



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, July 15, 2025
6:00 PM
130 South McKinley Avenue

Zo Hubbard, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Michael Sanchez, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

a. July 15, 2025 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. July 1, 2025 City Council Meeting Minutes
- b. AM 2025-089 Authorize the Mayor to Execute an Agreement to Purchase Two Shares of Fulton Irrigation from the Estate of Wilma F. Pacey for \$30,000.00 per share Allocated from the Water Sales Tax Fund
- c. AM 2025-090 Approving the Statement of Work for the Various Products from Civic Plus Allocated from the City Clerk, Recreation Center and Library Budgets for an Amount of \$58,454.32 for 2026
- d. AM 2025-091 Approving the Annual Renewal of Box Enterprise Plus, KeySafe, and Premier Services for an Amount Not to Exceed \$68,276.77, Allocated from the IT Department General Fund
- e. AM 2025-092 Approving Microsoft Office Upgrade to 2024 Professional Plus in the Amount Not to Exceed \$88,654.00, Allocated from the IT Department General Fund
- f. AM 2025-093 Approve the \$45,500 Payment to Kline Alvarado Veio for Legal Work Related to the Colorado Water Resource and Power Development (CWRPDA) Loan for the Water Tower Project, Allocated from the Utility Fund-Water
- g. AM 2025-094 Approving a Resolution Ratifying the Mayor's Appointment of Jimmy Dominguez to the Planning Commission as a Regular Member for a Three-year Term Beginning July 15, 2025, and Ending July 15, 2028
- h. AM 2025-095 Approving the Intergovernmental Agreement ("IGA") with Board of County Commissioners of the County of Weld and the Weld County Clerk and Recorder Concerning the Administration of the November 4, 2025, Coordinated Election with the City of Fort Lupton and Designating Maricela Peña as the Election Official for the City

Action Memorandum

- a. AM 2025-096 Authorize Signing by the Mayor of the Revised Contract with Hall-Irwin, Corporation, Inc. for an Amount Not to Exceed \$2,351,901.93 for the Waste Water Treatment Plant Lagoon Storage Slurry Wall Project from the Water Sales Tax Fund
- b. AM 2025-097 Award of Contract to McGrane Water Engineering, LLC for an Amount Not to Exceed \$84,000.00 for Engineering Services for the Lagoon Water Storage Project from the Utility Fund

Staff Reports

Mayor/Council Reports

Future City Events

- a. July 19, 2025 Glow up the Splash Park, Fort Lupton Recreation Center, 203 S. Harrison Ave., 8:30 p.m. - 10:00 p.m.
August 5, 2025 Informational Meeting for Candidates for the November Election, 130 S. McKinley Ave., 4:00 p.m. - 5:00 p.m.
August 5, 2025 National Night Out, Koshio Park, 1st Street and S. McKinley Ave., 5:00 p.m. - 8:00 p.m.
August 6, 2025 Coffee with a Cop, Fort Lupton Recreation Center, 203 S. Harrison Ave., 8:00 a.m. - 9:00 a.m.

Upcoming Meetings

- a. July 29, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
August 5, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
August 12, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
August 19, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Executive Session

- a. *To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e). Pertaining to Potential Annexations and Water and Sewer Services*

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
July 15, 2025**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, July 15, 2025. Mayor Zo Hubbard called the meeting to order at 6:45 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Hubbard, Councilmembers, David Crespín, Claud Hanes, Michael Sanchez, Bruce Fitzgerald and Chris Ceretto. Councilmember Valerie Blackston appeared remotely.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Finance Director, Leann Perino, Planning Director, Todd Hodges, and Chief of Police, William Carnes.

PERSONS TO ADDRESS COUNCIL

Justin Ralston, Superintendent of the School District, introduced himself to City Council. He also stated he has met with City Administrator Chris Cross, Chief of Police William Carnes and the Fire Chief to ensure good collaboration between the City and School District. He also stated he has released his 100-day plan which is posted online. He also reported that the school district will have a strong presence at National Night Out this year.

APPROVAL OF AGENDA

Staff requested to remove item b. under Action Memorandum, AM 2025-097 Award of Contract to McGrane Water Engineering, LLC for an Amount Not to Exceed \$84,000.00 for Engineering Services for the Lagoon Water Storage Project from the Utility Fund due to additional work needed to be completed before being heard by Council. It was moved by Claud Hanes and seconded by Chris Ceretto to approve the agenda as amended. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the July 15, 2025, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Valerie Blackston and seconded by Chris Ceretto to approve the Consent Agenda as presented with the following items:

- July 1, 2025 City Council Meeting Minutes

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
July 15, 2025

- Authorize the Mayor to Execute an Agreement to Purchase Two Shares of Fulton Irrigation from the Estate of Wilma F. Paceley for \$30,000.00 per share Allocated from the Water Sales Tax Fund (AM 2025-089)
- Approving the Statement of Work for the Various Products from Civic Plus Allocated from the City Clerk, Recreation Center and Library Budgets for an Amount of \$58,454.32 for 2026 (AM 2025-090)
- Approving the Annual Renewal of Box Enterprise Plus, KeySafe, and Premier Services for an Amount Not to Exceed \$68,276.77, Allocated from the IT Department General Fund (AM 2025-091)
- Approving Microsoft Office Upgrade to 2024 Professional Plus in the Amount Not to Exceed \$88,654.00, Allocated from the IT Department General Fund (AM 2025-092)
- Approve the \$45,500 Payment to Kline Alvarado Veio for Legal Work Related to the Colorado Water Resource and Power Development (CWRPDA) Loan for the Water Tower Project, Allocated from the Utility Fund-Water (AM 2025-093)
- Approving Resolution 2025R034 RATIFYING THE MAYOR'S APPOINTMENT OF JIMMY DOMINGUEZ TO THE PLANNING COMMISSION AS A REGULAR MEMBER FOR A THREE-YEAR TERM BEGINNING JULY 15, 2025, AND ENDING JULY 15, 2028 (AM 2025-094)
- Approving the Intergovernmental Agreement ("IGA") with Board of County Commissioners of the County of Weld and the Weld County Clerk and Recorder Concerning the Administration of the November 4, 2025, Coordinated Election with the City of Fort Lupton and Designating Maricela Peña as the Election Official for the City (AM 2025-095)

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2025-096 Authorize Signing by the Mayor of the Revised Contract with Hall-Irwin, Corporation, Inc. for an Amount Not to Exceed \$2,351,901.93 for the Waste Water Treatment Plant Lagoon Storage Slurry Wall Project from the Water Sales Tax Fund

The contract was awarded on July 1, 2025 with AM 2025-088. The contract document included with the award has been revised from what was presented.

Paragraph 3 Time of Completion is revised to November 26, 2025. The original document was not edited for the latest bidding cycle to reflect a more lenient time frame to work with the Contractor's schedule.

Paragraph 6.B. is revised to reflect a change from 10% retainage on payment for work completed to 5% retainage, in accordance with HB21-1167 which states a maximum of 5% retainage is allowed.

**RECORD OF PROCEEDINGS
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It was moved by Claud Hanes and seconded by Chris Ceretto to Authorize Signing by the Mayor of the Revised Contract with Hall-Irwin, Corporation, Inc. for an Amount Not to Exceed \$2,351,901.93 for the Waste Water Treatment Plant Lagoon Storage Slurry Wall Project from the Water Sales Tax Fund. Motion passed unanimously on roll call vote.

STAFF REPORTS

City Administrator, Chris Cross welcomed Superintendent of Weld RE-8 School District, Justin Ralston and expressed excitement about new opportunities for the future.

MAYOR/COUNCIL REPORTS

Councilmember Valerie Blackston, reported that on July 29th the youth committee will be holding their last meeting. They will be going to Coyote Creek Golf Course at 7:00 p.m. and invited City Council Members and City Staff to join them.

FUTURE CITY EVENTS

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UPCOMING MEETINGS

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August 19, 2025 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
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EXECUTIVE SESSION

It was moved by Bruce Fitzgerald and seconded by Claud Hanes to move to Executive Session "To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e). Pertaining to Potential Annexations and Water and Sewer Services. Motion passed unanimously on roll call vote. The following moved into Executive Session: Mayor Hubbard, Councilmembers David Crespín, Claud Hanes, Michael Sanchez, Valerie Blackston, Chris Ceretto and Bruce Fitzgerald, City Attorney, Andy Ausmus, City Administrator, Chris Cross, Public Works Director, Roy Vestal and Planning Director, Todd Hodges. The Executive Session ended at 7:35 and the regular meeting reconvened.

ADJOURNMENT

The meeting adjourned at 7:35 p.m.

Submitted by,


Maricela Peña, City Clerk



Approved by City Council,


Zo Hubbard, Mayor