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	190.12	
990004101 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	91.25	
990005001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	279.24	
990006001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	199.56	
990007001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	349.47	
990008001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	140.24	
990132001 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	1,805.80	
999910000 AUG...	Invoice	08/31/2024	Water/Sewer Bill-City	0.00	211.70	
	Void	09/10/2024	Regular	0.00	0.00	103207
	Void	09/10/2024	Regular	0.00	0.00	103208
000247	CLIFTONLARSONALLEN LLP	09/10/2024	Regular	0.00	18,375.00	103209
L241565486	Invoice	08/29/2024	GF-2023 Audit Services-Finance	0.00	18,375.00	
003401	CLUB PROPHET SOFTWARE, LLC	09/10/2024	Regular	0.00	760.00	103210
INV2500088	Invoice	09/01/2024	GOLF-MONTHLY SOFTWARE FEES SEPT 24...	0.00	760.00	
002651	COLORADO COMMUNITY MEDIA	09/10/2024	Regular	0.00	1,767.98	103211
116052	Invoice	08/01/2024	GF-PUBLIC NOTICE-LEGIS	0.00	559.00	
118941	Invoice	08/30/2024	GF-PUBLIC NOTICES-	0.00	1,208.98	
000306	COMCAST BUSINESS	09/10/2024	Regular	0.00	2,202.19	103212
212391197	Invoice	08/01/2024	Comcast Phones	0.00	2,202.19	
000307	COMCAST CABLE COMM, LLC	09/10/2024	Regular	0.00	178.64	103213
0116038 SEPT24	Invoice	08/27/2024	REC-SEPT 202 PHONE SERVICES-REC CENT...	0.00	178.64	
000512	FUZION FIELD SERVICES LLC	09/10/2024	Regular	0.00	255.75	103214
356542	Invoice	09/04/2024	GOLF-STANDARD MONTHLY RENTAL FEE-...	0.00	255.75	
002448	HIGH PLAINS NEW HOLLAND	09/10/2024	Regular	0.00	312.77	103215
I23266	Invoice	08/01/2024	GOLF-PULLEY, CROWN PULLEY FOR TRAC...	0.00	135.64	
I23428	Invoice	08/13/2024	GF-PARTS FOR TRACTOR UNIT #20-STREETS	0.00	128.27	
I23476	Invoice	08/19/2024	GF-BELT-STREETS	0.00	48.86	
001303	HOPE AT MIRACLE HOUSE	09/10/2024	Regular	0.00	1,130.47	103216
082924	Invoice	08/29/2024	GF-PROCEEDS FROM BEER GARDEN SALES...	0.00	1,130.47	
003120	HUDSON LOCKERS, INC	09/10/2024	Regular	0.00	152.50	103217
460	Invoice	09/01/2024	GOLF-PREPACKAGED FOODS-PRO SHOP	0.00	152.50	
000716	LEONARD B. MEDOFF, Ph.D.	09/10/2024	Regular	0.00	1,050.00	103218
081024	Invoice	08/10/2024	GF-PRE EMPLOYMENT PSYCH EVALUATIO...	0.00	700.00	
081724	Invoice	08/17/2024	GF-PRE EMPLOYMENT PSYCH EVALUATIO...	0.00	350.00	
000735	LL JOHNSON DISTRIBUTING	09/10/2024	Regular	0.00	69.72	103219
1160680-00	Invoice	08/19/2024	GOLF-IRRIGATION SUPPLIES-MAINT	0.00	69.72	
003591	NEVCO SPORTS LLC	09/10/2024	Regular	0.00	4,383.00	103220
0000260835	Invoice	08/14/2024	New Gymnasium Scoreboard	0.00	4,383.00	
000841	NEWMAN TRAFFIC SIGNS	09/10/2024	Regular	0.00	529.96	103221
TRFINV055685	Invoice	08/12/2024	GF-PART/SUPPLIES-STREETS	0.00	529.96	
000857	NORTHERN WATER	09/10/2024	Regular	0.00	168,297.55	103222
STATEMENT ID 1...	Invoice	09/04/2024	UF-2025 CBT Assessment 3,087 AUF-Water	0.00	168,297.55	
003213	PRAIRIE DOG PROS	09/10/2024	Regular	0.00	600.00	103223
2445	Invoice	09/03/2024	Preairie Dog Control	0.00	600.00	
003432	PRISWING SOFTWARE LLC	09/10/2024	Regular	0.00	349.00	103224
INV2504311	Invoice	09/01/2024	GOLF-MONTHLY LICENSE FEE FOR SEPT 24...	0.00	349.00	

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002265	QUADIENT FINANCE USA INC	09/10/2024	Regular	0.00	421.00	103225
80877446 JULY-...	Invoice	08/27/2024	GF-POSTAGE RECHARGE 07/25-08/23/24-	0.00	421.00	
003463	SIG SAUER, INC	09/10/2024	Regular	0.00	1,077.63	103226
5426646	Invoice	08/01/2024	GF-EQUIPMENT-PD	0.00	1,077.63	
003471	SIMPLE MODERN	09/10/2024	Regular	0.00	3,998.40	103227
D8990	Invoice	08/28/2024	GF-WELLNESS MERCHANDISE-HR	0.00	3,998.40	
001022	SOUTHERN GLAZER'S OF CO	09/10/2024	Regular	0.00	370.24	103228
3526496	Invoice	08/28/2024	GF-BEVERAGES-PRO SHOP	0.00	370.24	
003546	SPECTRUM AQUATICS	09/10/2024	Regular	0.00	3,671.00	103229
0218706-IN	Invoice	08/01/2024	REC-NEW POOL LOUNGE CHAIRS-REC CEN...	0.00	3,671.00	
001052	SWIRE COCA-COLA, USA	09/10/2024	Regular	0.00	684.95	103230
43073210004	Invoice	08/30/2024	GOLF-PREPACKAGED FOODS-PRO SHOP	0.00	684.95	
002694	SYMMETRY ENERGY SOLUTIONS LLC	09/10/2024	Regular	0.00	1,498.70	103231
18841434	Invoice	08/26/2024	GF-JULY 2024 NATURAL GAS SERIVCE-REC ...	0.00	1,498.70	
003637	TRANSCAT INC	09/10/2024	Regular	0.00	121.00	103232
F2A8N/00	Invoice	08/29/2024	GF-GAS DETECTOR-PW	0.00	121.00	
003398	UNIVERSITY AUTO PARTS	09/10/2024	Regular	0.00	179.99	103233
210618	Invoice	09/03/2024	GOLF-BATTERY & CORE DEPOSIT-MAINT	0.00	179.99	
001149	UTILITY NOTIFICATION CENTER	09/10/2024	Regular	0.00	437.31	103234
224080636	Invoice	08/31/2024	UF-RTL TRANSMISSIONS-ADMIN	0.00	437.31	
001156	VERIZON WIRELESS SVCS LLC	09/10/2024	Regular	0.00	6,043.25	103235
9972460077	Invoice	08/31/2024	Verizon Bill	0.00	6,043.25	
001207	WESTERN DISTRIBUTING INC	09/10/2024	Regular	0.00	66.48	103236
811589	Invoice	08/30/2024	GOLF-BEVERAGES-PRO SHOP	0.00	66.48	
001212	WILLIAMS AND WEISS CONSULTING LLC	09/10/2024	Regular	0.00	3,570.00	103237
2027	Invoice	09/04/2024	UF-2024 Decree Accounting-Water	0.00	3,570.00	
001224	XCEL ENERGY-GAS	09/10/2024	Regular	0.00	186.60	103238
892418979	Invoice	08/31/2024	Xcel Gas Bill- Account 53-2035237-0	0.00	186.60	
001225	YAMAHA MOTOR CORP	09/10/2024	Regular	0.00	10,798.08	103239
852219	Invoice	08/28/2024	GOLF-MONTHLY LEASE PAYMENT-PRO SH...	0.00	10,798.08	
003590	PAIGE AVERY	09/06/2024	Regular	0.00	607.87	103240
09-06-24	Invoice	09/06/2024	GF-REISSUE PAYROLL CK#5281, LOST CHE...	0.00	607.87	
000031	ADAMSON POLICE PRODUCTS	09/17/2024	Regular	0.00	437.10	103241
INV420449	Invoice	08/27/2024	GF-UNIFORMS-PD	0.00	180.74	
INV420521	Invoice	08/28/2024	GF-UNIFORMS-PD	0.00	256.36	
002254	ADIDAS AMERICA INC	09/17/2024	Regular	0.00	189.60	103242
6161935774	Invoice	09/04/2024	GF-SHIRTS FOR STAFF APPRECIATION-CITY...	0.00	142.20	
6161947333	Invoice	09/06/2024	GF-SHIRTS FOR STAFF APPRECIATION-CITY...	0.00	47.40	
000044	AGFINITY INC	09/17/2024	Regular	0.00	360.16	103243
FS2095	Invoice	08/30/2024	GOLF-TANK RENT-MAINT	0.00	180.08	
FS2096	Invoice	08/30/2024	GOLF-TANK RENT-MAINT	0.00	180.08	
000108	AUSMUS LAW FIRM PC	09/17/2024	Regular	0.00	6,500.00	103244
8969	Invoice	09/01/2024	GF-2024 City Attorney Fees-Legal	0.00	6,500.00	
000136	BG'S JAPANESE DESIGNS	09/17/2024	Regular	0.00	84.00	103245
6920	Invoice	09/07/2024	GF-UNIFORM SHIRTS-STREETS	0.00	84.00	
000183	CALLAWAY GOLF SALES COMPANY	09/17/2024	Regular	0.00	276.05	103246

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938851204	Invoice	08/27/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	276.05	
000211	CH2M	09/17/2024	Regular	0.00	21,816.00	103247
D3410908-08	Invoice	09/11/2024	UF-Construction Management WTP Expant..	0.00	21,816.00	
000249	CMJA	09/17/2024	Regular	0.00	140.00	103248
081524	Invoice	08/15/2024	GF-CMJA CONFERENCE REGISTRATION-C...	0.00	140.00	
000253	COLORADO DEPT OF PUBLIC HEALTH AND ENVI	09/17/2024	Regular	0.00	571.06	103249
WB241157123	Invoice	08/28/2024	UF-BIOSOLIDS PERMIT-WWTP	0.00	571.06	
002647	COLORADO RANGERS LAW ENFORCEMENT SHA	09/17/2024	Regular	0.00	9,000.00	103250
2024-00054	Invoice	08/31/2024	GF-PATROL SUPPORT STAFFING (AUG 202...	0.00	9,000.00	
000307	COMCAST CABLE COMM, LLC	09/17/2024	Regular	0.00	614.08	103251
0124495 SEPT24	Invoice	08/05/2024	CPR-SEPT 2024 CABLE SERVICE-COMM CE...	0.00	151.00	
0147405 SEPT24	Invoice	08/20/2024	CPR-PHONE/INTERNET SEPT 2024-MUSE...	0.00	213.64	
0208785 SEPT24	Invoice	09/04/2024	GF-SEPT 2024 INTERNET SERVICE-PLANNI...	0.00	249.44	
000372	DELL MARKETING LP	09/17/2024	Regular	0.00	3,844.80	103252
10770189284	Invoice	09/05/2024	Replacement Systems for Planning Depar...	0.00	3,844.80	
003559	DRAKE DUO PRINTS LTD	09/17/2024	Regular	0.00	3,638.85	103253
1131	Invoice	08/16/2024	REC-GRAND REOPENING PROJ, SHIRTS FOR..	0.00	3,638.85	
000445	EWING IRRIGATION PRODUCTS INC	09/17/2024	Regular	0.00	623.00	103254
23263886	Invoice	08/28/2024	GF-PLANTERS MIX-PARKS	0.00	400.50	
23266790	Invoice	08/28/2024	GF-PLANTERS MIX-PARKS	0.00	222.50	
000485	FORT LUPTON HIGH SCHOOL	09/17/2024	Regular	0.00	500.00	103255
091024	Invoice	09/10/2024	GF-STU GVMNT HELP "STUGO HELP" @ T...	0.00	500.00	
003642	FORT LUPTON OPTIMIST CLUB #25098	09/17/2024	Regular	0.00	50.00	103256
112	Invoice	08/05/2024	GOLF-BUSINESS DUCK, DUCK RACE-PRO S...	0.00	50.00	
000513	G & G EQUIPMENT	09/17/2024	Regular	0.00	144.40	103257
150985	Invoice	08/01/2024	GOLF-SPARK PLUG, ARMATURE MAGNETO...	0.00	144.40	
000546	GREEN MILL SPORTSMAN'S CLUB	09/17/2024	Regular	0.00	450.00	103258
123	Invoice	09/02/2024	GF-OFFICER TRAINING/QUALIFYING-PD	0.00	450.00	
000567	HIGH COUNTRY BEVERAGE CORP	09/17/2024	Regular	0.00	3,054.15	103259
W-6892316	Invoice	09/04/2024	GOLF-BEVERAGES-PRO SHOP	0.00	1,584.35	
W-6897536	Invoice	09/09/2024	GOLF-BEVERAGES-PRO SHOP	0.00	1,469.80	
000588	ID EDGE INC	09/17/2024	Regular	0.00	316.80	103260
103237	Invoice	09/03/2024	REC-INK FOR CARD PRINTER-REC CENTER	0.00	316.80	
003641	JAMES J ROJO JR.	09/17/2024	Regular	0.00	2,400.00	103261
090924	Invoice	09/09/2024	CEM-REFUND FOR SALE OF PLOTS BACK T...	0.00	1,800.00	
091024	Invoice	09/10/2024	CEM-SALE OF PLOT BACK TO CITY-CEMETE...	0.00	600.00	
002977	JOSEPH ELLIOTT USA LLC	09/17/2024	Regular	0.00	218.71	103262
28358	Invoice	09/04/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	218.71	
003101	LANGUAGELINE SOLUTIONS	09/17/2024	Regular	0.00	163.25	103263
11213057	Credit Memo	01/31/2024	GF-CREDIT FOR DOUBLE PYMNT-PD	0.00	-207.46	
11233559	Invoice	03/01/2024	GF-INTERPRETATION SERVICES-PD	0.00	25.42	
11257477	Invoice	03/31/2024	GF-INTERPRETATION SERVICES-PD	0.00	132.84	
LL30-000943	Invoice	08/31/2024	GF-ELECTIONS-BALLOT TRANSLATION TO ...	0.00	212.45	
000865	OFFICE DEPOT	09/17/2024	Regular	0.00	52.80	103264
380491509001	Invoice	08/22/2024	GF-CREAMER, COFFEE CUPS-ADMIN	0.00	52.80	
003639	RACHAEL FORMOLO	09/17/2024	Regular	0.00	65.00	103265

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2007558.001	Invoice	08/30/2024	REC-REFUND FOR SHELTER RENTAL-REC C...	0.00	65.00	
000991	SCNS SPORTS FOODS INC	09/17/2024	Regular	0.00	80.00	103266
215541	Invoice	09/04/2024	GOLF-PREPACKAGED FOOD-PRO SHOP	0.00	80.00	
003155	SHIRTS BY CHA LLC	09/17/2024	Regular	0.00	21.38	103267
2765	Invoice	09/03/2024	REC-CELEBRATION SIGN-REC CENTER	0.00	21.38	
001022	SOUTHERN GLAZER'S OF CO	09/17/2024	Regular	0.00	165.69	103268
5303902	Invoice	09/04/2024	GOLF-BEVERAGES-PRO SHOP	0.00	165.69	
001026	SPECIALTY CIGARS, LLC	09/17/2024	Regular	0.00	756.81	103269
US16-36256629	Invoice	08/30/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	648.81	
US16-36354681	Invoice	09/09/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	108.00	
001040	STERICYCLE	09/17/2024	Regular	0.00	70.26	103270
8008079089	Invoice	08/18/2024	REC-BIOHAZARD-REC CENTER	0.00	70.26	
001052	SWIRE COCA-COLA, USA	09/17/2024	Regular	0.00	367.10	103271
43175323004	Invoice	09/06/2024	GOLF-PRE PACKAGED GOOD-PRO SHOP	0.00	367.10	
001075	THE CONSOLIDATED MUTUAL	09/17/2024	Regular	0.00	384,802.58	103272
Perry Pit 2023_2	Invoice	08/19/2024	UF-2023 Flood Event/Perry Pit Repair-Wat...	0.00	384,802.58	
001137	UNITED POWER	09/17/2024	Regular	0.00	59,866.53	103273
10553102 AUG24	Invoice	08/31/2024	United Power	0.00	22.81	
1194602 AUG24	Invoice	08/31/2024	United Power	0.00	1,297.14	
1195001 AUG24	Invoice	08/31/2024	United Power	0.00	4,247.41	
1195501 AUG24	Invoice	08/31/2024	United Power	0.00	2,816.60	
1195603 AUG24	Invoice	08/31/2024	United Power	0.00	944.82	
1195701 AUG24	Invoice	08/31/2024	United Power	0.00	208.88	
1196401 AUG24	Invoice	08/31/2024	United Power	0.00	36.54	
1207701 AUG24	Invoice	08/31/2024	United Power	0.00	21.24	
1215802 AUG24	Invoice	09/04/2024	GF-AUG 2024 ELECTRIC SERVICE (VET OFFI...	0.00	96.47	
1223101 AUG24	Invoice	08/31/2024	United Power	0.00	20.00	
1240301 AUG24	Invoice	08/31/2024	United Power	0.00	243.74	
1241801 AUG24	Invoice	08/31/2024	United Power	0.00	1,718.00	
1241903 AUG24	Invoice	08/31/2024	United Power	0.00	189.68	
1276101 AUG24	Invoice	08/31/2024	United Power	0.00	226.01	
1279801 AUG24	Invoice	08/31/2024	United Power	0.00	25.64	
1295501 AUG24	Invoice	08/31/2024	United Power	0.00	130.09	
1296101 AUG24	Invoice	08/31/2024	United Power	0.00	44.46	
1299501 AUG24	Invoice	08/31/2024	United Power	0.00	106.75	
1302801 AUG24	Invoice	08/31/2024	United Power	0.00	2,617.28	
1302901 AUG24	Invoice	08/31/2024	United Power	0.00	81.88	
1316801 AUG24	Invoice	08/31/2024	United Power	0.00	799.85	
1322501 AUG24	Invoice	08/31/2024	United Power	0.00	5,939.87	
1360303 AUG24	Invoice	08/31/2024	United Power	0.00	30.99	
13842400 AUG24	Invoice	08/31/2024	United Power	0.00	66.97	
14427100 AUG24	Invoice	08/31/2024	United Power	0.00	177.06	
15232500 AUG24	Invoice	08/31/2024	United Power	0.00	22.22	
17149700 AUG24	Invoice	08/31/2024	United Power	0.00	58.67	
17761600 AUG24	Invoice	08/31/2024	United Power	0.00	20.06	
17868800 AUG24	Invoice	08/31/2024	United Power	0.00	20.00	
18057500 AUG24	Invoice	08/31/2024	United Power	0.00	688.36	
18498400 AUG24	Invoice	08/31/2024	United Power	0.00	358.73	
18762100 AUG24	Invoice	08/31/2024	United Power	0.00	35.98	
19545100 AUG24	Invoice	08/31/2024	United Power	0.00	317.34	
19595600 AUG24	Invoice	08/31/2024	United Power	0.00	26.23	
20040100AUG24	Invoice	08/31/2024	United Power	0.00	199.42	
21675200 AUG24	Invoice	08/31/2024	United Power	0.00	213.01	
21675300 AUG24	Invoice	08/31/2024	United Power	0.00	62.49	

Council Check Report

Date Range: 09/04/2024 - 09/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
22185901 AUG24	Invoice	08/31/2024	United Power	0.00	20.41	
24165100 AUG24	Invoice	09/04/2024	GF-AUG 2024 ELECTRIC SERVICES (SPLASH...	0.00	676.56	
3399301 AUG24	Invoice	08/31/2024	United Power	0.00	58.45	
6601202 AUG24	Invoice	08/31/2024	United Power	0.00	40.78	
6612303 AUG24	Invoice	08/31/2024	United Power	0.00	21.29	
6779701 AUG24	Invoice	08/31/2024	United Power	0.00	11,522.28	
704901 AUG24	Invoice	08/31/2024	United Power	0.00	12,131.80	
7225800 AUG24	Invoice	08/31/2024	United Power	0.00	28.37	
726705 AUG24	Invoice	08/31/2024	United Power	0.00	66.38	
7280200 AUG24	Invoice	08/31/2024	United Power	0.00	21.89	
733101 AUG24	Invoice	08/31/2024	United Power	0.00	240.60	
762901 AUG24	Invoice	08/31/2024	United Power	0.00	1,957.57	
803908 AUG24	Invoice	08/31/2024	United Power	0.00	8,024.92	
8976200 AUG24	Invoice	08/31/2024	United Power	0.00	922.54	
	Void	09/17/2024	Regular	0.00	0.00	103274
	Void	09/17/2024	Regular	0.00	0.00	103275
	Void	09/17/2024	Regular	0.00	0.00	103276
003398	UNIVERSITY AUTO PARTS	09/17/2024	Regular	0.00	9.89	103277
211150	Invoice	09/10/2024	GF-MULTI FUNCTION RELAY-	0.00	9.89	
002132	VECTOR DISEASE CONTROL	09/17/2024	Regular	0.00	3,449.77	103278
PI-A00015321	Invoice	09/01/2024	Mosquito Control	0.00	3,449.77	
001189	WELD COUNTY ACCTG DEPART	09/17/2024	Regular	0.00	8,144.94	103279
AUGUST 2024	Invoice	08/31/2024	GF-AUGUST 2024 FUEL CHARGES-	0.00	8,144.94	
001201	WELD COUNTY SCH DIST RE8	09/17/2024	Regular	0.00	279.00	103280
091024	Invoice	09/10/2024	GF-DONATION "PICK N WIN BOOTH" TICK...	0.00	279.00	
000024	ACE HARDWARE OF FORT LUPTON	09/10/2024	EFT	0.00	96.59	9001710
105237/1	Invoice	08/27/2024	GOLF-ALKALINE BATTERIES, PARTS-MAINT	0.00	31.94	
105255/1	Invoice	08/28/2024	GOLF-SUPPLIES/PARTS-MAINT	0.00	64.65	
003355	ADOLFSON & PETERSON CONSTRUCTION	09/10/2024	EFT	0.00	31,899.34	9001711
08	Invoice	08/28/2024	COM CENTER PARK RENO	0.00	31,899.34	
000048	AIRGAS USA LLC	09/10/2024	EFT	0.00	72.90	9001712
9152703111	Invoice	08/13/2024	GOLF-CARBON DIOXIDE-MAINT	0.00	72.90	
001820	BADGER METER	09/10/2024	EFT	0.00	2,568.84	9001713
80170076	Invoice	08/29/2024	UF-BEACON HOSTING SERVICES FOR AUG ...	0.00	2,568.84	
000339	CTL THOMPSON, INC	09/10/2024	EFT	0.00	1,430.00	9001714
716941	Invoice	08/31/2024		0.00	1,430.00	
002723	EAGLE ROCK COMPANY OF COLO	09/10/2024	EFT	0.00	1,432.57	9001715
13012054	Invoice	09/03/2024	GOLF-BEVERAGES-PRO SHOP	0.00	502.77	
13012056	Invoice	09/03/2024	GOLF-BEVERAGES-PRO SHOP	0.00	847.60	
13013872	Invoice	09/03/2024	GOLF-BEVERAGES-PRO SHOP	0.00	82.20	
000455	FASTENAL COMPANY 01COFTL	09/10/2024	EFT	0.00	180.32	9001716
COFTL200256	Invoice	08/22/2024	GF-PARTS/SHIPPING-STREETS	0.00	86.51	
COFTL200256CM	Credit Memo	08/22/2024	GF-CREDIT FOR RETURNED ITEM-STREETS	0.00	-68.08	
COFTL200276	Invoice	08/23/2024	GF-PARTS/SUPPLIES-STREETS	0.00	95.80	
COFTL200340	Invoice	08/29/2024	GF-SUPPLIES/PARTS-STREETS	0.00	66.09	
000536	GOLF AND SPORT SOLUTIONS LLC	09/10/2024	EFT	0.00	1,551.96	9001717
48354	Invoice	08/02/2024	GOLF-TONS OF BUNKER SAND-MAINT	0.00	740.82	
48739	Invoice	08/30/2024	GOLF-TONS OF BUNKER SAND-MAINT	0.00	811.14	
000597	INSIGHT PUBLIC SECTOR INC	09/10/2024	EFT	0.00	4,847.58	9001718
1101198322	Invoice	08/27/2024	Dell Servers Annual Support	0.00	4,847.58	

Council Check Report

Date Range: 09/04/2024 - 09/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
000862	O'REILLY AUTO PARTS	09/10/2024	EFT	0.00	260.68	9001719
4489-163620	Credit Memo	08/27/2024	GF-CREDIT FOR RETURN OF BATTERY CORE..	0.00	-22.00	
4489-163710	Invoice	08/27/2024	GF-EAR PLUGS-PW SHOP	0.00	8.99	
4489-163725	Invoice	08/27/2024	GF-BATTERY-PW SHOP	0.00	125.71	
4489-163885	Invoice	08/28/2024	GF-WIPER FLUID-PW SHOP	0.00	130.00	
4489-164292	Invoice	08/30/2024	GF-TIRE FOAM-STREETS	0.00	17.98	
003046	PERKINS + WILL, INC.	09/10/2024	EFT	0.00	19,742.56	9001720
222254.000-210..	Invoice	08/30/2024	RC-Design of Additions-Rec Center	0.00	19,742.56	
000931	R & L TIRES	09/10/2024	EFT	0.00	20.00	9001721
54388	Invoice	08/26/2024	GF-TIRE REPAIR-STREETS	0.00	20.00	
000999	SHAMROCK FOODS COMPANY	09/10/2024	EFT	0.00	2,631.16	9001722
31614102	Invoice	09/02/2024	GOLF-FOOD/PREPACKAGED FOOD-PRO S...	0.00	2,631.16	
003142	VORTEX USA INC.	09/10/2024	EFT	0.00	4,300.00	9001723
59206	Invoice	08/01/2024	GF-PARK RENOVATION PROJECT, SPLASHP...	0.00	4,300.00	
001327	ALTA PEAK ROLLOFFS LLC	09/17/2024	EFT	0.00	467.90	9001724
4200	Invoice	09/10/2024	GF-ROLL OFFS-PW SHOP	0.00	467.90	
003196	AMAZE HEALTH	09/17/2024	EFT	0.00	1,770.00	9001725
INV-6742	Invoice	08/31/2024	GF-AUG24 MONTHLY USE FEE-MISC	0.00	1,770.00	
001293	AMAZON.COM	09/17/2024	EFT	0.00	9,434.54	9001726
17GM-MKFG-91...	Credit Memo	09/05/2024	GF-CREDIT FOR RETURNED ITEM FOR IT-IT	0.00	-53.99	
1D6P-4LPY-7W3J	Invoice	09/05/2024	IT Amazon Orders	0.00	872.00	
1LKf-PLKP-7VTP	Invoice	09/05/2024	GF-MISC ITEMS-	0.00	938.64	
1M9X-XVVY-7JMQ	Invoice	09/05/2024	GF-Office Supplies - Finance	0.00	236.30	
1PNX-CCW3-6VVR	Invoice	09/05/2024	GF-SUPPLIES-PD	0.00	1,902.53	
1V63-9T61-7F7H	Invoice	09/05/2024	GF-GEN SUPPLIES-FIRE LOSS REPLACEMNT ..	0.00	5,539.06	
002122	BURNS & MCDONNELL ENGINEERING CO INC	09/17/2024	EFT	0.00	22,396.28	9001727
169164-5	Invoice	09/10/2024	UF-LIFT STATION/FORCE MAIN PROJECT R...	0.00	22,396.28	
002723	EAGLE ROCK COMPANY OF COLO	09/17/2024	EFT	0.00	773.28	9001728
13034436	Invoice	09/09/2024	GOLF-BEVERAGES-PRO SHOP	0.00	292.20	
13034437	Invoice	09/09/2024	GOLF-BEVERAGES-PRO SHOP	0.00	481.08	
002674	HAYES POZNANOVIC KORVER, LLC	09/17/2024	EFT	0.00	2,605.00	9001729
51079	Invoice	09/05/2024	WST-AUG2024 LEGAL FEES-WATER	0.00	2,605.00	
000597	INSIGHT PUBLIC SECTOR INC	09/17/2024	EFT	0.00	25,002.01	9001730
1101202916	Invoice	09/09/2024	Annual Renewal for ProofPoint	0.00	25,002.01	
000691	KONE INC	09/17/2024	EFT	0.00	1,179.66	9001731
1158784176	Invoice	08/28/2024	REC-BUILDING EXPANSION-REC CENTER	0.00	1,179.66	
000811	MOTOROLA SOLUTIONS	09/17/2024	EFT	0.00	31,088.18	9001732
8281957555	Invoice	08/19/2024	GF-6 APX6500 and 7 APX4000 Radios-PD	0.00	12,897.50	
8281962625	Invoice	08/23/2024	GF-6 APX6500 and 7 APX4000 Radios-PD	0.00	18,190.68	
000855	NORTHERN COLO CONSTRUCTORS	09/17/2024	EFT	0.00	76,612.75	9001733
3CO	Invoice	08/31/2024	UF- CO#1 Water Meter Replacement- Wat...	0.00	76,612.75	
000862	O'REILLY AUTO PARTS	09/17/2024	EFT	0.00	93.93	9001734
4489-165159	Invoice	09/03/2024	GF-TIRE COATING-STREETS	0.00	55.96	
4489-166018	Invoice	09/07/2024	GF-TIRE COATING-STREETS	0.00	37.97	
000931	R & L TIRES	09/17/2024	EFT	0.00	222.15	9001735
54350	Invoice	08/22/2024	GF-TIRE MAINTENANCE/REPAIR-PARKS	0.00	113.65	
54445	Invoice	08/29/2024	GOLF-TIRE REPAIR-MAINT	0.00	83.50	
54472	Invoice	08/30/2024	UF-TIRE REPAIR-W LINES	0.00	25.00	

Council Check Report

Date Range: 09/04/2024 - 09/17/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
003150	REDI SERVICES, LLC	09/17/2024	EFT	0.00	1,800.00	9001736
0000114776	Invoice	08/31/2024	GF-PORTABLE TOILET SERVICES, COMM C...	0.00	400.00	
0000114777	Invoice	08/31/2024	CEM-PORTABLE TOILET SERVICES- CEMET...	0.00	200.00	
0000114778	Invoice	08/31/2024	CPR-PORTABLE TOILET SERVICE, PEARSON...	0.00	800.00	
0000114779	Invoice	08/31/2024	GF-PORTABLE TOILET SERVICES, HERITAGE...	0.00	200.00	
000014780	Invoice	08/31/2024	GF-PORTABLE TOILET SERVICES, DOG PARK...	0.00	200.00	
000999	SHAMROCK FOODS COMPANY	09/17/2024	EFT	0.00	1,397.03	9001737
31610059	Invoice	08/30/2024	GOLF-FOOD-PRO SHOP	0.00	61.65	
31622375	Invoice	09/04/2024	GOLF-FOOD-PRO SHOP	0.00	135.01	
31626137	Invoice	09/05/2024	GOLF-PREPACKAGED FOOD-PRO SHOP	0.00	40.84	
31626138	Invoice	09/05/2024	GOLF-FOOD/BEVERAGES/PREPACKAGED ...	0.00	1,294.58	
9777458	Credit Memo	09/02/2024	GOLF=-CREDIT FOR RETURN OF FOOD ITE...	0.00	-61.65	
9779562	Credit Memo	09/05/2024	GOLF-CREDIT FOR RETURN OF FOOD-PRO ...	0.00	-73.40	
001343	TIME CLOCK PLUS	09/17/2024	EFT	0.00	70.00	9001738
INV00370206	Invoice	09/05/2024	GF-ANNUAL EMPLOYEE LICENSE OVERAGE...	0.00	70.00	
001101	TODD HODGES DESIGN, LLC	09/17/2024	EFT	0.00	10,497.50	9001739
3627	Invoice	09/03/2024	GF-PLANNING SERVICES AUG 26-SEPT 8, '...	0.00	10,497.50	
001594	WILBUR-ELLIS COMPANY LLC	09/17/2024	EFT	0.00	1,093.38	9001740
16772768	Invoice	09/04/2024	GOLF-CHEMICALS/FERTILIZER-MAINT	0.00	1,093.38	
000119	BANK OF COLORADO	09/06/2024	Bank Draft	0.00	6,806.21	DFT0002460
INV0001634	Invoice	09/06/2024	HSA DISTRIBUTION	0.00	6,806.21	
000119	BANK OF COLORADO	09/06/2024	Bank Draft	0.00	610.83	DFT0002461
INV0001635	Invoice	09/06/2024	HSA DISTRIBUTION	0.00	610.83	
001416	VALIC_1	09/06/2024	Bank Draft	0.00	46,014.72	DFT0002462
INV0001636	Invoice	09/06/2024	VALIC - 457(b) \$ Contributions	0.00	46,014.72	
001265	IRS	09/06/2024	Bank Draft	0.00	85,416.71	DFT0002463
INV0001638	Invoice	09/06/2024	Federal Withholding	0.00	85,416.71	
001418	CO DEPARTMENT OF REVENUE	09/06/2024	Bank Draft	0.00	14,331.00	DFT0002464
INV0001639	Invoice	09/06/2024	CO Withholding	0.00	14,331.00	
001265	IRS	09/10/2024	Bank Draft	0.00	5.98	DFT0002465
INV0001640	Invoice	09/10/2024	Federal Withholding	0.00	5.98	

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	183	78	0.00	791,756.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	6	6	0.00	153,185.45
EFT's	61	31	0.00	257,538.09
	250	120	0.00	1,202,479.94

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	183	78	0.00	791,756.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	6	6	0.00	153,185.45
EFT's	61	31	0.00	257,538.09
	250	120	0.00	1,202,479.94

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH/CONSOLIDATED CASH	9/2024	1,202,479.94
			1,202,479.94

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
September 3, 2024**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, September 3, 2024. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were, Mayor Zo Hubbard, Mayor Pro Tem Chris Ceretto, Councilmembers, Bruce Fitzgerald, Carlos Barron, Claud Hanes and David Crespín. Valerie Blackston participated remotely.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, Planning Director, Todd Hodges, Chief of Police, William Carnes, Finance Director, Leann Perino and City Attorney, Andy Ausmus.

PROCLAMATION

Mayor Hubbard read the Suicide Awareness Proclamation and proclaimed the month of September 2024, as “Suicide Awareness and Prevention Month” in the City of Fort Lupton.

PERSONS TO ADDRESS COUNCIL

Isabel Hood-Farley, representative with North Range Behavioral Health, thanked the Council for proclaiming September as suicide awareness and protection month.

APPROVAL OF AGENDA

It was moved by David Crespín and seconded by Bruce Fitzgerald to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the September 3, 2024, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Chris Ceretto and seconded by Carlos Barron to approve the Consent Agenda as presented with the following items:

- August 20, 2024 City Council Meeting Minutes
- Second Reading of Emergency Ordinance 2024-1173 APPROVING THE SUBMISSION OF A BALLOT ISSUE TO THE REGISTERED VOTERS TO INCREASE SALES AND USE TAX

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
September 3, 2024**

BY ONE HALF OF ONE PERCENT TO FUND THE CITY OF FORT LUPTON LAW ENFORCEMENT SERVICES

- Approving Resolution 2024R046 RATIFYING THE MAYOR’S APPOINTMENT OF DAVID GARCIA TO THE GOLF ADVISORY COMMITTEE FOR A TERM BEGINNING SEPTEMBER 3, 2024 AND ENDING DECEMBER 31, 2025 (AM 2024-150)
- Approve Public Works Wastewater Disposal Agreement with Colorado Portables for Disposal of Domestic Wastewater to the City Sanitary Sewer System (AM 2024-151)
- Approve the 2025 Colorado Big Thompson (CBT) Assessment from Northern Colorado Water Conservancy District (NCWCD) for an Amount Not to Exceed \$168,297.55 (2024-153)
- Approving Resolution 2024R047 RATIFYING THE MAYOR’S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT A) TO THE COMMUNITY ENGAGEMENT AD-HOC ADVISORY COMMITTEE FOR A TERM BEGINNING SEPTEMBER 3, 2024 AND ENDING SEPTEMBER 31, 2025 AND DESIGNATING THE CITY LIAISON AND EX-OFFICIO FOR THE COMMITTEE (AM 2024-154)
- Adopting Ordinance 2024-1176 ACCEPTING THE RIGHT OF WAY DEDICATION FROM BRANNAN SAND AND GRAVEL CO., LLC OF LOT 4 OF THE THOMAS MINOR AMENDMENT NO. 1 SUBDIVISION, ALSO KNOWN AS 13600 COUNTY ROAD 8 (AM 2024-155)

Motion passed unanimously on roll call vote.

INFORMATION MEMORANDUM

IM 2024-017 Discussion Regarding the Lancaster Crossing Concept Plan

Magaly Morales, City Planner, provided an overview of the Lancaster Crossing Concept Plan.

Thermo Farms General Partnership (the “Applicants”) has submitted a request for the consideration of a Concept Plan. The proposed Concept Plan includes 200 multi-family units, 28 alley loaded units and 181 single-family units, as well as open-space and trail connectivity. An annexation and initial zoning to the ‘A’ Agricultural district is being reviewed concurrently with this request.

Pursuant to the Fort Lupton Development Code, Article 2.02 (D), a Concept Plan is an initial review of a proposed development. The intent of this process is to provide a general concept that describes the applicants’ development vision. Similarly, review of a Concept Plan shall not have any formal decision or approval, but merely provides general consensus and offers the applicant direction for preparing a formal submittal. A Concept Plan is not intended to provide final comments or requirements, or restrict the City’s discretion in subsequent stages of the review process.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
September 3, 2024**

The Property (Parcel No. 130933100006) is located approximately north and adjacent to 14th St. and west and adjacent to WCR 31. Nearby uses include agricultural land with rural residences to the north and west, a power plant to the east and the Willow Crossing and Cottonwood Farms subdivisions to the south and west. The Fulton Ditch runs north/south through the western edge of the site.

Melissa Wheeler, Land Entitlement Manager for Baessler Homes, presented an overview of their concept plan.

PUBLIC HEARING

AM 2024-148 Adopting an Ordinance Accepting an Annexation Known as the Lancaster Crossing Annexation and Approving the Annexation Agreement

Mayor Zo Hubbard opened the public hearing at 6:15 p.m.

Magaly Morales, City Planner, stated all notification requirements have been met.

Baessler Development as the representative for Thermo Farms General Partnership (the "Applicants") has submitted a request for annexation of land totaling 91.46 acres more or less, known as the Lancaster Crossing Annexation. The parcels approximately located north and adjacent to 14th St. and west and adjacent to WCR 31 (Parcel No. 130933100006). The proposed initial zoning is to the 'A' Agricultural Zone District, which is being presented to City Council for approval under a separate Action Memorandum and Ordinance following the hearing on this Annexation.

The proposed use of the property is for a residential subdivision. This proposed use is being reviewed under a concept plan concurrently with this annexation, and will be reviewed by City Council at a separate meeting.

Mayor Zo Hubbard asked if anyone from the public wished to speak for or against the case. Janie Turner, Weld County Resident, approached the podium. She stated she is not in the City limits; however, this development will be right across the street from her. She stated she is concerned for her asthma as she doesn't know how she is going to live when they start to move the dirt. She stated she is also concerned that there is only one way in and out of the subdivision and that road will come directly to the side of her property. She also stated that the road will not align with the current road that she uses to get to her property.

No one else wished to speak for or against the case. Mayor Hubbard encouraged staff to work with the developers to ensure the access to the subdivision is appropriate. Mayor Hubbard closed the public hearing at 6:20 p.m.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
September 3, 2024**

It was moved by Bruce Fitzgerald and seconded by Carlos Barron to adopt Ordinance 2024-1177 ACCEPTING AN ANNEXATION KNOWN AS THE LANCASTER CROSSING ANNEXATION AND APPROVING THE ANNEXATION AGREEMENT. Motion passed unanimously on roll call vote.

AM 2024-149 Adopting an Ordinance to Initially Zone Land Legally Described in Exhibit A of the Proposed Ordinance, and Known as the Lancaster Crossing Initial Zoning, to the 'A' Agricultural Zone District

Mayor Zo Hubbard opened the public hearing at 6:21 p.m.

Magaly Morales, City Planner, stated all notification requirements have been met.

Thermo Farms General Partnership, LLC (the "Applicants") has submitted a request for initial zoning of certain land identified in Exhibit A of the Ordinance to the 'A' Agricultural Zone District. The property to be zoned is located west and adjacent to County Road 31 and south and adjacent to County Road 16 (Parcel No. 130933100006).

No questions or comments from the Mayor or Council.

Mayor Zo Hubbard asked if anyone from the public wished to speak for or against the case, hearing none, she closed the public hearing at 6:21 p.m.

It was moved by David Crespin and seconded by Claud Hanes to adopt Ordinance 2024-1178 TO INITIALLY ZONE LAND LEGALLY DESCRIBED IN EXHIBIT A OF THE PROPOSED ORDINANCE, AND KNOWN AS THE LANCASTER CROSSING INITIAL ZONING, TO THE 'A' AGRICULTURAL ZONE DISTRICT. Motion passed unanimously on roll call vote.

AM 2024-146 Adopting an Ordinance Accepting an Annexation Known as the Silver Lining Annexation and Approving the Annexation Agreement

Mayor Zo Hubbard opened the public hearing at 6:22 p.m.

Magaly Morales, City Planner, provided an overview of the Silver Lining Annexation request.

Silver Lining Investments (the "Applicants") has submitted a request for annexation of land totaling 49.09 acres more or less, known as the Silver Lining Annexation. The parcels approximately located north and adjacent to County Road 24 and approximately .25 miles west of County Road 23 (Parcel No. 131102400001). The proposed initial zoning is to the 'A' Agricultural Zone District for the southern portion and 'R-1' Single-Family Residential for the northern portion of the property. The proposed zoning is being presented to City Council for approval under a separate Action Memorandum and Ordinance following the hearing on this Annexation.

**RECORD OF PROCEEDINGS
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The proposed use of the property is for a 4-lot rural residential subdivision. This proposed use is being reviewed administratively under a minor subdivision concurrently with this annexation.

All notification requirements have been met.

Derek Barnes, Silver Lining Investment Group, informed Council that his home is to the South of the lot that he is wanting to annex. He stated he wants to split the north end of his property into three agricultural/ residential lots that will consist of single-family homes with a minimum square footage of 3,000. The size of the lots will be between 3-4.5 acres and a minor HOA will be involved to ensure upkeep of the properties.

Councilmember Carlos Barron asked if the lots will be accessed off of County Road 24 ½ and if that will be the only access for the lots. Mr. Barnes responded stating yes.

Todd Hodges, Planning Director, stated the zoning for the three smaller lots will be zoned R-1 which will not allow livestock on the property. However, the bigger lot will be zoned agricultural and will be allowed to have livestock on the property. He also stated sewage will be through Weld County and water is through Central Weld County Water. Also, three new septic systems will be placed for the new homes that will be built.

Rick Sharbino, Weld County Resident, stated he was confused about the annexation as he isn't sure where annexation b touches the City of Fort Lupton. Planning Director, Todd Hodges, responded stating the annexations will be a two-step process. They will do 'a' then 'b' which ensures 'b' has contiguity and ties the annexations together.

No one else wished to speak for or against the case, Mayor Hubbard closed the public hearing at 6:32 p.m.

It was moved by David Crespín and seconded by Bruce Fitzgerald to adopt Ordinance 2024-1179 ACCEPTING AN ANNEXATION KNOWN AS THE SILVER LINING ANNEXATION AND APPROVING THE ANNEXATION AGREEMENT. Motion passed unanimously on roll call vote.

AM 2024-147 Adopting an Ordinance to Initially Zone Land Legally Described in Exhibit A of the Proposed Ordinance, and Known as the Silver Lining Initial Zoning, to the 'A' Agricultural Zone District and R-1 Single-Family Residential Zone District

Mayor Zo Hubbard opened the public hearing at 6:33 p.m.

Magaly Morales, City Planner, stated all notification requirements have been met.

Silver Lining Investment Group, LP (the "Applicants") has submitted a request for initial zoning

**RECORD OF PROCEEDINGS
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September 3, 2024**

of certain land identified in Exhibit A of the Ordinance to the 'A' Agricultural Zone District and 'R-1' Single Family Residential Zone District. The property to be zoned is located north and adjacent to County Road 24 and approximately .25 west of County Road 23 (Parcel No. 131102400001).

Mayor Zo Hubbard asked if anyone from the public wished to speak for or against the case, hearing none, she closed the public hearing at 6:34 p.m.

It was moved by Bruce Fitzgerald and seconded by Carlos Barron to adopt Ordinance 2024-1180 TO INITIALLY ZONE LAND LEGALLY DESCRIBED IN EXHIBIT A OF THE PROPOSED ORDINANCE, AND KNOWN AS THE SILVER LINING INITIAL ZONING, TO THE 'A' AGRICULTURAL ZONE DISTRICT AND R-1 SINGLE-FAMILY RESIDENTIAL ZONE DISTRICT. Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2024-152 Approving a Resolution for a Non-Exclusive Master License Agreement for Fiber Networks with Intrepid Fiber Networks

Intrepid Fiber Networks has requested the approval of an agreement with the City of Fort Lupton to install a fiber-based telecommunications network or networks in the public right-of-way to serve the company's customers. The City will retain ownership of the right-of-way and all equipment installations will adhere to Federal Communications Commission (FCC) regulations and other applicable laws. The company will own, maintain, operate, and control the network(s). Network services will be available to residential and non-residential customers.

It was moved by Claud Hanes and seconded by Carlos Barron to Approve Resolution 2024R048 FOR A NON-EXCLUSIVE MASTER LICENSE AGREEMENT FOR FIBER NETWORKS WITH INTREPID FIBER NETWORKS. Motion passed unanimously on roll call vote.

AM 2024-156 Approve Capital Improvement Project Plans by Jacobs (OMI) Budgeted for 2024 for an Amount Not to Exceed \$241,285.00 from the Utility Fund

Jacobs (OMI) has obtained quotes and estimates related to the Capital Improvements Projects (CIP) budgeted in the Utility Fund for 2024. The amount budgeted overall is more than the projects will cost.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
September 3, 2024**

Capital Project	Budget	Estimated Cost	Over / Under	Comments
Critical Spares	\$ 30,000.00	\$ 29,254.42	\$ 745.58	
Asset Condition Assessment	\$ 40,000.00	\$ 9,930.00	\$ 30,070.00	Using Jacobs regional maintenance. Bypassed an expensive report, which saved a lot of money. Instead, we'll just develop maintenance strategies and a replacement plan for all critical equipment that's assessed.
Ross Valve	\$ 75,000.00	\$ 85,447.50	\$ (10,447.50)	Ross valve was more expensive than anticipated. We'll want to rebuild this valve to keep as a spare.
Perry Pit	\$ 15,000.00	\$ 6,672.39	\$ 8,327.61	Transducer and labor came in lower than expected.
Caustic Tank	\$ 10,000.00	\$ -	\$ 10,000.00	Original plan was to empty, clean, then refill tank because chemical hadn't been used in a couple years. After using the chemical over the last year, it's been determined the composition is fine and chemical is working as designed.
Radios	\$ 50,000.00	\$ 38,935.55	\$ 11,064.45	We will be installing cellular modems at all sites to improve existing radio system, which is unreliable.
Well Repairs	\$ 20,000.00	\$ 20,000.00	\$ -	We've recently identified some opportunities for capital funding and will probably utilize entire amount.
South Lift Station	\$ 50,000.00	\$ 51,045.05	\$ (1,045.05)	We had multiple quotes and the most reliable pump was the most expensive. However, this vendor is the sole proprietor of these pumps and we received a \$6,600 discount. This is also a company we've worked with in the past and have done great work for us.
Total	\$ 290,000.00	\$ 241,284.91	\$ 48,715.09	

Anticipated project starts is immediately.

It was moved by Bruce Fitzgerald and seconded by Chris Ceretto to Approve Capital Improvement Project Plans by Jacobs (OMI) Budgeted for 2024 for an Amount Not to Exceed \$241,285.00 from the Utility Fund. Motion passed unanimously on roll call vote.

STAFF REPORTS

Chris Cross, City Administrator, stated there were discussion to cancel next weeks Town Hall on September 10, 2024 since staff and council members will be out of town to attend a water conference.

William Carnes, Chief of Police, stated tomorrow September 4, 2024 is the graduation for the citizen police academy.

Roy Vestal, Public Works Director, stated the city-wide clean-up day is September 14, 2024 and the senior/ disables citizens trash pick-up will be September 12, 2024.

MAYOR/COUNCIL REPORTS

Mayor Hubbard stated the first meeting in October, October 1st, will be wear a tie or tye-dye day.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
September 3, 2024**

FUTURE CITY EVENTS

September 4, 2024 Coffee with a Cop – Hard Bean Coffee, 107 Dales Place, 8:00 a.m.
September 6, 2024 Trapper Days Golf Tournament- Coyote Creek Golf Course, 8:00 a.m.
September 7, 2024 The Tomato Festival and Market at Trapper Days
September 12, 2024 Senior/Disabled Curbside Trash Pickup
September 14, 2024 Fall Clean-up Day- 800 12th Street, 8:00 am. – 12:00 p.m.

UPCOMING MEETINGS

September 10, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m. - CANCELED
September 17, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
September 24, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
October 1, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

ADJOURNMENT

The meeting adjourned at 6:42 p.m.

Submitted by,

Maricela Peña, City Clerk

Approved by City Council,

Zo Hubbard, Mayor

ORDINANCE NO. 2024-1174

INTRODUCED BY:

AN ORDINANCE OF THE CITY OF FORT LUPTON, AMENDING PORTIONS OF CHAPTER 16 – DEVELOPMENT CODE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT LUPTON, COLORADO, AS FOLLOWS:

INTRODUCED, READ, AND PASSED ON FIRST READING, AND ORDERED PUBLISHED this 20th day of August 2024.

PUBLISHED in the Fort Lupton Press the 29th day of August 2024.

FINALLY READ BY TITLE ONLY, PASSED AND ORDERED FINALLY PUBLISHED by title only this 17th day of September 2024.

PUBLISHED in the Fort Lupton Press the 26th day of September 2024.

EFFECTIVE (after publication) the 26th day of October 2024.

City of Fort Lupton, Colorado

Zo Hubbard, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

ORDINANCE NO. 2024-1175

INTRODUCED BY:

**AN ORDINANCE OF THE CITY OF FORT LUPTON, AMENDING CHAPTER 18, ARTICLE III, SECTION 18-57
AMENDMENTS TO INTERNATIONAL BUILDING CODE, TO UPDATE BUILDING REGULATIONS**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT LUPTON, COLORADO,
AS FOLLOWS:**

INTRODUCED, READ, AND PASSED ON FIRST READING, AND ORDERED PUBLISHED this 20th day
of August 2024.

PUBLISHED in the Fort Lupton Press the 29th day of August 2024.

FINALLY READ BY TITLE ONLY, PASSED AND ORDERED FINALLY PUBLISHED by title only this 17th
day of September 2024.

PUBLISHED in the Fort Lupton Press the 26th day of September 2024.

EFFECTIVE (after publication) the 26th day of October 2024.

City of Fort Lupton, Colorado

Zo Hubbard, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

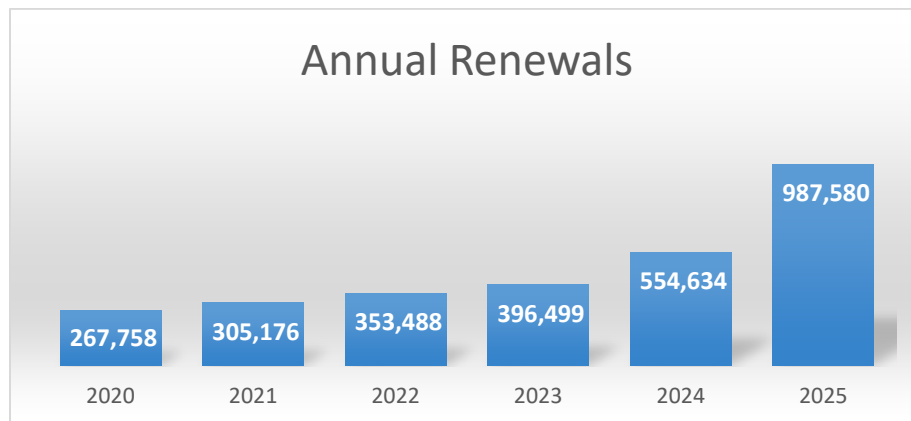


SUBJECT FOR DISCUSSION

Accepting the 2025 CIRSA Property Casualty Renewal Quotation, Estimated to be \$987,580.39.

SUMMARY STATEMENT/BACKGROUND DISCUSSION

CIRSA (Colorado Intergovernmental Risk Sharing Agency) submits an estimated bill for The City's Property Casualty renewal. The estimate must be accepted, signed and returned to CIRSA by October 1. The 2025 quote is a \$432,946 increase compared to the premium paid in 2024. The increases in previous years has been due in large part to the police and legislative official's liability costs.



FINANCIAL CONSIDERATIONS

The estimated renewal will be allocated between the funds and added to the 2025 budget

LEGAL/POLITICAL CONSIDERATIONS

None.

ALTERNATIVES/OPTIONS

None

STAFF RECOMMENDATIONS

Accept the renewal quote from CIRSA.

Attachments: a. Quote

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

August 30, 2024

Leann Perino, Finance Director
City of Fort Lupton
130 South McKinley
Fort Lupton, CO 80621

RE: 2025 Property/Casualty Preliminary Contribution Quotation

Dear Leann:

Enclosed is the preliminary quotation for your 2025 contribution to the CIRSA Property/Casualty Pool.

For your convenience, the quote includes a breakdown of contribution by line of coverage. As part of the [2025 Cost-Sharing Initiative](#), this quote reflects the NEW minimum deductibles on property, auto physical damage, law enforcement, and wind/hail deductibles. If your 2024 deductibles were lower than the new minimums, your quote will automatically reflect the new minimums as well as the standard wind/hail deductible. If you requested for 2025 the same liability limits as 2024 with different deductibles for specific property locations or for physical damage to specific vehicles, the quote is attached. If you requested quotes for optional liability limits, various policy level deductible options, and the alternative wind/hail deductible, quotes for those options will be sent to you separately.

The attached quote provides information on your 2025 contribution, the amount of any Loss Control Credits available to your entity, and optional payment plans. Also included in this packet is a general description of the types and monetary limits of the proposed coverages to be provided to 2025 CIRSA Property/Casualty members. Final invoices will be e-mailed on December 16, 2024, and will be adjusted for any changes made to your 2025 renewal application. Quoted contributions may change if CIRSA's membership changes significantly for 2025 and/or actual excess insurance premiums are not adequately funded by the budget established within your rate.

Given the increases in minimum deductibles, you may need assistance in evaluating the impact and budgeting implications of these changes. CIRSA's Finance Team can help you understand the impact of these changes, including help with anticipating and estimating how to fund these deductibles. Please contact Linda Black, Assistant Director/Chief Financial Officer, at (720) 605-5440 or lindab@cirsa.org. Our Finance Team can also provide you with additional deductible options if you wish to increase your deductibles more than the current minimums.

New for 2025, if you requested a quote for one or more of the CIRSA self-funded optional coverage programs, Excess Cyber (Data Privacy and Network Security), No-Fault Water Line Rupture and/or Sewer Back-Up coverage, or Property Damage Caused by Member's Operation of Mobile Equipment coverage the quotes and plan information are included in this packet.

If you have requested quotes for any of the optional coverage programs including Equipment Breakdown, Excess Crime, Community Service Workers' Accident Medical Plan, Sports Accident Medical Plan, Occupational Accidental Death and Dismemberment Plan, Volunteer Accident Medical Plan, or Detainee Medical coverage, they are not included in this mailing. The majority of the carriers that provide coverage for each program are unable to provide quotes until later this year. We anticipate that quotes for these optional coverages will be mailed to members in October.



The acceptance forms must be completed and returned to CIRSA on or before **Tuesday, October 1, 2024**. When completing your property/casualty form, please make sure to:

- Initial the desired quote option you wish to accept for 2025.
- Write the amount of any available Loss Control Credits you wish to use in the appropriate section of the *Loss Control Credits* table on the quotation sheet.
- Indicate which payment option you would like for 2025 on the quotation sheet.
- Indicate if you will be participating in the optional Uninsured/Underinsured Motorist Coverage.
- Return the signature page signed by an authorized signer.

When completing your optional overage forms (I.E. Excess Cyber, No-Fault Water Line Rupture and/or Sewer Back-Up coverage, or Property Damage Caused by Member's Operation of Mobile Equipment, please:

- Indicate if you wish to accept or decline coverage.
- Return the signature page signed by an authorized signer.

For 2025, the average pool-wide increase is 12.6%. Your entity may see a greater or lesser increase, or overall decrease. The factors affecting your contribution include your loss history, changes in exposures and total operating expenditures, chosen deductibles, chosen limits, and your member equity balance.

We thank you for your continued membership in CIRSA, and for your commitment to public entity pooling. If you would like further information, or a virtual or face-to-face meeting, please reach out to Shannon Pursley, Membership Services Manager, at (303) 594-6249 or shannonp@cirsa.org.

Thank you for the opportunity to serve you. We look forward to continuing our relationship with you in 2025.

Sincerely,



Tami A. Tanoue
Executive Director

Enc.





CIRSA Property/Casualty Pool
Preliminary 2025 Contribution Quotation
FL2025PC

City of Fort Lupton
130 South McKinley
Fort Lupton, CO 80621

Auto Liability Limit: \$5,000,000
Liability Limit: \$10,000,000

Coverage	Deductible	Contribution
All Risk Property - Building and Contents (See Attached Property Schedule)	\$5,000**	\$169,807.30
Other Property		
Business Income	\$5,000	\$4,925.60
Extra Expense	\$5,000	\$599.02
Valuable Papers	\$5,000	\$179.95
Electronic Data Processing	\$5,000	\$1,979.45
Accounts Receivable	\$5,000	\$931.29
Fencing	\$5,000	\$428.45
Mobile Equipment	\$5,000	\$2,552.38
Park Equipment	\$5,000	\$1,980.77
Athletic Equipment	\$5,000	\$511.60
Outdoor Lighting	\$5,000	\$1,402.30
Signage	\$5,000	\$1,411.09
Swimming Pool Items	\$5,000	\$229.44
General Outdoor Items	\$5,000	\$269.92
Other Miscellaneous Property	\$5,000	\$207.62
Fine Arts	\$5,000	\$82.92
Golf Courses	\$5,000	\$5,283.99
Drones	\$5,000	\$17.46
Auto Liability	\$1,000	\$57,173.11
Auto Physical Damage	\$5,000*	\$65,294.64
General Liability		\$84,987.41
Separately Rated Exposures		
Water/Sewer Payroll	\$1,000	\$3,218.73
Jail/Holding Facilities Area	\$1,000	\$3.87
Recreational Facilities Area	\$1,000	\$2,236.29
Swimming Pools (Total Number)	\$1,000	\$317.66
Public Officials Errors & Omissions Liability	\$1,000	\$181,236.53
Employment Practices Liability	\$1,000	\$9,761.85
Employment Benefit Liability	\$1,000	\$3,853.36
Law Enforcement Liability – Total Full-Time Police Officers	\$25,000	\$387,262.39
Law Enforcement Liability – Total Part-Time Reserve Officers		\$0.00
Property Damage from Mobile Equipment		See Attached
Water Line Ruptures / Sewer Back-up		See Attached
Excess Cyber Liability		See Attached
Total Contribution		\$988,146.39



CIRSA Property/Casualty Pool
Preliminary 2025 Contribution Quotation
FL2025PC

City of Fort Lupton
 130 South McKinley
 Fort Lupton, CO 80621

All Risk Property Deductible:	\$5,000
Auto Liability Deductible:	\$1,000
Auto Physical Damage Deductible:	\$5,000
General Liability Deductible:	\$1,000
Public Officials Errors & Omissions Liability Deductible:	\$1,000
Law Enforcement Liability Deductible:	\$25,000
Auto Liability Limit:	\$5,000,000
Liability Limit:	\$10,000,000

Description	Amount
Contribution Before Reserve Fund and Loss Experience	\$551,590.48
Reserve Fund Contribution	\$4,889.23
Impact of Loss Experience	\$431,666.68
Total 2025 Preliminary Quotation before Credits	\$988,146.39

Loss Control Credits (Please indicate the amount that you wish to use. Amount may be split between available options.)

Description	Amount	Credit Options		
		Credit Contribution	Deposit/Leave in Account	Send Check
2024 Loss Control Audit Credit	(\$566.00)			
Balance Remaining from Prior Years' LC Credits	(\$0.00)			
Total Preliminary Quotation with all Available Credits	\$987,580.39			

Billing Options (Please indicate which option you choose)

☒	Annual Billing on January 1, 2025
☐	Quarterly Billing January 1, April 1, July 1, and October 1, 2025

To Renew with Quoted Option Initial Here: _____

* Deductible may vary by scheduled vehicle, see attached vehicle schedule.

** Deductible may vary by scheduled property, see attached property schedule.

***Contact Linda Black, CFO at (720) 605-5440 or lindab@cirsa.org if you are interested in other options.

Fort Lupton 2025 Property Schedule

Cirsa I D	Use	Address	Postal	Remove Building	Remove Date	Property Excluded	Building Value	Contents Value	Deductible	Final Property Contribution	Final Contents Contribution	Contribution	Member
12000084	Administration Offices	1200 Dexter St., Unit W-12 & W-13	80621	No		No	\$0.00	\$112,320.00	\$5,000	\$0.00	\$183.33	\$183.33	Fort Lupton
12000061	Bathroom	Pearson Park	80621	No		No	\$30,015.42	\$45,919.57	\$5,000	\$48.99	\$74.95	\$123.94	Fort Lupton
12000059	Bleachers	Pearson Park	80621	No		No	\$20,993.35	\$0.00	\$5,000	\$34.27	\$0.00	\$34.27	Fort Lupton
12000025	City Hall Complex	130 S. McKinley Ave.	80621	No		No	\$3,387,700.00	\$561,481.44	\$5,000	\$5,529.40	\$916.45	\$6,445.85	Fort Lupton
12000039	East Lift Station	9th & Aspen	80621	No		No	\$293,000.00	\$0.00	\$5,000	\$478.23	\$0.00	\$478.23	Fort Lupton
12000045	Gazebo	135 S. McKinley Ave.	80621	No		No	\$21,950.95	\$0.00	\$5,000	\$35.83	\$0.00	\$35.83	Fort Lupton
12000065	Golf Course - Cart Storage Building	2 Clubhouse Dr.	80621	No		No	\$167,700.00	\$0.00	\$5,000	\$273.72	\$0.00	\$273.72	Fort Lupton
12000081	Golf Course - Pump Station	2 Clubhouse Drive	80621	No		No	\$214,600.00	\$0.00	\$5,000	\$350.27	\$0.00	\$350.27	Fort Lupton
12000040	Golf Course Clubhouse	2 Clubhouse Dr.	80621	No		No	\$1,031,000.00	\$391,384.31	\$5,000	\$1,682.80	\$638.82	\$2,321.62	Fort Lupton
12000042	Golf Course Maintenance/Storage Buildng	2 Clubhouse Dr.	80621	No		No	\$370,600.00	\$473,958.58	\$5,000	\$604.89	\$773.59	\$1,378.48	Fort Lupton
12000020	Lagoon Aerators (1)	Lagoon	80621	No		No	\$0.00	\$17,836.30	\$5,000	\$0.00	\$29.11	\$29.11	Fort Lupton
12000068	Library	425 S. Denver Ave.	80621	No		No	\$0.00	\$2,629,749.02	\$5,000	\$0.00	\$4,292.27	\$4,292.27	Fort Lupton
12000076	Lift Station	9th Street & Grand Avenue	80621	No		No	\$522,800.00	\$0.00	\$5,000	\$853.31	\$0.00	\$853.31	Fort Lupton
12000015	Museum	453 1st St.	80621	No		No	\$1,052,900.00	\$68,399.77	\$5,000	\$1,718.54	\$111.64	\$1,830.18	Fort Lupton
12000053	North Lift Station/Sewer	1240 Factory Circle	80621	No		No	\$673,200.00	\$0.00	\$5,000	\$1,098.80	\$0.00	\$1,098.80	Fort Lupton
12000060	Park Shelter	Community Center	80621	No		No	\$260,000.00	\$0.00	\$5,000	\$424.37	\$0.00	\$424.37	Fort Lupton
12000064	Pedestrian Bridge	12215 Hwy 52/S. Platte River	80621	No		No	\$1,424,600.00	\$0.00	\$5,000	\$2,325.23	\$0.00	\$2,325.23	Fort Lupton
12000067	Playground	851 Northrup Ave.	80621	No		No	\$33,824.34	\$0.00	\$5,000	\$55.21	\$0.00	\$55.21	Fort Lupton
12000050	Playground Equipment	203 S. Harrison Ave.	80621	No		No	\$93,882.04	\$0.00	\$5,000	\$153.23	\$0.00	\$153.23	Fort Lupton
12000018	Playground Equipment	City Park	80621	No		No	\$29,576.85	\$0.00	\$5,000	\$48.28	\$0.00	\$48.28	Fort Lupton
12000022	Playground Equipment	Pearson Park	80621	No		No	\$33,529.30	\$0.00	\$5,000	\$54.73	\$0.00	\$54.73	Fort Lupton
12000023	Playground Equipment	Lancaster Park	80621	No		No	\$33,529.30	\$0.00	\$5,000	\$54.73	\$0.00	\$54.73	Fort Lupton
12000085	Public Library	370 S Rollie Ave	80621	No		No	\$6,690,112.00	\$2,080,000.00	\$5,000	\$10,919.59	\$3,394.97	\$14,314.56	Fort Lupton
12000066	Public Works - Shop C	800 12th St.	80621	No		No	\$207,900.00	\$68,399.77	\$5,000	\$339.33	\$111.64	\$450.97	Fort Lupton
12000063	Public Works - Shop - Vehicle Storage B	800 12th St.	80621	No		No	\$235,100.00	\$0.00	\$5,000	\$383.73	\$0.00	\$383.73	Fort Lupton
12000069	Public Works - Shop D	800 12th St.	80621	No		No	\$97,000.00	\$0.00	\$5,000	\$158.32	\$0.00	\$158.32	Fort Lupton
12000013	Public Works Shop A	800 12th St.	80621	No		No	\$500,500.00	\$162,664.59	\$5,000	\$816.91	\$265.50	\$1,082.41	Fort Lupton
12000052	Recreation Center/Community Center	203 S. Harrison Ave.	80621	No		No	\$15,914,500.00	\$1,263,816.00	\$5,000	\$25,975.61	\$2,062.80	\$28,038.41	Fort Lupton
12000062	Recreation Center/Community Center - Shop/Multi-Purpose Building	205 S. Harrison Ave.	80621	No		No	\$148,500.00	\$126,381.63	\$5,000	\$242.38	\$206.28	\$448.66	Fort Lupton
12000078	Restroom	Koshio Park	80621	No		No	\$60,173.56	\$0.00	\$5,000	\$98.22	\$0.00	\$98.22	Fort Lupton
12000079	Restroom	Golf Course	80621	No		No	\$64,597.72	\$0.00	\$5,000	\$105.44	\$0.00	\$105.44	Fort Lupton
12000055	Shop - Cemetery	13750 WCR 12	80621	No		No	\$44,772.00	\$3,638.96	\$5,000	\$73.08	\$5.94	\$79.02	Fort Lupton
12000057	Skate Park	Skate Park	80621	No		No	\$290,700.00	\$56,846.50	\$5,000	\$474.48	\$92.78	\$567.26	Fort Lupton
12000077	Storage Building	Pearson Park	80621	No		No	\$29,952.00	\$0.00	\$5,000	\$48.89	\$0.00	\$48.89	Fort Lupton
12000035	Tank Farm - Tank #1 - 1,000,000 Gallons	401 County Road 29 1/2	80621	No		No	\$1,235,300.00	\$0.00	\$5,000	\$2,016.25	\$0.00	\$2,016.25	Fort Lupton
12000034	Tank Farm - Tank #2 - 1,000,000 Gallons	401 County Road 29 1/2	80621	No		No	\$1,235,300.00	\$0.00	\$5,000	\$2,016.25	\$0.00	\$2,016.25	Fort Lupton
12000011	Tank Farm - Tank #3 - 1,000,000 Gallons	401 County Road 29 1/2	80621	No		No	\$1,235,300.00	\$0.00	\$5,000	\$2,016.25	\$0.00	\$2,016.25	Fort Lupton
12000024	Tank Farm Booster Station	401 County Road 29 1/2	80621	No		No	\$1,021,500.00	\$0.00	\$5,000	\$1,667.29	\$0.00	\$1,667.29	Fort Lupton
12000082	Terminal Storage Reservior	16660 Weld County Road 16	80621	No		No	\$12,600,000.00	\$0.00	\$5,000	\$20,565.69	\$0.00	\$20,565.69	Fort Lupton
12000000	Wastewater Treatment Plant - Administration Office	12285 Hwy 52	80621	No		No	\$381,000.00	\$124,293.81	\$5,000	\$621.87	\$202.87	\$824.74	Fort Lupton
12000027	Wastewater Treatment Plant - Aerobic Digester (2)	12285 Hwy 52	80621	No		No	\$1,958,500.00	\$0.00	\$5,000	\$3,196.66	\$0.00	\$3,196.66	Fort Lupton
12000001	Wastewater Treatment Plant - Blower/Pump Building	12285 Hwy 52	80621	No		No	\$1,128,500.00	\$0.00	\$5,000	\$1,841.94	\$0.00	\$1,841.94	Fort Lupton
12000028	Wastewater Treatment Plant - Clarifier-Final	12285 Hwy 52	80621	No		No	\$917,400.00	\$0.00	\$5,000	\$1,497.38	\$0.00	\$1,497.38	Fort Lupton
12000002	Wastewater Treatment Plant - Dewatering Building	12285 Hwy 52	80621	No		No	\$1,285,800.00	\$0.00	\$5,000	\$2,098.68	\$0.00	\$2,098.68	Fort Lupton
12000003	Wastewater Treatment Plant - Disinfection/UV Building	12285 Hwy 52	80621	No		No	\$839,900.00	\$0.00	\$5,000	\$1,370.88	\$0.00	\$1,370.88	Fort Lupton
12000080	Wastewater Treatment Plant - Headworks	12285 Highway 52	80621	No		No	\$512,800.00	\$0.00	\$5,000	\$836.99	\$0.00	\$836.99	Fort Lupton
12000014	Wastewater Treatment Plant - Oxidation Ditch	12225 Hwy 52	80621	No		No	\$4,148,800.00	\$0.00	\$5,000	\$6,771.66	\$0.00	\$6,771.66	Fort Lupton
12000051	Water Treatment Plant - Domestic Water Storage - 3,000,000 Gallons	16660 WCR 16	80621	No		No	\$2,836,800.00	\$0.00	\$5,000	\$4,630.22	\$0.00	\$4,630.22	Fort Lupton
12000033	Water Treatment Plant - Main Building	16660 WCR 16	80621	No		No	\$28,707,700.00	\$25,171.11	\$5,000	\$46,856.64	\$41.08	\$46,897.72	Fort Lupton
12000036	Water Treatment Plant - Water Tank - 500,000 Gallons	16660 WCR 16	80621	No		No	\$841,300.00	\$0.00	\$5,000	\$1,373.17	\$0.00	\$1,373.17	Fort Lupton
12000004	Well #1	130 S. McKinley Ave.	80621	No		No	\$80,000.00	\$0.00	\$5,000	\$130.58	\$0.00	\$130.58	Fort Lupton
12000010	Well #13	9th and Lancaster Streets	80621	No		No	\$147,700.00	\$0.00	\$5,000	\$241.08	\$0.00	\$241.08	Fort Lupton
12000006	Well #3	W. of Denver on 9th St.	80621	No		No	\$165,700.00	\$0.00	\$5,000	\$270.46	\$0.00	\$270.46	Fort Lupton
12000007	Well #4	Fulton & 5th Streets	80621	No		No	\$147,700.00	\$0.00	\$5,000	\$241.08	\$0.00	\$241.08	Fort Lupton
12000005	Well #5	S. of High School	80621	No		No	\$140,300.00	\$0.00	\$5,000	\$229.00	\$0.00	\$229.00	Fort Lupton
12000009	Well #6	N. of Key Energy	80621	No		No	\$133,500.00	\$0.00	\$5,000	\$217.90	\$0.00	\$217.90	Fort Lupton
12000008	Well #7	by Catholic Church	80621	No		No	\$143,700.00	\$0.00	\$5,000	\$234.55	\$0.00	\$234.55	Fort Lupton
							\$95,823,708.83	\$8,212,261.36		\$156,403.28	\$13,404.02	\$169,807.30	

Fort Lupton 2025 Vehicle Schedule

CIRSA ID	Member Vehicle Number	Year	Make And Model	Number of Vehicles	Vehicle Type	Location	V I N	Final APD Value	Auto Physical Damage Deductible	Final Annual AL Contribution	Final Annual APD Contribution	Total AL & APD Contribution	Member
12000005				32	All Trucks			\$1,274,114.00		\$22,304.30	\$20,327.95	\$42,632.25	Fort Lupton
12000009				0	Ambulances			\$0.00		\$0.00	\$0.00	\$0.00	Fort Lupton
12000002				6	Cars - Passenger			\$178,666.00		\$2,201.08	\$2,850.54	\$5,051.62	Fort Lupton
12000008				0	Fire Trucks			\$0.00		\$0.00	\$0.00	\$0.00	Fort Lupton
12000004				26	Cars/Trucks - Emergency Response			\$1,274,113.68		\$28,614.07	\$20,327.94	\$48,942.01	Fort Lupton
12000010				0	Motorcycles			\$0.00		\$0.00	\$0.00	\$0.00	Fort Lupton
12000011				0	School Buses			\$0.00		\$0.00	\$0.00	\$0.00	Fort Lupton
12000006				2	Street Sweepers			\$676,138.00		\$1,394.02	\$10,787.50	\$12,181.52	Fort Lupton
12000001				12	Trailers			\$567,502.00		\$0.00	\$9,054.25	\$9,054.25	Fort Lupton
12000007				1	Transportation Buses			\$122,000.00		\$2,659.64	\$1,946.46	\$4,606.10	Fort Lupton
								\$4,092,533.68		\$57,173.11	\$65,294.64	\$122,467.75	

This preliminary quotation includes all exposures reported on your entity's 2025 Property/Casualty Renewal Application and any Application Amendment Requests received by CIRSA before August 1, 2025.

* Regarding the Liability Deductible shown on page 1, a \$500 deductible quotation is offered to members, if requested, for general liability. However public officials errors and omissions deductibles cannot go below \$1,000 and law enforcement liability deductibles cannot go below \$25,000.

** Regarding the Property Deductible shown on page 1, an additional property deductible will apply separately to each location in a National Flood Insurance Program (NFIP) Zone A if total building and contents values at that location are in excess of \$1,000,000. The deductible will be the maximum limit of coverage which could have been purchased through NFIP, whether it is purchased or not.

The City of Fort Lupton participated in the 2024 Uninsured/Underinsured Motorist coverage. Please indicate if the City of Fort Lupton will:

- ☒ Accept 2025 Uninsured/Underinsured Motorist coverage
☐ Decline 2025 Uninsured/Underinsured Motorist coverage

The undersigned is authorized to accept this preliminary quotation on behalf of the City of Fort Lupton.

We accept this preliminary quotation for January 1, 2025 to January 1, 2026. We understand our final invoice may increase or decrease depending upon the number of CIRSA Property/Casualty members for 2025, actual excess insurance premiums, and any changes made to our 2025 renewal application.

Signature: _____ Date: _____

Title: _____

Signature must be that of the Mayor, Manager, Clerk or equivalent (such as President of a Special District.)

This page, along with all pages of the applicable attached quote, must be returned on or before Tuesday, October 1, 2024. A mailed, faxed or e-mailed copy is acceptable. Please return to:

Monique Ferguson, Underwriting Coordinator
3665 Cherry Creek North Drive
Denver, CO 80209
E-Mail: MoniqueF@cirsa.org
Fax: (303) 757-8950 or (800) 850-8950

**2025 NO-FAULT WATER LINE RUPTURE & SEWER BACKUP
Quotation and Notice of Acceptance/Rejection Form**

The City of Fort Lupton does wish to purchase this coverage at the below option effective January 1, 2025 through December 31, 2025.

- ☐ Option 1 - \$2,500 Premises/\$10,000 Aggregate - **\$1,213.00**
- ☐ Option 2 - \$5,000 Premises/\$20,000 Aggregate - **\$1,821.00**
- ☒ Option 3 - \$10,000 Premises/\$40,000 Aggregate - **\$3,034.00**

The City of Fort Lupton does NOT wish to purchase this coverage for 2025.

☐ Reject

For reference, the City of Fort Lupton does participate in Option 3 in this coverage in 2024.

Signature: _____

*Signature must be that of the Mayor, Manager, Clerk or equivalent
(such as President of a Special District).*

Title: _____

Date: _____

This is NOT a bill. An invoice will be sent upon acceptance.

2025 NO-FAULT WATER LINE RUPTURE & SEWER BACKUP

Optional Coverage Plan Information

Coverage: Under liability lines coverage, an indemnity payment to a claimant is made only if an incident falls within a waiver provision in the Governmental Immunity Act and the member is at fault for the damage, such as a dangerous physical condition of the public water or sanitation system arising from the member's faulty construction, operation, or maintenance. This optional coverage will pay a limited amount for damage, including cleanup costs to property of others, when the member has immunity or is otherwise not at fault for the damage.

This coverage is excess of any other valid collectible insurance available to the owners of the affected property. This coverage has been designed to help pay a claimant's deductibles, up to the chosen sublimit per any one premises or commercial occupancy, listed below or to assist those without insurance with some of the damage costs or clean up expenses.

Limits: Members have the option of selecting the following limits of coverage:

Option 1	\$ 2,500	Any one residential premises
	\$ 2,500	Any one commercial occupancy
	\$ 10,000	Annual Member Aggregate
Option 2	\$ 5,000	Any one residential premises
	\$ 5,000	Any one commercial occupancy
	\$ 20,000	Annual Member Aggregate
Option 3	\$ 10,000	Any one residential premises
	\$ 10,000	Any one commercial occupancy
	\$ 40,000	Annual Member Aggregate

Deductibles: \$0

Claims: Claims will be handled by the CIRSA Claims Department. Please report claims using the CIRSA on-line claims system or contact your assigned CIRSA Claims Representative.

*This information is provided only as a general summary of the coverages that apply or are available to CIRSA members. All coverages are governed by the terms, conditions, exclusions and limits stated in the applicable coverage documents. **This summary should not be relied on as a substitute for review of those documents.***

**2025 PROPERTY DAMAGE CAUSED BY MEMBER'S
OPERATION OF MOBILE EQUIPMENT
Quotation and Notice of Acceptance/Rejection Form**

The City of Fort Lupton

☐ **does**
☐ does NOT

wish to purchase this coverage for the annual premium of **\$1,000.00** effective January 1, 2025, through December 31, 2025.

For reference, the City of Fort Lupton does participate in this coverage in 2024.

Signature: _____
*Signature must be that of the Mayor, Manager, Clerk or equivalent
(such as President of a Special District).*

Title: _____ Date: _____

This is NOT a bill. An invoice will be sent upon acceptance.

**2025 PROPERTY DAMAGE CAUSED BY MEMBER'S
OPERATION OF MOBILE EQUIPMENT
Optional Coverage Plan Information**

Coverage: Currently under the Governmental Immunity Act, members who cause injury or damage while operating mobile equipment have governmental immunity. This optional coverage will pay a limited amount for damage to property to others caused by the member's use of mobile equipment. This includes, but is not limited to, street sweepers, lawn mowing equipment, and mobile equipment (other than motor vehicles) used for snowplowing, etc.

This coverage is excess of any other valid collectible insurance available to the owners of the affected property. This coverage has been designed to help pay a claimant's deductibles (up to the \$2,500 sublimit) or assist those without insurance with some of the damage costs.

Limit: \$2,500 Each Claim
 \$10,000 Annual Member Aggregate

Deductible: \$0

Claims: Claims will be handled by the CIRSA Claims Department. Please report claims using the CIRSA on-line claims system or contact your assigned CIRSA Claims Representative.

*This information is provided only as a general summary of the coverages that apply or are available to CIRSA members. All coverages are governed by the terms, conditions, exclusions and limits stated in the applicable coverage documents. **This summary should not be relied on as a substitute for review of those documents.***

PROPOSED 2025 PROPERTY/CASUALTY COVERAGES

The types and monetary limits of the proposed coverages to be provided to CIRSA Property/Casualty members for the coverage period of January 1, 2025 to January 1, 2026 are generally described below. The scope, terms, conditions, and limitations of the coverages are governed by the applicable coverage and/or excess/reinsurance coverages policies, the CIRSA Bylaws and Intergovernmental Agreement, and other applicable documents.

I. TYPES OF COVERAGES (subject to the limit on CIRSA's liability as described in Section II below):

- A. Property coverage (including auto physical damage and cyber first party, public relations expense and privacy breach expense)
- B. Liability coverage:
 - 1. General liability
 - 2. Automobile liability
 - 3. Law enforcement liability
 - 4. Public officials errors and omissions liability
 - 5. Cyber (third party, security and privacy breach liability)
- C. Crime coverage (including employee dishonesty and theft of money and securities)

II. CIRSA RETENTIONS, LOSS FUNDS, AGGREGATE LIMITS, AND MEMBER DEDUCTIBLES:

For the coverages described in Section I, CIRSA is liable only for payment of the applicable self-insured retentions and only to a total annual aggregate amount for CIRSA members as a whole of the amount of the applicable CIRSA loss fund for the coverage period. There is no aggregate excess coverage over any loss fund.

Coverages in excess of CIRSA's self-insured retentions are provided only by the applicable excess insurers and/or reinsurers in applicable excess and/or reinsurance policies, and shall be payable only by those excess insurers and/or reinsurers. The limits of coverage provided by the excess insurers and/or reinsurers for the coverage period shall be described in the coverage documents issued to the members. Aggregate and other limits shall apply as provided in said documents.

A. CIRSA PROPOSED SELF-INSURED RETENTIONS FOR THE COVERAGE PERIOD:

- 1. \$1,000,000 per claim/occurrence property*
- 2. \$100,000 per claim/annual aggregate cyber first party (public relations expense and privacy breach expense)
- 3. \$1,000,000 per claim/occurrence liability
- 4. \$1,000,000 each and every claim public officials liability
- 5. \$1,000,000 each and every claim law enforcement liability
- 6. \$500,000 per claim/annual aggregate cyber third party (security and privacy breach liability)
- 7. \$150,000 per claim/occurrence crime

*Subject further to CIRSA retention of first \$5,000,000 each and every hail/wind loss and/or occurrence

B. CIRSA LOSS FUND AMOUNTS FOR THE COVERAGE PERIOD:

Loss fund amounts are as adopted or amended from time to time by the CIRSA Board of Directors based on the members in the Property/Casualty Pool for the year and investment earnings on those amounts. Information on the current loss fund amounts is available from CIRSA's Finance Department.

C. PROPOSED EXCESS INSURANCE LIMITS FOR THE COVERAGE PERIOD:

1. Excess property: to \$500 million each claim/occurrence
2. Excess liability: to \$2 million each claim/occurrence; \$5 million each claim/occurrence or \$10 million each claim/occurrence; \$2 million or \$5 million excess auto liability; \$2 million, \$5 million or \$10 million annual aggregate for public officials errors and omission liability. The maximum liability and auto liability limits will be determined based on each member's selection.
3. Excess crime (optional): to \$5 million per claim/occurrence

D. MEMBER DEDUCTIBLES:

A member-selected deductible shall apply to each of the member's claims/occurrences. Payment of the deductible reduces the amount otherwise payable under the applicable CIRSA retention. Allocated loss adjustment expenses are included in the member deductible.

EXPLANATION OF CREDITS AVAILABLE AND ACCEPTANCE OR WITHDRAW PROCEDURES

LOSS CONTROL AUDIT SCORE CREDIT

CIRSA members who received a Loss Control Audit Score of 80 or higher in 2024 and renew their membership in 2025, are eligible for a Loss Control Audit Score Credit. This credit is offered to all members that take an active role in preventing or reducing their losses by complying with the CIRSA Loss Control Standards.

If you did not receive a credit for 2025 and would like to receive one in future years, please contact your Risk Control Representative.

LOSS CONTROL CREDIT ACCOUNT

The CIRSA Board of Directors has approved your use of any balance in the Loss Control Credit Account, except any Special Credit monies, to pay 2025 contributions. Your entity's balance in this account, if any, is shown on the quote letter.

ACCEPTANCE PROCEDURES

Please complete the enclosed acceptance form indicating your decision for 2025 and return it to the CIRSA office ***on or before Tuesday, October 1, 2024***. **Failure to return the form in time may result in the imposition of penalties under CIRSA Bylaw Article XIV upon withdrawal.**

WITHDRAWAL PROCEDURES *(if applicable)*

The enclosed Article XIV of the CIRSA Bylaws describes withdrawal procedures from CIRSA. **Written notice of withdrawal must be received by CIRSA no later than Tuesday, October 1, 2024, for a withdrawal without penalty effective January 1, 2025.** No withdrawing member shall be eligible for the above-described credits.

Article XIV should be read in its entirety for any penalties which would otherwise apply. Withdrawing members who subsequently apply to rejoin CIRSA may be subject to such terms and conditions as established by the CIRSA Board of Directors.

WITHDRAWAL NOTICE

**MUST BE RECEIVED AT THE CIRSA OFFICE
ON OR BEFORE TUESDAY, OCTOBER 1, 2024**

Sign and return this form if your entity has decided to **withdraw** from CIRSA effective January 1, 2025. Under CIRSA Bylaws, this form must be received by CIRSA ***no later than Tuesday, October 1, 2024***, for withdrawal without penalty effective January 1, 2025.

NOTICE OF WITHDRAWAL FROM CIRSA

This is to notify the CIRSA Board of Directors that the City of Fort Lupton is withdrawing from CIRSA for purposes of Property/Casualty coverage effective January 1, 2025. We understand the City of Fort Lupton remains obligated and will be billed for any amounts due CIRSA pursuant to the Bylaws and the policies established by CIRSA.

The undersigned is authorized to provide this notice of withdrawal on behalf of the City of Fort Lupton.

Signature must be that of the Mayor, Manager, Clerk, or equivalent (such as President of a Special District.)

Signature: _____

Title: _____

Date: _____

CIRSA BYLAWS
ARTICLE XIV

Withdrawal from Membership

(1) Any member may withdraw from CIRSA by giving prior notice in writing to the Board of Directors of the prospective effective date of its withdrawal.

(2) If the effective date of a member's withdrawal is a date other than January 1, the withdrawing member shall not be entitled to receive any refund of contributions made for administrative costs for the claim year of withdrawal. The withdrawing member shall be entitled to receive within forty-five (45) days after the effective date of withdrawal, a proportionate return of its contribution to any loss fund.

(3) If the effective date of a member's withdrawal is January 1 but the member's written notice of withdrawal is received by CIRSA more than thirty (30) days after the date on which CIRSA mailed a preliminary quotation of the contribution to be assessed the member for the year beginning on that January 1, the withdrawing member shall be obligated to pay its share of CIRSA's administrative costs for the year beginning on that January 1. However, if the preliminary quotation is mailed by CIRSA prior to September 1, members shall not be obligated for future claim year administrative costs if the member's written notice of withdrawal is received by CIRSA on or before the October 1 preceding the January 1 renewal date.

(4) The members may, by a two-thirds (2/3) vote of the members present at a meeting, adopt or amend a policy establishing additional conditions applicable to members which withdraw.



SUBJECT FOR DISCUSSION

Authorize the Mayor to Execute an Agreement to Purchase Seven Shares of Fulton Irrigation from Jimmie D. Mosler for \$210,000.00

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Mr. Mosler offered to sell to the City of Fort Lupton seven shares of the Fulton Irrigation Ditch Company for \$30,000 per share. The City continues to ensure we have adequate water for City operations and this water is one source that can be used to accomplish that goal. The land that was historically irrigated by the shares was sold by Mr. Mosler in 2010 and he did not obtain a dry-up covenant for the land. The lack of dry-up covenant and poor historic use make the shares unsuitable for conversion to municipal use, but they can be used to irrigate areas within the Fulton Ditch service area, including the Coyote Creek Golf Course. The price of the shares reflects the fact that they cannot at this time be changed to municipal use.

Prior to closing, there is a 60 day due diligence time to allow for investigations of the shares. The investigations will allow the City to confirm the historical use of the shares, that the shares can be used to irrigate the golf course and any other locations where the City may need to use the water that are within the Fulton Ditch service area, and whether Mr. Mosler has good and marketable title to the shares. If the results of the investigations are not satisfactory, the City can terminate the purchase agreement before the end of the due diligence period. There is no requirement to pay an earnest money deposit for the shares. The total purchase price is \$210,000.00.

FINANCIAL CONSIDERATIONS

The Water Sales Tax fund has sufficient reserves to cover the \$210,000.00 purchase. A supplemental budget resolution will be necessary.

LEGAL/POLITICAL CONSIDERATIONS

Matthew Poznanovic has been involved during the writing of this purchase agreement and approves of its final form.

ALTERNATIVES/OPTIONS

- Approve a different amount
- Do not approve

STAFF RECOMMENDATIONS

Staff recommends authorization by the Mayor to execute the purchase agreement with Mr. Mosler to purchase Seven Fulton Irrigation shares of water.

Attachments:

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date



SUBJECT FOR DISCUSSION

Payment to the Consolidated Mutual Water Company of \$384,802.58 for Repairs to Perry Pit, Caused Due to Flooding During 2023

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Flooding from the South Platte River during the 2023 season caused major damages to the Perry Pit water storage facility. The City's lease agreement with The Consolidated Mutual Water Company includes cost share of repairs/improvements of 50%.

Total cost of engineering and construction repairs is \$801,665.16. Two items were not considered necessary for purposes of the leased volume (fencing replacement and west side berming). Final 50% share of costs is \$384,802.58

Repairs are complete and City staff has inspected the work done.

FINANCIAL CONSIDERATIONS

The 2024 budget included \$700,000 for Perry Pit Repair in the Utility Fund (Account Number 400-5060 Water Storage).

LEGAL/POLITICAL CONSIDERATIONS

Not Applicable.

Attachments: a. Invoice from the Consolidated Mutual Water Company

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

THE CONSOLIDATED MUTUAL WATER COMPANY

P.O. BOX 150068 - Lakewood, Colorado 80215

Telephone (303) 238-0451 - Fax (303) 237-5560

TO:

DATE: August 15, 2024

City of Fort Lupton
Attn: City Administrator
130 South McKinley Avenue
Fort Lupton, Colorado 80621

OUR INVOICE: Perry Pit 2023_2

Terms: NET 60 DAYS

NOTE: revised 9/9/24

Description		Total
Cost share of Perry Pit Repairs/Improvements per paragraph 9 of the "Perry Pit East Reservoir Water Storage Lease Agreement" dated 2/4/2020		
7/18/2024	Kelley Trucking Inc.	580,124.65
Various	JT Consulting Engineer Services	35,558.00
Various	APC Construction Co., LLC	153,922.51

\$ 769,605.16

50% Cost Share Per Agreement

50%

Total Due

\$ 384,802.58

Referenced Invoices Above are Enclosed (paid by CMWC)

THE CONSOLIDATED MUTUAL WATER COMPANY

P.O. BOX 150068 - Lakewood, Colorado 80215

Telephone (303) 238-0451 - Fax (303) 237-5560

TO:

DATE: August 15, 2024

**City of Fort Lupton
Attn: City Administrator
130 South McKinley Avenue
Fort Lupton, Colorado 80621**

OUR INVOICE: Perry Pit 2023_2

Terms: NET 60 DAYS

Description		Total
Cost share of Perry Pit Repairs/Improvements per paragraph 9 of the "Perry Pit East Reservoir Water Storage Lease Agreement" dated 2/4/2020		
7/18/2024	Kelley Trucking Inc.	Invoice Amount 612,184.65
Various	JT Consulting Engineer Services	35,558.00
Various	APC Construction Co., LLC	153,922.51

\$ 801,665.16

50% Cost Share Per Agreement 50%

Total Due \$ **400,832.58**

Referenced Invoices Above are all paid (per City CM Log)

VOID

Application and Certificate For Payment

To Owner:	CONSOLIDATED MUTUAL WATER CO P.O. BOX 150068 LAKEWOOD, CO 80215	Project:	PERRY PIT RESEVOIR REPAIR CR 6 and Grace Ave Wattenburg, CO	Application No:	3	Date:	07/18/2024
From (Contractor):	KELLEY TRUCKING INC. 6201 MCINTYRE STREET GOLDEN, CO 80403	Project No:		Period To:	07/18/24	Contract Date:	
Phone:	303 279-4150	Contractor Job No:	202405				
			Contract For:				

Contractor's Application For Payment

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		-176,232.35
Change orders approved this month	Number	Date Approved
Totals		
Net change by change orders	-176,232.35	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By: _____ Date: _____

State of: _____ County of: _____

Subscribed and sworn to before me this ____ day of _____,

_____ (year). Notary public: _____

My commission expires _____.

Original contract sum	788,417.00
Net change by change orders	-176,232.35
Contract sum to date	612,184.65
Total completed and stored to date	612,184.65
Retainage	
0.0% of completed work	0.00
0.0% of stored material	0.00
Total retainage	0.00
Total earned less retainage	612,184.65
Less previous certificates of payment	657,667.00
Current sales tax	
0.000% of taxable amount	0.00
Current sales tax	0.00
Current payment due	-45,482.35
Balance to finish, including retainage	0.00

Application and Certificate For Payment -- page 2

To Owner: CONSOLIDATED MUTUAL WATER CO
 From (Contractor): KELLEY TRUCKING INC.
 Project: PERRY PIT RESEVOIR REPAIR

Application No: 3 Date: 07/18/24 Period To: 07/18/24
 Contractor's Job Number: 202405
 Project No:

Item Number	Description	Unit Price	Contract Quantity	UM	Scheduled Value	Work Completed Previous Application		Work Completed This Period		Completed and Stored To Date			Retention	Memo
						Quantity	Amount	Quantity	Amount	Quantity	Amount	%		
00														
0001	Project Mobilization/Demob	93,000.0000	1.000	LS	93,000.00	50.00 %	46,500.00	50.00 %	46,500.00	100.00 %	93,000.00	100.0	0.00	
0002	Erosion Control	11,500.0000	1.000	LS	11,500.00	0.00 %	0.00	100.00 %	11,500.00	100.00 %	11,500.00	100.0	0.00	
0003	Traffic Control	12,000.0000	1.000	LS	12,000.00	0.00 %	0.00	100.00 %	12,000.00	100.00 %	12,000.00	100.0	0.00	
0004	Construction Surveying	25,000.0000	1.000	LS	25,000.00	90.00 %	22,500.00	10.00 %	2,500.00	100.00 %	25,000.00	100.0	0.00	
0005	Clear/Grub/Topsoil	40,000.0000	1.000	LS	40,000.00	100.00 %	40,000.00	0.00 %	0.00	100.00 %	40,000.00	100.0	0.00	
0006	Site Restore Disturbed Areas	15,000.0000	1.000	LS	15,000.00	0.00 %	0.00	100.00 %	15,000.00	100.00 %	15,000.00	100.0	0.00	
0007	West Berm Grading Area-FILL	26.3000	280.000	CY	7,420.00	280.000	7,420.00	.000	0.00	280.000	7,420.00	100.0	0.00	
0008	West Grading Area-FILL	17.6000	1,550.000	CY	27,280.00	1,550.000	27,280.00	.000	0.00	1,550.000	27,280.00	100.0	0.00	
0009	North Grading Area-FILL	7.5000	1,120.000	CY	8,400.00	1,120.000	8,400.00	.000	0.00	1,120.000	8,400.00	100.0	0.00	
0010	North Grading Area-CUT	5.1500	1,980.000	CY	10,197.00	1,980.000	10,197.00	.000	0.00	1,980.000	10,197.00	100.0	0.00	
0011	N Spillway Slope Riprap	105.0000	660.000	CY	69,300.00	660.000	69,300.00	.000	0.00	660.000	69,300.00	100.0	0.00	
0012	N SPLWY SLP RR Bed	73.5000	330.000	CY	24,255.00	330.000	24,255.00	.000	0.00	330.000	24,255.00	100.0	0.00	
0013	N Splwy Soil RR	90.0000	590.000	CY	53,100.00	590.000	53,100.00	.000	0.00	590.000	53,100.00	100.0	0.00	
0014	Rem DIP Culv/Inst 36 IN RCP	630.0000	30.000	LF	18,900.00	30.000	18,900.00	.000	0.00	30.000	18,900.00	100.0	0.00	
0015	Rem/Repl Fence	22.0000	1,120.000	LF	24,640.00	1,120.000	24,640.00	.000	0.00	1,120.000	24,640.00	100.0	0.00	
0016	Rem Temp Splwy Berm CUT	5.5000	795.000	CY	4,372.50	795.000	4,372.50	.000	0.00	795.000	4,372.50	100.0	0.00	
0017	E Splwy Area FILL	4.9500	2,250.000	CY	11,137.50	2,250.000	11,137.50	.000	0.00	2,250.000	11,137.50	100.0	0.00	
0018	E Splway Area CUT	4.5000	1,120.000	CY	5,040.00	1,120.000	5,040.00	.000	0.00	1,120.000	5,040.00	100.0	0.00	
0019	Imperv Clay Slurry Wall Cap	70.0000	80.000	CY	5,600.00	80.000	5,600.00	.000	0.00	80.000	5,600.00	100.0	0.00	
0020	E Splwy Slope RR	110.0000	380.000	CY	41,800.00	285.000	31,350.00	95.000	10,450.00	380.000	41,800.00	100.0	0.00	
0021	E Splwy Slope RR Bedding	80.0000	190.000	CY	15,200.00	190.000	15,200.00	.000	0.00	190.000	15,200.00	100.0	0.00	
0022	E Splwy Soil RR	80.0000	2,060.000	CY	164,800.00	1,650.000	132,000.00	410.000	32,800.00	2,060.000	164,800.00	100.0	0.00	
0023	Intake Structure Flowfl BKFL	585.0000	15.000	CY	8,775.00	15.000	8,775.00	.000	0.00	15.000	8,775.00	100.0	0.00	
0024	Sump Pump Discharge Pipe	1,250.0000	1.000	LS	1,250.00	100.00 %	1,250.00	0.00 %	0.00	100.00 %	1,250.00	100.0	0.00	
0025	Reset Leaning Intake Struct	2,750.0000	1.000	LS	2,750.00	100.00 %	2,750.00	0.00 %	0.00	100.00 %	2,750.00	100.0	0.00	
0026	Video Of Intake Strct Pipe	2,700.0000	1.000	LS	2,700.00	100.00 %	2,700.00	0.00 %	0.00	100.00 %	2,700.00	100.0	0.00	
0027	Rem/Raise Cutoff Wall	85,000.0000	1.000	LS	85,000.00	100.00 %	85,000.00	0.00 %	0.00	100.00 %	85,000.00	100.0	0.00	
Total					788,417.00		657,667.00		130,750.00		788,417.00		0.00	
01														
0001	Erosion Control	11,500.0000	-1.000	LS	-11,500.00	0.00 %	0.00	100.00 %	-11,500.00	100.00 %	-11,500.00	100.0	0.00	
0002	Traffic Control	12,000.0000	-1.000	LS	-12,000.00	0.00 %	0.00	100.00 %	-12,000.00	100.00 %	-12,000.00	100.0	0.00	

Application and Certificate For Payment -- page 3

To Owner: CONSOLIDATED MUTUAL WATER CO
 From (Contractor): KELLEY TRUCKING INC.
 Project: PERRY PIT RESEVOIR REPAIR

Application No: 3 Date: 07/18/24 Period To: 07/18/24
 Contractor's Job Number: 202405
 Project No:

Item Number	Description	Unit Price	Contract Quantity	UM	Scheduled Value	Work Completed Previous Application		Work Completed This Period		Completed and Stored To Date			Retention	Memo
						Quantity	Amount	Quantity	Amount	Quantity	Amount	%		
0003	Dewatering - 20kW Generator, (nerator, (2) 2 INCH Submersible Pumps, 3	129.0000	72.000	HR	9,288.00	.000	0.00	72.000	9,288.00	72.000	9,288.00	100.0	0.00	
0004	N Spillway Slope Riprap rap	-80.7100	660.000	CY	-53,268.60	.000	0.00	660.000	-53,268.60	660.000	-53,268.60	100.0	0.00	
0005	N Splwy Soil RR	-43.0400	590.000	CY	-25,393.60	.000	0.00	590.000	-25,393.60	590.000	-25,393.60	100.0	0.00	
0006	E Splwy Slope RR	-55.3200	380.000	CY	-21,021.60	.000	0.00	380.000	-21,021.60	380.000	-21,021.60	100.0	0.00	
0007	E Splwy Soil RR	-35.9600	2,060.000	CY	-74,077.60	.000	0.00	2,060.000	-74,077.60	2,060.000	-74,077.60	100.0	0.00	
0008	Additional HL RR To N SPLWY SO N SPLWY SOIL RR	110.0000	91.490	CY	10,063.90	.000	0.00	91.490	10,063.90	91.490	10,063.90	100.0	0.00	
0009	Additional Rem/Raise Cutoff Wa Cutoff Wall	1,677.1500	1.000	LS	1,677.15	0.00 %	0.00	100.00 %	1,677.15	100.00 %	1,677.15	100.0	0.00	
Total					-176,232.35		0.00		-176,232.35		-176,232.35		0.00	
Application Total					612,184.65		657,667.00		-45,482.35		612,184.65		0.00	



J&T Consulting, Inc.
305 Denver Avenue - Suite D
Fort Lupton, CO 80621
303-857-6222

Invoice #: 2946

Bill to:

The Consolidated Mutual Water Company
Attn: Jarod Roberts
12700 West 27th Avenue
Lakewood, CO 80215

Invoice Date: 3/8/2024
Date Due: 4/7/2024

Project: 2023 Perry Pit Flood Repairs

Construction Services through from February 10th through March 8th

JT Project # 23019

Item Description				Amount
	<u>Staff</u>	<u>Hours</u>	<u>Hourly Rate</u>	
Construction Services	JCY	24	\$ 135	\$3,240.00
	TT	0	\$ 105	\$0.00
	MK	93.5	\$ 105	\$9,817.50
	CMT Technical Services - Materials Testing Lump Sum			\$5,500.00
			<i>Subtotal:</i>	<u>\$18,557.50</u>
Total:				\$18,557.50

Expenses	Quantity	Rate	Amount
Copies (B&W - E-mails, submittals, submittal reviews, RFI's, RFI responses, daily reports, copies, etc.)	148	\$0.05	\$7.40
Plots (11x17)	18	\$2.50	\$45.00
		Total:	\$52.40

Invoice total: \$18,609.90

Thank you for your business!



J&T Consulting, Inc.
305 Denver Avenue - Suite D
Fort Lupton, CO 80621
303-857-6222

Invoice #: 2968

Bill to:

The Consolidated Mutual Water Company
Attn: Jarod Roberts
12700 West 27th Avenue
Lakewood, CO 80215

Invoice Date: 4/15/2024
Date Due: 5/15/2024

Project: 2023 Perry Pit Flood Repairs
Construction Services

JT Project # 23019

Item Description				Amount
	<u>Staff</u>	<u>Hours</u>	<u>Hourly Rate</u>	
Construction Services	JCY	6	\$ 135	\$810.00
	TT	8	\$ 105	\$840.00
	MK	8	\$ 105	\$840.00
	CMT Technical Services - Materials Testing Lump Sum			\$1,500.00
			<i>Subtotal:</i>	\$3,990.00
Total:				\$3,990.00

Expenses	Quantity	Rate	Amount
Copies (B&W - E-mails, submittals, submittal reviews, RFI's, RFI responses, daily reports, copies, etc.)	27	\$0.05	\$1.35
Plots (11x17)	6	\$2.50	\$15.00
Total:			\$16.35

Invoice total: \$4,006.35

Thank you for your business!



J&T Consulting, Inc.
305 Denver Avenue - Suite D
Fort Lupton, CO 80621
303-857-6222

Invoice #: 2934

Bill to:

The Consolidated Mutual Water Company
Attn: Jarod Roberts
12700 West 27th Avenue
Lakewood, CO 80215

Invoice Date: 2/9/2024
Date Due: 3/10/2024

Project: 2023 Perry Pit Flood Repairs
Construction Services through February 9th

JT Project # 23019

Item Description				Amount
	<u>Staff</u>	<u>Hours</u>	<u>Hourly Rate</u>	
Construction Services	JCY	16	\$ 135	\$2,160.00
	TT	12.5	\$ 105	\$1,312.50
	MK	66	\$ 105	\$6,930.00
	CMT Technical Services - Materials Testing Lump Sum			\$2,500.00
	Subtotal:			\$12,902.50
Total:			\$12,902.50	

Expenses	Quantity	Rate	Amount
Copies (B&W - E-mails, submittals, submittal reviews, RFI's, RFI responses, daily reports, copies, etc.)	185	\$0.05	\$9.25
Plots (11x17)	12	\$2.50	\$30.00
Total:			\$39.25

Invoice total: \$12,941.75

Thank you for your business!

Category	Material	UM	Units Sold	Sales	Sales per Unit	Hauling
15488 Consolidated Mutual Water						
0100.	03915 Type M Rip Rap	TON	4,772.230	124,077.98	26.00	20,935.62
9010.	901.ENVA Agg Environmental Surcharge	EA	4,772.230	2,704.87	0.57	0.00
9010.	901.FSCA Agg Fuel Surcharge	EA	4,772.230	6,204.04	1.30	0.00
TOTAL 15488 Consolidated Mutual Water:			14,316.690	132,986.89	9.29	20,935.620
Total Co: 102			14,316.690	132,986.89	9.29	20,935.62
Grand Total:			14,316.690	132,986.89	9.29	20,935.62



Willie Keller, Sales Manager

A CRH Company

APC Construction Co., LLC

14802 W. 44th Avenue, Golden, CO 80403

Office: 303.996.7230 | Cell: 303.590.4268 | Fax: 303.279.6216

www.apc.us.com



SUBJECT FOR DISCUSSION

Utility Billing and Water Meter Replacements

SUMMARY STATEMENT/BACKGROUND DISCUSSION

In 2019, City Staff recognized the need to replace water meters within the City. End points were failing making the meters unreadable by the reading software and equipment. In 2019 The public works director bid out replacement water meters and meter reading system. The company awarded the contract was not able to meet the demand for meter and they were unable to produce a read file compatible with the Incode Billing Software. In September 2021, a new contract was awarded to Badger Meter for meters and software. However, because of COVID and pipeline supply issues, meters were difficult to obtain. At the end of 2023, the City changed its meter shut off policy, that decision allowed staff to purchase a type of meter more easily obtainable. Northern Colorado Constructors (NCC) was contracted February 6, 2024 to replace all old meters and endpoints in the City. As of August 30th, 650 meters of 1,830 have been replaced.

FINANCIAL CONSIDERATIONS

Issue: Meters with dead endpoints have high final reads when replaced.

Action 1: Finance is estimating reads based on the winter water average for homes.

Finance subtracts the estimated usages from the final usage resulting in a more reasonable final bill.

Action 2: Meters with multiple months of missed reads are billed at the lowest tier.

Issue: Incorrect Manual Reads

Action: Check usage from manual reads with previous usage on the account and have public works verify the unusual reads.

Issue: High Reads and Bills

Action: All residential utility bills over \$1,000 will be pulled from the automated billing file before being sent to the printer. The usage and billing will be verified, corrections made and a manual bill will be sent to the customer.

General Procedures:

When notified of an unusually high utility bill, the Utility Billing clerk will send public works out to take a manual read and to check for leaks. Based on what is found, a credit is added to the bill. In the case of a leak, following the leak policy in the municipal code, the clerk issues a credit after obtaining receipts from the customer.

In August, 373 meters did not read.

The Initial contract with NCC focused on the missed read and move outside meters on the list. Since we issued the change order, they are moving in a block grouping to be more efficient.

LEGAL/POLITICAL CONSIDERATIONS

Not Applicable.

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date



Upcoming Events

- | | |
|--------------------|--|
| September 28, 2024 | Recreation Center Grand Re-Opening, 203 S. Harrison Avenue, 11:00 a.m. – 5:00 p.m. |
| October 2, 2024 | Coffee with a Cop – Hard Bean Coffee, 107 Dales Place, 8:00 a.m. |