



City of Fort Lupton
Marijuana Licensing Authority
Agenda
Tuesday, February 18, 2025
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3
David Crespino, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

You may join in person or join remotely by clicking on:
<https://meet.goto.com/793699389>

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

a. January 7, 2025 Marijuana Licensing Authority Meeting Minutes

Action Memorandum

- a.** AM 2025-001 Approving the Regulated Marijuana Business License Renewal Application Submitted by High Plainz Strains of Fort Lupton, Inc. for a Retail Marijuana Business
- b.** AM 2025-002 Approving the Regulated Marijuana Business License Application Submitted by 1310 Factory Circle, LLC dba Nature's Herbs & Wellness Center of Fort Lupton for a Retail Marijuana Business

Adjourn

**RECORD OF PROCEEDINGS
MARIJUANA LICENSING AUTHORITY
January 7, 2025**

The Marijuana Licensing Authority of the City of Fort Lupton met at the City Complex, 130 South McKinley Avenue, on Tuesday, January 7, 2025. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Hubbard, Councilmembers, Chris Ceretto, Bruce Fitzgerald, David Crespín, Valerie Blackston and Claud Hanes.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, Chief of Police, William Carnes, and City Attorney, Andy Ausmus.

APPROVAL OF AGENDA

It was moved by Bruce Fitzgerald and seconded by Claud Hanes to approve the agenda as presented. Motion passed unanimously on voice vote.

ACTION MEMORANDUM

AM 2025-001 Consideration of an Application for Change of Manager at Silver Stem Fine Cannabis

It was noted that due to a conflict of interest, Councilmember Valerie Blackston abstained from the matter.

Silver Stem Fine Cannabis, located at 7853 Hwy 85, has submitted an application for Change of Manager. The applicant is Maria Hernandez. Ms. Hernandez currently possesses a Colorado Marijuana license (badge) to work in a Marijuana Business, has not applied for a Marijuana license in any other jurisdiction, and has not been denied a Marijuana license, withdrawn a Marijuana license application or had any disciplinary action taken against the Marijuana license.

The municipal code does not provide for administrative review of manager applications, therefore, the application is being brought before the Authority. Fingerprint results were received and a background check conducted by the Police Department. The results indicated that a record exists. The City Attorney has reviewed the matter and has noted no concerns.

It was moved by Chris Ceretto and seconded by Bruce Fitzgerald to approve the application for a change of Manager to Maria Hernandez at Silver Stem Fine Cannabis. Motion passed on voice vote with Councilmember Valerie Blackston abstaining from the motion.

**RECORD OF PROCEEDINGS
MARIJUANA LICENSING AUTHORITY
January 7, 2025**

AM 2025-002 Consideration of an Application to Modify Premises Submitted by Natures Herbs and Wellness of Fort Lupton at 1310 Factory Circle

An application has been submitted by Tucker Elridge, Operations Director of Natures Herbs and Wellness of Fort Lupton to modify the marijuana licensed premises at 1310 Factory Circle.

The municipal code does not provide for administrative review of such applications, therefore, the application is being brought before the Authority.

The application has been reviewed by the Police Department with no concerns noted on the layout.

It was moved by David Crespín and seconded by Valerie Blackston to approve the Application to Modify Premises Submitted by Natures Herbs and Wellness of Fort Lupton at 1310 Factory Circle. Motion passed unanimously on roll call vote.

ADJOURNMENT

The meeting adjourned at 6:04 p.m.

Submitted by,

Maricela Peña, City Clerk

Approved by Liquor Licensing Authority,

Zo Hubbard, Mayor



SUBJECT FOR DISCUSSION

Approving the Regulated Marijuana Business License Renewal Application Submitted by High Plainz Strains of Fort Lupton, Inc. for a Retail Marijuana Business

SUMMARY STATEMENT/BACKGROUND DISCUSSION

High Plainz Strains of Fort Lupton, Inc. ("High Plainz") is located at 1330 Factory Circle. A certificate of Occupancy (CO) was issued April 30, 2024.

High Plainz has submitted the Regulated Marijuana Business License Renewal Application and has made payment to the City for the renewal and operating fees. Quarterly site inspections are being completed by the police department. There are currently no concerns with the property.

Both the State of Colorado Marijuana Enforcement Division and the City of Fort Lupton issued a Regulated Marijuana license that is valid through April 5, 2025.

FINANCIAL CONSIDERATIONS

The Finance Department has received scheduled marijuana tax payment.

LEGAL/POLITICAL CONSIDERATIONS

N/A

ALTERNATIVES/OPTIONS

N/A

STAFF RECOMMENDATIONS

Staff seeks approval of the renewal application.

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date



SUBJECT FOR DISCUSSION

Approving the Regulated Marijuana Business License Application Submitted by 1310 Factory Circle, LLC dba Nature's Herbs & Wellness Center of Fort Lupton for a Retail Marijuana Business

SUMMARY STATEMENT/BACKGROUND DISCUSSION

The initial application for 1310 Factory Circle LLC was approved on April 5, 2022, and based upon the facts and evidence presented, the Authority approved the application for a retail marijuana business conditioned upon the following:

- Applicable issuance of building permits and land use approvals as applicable,
- Approved site inspections,
- Approved security inspections,
- Any additional background information (if necessary) on any parties providing financing, and
- Maintaining compliance with all state and local laws, codes and ordinances.

Once the conditions listed have been met and the building is ready for occupancy with such furniture, fixtures and equipment in place as are necessary to comply with the applicable provisions and the local authority has inspected and approved the premises for occupancy, the City will issue the retail marijuana business license.

1310 Factory Circle, LLC is currently in the land use process with the Planning Department and is working towards finalizing the project. Once this has been completed, the applicant will pursue obtaining building permits.

1310 Factory Circle, LLC has submitted the Regulated Marijuana Business License Application and has made payment to the City for the application and operating fee of \$5,000.

FINANCIAL CONSIDERATIONS

N/A

LEGAL/POLITICAL CONSIDERATIONS

N/A

ALTERNATIVES/OPTIONS

N/A

STAFF RECOMMENDATIONS

Staff seeks direction.

Certification of Council Approval:

Ordinance No. _____

Resolution No. _____

City Clerk

Date