



CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, December 16, 2025
6:00 PM
130 South McKinley Avenue

Chris Ceretto, Mayor
Valerie Blackston, Ward 1
Vacant, Ward 2
Michael Sanchez, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Hubbard

Approval of Agenda

Review of Accounts Payables

- a. December 16, 2025 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. December 2, 2025 City Council Meeting Minutes
- b. Second Reading Ordinance 2025-1191 Accepting the Right of Way Dedication from Triple P Services LLC, A Colorado Limited Liability Company for 60 feet of the Highway 85 Access Road north of County Road 16
- c. AM 2025-188 Approving the 2026 Weld County Public Safety Communications Services Agreement
- d. AM 2025-189 Approving a Statement of Work with CliftonLarsonAllen LLP (CLA) for Payroll Services for an Amount Not to Exceed \$60,000.00, Allocated between the General Fund Finance Department Professional Services and Miscellaneous Professional Services Fund
- e. AM 2025-190 Approve Mayor's Signing of Tri-State Generation and Transmission Association, Inc. (Tri-State) License Agreement for Water Line Access and Construction Along Highway 52 Frontage for the Water Tower Project
- f. AM 2025-191 Approving the Mayor's Signature for a Grant of Easement to United Power for Electrical and Communications Facilities Located at the Wastewater Treatment Plant for Power Service Upgrade of the New Lift Station to METRO
- g. AM 2025-193 Approve Acceptance of the Colorado Water Conservation Board (CWCB) Water Plan Grant for the Comprehensive Water Strategy Planning Project

Action Memorandum

- a. AM 2025-192 Presenting an Ordinance for Amendments to Chapter 18 Building Regulations of the Fort Lupton Municipal Code with Adoption by Reference and Setting the Public Hearing for January 20, 2026

Information Memorandum

- a. IM 2025-018 Affidavit of Surrender of Local and State Retail Liquor License for El Reparo Mexican & Grill INC. dba El Reparo Mexican & Grill at 815 7th Street, Unit A & B

Staff Reports

Mayor/Council Reports

Future City Events

- a. December 20, 2025 Cocoa with a Cop, Copper Kettle, 737 Denver Ave. 9:00 a.m.
December 25, 2025 City Offices Closed in Observance of Christmas
January 1, 2026 City Offices Closed in Observance of New Year

Upcoming Meetings

- a. December 30, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
January 6, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
January 13, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.
January 20, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
December 16, 2025**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, December 16, 2025. Mayor Chris Ceretto called the meeting to order at 6:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Chris Ceretto, Councilmembers, Claud Hanes, Michael Sanchez, Bruce Fitzgerald, Valerie Blackston and David Crespín.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Finance Director, Leann Perino, Planning Director, Todd Hodges and Chief of Police, William Carnes.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Mayor or Council.

APPROVAL OF AGENDA

It was moved by Valerie Blackston and seconded by Bruce Fitzgerald to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the December 16, 2025, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Claud Hanes and seconded Valerie Blackston by to approve the Consent Agenda as presented with the following items:

- December 2, 2025 City Council Meeting Minutes
- Second Reading Ordinance 2025-1191 Accepting the Right of Way Dedication from Triple P Services LLC, A Colorado Limited Liability Company for 60 feet of the Highway 85 Access Road north of County Road 16
- Approving the 2026 Weld County Public Safety Communications Services Agreement (AM 2025-188)
- Approving a Statement of Work with CliftonLarsonAllen LLP (CLA) for Payroll Services for an Amount Not to Exceed \$60,000.00, Allocated between the General Fund Finance Department Professional Services and Miscellaneous Professional

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Services Fund (AM 2025-189)

- Approve Mayor's Signing of Tri-State Generation and Transmission Association, Inc. (Tri-State) License Agreement for Water Line Access and Construction Along Highway 52 Frontage for the Water Tower Project (AM 2025-190)
- Approving the Mayor's Signature for a Grant of Easement to United Power for Electrical and Communications Facilities Located at the Wastewater Treatment Plant for Power Service Upgrade of the New Lift Station to METRO (AM 2025-191)
- Approve Acceptance of the Colorado Water Conservation Board (CWCB) Water Plan Grant for the Comprehensive Water Strategy Planning Project (AM 2025-193)

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2025-192 Presenting an Ordinance for Amendments to Chapter 18 Building Regulations of the Fort Lupton Municipal Code with Adoption by Reference and Setting the Public Hearing for January 20, 2026

The Building Regulations in Chapter 18 of the Fort Lupton Municipal Code are adopted by reference to the International Code Council (ICC) codes with specific amendments as defined by the City. The City has currently adopted the 2018 version of the ICC building codes by reference, and the purpose of this proposed code update is to adopt the 2024 ICC codes by reference, along with the Colorado Model Electric and Solar Ready Code (2023 edition) and the Colorado Wildfire Resiliency Code (2025 edition) to align with state requirements. Specific amendments to the codes are outlined in the proposed ordinance. This initial meeting serves to present the ordinance and set the public hearing date for January 20, 2026.

It was moved by David Crespín and seconded by Valerie Blackston to approve the presentation of an Ordinance for Amendments to Chapter 18 Building Regulations of the Fort Lupton Municipal Code with Adoption by Reference and Setting the Public Hearing for January 20, 2026. Motion passed unanimously on roll call vote.

INFORMATION MEMORANDUM

IM 2025-018 Affidavit of Surrender of Local and State Retail Liquor License for El Reparo Mexican & Grill INC. dba El Reparo Mexican & Grill at 815 7th Street, Unit A & B

On December 9, 2025, Maria Lucereli Soto Murillo, owner of El Reparo Mexican & Grill INC. dba

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El Reparo Mexican & Grill at 815 7th Street, signed the affidavit for surrender of liquor license. Mrs. Lucereli Soto Murillo indicated that her establishment is now completely closed and she no longer holds possession of the premises. Staff will be forwarding notice to the Colorado Department of Revenue Liquor Enforcement Division on the status of the establishment.

STAFF REPORTS

Sean McDermott, City Planner, reported the planning department will be sending out a housing needs assessment survey and posting a QR code around town for residents to complete the survey.

Roy Vestal, Public Works Director, reported there was not a big turn out for their meeting on Wednesday regarding maintenance. He stated the next Public Works meeting for Pedestrian Crossing, ADA, Safe Routes to School, ect. will be in January.

MAYOR/COUNCIL REPORTS

There was no report from the Mayor or Council.

FUTURE CITY EVENTS

December 20, 2025 Cocoa with a Cop, Copper Kettle, 737 Denver Ave. 9:00 a.m.

December 25, 2025 City Offices Closed in Observance of Christmas

January 1, 2026 City Offices Closed in Observance of New Year

UPCOMING MEETINGS

December 30, 2025 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

January 6, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

January 13, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

January 20, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m

ADJOURNMENT

The meeting adjourned at 6:08 p.m.

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Submitted by,

Maricela Peña
Maricela Peña, City Clerk

Approved by City Council,

Chris Ceretto
Chris Ceretto, Mayor

