



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, April 1, 2025
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

You may join in person or join remotely by clicking on:
<https://meet.goto.com/793699389>

Call to Order

Pledge of Allegiance

Roll Call

Proclamation

- a. 2025 Sexual Assault Awareness Month Proclamation
- b. 2025 National Crime Victims' Rights Proclamation
- c. 2025 National Library Week Proclamation

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

- a. April 1, 2025 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. March 18, 2025 City Council Meeting Minutes
- b. Amending Resolution 2025R015 to State the Planning Advisory Committee Shall Operate Under the Same Guidelines as the Advisory Committees
- c. AM 2025-049 Approving the Estimated 2025 Payment to Northern Colorado Water Conservation District for the Windy Gap Annual Assessment, Paid from the Water Utility Fund for an Amount Not to Exceed \$269,868.34.
- d. AM 2025-050 Approving the Purchase of Nine (9) MDT's for Public Work Trucks for an Amount Not to Exceed \$45,860.04, Allocated from the Internal Technology Equipment General Fund
- e. AM 2025-054 Approving a Resolution of the City Council of Fort Lupton to Dedicate an Underground Power Easement on City Owned Property Located at the Northwest Corner of the Intersection of Highway 52 and College Avenue to United Power

Action Memorandum

- a. AM 2025-051 Approving the Great Outdoor Colorado (GOCO) – Planning and Capacity Grant Application for Updating the Parks and Trails Master Plan

- b. AM 2025-052 Approving Estimates and Payment of Invoices to BearCom for Patrol Vehicle Upfitting for an Amount Not to Exceed \$120,000, Allocated from the Police Department Capital Projects Budget
- c. AM 2025-053 Approving a Resolution of the City Council of Fort Lupton Authorizing the Submittal of an Energy/Mineral Impact Assistance Fund (EIAF) Grant with the Colorado Department of Local Affairs (DOLA) for Fort Lupton Water Strategy Plan for a Project Cost Estimate of \$444,444.00

Staff Reports

Mayor/Council Reports

Future City Events

- a. April 2, 2025 Coffee with a Cop, Fort Lupton Recreation Center, 8 a.m. - 9 a.m.
- April 10, 2025 Curbside Spring Clean-Up Day (For Seniors and/or Disabled Residents)
- April 12, 2025 Easter Egg Hunt, Community Park, 203 S. Harrison Ave., 9 a.m.
- April 12, 2025 Spring Clean-Up Day, 800 12th St. 8 a.m. - 12 p.m.
- April 16, 2025 Annual Spaghetti Dinner, Recreation Center, 203 S. Harrison Ave., 5 p.m. - 6 p.m.
- April 21 - 25, 2025 Hillside Cemetery Annual Clean-up Days
- April 23-26, 2025 Fields of Honor, Pearson Park
- April 26, 2025 Arbor Day Tree Sale, Recreation Center, 203 S. Harrison Ave., 8 a.m. - 11 a.m.
- April 28, 2025 Shredding Day, City Hall, 130 S. McKinley Ave., 8 a.m. - 10 a.m.

Upcoming Meetings

- a. April 8, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
- April 15, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
- April 29, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
- May 6, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Adjourn

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 1, 2025

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, April 1, 2025. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Hubbard, Councilmembers, Bruce Fitzgerald, David Crespín, Chris Ceretto, Claud Hanes, and Michael Sanchez. Councilmember Valerie Blackston arrived at 6:04 p.m.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Finance Director, Leann Perino, Planning Director, Todd Hodges and the Fort Lupton Middle School National Junior Honor Society Students.

PROCLAMATION

Mayor Hubbard read the Sexual Assault Awareness Month Proclamation and proclaimed the month of April as Sexual Assault Awareness Month in the City of Fort Lupton.

Student Mayor Chavez read the Crime Victims Rights Proclamation and Mayor Hubbard proclaimed the week of April 6-12 as Crime Victims Rights Week in the City of Fort Lupton.

Student Councilmember McGee read the April Fools Library Proclamation and proclaimed April 1st as an April Fools joke and encouraged all citizens to laugh.

Student Councilmember Singh read the National Library Week Proclamation and Mayor Hubbard proclaimed April 6-12 as National Library Week in the City of Fort Lupton.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Mayor or Council.

APPROVAL OF AGENDA

It was moved by Chris Ceretto and seconded by David Crespín to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the April 1, 2025, payables; there were no questions or comments from the Mayor or Council.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 1, 2025**

CONSENT AGENDA

It was moved by Claud Hanes and seconded by Valerie Blackston to approve the Consent Agenda as presented with the following items:

- March 18, 2025 City Council Meeting Minutes
- Amending Resolution 2025R015 to State the Planning Advisory Committee Shall Operate Under the Same Guidelines as the Advisory Committees
- Approving the Estimated 2025 Payment to Northern Colorado Water Conservation District for the Windy Gap Annual Assessment, Paid from the Water Utility Fund for an Amount Not to Exceed \$269,868.34 (AM 2025-049)
- Approving the Purchase of Nine (9) MDT's for Public Work Trucks for an Amount Not to Exceed \$45,860.04, Allocated from the Information Technology Equipment General Fund (AM 2025-050)
- Approving Resolution 2024R025 OF THE CITY COUNCIL OF FORT LUPTON TO DEDICATE AN UNDERGROUND POWER EASEMENT ON CITY OWNED PROPERTY LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF HIGHWAY 52 AND COLLEGE AVENUE TO UNITED POWER (AM 2025-054)

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2025-051 Approving the Great Outdoor Colorado (GOCO) – Planning and Capacity Grant Application for Updating the Parks and Trails Master Plan

The Parks and Recreation Department submitted a full application to Great Outdoor Colorado (GOCO) in December 2024 and was approved in the amount of \$140,000 for the Parks and Trails Master Plan on March 14, 2025. The next step is to execute the Grant Agreement. The grant award will be issued upon completion of the Grant agreement

It was moved by Bruce Fitzgerald and seconded by Valerie Blackston to Approve the Great Outdoor Colorado (GOCO) – Planning and Capacity Grant Application for Updating the Parks and Trails Master Plan. Motion passed unanimously on roll call vote.

AM 2025-052 Approving Estimates and Payment of Invoices to BearCom for Patrol Vehicle Upfitting for an Amount Not to Exceed \$120,000, Allocated from the Police Department Capital Projects Budget

As part of the budgeted vehicle purchases for 2025, BearCom is to provide vehicle upfitting for four new Chevy Tahoe police vehicles. The total estimated cost for upfit is \$114,714.00, three vehicles are estimated to cost 30,424.00 and one is estimated to cost 23,412.00. This estimate

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 1, 2025

depends on customer provided equipment (such as vehicle radios, Axon Fleet Cameras, etc). The PD is expecting the actual upfit cost to be lower than the estimated cost.

It was moved by Chris Ceretto and seconded by Valerie Blackston to Approve Estimates and Payment of Invoices to BearCom for Patrol Vehicle Upfitting for an Amount Not to Exceed \$120,000, Allocated from the Police Department Capital Projects Budget. Motion passed unanimously on roll call vote.

AM 2025-053 Approving a Resolution of the City Council of Fort Lupton Authorizing the Submittal of an Energy/Mineral Impact Assistance Fund (EIAF) Grant with the Colorado Department of Local Affairs (DOLA) for Fort Lupton Water Strategy Plan for a Project Cost Estimate of \$444,444.00

As a requirement of the Colorado DOLA's grant application for EIAF Grant funds, City Council must approve a resolution authorizing the City's application submission in order to be considered for the grant.

As part of our grant application for financial assistance for the Water Strategy Plan Project, City Council must approve a resolution officially authorizing the submission of said application. The estimated total amount of the project is \$444,444.00. Of this amount, the City will commit to a fifty-five percent match of \$244,444.00 of which was budgeted as matching funds for the USBR grant submittal.

It was moved by David Crespín and seconded by Valerie Blackston to approve Resolution 2025R026 OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY/MINERAL IMPACT ASSISTANCE FUND (EIAF) GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS (DOLA) FOR FORT LUPTON WATER STRATEGY PLAN FOR A PROJECT COST ESTIMATE OF \$444,444.00. Motion passed unanimously on roll call vote.

STAFF REPORTS

Chris Cross, City Administrator, reported the students had a busy day packed with information and gave praise to the students and parents.

Mari Peña, City Clerk, reported some of the things the students were taught and encouraged parents to ask the students what they learned. She also praised the students for their participation.

Roy Vestal, Public Works Director, reported relief that a water outage was no longer a threat. He stated an 8" line was replaced with a 12" line and the new part is currently isolated until they receive a valid back feed test back from the lab which should be received by Friday April 4, 2025.

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MAYOR/COUNCIL REPORTS

The Councilmembers showed support, gratitude and encouragement to the National Junior Honor Society for their future and participation in Youth in Government Day.

Councilmember Bruce Fitzgerald, reported a rollover accident involving a single vehicle occurred right in front of his house. The driver was a 15-year-old and walked away from the scene with only minor injuries.

FUTURE CITY EVENTS

April 2, 2025	Coffee with a Cop, Fort Lupton Recreation Center, 8 a.m. - 9a.m.
April 10, 2025	Curbside Spring Clean-Up Day (For Seniors and/or Disabled Residents)
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UPCOMING MEETINGS

April 8, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
April 15, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
April 29, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
May 6, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m

ADJOURNMENT

The meeting adjourned at 6:35 p.m.

Submitted by,


Maricela Peña, City Clerk



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Approved by City Council,



Zo Hubbard, Mayor

