



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, November 5, 2024
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

- a. OMI/Jacobs to Present Proceeds from the Golf Tournament to the Recreation Center

Approval of Agenda

Review of Accounts Payables

- a. November 5, 2024 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. October 15, 2025 City Council Meeting Minutes
- b. October 19, 2024 City Council Special Meeting Minutes
- c. AM 2024-183 Approving a Resolution Ratifying the Mayor's Appointment of Shannon Wiens to the Planning Commission as a Regular Member for a Three-year Term Beginning November 5, 2024, and Ending November 5, 2027
- d. AM 2024-185 Approve the Mayor to Sign a Memorandum of Understanding with the Colorado Department of Public Safety, Division of Fire Prevention and Control to Become a Pre-qualified Building Department
- e. AM 2024-186 Approve Capital Improvement Project Plans by Jacobs (OMI) Budgeted for 2024 for not to Exceed \$256,604.44 from the Utility Fund

Public Hearings - Public Hearings allow members of the audience to present comments and questions to the City Council on the item being presented. Comments and questions may be limited to three (3) minutes- Mayor Hubbard

Action Memorandum

- a. AM 2024-182 Approve a Resolution of the Fort Lupton City Council Acting as the Fort Lupton Utility Enterprise Board Modifying the Raw Water Dedication Requirement for New Construction
- b. AM 2024-184 Accepting a proposal from GH Phipps/Clark & Enersen, to Serve as the Design/Build Firm for the First Phase Design Process of a New City Hall not to Exceed \$753,000

Information Memorandum

- a. IM 2024-022 Amending Resolution Numbers Approved at the October 15, 2024 City Council Meeting

Staff Reports

Mayor/Council Reports

Future City Events

- a. November 5, 2024 Upcoming Events

Upcoming Meetings

- a. November 12, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
November 19, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
November 26, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
December 3, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Adjourn

Council Check Report

City of Fort Lupton

By Check Number

Date Range: 10/16/2024 - 11/05/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Pooled Cash-Pooled Cash						
003660	COPPER KETTLE KITCHEN & CATERING LLC	10/17/2024	Regular	0.00	770.00	103433
000016	Invoice	10/09/2024	GF-DINNER FOR VOLUNTEERS FOR PUMKI...	0.00	770.00	
002254	ADIDAS AMERICA INC	10/22/2024	Regular	0.00	151.20	103434
6162109787	Invoice	10/08/2024	GF-UNIFORMS-PD	0.00	28.20	
6162120059	Invoice	10/10/2024	GF-UNIFORMS-PD	0.00	28.20	
6162124112	Invoice	10/10/2024	GF-WELLNESS BENEFITS-HR	0.00	94.80	
000044	AGFINITY INC	10/22/2024	Regular	0.00	3,672.00	103435
H84131	Invoice	10/01/2024	GOLF-CHEMICALS/FERTILIZER-MAINT	0.00	3,672.00	
000108	AUSMUS LAW FIRM PC	10/22/2024	Regular	0.00	7,700.00	103436
9053	Invoice	10/01/2024	GF-2024 City Attorney Fees-Legal	0.00	6,500.00	
9060	Invoice	10/01/2024	GF-PROSECUTION SERVICES-COURT	0.00	1,200.00	
003524	BEST CLEANER DISPOSAL	10/22/2024	Regular	0.00	681.00	103437
14433	Invoice	10/15/2024	GF-TRASH SERVICE FOR NOVEMBER 2024-...	0.00	135.00	
14434	Invoice	10/15/2024	GF-TRASH SERVICE FOR NOVEMBER 2024-...	0.00	85.00	
14436	Invoice	10/15/2024	GF-TRASH SERVICE FOR NOVEMBER 2024-...	0.00	129.00	
14438	Invoice	10/15/2024	CEM-TRASH SERVICE FOR NOVEMBER 202...	0.00	72.00	
14440	Invoice	10/15/2024	GOLF-TRASH SERVICE FOR NOV 2024-MAI...	0.00	135.00	
14441	Invoice	10/15/2024	GF-TRASH SERVICE FOR NOVEMBER 2024-...	0.00	85.00	
14442	Invoice	10/15/2024	GF-TRASH SERVICE FOR NOV 2024 (VET O...	0.00	40.00	
000160	BREAKTHRU BEVERAGE COLORADO	10/22/2024	Regular	0.00	275.90	103438
118124406	Invoice	10/10/2024	GOLF-BEVERAGES-PRO SHOP	0.00	89.00	
118124407	Invoice	10/10/2024	GOLF-BEVERAGES-PRO SHOP	0.00	186.90	
002853	BUCKEYE CLEANING CENTER	10/22/2024	Regular	0.00	2,891.85	103439
90619365	Invoice	10/03/2024	GF-CLEANING SUPPLIES-FAC	0.00	1,666.12	
90621049	Invoice	10/10/2024	GF-TISSUE, PAPER TOWELS, CLEANING SU...	0.00	671.53	
90621183	Invoice	10/10/2024	GF-NITRILE GLOVES-FAC	0.00	54.20	
90621184	Invoice	10/10/2024	GF-PAPERTOWELS, TISSUE-PW SHOP	0.00	500.00	
000268	COLORADO ANALYTICAL LAB	10/22/2024	Regular	0.00	48.00	103440
241011089	Invoice	10/14/2024	UF-DRINKING WATER TESTING-W LINES	0.00	48.00	
002651	COLORADO COMMUNITY MEDIA	10/22/2024	Regular	0.00	701.15	103441
121831	Invoice	10/11/2024	GF-LEGAL/PUBLIC NOTICES-	0.00	701.15	
000306	COMCAST BUSINESS	10/22/2024	Regular	0.00	2,835.79	103442
219394374	Invoice	10/01/2024	GF-OCTOBER 2024 INTERNET SERVICE-	0.00	2,835.79	
000307	COMCAST CABLE COMM, LLC	10/22/2024	Regular	0.00	603.33	103443
0120790 OCT24	Invoice	10/06/2024	GOLF-OCTOBER 2024 INTERNET/PHONE S...	0.00	212.89	
0124495 OCT24	Invoice	10/01/2024	CPR-OCT 2024 CABLE SERVICE-COM CENT...	0.00	141.00	
0208785 OCT24	Invoice	10/04/2024	GF-OCT 2024 INTERNET SERVICE-PLANNI...	0.00	249.44	
001295	COMMERCIAL FITNESS SOLUTIONS INC	10/22/2024	Regular	0.00	305.00	103444
9846	Invoice	10/07/2024	REC-NEW SCREEN FOR ROWER-REC CENT...	0.00	305.00	
000370	DEFALCO CONSTRUCTION CO	10/22/2024	Regular	0.00	353,812.80	103445
05	Invoice	10/01/2024	Harrison Ave Reconstruction Phase 2	0.00	353,812.80	
003559	DRAKE DUO PRINTS LTD	10/22/2024	Regular	0.00	222.90	103446
1144	Invoice	10/01/2024	GF-YOUTH COMMITTEE SHIRTS-LEGIS	0.00	222.90	

Council Check Report

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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
000445 23717813	EWING IRRIGATION PRODUCTS INC Invoice	10/10/2024	10/22/2024 GOLF-GALV EDGE, REDWOOD STAKE, HAI...	Regular	0.00 0.00	186.97 186.97	103447
000513 154505	G & G EQUIPMENT Invoice	10/11/2024	10/22/2024 GF-QUARTS OF 10W40 OIL-PARKS	Regular	0.00 0.00	124.44 124.44	103448
000567 W-6926528	HIGH COUNTRY BEVERAGE CORP Invoice	10/14/2024	10/22/2024 GOLF-BEVERAGES-PRO SHOP	Regular	0.00 0.00	377.35 377.35	103449
003657 24512	HOWARD BECKER Invoice	10/16/2024	10/22/2024 GF-CERTIFICATE OF WARRANTY 10/30/24-...	Regular	0.00 0.00	479.50 479.50	103450
003120 477	HUDSON LOCKERS, INC Invoice	10/13/2024	10/22/2024 GOLF-PREPACKAGED FOODS-PRO SHOP	Regular	0.00 0.00	152.50 152.50	103451
003602 3-242372-2	HYDROPLUS Invoice	10/09/2024	10/22/2024 GOLF-KITCHEN EXHAUST CLEANING-PRO ...	Regular	0.00 0.00	425.00 425.00	103452
000616 3052	J & T CONSULTING INC Invoice	10/11/2024	10/22/2024 WST-2024 Water Resource Planning-water	Regular	0.00 0.00	2,979.20 2,979.20	103453
000620 101024	JACOB FREIER Invoice	10/10/2024	10/22/2024 GF-MILEAGE REIMBURSEMENT SEPT 2024...	Regular	0.00 0.00	69.68 69.68	103454
000640 101424	JEANELLE ANDERSEN Invoice	10/14/2024	10/22/2024 GF-MILEAGE REIMBURSEMENT-COURT	Regular	0.00 0.00	61.82 61.82	103455
003090 101424	JESSICA RODRIGUEZ Invoice	10/14/2024	10/22/2024 GF-MILEAGE REIMBUSEMENT FPPA SUMM..	Regular	0.00 0.00	98.89 98.89	103456
003577 85372	JR ENGINEERING LLC Invoice	10/01/2024	10/22/2024 Traffic Study at CR 12/RR xing	Regular	0.00 0.00	1,605.00 1,605.00	103457
000735 1161516-00 1161519-00	LL JOHNSON DISTRIBUTING Invoice Invoice	10/01/2024 10/01/2024	10/22/2024 GOLF-PARTS/SUPPLIES-MAINT GOLF-PART-MAINT	Regular	0.00 0.00 0.00	2,480.15 872.15 1,608.00	103458
000809 504446852	MOTION PICTURE LICENSE CORP Invoice	10/04/2024	10/22/2024 REC-ANNUAL MUSIC LICENSE 12/04/24-12...	Regular	0.00 0.00	782.07 782.07	103459
000865 385029990001 388030254001	OFFICE DEPOT Invoice Invoice	10/01/2024 10/01/2024	10/22/2024 GF-COPY PAPER, BINDER, BATTERIES- GOLF-SUPPLIES, OFFICE SUPPLIES-PRO SH...	Regular	0.00 0.00 0.00	262.43 53.23 209.20	103460
001943 21856292	PINNACOL ASSURANCE Invoice	10/14/2024	10/22/2024 GF-WORKMAN'S COMP-MISC	Regular	0.00 0.00	200.48 200.48	103461
001643 539234 588957	PROCEDURE INC Invoice Invoice	10/01/2024 10/01/2024	10/22/2024 GF-BUILDING PERMITSERVICES/PLAN REVI... GF-BUILDING PERMITSERVICES/PLAN REVI...	Regular	0.00 0.00 0.00	91,008.03 42,904.80 48,103.23	103462
003433 05	RN CIVIL CONSTRUCTION, LLC Invoice	10/01/2024	10/22/2024 UF-PLANT EXPANSION PROJECT-WATER	Regular	0.00 0.00	497,263.72 497,263.72	103463
003348 99569	SALT LAKE WHOLESALE SPORTS Invoice	10/01/2024	10/22/2024 Less-lethal munitions	Regular	0.00 0.00	4,046.14 4,046.14	103464
000991 217035	SCNS SPORTS FOODS INC Invoice	10/01/2024	10/22/2024 GOLF-PREPACKAGED FOODS-PRO SHOP	Regular	0.00 0.00	65.60 65.60	103465
001022 3561877	SOUTHERN GLAZER'S OF CO Invoice	10/09/2024	10/22/2024 GOLF-BEVERAGES-PRO SHOP	Regular	0.00 0.00	273.65 273.65	103466
001040 8008374559 8008646241	STERICYCLE Invoice Invoice	10/01/2024 10/10/2024	10/22/2024 REC-BIOHAZARD-REC CENTER GF-SHREDDING SERVICE-CITY CL	Regular	0.00 0.00 0.00	105.26 70.26 35.00	103467

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003297	SWEET PEA CLEANING, LLC	10/22/2024	Regular	0.00	3,761.00	103468
8746	Invoice	10/01/2024	REC-CLEANING SERVICES FOR AUG 2024-R...	0.00	1,428.00	
8853	Invoice	10/01/2024	REC-OCTOBER 2024 CLEANING SERVICES-...	0.00	2,333.00	
001052	SWIRE COCA-COLA, USA	10/22/2024	Regular	0.00	385.44	103469
43730881036	Invoice	10/11/2024	GOLF-PREPACKAGED FOOD-PRO SHOP	0.00	385.44	
001075	THE CONSOLIDATED MUTUAL	10/22/2024	Regular	0.00	153.56	103470
101024A	Invoice	10/10/2024	UF-SEPT 2024 PERRY PIT DISCHARGE PUM...	0.00	60.66	
101024B	Invoice	10/10/2024	UF-SEPT 2024 WELL PUMP B-W STOR	0.00	59.16	
101024C	Invoice	10/10/2024	UF-SEPT 2024 WELL PUMP C-W STOR	0.00	33.74	
003568	VANCE BROTHERS INC	10/22/2024	Regular	0.00	1,525.00	103471
101124	Invoice	10/11/2024	UF-HYDE METER DEP & APP FEE REFUND-...	0.00	1,525.00	
001199	WELD COUNTY PUBLIC SAFETY IT	10/22/2024	Regular	0.00	1,306.48	103472
FORTLUPTONPD..	Invoice	10/10/2024	GF-RSA TOKEN REPLACEMENTS-PD	0.00	1,306.48	
001212	WILLIAMS AND WEISS CONSULTING LLC	10/22/2024	Regular	0.00	3,230.00	103473
2039	Invoice	10/09/2024	UF-2024 Decree Accounting-Water	0.00	3,230.00	
001217	WOHNRADE CIVIL ENGINEERS INC	10/22/2024	Regular	0.00	35,443.13	103474
2595	Invoice	10/05/2024	SST-9th Street Extension Engineering-Stre...	0.00	35,443.13	
000031	ADAMSON POLICE PRODUCTS	10/29/2024	Regular	0.00	380.90	103511
INV422615	Invoice	10/07/2024	GF-NAMEPLATE FOR UNIFORM-PD	0.00	11.65	
INV422619	Invoice	10/07/2024	GF-NAMEPLATE FOR UNIFORM-PD	0.00	12.95	
INV423057	Invoice	10/14/2024	GF-UNIFORM ACCESSORIES-PD	0.00	293.31	
INV423064	Invoice	10/14/2024	G-UNIFORM ACCESSORIES-PD	0.00	62.99	
002254	ADIDAS AMERICA INC	10/29/2024	Regular	0.00	2,628.30	103512
6162140143	Invoice	10/14/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	47.40	
6162147762	Invoice	10/15/2024	GF-UNIFORMS-PW SHOP	0.00	2,447.70	
6162156514	Invoice	10/17/2024	GF-WELLNESS BENEFITS-HR	0.00	133.20	
000040	AFLAC	10/29/2024	Regular	0.00	2,704.50	103513
722520	Invoice	10/01/2024	GF-SUPPLEMENTAL INS FOR OCTOBER 20...	0.00	2,704.50	
002941	AMERITAS LIFE INSURANCE CORP	10/29/2024	Regular	0.00	8,677.88	103514
010-57637-01 D..	Invoice	11/01/2024	GF-DENTAL INS FOR NOVEMBER 2024-HR	0.00	7,616.88	
010-57637-02 VIS..	Invoice	11/01/2024	GF-VISION INS FOR NOVEMBER 2024-HR	0.00	1,061.00	
003634	AWU CONSULTING, LLC	10/29/2024	Regular	0.00	1,200.00	103515
105	Invoice	10/04/2024	GF-CONSULTING SERVICES-PD	0.00	1,200.00	
000183	CALLAWAY GOLF SALES COMPANY	10/29/2024	Regular	0.00	425.44	103516
939045646	Invoice	10/15/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	425.44	
000239	CITY OF FORT LUPTON	10/29/2024	Regular	0.00	55.00	103517
E0015559-1	Invoice	10/17/2024	GF-RESTITUTION CITATION #E0015559-1	0.00	55.00	
000247	CLIFTONLARSONALLEN LLP	10/29/2024	Regular	0.00	20,667.51	103518
L241695732	Invoice	10/23/2024	GF-2023 Financial Statment Audit-Finance	0.00	20,667.51	
002651	COLORADO COMMUNITY MEDIA	10/29/2024	Regular	0.00	32.48	103519
122376	Invoice	10/18/2024	GF-LEGAL NOTICES-FIN	0.00	32.48	
000307	COMCAST CABLE COMM, LLC	10/29/2024	Regular	0.00	747.26	103520
0117309 OCT24	Invoice	10/14/2024	REC-CABLE/MUSIC OCTOBER 2024-REC CE...	0.00	279.25	
0164533 NOV24	Invoice	10/13/2024	GF-INTERNET/PHONE FOR NOVEMBER 20...	0.00	220.16	
0215335 OCT24	Invoice	10/15/2024	GF-OCTOBER 2024 INTERNET SERV (VET O...	0.00	247.85	
000326	COYOTE CREEK GOLF COURSE	10/29/2024	Regular	0.00	160.00	103521
20227	Invoice	10/19/2024	GF-LUNCHES FOR COUNCIL RETREAT-LEGIS	0.00	160.00	
003312	DVL GROUP, INC.	10/29/2024	Regular	0.00	2,236.11	103522

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
IN00009426	Invoice	10/16/2024	Pump replacement in DC (4)	0.00	2,236.11	
003631	EVERON, LLC	10/29/2024	Regular	0.00	164.37	103523
50576495 NOV24	Invoice	10/01/2024	REC-SECURITY/ALARM MONITORING SERV...	0.00	164.37	
000507	FT LUPTON RECREATION SPORTS	10/29/2024	Regular	0.00	1,200.00	103524
101424	Invoice	10/14/2024	CPR-BASKETBALL REFEREE FEE-	0.00	1,200.00	
000567	HIGH COUNTRY BEVERAGE CORP	10/29/2024	Regular	0.00	213.50	103525
W-6932161	Invoice	10/21/2024	GOLF-BEVERAGES-PRO SHOP	0.00	213.50	
002977	JOSEPH ELLIOTT USA LLC	10/29/2024	Regular	0.00	841.39	103526
28832	Invoice	10/11/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	841.39	
001900	KNOWBE4 INC	10/29/2024	Regular	0.00	1,458.00	103527
INV351875	Invoice	10/23/2024	Annual Renewal of Knowbe4 PhishER	0.00	1,458.00	
000735	LL JOHNSON DISTRIBUTING	10/29/2024	Regular	0.00	1,716.49	103528
1940937-00	Invoice	10/01/2024	GOLF-CLAMP MOTOR, GEAR-MAINT	0.00	1,716.49	
003044	PEAK FORM, LLC	10/29/2024	Regular	0.00	205.00	103529
4454K25213	Invoice	10/01/2024	GF-DOT, RAPID PANELS-	0.00	205.00	
003545	POINT AND PAY, LLC	10/29/2024	Regular	0.00	50.00	103530
102324	Invoice	10/23/2024	GF-MONTHLY FEE FOR SEPTEMBER 2024-P...	0.00	50.00	
001428	ROCKY MOUNTAIN INFORMATION	10/29/2024	Regular	0.00	100.00	103531
25411	Invoice	10/01/2024	GF-ANNUAL MEMBERSHIP JULY 1, '24-JU...	0.00	100.00	
003257	SEAN MCDERMOTT	10/29/2024	Regular	0.00	51.86	103532
101724	Invoice	10/17/2024	GF-MILEAGE REIMBURSEMENT FOR CONF...	0.00	51.86	
001040	STERICYCLE	10/29/2024	Regular	0.00	42.00	103533
8008604578	Invoice	10/01/2024	GF-SHREDDING SERVICES-CITY CL	0.00	42.00	
001052	SWIRE COCA-COLA, USA	10/29/2024	Regular	0.00	367.10	103534
43839602051	Invoice	10/18/2024	GOLF-PREPACKAGED FOOD-PRO SHOP	0.00	367.10	
002694	SYMMETRY ENERGY SOLUTIONS LLC	10/29/2024	Regular	0.00	1,692.43	103535
19109224	Invoice	10/21/2024	REC-SEPT 2024 NATURAL GAS SERVICE-REC..	0.00	1,692.43	
003661	TECH ELECTRONICS OF COLORADO LLC	10/29/2024	Regular	0.00	1,092.00	103536
N000303870	Invoice	10/01/2024	CPR-CENTRAL MONITORING OF FIRE ALA...	0.00	1,092.00	
001120	TRUDILIGENCE LLC	10/29/2024	Regular	0.00	156.29	103537
61795	Invoice	10/01/2024	GF-BACKGROUND CHECK-HR	0.00	156.29	
001894	UMB BANK, N.A.	10/29/2024	Regular	0.00	400.00	103538
990805	Invoice	10/10/2024	UF10/01/24-09/30/25 WATER REV2017 B...	0.00	400.00	
001137	UNITED POWER	10/29/2024	Regular	0.00	298.00	103539
10213507 SEPT24	Invoice	10/01/2024	GF-ELECTRIC SERVICE FOR SEPT 2024-FAC	0.00	298.00	
003398	UNIVERSITY AUTO PARTS	10/29/2024	Regular	0.00	31.57	103540
211749	Invoice	09/17/2024	UF-BLACK ICE SPRAY-W LINES	0.00	4.49	
213167	Invoice	10/04/2024	GF-PARTS FOR FORD TRUCKS-	0.00	61.14	
5302024	Credit Memo	09/01/2024	GF-CREDIT FOR DOUBLE PAYMENT-PARKS	0.00	-34.06	
001174	WAGNER EQUIPMENT CO.	10/29/2024	Regular	0.00	1,204.97	103541
P00C2736418	Invoice	10/03/2024	GF-PARTS FOR 2014 CAT LOADER 924K UN...	0.00	507.42	
P00C2736419	Invoice	10/03/2024	UF-PARTS FOR CAT BACKHOE430 UNIT 07-	0.00	350.77	
P00C2736420	Invoice	10/03/2024	GF-PARTS FOR CAT 2014 GRADER UNIT 42...	0.00	346.78	
001199	WELD COUNTY PUBLIC SAFETY IT	10/29/2024	Regular	0.00	9,092.85	103542
FTLUPTONPD-20...	Invoice	10/16/2024	GF-CS RMS MAINT, ONGOING AGENCY SU...	0.00	9,092.85	
002076	WELD COUNTY REGIONAL COMMUNICATIONS	10/29/2024	Regular	0.00	233.37	103543

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104662	Invoice	10/11/2024	GF-BASE POWER SUPPLY, AC-PD	0.00	233.37	
001203	WELD COUNTY SHERIFF'S OFFICE	10/29/2024	Regular	0.00	154.32	103544
1830 092024	Invoice	10/01/2024	GF-PRISONER SERVICES-COURT	0.00	154.32	
001224	XCEL ENERGY-GAS	10/29/2024	Regular	0.00	133.23	103545
898814988	Invoice	10/16/2024	GOLF-OCTOBER 2024 GAS SERVICE-PRO S...	0.00	133.23	
003496	ZACHARY METTLER	10/29/2024	Regular	0.00	375.93	103546
100424	Invoice	10/04/2024	GF-MILEAGE REIMBURSE FOR MTG IN LOV...	0.00	51.19	
102124	Invoice	10/21/2024	GF-REIMBURSE FOR MEAL/MILEAG @ CO...	0.00	324.74	
003090	JESSICA RODRIGUEZ	10/29/2024	Regular	0.00	743.46	103627
10292024	Invoice	10/29/2024	GF- J RODRIGUEZ REIMBURSEMENT- BAD...	0.00	743.46	
000028	ACUSHNET COMPANY	11/05/2024	Regular	0.00	612.25	103628
919104551	Invoice	10/16/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	612.25	
000044	AGFINITY INC	11/05/2024	Regular	0.00	4,592.59	103629
180741	Invoice	10/25/2024	GOLF-UNLEADED GASOHOL-MAINT	0.00	3,092.75	
180742	Invoice	10/25/2024	GOLF-FIELDMASTER DYED DIESEL-MAINT	0.00	1,499.84	
003666	ANGELA ROSELL	11/05/2024	Regular	0.00	600.00	103630
104	Invoice	10/18/2024	GF-PUMPKINFEST PETTING ZOO-COM EV...	0.00	600.00	
002876	AUGUST SCHELL ENTERPRISES, INC.	11/05/2024	Regular	0.00	6,296.40	103631
IN2024-1651	Invoice	10/28/2024	Annual Splunk Renewal	0.00	6,296.40	
000136	BG'S JAPANESE DESIGNS	11/05/2024	Regular	0.00	84.00	103632
6921	Invoice	10/01/2024	GF-EMBROIDER CITY LOGO/NAMES ON UN..	0.00	84.00	
002853	BUCKEYE CLEANING CENTER	11/05/2024	Regular	0.00	555.91	103633
90619968	Invoice	10/07/2024	GOLF-SUPPLIES-PRO SHOP	0.00	208.20	
90622838	Invoice	10/17/2024	GOLF-SUPPLIES-PRO SHOP	0.00	347.71	
003670	BUSH WHITE-RA	11/05/2024	Regular	0.00	50.00	103634
2007577.001	Invoice	10/15/2024	REC-REFUND FOR PICKLEBALL FLEX LEAGU...	0.00	50.00	
000183	CALLAWAY GOLF SALES COMPANY	11/05/2024	Regular	0.00	1,224.36	103635
939062473	Invoice	10/21/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	1,224.36	
000306	COMCAST BUSINESS	11/05/2024	Regular	0.00	2,648.95	103636
220528385	Invoice	10/01/2024	Comcast Phones	0.00	2,648.95	
000307	COMCAST CABLE COMM, LLC	11/05/2024	Regular	0.00	256.33	103637
0025494 NOV24	Invoice	10/18/2024	GOLF-NOVEMBER 2024 CABLE SERVICE-P...	0.00	42.30	
0147405 NOV24	Invoice	10/20/2024	CPR-PHONE/INTERNET NOVEMBER 2024-...	0.00	214.03	
000372	DELL MARKETING LP	11/05/2024	Regular	0.00	5,952.96	103638
10779352185	Invoice	10/29/2024	Dell EMC Networking S5248-ON Kit	0.00	5,952.96	
000388	DIGETEK, LLC	11/05/2024	Regular	0.00	3,200.00	103639
39764	Invoice	10/21/2024	DigeTekS Support 20hrs	0.00	3,200.00	
000436	ENVIROTECH SERVICES, INC	11/05/2024	Regular	0.00	3,530.34	103640
CD202501007	Invoice	10/25/2024	SSTX-SNOW REMOVAL SUPPLIES-STREETS	0.00	3,530.34	
000567	HIGH COUNTRY BEVERAGE CORP	11/05/2024	Regular	0.00	183.50	103641
W-6937926	Invoice	10/28/2024	GOLF-BEVERAGES-PRO SHOP	0.00	183.50	
003663	HUSKER VINYL INC	11/05/2024	Regular	0.00	20,500.00	103642
I-79229	Invoice	10/23/2024	Fencing Material	0.00	20,500.00	
000640	JEANELLE ANDERSEN	11/05/2024	Regular	0.00	297.48	103643
102824	Invoice	10/28/2024	GF-MILEAGE REIMBURS, CONFERENCE IN...	0.00	297.48	
003667	LAVENIA TEMMER SS	11/05/2024	Regular	0.00	6.00	103644

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2007576.001	Invoice	10/15/2024	REC-REFUND FOR APPLE DAYS-REC CENTER	0.00	6.00	
000847	NORMAN'S MEMORIALS INC.	11/05/2024	Regular	0.00	120.00	103645
102824	Invoice	10/28/2024	CEM-LEONARD R MACY-CEMETERY	0.00	120.00	
000865	OFFICE DEPOT	11/05/2024	Regular	0.00	54.94	103646
390778911001	Invoice	10/10/2024	GF-SUGAR, PLASTIC FORKS-ADMIN	0.00	49.00	
390779831001	Invoice	10/10/2024	GF-TOWELS-ADMIN	0.00	5.94	
001026	SPECIALTY CIGARS, LLC	11/05/2024	Regular	0.00	475.05	103647
US-16-36912904	Invoice	10/25/2024	GOLF-MERCHANDISE-PRO SHOP	0.00	475.05	
003295	SWEET ROOFING	11/05/2024	Regular	0.00	3,778.00	103648
1041-24	Invoice	10/01/2024	GF-INSTALLATION OF METAL ROOF-PARKS	0.00	3,778.00	
003669	TIFFANY QUINONEZ	11/05/2024	Regular	0.00	50.00	103649
2007578.001	Invoice	10/15/2024	REC-REFUND FOR PICKLEBALL FLEX LEAGU...	0.00	50.00	
001105	TOSHIBA FINANCIAL SERVICES	11/05/2024	Regular	0.00	283.52	103650
540649472	Invoice	10/21/2024	GOLF-COPIER LEASE OCT 2024-	0.00	283.52	
003671	TRANSPORTATION SUPPLY LLC	11/05/2024	Regular	0.00	2,461.50	103651
8178	Invoice	10/01/2024	GF-BARRACADES-CITY ADMIN	0.00	2,461.50	
001894	UMB BANK, N.A.	11/05/2024	Regular	0.00	2,500.00	103652
982030	Invoice	10/29/2024	GF-Admin Fees COPs-Misc	0.00	2,500.00	
002945	UPLIFT DESK	11/05/2024	Regular	0.00	3,575.99	103653
EST172078	Invoice	10/22/2024	Office Furniture	0.00	3,575.99	
003581	VANCE BROTHERS, INC	11/05/2024	Regular	0.00	382,680.10	103654
PA003452/PA00...	Invoice	10/23/2024	SST-CO #2 SLURRY SEAL PROJECTS-STREETS	0.00	382,680.10	
001224	XCEL ENERGY-GAS	11/05/2024	Regular	0.00	301.16	103655
899557366	Invoice	10/01/2024	Xcel Gas Bill- Account 53-2035238-1	0.00	301.16	
002122	BURNS & MCDONNELL ENGINEERING CO INC	10/22/2024	EFT	0.00	202,885.51	9001816
160868-15	Invoice	10/10/2024	UF- WATER TOWER DESIGN CO #1-WATER	0.00	186,267.01	
169164-6	Invoice	10/14/2024	UF-LIFT STATION/FORCE MAIN PROJECT R...	0.00	16,618.50	
000232	CIRSA	10/22/2024	EFT	0.00	1,000.00	9001817
242055	Invoice	10/11/2024	GF-INSURANCE DEDUCTIBLE-MISC	0.00	1,000.00	
003166	CODE RED AUDITS, LLC	10/22/2024	EFT	0.00	13,728.35	9001818
INV-FTLPthACco-...	Invoice	10/08/2024	Licensing for Verkada Access	0.00	13,728.35	
003417	DATA CENTER WAREHOUSE, LLC	10/22/2024	EFT	0.00	4,886.00	9001819
INVD212227	Invoice	10/09/2024	Switches for Dog Pound	0.00	230.00	
INVD212923	Invoice	10/15/2024	vSphere Renewal for one Server (96 core)	0.00	4,656.00	
002723	EAGLE ROCK COMPANY OF COLO	10/22/2024	EFT	0.00	745.55	9001820
13144443	Invoice	10/14/2024	GOLF-BEVERAGES-PRO SHOP	0.00	297.15	
13161846	Invoice	10/10/2024	GOLF-BEVERAGES-PRO SHOP	0.00	115.20	
13167290	Invoice	10/14/2024	GOLF-BEVERAGES-PRO SHOP	0.00	333.20	
000862	O'REILLY AUTO PARTS	10/22/2024	EFT	0.00	3,068.19	9001821
4489-171867	Invoice	10/02/2024	GF-AUTER SCANNER FOR FLEET-	0.00	839.00	
4489-171872	Invoice	10/02/2024	GF-MOTOR OIL, GREASE, GLASS CLEANER-	0.00	511.30	
4489-171882	Credit Memo	10/02/2024	GF-CREDIT FOR RETURN OF AUTER SCANN...	0.00	-839.00	
4489-171884	Invoice	10/02/2024	GF-MAXIFLASH VCMi KIT-	0.00	1,199.00	
4489-172061	Invoice	10/03/2024	SF-VENT WRAP, NITRILE GLOVES, PAPER-S ...	0.00	44.20	
4489-172115	Invoice	10/03/2024	GF-MOTOR OIL-	0.00	175.07	
4489-172127	Credit Memo	10/03/2024	GF-CREDIT FOR RETURN OF MOTOR OIL-	0.00	-194.13	
4489-172290	Invoice	10/04/2024	GF-MOTOR OIL-	0.00	323.55	
4489-172309	Invoice	10/04/2024	GF-SUPPLIES FOR SHOP AIR COMPRESSOR...	0.00	13.39	

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4489-172329	Credit Memo	10/04/2024	GF-CREDIT FOR RETURNED PART-PW SHOP	0.00	-5.40	
4489--173328	Invoice	10/08/2024	GF-WIPER BLADES FOR UNIT 2003-PD	0.00	40.78	
4489-173436	Invoice	10/09/2024	GF-SUPPLIES FOR SHOP-PW SHOP	0.00	35.98	
4489-173484	Invoice	10/09/2024	GF-PARTS/SUPPLIES FOR ELGIN SWEEPER-...	0.00	443.44	
4489-173485	Invoice	10/09/2024	GF-PARTS FOR ELGAN SWEEPER-STREETS	0.00	99.99	
4489-173488	Invoice	10/09/2024	GF-OIL FILTER, AIR FILTERS-	0.00	239.02	
4489-173491	Invoice	10/09/2024	GF-LUBRICANT FOR SANDERS-STREETS	0.00	87.92	
4489-174885	Invoice	10/15/2024	GOLF-BATTERY-MAINT	0.00	54.08	
	Void	10/22/2024	EFT	0.00	0.00	9001822
000999	SHAMROCK FOODS COMPANY	10/22/2024	EFT	0.00	1,461.86	9001823
31935874	Invoice	10/10/2024	GOLF-FOOD-PRO SHOP	0.00	44.85	
31935875	Invoice	10/10/2024	GOLF-FOOD/BEVERAGES/PREPACKAGED ...	0.00	1,417.01	
001020	SOUTH PLATTE VALLEY HISTORICAL SOCIETY	10/22/2024	EFT	0.00	2,800.00	9001824
042345	Invoice	10/01/2024	GF-PUMKINFEST RENTAL @ FORT LANCAS...	0.00	2,800.00	
003491	THALLE CONSTRUCTION CO INC	10/22/2024	EFT	0.00	907,355.74	9001825
1	Invoice	10/01/2024	UF-Force Main & Lift Station Construction-...	0.00	907,355.74	
000026	ACTIVE CABLING & COMMUNICATIONS LLC	10/29/2024	EFT	0.00	349.39	9001826
203064	Invoice	10/15/2024	Rewire ethernet cables at Senior Center 4 ...	0.00	349.39	
000048	AIRGAS USA LLC	10/29/2024	EFT	0.00	20.09	9001827
5511395703	Invoice	10/01/2024	GOLF-ACETYLENE/OXYGEN-MAINT	0.00	20.09	
001327	ALTA PEAK ROLLOFFS LLC	10/29/2024	EFT	0.00	1,419.87	9001828
4250	Invoice	10/04/2024	GF-ROLLOFFS-PW SHOP	0.00	1,419.87	
003387	BRANCHPATTERN, INC	10/29/2024	EFT	0.00	6,462.61	9001829
58823	Invoice	10/22/2024	REC-COMMISSIONING SERVICES-REC	0.00	6,462.61	
002723	EAGLE ROCK COMPANY OF COLO	10/29/2024	EFT	0.00	59.43	9001830
13192608	Invoice	10/21/2024	GOLF-BEVERAGES-PRO SHOP	0.00	59.43	
000691	KONE INC	10/29/2024	EFT	0.00	651.67	9001831
1158806447	Invoice	10/09/2024	REC-ELEVATOR REPAIRS-REC CENTER	0.00	510.87	
871484418	Invoice	10/01/2024	REC-ELEVATOR MAINT SEPT 1-30, 2024-RE...	0.00	140.80	
003101	LANGUAGELINE SOLUTIONS	10/29/2024	EFT	0.00	739.64	9001832
11285247	Invoice	10/01/2024	GF-INTERPRETATION SERVICES FOR APRIL ...	0.00	106.60	
11317569	Invoice	10/01/2024	GF-INTERPRETATION SERVICES FOR MAY ...	0.00	86.92	
11334907	Invoice	10/01/2024	GF-INTERPRETATION SERVICES IN JUNE 20...	0.00	89.38	
11359372	Invoice	10/01/2024	GF-INTERPRETATION SERVICES FOR JUNE ...	0.00	157.44	
11381320	Invoice	10/01/2024	GF-INTERPRETATION SERVICES FOR AUGU...	0.00	112.34	
11421030	Invoice	10/01/2024	GF-INTERPRETATION SERVICES FOR SEPT...	0.00	186.96	
001292	LIFE STORIES CHILD & FAMILY ADVOCACY	10/29/2024	EFT	0.00	450.00	9001833
11-886	Invoice	10/16/2024	GF-LE CONTRACT 3RD QTR JULY-SEPT 2024...	0.00	450.00	
000745	LOUIS A GRESH	10/29/2024	EFT	0.00	1,600.00	9001834
OCTOBER 2024	Invoice	10/23/2024	GF-ARRAIGNMENTS DOCKET FOR OCTOB...	0.00	1,600.00	
003316	MIGUEL IRAOLA	10/29/2024	EFT	0.00	750.00	9001835
10312024	Invoice	10/15/2024	GF-OCTOBER TRANSLATION SERVICES-	0.00	750.00	
002195	MINUTEMAN PRESS	10/29/2024	EFT	0.00	164.80	9001836
40596	Invoice	10/22/2024	GF-#10 ENVELOPES-ADMIN	0.00	164.80	
000869	OPERATIONS MANAGEMENT INT	10/29/2024	EFT	0.00	141,312.39	9001837
351230-25-11	Invoice	11/01/2024	OMI Monthly Allocations	0.00	141,312.39	
000862	O'REILLY AUTO PARTS	10/29/2024	EFT	0.00	187.82	9001838
4489-176389	Invoice	10/21/2024	GF-PARTS FOR FORD F-150-PARKS	0.00	187.82	

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000931	R & L TIRES	10/29/2024	EFT	0.00	647.34	9001839
55044	Invoice	10/15/2024	GOLF-TIRE REPAIR-MAINT	0.00	45.00	
55072	Invoice	10/16/2024	GOLF-TIRE REPAIR, SERVICE CALL, TIRE DIS...	0.00	602.34	
000999	SHAMROCK FOODS COMPANY	10/29/2024	EFT	0.00	1,175.43	9001840
32057860	Invoice	10/17/2024	GOLF-FOOD/PREPACKAGED FOOD-PRO S...	0.00	1,175.43	
001343	TIME CLOCK PLUS	10/29/2024	EFT	0.00	252.00	9001841
INV00376544	Invoice	10/07/2024	GF-ANNUAL EMPLOYEE LICENSE (OVERAG...	0.00	252.00	
001101	TODD HODGES DESIGN, LLC	10/29/2024	EFT	0.00	10,946.25	9001842
3638	Invoice	10/15/2024	GF-PLANNING SERVICES OCT 7-20, 2024-P...	0.00	10,946.25	
003160	UNITEDHEALTHCARE INSURANCE COMPANY	10/29/2024	EFT	0.00	115,778.15	9001843
259031286015	Invoice	11/01/2024	GF-HEALTH INS FOR NOVEMBER 2024	0.00	115,778.15	
001153	VALLEY FIRE EXTINGUISHER	10/29/2024	EFT	0.00	228.00	9001844
164042	Invoice	10/18/2024	GOLF-HOOD SYSTEM INSPECTION-PRO SH...	0.00	228.00	
002158	WW BACKHOE & DOZER SERVICES INC	10/29/2024	EFT	0.00	1,925.00	9001845
27848	Invoice	10/10/2024	SST- Grading Services- Streets	0.00	1,925.00	
000024	ACE HARDWARE OF FORT LUPTON	11/05/2024	EFT	0.00	216.69	9001846
105995/1	Invoice	10/29/2024	GOLF-PARTS/SUPPLIES-MAINT	0.00	210.31	
106005/1	Invoice	10/29/2024	GOLF-PARTS-MAINT	0.00	6.38	
002161	BOX INC	11/05/2024	EFT	0.00	7,500.00	9001847
INV12265447	Invoice	10/29/2024	Box Framework Setup hours	0.00	7,500.00	
002835	BRANDING BY BRE	11/05/2024	EFT	0.00	3,100.00	9001848
1297	Invoice	11/01/2024	GF-SOCIAL MEDIA MANAGEMENT-CITY CL	0.00	3,100.00	
002723	EAGLE ROCK COMPANY OF COLO	11/05/2024	EFT	0.00	93.40	9001849
13218300	Invoice	10/28/2024	GOLF-BEVERAGES-PRO SHOP	0.00	93.40	
000536	GOLF AND SPORT SOLUTIONS LLC	11/05/2024	EFT	0.00	735.30	9001850
49360	Invoice	10/17/2024	GOLF-TONS OF ATHLETIC SAND-MAINT	0.00	735.30	
000597	INSIGHT PUBLIC SECTOR INC	11/05/2024	EFT	0.00	5,835.88	9001851
1101218039	Invoice	10/25/2024	Citrix Renewal - Annual	0.00	5,835.88	
000783	MEANDERING WITH MARY	11/05/2024	EFT	0.00	325.00	9001852
100824	Invoice	10/08/2024	CPR-OCTOBER 2024 CASINO TRIP-SENIORS	0.00	325.00	
000862	O'REILLY AUTO PARTS	11/05/2024	EFT	0.00	136.45	9001853
4489-176556	Invoice	10/22/2024	GOLF-BATTERY-MAINT	0.00	136.45	
000999	SHAMROCK FOODS COMPANY	11/05/2024	EFT	0.00	3,049.44	9001854
32077973	Invoice	10/24/2024	GOLF-FOOD/BEVERAGES/PREPACKAGED ...	0.00	1,419.04	
32087748	Invoice	10/28/2024	GOLF-FOOD/BEVERAGES/PREPACKAGED ...	0.00	1,452.95	
32087749	Invoice	10/28/2024	GOLF-FOOD/BEVERAGES-PRO SHOP	0.00	177.45	
003411	ULTIMATE DENT REMOVAL LLP	11/05/2024	EFT	0.00	2,970.50	9001855
2217	Invoice	10/23/2024	GF-REPAIRS ON 2020 CHEVY TAHOE-MISC	0.00	2,970.50	
000119	BANK OF COLORADO	10/18/2024	Bank Draft	0.00	6,646.21	DFT0002479
INV0001653	Invoice	10/18/2024	HSA DISTRIBUTION	0.00	6,646.21	
000119	BANK OF COLORADO	10/18/2024	Bank Draft	0.00	610.83	DFT0002480
INV0001654	Invoice	10/18/2024	HSA DISTRIBUTION	0.00	610.83	
001416	VALIC_1	10/18/2024	Bank Draft	0.00	46,021.10	DFT0002481
INV0001655	Invoice	10/18/2024	VALIC - 457(b) \$ Contributions	0.00	46,021.10	
001265	IRS	10/18/2024	Bank Draft	0.00	86,019.19	DFT0002482
INV0001656	Invoice	10/18/2024	Federal Withholding	0.00	86,019.19	

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001418	CO DEPARTMENT OF REVENUE	10/18/2024	Bank Draft	0.00	14,579.00	DFT0002483
INV0001657	Invoice	10/18/2024	CO Withholding	0.00	14,579.00	
000119	BANK OF COLORADO	11/01/2024	Bank Draft	0.00	6,646.21	DFT0002486
INV0001660	Invoice	11/01/2024	HSA DISTRIBUTION	0.00	6,646.21	
000119	BANK OF COLORADO	11/01/2024	Bank Draft	0.00	610.83	DFT0002487
INV0001661	Invoice	11/01/2024	HSA DISTRIBUTION	0.00	610.83	
001416	VALIC_1	11/01/2024	Bank Draft	0.00	46,848.27	DFT0002488
INV0001662	Invoice	11/01/2024	VALIC - 457(b) \$ Contributions	0.00	46,848.27	
001265	IRS	11/01/2024	Bank Draft	0.00	86,275.63	DFT0002489
INV0001663	Invoice	11/01/2024	Federal Withholding	0.00	86,275.63	
001418	CO DEPARTMENT OF REVENUE	11/01/2024	Bank Draft	0.00	14,529.00	DFT0002490
INV0001664	Invoice	11/01/2024	CO Withholding	0.00	14,529.00	

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	107	0.00	1,532,328.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	10	10	0.00	308,786.27
EFT's	70	40	0.00	1,447,013.74
	226	157	0.00	3,288,128.26

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	107	0.00	1,532,328.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	10	10	0.00	308,786.27
EFT's	70	40	0.00	1,447,013.74
	226	157	0.00	3,288,128.26

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH/CONSOLIDATED CASH	10/2024	2,662,384.33
999	POOLED CASH/CONSOLIDATED CASH	11/2024	625,743.93
			3,288,128.26

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 15, 2024**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, October 15, 2024. Mayor Zo Hubbard called the meeting to order at 6:12 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Hubbard, Councilmembers, Valerie Blackston, Carlos Barron, and Chris Ceretto. Councilmember Bruce Fitzgerald and Claud Hanes participated remotely. Councilmember David Crespin was absent.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, Chief of Police, William Carnes, Planning Director, Todd Hodges, City Attorney, Andy Ausmus and Finance Director, Leann Perino.

PERSONS TO ADDRESS COUNCIL

Elizabeth Hood, Fort Lupton resident, approached the podium and apologized to the City Council for her behavior at the October 8th Town Hall meeting. Mayor Hubbard stated City Administrator, Chris Cross, has an update for her regarding the grading of County Road 22. Mr. Cross stated the Public Works Director went and looked at County Road 22 on October 9th. The road was graded on September 23, 2024. The road is graded every 3 weeks and this week marks the 3rd week, so the road will be getting graded this week. Mr. Cross also stated the Public Works Director recommended that speed limit signs be posted in the area and the recommended speed for the road is 30mph. Speed limit signs will be placed on the road. Ms. Hood provided pictures of different types of road paving to City Council. Ms. Hood also discussed different types of granular roads and went over cost, maintenance, and pros and cons for the different types of roads.

Beth Gudmestad, newly hired Library Director, introduced herself to the City Council. She stated Fort Lupton staff has been very welcoming and she has enjoyed her first month working for Fort Lupton. The library is looking forward to Dia de los Muertos on November 1st and Cookies and Cocoa with Santa on December 7th.

APPROVAL OF AGENDA

It was moved by Valerie Blackston and seconded by Chris Ceretto to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the October 15, 2024, payables; there were no questions or comments from the Mayor or Council.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 15, 2024**

CONSENT AGENDA

It was moved by Chris Ceretto and seconded by Valerie Blackston to approve the Consent Agenda as presented with the following items:

- October 1, 2024 City Council Meeting Minutes
- Approve Resolution 2024R042 APPOINTING AUSMUS LAW FIRM, P.C., AS THE CITY ATTORNEY FOR THE CITY OF FORT LUPTON AND AUTHORIZING THE MAYOR TO SIGN THE SERVICE AGREEMENT ON BEHALF OF THE CITY (AM 2024-170)
- Approving Resolution 2024R043 TO APPOINT LOUIS A. GRESH AS THE MUNICIPAL JUDGE FOR THE CITY OF FORT LUPTON AND AUTHORIZING THE MAYOR TO SIGN THE SERVICE AGREEMENT ON BEHALF OF THE CITY (AM 2024-171)
- Approving Resolution 2024R044 TO APPOINT MARICELA PEÑA AS THE CITY CLERK FOR THE CITY OF FORT LUPTON (AM 2024-173)
- Approving Resolution 2024R045 TO APPOINT CHRISTOPHER CROSS AS THE CITY ADMINISTRATOR FOR THE CITY OF FORT LUPTON (AM 2024-174)
- Approving a Contract with Branding by Bre as Public Relations Consultant for the City of Fort Lupton for an amount of \$3,500 per month (\$42,000 Annually) Allocated from the City Clerk Contractual Services Budget (AM 2024-172)
- Approving a 3-year Agreement with Colorado Portables for Portable Toilet Services Effective January 2025, Allocated from the Recreation Center, Community Center, Parks, Events, and Cemetery Funds (AM 2024-175)
- Ratifying the City Administrator's Signature on a Purchase Contract with Schomp Automotive and Approving the Purchase of a 15-Passenger Van for the Community Center in the Amount of \$70,469.00 Allocated from the Community Center Fund Capital Expenditures (AM 2024-177)
- Approving Resolution 2024R046 OF THE CITY OF FORT LUPTON WAIVING THE \$25.00 FEE FOR BUSINESS LICENSE RENEWAL APPLICATIONS THROUGH MARCH 31, 2025 (AM 2024-179)

Motion passed unanimously on roll call vote.

PUBLIC HEARINGS

AM 2024-178 Approving a Resolution for a Special Use Permit by Western Midstream for a Buried Gathering Pipeline

Mayor Zo Hubbard opened the public hearing at 6:27 p.m.

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Zachary Mettler, City Planner, provided an overview of the special use permit. The permit would allow for a four-inch buried gathering pipeline to carry crude oil to an existing gathering system. The line will originate at the O&G facility located on the SE corner of parcel ID # 130930000076 south along County Road 18 and approximately 700 feet east of the intersection of County Road 25. From there, the line will travel NNW along the property line where it will turn due west, just south of CR 18. The Line will then travel W until it reaches the NW corner of parcel ID # 131125100051, approximately 1,500 feet west of the intersection of County Road 25. From there, the line will turn to the north, exiting the City of Fort Lupton. Once construction is complete, the site will be reclaimed to the original grade and either be reseeded with a seed mixture based on landowners preference or a dryland pasture seed mix.

On September 26, 2024, the application was presented to the Planning Commission and all notification requirements have been met.

David Van Der Vieren with Western Midstream approached the podium and City Attorney, Andy Ausmus advised him of the connected meetings advisement. Mr. Van Der Vieren stated he understood and consented to the councilmembers appearing remotely to vote on his submittal.

Mr. Van Der Vieren provided a presentation to Council. He explained where the pipeline will be located and presented pictures showing the current condition of the location. He also stated a floodplain permit and right of way permit has already been submitted and approved by Fort Lupton.

Councilmember Carlos Barron questioned how big the pipeline will be. Mr. Van Der Vieren stated the pipe will be 8 inches and made out of carbon steel. Councilmember Barron also asked what the possibility is for this to settle. Mr. Van Der Vieren responded stating they typically do not see settling because the pipe is put in place of the material that was taken out of the ground. If settling does occur, Western Midstream would correct the issue.

No other questions were asked by Council. City Attorney, Andy Ausmus, asked the applicant if he had a full and fair opportunity to present his case, Mr. Van Der Vieren stated yes.

Mayor Zo Hubbard asked if anyone from the public wished to speak for or against the case. Hearing none, Mayor Hubbard closed the public hearing at 6:38 p.m.

It was moved by Carlos Barron and seconded by Valerie Blackston to Approve Resolution 2024R047 for a Special Use Permit by Western Midstream for a Buried Gathering Pipeline. Motion passed unanimously on roll call vote.

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ACTION MEMORANDUM

AM 2024-176 Authorize the Mayor's Signature on Amendment 6 to the Agreement for Operations, Maintenance, and Management Services with OMI INC. Jacobs Contract

The Jacobs Contract contains a provision for a rebateable budget of \$414,000, allocated to purchase chemicals and propane, solids hauling and general repairs. An increase of \$25,000 is requested for the chemicals section of the rebateable budget to compensate for the recent price increase of chemicals.

The Jacobs contract contains a base fee adjustment formula which considers the Consumer Price Index and the Employment Cost Index. This year the default base fee escalation was calculated at 3.54%. Jacobs requests a 3% adjustment this year. The majority of this increase will be allocated to labor costs, with the intention of both attracting new, and retaining existing talent, with the minority share of the increase allocated to non-labor budget items, to offset increasing costs.

If there is a change of scope in the future, the base fee can be re-negotiated.

It was moved by Valerie Blackston and seconded by Chris Ceretto to Authorize the Mayor's Signature on Amendment 6 to the Agreement for Operations, Maintenance, and Management Services with OMI INC. Jacobs Contract. Motion passed unanimously on roll call vote.

INFORMATION MEMORANDUM

IM 2024-020 Presentation of the 2025-Requested Budget and Six-Year Capital Improvement Program

Presentation of the 2025 Requested Budget on October 15, 2024 meeting the October 15th deadline defined in Colorado Revised Statutes.

The requested budget will be reviewed and amended by council at 9:00 am, October 19, 2024 in the council chambers at 130 S McKinley Avenue, Fort Lupton, CO 80621

The 2024 Requested Budget will be available on request.

IM 2024-021 Estoppel Certificate between the City of Fort Lupton and Vincent Village Associates, LLC

Per the Subdivision Improvements Agreement, dated July 30, 2019, between the City of Fort Lupton and Vincent Village, LLC, specific conditions and obligations must be met concerning the

**RECORD OF PROCEEDINGS
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October 15, 2024**

development of the property. As a condition of providing loan funding for the Property, the Colorado Housing and Finance Authority (CHFA) and Steward Title Company has requested confirmation from the Developer and Owner of the status of compliance with the Agreement, which CHFA and Title Company will rely on.

STAFF REPORTS

City Attorney, Andy Ausmus, thanked Council and showed gratitude for his 2-year reappointment as the City Attorney for Fort Lupton.

William Carnes, Chief of Police, provided an update regarding the Animal Control Facility. He stated it has softly opened. Code enforcement is using it; however, they are waiting on a few IT things to be transferred over.

Leann Perino, Finance Director, stated the budget retreat is Saturday, October 19, 2024 at 9:00 a.m. in the Council Chambers at City Hall. She also stated the budget is posted on the website and there are corrections to the personnel section posted in BOX.

Mari Peña, City Clerk, thanked Council for another 2-year appointment and stated she conducted some research and found out that the City Clerk does have to be appointed per Colorado State Statutes.

Chris Cross, City Administrator, thanked Council for his reappointment and stated it is an honor to work for Fort Lupton. He is grateful for all the hard work that goes in to making Fort Lupton a better community.

MAYOR/COUNCIL REPORTS

Councilmember Carlos Barron reported his 6th grade boys won their 1st playoff game in overtime and they are moving on to the quarter final this Saturday but he will be able to attend the budget retreat.

FUTURE CITY EVENTS

October 19, 2024	Pumpkinfest & Haunted Hay Ride – The Fort, South Platte Valley Historic Park, 3:00 p.m. – 8:00 p.m.
November 6, 2024	Coffee with a Cop – Hard Bean Coffee, 107 Dales Place, 8:00 a.m.

UPCOMING MEETINGS

October 19, 2024 Budget Meeting, City Hall, 130 S. McKinley Ave. 9:00 a.m.
October 29, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

**RECORD OF PROCEEDINGS
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November 5, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
November 12, 2024 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
November 19, 2024 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

ADJOURNMENT

The meeting adjourned at 6:48 p.m.

Submitted by,

Maricela Peña, City Clerk

Approved by City Council,

Zo Hubbard, Mayor

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 19, 2024**

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Saturday, October 19, 2024. Mayor Zo Hubbard called the meeting to order at 9:08 a.m.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were, Mayor Zo Hubbard, Councilmembers, Chris Ceretto, Carlos Barron, and Bruce Fitzgerald. Councilmember Claud Hanes participated remotely.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, Finance Director, Leann Perino, Finance Department Staff, Kris Kindle, and Jessica Rodriguez, Chief of Police, William Carnes, HR Director, Amanda Rice, and Public Works Director, Roy Vestal.

PRESENTATION OF THE 2023 PRELIMANRY BUDGET

Leann Perino, Finance Director, led the discussion regarding the proposed 2025 Preliminary Budget. Each department presented their 2025 budget requests. The Council then made recommendation to either accept the request, amend the request or deny the request.

ADJOURNMENT

It was the consensus of Council to adjourn the Special Meeting at 11:30 a.m.

Submitted by,

Maricela Peña, City Clerk

Approved by City Council,

Zo Hubbard, Mayor



SUBJECT FOR DISCUSSION

Approving a Resolution Ratifying the Mayor's Appointment of Shannon Wiens to the Planning Commission as a Regular Member for a Three-year Term Beginning November 5, 2024, and Ending November 5, 2027

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Shannon Wiens lives in the City and has expressed an interest in serving on the Planning Commission and has submitted an application for appointment as a regular member to the Commission. Section 2-182 of the Fort Lupton Municipal Code allows up to seven members to serve on the Planning Commission with one alternate to sit as a regular member, should a regular member be absent.

FINANCIAL CONSIDERATIONS

N/A

LEGAL/POLITICAL CONSIDERATIONS

The Mayor has statutory authority under C.R.S. 31-23-203, and Section 2-182 of the Fort Lupton Municipal Code, to appoint members of the public to fill vacancies on the Planning Commission.

ALTERNATIVES/OPTIONS

The City Council has the following options for this request:

1. Approve a resolution appointing Shannon Wiens as a regular member of the Planning Commission; or
2. Do not approve a resolution appointing Shannon Wiens as a regular member of the Planning Commission.

STAFF RECOMMENDATIONS

Staff recommends approval of Shannon Wiens' appointment to the Planning Commission for a term ending on November 5, 2027.

Attachments: a. Proposed Resolution

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

RESOLUTION NO. 2024Rxxx

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE APPOINTMENT OF SHANNON WIENS AS A REGULAR MEMBER FOR A TERM BEGINNING NOVEMBER 5, 2024 AND ENDING NOVEMBER 5, 2027.

WHEREAS, the Mayor of Fort Lupton under C.R.S. 31-23-203 and Municipal Code Section 2-182, has the authority to fill vacancies on the Planning Commission and hereby exercises the right to appoint Shannon Wiens to the Planning Commission as a regular member; and

WHEREAS, the City Council may ratify the appointments by the Mayor to serve on the Planning Commission; and

WHEREAS, there is a vacancy on the Planning Commission; and

WHEREAS, Shannon Wiens has expressed interest in serving on Planning Commission; and

NOW THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby ratifies the Mayor's appointment of Shannon Wiens to serve as a regular member to the Planning Commission beginning November 5, 2024 and ending November 5, 2027.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 5th DAY OF NOVEMBER 2024.

City of Fort Lupton, Colorado

Zo Hubbard, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney



SUBJECT FOR DISCUSSION

Approve the Mayor to Sign a Memorandum of Understanding with the Colorado Department of Public Safety, Division of Fire Prevention and Control to Become a Pre-qualified Building Department.

SUMMARY STATEMENT/BACKGROUND DISCUSSION

The purpose of this Memorandum of Understanding (MOU) between Fort Lupton and the Colorado Department of Public Safety, Division of Fire Prevention and Control is to prequalify the Fort Lupton Building Department to conduct necessary plan reviews, issue building permits, conduct inspections, issue certificates of occupancy and perform all other related work for school construction projects in the City of Fort Lupton.

FINANCIAL CONSIDERATIONS

Any Projects inspected by the Building department would generate revenues.

LEGAL/POLITICAL CONSIDERATIONS

The City Attorney has read and approved the MOU.

ALTERNATIVES/OPTIONS

Choose to not sign the MOU

Sign a different MOU

STAFF RECOMMENDATIONS

Staff recommends signing the MOU.

Attachments: a. Memorandum of Understanding

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

**MEMORANDUM OF UNDERSTANDING
FOR PREQUALIFIED BUILDING DEPARTMENTS
FOR PUBLIC SCHOOL CONSTRUCTION**

Pursuant to C.R.S. §§ 22-32-124 and 23-71-122

DFPC Reference #City of Fort Lupton -2024

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into this ____ day of _____ 2024, between the Colorado Department of Public Safety, Division of Fire Prevention and Control (“Division”), 700 Kipling Street, Lakewood, Colorado 80215 and the City of Fort Lupton (“PBD”), collectively referred to as the (“Parties”).

1. RECITALS

1.1 Background

- A. Colorado Revised Statutes (“C.R.S.”) §§ 22-32-124 and 23-71-122 require that all buildings and structures be constructed in conformity with the building and fire codes adopted by the Director of the Division of Fire Prevention and Control in the Department of Public Safety (“Division”). To assure that a building or structure is constructed pursuant to the above, the Division shall conduct the necessary plan reviews and inspections, except at the request of the affected board of education, the state charter school institute, the charter school, or the affected junior college district, the Division may delegate this responsibility to the appropriate prequalified building department of a county, town, city or city and county or to the appropriate fire department, in the location of the building or structure.
- B. After the Division has reviewed the application and determined that the appropriate building department has plan reviewers and inspectors that have the necessary education, training, and experience; the Division may issue and execute a Memorandum Of Understanding (“MOU”) between the local jurisdiction and the Division to conduct the necessary plan reviews, issue building permits, conduct inspections, issue certificates of occupancy, issue temporary certificates of occupancy, and take enforcement action in relation to the building and fire codes adopted by the Division to ensure that a building or structure has been constructed in conformity with Public School Construction Regulations, 8 Code of Colorado Regulations Title (“C.C.R.”) 1507-30.

1.2 Purpose

The purpose of this MOU is:

- a) For the Division to prequalify the building department to conduct necessary plan reviews, issue building permits, conduct inspections, issue certificates of occupancy, and issue temporary certificates of occupancy to ensure that a building or structure constructed pursuant to C.R.S. §§ 22-32-124 (1) and (1.5), and 23-71-122 (1) (v) (I) through (VII) has

been constructed in conformity with the building and fire codes adopted by the director of the Division.

- b) For the prequalified building department (“PBD”) to perform code reviews on building and mechanical plans, issue building permits, perform building inspections and issue certificates of occupancy for school construction projects.
- c) To identify each Party’s responsibilities for ensuring the construction of safe schools within the State of Colorado through compliance with C.R.S. §§ 22-32-124 and 23-71-122, and promulgated rules and regulations;
- d) To formalize the cooperative working relationships between the Parties; and,
- e) To provide procedures for communications, exchange of information and resolution of problems, as necessary, to carry out this MOU and the provisions of promulgated rules and regulations.

2. DEFINITIONS

2.1 “Director” means the Director of the Division of Fire Prevention and Control within the Department of Public Safety, or the Director’s designee.

2.2 Authority Having Jurisdiction (“AHJ”) means a city, county, Colorado political subdivision, or city and county or any other local government entity having authority to regulate building construction within its jurisdictional territory.

2.3 Prequalified Building Department (“PBD”) means an AHJ or an agent thereof that has met the Division’s certification standards for prequalification as a building department to conduct the necessary plan reviews, issue building permits, conduct inspections, issue certificates of occupancy, and issue temporary certificates of occupancy, and has executed this MOU with the Division.

2.4 “Certificate of Occupancy” means an official document issued by the Division or the PBD for a Public School allowing use or occupancy of the building or structure by the school district or by the institute charter school or junior college district.

3. RESPONSIBILITIES

The responsibilities of the Parties are as follows:

3.1 Responsibilities of the Division:

The Division shall:

- a) Adopt nationally recognized codes and standards as promulgated by Rules in 8 CCR 1507-30.

- b) Ensure that the necessary plan reviews, inspections, quality control, and quality assurance checks are performed in compliance with the statutes, rules, and regulations of the Division.
- c) Prequalify the building department as having executed an MOU and has met the required certification standards in 8 CCR 1507-30.
- d) Issue and maintain a list of persons the Division has approved as authorized to conduct plan reviews, inspections, and issue certificates of occupancy for public school construction projects. This list of authorized PBD persons is included and incorporated herein by reference as Appendix A of this MOU.
- e) Ensure that copies of the PBD building plans are sent to the appropriate fire department and the Division for review of fire safety issues.
- f) Rescind this “prequalified” status and terminate the terms of the MOU if the PBD fails to comply with this MOU, C.R.S. § § 22-32-124 and 23-71-122, or the rules and regulations of the Division.
- g) Allow the PBD to take enforcement action against a board of education, state charter school institute, charter school or junior college district in relation to the nationally recognized codes and standards adopted in 8 CCR 1507-30.

3.2 Responsibilities of the PBD.

The PBD shall:

- a) Conduct the necessary plan reviews and inspections, issue building permits, perform all necessary inspections including final inspections, and issue certificates of occupancy to a building or structure that has been constructed in conformity with the nationally recognized codes and standards adopted in 8 CCR 1507-30. The affected board of education, state charter school institute, charter school or junior college district, at its own discretion may opt to use the PBD that has entered into this MOU with the Division.
- b) Take enforcement action against a board of education, state charter school institute, charter school or junior college district that has violated the nationally recognized codes and standards adopted in 8 CCR 1507-30.
- c) Verify that the construction project is inspected by a state electrical inspector, per § 12-23-116 C.R.S., notwithstanding the fact that any incorporated town or city, any county, or any city and county in which a public school is located or is to be located has its own electrical code and inspection authority, any electrical installation in any new construction or remodeling or repair of a public school.

- d) Verify that the construction project is inspected by a state plumbing inspector, per § 12-58-114.5 C.R.S., notwithstanding the fact that any incorporated town or city, any county, or any city and county in which a public school is located or is to be located has its own plumbing code and inspection authority, any plumbing or gas piping installation in any new construction or remodeling or repair of a public school.
- e) Only use persons within their building department that are listed as authorized by the Division to work on board of education, state charter school institute, charter school or junior college district construction projects. This authorized list of persons is attached as Appendix A.
- f) Cause copies of the building plans to be sent to the certified fire department and the Division for review of fire safety issues.
- g) Issue the necessary Certificate of Occupancy prior to use of the building or structure by the board of education, state charter school institute, charter school or junior college district, if the building or structure is in conformity with the building and fire codes and standards adopted in 8 CCR 1507-30, and if the affected fire department or the Division certifies that the building or structure is in compliance with the fire code adopted by the Division in 8 CCR 1507-30.
- h) Issue a Temporary Certificate of Occupancy to allow the board of education, state charter school institute, charter school or junior college district to occupy the buildings and structures, if all inspections are not completed and the building requires immediate occupancy, and if the board of education, state charter school institute, charter school or junior college district has passed the appropriate inspections that indicate there are no life safety issues.
- i) Verify that inspections are complete and all known violations are corrected before the board of education, state charter school institute, charter school or junior college district is issued a Certificate of Occupancy. Inspection records shall be retained by the PBD for two years after the Certificate of Occupancy is issued.
- j) Set reasonable fees and may collect these fees to offset actual, reasonable, and necessary costs of plan review and inspection of board of education, state charter school institute, charter school or junior college district construction projects. The board of education, state charter school institute, charter school or junior college district shall be notified of any adjustment of fees a minimum of thirty (30) days prior to the effective date of the change.
- k) In conjunction with the Division set a date for a hearing as soon as practicable before the board of appeals in accordance with section § 24-33.5-1213.7, C.R.S., and the rules adopted by the Division pursuant to § 24-4-105, C.R.S., if the PBD and the board of trustees of a board of education, state charter school institute, charter school or junior college district disagree on the interpretation of the codes and standards of the Division.

- l) Comply with the written Final Agency decision of the appeals board for the purposes of § 24-4-106, C.R.S.
- m) Have the sole discretion whether to accept a public school construction project submitted to the PBD by the school district for plan reviews, inspections, issuance of building permits and certificates of occupancy, and other duties as set forth in this MOU.

4. ACCESS TO INFORMATION

Each Party shall, to the extent allowed by law, make available to each other, at no cost, information regarding board of education, state charter school institute, charter school or junior college district construction projects within its possession. Requests for information shall not impose an unreasonable resource burden on the other Party.

5. EFFECTIVE DATE AND TERM

This MOU shall be effective upon signature by the Director of the Division and shall be valid for **three (3)** years from the effective date, unless previously modified or terminated in writing by one of the Parties pursuant to the terms of this MOU.

6. TERMINATION

Either party may terminate the MOU upon 30 days written notice; however, if the PBD accepts a public school construction project for review pursuant to this MOU, the PBD may not terminate this MOU until project completion and issuance of a Certificate of Occupancy. If the PBD fails to comply with the terms and conditions of this MOU or the rules and regulations of the Division, the Division may take enforcement action, pursuant to C.R.S. 24-33.5-1213 and terminate this MOU immediately. An amendment may be mutually agreed upon in writing by the parties prior to the termination date of this MOU to allow for project completion and issuance of a Certificate of Occupancy.

7. MODIFICATIONS AND AMENDMENTS.

This MOU is subject to such modifications as may be required by changes in applicable federal or state law, or federal or state implementing rules, regulations, or procedures of that federal or state law. Any such required modification shall be automatically incorporated into, and be made a part of, this MOU as of the effective date of such change as if that change was fully set forth herein. Except as provided above, no modification of this MOU shall be effective unless such modification is agreed to in writing by both parties in an amendment to this MOU that has been previously executed and approved in accordance with applicable law.

8. ADDITIONAL PROVISIONS

8.1 Legal Authority

The Parties warrant that each possesses actual, legal authority to enter into this MOU. The Parties further warrant that each has taken all actions required by its applicable law, procedures,

rules, or by-laws to exercise that authority, and to lawfully authorize its undersigned signatory to execute this MOU and bind that Party to its terms. The person or persons signing this MOU, or any attachments or amendments hereto, also warrant(s) that such person(s) possesses actual, legal authority to execute this MOU, and any attachments or amendments hereto, on behalf of that Party.

8.2 Notice of Pending Litigation

Unless otherwise provided for in this MOU, the PBD shall notify the Division within five (5) working days after being served with a Summons, Complaint, or other pleading in a case which involves any services provided under this MOU and which has been filed in any federal or state court or administrative agency. The PBD shall immediately deliver copies of any such documents in accordance with Notice Procedures in Section 8.5. of this MOU.

8.3 Assignment and Successors

The PBD agrees not to assign rights or delegate duties under this MOU, or subcontract any part of the performance required under the MOU without the express, written consent of the State.

8.4 Adherence to Applicable Laws

At all times during the term, performance, or execution of this MOU, the PBD shall comply with all applicable federal and state laws, regulations, rules, or procedures, as these provisions currently exist or may hereafter be amended, all of which are incorporated herein by reference and made a part of the terms and conditions of this MOU.

8.5 Notice Procedure

All notices required or permitted to be given pursuant to this MOU shall be in writing and shall be deemed given when personally served or three (3) days after deposit in the United States Mail, certified mail, return receipt requested, and addressed to the following parties or to such other addressee(s) as may be designated by a notice complying with the foregoing requirements.

APPROVED PBD:

Jose Gonzalez
Building Official
City of Fort Lupton
1200 Dexter St Unit W13
Fort Lupton, CO 80621
970-305-3161

And:

DEPARTMENT OF PUBLIC SAFETY:

Tammy Lichvar
Procurement Director
Colorado Department of Public Safety
700 Kipling St, 3rd Floor
Lakewood, CO 80215
(303) 239-5888

DFPC:
Michael Morgan
Director
Division of Fire Prevention and Control
700 Kipling Street, Suite 4100
Denver, CO 80215
(303) 239-4600

8.6 Entire Understanding

This MOU is the complete integration of all understandings between the parties. No prior or contemporaneous addition, deletion, or other amendment hereto shall have any force or effect whatsoever, unless embodied herein in writing. No subsequent notation, renewal, addition, deletion, or other amendment hereto shall have any force or effect unless embodied in a written contract executed and approved by the Parties.

8.7 Independent Contractor

No principal, agent, or employees of one Party shall be nor shall be deemed an agent or employee of the other Party.

8.8 Governmental Immunity Act

No term or condition of this MOU shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions, of the Colorado Governmental Immunity Act, C.R.S. 24-10-101 et seq., or the Federal Tort Claims Act, 28 U.S.C. 2671 et seq., as applicable, as now or hereafter amended.

8.9 Insurance

If the PBD is a "public entity" within the meaning of the Colorado Governmental Immunity Act, CRS 24-10-101, et seq., as amended ("Act"), the PBD shall at all times during the term of this MOU maintain only such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act. Upon request by the Division, the PBD shall show proof of such insurance satisfactory to the Division.

9. APPROVALS

***Persons signing for the PBD hereby swear and affirm that they are authorized to act on the PBD's behalf and acknowledge that the Division is relying on their representations to that effect.**

Department of Public Safety
Division of Fire Prevention and Control

PBD Name
City of Fort Lupton

Signature:

Signature:

Michael Morgan

*Print_____

Director,
Division of Fire Prevention and Control

Title_____

Date:_____

Date:_____



SUBJECT FOR DISCUSSION

Approve Capital Improvement Project Plans by Jacobs (OMI) Budgeted for 2024 for not to Exceed \$256,604.44 from the Utility Fund

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Jacobs (OMI) increased the quote amount by \$9,039.00 on the Perry Pit project due to a change in scope, because of an unknown condition at the project site. Overall CIP budget is still under by \$23,422.56.

Capital Project	Budget	Estimated Cost	Over / Under	Comments
Critical Spares	\$ 30,000.00	\$ 29,254.42	\$ 745.58	
Asset Condition Assessment	\$ 40,000.00	\$ 9,930.00	\$ 30,070.00	Using Jacobs regional maintenance. Bypassed an expensive report, which saved a lot of money. Instead, we'll just develop maintenance strategies and a replacement plan for all critical equipment that's assessed.
Ross Valve	\$ 75,000.00	\$ 100,767.03	\$ (25,767.03)	Ross valve was more expensive than anticipated. We'll want to rebuild this valve to keep as a spare.
Perry Pit	\$ 15,000.00	\$ 16,645.39	\$ (1,645.39)	Transducer and labor came in lower than expected.
Caustic Tank	\$ 10,000.00	\$ -	\$ 10,000.00	Original plan was to empty, clean, then refill tank because chemical hadn't been used in a couple years. After using the chemical over the last year, it's been determined the composition is fine and chemical is working as designed.
Radios	\$ 50,000.00	\$ 38,935.55	\$ 11,064.45	We will be installing cellular modems at all sites to improve existing radio system, which is unreliable.
Well Repairs	\$ 20,000.00	\$ 20,000.00	\$ -	We've recently identified some opportunities for capital funding and will probably utilize entire amount.
South Lift Station	\$ 50,000.00	\$ 51,045.05	\$ (1,045.05)	We had multiple quotes and the most reliable pump was the most expensive. However, this vendor is the sole proprietor of these pumps and we received a \$6,600 discount. This is also a company we've worked with in the past and have done great work for us.
Total	\$ 290,000.00	\$ 266,577.44	\$ 23,422.56	

Anticipated project starts is immediately.

FINANCIAL CONSIDERATIONS

The Utility Funds' 2024 budgets included the amounts shown above in the table.

LEGAL/POLITICAL CONSIDERATIONS

Not Applicable.

ALTERNATIVES/OPTIONS

- A. Approve the CIP plans by Jacobs
- B. Request more information.
- C. Do nothing

STAFF RECOMMENDATIONS

Staff recommends approving Jacob's CIP plans as shown for not to exceed \$256,604.56 for the from the Utility Fund.

Attachments:

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date



Jacobs
12285 State Hwy 52
Fort Lupton, CO 80621
www.jacobs.com

October 31, 2024

Roy Vestal
City of Fort Lupton
130 S McKinley Ave
Fort Lupton, CO 80621

Subject: Out of Scope Services – Perry Pit

Dear Mr. Vestal:

OMI would like to propose the following out-of-scope services as further defined below. These services will comply with the requirements of the Operations, Maintenance and Management Agreement between Operations Management International, Inc. (OMI) and Fort Lupton Utility Enterprise Board (Owner) dated 6 August 2019.

Scope: OMI will work together with Kuchar Electric to procure and install a digital level transducer at the Perry Pit.

Term: Services will commence upon the Owner giving OMI notice to proceed. Work is expected to be completed by the end of November 2024.

Price of Services: The price estimate based on time and materials terms is \$16,644.39. All non-labor direct costs will be billed at cost plus 15%.

The price estimate is based on the following assumed labor hours and materials but is subject to change:

Labor	Bill Rate	Hours	Price
Project Manager	\$151	4	\$604
Donald Williamson	\$66	5	\$330
Labor Subtotal	\$631.49	9	\$934
Materials/Parts/Subcontractor	Raw Cost	Markup	Price
Transducer / Kuchar	\$13,662.08	1.15	\$15,711.39
Nonlabor Subtotal	\$13,662.08	1.15	\$15,711.39

Billing and Payment Terms: As defined in Section 5 of the Agreement, Owner shall be billed for these services upon completion of the work and payment will be due and payable within twenty (20) days following receipt of Jacobs invoice.

If these terms are agreeable to you, please sign and return this letter. We will return one fully executed original for your files.

Jacobs appreciates the opportunity to provide these additional services for the City of Fort Lupton.



October 31, 2024
Subject: Out of Scope Services – Perry Pit

Regards

AARON RICHARDSON
Project Manager
720-939-4494
Aaron.Richardson@jacobs.com

City of Fort Lupton

Authorized _____
Name _____
Title _____
Date _____

Operations Management International, Inc.

Authorized _____
Name _____
Title _____
Date _____



SUBJECT FOR DISCUSSION

Approve a Resolution of the Fort Lupton City Council Acting as the Fort Lupton Utility Enterprise Board Modifying the Raw Water Dedication Requirement for New Construction.

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Periodically, it is necessary to revise the Water Dedication requirements for new construction. City staff conducted a review and analysis of the City's historical water consumption based on lot size, structure size and use of the nonpotable water system for irrigation.

The City has previously incentivized the extension of the nonpotable irrigation system into new subdivision developments. Previous offers of 4 residential units per CBT share was offered for the inclusion of the nonpotable dual water systems. Design standards are revised to require the dual water system with new developments if possible.

The revised model tap assignment system is based on a Utility Study to be provided by the developer to determine irrigation and household water consumption. Consideration is given to the safety factor that most years the CBT delivery of shares is based on 0.7 Acre-ft. Design standards for water wise landscape, efficient water fixtures and restricted areas of turf will be incorporated into developments.

FINANCIAL CONSIDERATIONS

Revising the raw water dedication requirements will ensure that the City can adequately plan for the City's future water supply demands without requiring additional debt

LEGAL/POLITICAL CONSIDERATIONS

Not Applicable.

ALTERNATIVES/OPTIONS

- A. Approve Resolution
- B. Delay approval
- C. Revise timing and/or amounts.

STAFF RECOMMENDATIONS

Staff recommends approving the Resolution for raw water dedication requirements for new construction.

Attachments: a. Proposed Resolution.

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

RESOLUTION NO. 2024Rxxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON ACTING AS THE FORT LUPTON UTILITY ENTERPRISE BOARD MODIFYING THE CASH-IN-LIEU-OF-WATER FEE REQUIREMENT FOR NEW CONSTRUCTION, PER SECTION 13-122 (e) OF THE FORT LUPTON MUNICIPAL CODE, EFFECTIVE FEBRUARY 1, 2025

WHEREAS, Section 13-122(e) of the Fort Lupton Municipal Code states the cash-in-lieu-of-water fee requirements may be suspended or modified, from time to time, by resolution of the Fort Lupton Utility Enterprise Board, to meet the needs of the City; and

WHEREAS, on March 16, 2015, the Fort Lupton Utility Enterprise Board approved Resolution 2015R008 modifying the cash-in-lieu-of-water fee requirement for Residential Construction; and

WHEREAS, on September 1, 2020, the Fort Lupton Utility Enterprise Board approved Resolution 2020R060 modifying the cash-in-lieu of water fee requirement for Residential Construction; and

WHEREAS, on January 18, 2022, the Fort Lupton Utility Enterprise Board approved Resolution 2022R010 modifying the cash-in-lieu of water fee requirement for Residential Construction; and

WHEREAS, the Fort Lupton Utility Enterprise Board has determined that in order to meet the needs of the City, the water dedication requirements should once again be modified; and

WHEREAS, the Fort Lupton Utility Enterprise Board has reviewed such fee structure for the raw water dedication requirement (Exhibit A) and deems it advisable to meet the needs of the City of Fort Lupton to modify the water requirement; and

WHEREAS, the City of Fort Lupton is a participating municipality of Smart Water Policies in implementing Water Wise solutions for conservation of our precious water resources; and

WHEREAS, Colorado Big Thompson ("CBT") shares will be considered as 0.7 Acre-feet of water; and

WHEREAS, for suitable shares of water brought free and clear of any cost for new construction will be in accordance with Exhibit A; and

WHEREAS, a nonpotable irrigation water system will be required where possible with new development; and

WHEREAS, the non-potable system and annual consumption must to be approved by the Public Works Department to ensure functionality.

NOW THEREFORE BE IT RESOLVED that the City Council, acting as the Fort Lupton Utility Enterprise Board, hereby modify the cash-in-lieu-of-water fee requirement of Fort Lupton Municipal Code effective February 1, 2025 for new construction.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 5th DAY OF NOVEMBER 2024.

City of Fort Lupton, Colorado

Zo Hubbard, Mayor

Attest:

Maricela Peña, City Clerk

Approved as to form:

Andy Ausmus, City Attorney

EXHIBIT A
Raw Water Dedication Requirements
Effective February 1, 2025

Residential	Raw Water in Acre-feet	Annual Allotment (Metered Gallons)	Single Family Equivalent	C.B.T Raw Water Fee	Water Resource Fee	EX: If Market Value = \$70,000 per CBT Unit	Pre-study Residential Indoor/Outdoor Lot Size Sq. ft.	Pre-study Residential Indoor Use Only Lot Size Sq. ft.
3/4" Inside Use Micro	0.18	59,000	1	Market Value	\$900	\$18,000.00		Up to 5k
3/4" Single Family	0.25	82,000	1	Market Value	\$1,250	\$25,000.00		5K to 10K
3/4" Econo	0.35	114,000	1	Market Value	\$1,750	\$35,000.00	Up to 4k	10K to 25k
3/4" Urban	0.5	163,000	1	Market Value	\$2,510	\$50,100.00	4k to 6k	TBD
3/4" Standard	0.7	228,000	1	Market Value	\$3,510	\$70,000.00	6k to 10k	TBD
3/4" Full	1	326,000	1	Market Value	\$5,010	\$100,100.00	10k to 15k	TBD
1"	1.1	359,000	1	Market Value	\$5,510	\$110,110.00	15k to 25K	TBD
Commercial								
3/4" Standard	0.7	228,000	2	Market Value	\$3,510	\$70,000.00		
3/4" Full	1	326,000	2	Market Value	\$5,010	\$100,100.00		
1"	1.8	586,800	4.8	Market Value	\$9,020	\$180,180.00		
1 1/2"	3.5	1,141,000	11	Market Value	\$17,540	\$350,350.00		
2"	5.6	1,825,600	20	Market Value	\$28,060	\$560,560.00		
3"	TBD	TBD	43	Market Value	TBD	TBD		
4"	TBD	TBD	82	Market Value	TBD	TBD		
6"	TBD	TBD	217.98	Market Value	TBD	TBD		
Non-Pot Residential	Raw Water in Acre-feet	Annual Allotment (Metered Gallons)	Single Family Equivalent	Fulton Shares	Water Resource Fee	Cash-in-Lieu EX: If cost \$0.13 per gallon	Cash-in-Lieu Cost if Infrastructure Installed	Pre-study Residential Lot Size Sq. ft.
3/4" Lot size Micro	0.18	59,000	1	Market Value	\$380	\$7,700.00	\$800.00	Up to 1k
3/4" Lot size Single Family	0.25	82,000	1	Market Value	\$530	\$10,700.00	\$1,100.00	1k to 4k
3/4" Econo	0.35	114,000	1	Market Value	\$740	\$14,900.00	\$1,500.00	4k to 6k
3/4" Urban	0.5	163,000	1	Market Value	\$1,060	\$21,200.00	\$2,100.00	6k to 10k
3/4" Standard	0.7	228,000	1	Market Value	\$1,480	\$29,700.00	\$3,000.00	10k to 15k
3/4" Full	1	326,000	1	Market Value	\$2,120	\$42,400.00	\$4,200.00	15k to 25K
1"	1.1	359,000	1	Market Value	\$2,330	\$46,700.00	\$4,700.00	TBD
Non-Pot Commercial		-						
3/4" Standard	0.7	228,000	2	Market Value	\$1,480	\$29,700.00	\$3,000.00	TBD
3/4" Full	1	326,000	2	Market Value	\$2,120	\$42,400.00	\$4,200.00	TBD
1"	1.8	586,800	4.8	Market Value	\$3,820	\$76,300.00	\$7,600.00	TBD
1 1/2"	3.5	1,141,000	11	Market Value	\$7,420	\$148,400.00	\$14,800.00	TBD
2"	5.6	1,826,000	20	Market Value	\$11,870	\$237,400.00	\$23,700.00	TBD
3"	TBD	TBD	43	Market Value	TBD	TBD	TBD	TBD
4"	TBD	TBD	82	Market Value	TBD	TBD	TBD	TBD
6"	TBD	TBD	217.98	Market Value	TBD	TBD	TBD	TBD
**Each parcel is unique and requires individual study for an exact water dedication amount, type of water rights dedication needed and/or cash-in-lieu cost to be provided. **								
Parcel's in CWCWD service areas or outside Northern Water boundaries may have different rates applied due to differing water resource requirements.								
The non-potable system incentive would have to be approved through Public works to ensure functionality.								
Water Resource Fee reduction possible with water rights dedication. (CBT is set at .7 Acre-feet per share)								



SUBJECT FOR DISCUSSION

Accepting a proposal from GH Phipps/Clark & Enersen, to Serve as the Design/Build Firm for the First Phase Design Process of a New City Hall not to Exceed \$753,000.

SUMMARY STATEMENT/BACKGROUND DISCUSSION

The City Hall Committee developed a process to select a Design Build firm for the new City Hall. This process will have the architect and the builder working together from the start. The City should receive the benefit of input from the contractor during the design resulting in more accurate cost estimates and better decisions at critical junctures. In addition, we feel that this method should reduce change orders as the Contractor would take more ownership of the final design and cost estimates.

Request for Qualifications were sent out on July 25, 2024 and the City received 12 responses from some of the best contractors in the business. The Committee reviewed the qualifications of the firms and narrowed the list down to three experienced firms:

On September 25, 2024, a committee consisting of Chris Cross, Roy Vestal, Jake Freier, Travis Aksamitowski, Amanda Rice, Mari Pena, Leann Perino, Kris Kindle and Claud Hanes interviewed the top three firms. Of particular interest was the quality of their project team, cost estimating accuracy, local/regional experience and experience in building quality buildings. After the interviews, each committee member was asked to rank their picks. The Committee quickly narrowed the list down. The top firm was GH Phipps/Clark & Enersen,

While all three firms were viewed as qualified, GH Phipps/Clark & Enersen really stood out due to the quality of their project team that would work on our City Hall and having the experience with multiple similar buildings. They possess local/regional experience in the north front range area as well as the Fort Lupton area (High Plains Library).

The Committee recommended that the City hire GH Phipps/Clark & Enersen as the Design Build firm.

The top three firms interviewed were:

Adolfson & Peterson Construction/D2C
GH Phipps/Clark & Enersen
Sampson/Davis

FINANCIAL CONSIDERATIONS

This amount has been included in the \$15,000,000.00 which was budgeted for in the design build construction portion of the budget

LEGAL/POLITICAL CONSIDERATIONS

Is currently being negotiated by legal counsel for a mutually agreeable contract.

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date

ALTERNATIVES/OPTIONS

The City could reconsider the Design/Build process and substitute a traditional final design/hard bid process. The Committee opted for the design-build process for the following reasons:

- Input from the contractor during the design that may lead to design efficiencies and economies of scale.
- More accurate cost estimates as contractor can begin to secure quotes from sub-contractors.
- Better decisions at critical junctures due to input from contractor and more accurate cost estimates.
- Few, if any, non-owner approved change orders as the contractor assumes ownership of the final design and cost estimates.

STAFF RECOMMENDATIONS

We recommend to hire GH Phipps/Clark & Enersen for the first phase of the design process for the new City Hall for an amount not exceed \$753,000.

Attachments: a. Qualification of Proposal

GH Phipps Construction Companies

4800 Innovation Drive
Fort Collins, CO 80525
p. 970.776.5500

Clark & Enersen

123 N. College Ave., Suite 200
Fort Collins, CO 80524
p. 970.818.8999



PROJECT QUALIFICATIONS

FORT LUPTON CITY HALL BUILDING

City of Fort Lupton - FTL2024-005



SUBMITTAL DATE: 08/22/2024

Submitted By: GH Phipps + Clark & Enersen

DATE: 08/22/2024

SUBMITTED TO: CITY OF FORT LUPTON

203 South Harrison Avenue
Fort Lupton, CO 80621

Attn: Monty Schuman, *Recreation Director*
Email: bids@fortluptonco.gov
Phone: 720.466.6162

RE: Fort Lupton Municipal Building Project (City Hall Building Project Qualifications - FTL2024-005)

Dear Mr. Schuman,

The GH Phipps + Clark & Enersen team is pleased to submit our qualifications for Fort Lupton's new City Hall project. Collectively, our firms have been designing and constructing many of the leading civic facilities throughout Colorado and the Midwest. Together, we have found a synergy in mindset, energy, and passion for our projects because we simply enjoy working together. This collaboration provides our clients with a team of people who are greater than the sum of their individual strengths.

GH Phipps was founded over 72 years ago, breaking through the recession by our founder, Gerald H. Phipps, with the goal of putting people back to work with a focus on projects that matter in our community. We carry on his legacy today as employee-owners who have grown our company into one of the largest construction firms in Colorado.

Our professional design consultant, Clark & Enersen, is a full-service firm with more than 78 years of experience in the industry. Through their talented in-house staff of more than 190 professionals – including 37 individuals based in their Fort Collins office – they are one of the only full-service design firms in the state of Colorado. This means they have in-house architecture, interior design, landscape architecture, site planning and design, and mechanical, electrical, structural, and civil engineering, as well as construction administration. This model brings added value to a project because of the efficiencies in both cost and schedule by having a single source for all design disciplines. Within their firm, they have a group of talented individuals who specialize in designing civic and government facilities.

Our team's approach for the initial City Hall phase will be to:

- ✓ Ensure effective and open communication during the project, coordinating with Fort Lupton, the community, and AHJs.
- ✓ Listen to your needs and align scope and budget during design.
- ✓ Emphasize preplanning so we can hit the ground running and avoid delays.
- ✓ Provide quality work and find efficiencies in the schedule.
- ✓ Be good neighbors by prioritizing the health and safety of everyone in and around the site.

We are fortunate to have played a role in the growth of Fort Lupton over the course of our history. We would cherish the opportunity to help plan, develop, and build another exciting addition to the City of Fort Lupton. Thank you for considering our team.

Sincerely,



TIM JOHNSON

Regional Director, Northern Colorado

GH Phipps Construction Companies

Email: tim.johnson@ghphipps.com

Office: 970.372.0518 | Mobile: 970.217.2792



PHIL WALTER

Principal Designer, Architectural Engineer

Clark & Enersen

Email: philip.walter@clarkenersen.com

Office: 970.818.8999 | Mobile: 785.341.2924

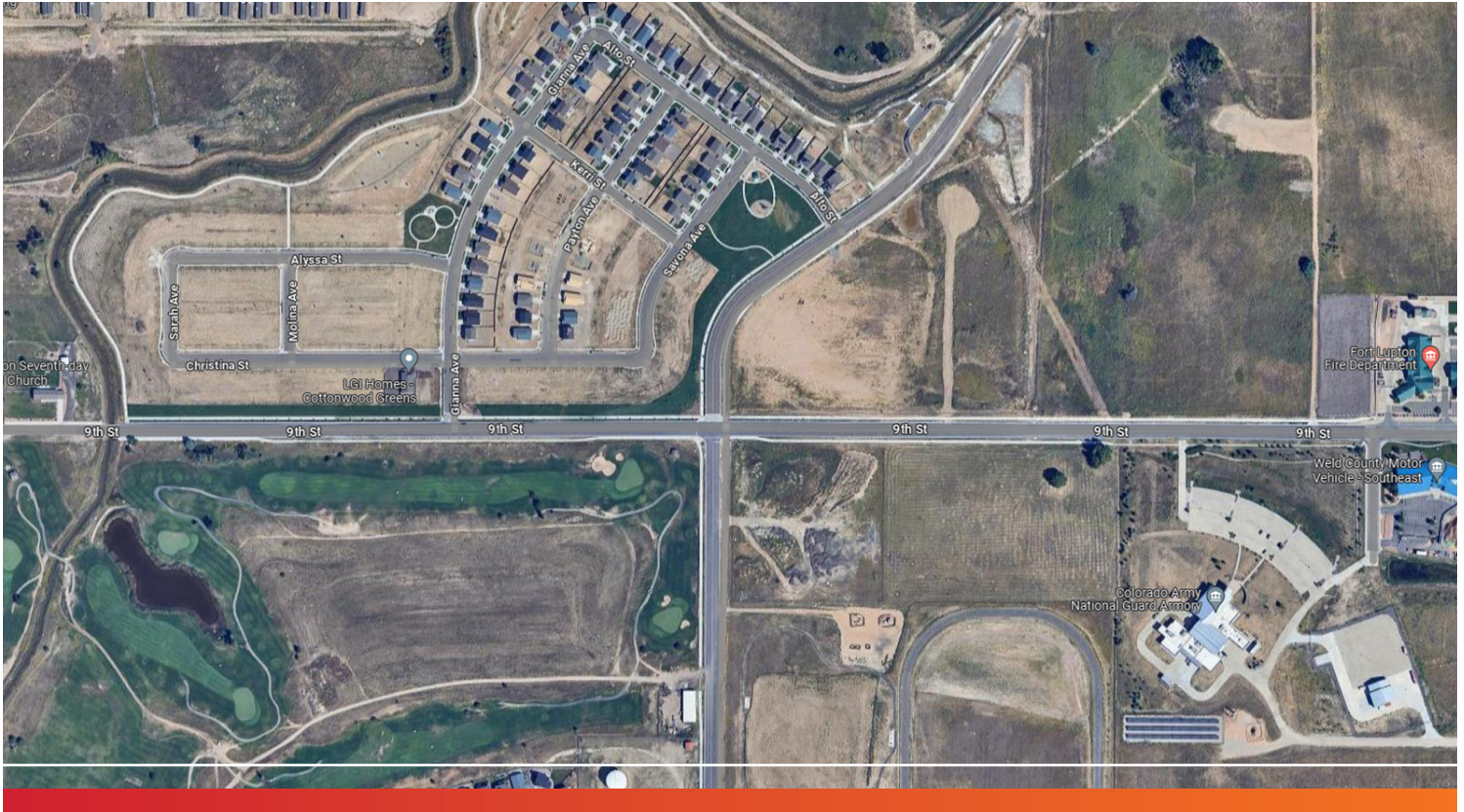


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01

COMPANY INFORMATION



01 | COMPANY INFORMATION

EXCEPTIONAL BUILDERS

For over 70 years, GH Phipps Construction has built quality projects up and down the Front Range. We have successfully provided our construction services on hundreds of major projects in virtually every market. We appreciate the trust that new and expanding clients have put into us over and over again. We work hard to deliver an exceptional building experience on each and every project. Our employee-owned company is respected among the top general contractors in Colorado and Wyoming. Our namesake Gerald H. Phipps' legacy lives on in the way we deliver critical projects in major markets like commercial office, healthcare, education, technology, and municipal arenas. In addition to general contracting, we also offer preconstruction, turnkey concrete, VDC/BIM, and special project services.

Today, we have a large front range presence; employing over 350 people in our 6 offices, equipment yard, and on dozens of job sites. We are a self-performing general contractor, and excel at building and driving schedules. 80% of our projects are CM/GC. This large portion of negotiated work provides most of the relevant experience in our organization. Our design build capabilities are also exceptional due to our transparent project approach and collaborative team mindset. Through a commitment to building lasting relationships, integrity, excellence, peak performance, teamwork, and open-minded innovation, we strive to continually enrich the lives of our clients and communities.



EXECUTIVE TEAM



Kurt Klanderud
CEO



Todd Ruff
President



Roger Treichler
COO



Peter Speiser
CFO

LOCATIONS



GH Phipps - Denver (HQ)
5995 Greenwood Plaza Blvd, Ste 100
Greenwood Village, CO 80111
303.571.5377

GH Phipps - Colorado Springs
496 Nevada Mesa View
Colorado Springs, CO 80907
719.633.4673

GH Phipps - Fort Collins
4800 Innovation Drive
Fort Collins, CO 80525
970.776.5500

GH Phipps WY - Laramie (HQ)
1482 Commerce Drive, Unit Y
Laramie, WY 82070
307.745.4866

GH Phipps WY - Cheyenne
2316 Dell Range Blvd
Cheyenne, WY 82009
307.745.4866

GH Phipps WY - Casper
3025 E. 2nd Street
Casper, WY 82609
307.745.4866

230+

Gov't & Civic
Projects in
Last 5 Yrs



190+

Employees



78+

Years in
Business



7

Office
Locations



\$300M

Commercial
Office Projects
in Last 10 Yrs

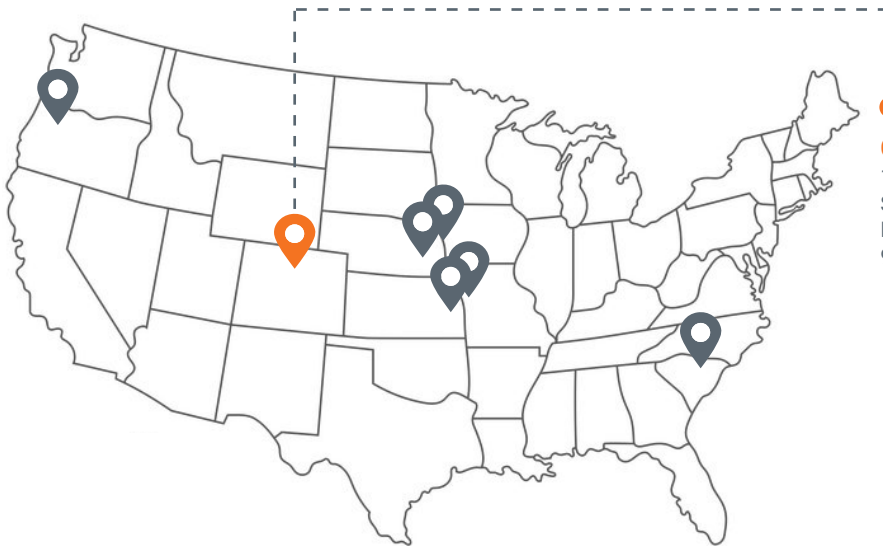


INSPIRED DESIGNS

Clark & Enersen was founded in 1946 by Architect, Ken Clark, and Landscape Architect, Larry Enersen, who believed we achieve excellence in design through multi-discipline collaboration and strong client partnerships. Their legacy continues today with offices in Colorado, Nebraska, Missouri, Kansas, Oregon, and South Carolina. As a full-service firm, we are able to provide each of the primary design services required for most municipal projects. We offer in-house expertise in architecture, site planning and design, landscape architecture, and mechanical, electrical, structural, and civil engineering, as well as interior design, AV/technology design, energy modeling, sustainable design, and construction administration. Our Design Principal, Phil Walter, will be responsible for coordinating and integrating our in-house engineering and specialty services.

Among our staff of more than 190 talented professionals (37 of whom are in Fort Collins) is a dedicated team which specializes in civic design. Our firm has been planning and designing municipal and government spaces for more than 78 years. We are proud of this heritage, and find designing city halls to be among the most fulfilling work we do, as these facilities are where key decision-makers work together to ensure the needs of citizens are being met as well as to chart a course for the city's future.

Our civic facility experience includes city council and chambers, staff offices, meeting rooms, IT centers, secured records storage spaces, shared community spaces, government-focused site planning and design, and more.



Clark & Enersen

123 N. College Avenue
Suite 200
Fort Collins, CO 80524
970.818.8999



Civic Center Master Plan
City of Fort Collins

CIVIC/GOV CLIENT HIGHLIGHTS

Town of Dillon
City of Fort Collins
Adams County
CO Dept. of Transportation
CO Dept. of Public Health & Environment
High Plains Library District
City of Prairie Village, Kansas
City of Shawnee, Kansas



City Hall Space Programming
City of Shawnee, Kansas

GH Phipps typically self-performs the items listed below. This can be in the range of 10%-15% depending on the project type and scope. We complete the following with our own forces, consistently earning work via competitive bidding:



CONCRETE

Concrete foundations and flat-work.



BUILDING INFORMATION MODELLING (BIM)

3D clash detection, concrete lift drawings, structural, PEMB, and MEP coordination.



360° DOCUMENTATION

360° cameras to document progress of a project.



FINISH CARPENTRY & SPECIALTY INSTALLATION

Frame/doors/hardware, millwork, casework, restroom accessories, and building specialties.



BUILDING LAYOUT & SURVEY

Benchmarks, horizontal, and vertical layout.



EXECUTION REQUIREMENTS

Flagging, site clean-up, and temporary facilities.



ROUGH CARPENTRY

Wood framing, wall backing, roof blocking, templates and form work, installation of miscellaneous and ornamental steel.



DRONE

QA/QC, track project progress, and systems verification.



SELECTIVE DEMOLITION

Controlled and meticulous demolition.

SELF-PERFORM WORK

GH Phipps is a true builder. Not many general contractors can say that any longer. We self-perform many scopes of work and our self-performance capabilities enhance our ability to control safety, costs, schedule, and quality. By maintaining control over each scope of work, we can offer clients several tangible benefits:

Control Supply Chain & Market Conditions

With the ebb and flow of uncertainty in construction costs, we consistently check on current market trends in order to provide the best value to our clients while keeping costs as low as possible.

Greater Safety

Our EMR (Experience Modification Rating) is .95 which is below the national average. As a self-performing general contractor working over 1,000,000 man hours every year GH Phipps EMR is impressive. We have 350+ craft people on our workforce every day.

Control Costs

Self-performing numerous scopes of work benefits Owner's by achieving cost efficiency. By controlling major scopes of work, we are able to plan and execute more effectively with our work forces than relying solely on trade partners. Because we self-perform work for ourselves and other general contractors we sharpen our pencil to stay cost competitive.

Schedule

When we control scopes of work and manpower, we control the schedule which assures on-time project completion. Our internal planning of manpower is continuous. Our local workforce of over 350 craft people is a huge asset to driving schedule. In the recent past the GH Phipps' workforce has been called upon to assist some of our trade partners due to lack of resources.

Quality

With our craft people on site constructing the building, it's much easier to control the quality of the product. We answer to ourselves with the product we produce. When there is an issue on a job site, builders know how to solve and resolve it themselves.

GH Phipps Percentages

Design/Precon Mgmt: 100%
Construction Mgmt: 100%
Self-Perform Services: 10-15%
Closeout/Punchlist Mgmt: 100%

Clark & Enersen Percentages

Architecture: 100%
Engineering: 100%
Interior Design: 100%
Landscape Architecture: 100%

CITY OF FORT LUPTON CONTRACTS

GH Phipps recently completed the Fort Lupton Public & School Library. Please see below for the project information.

HPLD Fort Lupton Public & School Library



PROJECT DETAILS

SIZE: 14,500 SF

COST: \$6,780,000

DELIVERY: CM/GC

SCHEDULE: 05/22 - 05/23

ARCHITECT

Barker Rinker Seacat
Joel Hermann
303.455.1366
joelhermann@brsarch.com

GENERAL CONTRACTOR

GH Phipps Construction

PROJECT DESCRIPTION

The new library includes space for its extensive book collection, plus a large multipurpose room with community access, a collaborative makerspace with 3-D printers and a variety of other tools. The library also has a quiet reading room, a computer lab, and outside children's reading area. The public library now has over 14,500 square feet of space at its disposal.

The Fort Lupton Public & School Library was formed 47 years ago when the city council approved the association. In 1993, the library moved into a 16,000-square foot space in a \$1.2 million expansion at Fort Lupton High School. The public library and the high school have been attached ever since. After construction, the majority of the physical bond between the library and the high school has been broken.

Removing public access from the existing library better serves the high school students and allows the students to freely use the library without having to leave the school building. Separating students and the public allows for appropriate filtering of student WiFi and limits the material collection to items suitable for high school students. Keeping the public out of the school building during school hours also improves student safety.



GH PHIPPS RECENT AWARDS

- 2023 CISCA Founders Award - Denver Central Library
- 2023 AGC - Construction Health And Safety Excellence (CHASE) Award, AGC & OSHA Blue Level Partnership
- 2023 AGC Awards - Colorado Stormwater Excellence Program - Qualified Member
- 2023 SMPS MEA - Crisis Management and Communications Award
- 2023 SMPS MEA - Internal Video Award
- 2022 AGC ACE Award for TEZAK Headquarters - Historic Renovation, Silver Merit for Best Building Project under \$10M
- 2022 SMPS MEA - Diversity, Equity & Inclusion Communications Award
- 2022 Denver Business Journal - Diversity, Equity & Inclusion Award
- 2022 AGC - Construction Health And Safety Excellence (CHASE) Award, AGC & OSHA Partnership
- 2022 AGC - CO Stormwater Excellence Program (CSEP) Award, P3 to Improve Water Quality in Our State
- 2022 NCSEA - Outstanding Project Award New Buildings Under \$30M, Red Rocks Amphitheatre Stage Roof Replacement
- 2021 AGC ACE award for Children's Hospital Colorado - North Campus Expansion, Best GC Project over \$70M

CLARK & ENERSEN RECENT AWARDS

- Historic Kansas City - Historic Preservation Awards - Best Preservation Practices for 2022 - Harry S. Truman Presidential Library and Museum Addition/Renovation, Independence, MO
- Capstone Awards (Kansas City Business Journal) Category: Sustainability - Prairie Village Public Works Facility – Prairie Village, KS
- DBIA Mid-America Region- Merit Award Winner - Merriam Community Center – Merriam, KS (submitted with McCarthy)
- Capstone Awards (Kansas City Business Journal) - Category: Community Impact Johnson County Library, Monticello Branch Library – Shawnee, KS
- Central States Chapter of the American Society of Landscape Architects - Merit Award, Design-Build Category - Centennial Mall – Lincoln, NE
- DBIA (Design-Build Institute of America) Mid-America Region - Merit Award Winner - CSU, Translational Medicine Institute – Fort Collins, CO
- USGBC Colorado - Community Champion Award - Colorado State University, CSU Spur Campus, Vida – Denver, CO
- ENR (Engineering News-Record) Mountain States - K-12 Education – Best Project Westminster Public Schools, Orchard Park Academy – Westminster, CO
- AGC ACE Award - Best Building Project (\$40M - \$70M – General Contractor) Colorado State University, Translational Medicine Institute – Fort Collins, CO
- AIA Nebraska Chapter - People's Choice for Regional and Urban Design - Telegraph District – Lincoln, NE
- Nebraska Chapter of American Public Works Association (NCAPW) - Project of the Year - Blair Public Library and Technology Center – Blair, NE





UNDERSTAND. SERVICE. INNOVATE.

January 1, 2024

Re: GH Phipps Construction Companies – Bonding Reference

To Whom it May Concern:

Our agency has serviced the Surety Program of GH Phipps Construction Companies for the past 30 years. We are personally acquainted with Mr. Kurt Klanderud, Chief Executive Officer and Chairman of the Board of GH Phipps Construction Companies. We have found him to be an individual of high moral character and integrity. GH Phipps Construction Companies is one of the finest construction firms in the Rocky Mountain Area.

Surety bonds for GH Phipps Construction Companies are written through the Continental Casualty Company. Due to the strong financial strength of this organization, we are willing to give consideration to projects in excess of \$150,000,000 with an aggregate capacity in excess of \$750,000,000. This is merely a working parameter and does not constitute a maximum bond capacity. The Continental Casualty Company is listed in the most recent issue of the Federal Register, Circular 570, and US Treasury Department and possesses a current Best rating of A and a Best Financial Rating XV.

We understand that GH Phipps Construction Companies will be submitting a proposal to you on the above referenced project. The addition of your projects to Phipps work program will not affect their bond capacity due to current and anticipated workloads. At present, Phipps is utilizing less than half their available bond capacity, leaving over \$500,000,000 in bond capacity available.

GH Phipps Construction Companies has an excellent reputation and experience in providing input on value engineering options to optimize construction quality and cost effectiveness within a specified budget. Other considerations within Phipps' area of expertise is project scheduling, working in occupied campuses and the construction integrity of all design alternatives.

Should Phipps be awarded the contract on the above project(s), we anticipate being able to provide bonds in the amount of 100% of the contract sum. Our approval of any bond requests would be conditioned upon applicable underwriting considerations at the time of the bond request. Any arrangement for bonds required by the contract is a matter between GH Phipps Construction Companies and the surety and we assume no liability to you or your third parties, if for any reason we do not execute these bonds. We have issued this letter only as a bonding reference requested by our client.

We strongly recommend GH Phipps Construction Companies to you. If you should need any additional information, please advise at your convenience.

Sincerely,

Cory A. Clauss
Vice President - Surety
USI Insurance Services
4600 S. Ulster Street, Suite 1200
Denver, CO 80237
303.831.5218

02

PROJECT APPROACH

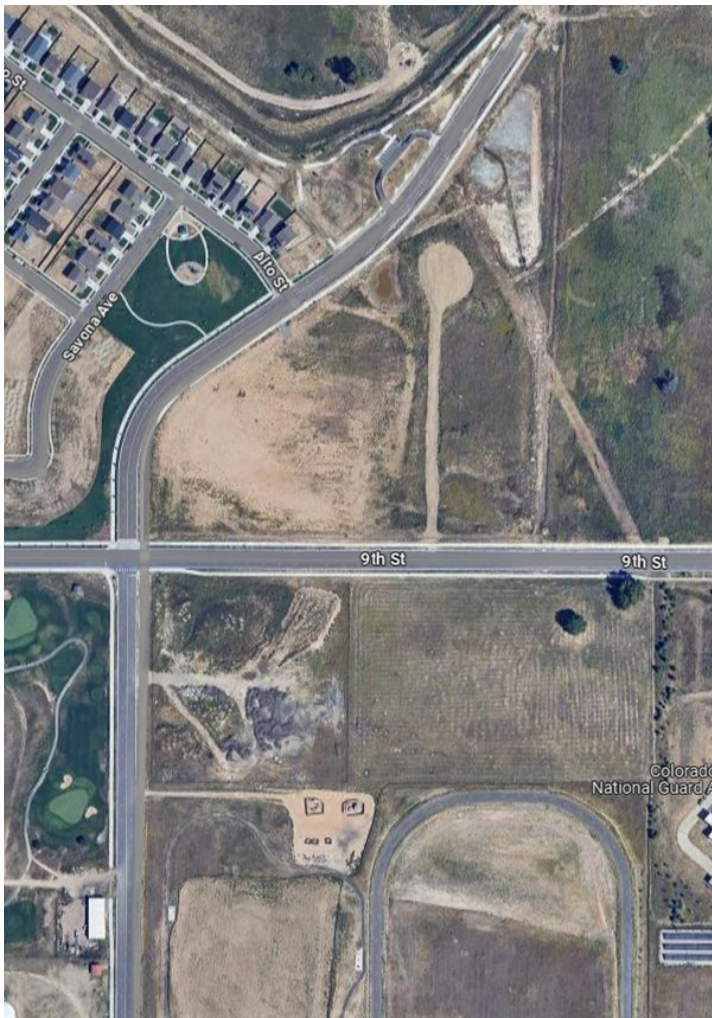


02 | PROJECT APPROACH

PROJECT KICKOFF AND DISCOVERY

The significant undertaking of the new City Hall and the long-range site plan for a 50+ year building, requires reflection and alignment of all project stakeholders prior to the design process. In our first meeting together, we will engage with your team to learn about the “why” for this project and unearth the pain points and concerns as we move forward. We are entering into a long-term relationship that warrants getting to know each other in ways that will help our team design and construct this project with your concerns in mind. We will also identify project goals and objectives, and lay out a project schedule with key milestone dates. We are strong believers in establishing project goals and objectives early so that they can be used throughout the process as a measurement of success.

Concurrent with the project kickoff meeting, we will begin the discovery phase of our work. We would like to tour and gather information regarding other existing municipal facilities to see how they currently operate. The information that we will gain from the discovery phase, combined with our experience on other similar facilities, will allow us to ask you the right questions about the City’s desired long-term operational priorities and goals. We are committed to an approach that allows each design discipline to be actively involved throughout the entire process. Our design team has a proven ability to work seamlessly together to quickly grasp key challenges, develop holistic design recommendations, and formulate accurate costs estimates.



Scheduling and Project Deliverables

Meeting key milestone dates is critical to the success of a project. It is imperative that all activities are well-timed to keep the process moving efficiently. Our team will use a detailed work plan to schedule meetings, deadlines (internal and external), presentations, quality control checks, and project submittals. With this approach, design team members and City of Fort Lupton stakeholders will know what to expect and when to expect it. We use Newforma software to manage staff tasks and action items as well as to organize data and documents in an easily retrievable format.

Quality Control

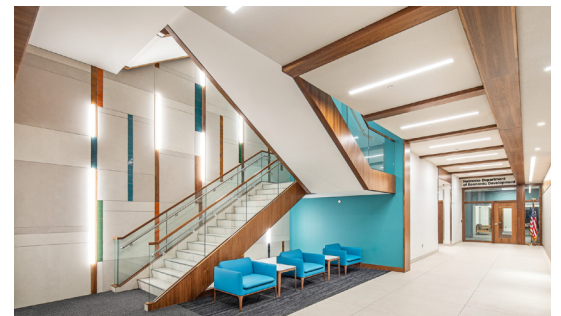
During each project phase, Design Principal Phil Walter and Design Project Manager Casey Roberts will work closely with a designated Quality Assurance (QA) team consisting of a senior architect and engineer from Clark & Enersen that is not actively involved on the design team. We will establish a schedule of milestones in which to conduct quality review of the progress and plans during each phase. The team will use a checklist of best practice code, design, and construction adherence guidelines, which was developed by drawing upon lessons learned from previously working on similar projects to this one. During each review, the QA team will electronically identify concerns and conflicts based upon the checklist developed. The QA team will then prepare a consolidated list of comments and action items to be addressed by the design team and construction administrator.

Space Programming

Following Discovery, we will begin to develop a physical space program specific to the project's identified goals and objectives. Our team will engage stakeholders to gather feedback regarding functional space needs and existing challenges. Part of this engagement involves identifying potential outside stakeholders that will be impacted by this project, and gaining a solid understanding of how best to accommodate as many needs and goals as possible within an efficient yet flexible design solution.

An accurate program statement is vital to identify your specific needs as they relate to total square footage and a preliminary estimate of construction costs. We will identify short-term vs. long-term needs and suggest a phased implementation of construction, if appropriate. Leveraging our past experience, we can help identify opportunities for maximum space flexibility and operational efficiency, which can lead to lower construction costs and operational budgets. During this phase, we will meet with key City of Fort Lupton stakeholders to discuss the following:

- Desired services for the facility.
- Number of departments and their associated staff to be located and served at the facility.
- Public use of, and access to the facility.
- Best practices for storage.
- Systems and organizational concepts to optimize workflow.
- Type of fixed equipment required to support the City's operational model.
- Preliminary identification of the types of infrastructure system requirements for the facility (lighting, power distribution, heating, and cooling, etc.).
- Security and safety considerations at the site.
- Preliminary cost estimates.



Site Analysis

Our team will conduct a thorough site analysis. This will include analysis of utility access and availability; grading and drainage; traffic circulation; turning radius for large service vehicles; accessibility for employees and vehicles; orientation to the natural elements (wind, sun, etc.); nature of the surrounding environment; ability to accommodate short-, mid-, and long-term functions; parking; green space; and site security and visibility.

Building System Selection

When designing and building a civic project intended to last over 50 years, it is imperative that we involve the facilities and maintenance staff for the City in all decisions around building systems, as they will ultimately be who maintains them. We will present options for all major areas, focusing on heating and cooling, lighting, controls, door and hardware, and security.

For MEP system areas, we will provide projected operating cost differences, life cycle costs, and replacement timelines so decisions are made with the long-term view in mind.

During construction we will utilize our 360 Structionsite camera to provide your facilities team with As-Built of the in-wall information that will save them time in the future when maintaining the building.



Schematic Design

Our team will conduct live design workshops with Fort Lupton stakeholders to develop functional floor plan configuration and aesthetic design concepts for the project. Through our "Live Design" process, floor and site plans are developed in real time using 3D design software. This is a highly-interactive process that facilitates immediate input from workshop participants. It has been our experience that this process allows the best ideas to quickly rise to the top, allowing timely consensus and approval of the desired floor and site plan, and exterior rendering.

We will update the opinion of construction costs by making reasonable assumptions regarding systems and materials to be used during construction by leveraging our extensive database of costs of similar facilities based on our prior experience. The advantage of the design-build approach is that we will not present materials that are outside your budget. This brings a practical approach to collaboration with the City and will allow the project team and key stakeholders to make informed decisions as they identify and select efficient and cost-effective system upgrades.

Design Development

Upon the approval of the conceptual/schematic design, we will transition into the Design Development phase of the project. During this phase, we will work closely with key stakeholders to develop specific architectural, landscape architectural, and engineering systems as well as more defined plans for the new building. Our design-build team will also update the opinion of construction costs. Due to the technical nature of this phase, communication is more structured and narrowed between our design team management, GH Phipps leadership, and key City of Fort Lupton stakeholders.

Bid Phase

Our Design-Build team will make recommendations around when we should generate specific bid packages to award subcontractors off of based on material availability and market data. It is likely that some trades will be awarded at the Design Development phase due to lead times of material or compression or demand within the trade partner market. All award decisions will be reviewed with the City of Fort Lupton stakeholders in a transparent manner that includes a detailed review of bids, prequalification metrics, and best overall value for the project.

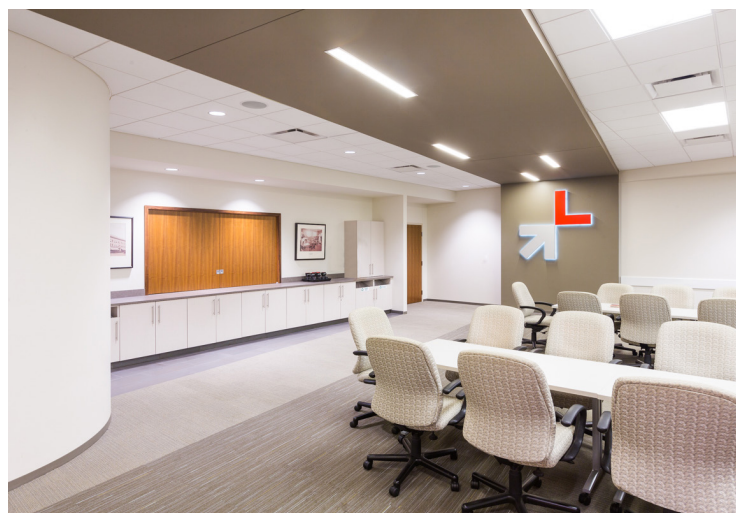
Construction Administration

Construction services are a critical part of our team's success. Abbie Tankersley, one of Clark & Enersen's full-time construction administrators, is proactive and thorough during the construction phase and "speaks" the language of the contractors. She will provide the following services:



Lincoln Chamber of Commerce

- Pre-construction meetings with key members of our design team, the client, and project contractors.
- Regular on-site observation throughout the construction period.
- Regularly scheduled construction progress meetings.
- Special observation at critical phases of construction.
- Review of shop drawings and samples.
- Review of testing report transmittals.
- Final observation made by our project manager and appropriate design team members.
- Assist with start-up of new and/or modified systems.
- 11-month post-occupancy review.



PROACTIVE PRECONSTRUCTION

GH Phipps has best-in-class precon and design services to get your project started off right. From kick-off to trade partner selection, we are proactively looking at all of your options ahead of time to ensure we meet your project goals. Our extensive history with publicly funded projects has taught us that maximizing taxpayer funds put towards the building is huge part of our responsibility to you. Whether you are on a tight schedule and prefabrication or purchasing and trade partner selection needs to be tailored to get materials to you in expedited ways, or you are looking to control costs through value engineering and BIM to see all the areas we might be able to save you money, we are going to go through every option available in this phase to ensure you are getting the highest possible quality for the lowest budget number within your project schedule.



COST STUDY REPORT (CSR)

Each estimate is a budget control mechanism. The line-item quantity is priced based on the latest available documents. It can be compared with the corresponding line item in the previous estimate to readily identify any changes in project scope and potential variances from the established project budget. We use our CSR to communicate and track all known open items and potential changes with cost alternative ideas to present the trending analysis. Those cost alternative ideas and design changes are identified, categorized, priced, and totaled to provide a “snapshot” of anticipated project cost and the effects on the budget. The CSR is reviewed at all design meetings/phases. This extremely useful tool makes the team aware of the total project cost weekly. It identifies outstanding cost issues, opportunities, alternative solutions, and risks while tracking team discussions and decisions.

COST STUDY REPORT											
GH Phipps											
Montclair Elementary School											
Item	Description	Phase	Submitted	Submittal	Submittal	Submittal	Submittal	Submittal	Submittal	Submittal	Submittal
1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6	6
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Sample CSR

FINANCIAL STATUS REPORT (FSR)

GH Phipps uses the FSR to track and compare the multiple design phase estimates: Programmatic, Schematic Design, Design Development, and Construction Documents against each other. The report clearly shows the changes in costs at each scope level of work.

The benefit is two-fold:

- 1. The overall project cost estimate changes between each milestone estimate are apparent. The report shows if there are major shifts in a particular scope of work.
- 2. Explanations of the changes are discussed and a plan of action is formulated.

The CSR trending log and the FSR Report work in combination to keep the project within budget during the design phase.

CONSTRUCTABILITY REVIEWS

Constructability Reviews are part of our pre-construction process. The Reviews leverage early contributions of knowledge and expertise using new technologies, allowing team members to achieve their potential throughout the project, and assist the entire team in the beginning of project design.

- ✓ **Purpose:** We use Constructability Reviews to coordinate objectives, reduce duplication, reduce costs, prevent potential conflicts, prevent rebuilding, reduce the impact of administrative costs, identify missing information, eliminate discrepancies, and facilitate more effective coordination reviews.
- ✓ **Deliverable:** A set of documents that allows the project to be bid, coordinated, constructed, and occupied with a minimum amount of confusion and errors while being cost effective. A constructability report will be provided at completion of Design Development and during the finalization of the permit drawings for Construction Documents.



GH Phipps
CONSTRUCTION COMPANIES

**FINANCIAL
STATUS REPORT**
BY CSI SECTION

**27J School District
Elementary 13**

Date: February 19, 2019

Est/Job #: 18.0630

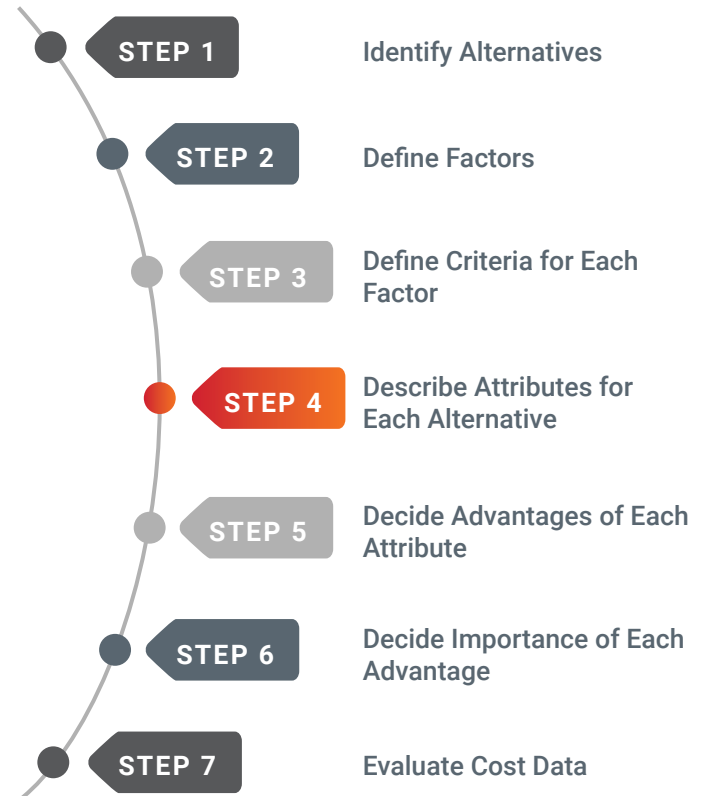
DESCRIPTION	DD	CD	OVER	REMARKS
	11/29/2018	2/19/2019	UNDER	
013112 General Conditions	591,467	591,467	0	includes masonry & Finish Heat
015123 Weather Protection Allowance	32,260	32,260	0	
015416 Hoisting	158,766	158,766	0	
017125 Survey	79,921	67,839	(12,082)	
017133 Temporary Window Enclosures	28,627	28,627	0	Same contractor as elementary 12
017423 Final Cleaning	21,846	21,846	0	
030132 Building Concrete	1,030,677	755,526	(275,151)	
039995 Facilities and Storage	0	17,544	17,544	
033057 Site Concrete	636,235	545,720	(90,515)	Same contractor as elementary 12
042000 Masonry	962,704	963,818	1,114	
055000 Steel	1,135,999	950,273	(185,726)	
061011 Rough Carpentry	196,724	204,678	7,954	
064100 Millwork	420,406	370,534	(49,872)	Same contractor as elementary 12
071100 Dampproofing	23,220	18,477	(4,743)	
071200 Waterproofing	1,215	1,984	769	
075000 Membrane Roofing/Metal Panels	821,915	785,838	(36,077)	
077000 Roof Hatch	6,500	6,500	0	Same contractor as elementary 12
078400 Fire Stopping Systems	8,450	8,450	0	
079200 Joint Sealants	35,100	35,624	524	
079500 Expansion Joint Systems	10,400	12,133	1,733	
081100 Door Package	230,878	232,386	1,510	Same contractor as elementary 12
083300 Overhead Doors	26,780	27,793	1,013	
088100 Glazing	427,497	430,340	2,843	
088800 Kalwall	16,440	17,240	800	
092110 Drywall	1,451,841	1,425,047	(26,794)	Water based finishes at CD
093000 Flooring and Tile	427,618	409,350	(18,268)	
095100 Acoustical	361,000	354,085	(6,915)	
096200 Polished Concrete	88,242	88,610	368	
096400 Wood Flooring	43,790	60,293	16,503	Not needed at Tandus Rolled goods
064000 Logo Allowance	0	10,000	10,000	
099000 Painting	167,915	154,740	(13,175)	
099000 Misc Touch-up at Completion	15,604	15,604	0	
099992 Moisture Mitigation	202,500	27,900	(174,600)	OFCL at DD
099994 Floor Protection and temp heating	77,220	90,342	13,122	
101100 Visual Display	0	52,935	52,935	
101400 Signage	40,900	35,911	(4,989)	
101453 Striping & Signs	15,306	32,413	17,107	Operable Partition
101453 School Zone Flashers	0	62,514	62,514	
102123 Cubicle Track and Curtain	1,335	1,565	230	
102226 Operable Partition	30,345	28,340	(2,005)	

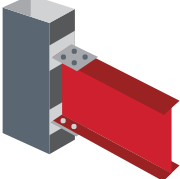
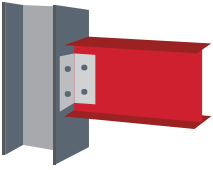
CHOOSING BY ADVANTAGES

An example of a tool that will be useful in engaging stakeholders in the design and construction process is Choosing by Advantages (CBA). This is a very team collaborative process designed to make decisions based upon the best advantages/attributes the team sets up. This process can be used to choose systems (MEP, structural, skin, etc.), products (hardware, masonry, metal panels), team members (trade partners, consultants etc.), virtually anything or component of the project. Evaluating the advantages of each system, product, team member etc. for a given attribute helps the team define the true value of each item. Cost is an attribute, however, it is the last thing to review so as not to cloud the value of the established attributes. The documentation resulting from CBA can always be retrieved to refresh memories of "why did we decide that?"

A lesson learned from the CBA process, is to make sure to level set the entire team in terms of educating them on the process. Before the CBA system is deployed on this project, we make sure all team members are up to speed on how the system works in order to make sure the time and effort is of value.

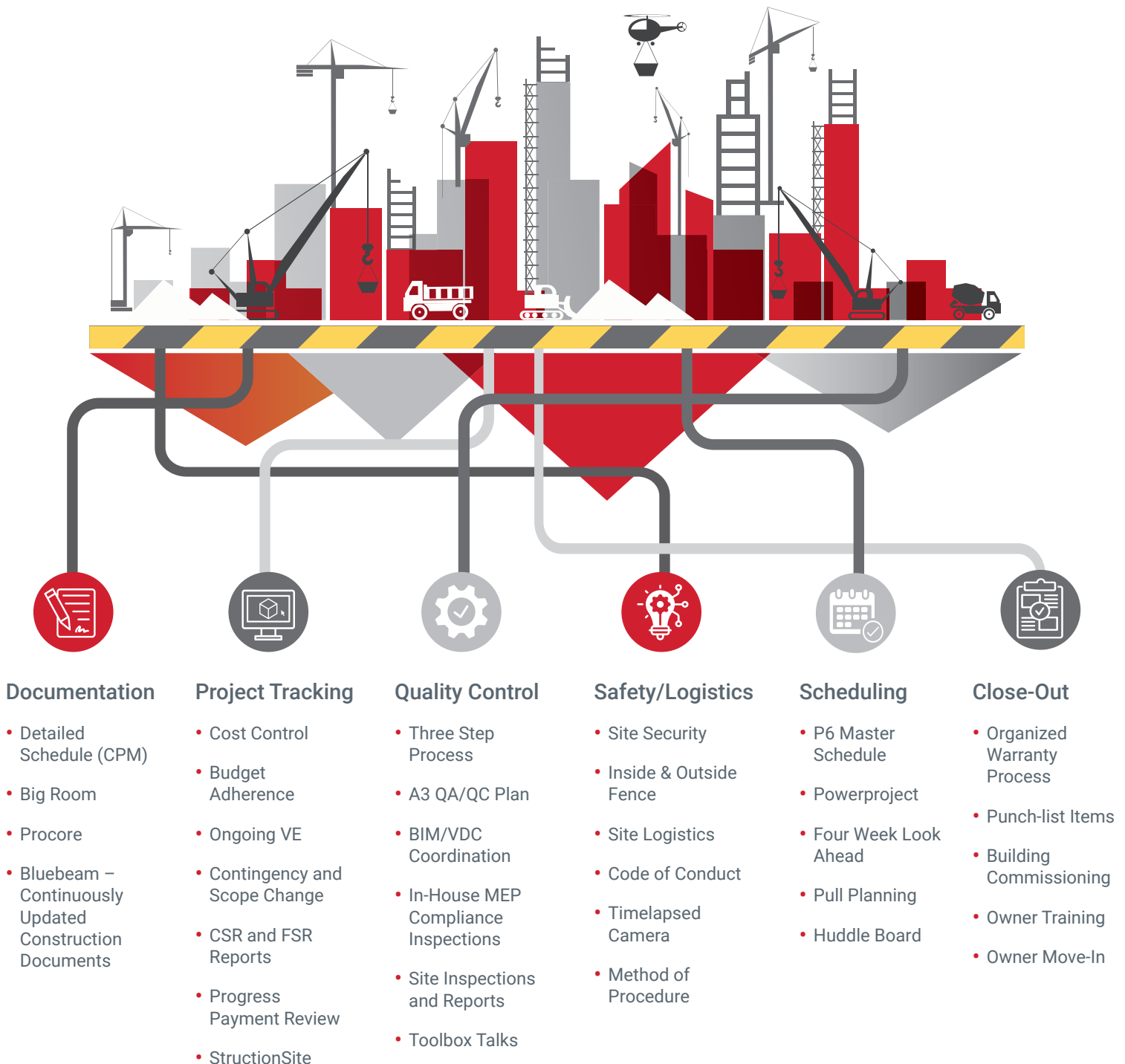
The CBA chart below is an example of how we might choose alternates for a project:



ALTERNATIVES EXAMPLE SHEET			
	 Cast in Place Concrete	 Structural Steel (Moment)	 Structural Steel (Shear)
Factor: Schedule <i>Criteria: Shorter Duration</i>	Score: 0 Attribute: 150 Work Days Advantage: None	Score: 100 Attribute: 80 Work Days Advantage: 14 Weeks Shorter	Score: 100 Attribute: 80 Work Days Advantage: 14 Weeks Shorter
Factor: Cost <i>Criteria: Less Expensive Option Preferred.</i>	Score: 0 Attribute: \$14,100,000 Advantage: Baseline	Score: 95 Attribute: \$13,500,000 Advantage: \$600k < Baseline	Score: 95 Attribute: \$13,500,000 Advantage: \$600k < Baseline
Factor: Design Flexibility <i>Criteria: More Flexibility to Move Structure Preferred.</i>	Score: 70 Attribute: Structure Can Move Off Gridline Advantage: Greatest Flexibility	Score: 0 Attribute: Structure is Fixed Advantage: 0 Flexibility	Score: 60 Attribute: Structure Can Move Slightly Off Gridline Advantage: Slight Flexibility
TOTAL SCORE	70	195	250

CONSTRUCTION MANAGEMENT & COORDINATION

As we move into construction, our goal is to provide you with an exceptional building experience. The methodology behind our management plan is to build a cohesive, effective team of professionals who enjoy working together to accomplish the primary objective of providing a successful project. This is accomplished by establishing trust among team members and developing solid relationships through direct communication and total transparency. Our project management plan is the combination of tools, processes, methods, systems, and people. The following diagram summarizes key topics and shows supporting activities and strengths.



TRADE PARTNER SELECTION & MANAGEMENT

GH Phipps has a strong reputation for treating our trade partners with integrity and fairness. We have a solid understanding of the capabilities and level of quality for nearly every major trade partner in the Front Range. We competitively bid all trades as early as the concept/schematic design phase, thus tapping into their expertise throughout the rest of the design process. This is especially valuable with a design build delivery, as it provides efficiency for Clark & Enersen during design.

Always Competitive “Add Value” Approach: Whether a major trade partner or supplier, we apply a competitive process and seek those firms out who can create the best value to the project. We will decide the best timing and processes to use with specific trade work procurement to meet your specific requirements.

MANPOWER AVAILABILITY

Due to the challenges facing the Colorado labor market, part of our prequalification process is to verify trade partners have the capacity to meet our schedules and are not overextended in backlog or limiting labor resources.

Prequalification: Our success depends on up-front knowledge and understanding of risks a trade partner could pose (i.e., financial stability, bonding capacity, safety record, etc.). We have developed an extensive electronic database of trade partners, their area of work, size capabilities, and their performance rating on our past projects.

Procurement: Prior to solicitation, we prepare a comprehensive list of qualifications, clarifications, scope inclusions and exclusions, and guidelines to be included by our trade partners. Our approach gets the best price and schedule in the market! All work will be competitively procured to determine the best value and schedule certainty to the owner. This will necessitate bringing on major trades for BIM coordination, manpower allocations, prefabrication, and material procurement. Working with the owner and design team, we will determine the best balance of timing and information available to procure key materials, equipment, and trade partners.

Management: Working on multiple complex projects every year, our processes and personnel are focused on how we work with our trade partners in communications, pre-planning, schedule execution, and safety. Project success depends on the performance of every team member, trade partner, and

supplier in these key areas. Jamie will track all construction activities listed on the detailed schedule. This will also involve reviews with all major trade partners during their weekly on-site pull-planning and project meetings. Trade partners will be responsible for tracking and updating the material delivery schedule on a weekly basis. Bi-weekly schedule updates and opportunities for improvement of coordination, quality, and cost reduction is also driven on-site by our team with the support of key professionals from our main office (safety, scheduling, BIM, preconstruction, et al).



MAXIMIZING THE LOCAL WORKFORCE

With over 70 years of experience working on the Front Range in Colorado, we have an outstanding pool of specialty trade partners. We receive priority treatment from the subcontracting community because they know we are here long-term and we provide safe, well-managed projects.

Early in the preconstruction phase of the project, GH Phipps will hold open houses and meet-and-greets to reach out to the local trade partners in Fort Lupton and Weld County. We will encourage local trade partners to provide quotes for their services on this project as we like to keep tax dollars local whenever possible..

We are committed to exceeding local workforce requirements for this project and do not anticipate any problems in fully staffing your project with well-qualified, highly trained, and skilled craftsmen.

03

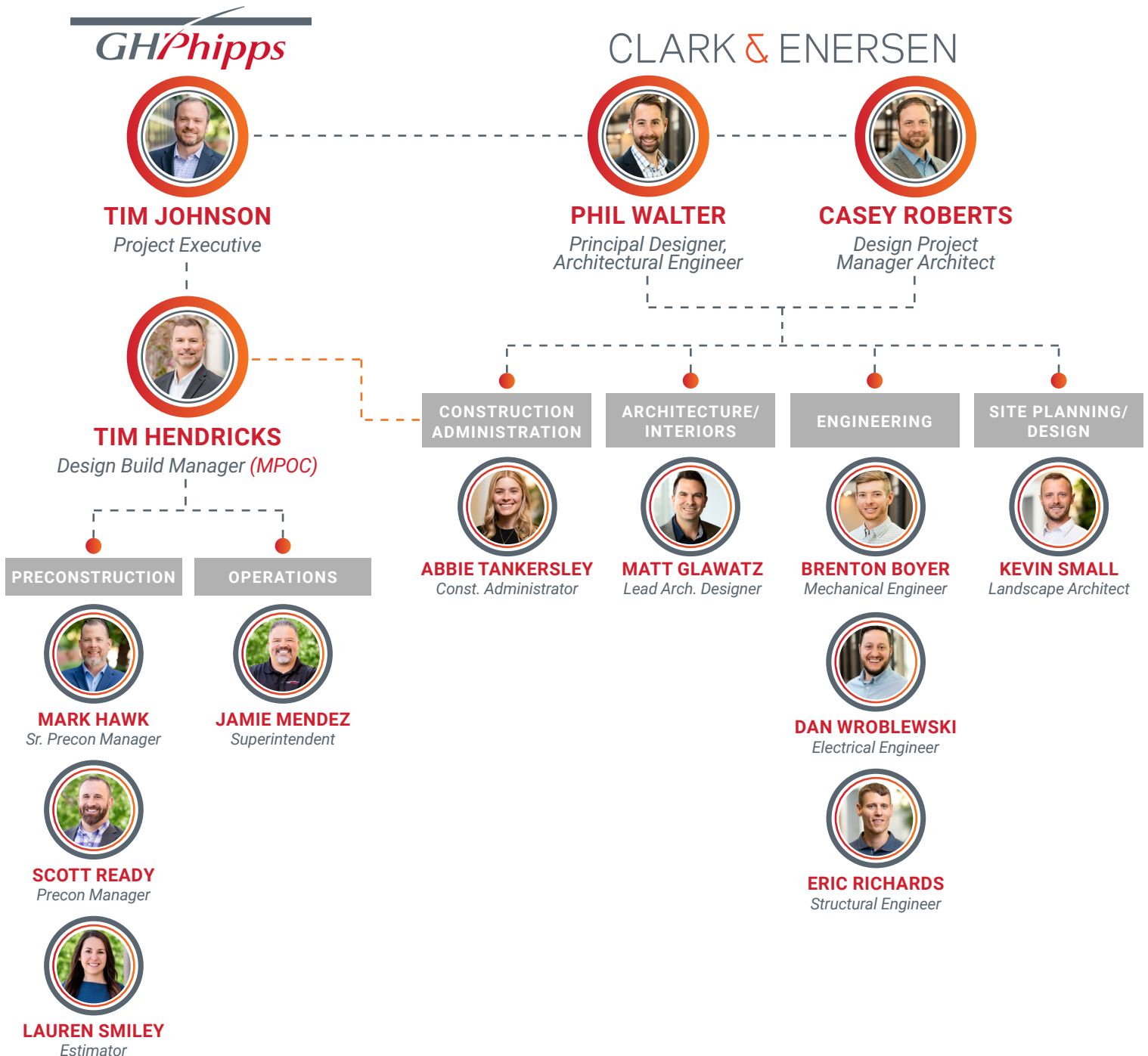
PROJECT TEAM



03 PROJECT TEAM

EXPERIENCED AND READY

We have hand-selected our proposed team members based on their expert skill-level, relevant project experience, and availability to turn over a high-quality, on-budget project within the confines of your schedule. We have direct, recent experience working in the City of Fort Lupton and our design team maintains all disciplines within the same office which naturally enhances collaboration and provides efficiency in both speed of delivery and cost.





TIM JOHNSON, LEED® AP

Project Executive - GH Phipps

Tim brings over 19 years of wide-ranging experience to the project team. He has been a project manager, preconstruction manager, superintendent, and director of risk management throughout his career. He pays great attention to the front-end of projects and then maintains regular touch points with the team, stepping in at any point when executive support is required.

E: tim.johnson@ghphipps.com

P: 970.372.0518

EDUCATION

B.S. Civil Infrastructure Engineering
University of Pennsylvania

AFFILIATIONS

- ✓ Vice Chair of the Fort Collins Building Review Commission 2016-2022
- ✓ Leadership Northern Colorado Class of 2023

PROJECT EXPERIENCE

Fort Lupton Public School & Library | Fort Lupton, CO

Project for the City of Fort Lupton. New library includes space for its book collection, plus a large multi-purpose room with community access, a collaborative makerspace with 3-D printers and a variety of other tools.

– \$6.8 Million | 20,000 SF

Weld RE-8 School District Pre-Bond Services | Fort Lupton, CO

GH Phipps has been engaged to work with the Fort Lupton school district to provide preconstruction and construction services on the work associated with a new High School and associated deferred maintenance projects in the RE-8 school district.

– \$140 Million | Multiple Projects

District Support Services Shop and Office | Greeley, CO

Project for High Plains Library District. New vehicle storage and maintenance with library and office space to support the administrative services of HPLD.

– \$14 Million | 27,000 SF



PHIL WALTER, PE, LEED® AP

Principal Designer, Architectural Engineer - Clark & Enersen

Phil will serve as our team's principal designer and be responsible for the overall success of the project. He will participate in project meetings and ensure Clark & Enersen firm resources are available to the team as needed throughout the process. Phil will also coordinate and integrate our in-house engineering and specialty services into the project.

E: phil.walter@clarkenersen.com

P: 970.818.8999

EDUCATION

B.S. Architectural Engineering
Kansas State University

PROJECT EXPERIENCE

City of Fort Collins, Civic Center Master Plan | Fort Collins, CO

Clark & Enersen was selected by the City of Fort Collins to complete a master plan refresh for the Block 32/42 Civic Center. The twelve-block Civic Center District in downtown Fort Collins includes City and County facilities, such as City Hall, the Justice Center, and County Court House, as well as parking garages, housing, and the Downtown Transit Center.

High Plains Library District, Kersey Branch Renovation | Kersey, CO

Our team renovated a former municipal building into a branch library. An online surveying effort informed several aspects of the ongoing design, including access to expanded technology, gathering space, quiet reading zones, safe and robust children's spaces, and additional program offerings made possible by adjacency to the nearby city park.

– \$480,000 | 3,000 SF



TIM HENDRICKS

Design Build Manager - GH Phipps

Tim will provide insight to the project with his previous civic experience. He will work closely with the design team during the preconstruction and construction phases of the project. He has the ultimate responsibility to the client and GH Phipps for the completion of the project within the allotted time and budget.

E: tim.hendricks@ghphipps.com

P: 307.460.4306

EDUCATION

B.S. Construction Management
University of Nebraska

CERTIFICATIONS

- ✓ ASHE - HCC Certified
- ✓ OSHA 30
- ✓ OSHA Asbestos Awareness
- ✓ AGC Executive Leadership
- ✓ Army Corps of Engineers QC for Contractors Certificate

PROJECT EXPERIENCE

LINC Library | Greeley, CO

Project for High Plains Library District. Addition/renovation project with children's museum, innovation center, children's area, outdoor amphitheater, soundproofed recording studio, and classrooms.

– \$23 Million | 64,000 SF

Fine Arts Complex | Laramie, WY

Project for LCCC. This project includes the renovation of the west wing of the Fine Arts building and the new construction of a 400-seat performing arts space.

– \$13.1 Million | 58,000 SF

Windsor New Middle School | Windsor, CO

Project for Weld RE-4 School District. 900 Student MS includes student collaboration spaces, classrooms, technology resources, teacher work areas/support offices.

– \$78 Million | 154,700 SF



CASEY ROBERTS, AIA, NCARB

Design Project Manager, Project Architect - Clark & Enersen

Casey will be the design team's primary point of contact, coordinate design work, and help establish overall budget, project phasing, costs, and schedule, alongside GH Phipps. He has been instrumental in working with clients to create design solutions that result in safe, functional, and aesthetically pleasing spaces. Casey's sense of commitment and sensitivity to client needs are unsurpassed.

E: casey.roberts@clarkenersen.com

P: 970.818.8999

EDUCATION

Master of Architecture
University of Nebraska-Lincoln

PROJECT EXPERIENCE

East Park District Maintenance Facility and Dovetail Park Amenities | Fort Collins, CO

Project for the City of Fort Collins. This facility was designed as a community-oriented maintenance facility with the intent to strategically locate facilities, maximize efficiencies, and provide localized parks equipment and personnel for daily maintenance tasks. It consists of office space and light use maintenance bays for servicing equipment and vehicles.

– \$7.9M | 6,000 SF

Johnson County Courthouse Renovation | Olathe, KS

Project for Johnson County. The Johnson County Courthouse is a building complex comprised of multiple additions and renovations completed since 1950. Clark & Enersen was selected to remodel several areas within the Courthouse to complement the County's reallocation of resources.

– \$4.6M | 217,000 SF



JAMIE MENDEZ

Superintendent - GH Phipps

Jamie's responsibility is to oversee the total construction effort and ensure the project is constructed in accordance with design, budget, and schedule. He supervises contractors and material suppliers to ensure compliance with their contract and is responsible for quality control and overall project safety. He will coordinate the construction of the project with the owner and Clark & Enersen.

E: jamie.mendez@ghphipps.com

P: 303.886.8042

EXPERIENCE

21 Years Construction Experience

CERTIFICATIONS

- ✓ USACE QCM
- ✓ ASHE
- ✓ HCC Certified
- ✓ OSHA-30
- ✓ 2HR OSHA Asbestos Awareness
- ✓ First Aid/CPR
- ✓ Bloodborne Pathogens Training
- ✓ AGC Executive Leadership
- ✓ Advance Stormwater Mgmt.

PROJECT EXPERIENCE

Fort Lupton Public School & Library | Fort Lupton, CO

Project for the City of Fort Lupton. New library includes large multi-purpose room with community access and collaborative makerspace with 3-D printers and other tools.

– \$6.8 Million | 20,000 SF

District Support Services Shop and Office | Greeley, CO

Project for High Plains Library District. New vehicle storage and maintenance with library and office space to support the administrative services of HPLD.

– \$14 Million | 27,000 SF

Kersey Library | Kersey, CO

Project for High Plains Library District. Dedicated meeting and study rooms, expanded collection capacity, twice as many public computers, spaces for kids/teens/adults, and expanded staff workspace and resources.

– \$896 Thousand | 3,400 SF



MATT GLAWATZ, AIA, NCARB, LEED® AP

Lead Architectural Designer - Clark & Enersen

Matt will serve as lead architectural designer, leveraging his more than 15 years of experience leading the design for municipal government projects throughout the Front Range and Midwest. He will work closely with stakeholders to develop/refine the vision for the project and lead the design process to ensure Fort Lupton's goals remain at the forefront throughout the process.

E: matt.glawatz@clarkenersen.com

P: 402.477.9291

EDUCATION

Master of Architecture

University of Nebraska-Lincoln

PROJECT EXPERIENCE

City Hall and Police Department Facility Assessment and Design | Prairie Village, KS

Project for the City of Prairie Village. Clark & Enersen led a comprehensive programming effort for each city hall department and the police department, engaging with staff to determine existing space types and functions, needs and wants, deficiencies, and goals for future use. The project is currently awaiting council direction on which option they would prefer, and once determined our team will proceed through the DD phase.

Civic Center Master Plan | Fort Collins, CO

Project for the City of Fort Collins. Clark & Enersen was selected by the City of Fort Collins to complete a master plan refresh for the Block 32/42 Civic Center. The twelve-block Civic Center District in downtown Fort Collins includes City and County facilities, such as City Hall, the Justice Center, and County Court House, as well as parking garages, housing, and the Downtown Transit Center.



MARK HAWK, LEED® AP

Sr. Preconstruction Manager - GH Phipps

Mark offers over 23 years of experience and collaboration with owners and design teams for success during the precon phase. He will lead the budgeting and GMP effort, providing value engineering and offering cost savings recommendations. His communication style is “open book,” offering transparency and no surprises, enabling clients to make well-informed decisions while maximizing program goals.

E: mark.hawk@ghphipps.com

P: 303.961.2659

EDUCATION

B.S. Construction Management
& Business Administration
Colorado State University

CERTIFICATIONS

- ✓ GH Phipps Healthcare Services Certified
- ✓ Stormwater Management
- ✓ DBG Science Pyramid - 2015 AGC of Colorado Award for Project of the Year

PROJECT EXPERIENCE

Wellington Webb Building Renovation | Denver, CO

Project for the City and County of Denver. Phased renovation of municipal office building to consolidate staff, upgrade finishes, and meet building codes and ADA requirements.

– \$92.3 Million | 600,000 SF

Denver Central Library Renovation | Denver, CO

Project for the City and County of Denver. Upgrades to safety and security issues. Reconfiguration of the building for modern library programs, services, and resources.

– \$45 Million | 93,550 SF

Denver Botanic Gardens: Freyer-Newman Center | Denver, CO

Museum for botanic art and science with two levels of underground parking. Includes children's learning space, art studio and classrooms, galleries, auditorium, library with rare books room, labs for botanic samples, herbarium, and administrative office space.

– \$40 Million | 50,000 SF



KEVIN SMALL, PLA, ASLA

Landscape Architect - Clark & Enersen

Kevin will serve as landscape architect. His specialized expertise includes site planning and design for site orientation, pedestrian and vehicular circulation, grading, stormwater management, and plantings. He takes a “big picture” approach to projects, ensuring that the site helps connect the building to its surrounding environment and enhances the occupant's experience with the facility.

E: kevin.small@clarkenersen.com

P: 970.818.8999

EDUCATION

Master of Landscape Architecture
University of Colorado Denver

PROJECT EXPERIENCE

Town of Dillon, Town Center Walkability Study and Design | Dillon, CO

Clark & Enersen is currently delivering construction documentation for the first phase of design located in the Village Alley that will connect the town's existing amenities to a central location. Community engagement involved a deeply collaborative effort with the town and the broader community.

– Est. \$1.2M | Est. 1/3 acre

City of Fort Collins, Combined Aquatics Facility Study | Fort Collins, CO

Clark & Enersen, in association with another architect, was selected to complete an innovation, recreation, and aquatics programming study for the new Southeast Community Center, which was updated earlier this year. This comprehensive study involved extensive focus group and stakeholder outreach to gain and understanding of the space types and programming desired for the facility.



SCOTT READY, LEED® AP
Preconstruction Manager - GH Phipps

Scott provides our clients with accurate estimates, cost studies, experience, team participation, integrity and project satisfaction. He oversees the estimation team while also providing the field and office with timely and accurate information, reports, and contracts. He also focuses on keeping the project in line with your budget and schedule goals.

E: scott.ready@ghphipps.com
P: 970.556.0541

EDUCATION
B.S. Construction Management
Colorado State University

- CERTIFICATIONS**
- ✓ OSHA 30
 - ✓ AIC Certified Constructor
 - ✓ Leadership Weld County 2019
 - ✓ CPR/First Aid
 - ✓ Leadership Northern Colorado Class of 2024

PROJECT EXPERIENCE

- Sheriff's Office Substation | Highlands Ranch, CO**
Project for Douglas County. Law enforcement facility featuring secure vehicle parking, public parking, community space, and training areas.
- \$6.5 Million | 36,000 SF
- District Support Services Shop and Office | Greeley, CO**
Project for High Plains Library District. New vehicle storage and maintenance with library and office space to support the administrative services of HPLD.
- \$14 Million | 27,000 SF
- Larimer County Coroner's Office | Fort Collins, CO**
Renovation of an existing office space into the new Coroner's office and medical examiner's laboratory. Included several commercial coolers, a Lodox x-ray machine, and exam rooms.
- \$2.2 Million | 12,000 SF



Johnsen County, BOCC Meeting Room
Olathe, KS

04

PROJECT EXPERIENCE & REFERENCES



TOWN OF CASTLE ROCK Town Hall Addition

Castle Rock, CO



PROJECT DETAILS

SIZE: 14,136 SF

COST: \$4,300,000

DELIVERY: CM/GC

SCHEDULE: 01/17 - 08/17

OWNER

Town of Castle Rock
Bill Detweiler
720.733.3530
bdetweiler@crgov.com

ARCHITECT

HB&A
Liz Apke
719.424.4627
liz.apke@hbbaa.com

GENERAL CONTRACTOR

GH Phipps Construction

PROJECT DESCRIPTION

The addition serves primarily as office space for the Town's Planning Services Department, with some space allocated to its Finance Department. Moving these functions into the addition freed up significant space in the original building for other departments to move into, with room for all to grow. Initial budget was \$5.1M, final cost was \$4.3M.

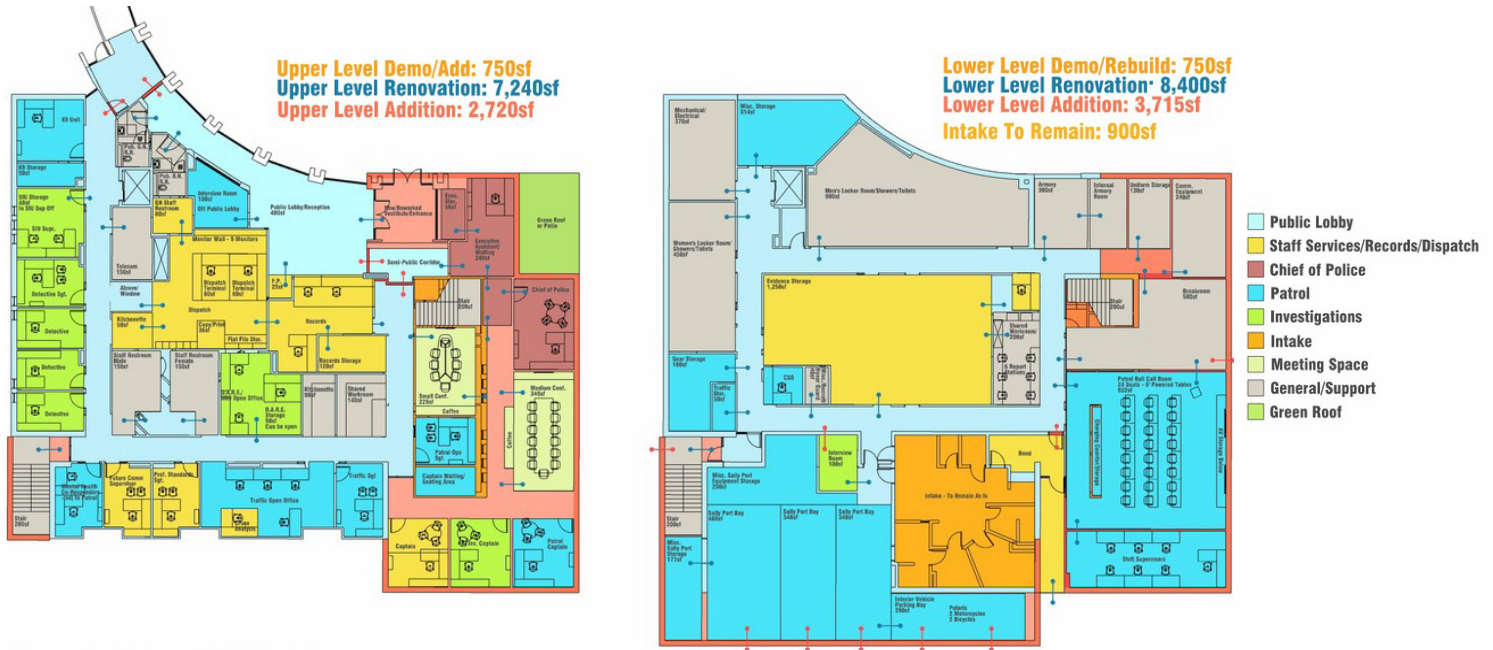
Sustainable principles were incorporated into the design. Daylighting and views, indoor air quality, and comfortable, attractive break spaces were very important. Responsible water and energy usage were fundamental to equipment selection. It was decided the entrance would be moved to the addition, allowing the remainder of the building to be secured. The lobby was given extra attention in terms of finishes, furniture, art pieces, and even a living plant wall along one side to ensure a friendly and pleasant experience.

Coordination of construction was key in this project. Town Hall had to remain open and occupied, while a renovation of adjacent Festival Park was under construction concurrently. Since portions of the construction sites overlapped, each project had to be scheduled and phased intricately to allow both projects to proceed without budget or schedule overruns. The new portion of the building was attached to the existing Town Hall with a glass connector that rises three stories to allow more daylight into the building. Significant time before construction went into pre-planning with the subcontractors and the Town to approve a project approach and schedule that would work with the project requirements.



CITY OF PRAIRIE VILLAGE City Hall & Police Department

Prairie Village, KS



PROJECT DETAILS

SIZE: 18,890 to 24,475 SF (est.)

SCHEDULE: 08/22 - 06/25 (est.)

OWNER

City of Prairie Village
 Melissa Prenger
 913.385.6455
 mprenger@pvkansas.com

ARCHITECT

Clark & Enersen
 Matt Glawatz
 402.477.9291
 matt.glawatz@clarkenersen.com

GENERAL CONTRACTOR

TBD

PROJECT DESCRIPTION

Clark & Enersen was selected to perform a facility analysis to determine the feasibility of reusing and renovating portions of the Prairie Village's city hall and police headquarters buildings. Our team led a comprehensive programming effort for each city hall department and the police department, engaging with staff to determine existing space types and functions, needs and wants, deficiencies, and goals for future use. We then developed multiple iterations of conceptual studies for both the city hall and police headquarters, including the following options:

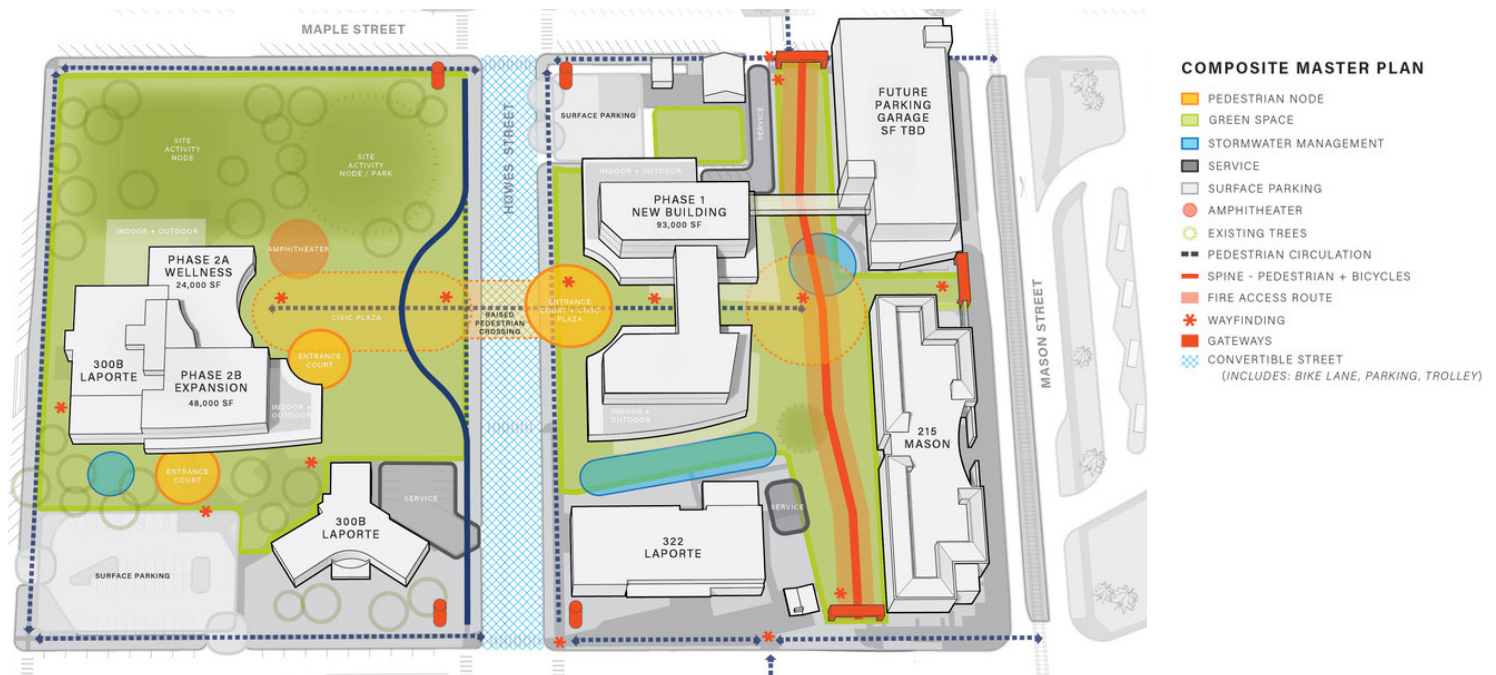
- Internal renovation of existing city hall with minimal program changes
- Single-story renovation/addition for city hall program needs
- Two-story renovation/addition for city hall program needs
- Two-story renovation/addition for police department program needs
- New standalone two-story city hall to implement enhanced program needs to eliminate constraints of the existing building

The standalone, new build option would involve a full site renovation and take into consideration how it will impact a future police department renovation as well as park usage and public amenities. Goals for both options include creating more staff meeting space, improving departmental adjacencies, updating access and fixtures to meet/exceed ADA requirements, improving HVAC and electrical performance, and achieving LEED Gold Certification (renovation/addition) or LEED Platinum Certification (new build).

The project is currently awaiting council direction on which option they would prefer, and once determined, our team will proceed through the design and documentation phases of schematic design, design development, construction documentation, and construction administration.

CITY OF FORT COLLINS Civic Center Master Plan

Fort Collins, CO



PROJECT DETAILS

SCHEDULE: 04/20 - 11/21

OWNER

City of Fort Collins
Blake Visser
970.221.6227
bvisser@fcgov.com

ARCHITECT

Clark & Enersen
Phil Walter
970.818.8999
philip.walter@clarkenersen.com

GENERAL CONTRACTOR

TBD

PROJECT DESCRIPTION

Clark & Enersen was selected by the City of Fort Collins to complete a master plan refresh for the Block 32/42 Civic Center. The twelve-block Civic Center District in downtown Fort Collins includes City and County facilities, such as City Hall, the Justice Center, and County Court House, as well as parking garages, housing, and the Downtown Transit Center. The Civic Center block is located just east of the historic Old Town district and is home to four historic buildings. The last master plan for the area was completed in 2015 and needed to be updated to align with current building construction in the area, staff needs, and changes to the cities design standards and policies. The City plans to use the new master plan to help secure funding to create additional spaces for staff to accommodate future growth.

The master planning process involved:

- Space planning.
- User growth analysis.
- Facilities studies.
- Master plan conceptual development review.
- Future needs analysis.
- Potential design of buildings for future construction.

To accomplish this, our team met with key City of Fort Collins stakeholders on a regular basis, held community engagement meetings, facilitated a charrette process, reviewed the current building conditions and how the space was being used, and developed strategies to handle the future growth of each department. Throughout the process, our team worked with the City to develop multiple projection models that are responsive to several possible future operational and work environment scenarios. Upon completion of the master plan, our contract was expanded to include space planning services for multiple facilities.

SUSTAINABLE/CARBON-NEUTRAL DESIGN

For each project pursuing LEED goals, it's critical to determine what is most important to the project stakeholders. There are many ways to achieve LEED/Well Certifications and each come with their own benefits and costs. The value can be seen in lower operational costs long-term for a client. The Tutt Library is a LEED project we are very proud of and will take similar concepts to the City of Fort Lupton.

CASE STUDY

Tutt Library, Colorado College

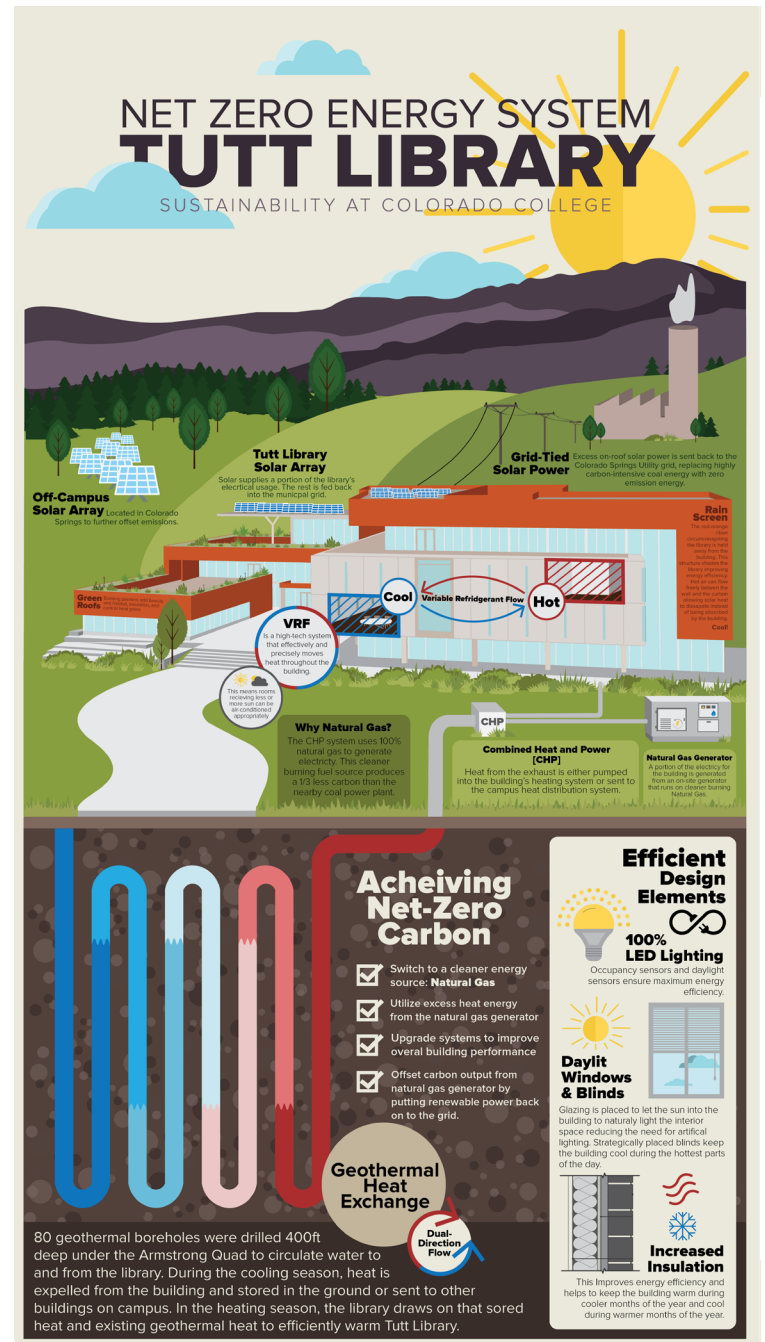
Completed in 2017 | \$35M | 99,000 SF | CM/GC

From electronics to daylight, Colorado College's Tutt Library infuses sustainability throughout the facility. It is the largest carbon-neutral, net-zero energy academic library in the country. It has a geothermal energy field of 80 geothermal wells on the Armstrong Quad, a 115-kilowatt rooftop solar array, a 400-kilowatt off-site solar array, and a 130-kilowatt combined heat and power system.

Installation of the new heating and cooling equipment provided challenges since the first floor was all glass, and the building needed to be opened up. The project team selected upper-level panels to replace with glass. Design and construction challenges included minimal floor-to-ceiling heights in the existing building.

This project was highly complex because the skeleton of a historic concrete building had to be tied into a modern addition making the ceiling heights almost impossible to wire. The project team accomplished this task and overcame a tight location, a nearby historic building, an aggressive schedule, demolition of an annex, and moving half a million books out of – and then back into – the library.

This project received the 2017 Innovation Award from the National Association of College and University Business Officers.



REFERENCES



HIGH PLAINS LIBRARY DISTRICT LINC, FORT LUPTON, AND KERSEY LIBRARIES

Dr. Matthew Hortt, *Executive Director*
970.506.8563 | mhortt@highplains.us



WEMBER, INC. LINC, FORT LUPTON, AND KERSEY LIBRARIES

Dan Spykstra, *Project Manager*
720.382.3795 | dspykstra@wemberinc.com



CITY & COUNTY OF DENVER MAIN LIBRARY, RED ROCKS, WEBB BUILDING

Curt Winn, *Project Manager*
303.710.3393 | curt.winn@denvergov.org



05

LONG-TERM SOLUTIONS



05 | LONG-TERM SOLUTIONS

PLANNING FOR FUTURE DEVELOPMENTS

The long-term usability of a facility is tied to a wide range of factors – durability of materials, system life cycles, flexibility of spaces, ease of technological upgrades, etc. Our design build team understands that city halls, like many civic and government buildings, are publicly-funded facilities, and we are committed to being good stewards of taxpayer funds while taking into consideration each of the design features that will enable the new city hall to stand the test of time. Below are a just a few examples of ways our team can help to ensure the long-term functionality of the facility, and we look forward to exploring more possibilities in collaboration with Fort Lupton stakeholders.

Asking the Right Questions the First Time

As previously mentioned, the success of your project begins with a robust and detailed programming effort. By understanding your current needs, while also delving into future needs, challenges, and opportunities, we can effectively design your project with the flexibility required to adapt to change over the next 50-plus years.

Flexible Spaces

During the planning and design stages, we will prioritize the inclusion of efficient space layouts that allow for future change and/or expansion. Our interior designers will also help identify furniture and fixtures that are multifunctional or even movable, as this will also allow for the quick reconfiguration of spaces to support a wide range of potential use cases.

Durability of Materials

With material selection, it is crucial to prioritize durable, low-maintenance materials to minimize product replacement. Our team is able to support sustainable design and LEED/green initiatives through material selection by minimizing the use of manufactured products that require significant energy to produce and avoiding materials that produce pollutants. We also have experience incorporating building products and finishes made from recycled materials that help reduce solid waste issues, cut energy consumption in manufacturing, and save on the use of natural resources.

High-Efficiency, Long-Lasting Systems

Our design team's mechanical and electrical engineers have specific expertise in designing and selecting systems that meet the long-term needs of clients. We will help identify HVAC and lighting systems that are highly-efficient – which can help lower overall energy consumption and costs – and that are designed to operate with minimal ongoing maintenance.

Ease of Technological Upgrades

In addition to requiring infrastructure to support computers and other equipment required for office productivity, city halls also often need to support video streaming capabilities for virtual meetings and/or broadcasting city council meetings. Our design team has a dedicated AV/technology specialist who understands how to help clients future-proof their facilities and plan for consistent technological upgrades over time to meet demand. Among other responsibilities, this expertise will be critical in designing the IT Hub & Center within the new city hall building.



Capitol Dome Restorization
State of Colorado



SUBJECT FOR DISCUSSION

Amending Resolution Numbers Approved at the October 15, 2024 City Council Meeting

SUMMARY STATEMENT/BACKGROUND DISCUSSION

Incorrect resolution numbers were assigned to six resolutions that were presented at the October 15, 2024 City Council Meeting. This resulted in duplicate resolution numbers. Below is the list of resolutions with the incorrect resolution number and their updated resolution number.

- Resolution No. 2024R042, Appointing the City Attorney - Amended Resolution Number 2024R051
- Resolution No. 2024R043, Appointing the Judge - Amended Resolution Number 2024R052
- Resolution No. 2024R044, Appointing the City Clerk - Amended Resolution Number 2024R053
- Resolution No. 2024R045, Appointing the City Administrator - Amended Resolution Number 2024R054
- Resolution No. 2024R046, Waiving the Fee for Business License Renewals - Amended Resolution Number 2024R055
- Resolution No. 2024R047, Special Use Permit for Western Midstream Pipeline - Amended Resolution Number 2024R056

FINANCIAL CONSIDERATIONS

None

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date



Upcoming Events

- | | |
|------------------|--|
| November 6, 2024 | Coffee with a Cop – Hard Bean Coffee, 107 Dales Place, 8:00 a.m. |
| December 7, 2024 | Cookies & Cocoa with Santa – Library, 370 S. Rollie Ave. |