



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, May 20, 2025
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

a. May 20, 2025 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

a. May 06, 2025 City Council Meeting Minutes

Action Memorandum

a. AM 2025-070 Approving Payment to John Elway Chevrolet for the Purchase of Four Fleet Vehicles in an Amount Not To Exceed \$216,120.00, Allocated from the Police Department Capital Projects Budget

Information Memorandum

- a. IM 2025-006 Service Agreement with Bludot Technologies Inc. (Bludot) to Implement the Open Rewards Shop Local Program in Support of Fort Lupton Businesses and the City's Goal of Economic Sustainability
- b. IM 2025-007 Ratifying the City Administrator's Signature on a Memorandum of Understanding Between the City of Fort Lupton, WaterNow Alliance, and Western Resource Advocates for the Project Accelerator: Integrating WaterWise Principles in Land Use Planning Project

Staff Reports

Mayor/Council Reports

Future City Events

- a. May 26, 2025 Memorial Day Service, Hillside Cemetery, 13750 Weld County Road 12, 9:30 a.m. - 10 a.m.
- May 28, 2025 Summer Reading Adventure Kickoff Party, Fort Lupton Community Center Park, 203 S. Harrison Ave, 5:30 p.m.- 7:30 p.m.
- June 4, 2025 Coffee with a Cop, Fort Lupton Recreation Center, 203 S. Harrison Ave. 8:00 a.m. - 8 a.m.
- June 14, 2025 Summer Sizzle 5K, Fort Lupton Recreation Center, 203 S. Harrison Ave. 8:00 a.m.

July 4, 2025 Independence Day Celebration, Fort Lupton Recreation Center,
203 S. Harrison Ave, 7 p.m.

July 11 & 12, 2025 Citywide Garage Sales

Upcoming Meetings

- a. May 27, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
- June 3, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
- June 10, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
- June 17, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Executive Session

- a. To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) - Water

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
May 20, 2025**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, May 20, 2025. Mayor Zo Hubbard called the meeting to order at 6:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Hubbard, Councilmembers, David Crespín, Claud Hanes, Michael Sanchez, Valerie Blackston, Chris Ceretto and Bruce Fitzgerald.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Finance Director, Leann Perino, Chief of Police, William Carnes and Planning Director, Todd Hodges.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Mayor or Council.

APPROVAL OF AGENDA

It was moved by Michael Sanchez and seconded by Chris Ceretto to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the May 20, 2025, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Claud Hanes and seconded by Valerie Blackston to approve the Consent Agenda as presented with the following items:

- May 06, 2025 City Council Meeting Minutes

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2025-070 Approving Payment to John Elway Chevrolet for the Purchase of Four Fleet Vehicles in an Amount Not To Exceed \$216,120.00, Allocated from the Police Department Capital Projects Budget

**RECORD OF PROCEEDINGS
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As part of the approved 2025 budget, the Police Department was authorized to obtain four fleet vehicles to replace aging vehicles in the fleet. The Police Department ordered four vehicles on government bid and the vehicles have now been delivered. The vehicles, 2025 Chevy Tahoes, have an individual cost of \$54,030. The total amount of the purchase is \$216,120.00.

It was moved by Chris Ceretto and seconded by Michael Sanchez to approve Payment to John Elway Chevrolet for the Purchase of Four Fleet Vehicles in an Amount Not To Exceed \$216,120.00, Allocated from the Police Department Capital Projects Budget. Motion passed unanimously on roll call vote.

INFORMATION MEMORANDUM

IM 2025-006 Service Agreement with Bludot Technologies Inc. (Bludot) to Implement the Open Rewards Shop Local Program in Support of Fort Lupton Businesses and the City's Goal of Economic Sustainability

Staff have been working to identify new programs to meet the City's economic development goals, support local businesses, and foster economic sustainability. The Open Rewards program accomplishes these goals by providing financial rewards to people who shop in Fort Lupton and choose to participate in the program.

All licensed businesses that offer goods or services to consumers, are located in the City of Fort Lupton, and are in good standing, will be included in the program. Licensed businesses that are not located within city limits will not be included.

A 5% reward will be offered to program participants for all purchases. The reward amount per purchase will be capped at \$50, representing a 5% reward on a \$1,000 purchase. Rewards cannot be revoked for return items. Rewards must be redeemed within sixty days of the purchase transaction.

Additional rewards may be offered for Small Business Saturday, holiday shopping, or other special themes. Additional program limits, such as a monthly reward cap per participant, may also be set.

The program will be available to the public in July. Staff are coordinating promotional messaging for both businesses and consumer program participants.

IM 2025-007 Ratifying the City Administrator's Signature on a Memorandum of Understanding Between the City of Fort Lupton, WaterNow Alliance, and Western Resource Advocates for the Project Accelerator: Integrating WaterWise Principles in Land Use Planning Project

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WaterNow Alliance, an organization of local water leaders working to advance sustainable, affordable, and resilient water strategies, offers a Project Accelerator program to support communities in achieving innovative water projects through 250 hours of pro bono technical assistance. Some of the key City goals identified by City Staff at the Growing Water Smart workshops in 2023 and 2024 were to update the City's landscape code, Comprehensive Plan, and other "big" plans (Parks and Trails, Transportation, etc), to become more waterwise to meet relevant state statutes and utilize water more effectively and efficiently in Fort Lupton. With this in mind, City staff applied for the project accelerator program to seek the assistance and expertise of WaterNow in achieving these goals. The City's application was accepted and the MOU is the first step in getting the project started. WaterNow is bringing in a partner organization, Western Resource Advocates, to help provide expertise for our code and plan updates. The project is anticipated to run from May 2025 - March 2026 and The Project Accelerator program is 250 hours of free pro-bono support, meaning there is no financial obligation to the City.

STAFF REPORTS

Library Director, Beth Gudmestad, informed Council that in 2025 the Library will be purchasing items such as a metal detector, record player, and an embroidery machine. She also stated that the Library will be holding English conversation classes at St. Williams Catholic Church in June. The Library will also be hosting story-teller in the park on Mondays and Fridays at Cannery and Heritage Park. She also requested to have one councilmember come to the Library Board meetings once in a while.

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

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|---------------|---|
| May 26, 2025 | Memorial Day Service, Hillside Cemetery, 13750 Weld County Road 12,
9:30 a.m. - 10 a.m. |
| May 28, 2025 | Summer Reading Adventure Kickoff Party, Fort Lupton Community Center Park,
203 S. Harrison Ave, 5:30 p.m.- 7:30 p.m. |
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UPCOMING MEETINGS

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June 17, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

EXECUTIVE SESSION

It was moved by David Crespín and seconded by Bruce Fitzgerald to move to Executive Session "To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6- 402(4)(e) – Water. Motion passed unanimously on roll call vote. The following moved into Executive Session: Mayor Hubbard, Councilmembers David Crespín, Claud Hanes, Michael Sanchez, Valerie Blackston, Chris Ceretto and Bruce Fitzgerald, City Attorney, Andy Ausmus, City Administrator, Chris Cross, and Finance Director, Leann Perino.

The Executive Session ended at 6:35 and the regular meeting reconvened.

ADJOURNMENT

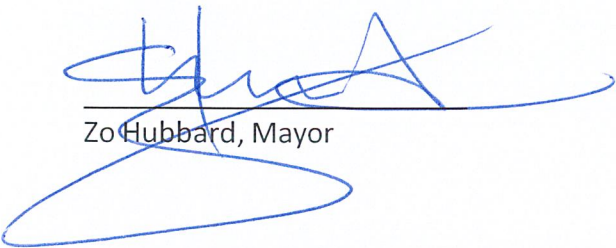
The meeting adjourned at 6:35 p.m.

Submitted by,


Maricela Peña, City Clerk



Approved by City Council,


Zo Hubbard, Mayor