

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 20, 2020

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, October 20, 2020. Due to the COVID-19 virus, the meeting was held with remote access provided through GoToWebinar. Mayor Zo Stieber called the meeting to order at 7:02 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Stieber, Councilmembers Shannon Rhoda, Michael Sanchez, and Bruce Fitzgerald. Councilmember Tommy Holton participated remotely through GoToWebinar.

Also present were City Administrator, Chris Cross, City Clerk, Mari Pena, City Attorney, Andy Ausmus, Chief John Fryar, Public Works Director, Roy Vestal, Planning Director, Todd Hodges, and Golf Course Director Tyler Tarpley.

Assistant City Administrator, Glenda Aretxuloeta, Finance Director, Leann Perino, and Planners Alyssa Knutson and Maria Lancto participated remotely through GoToWebinar.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Council.

APPROVAL OF AGENDA

It was moved by Bruce Fitzgerald and seconded by Michael Sanchez to approve the Agenda as amended by adding the Resolution for AM 2020-174 that was inadvertently omitted. Motion passed unanimously on roll call vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the October 20, 2020 payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Shannon Rhoda and seconded by Bruce Fitzgerald to approve the Consent Agenda as amended by adding "48 hour notice of cancellation" to the Resolution for AM 2020-174. The following items were part of the Consent Agenda: 10062020 City Council Meeting Minutes, APPROVING RESOLUTION 2020R069 FOR FEE ADJUSTMENT ON SHELTER RENTALS AND FIELD RENTALS FOR THE FORT LUPTON RECREATION CENTER DEPARTMENT EFFECTIVE JANUARY 1, 2020 (AM 2020-175), Approve RESOLUTION 2020R070 RATIFYING THE APPOINTMENT OF KATHY KVASNICKA AS A MEMBER OF THE FORT LUPTON URBAN RENEWAL AUTHORITY TO SERVE AS A RESIDENT REPRESENTATIVE FOR A TERM EXPIRING FEBRUARY 18, 2024 (AM 2020-178),

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 20, 2020**

Approve Windy Gap Firing Project Allotment Contract for 1190 Units (AM 2020-174), Authorize the Mayor to Execute an Agreement to Lease 200 Equivalent Colorado Big Thompson Water Units to Platte River Power Authority at no Charge in Consideration for a Purchase Agreement of Windy Gap Units (AM 2020-176). Motion passed unanimously on roll call vote.

PUBLIC HEARINGS

Mayor Stieber read the advisement regarding connected meetings prior to the start of the public hearing.

AM 2020-179 Approving a Resolution for the 641 14th Street 7-Eleven Site Plan

Mayor Stieber opened the public hearing at 7:07 p.m. and asked for a brief description of the proposal. The City Planner, Alyssa Knutson, stated that an application has been submitted for site plan known as the 641 14th Street 7-Eleven Site Plan by Cadence Development LLC (applicant) and Eachus Investments I, LLC (owner). The Site Plan includes a 4,650 square foot building that will serve as a convenience store and fueling facilities, and a quick service restaurant inside the convenience store. The Property located at 641 14th Street, which is located north and adjacent to 14th Street and between U.S. Highway 85 and Denver Avenue. All public notification requirements have been met.

Kay Stallworthy, with Cadence Development, provided an overview of the area with current photos and explained that the site is currently under demolition including the main building, canopies, and fuel tanks. The development is expected to have on site landscaping including 18 trees and 136 shrubs. Ms. Stallworthy also provided an 360 degree architecture with high quality design presentation and noted that the new 7-Eleven will be similar to the one recently constructed in town.

Mayor Stieber asked Councilmember Tommy Holton if he was able to see and hear the entire presentation. Mr. Holton answered yes.

Mayor Stieber asked if anyone from the public wished to speak on the proposal. Hearing none, Mayor Stieber closed the public hearing at 7:16 p.m.

It was moved by Michael Sanchez and seconded by Bruce Fitzgerald to approve Resolution 2020R071 A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE 641 14th ST. 7-ELEVEN SITE PLAN. Motion passed unanimously on roll call vote.

AM 2020-180 Approving a Resolution for the AutoZone Site Plan

Mayor Stieber read the following advisement to the applicant, Jessica Greenough with Galloway, the applicant's representative: You understand that members of the City Council and or Planning Commission may be appearing tonight via a virtual connection and may not be appearing in person? You consent to the applicable member voting on your submittal even though said member is not present in person? You understand that the Applicant has a right to

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 20, 2020

continue this public hearing to such a date to allow a full in person public hearing? You have agreed to voluntarily waive that right on behalf of the Applicant by proceeding tonight electronically, is that correct? On behalf of the Applicant, you have voluntarily signed and submitted the written waiver and consent to proceed electronically tonight, correct? Therefore, on behalf of the Applicant, you waive Applicant's right to proceed in an in person public hearing and have consented to proceed forward voluntarily tonight in this virtual City Council meeting, is that correct? Ms. Greenough replied yes, to all questions.

Mayor Stieber opened the public hearing at 7:18 p.m. and asked for a brief description of the proposal. The City Planner, Maria Lancto, stated that an application has been submitted for a site plan known as the AutoZone Site Plan by AutoZone Parts, Inc. (applicant) and Vincent Village, LLC (owner). The Site Plan includes a 6,815 square foot building that will serve as an auto parts retail store. No auto services or repairs will be offered at this site. The Property located at the northeast corner of Highway 52 and Dale's Place. The proposed site plan complies with this zone district. All notification requirements have been met.

Jessica Greenough provided a brief presentation of the project including the layout of the new AutoZone.

Mayor Stieber asked if anyone from the public wished to speak for or against the proposal. There was no public.

Mayor Stieber read the following advisement to Ms. Greenough: Have you had a full and fair opportunity to present all facts, submittals, documents, testimony and presentations in support of the Applicant's application before the City Council and or Planning Commission tonight? Ms. Greenough responded 'yes'. Has there been anything that you or the Applicant would have liked to have presented in support of Applicant's application that you feel you were prevented from doing so? Ms. Greenough responded 'no'.

Mayor Stieber asked Councilmember Tommy Holton if he was able to see and hear the entire presentation. Mr. Holton answered yes.

Mayor Stieber closed the public hearing at 7:24 p.m.

It was moved by Tommy Holton and seconded by Bruce Fitzgerald to approve Resolution 2020R072 A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE AUTOZONE SITE PLAN. Motion passed unanimously on roll call vote.

ACTION AGENDA

AM 2020-177 Approving the Purchase of New Range Ball Machine for Coyote Creek Golf Course

The existing Range Ball Dispenser at the golf course is over 20 years old and is beyond it's useful life expectancy. The ball machine dispenses range balls to paying customers to practice

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 20, 2020

with on the driving range. The existing machine uses tokens, which have to be purchased at least 3 times annually as shrinkage happens. The new machine would have communication with clubhouse and use pin codes to dispense the balls. This will result in annual savings of \$500.

The existing machine is down on average 10-15 days annually to replace broken parts. This is a headache for staff as they find other ways to distribute range balls to customers. The new range machine should not have those issues for several years.

It was moved by Bruce Fitzgerald and seconded by Michael Sanchez to approve the purchase of a new range ball machine for Coyote Creek Golf Course. Motion passed unanimously on roll call vote.

STAFF

City Administrator, Chris Cross, and Assistant City Administrator Glenda Aretxuloeta provided information regarding the COVID 19 Grant Phase II to residents.

Mayor Stieber indicated that she has received numerous appreciative comments from residents who received the COVID 19 Grant in September.

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

October 27th	Town Hall Meeting, 130 S. McKinley Ave. 6:30 p.m.
October 31st	Trunk or Treat Street Drive Thru Trick or Treat, FLHS South Parking Lot 4:00 p.m. – 6 p.m.
November 3, 2020	City Council Meeting, 130 S. McKinley Ave. 7:00 p.m.
November 3, 2020	Election Day (Closes 7 p.m.)
November 7-14th	Field of Honor, Pearson Park
November 10th	Town Hall Meeting, 130 S. McKinley Ave. 6:30 p.m.
November 11th	City Offices Closed in Observance of Veteran's Day

ADJOURNMENT

Mayor Stieber adjourned the meeting at 7:43 p.m.

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
October 20, 2020

Respectfully Submitted,


Maricela Peña, City Clerk

Approved by City Council


Zo Stieber, Mayor

