



**CITY OF FORT LUPTON**  
**CITY COUNCIL/ENTERPRISE BOARDS**  
**REGULAR MEETING AGENDA**  
Tuesday, February 17, 2026  
6:00 PM  
130 South McKinley Avenue

**Chris Ceretto, Mayor**  
Valerie Blackston, Ward 1  
Bruce Davis, Ward 2  
Michael Sanchez, Ward 3  
David Crespín, Ward 1  
Claud Hanes, Ward 2  
Bruce Fitzgerald, Ward 3

**You may join in person or join remotely by clicking on:**  
**<https://meet.goto.com/695781005>**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Persons to Address Council** - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Ceretto

**Approval of Agenda**

**Review of Accounts Payables**

**a.** February 17, 2026 Account Payables

**Consent Agenda** - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

**a.** February 3, 2026 City Council Meeting Minutes

**b.** Second Reading of Ordinance 2026-1198 Amending Chapter 18 Building Regulations of the Fort Lupton Municipal Code and Adopting by Reference

**c.** AM 2026-030 Approving the Purchase of 29 Dell Pro 16 Systems for an Amount Not to Exceed \$52,059.06, Allocated from the General Fund's IT Department

**d.** AM 2026-031 Authorize the Mayor to Execute an Agreement with Miguel Iraola to Provide Spanish Translation Services for the Fort Lupton Municipal Court

**e.** AM 2026-032 Approve the Engagement of Clinger Hagerman LLC to Perform an Independent Audit of the City's Year End Financial Statements for December 31, 2025 through December 31, 2029

**f.** AM 2026-035 Approving the Purchase of a Dell Powervault Storage System for an Amount Not to Exceed \$39,683.91, Allocated from the IT Department General Fund

**g.** AM 2026-036 Approving a Resolution Ratifying the Appointment of Dez Packard as a Member of the Fort Lupton Urban Renewal Authority to Serve as the School Board Member for a Term Expiring February 17, 2031

**h.** AM 2026-038 Renew Agreement with Williams and Weiss Consulting, LLC, Ecological Resources Consultants and J&T Consulting to Provide Water Engineering Services for the City of Fort Lupton for an Amount of \$135,766 from the Utility Fund and Water Sales Tax Funds

**Public Hearings** - Public Hearings allow members of the audience to present comments and questions to the City Council on the item being presented. Comments and questions may be limited to three (3) minutes- Mayor Ceretto

- a. AM 2026-029 Approving a Resolution to Increase the Sewer Reg85 Fee \$.70 per month per Single Family Residential Equivalent (SFRE), Effective February 17, 2026
- b. AM 2026-034 Approving a Resolution Updating the Intergovernmental Agreement Between the City of Fort Lupton and the Fort Lupton Fire Protection District Regarding the Provision of Emergency Services

### **Action Memorandum**

- a. AM 2026-033 Award of Contract to Vector Disease Control International, LLC for Integrated Mosquito Management Services for a Period of Three Years for an Amount Not to Exceed \$21,956.98 for the 2026 Season, Allocated from the Public Works Shop General Fund
- b. AM 2026-037 Approving a Resolution of the Recreation Board of the City of Fort Lupton Increasing Fees at the Recreation Center Effective June 1, 2026

### **Information Memorandum**

- a. IM 2026-002 Prairie Dog Pros, LLC (DBA Old Town Pest Control) Will Provide Prairie Dog Mitigation Services During the 2026 Season for an Amount Not to Exceed \$16,000.00 from the Public Works Shop General Fund
- b. IM 2026-003 Grant Acceptance from The Great Outdoor Fund for the Renovation of Koshio Park for an Amount of \$200,000

### **Staff Reports**

### **Mayor/Council Reports**

### **Future City Events**

- a. March 4, 2026 Coffee with a Cop, Fort Lupton Recreation Center, 203 S. Harrison Ave., 8:00 a.m. - 9:00 a.m.  
March 28, 2026 Easter Egg Hunt, Fort Lupton Recreation Center, 203 S. Harrison Ave., 9:00 a.m.

### **Upcoming Meetings**

- a. February 24, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
March 3, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
March 10, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
March 17, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

### **Adjourn**

# Council Check Report

City of Fort Lupton

By Check Number

Date Range: 02/04/2026 - 02/17/2026

| Vendor Number                                           | Vendor Name                          | Payment Date | Payment Type                                 | Discount Amount | Payment Amount | Number |
|---------------------------------------------------------|--------------------------------------|--------------|----------------------------------------------|-----------------|----------------|--------|
| Payable #                                               | Payable Type                         | Post Date    | Payable Description                          | Discount Amount | Payable Amount |        |
| <b>Bank Code: New Main Operating-New Main Operating</b> |                                      |              |                                              |                 |                |        |
| 000388                                                  | DIGETKS, LLC                         | 02/04/2026   | Regular                                      | 0.00            | 59,616.00      | 109493 |
| <a href="#">40709</a>                                   | Invoice                              | 01/07/2026   | GF-Annual Cyber Security Renewal-IT          | 0.00            | 59,616.00      |        |
| 000453                                                  | FAMILY SUPPORT REGISTRY              | 02/06/2026   | Regular                                      | 0.00            | 140.76         | 109494 |
| <a href="#">INV0001917</a>                              | Invoice                              | 02/06/2026   | A. Infante Jr - Remit ID 06092977-SDU/Tri... | 0.00            | 140.76         |        |
| 003612                                                  | JOHNSON MARK LLC                     | 02/06/2026   | Regular                                      | 0.00            | 469.44         | 109495 |
| <a href="#">INV0001918</a>                              | Invoice                              | 02/06/2026   | Brian Oswalt-Case #2024C042153               | 0.00            | 469.44         |        |
| 002167                                                  | A-1 CHIPSEAL COMPANY                 | 02/10/2026   | Regular                                      | 0.00            | 28,867.17      | 109497 |
| <a href="#">14804-RET</a>                               | Invoice                              | 12/31/2025   | GF-2025 CHIP SEAL/SLURRY SEAL PROJECT...     | 0.00            | 28,867.17      |        |
| 000031                                                  | ADAMSON POLICE PRODUCTS              | 02/10/2026   | Regular                                      | 0.00            | 42.11          | 109498 |
| <a href="#">440437CM</a>                                | Credit Memo                          | 12/01/2025   | GF-CREDIT FOR RETURNS-PD                     | 0.00            | -121.45        |        |
| <a href="#">443176CM</a>                                | Credit Memo                          | 12/16/2025   | GF-CREDIT FOR RETURN-PD                      | 0.00            | -224.95        |        |
| <a href="#">INV446065</a>                               | Invoice                              | 01/15/2026   | GF-UNIFORMS FOR PATEK-PD                     | 0.00            | 111.50         |        |
| <a href="#">INV446293</a>                               | Invoice                              | 01/19/2026   | GF-UNIFORMS FOR PETEK-PD                     | 0.00            | 277.01         |        |
| 000031                                                  | ADAMSON POLICE PRODUCTS              | 02/10/2026   | Regular                                      | 0.00            | 12.95          | 109499 |
| <a href="#">INV446552</a>                               | Invoice                              | 01/22/2026   | GF-UNIFORMS FOR PETEK-PD                     | 0.00            | 12.95          |        |
| 000108                                                  | AUSMUS LAW FIRM PC                   | 02/10/2026   | Regular                                      | 0.00            | 7,700.00       | 109500 |
| <a href="#">9909</a>                                    | Invoice                              | 02/01/2026   | GF-2026 City Attorney Services-Legal         | 0.00            | 6,500.00       |        |
| <a href="#">9916</a>                                    | Invoice                              | 02/01/2026   | GF-JANUARY 2026 PROSECUTION SERVICE...       | 0.00            | 1,200.00       |        |
| 003650                                                  | AVALON COMMUNICATION SERVICES        | 02/10/2026   | Regular                                      | 0.00            | 500.00         | 109501 |
| <a href="#">526234</a>                                  | Invoice                              | 01/30/2026   | REC-COAX CABLING @ REC CENTER-REC C...       | 0.00            | 500.00         |        |
| 000136                                                  | BG'S JAPANESE DESIGNS                | 02/10/2026   | Regular                                      | 0.00            | 410.00         | 109502 |
| <a href="#">7216</a>                                    | Invoice                              | 01/09/2026   | GF-EMBROIDERY SERVICE-PW SHOP                | 0.00            | 135.00         |        |
| <a href="#">7220</a>                                    | Invoice                              | 01/19/2026   | GF-EMBROIDERY SERVICES-PW SHOP               | 0.00            | 275.00         |        |
| 003385                                                  | BRIGHTON YOUTH BASEBALL ASSOCIATION  | 02/10/2026   | Regular                                      | 0.00            | 3,900.00       | 109503 |
| <a href="#">2025 UMPIRES 1</a>                          | Invoice                              | 12/31/2025   | CPR-BASEBALL UMPIRES IN 2025-ATHL            | 0.00            | 3,900.00       |        |
| 000239                                                  | CITY OF FORT LUPTON                  | 02/10/2026   | Regular                                      | 0.00            | 400.00         | 109504 |
| <a href="#">2026 LIQUOR LIC...</a>                      | Invoice                              | 02/06/2026   | GOLF-2026 OCCUPATIONAL & LIQUOR LIC...       | 0.00            | 400.00         |        |
| 000241                                                  | CITY OF FT LUPTON-UTIL INVOICE       | 02/10/2026   | Regular                                      | 0.00            | 256.62         | 109505 |
| <a href="#">990005001 DEC ...</a>                       | Invoice                              | 12/31/2025   | GF-CITY HALL WATER SERV DEC 1-31, 2025...    | 0.00            | 256.62         |        |
| 000247                                                  | CLIFTONLARSONALLEN LLP               | 02/10/2026   | Regular                                      | 0.00            | 5,000.00       | 109506 |
| <a href="#">L261038816</a>                              | Invoice                              | 01/29/2026   | GF-2026 Payroll Services-Finance             | 0.00            | 5,000.00       |        |
| 003644                                                  | COLORADO CARDIO GYM EQUIPMENT OUTLET | 02/10/2026   | Regular                                      | 0.00            | 150.00         | 109507 |
| <a href="#">12826</a>                                   | Invoice                              | 01/28/2026   | REC-CYCLE BIKE MAINTENANCE-REC CENT...       | 0.00            | 150.00         |        |
| 002651                                                  | COLORADO COMMUNITY MEDIA             | 02/10/2026   | Regular                                      | 0.00            | 607.02         | 109508 |
| <a href="#">146469</a>                                  | Invoice                              | 01/29/2026   | GF-BUILDING CODES ORDINANCE-PLANNI...        | 0.00            | 607.02         |        |
| 002968                                                  | COLORADO DEPARTMENT OF REVENUE       | 02/10/2026   | Regular                                      | 0.00            | 750.00         | 109509 |
| <a href="#">2026 LIQUOR LIC...</a>                      | Invoice                              | 02/04/2026   | GOLF-2026 LIQUOR LICENSE RENEWAL-PR...       | 0.00            | 750.00         |        |
| 003740                                                  | COLORADO PORTABLES LLC               | 02/10/2026   | Regular                                      | 0.00            | 350.00         | 109510 |
| <a href="#">I44014</a>                                  | Invoice                              | 01/29/2026   | CEM-PORTABLE TOILET SERVICES-CEMETE...       | 0.00            | 215.00         |        |
| <a href="#">I44015</a>                                  | Invoice                              | 01/29/2026   | GF-PORTABLE TOILET SERVICE @ HERITAG...      | 0.00            | 135.00         |        |
| 000307                                                  | COMCAST CABLE COMM, LLC              | 02/10/2026   | Regular                                      | 0.00            | 219.45         | 109511 |

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| Vendor Number                     | Vendor Name                        | Payment Date | Payment Type                               | Discount Amount | Payment Amount | Number |
|-----------------------------------|------------------------------------|--------------|--------------------------------------------|-----------------|----------------|--------|
| Payable #                         | Payable Type                       | Post Date    | Payable Description                        | Discount Amount | Payable Amount |        |
| <a href="#">0147405 FEB 26</a>    | Invoice                            | 02/01/2026   | GF-FEB 2026 PHONE/INTERNET SERV-MU...      | 0.00            | 219.45         |        |
| 000307                            | COMCAST CABLE COMM, LLC            | 02/10/2026   | Regular                                    | 0.00            | 54.33          | 109512 |
| <a href="#">0025494 FEB 26</a>    | Invoice                            | 02/01/2026   | GOLF-FEB 2026 CABLE SERVICE-PRO SHOP       | 0.00            | 54.33          |        |
| 000307                            | COMCAST CABLE COMM, LLC            | 02/10/2026   | Regular                                    | 0.00            | 204.13         | 109513 |
| <a href="#">0147405 JAN 26</a>    | Invoice                            | 01/01/2026   | GF-JANUARY 2026 INTERNET/PHONE-MU...       | 0.00            | 204.13         |        |
| 000372                            | DELL MARKETING LP                  | 02/10/2026   | Regular                                    | 0.00            | 9,677.25       | 109514 |
| <a href="#">10856327172</a>       | Invoice                            | 01/06/2026   | Dell Unity 300/380 Upgrades and Expansi... | 0.00            | 9,677.25       |        |
| 003925                            | DESIGN WORKSHOP, INC               | 02/10/2026   | Regular                                    | 0.00            | 26,602.32      | 109515 |
| <a href="#">0083745</a>           | Invoice                            | 12/31/2025   | GF-PARKS & TRAILS MASTER PLAN-PARKS        | 0.00            | 15,089.82      |        |
| <a href="#">0083936</a>           | Invoice                            | 01/01/2026   | GF-PARKS & TRAILS MASTER PLAN-PARKS        | 0.00            | 11,512.50      |        |
| 003960                            | ELITE INDUSTRIES, INC.             | 02/10/2026   | Regular                                    | 0.00            | 28,336.60      | 109516 |
| <a href="#">10950</a>             | Invoice                            | 01/30/2026   | CTF-RR PARK NORTH TRAILS CONSTRUCTI...     | 0.00            | 28,336.60      |        |
| 001959                            | GOLF GENIUS SOFTWARE LLC           | 02/10/2026   | Regular                                    | 0.00            | 4,275.00       | 109517 |
| <a href="#">175645</a>            | Invoice                            | 02/04/2026   | GOLF-TOURNAMENT SOFTWARE-PRO SH...         | 0.00            | 4,275.00       |        |
| 001266                            | GOVCONNECTION INC                  | 02/10/2026   | Regular                                    | 0.00            | 3,327.36       | 109518 |
| <a href="#">77228245</a>          | Invoice                            | 01/10/2026   | GF-GSP SOFTWARE USER USAGE 12/08/25-12/... | 0.00            | 3,327.36       |        |
| 002143                            | GREEN CO2 SYSTEMS                  | 02/10/2026   | Regular                                    | 0.00            | 279.07         | 109519 |
| <a href="#">00396936</a>          | Invoice                            | 01/28/2026   | REC-CO2 REFILL FOR PODS-REC CENTER         | 0.00            | 279.07         |        |
| 000567                            | HIGH COUNTRY BEVERAGE CORP         | 02/10/2026   | Regular                                    | 0.00            | 189.80         | 109520 |
| <a href="#">W-7309323</a>         | Invoice                            | 02/02/2026   | GOLF-BEVERAGES-PRO SHOP                    | 0.00            | 189.80         |        |
| 001877                            | IDEMIA IDENTITY & SECURITY USA LLC | 02/10/2026   | Regular                                    | 0.00            | 22,489.00      | 109521 |
| <a href="#">186476</a>            | Invoice                            | 02/05/2026   | IDEMIA FINGERPRINT MACHINE                 | 0.00            | 22,489.00      |        |
| 000713                            | LEANN PERINO                       | 02/10/2026   | Regular                                    | 0.00            | 118.73         | 109522 |
| <a href="#">013126</a>            | Invoice                            | 01/31/2026   | GF-REIMBURSE FOR BREAKROOM SUPPLIE...      | 0.00            | 118.73         |        |
| 000724                            | LIFELC TECHNOLOGIES INC            | 02/10/2026   | Regular                                    | 0.00            | 410.62         | 109523 |
| <a href="#">426598</a>            | Invoice                            | 01/28/2026   | GF-PORTABLE BREATH TESTER-PD               | 0.00            | 410.62         |        |
| 000735                            | LL JOHNSON DISTRIBUTING            | 02/10/2026   | Regular                                    | 0.00            | 293.99         | 109524 |
| <a href="#">1969321-00</a>        | Invoice                            | 01/22/2026   | GOLF-PARTS/SUPPLIES-MAINT                  | 0.00            | 34.59          |        |
| <a href="#">1969321-01</a>        | Invoice                            | 01/26/2026   | GOLF-PARTS/SUPPLIES-MAINT                  | 0.00            | 100.37         |        |
| <a href="#">1969547-00</a>        | Invoice                            | 01/27/2026   | GOLF-SUPPLIES/PARTS-MAINT                  | 0.00            | 65.71          |        |
| <a href="#">1969547-01</a>        | Invoice                            | 01/28/2026   | GOLF-PARTS/SUPPLIES-MAINT                  | 0.00            | 93.32          |        |
| 003544                            | METRO WATER RECOVERY               | 02/10/2026   | Regular                                    | 0.00            | 404,937.25     | 109525 |
| <a href="#">012626</a>            | Invoice                            | 01/27/2026   | UF-2026 Quarterly Metro Service Charges... | 0.00            | 404,937.25     |        |
| 003281                            | MICHELLE MAGELSEN                  | 02/10/2026   | Regular                                    | 0.00            | 118.39         | 109526 |
| <a href="#">020226</a>            | Invoice                            | 02/02/2026   | GF-MILEAGE REIMBURSEMENT-EC DEV            | 0.00            | 118.39         |        |
| 000847                            | NORMAN'S MEMORIALS INC.            | 02/10/2026   | Regular                                    | 0.00            | 240.00         | 109527 |
| <a href="#">020426</a>            | Invoice                            | 02/04/2026   | CEM-ROLAND & CHARLOTTE FROID-CEME...       | 0.00            | 240.00         |        |
| 000865                            | OFFICE DEPOT                       | 02/10/2026   | Regular                                    | 0.00            | 64.37          | 109528 |
| <a href="#">452887496001</a>      | Invoice                            | 01/23/2026   | GF-POST IT'S, LABELS-ADMIN                 | 0.00            | 50.88          |        |
| <a href="#">452888188001</a>      | Invoice                            | 01/23/2026   | GF-BAND, LATEX FREE-ADMIN                  | 0.00            | 13.49          |        |
| 003213                            | OLD TOWN PEST CONTROL              | 02/10/2026   | Regular                                    | 0.00            | 600.00         | 109529 |
| <a href="#">14705</a>             | Invoice                            | 01/31/2026   | GF-PEST CONTROL-SHOP                       | 0.00            | 600.00         |        |
| 002265                            | QUADIENT FINANCE USA INC           | 02/10/2026   | Regular                                    | 0.00            | 787.00         | 109530 |
| <a href="#">80877446 DEC25-..</a> | Invoice                            | 01/01/2026   | POSTAGE RECHARGES DEC 25, 2025-JAN 2...    | 0.00            | 787.00         |        |
| 003992                            | RESCUE REPAIR                      | 02/10/2026   | Regular                                    | 0.00            | 1,435.00       | 109531 |
| <a href="#">1580</a>              | Invoice                            | 01/22/2026   | GF-TIRE REPLACEMENT-PD                     | 0.00            | 1,435.00       |        |



## Council Check Report

Date Range: 02/04/2026 - 02/17/2026

| Vendor Number                   | Vendor Name                             | Payment Date | Payment Type                            | Discount Amount | Payment Amount | Number |
|---------------------------------|-----------------------------------------|--------------|-----------------------------------------|-----------------|----------------|--------|
| Payable #                       | Payable Type                            | Post Date    | Payable Description                     | Discount Amount | Payable Amount |        |
| 000999                          | SHAMROCK FOODS COMPANY                  | 02/10/2026   | Regular                                 | 0.00            | 614.36         | 109532 |
| <a href="#">35864628</a>        | Invoice                                 | 02/04/2026   | GOLF-FOOD, PRE PACKAGED, SUPPLIES, B... | 0.00            | 614.36         |        |
| 001052                          | SWIRE COCA-COLA, USA                    | 02/10/2026   | Regular                                 | 0.00            | 391.75         | 109533 |
| <a href="#">50837756007</a>     | Invoice                                 | 01/30/2026   | GOLF-PRE PACKAGED GOODS-PRO SHOP        | 0.00            | 391.75         |        |
| 001312                          | THE ROB WEST MARKETING CO               | 02/10/2026   | Regular                                 | 0.00            | 1,200.00       | 109534 |
| <a href="#">4397</a>            | Invoice                                 | 03/01/2026   | GOLF-ANNUAL HOSTING W SUPPORT-PRO...    | 0.00            | 1,200.00       |        |
| 001105                          | TOSHIBA FINANCIAL SERVICES              | 02/10/2026   | Regular                                 | 0.00            | 3,669.59       | 109535 |
| <a href="#">573678547</a>       | Invoice                                 | 01/21/2026   | GOLF-LEASE FOR FEBRUARY 2026-           | 0.00            | 283.52         |        |
| <a href="#">573792231</a>       | Invoice                                 | 02/01/2026   | Rec-Copier Supply Freight-Rec           | 0.00            | 3,386.07       |        |
| 001746                          | TRANSUNION RISK AND ALTERNATIVE DATA SO | 02/10/2026   | Regular                                 | 0.00            | 100.00         | 109536 |
| <a href="#">812682-202601-1</a> | Invoice                                 | 01/01/2026   | GF-JANUARY 2026 INTERPRETATION SERV...  | 0.00            | 100.00         |        |
| 001120                          | TRUDILIGENCE LLC                        | 02/10/2026   | Regular                                 | 0.00            | 230.96         | 109537 |
| <a href="#">71057</a>           | Invoice                                 | 01/31/2026   | GF-BACKGROUND CHECKS-HR                 | 0.00            | 230.96         |        |
| 001147                          | USA BLUE BOOK                           | 02/10/2026   | Regular                                 | 0.00            | 1,418.11       | 109538 |
| <a href="#">INV00922001</a>     | Invoice                                 | 12/31/2025   | UF/SF-MARKING FLAGS-S/W LINES           | 0.00            | 1,418.11       |        |
| 001149                          | UTILITY NOTIFICATION CENTER             | 02/10/2026   | Regular                                 | 0.00            | 425.36         | 109539 |
| <a href="#">226010591</a>       | Invoice                                 | 01/31/2026   | UF-4TH BILLING TIER ANNUAL ASSESSMEN... | 0.00            | 425.36         |        |
| 001156                          | VERIZON WIRELESS SVCS LLC               | 02/10/2026   | Regular                                 | 0.00            | 5,065.98       | 109540 |
| <a href="#">6134554865</a>      | Invoice                                 | 01/31/2026   | GF- 12/27-01/26 VERIZON HOT SPOTS-MI... | 0.00            | 5,065.98       |        |
| 001191                          | WELD COUNTY CHIEF'S OF POLICE ASSOC     | 02/10/2026   | Regular                                 | 0.00            | 950.00         | 109541 |
| <a href="#">26-02</a>           | Invoice                                 | 01/22/2026   | GF-WCCPA VOTING, ASSOCIATE MEMBER...    | 0.00            | 950.00         |        |
| 001212                          | WILLIAMS AND WEISS CONSULTING LLC       | 02/10/2026   | Regular                                 | 0.00            | 7,470.00       | 109542 |
| <a href="#">2235</a>            | Invoice                                 | 02/04/2026   | UF/WST-DECREE ACCT/WATER RESOURCE...    | 0.00            | 7,470.00       |        |
| 001224                          | XCEL ENERGY-GAS                         | 02/10/2026   | Regular                                 | 0.00            | 2,145.43       | 109543 |
| <a href="#">963237722</a>       | Invoice                                 | 01/31/2026   | GFJAN25 GAS BILL-PARKS                  | 0.00            | 2,145.43       |        |
| 002254                          | ADIDAS AMERICA INC                      | 02/17/2026   | Regular                                 | 0.00            | 168.30         | 109544 |
| <a href="#">6164875012</a>      | Invoice                                 | 02/05/2026   | GOLF-MERCHANDISE-PRO SHOP               | 0.00            | 145.80         |        |
| <a href="#">6164876552</a>      | Invoice                                 | 02/06/2026   | GOLF-MERCHANDISE-PRO SHOP               | 0.00            | 22.50          |        |
| 000047                          | AIMS COMMUNITY COLLEGE                  | 02/17/2026   | Regular                                 | 0.00            | 6.00           | 109545 |
| <a href="#">260114</a>          | Invoice                                 | 02/06/2026   | GF-BLS-PD                               | 0.00            | 6.00           |        |
| 002752                          | BILL'S STUMP GRINDING LLC               | 02/17/2026   | Regular                                 | 0.00            | 425.00         | 109546 |
| <a href="#">276064</a>          | Invoice                                 | 02/10/2026   | GF-STUMP GRIND OUT-PARKS                | 0.00            | 425.00         |        |
| 000160                          | BREAKTHRU BEVERAGE COLORADO             | 02/17/2026   | Regular                                 | 0.00            | 490.26         | 109547 |
| <a href="#">125528180</a>       | Invoice                                 | 02/05/2026   | GOLF-BEVERAGES-PRO SHOP                 | 0.00            | 490.26         |        |
| 003478                          | BUFFALO REFRIGERATION                   | 02/17/2026   | Regular                                 | 0.00            | 330.00         | 109548 |
| <a href="#">1461</a>            | Invoice                                 | 02/09/2026   | GOLF-REPAIRS-PRO SHOP                   | 0.00            | 330.00         |        |
| 000183                          | CALLAWAY GOLF SALES COMPANY             | 02/17/2026   | Regular                                 | 0.00            | 3,391.68       | 109549 |
| <a href="#">941192274</a>       | Credit Memo                             | 12/31/2025   | GOLF-CREDIT FOR RETURNS-PRO SHOP        | 0.00            | -59.00         |        |
| <a href="#">941447396</a>       | Credit Memo                             | 12/31/2025   | GOLF-CREDIT FOR RETURNS-PRO SHOP        | 0.00            | -775.00        |        |
| <a href="#">941784115</a>       | Credit Memo                             | 01/14/2026   | GOLF-CREDIT FOR RETURNS-PRO SHOP        | 0.00            | -190.00        |        |
| <a href="#">941815187</a>       | Credit Memo                             | 01/20/2026   | GOLF-CREDIT FOR RETURNS-PRO SHOP        | 0.00            | -72.00         |        |
| <a href="#">941815239</a>       | Credit Memo                             | 01/20/2026   | GOLF-CREDIT FOR RETURNS-PRO SHOP        | 0.00            | -464.00        |        |
| <a href="#">941880307</a>       | Invoice                                 | 01/31/2026   | GOLF-MERCHANDISE-PRO SHOP               | 0.00            | 4,544.25       |        |
| <a href="#">941885153</a>       | Invoice                                 | 01/31/2026   | GOLF-MERCHANDISE-PRO SHOP               | 0.00            | 268.50         |        |
| <a href="#">941908447</a>       | Invoice                                 | 02/04/2026   | GOLF-MERCHANDISE-PRO SHOP               | 0.00            | 138.93         |        |
| 000239                          | CITY OF FORT LUPTON                     | 02/17/2026   | Regular                                 | 0.00            | 200.00         | 109550 |
| <a href="#">020626</a>          | Invoice                                 | 02/06/2026   | GF-CASE REFUND,J RODGUEZ, R HOYOS-      | 0.00            | 200.00         |        |

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| Vendor Number                      | Vendor Name                            | Payment Date | Payment Type                              | Discount Amount | Payment Amount | Number |
|------------------------------------|----------------------------------------|--------------|-------------------------------------------|-----------------|----------------|--------|
| Payable #                          | Payable Type                           | Post Date    | Payable Description                       | Discount Amount | Payable Amount |        |
| 002968                             | COLORADO DEPARTMENT OF REVENUE         | 02/17/2026   | Regular                                   | 0.00            | 850.00         | 109551 |
| <a href="#">2026-1 LIQUOR L...</a> | Invoice                                | 02/11/2026   | GOLF-2026 LIQUOR LICENSE RENEWAL-PR...    | 0.00            | 850.00         |        |
| 002647                             | COLORADO RANGERS LAW ENFORCEMENT SHA   | 02/17/2026   | Regular                                   | 0.00            | 14,500.00      | 109552 |
| <a href="#">2026-01008</a>         | Invoice                                | 01/29/2026   | COLORADO RANGERS 2026 ANNUAL SERV...      | 0.00            | 14,500.00      |        |
| 000306                             | COMCAST BUSINESS                       | 02/17/2026   | Regular                                   | 0.00            | 2,926.65       | 109553 |
| <a href="#">262745549</a>          | Invoice                                | 02/01/2026   | GF-FEBRUARY 2026 INTERNET SERVICE         | 0.00            | 2,926.65       |        |
| 000307                             | COMCAST CABLE COMM, LLC                | 02/17/2026   | Regular                                   | 0.00            | 180.69         | 109554 |
| <a href="#">0116038 FEB2026</a>    | Invoice                                | 02/01/2026   | REC-FEBRUARY 2026 PHONE SERVICE-REC...    | 0.00            | 180.69         |        |
| 001320                             | DAPHNE'S HEADCOVERS                    | 02/17/2026   | Regular                                   | 0.00            | 1,334.07       | 109555 |
| <a href="#">0366889-IN</a>         | Invoice                                | 01/30/2026   | GOLF-MERCHANDISE-PRO SHOP                 | 0.00            | 1,334.07       |        |
| 000246                             | DUNLOP SPORTS AMERICAS/SRIXON/CLEAVLAN | 02/17/2026   | Regular                                   | 0.00            | 3,531.84       | 109556 |
| <a href="#">8809804 SO</a>         | Invoice                                | 02/05/2026   | GOLF-MERCHANDISE-PRO SHOP                 | 0.00            | 1,749.60       |        |
| <a href="#">8809805 SO</a>         | Invoice                                | 02/05/2026   | GOLF-MERCHANDISE-PRO SHOP                 | 0.00            | 1,462.68       |        |
| <a href="#">8809806 SO</a>         | Invoice                                | 02/05/2026   | GOLF-MERCHANDISE-PRO SHOP                 | 0.00            | 319.56         |        |
| 003192                             | ENCO SYSTEMS INC                       | 02/17/2026   | Regular                                   | 0.00            | 10,866.00      | 109557 |
| <a href="#">ASAP 20733</a>         | Invoice                                | 02/06/2026   | Three year annual support and mainten...  | 0.00            | 10,866.00      |        |
| 000445                             | EWING IRRIGATION PRODUCTS INC          | 02/17/2026   | Regular                                   | 0.00            | 1,061.25       | 109558 |
| <a href="#">29054653</a>           | Invoice                                | 02/09/2026   | GF-GORRILLA HAIR MULCH-PARKS              | 0.00            | 353.75         |        |
| <a href="#">29058782</a>           | Invoice                                | 02/09/2026   | GF-GORRILLA HAIR MULCH-PARKS              | 0.00            | 353.75         |        |
| <a href="#">29072308</a>           | Invoice                                | 02/10/2026   | GF-GORRILLA HAIR MULCH-PARKS              | 0.00            | 353.75         |        |
| 000461                             | FERRELLGAS LP                          | 02/17/2026   | Regular                                   | 0.00            | 1,984.62       | 109559 |
| <a href="#">1132620223</a>         | Invoice                                | 01/07/2026   | GOLF-PROPANE-MAINT                        | 0.00            | 564.99         |        |
| <a href="#">1132830722</a>         | Invoice                                | 01/26/2026   | GOLF-PROPANE-MAINT                        | 0.00            | 1,419.63       |        |
| 002143                             | GREEN CO2 SYSTEMS                      | 02/17/2026   | Regular                                   | 0.00            | 346.79         | 109560 |
| <a href="#">02111845</a>           | Invoice                                | 02/01/2026   | REC-MONTHLY CO2 CONTRACT-REC CENT...      | 0.00            | 346.79         |        |
| 003875                             | HALL-IRWIN CORPORATION                 | 02/17/2026   | Regular                                   | 0.00            | 276,219.67     | 109561 |
| <a href="#">229.001.02</a>         | Invoice                                | 02/12/2026   | WST-LAGOON SLURRY WALL PROJECT-WA...      | 0.00            | 276,219.67     |        |
| 003577                             | JR ENGINEERING LLC                     | 02/17/2026   | Regular                                   | 0.00            | 4,446.50       | 109562 |
| <a href="#">88344</a>              | Invoice                                | 02/11/2026   | GF-Transportation Plan-Engineering        | 0.00            | 100.00         |        |
| <a href="#">88350</a>              | Invoice                                | 02/12/2026   | SST-HWY 52 & COLLEGE AVE PROJECT DES...   | 0.00            | 4,346.50       |        |
| 002884                             | MCCANDLESS TRUCK CENTER LLC            | 02/17/2026   | Regular                                   | 0.00            | 159,166.89     | 109563 |
| <a href="#">v101003268</a>         | Invoice                                | 02/10/2026   | GF-2026 HV515 SFA International Dump T... | 0.00            | 159,166.89     |        |
| 000847                             | NORMAN'S MEMORIALS INC.                | 02/17/2026   | Regular                                   | 0.00            | 120.00         | 109564 |
| <a href="#">021026</a>             | Invoice                                | 02/10/2026   | CEM-BETTY M TROUTMAN-STIFFLER-CEM...      | 0.00            | 120.00         |        |
| 000865                             | OFFICE DEPOT                           | 02/17/2026   | Regular                                   | 0.00            | 50.37          | 109565 |
| <a href="#">453822672001</a>       | Credit Memo                            | 02/05/2026   | GF-CREDIT FOR RETURN-ADMIN                | 0.00            | -9.70          |        |
| <a href="#">458058293001</a>       | Invoice                                | 02/02/2026   | GF-SUGAR, CORRECTION TAPE-ADMIN           | 0.00            | 60.07          |        |
| 001643                             | PROCEDURE INC                          | 02/17/2026   | Regular                                   | 0.00            | 59,949.78      | 109566 |
| <a href="#">3241143</a>            | Invoice                                | 01/31/2026   | GF-INSPECTION FEES/PERMITS-BLDG INSP      | 0.00            | 59,949.78      |        |
| 002493                             | QUADIENT LEASING USA INC               | 02/17/2026   | Regular                                   | 0.00            | 433.59         | 109567 |
| <a href="#">Q2212484</a>           | Invoice                                | 02/02/2026   | GF-QUARTERLY LEASE 12/07/25-03/06/26...   | 0.00            | 433.59         |        |
| 003992                             | RESCUE REPAIR                          | 02/17/2026   | Regular                                   | 0.00            | 3,023.92       | 109568 |
| <a href="#">1583</a>               | Invoice                                | 02/04/2026   | GF-VEHICLE REPAIRS-PD                     | 0.00            | 3,023.92       |        |
| 004016                             | ROSALINDA HERNANDEZ                    | 02/17/2026   | Regular                                   | 0.00            | 91.00          | 109569 |
| <a href="#">2007985.001</a>        | Invoice                                | 02/06/2026   | REC-PRO RATED REFUND-                     | 0.00            | 91.00          |        |
| 000999                             | SHAMROCK FOODS COMPANY                 | 02/17/2026   | Regular                                   | 0.00            | 942.05         | 109570 |

## Council Check Report

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| Vendor Number                  | Vendor Name                 | Payment Date | Payment Type                             | Discount Amount | Payment Amount | Number |
|--------------------------------|-----------------------------|--------------|------------------------------------------|-----------------|----------------|--------|
| Payable #                      | Payable Type                | Post Date    | Payable Description                      | Discount Amount | Payable Amount |        |
| <a href="#">35883418</a>       | Invoice                     | 02/07/2026   | GOLF-FOOD, BEVERAGES,PRE PACKAGED ...    | 0.00            | 942.05         |        |
| 001026                         | SPECIALTY CIGARS, LLC       | 02/17/2026   | Regular                                  | 0.00            | 903.66         | 109571 |
| <a href="#">US16-42493464</a>  | Invoice                     | 02/04/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 903.66         |        |
| 001040                         | STERICYCLE                  | 02/17/2026   | Regular                                  | 0.00            | 73.78          | 109572 |
| <a href="#">8013179242</a>     | Invoice                     | 01/18/2026   | REC-BIOHAZARD-REC CENTER                 | 0.00            | 73.78          |        |
| 003200                         | SUNICE                      | 02/17/2026   | Regular                                  | 0.00            | 192.15         | 109573 |
| <a href="#">U5556070/1</a>     | Invoice                     | 01/22/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 192.15         |        |
| 001064                         | TAYLORMADE GOLF COMPANY INC | 02/17/2026   | Regular                                  | 0.00            | 12,680.94      | 109574 |
| <a href="#">38665639</a>       | Credit Memo                 | 12/31/2025   | GOLF-CREDIT FOR RETURNS-PRO SHOP         | 0.00            | -2,087.27      |        |
| <a href="#">38829250</a>       | Invoice                     | 01/26/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 782.13         |        |
| <a href="#">38832446</a>       | Invoice                     | 01/28/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 549.13         |        |
| <a href="#">38859814</a>       | Invoice                     | 02/03/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 1,199.89       |        |
| <a href="#">38859823</a>       | Invoice                     | 02/03/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 3,592.56       |        |
| <a href="#">38866888</a>       | Invoice                     | 02/04/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 6,222.93       |        |
| <a href="#">38871738</a>       | Invoice                     | 02/06/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 609.72         |        |
| <a href="#">38871878</a>       | Invoice                     | 02/06/2026   | GOLF-MERCHANDISE-PRO SHOP                | 0.00            | 1,811.85       |        |
| 001137                         | UNITED POWER                | 02/17/2026   | Regular                                  | 0.00            | 170.90         | 109575 |
| <a href="#">1215802 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JANUARY 2026 ELECTRIC SERV (VET OF... | 0.00            | 170.90         |        |
| 001137                         | UNITED POWER                | 02/17/2026   | Regular                                  | 0.00            | 367.32         | 109576 |
| <a href="#">24165100 JAN26</a> | Invoice                     | 01/31/2026   | GF-JANUARY 2026 ELECTRIC SERV (SPLASH... | 0.00            | 367.32         |        |
| 001137                         | UNITED POWER                | 02/17/2026   | Regular                                  | 0.00            | 44,915.10      | 109577 |
| <a href="#">10553102 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-EMERG SIREN                | 0.00            | 26.05          |        |
| <a href="#">1194602 JAN26</a>  | Invoice                     | 01/31/2026   | GC-JAN26 ELECTRIC-CLUBHOUSE              | 0.00            | 519.84         |        |
| <a href="#">1195001 JAN26</a>  | Invoice                     | 01/31/2026   | GC-JAN26 ELECTRIC-PUMP HOUSE             | 0.00            | 2,869.47       |        |
| <a href="#">1195501 JAN26</a>  | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-WTR TANK&PUMP              | 0.00            | 4,332.35       |        |
| <a href="#">1195603 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-455 COLLEGE AVE PUMP S...  | 0.00            | 486.94         |        |
| <a href="#">1195701 JAN26</a>  | Invoice                     | 01/31/2026   | GC-JAN26 ELECTRIC-MAINT BLDG             | 0.00            | 300.92         |        |
| <a href="#">1196401 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-WELCOME SIGNS              | 0.00            | 41.56          |        |
| <a href="#">1207701 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-B&G SPRINKLER CONTROL      | 0.00            | 24.38          |        |
| <a href="#">1240301 JAN26</a>  | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-SEWER LIFT STA             | 0.00            | 171.05         |        |
| <a href="#">1241801 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-PEARSON PK BALLFIELD       | 0.00            | 313.41         |        |
| <a href="#">1241903 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-PEARSON PK                 | 0.00            | 160.01         |        |
| <a href="#">1276101 JAN26</a>  | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-WELL #4                    | 0.00            | 435.71         |        |
| <a href="#">1279801 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-SCH SIGNAL                 | 0.00            | 29.33          |        |
| <a href="#">1295501 JAN26</a>  | Invoice                     | 01/31/2026   | CPR-JAN26 ELEC-MUSEUM                    | 0.00            | 62.54          |        |
| <a href="#">1296101 JAN26</a>  | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-WELL #5                    | 0.00            | 449.80         |        |
| <a href="#">1302801 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-CITY HALL                  | 0.00            | 2,230.29       |        |
| <a href="#">1302901 JAN26</a>  | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-WELL #1                    | 0.00            | 196.58         |        |
| <a href="#">1316801 JAN26</a>  | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-WELL #3                    | 0.00            | 473.77         |        |
| <a href="#">1322501 JAN26</a>  | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-STREET LIGHTS              | 0.00            | 6,941.79       |        |
| <a href="#">1360303 JAN26</a>  | Invoice                     | 01/31/2026   | CEM-JAN26 ELEC-CEMETERY                  | 0.00            | 33.99          |        |
| <a href="#">13842400 JAN26</a> | Invoice                     | 01/31/2026   | CPR-JAN26 ELEC-REC SIGN                  | 0.00            | 52.69          |        |
| <a href="#">14427100 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-VERIZON BLDG               | 0.00            | 177.79         |        |
| <a href="#">15232500 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-TORN SIREN                 | 0.00            | 25.37          |        |
| <a href="#">17149700 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-WCR8 SIGNAL                | 0.00            | 74.38          |        |
| <a href="#">17761600 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-HERITAGE PARK              | 0.00            | 23.00          |        |
| <a href="#">17868800 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-LANCASTER SPRINK           | 0.00            | 23.00          |        |
| <a href="#">18057500 JAN26</a> | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-S LIFT STATION             | 0.00            | 906.13         |        |
| <a href="#">18498400 JAN26</a> | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-WELL#7                     | 0.00            | 317.55         |        |
| <a href="#">18762100 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-LIGHT RECEPTACLES          | 0.00            | 143.87         |        |
| <a href="#">19545100 JAN26</a> | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-TERM RES DAM PUMP E        | 0.00            | 880.15         |        |
| <a href="#">19595600 JAN26</a> | Invoice                     | 01/31/2026   | GC-JAN26 ELECTRIC-SIGN LIGHT             | 0.00            | 23.71          |        |
| <a href="#">20040100JAN26</a>  | Invoice                     | 01/31/2026   | UF-JAN26 ELEC-TERM RES DAM PUMP W        | 0.00            | 290.72         |        |
| <a href="#">21675200 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-IRRIGATE 2414 HORSESHOE    | 0.00            | 71.89          |        |
| <a href="#">21675300 JAN26</a> | Invoice                     | 01/31/2026   | GF-JAN26 ELEC-IRRIGATE 1912 WAGONW...    | 0.00            | 38.64          |        |

## Council Check Report

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| Vendor Number                    | Vendor Name                      | Payment Date | Payment Type                               | Discount Amount | Payment Amount | Number  |
|----------------------------------|----------------------------------|--------------|--------------------------------------------|-----------------|----------------|---------|
| Payable #                        | Payable Type                     | Post Date    | Payable Description                        | Discount Amount | Payable Amount |         |
| <a href="#">22185901 JAN26</a>   | Invoice                          | 01/31/2026   | GF-JAN26 ELEC-FULTON PARK IRRIGATION       | 0.00            | 23.98          |         |
| <a href="#">6601202 JAN26</a>    | Invoice                          | 01/31/2026   | GC-JAN26 ELECTRIC-PAVILLION                | 0.00            | 26.27          |         |
| <a href="#">6612303 JAN26</a>    | Invoice                          | 01/31/2026   | GF-JAN26 ELEC-COYOTE CREEK ENTRANCE        | 0.00            | 24.44          |         |
| <a href="#">6779701 JAN26</a>    | Invoice                          | 01/31/2026   | REC-75% JAN26 ELEC-REC                     | 0.00            | 12,675.73      |         |
| <a href="#">704901 JAN26</a>     | Invoice                          | 01/31/2026   | UF-JAN26 ELEC-WWTP                         | 0.00            | 199.22         |         |
| <a href="#">7225800 JAN26</a>    | Invoice                          | 01/31/2026   | GF-JAN26 ELEC-GAZEBO                       | 0.00            | 25.06          |         |
| <a href="#">726705 JAN26</a>     | Invoice                          | 01/31/2026   | GF-JAN26 ELEC-SIGN 70110&70111             | 0.00            | 31.69          |         |
| <a href="#">7280200 JAN26</a>    | Invoice                          | 01/31/2026   | UF-JAN26 ELEC-WATER TANKS                  | 0.00            | 25.22          |         |
| <a href="#">733101 JAN26</a>     | Invoice                          | 01/31/2026   | GF-JAN26 ELEC-SHOP                         | 0.00            | 279.41         |         |
| <a href="#">762901 JAN26</a>     | Invoice                          | 01/31/2026   | UF-JAN26 ELEC-WELL #13                     | 0.00            | 420.16         |         |
| <a href="#">803908 JAN26</a>     | Invoice                          | 01/31/2026   | UF-JAN26 ELEC-WTR TRMT PLANT               | 0.00            | 7,231.81       |         |
| <a href="#">8976200 JAN26</a>    | Invoice                          | 01/31/2026   | UF-JAN26 ELEC-N LIFT STATION               | 0.00            | 803.44         |         |
|                                  | **Void**                         | 02/17/2026   | Regular                                    | 0.00            | 0.00           | 109578  |
|                                  | **Void**                         | 02/17/2026   | Regular                                    | 0.00            | 0.00           | 109579  |
|                                  | **Void**                         | 02/17/2026   | Regular                                    | 0.00            | 0.00           | 109580  |
| 001346                           | USGA CLUB MEMBERSHIP             | 02/17/2026   | Regular                                    | 0.00            | 175.00         | 109581  |
| <a href="#">43640002 FEB26</a>   | Invoice                          | 02/28/2026   | GOLF-2026 MEMBERSHIP FEES-PRO SHOP         | 0.00            | 175.00         |         |
| 004017                           | VICTORIA TOOZ                    | 02/17/2026   | Regular                                    | 0.00            | 300.00         | 109582  |
| <a href="#">2007986.001</a>      | Invoice                          | 02/06/2026   | REC-PROGRAM REFUND                         | 0.00            | 300.00         |         |
| 001208                           | WBA, LOCAL GOVERNMENT LAW        | 02/17/2026   | Regular                                    | 0.00            | 1,571.32       | 109583  |
| <a href="#">45917</a>            | Invoice                          | 02/09/2026   | GF-Jan'26 Metro District Legal Fees        | 0.00            | 1,571.32       |         |
| 001189                           | WELD COUNTY ACCTG DEPART         | 02/17/2026   | Regular                                    | 0.00            | 8,309.24       | 109584  |
| <a href="#">JANUARY 2026</a>     | Invoice                          | 01/01/2026   | JANUARY 2026 FUEL CHARGES                  | 0.00            | 8,309.24       |         |
| 001199                           | WELD COUNTY PUBLIC SAFETY IT     | 02/17/2026   | Regular                                    | 0.00            | 64.12          | 109585  |
| <a href="#">FORTLUPTONPD-...</a> | Invoice                          | 02/06/2026   | GF-RSA FOR S. ALLEN-PD                     | 0.00            | 64.12          |         |
| 001224                           | XCEL ENERGY-GAS                  | 02/17/2026   | Regular                                    | 0.00            | 9.28           | 109586  |
| <a href="#">962102449-1</a>      | Invoice                          | 01/22/2026   | GF-LATE CHARGES FOR ACCT 53-2035238-...    | 0.00            | 9.28           |         |
| 002841                           | AIRBOUND                         | 02/10/2026   | EFT                                        | 0.00            | 5,310.00       | 9100555 |
| <a href="#">EVENT #248869</a>    | Invoice                          | 01/28/2026   | CPR-DEPOSIT FOR 4TH OF JULY EVENT-EV...    | 0.00            | 5,310.00       |         |
| 003196                           | AMAZE HEALTH                     | 02/10/2026   | EFT                                        | 0.00            | 2,106.00       | 9100556 |
| <a href="#">INV-10979</a>        | Invoice                          | 01/31/2026   | GF-JANUARY 2026 MONTHLY USE FEES-MI...     | 0.00            | 2,106.00       |         |
| 001820                           | BADGER METER                     | 02/10/2026   | EFT                                        | 0.00            | 4,172.92       | 9100557 |
| <a href="#">80225691</a>         | Invoice                          | 01/29/2026   | UF-METER SERVICES-W/S LINES                | 0.00            | 4,172.92       |         |
| 000242                           | CIVICPLUS                        | 02/10/2026   | EFT                                        | 0.00            | 7,304.38       | 9100558 |
| <a href="#">361623</a>           | Invoice                          | 01/30/2026   | GF-ECO DEVELOPMENT HEADER-EC DEV           | 0.00            | 7,304.38       |         |
| 002723                           | EAGLE ROCK COMPANY OF COLO       | 02/10/2026   | EFT                                        | 0.00            | 81.28          | 9100559 |
| <a href="#">13985970</a>         | Credit Memo                      | 12/31/2025   | GOLF-CREDIT FOR RETURNS-PRO SHOP           | 0.00            | -51.00         |         |
| <a href="#">14409978</a>         | Invoice                          | 12/01/2025   | GOLF-BEVERAGES-PRO SHOP                    | 0.00            | 82.20          |         |
| <a href="#">14755550</a>         | Credit Memo                      | 12/22/2025   | GOLF-BEVERAGES-PRO SHOP                    | 0.00            | -50.00         |         |
| <a href="#">14793928</a>         | Invoice                          | 01/05/2026   | GOLF-BEVERAGES-PRO SHOP                    | 0.00            | 64.60          |         |
| <a href="#">14843438</a>         | Credit Memo                      | 01/20/2026   | GOLF-CREDIT FOR RETURNS-PRO SHOP           | 0.00            | -41.20         |         |
| <a href="#">14896480</a>         | Invoice                          | 02/02/2026   | GOLF-BEVERAGES-PRO SHOP                    | 0.00            | 86.70          |         |
| <a href="#">14898902</a>         | Invoice                          | 02/02/2026   | GOLF-BEVERAGES-PRO SHOP                    | 0.00            | 39.98          |         |
| <a href="#">87700218</a>         | Credit Memo                      | 12/31/2025   | GOLF-CREDIT FOR RETURNS-PRO SHOP           | 0.00            | -50.00         |         |
| 000455                           | FASTENAL COMPANY 01COFTL         | 02/10/2026   | EFT                                        | 0.00            | 46.62          | 9100560 |
| <a href="#">COFTL206363</a>      | Invoice                          | 01/20/2026   | GF-PARTS/SUPPLIES-PARKS                    | 0.00            | 46.62          |         |
| 002169                           | GH PHIPPS CONSTRUCTION COMPANIES | 02/10/2026   | EFT                                        | 0.00            | 842,165.28     | 9100561 |
| <a href="#">CITY HALL 11</a>     | Invoice                          | 01/31/2026   | GF-PURCHASE MATERIALS FOR NEW CITY ...     | 0.00            | 842,165.28     |         |
| 000597                           | INSIGHT PUBLIC SECTOR INC        | 02/10/2026   | EFT                                        | 0.00            | 13,767.81      | 9100562 |
| <a href="#">1101353858</a>       | Invoice                          | 01/22/2026   | Annual Renewal of Adobe Pro(75) and Sui... | 0.00            | 13,767.81      |         |

## Council Check Report

Date Range: 02/04/2026 - 02/17/2026

| Vendor Number                  | Vendor Name                          | Payment Date | Payment Type                             | Discount Amount | Payment Amount | Number  |
|--------------------------------|--------------------------------------|--------------|------------------------------------------|-----------------|----------------|---------|
| Payable #                      | Payable Type                         | Post Date    | Payable Description                      | Discount Amount | Payable Amount |         |
| 001292                         | LIFE STORIES CHILD & FAMILY ADVOCACY | 02/10/2026   | EFT                                      | 0.00            | 450.00         | 9100563 |
| <a href="#">11-1032</a>        | Invoice                              | 12/31/2025   | GF-LE FEES FOR 4TH QUARTER 2025-PD       | 0.00            | 450.00         |         |
| 002195                         | MINUTEMAN PRESS                      | 02/10/2026   | EFT                                      | 0.00            | 67.55          | 9100564 |
| <a href="#">42264</a>          | Invoice                              | 01/30/2026   | GF-UNIFORM REQUEST FORMS-PD              | 0.00            | 67.55          |         |
| 000857                         | NORTHERN WATER                       | 02/10/2026   | EFT                                      | 0.00            | 62,865.92      | 9100565 |
| <a href="#">13742</a>          | Invoice                              | 02/04/2026   | UF-2026 WINDY GAP FIRMING O&M-WAT...     | 0.00            | 62,865.92      |         |
| 000869                         | OPERATIONS MANAGEMENT INT            | 02/10/2026   | EFT                                      | 0.00            | 23,607.94      | 9100566 |
| <a href="#">351230-OS-AD</a>   | Invoice                              | 01/26/2026   | OMI - WTP Air Dryer                      | 0.00            | 23,607.94      |         |
| 000862                         | O'REILLY AUTO PARTS                  | 02/10/2026   | EFT                                      | 0.00            | 325.85         | 9100567 |
| <a href="#">4489-271286</a>    | Invoice                              | 01/20/2026   | GF-IMPACT SOCKET-PW SHOP                 | 0.00            | 24.41          |         |
| <a href="#">4489-271588</a>    | Invoice                              | 01/21/2026   | GF/UF-PARTS/SUPPLIES-W/S LINES, STREE... | 0.00            | 235.90         |         |
| <a href="#">4489-271909</a>    | Invoice                              | 01/23/2026   | GF-2PK PAPER, WIPES-PW SHOP              | 0.00            | 20.27          |         |
| <a href="#">4489-272997</a>    | Invoice                              | 01/30/2026   | GF-BATTERY CLEANER-PARKS                 | 0.00            | 8.99           |         |
| <a href="#">4489-273046</a>    | Invoice                              | 01/30/2026   | GF-BLUE DEF-PARKS                        | 0.00            | 36.28          |         |
| 000932                         | R & M SERVICES                       | 02/10/2026   | EFT                                      | 0.00            | 361.09         | 9100568 |
| <a href="#">10925</a>          | Invoice                              | 01/09/2026   | GF-VEHICLE MAINTENANCE-PD                | 0.00            | 119.60         |         |
| <a href="#">10926</a>          | Invoice                              | 01/13/2026   | GF-VEHICLE MAINTENANCE-PD                | 0.00            | 125.13         |         |
| <a href="#">10927</a>          | Invoice                              | 01/29/2026   | GF-VEHICLE MAINTENANCE-PD                | 0.00            | 116.36         |         |
| 003398                         | UNIVERSITY AUTO PARTS                | 02/10/2026   | EFT                                      | 0.00            | 38.98          | 9100569 |
| <a href="#">262887</a>         | Invoice                              | 02/03/2026   | GF-AIR HOSE, ADAPTERS-PARKS              | 0.00            | 38.98          |         |
| 002173                         | WATER TECHNOLOGY GROUP               | 02/10/2026   | EFT                                      | 0.00            | 8,117.00       | 9100570 |
| <a href="#">5650812</a>        | Invoice                              | 02/02/2026   | WTP Pump Rebuild                         | 0.00            | 8,117.00       |         |
| 003723                         | WEAR PARTS & EQUIPMENT CO., INC.     | 02/10/2026   | EFT                                      | 0.00            | 1,838.82       | 9100571 |
| <a href="#">72111</a>          | Invoice                              | 01/30/2026   | GF-SUPPLIES, PARTS-STREETS               | 0.00            | 1,838.82       |         |
| 000027                         | ACTIVE NETWORK                       | 02/17/2026   | EFT                                      | 0.00            | 2,107.50       | 9100572 |
| <a href="#">11153654</a>       | Invoice                              | 01/31/2026   | REC-TOPAZ DEVICE FOR ACTIVE-REC CENT...  | 0.00            | 2,107.50       |         |
| 001293                         | AMAZON.COM                           | 02/17/2026   | EFT                                      | 0.00            | 8,702.56       | 9100573 |
| <a href="#">11WP-6K7N-1HXL</a> | Invoice                              | 02/05/2026   | GF-Annual Amazon Prime Membership-Mi...  | 0.00            | 779.00         |         |
| <a href="#">13pf-wyp1-3fr7</a> | Invoice                              | 02/05/2026   | IT Amazon Order                          | 0.00            | 1,965.89       |         |
| <a href="#">17QD-93XC-16FQ</a> | Invoice                              | 01/31/2026   | GF/UF-SUPPLIES, PARTS-STREETS/PW/W L...  | 0.00            | 1,035.52       |         |
| <a href="#">17QD-93XC-3K9K</a> | Credit Memo                          | 02/05/2026   | GF-CREDIT FOR RETURNS-PD                 | 0.00            | -35.27         |         |
| <a href="#">1GRH-66F6-1G33</a> | Invoice                              | 02/05/2026   | GF-CLEANING SUPPLIES, GENERAL SUPPLI...  | 0.00            | 599.29         |         |
| <a href="#">1JKP-PL66-1YGV</a> | Invoice                              | 01/31/2026   | GOLF-MERCHANDISE, SUPPLIES-PRO SHOP      | 0.00            | 697.28         |         |
| <a href="#">1JVN-L4YF-1YT6</a> | Invoice                              | 01/31/2026   | GF-UNIFORMS-PARKS                        | 0.00            | 244.21         |         |
| <a href="#">1JXD-6471-3QH4</a> | Credit Memo                          | 01/31/2026   | CPR-CREDIT FOR RETURN-COMM CENTER        | 0.00            | -56.30         |         |
| <a href="#">1LL3-KGKK-1FPN</a> | Invoice                              | 01/31/2026   | GF/REC/CPR-SUPPLIES,MISC ITEMS-REC/FA... | 0.00            | 2,836.14       |         |
| <a href="#">1QH1-LY37-1VL7</a> | Invoice                              | 02/05/2026   | GF-Office Supplies-Finance               | 0.00            | 636.80         |         |
| 001918                         | AXON ENTERPRISES INC                 | 02/17/2026   | EFT                                      | 0.00            | 170,844.50     | 9100574 |
| <a href="#">INUS414496</a>     | Invoice                              | 02/09/2026   | AXON FLEET 3 ANNUAL PAYMENT              | 0.00            | 40,092.46      |         |
| <a href="#">INUS418761</a>     | Invoice                              | 02/09/2026   | AXON BODY WORN CAMERA CONTRACT           | 0.00            | 124,947.84     |         |
| <a href="#">INUS418849</a>     | Invoice                              | 02/09/2026   | AXON FLEET 3 ANNUAL PAYMENT              | 0.00            | 5,804.20       |         |
| 001820                         | BADGER METER                         | 02/17/2026   | EFT                                      | 0.00            | 10,896.67      | 9100575 |
| <a href="#">1785164</a>        | Invoice                              | 02/06/2026   | Water meters 3/4" (7-1/2)                | 0.00            | 10,896.67      |         |
| 003962                         | BOHANNAN HUSTON INC                  | 02/17/2026   | EFT                                      | 0.00            | 14,611.25      | 9100576 |
| <a href="#">000137856</a>      | Invoice                              | 02/12/2026   | UF-DROUGHT RESPONSE PLAN ENGINEER...     | 0.00            | 14,611.25      |         |
| 002853                         | BUCKEYE CLEANING CENTER              | 02/17/2026   | EFT                                      | 0.00            | 4,848.22       | 9100577 |
| <a href="#">90733577</a>       | Invoice                              | 02/03/2026   | GF-JANITORIAL SUPPLIES-FAC               | 0.00            | 237.53         |         |
| <a href="#">90733580</a>       | Invoice                              | 02/10/2026   | GF-JANITORIAL SUPPLIES-FAC               | 0.00            | 269.44         |         |
| <a href="#">90733581</a>       | Invoice                              | 02/03/2026   | GOLF-JANITORIAL SUPPLIES-PRO SHOP        | 0.00            | 904.47         |         |
| <a href="#">90733596</a>       | Invoice                              | 02/03/2026   | CPR-AIR FRESHENERS-COMM CENTER           | 0.00            | 157.44         |         |

## Council Check Report

Date Range: 02/04/2026 - 02/17/2026

| Vendor Number                | Vendor Name                          | Payment Date | Payment Type                                 | Discount Amount | Payment Amount | Number     |
|------------------------------|--------------------------------------|--------------|----------------------------------------------|-----------------|----------------|------------|
| Payable #                    | Payable Type                         | Post Date    | Payable Description                          | Discount Amount | Payable Amount |            |
| <a href="#">90733605</a>     | Invoice                              | 02/03/2026   | REC-JANITORIAL SUPPLIES-REC CENTER           | 0.00            | 3,279.34       |            |
| 002122                       | BURNS & MCDONNELL ENGINEERING CO INC | 02/17/2026   | EFT                                          | 0.00            | 122,522.33     | 9100578    |
| <a href="#">160868-28</a>    | Invoice                              | 01/31/2026   | UF-WATER TOWER CONSTRUCTION MAN...           | 0.00            | 122,522.33     |            |
| 002723                       | EAGLE ROCK COMPANY OF COLO           | 02/17/2026   | EFT                                          | 0.00            | 34.20          | 9100579    |
| <a href="#">14755550-1</a>   | Invoice                              | 12/31/2025   | GF-USED TOO MUCH CREDIT, BEVERAGES-...       | 0.00            | 34.20          |            |
| 000425                       | ELEVATION COFFEE TRADERS             | 02/17/2026   | EFT                                          | 0.00            | 182.88         | 9100580    |
| <a href="#">165982</a>       | Invoice                              | 02/05/2026   | GOLF-COFFEE-PRO SHOP                         | 0.00            | 182.88         |            |
| 002674                       | HAYES POZNANOVIC KORVER, LLC         | 02/17/2026   | EFT                                          | 0.00            | 14,155.00      | 9100581    |
| <a href="#">2380</a>         | Invoice                              | 02/05/2026   | GF-Jan2026 Legal Fees-Water                  | 0.00            | 14,155.00      |            |
| 000691                       | KONE INC                             | 02/17/2026   | EFT                                          | 0.00            | 140.80         | 9100582    |
| <a href="#">871927652</a>    | Invoice                              | 01/31/2026   | REC-ELEVATOR MAINTENANCE-REC CENT...         | 0.00            | 140.80         |            |
| 003101                       | LANGUAGELINE SOLUTIONS               | 02/17/2026   | EFT                                          | 0.00            | 18.86          | 9100583    |
| <a href="#">11833786</a>     | Invoice                              | 01/31/2026   | GF-OVER THE PHONE INTERPRETATION SV...       | 0.00            | 18.86          |            |
| 002195                       | MINUTEMAN PRESS                      | 02/17/2026   | EFT                                          | 0.00            | 433.43         | 9100584    |
| <a href="#">42271</a>        | Invoice                              | 02/02/2026   | GF-BUSINESS CARDS-PD                         | 0.00            | 238.78         |            |
| <a href="#">42289</a>        | Invoice                              | 02/05/2026   | GF-SECURITY ENVELOPES-FIN                    | 0.00            | 194.65         |            |
| 003966                       | NORRIS DESIGN, INC                   | 02/17/2026   | EFT                                          | 0.00            | 28,783.77      | 9100585    |
| <a href="#">01-110674</a>    | Invoice                              | 01/31/2026   | GF-KOSHIO PARKS CONSTRUCTION DOCS-...        | 0.00            | 28,783.77      |            |
| 000869                       | OPERATIONS MANAGEMENT INT            | 02/17/2026   | EFT                                          | 0.00            | 61,546.84      | 9100586    |
| <a href="#">351230-27-03</a> | Invoice                              | 03/01/2026   | GF-MARCH 2026 OMI SERVICES                   | 0.00            | 61,546.84      |            |
| 000862                       | O'REILLY AUTO PARTS                  | 02/17/2026   | EFT                                          | 0.00            | 1,649.96       | 9100587    |
| <a href="#">4489-272707</a>  | Invoice                              | 01/28/2026   | GF-SCANNER AUTOMOTRIZ-STREETS/W , S...       | 0.00            | 1,495.00       |            |
| <a href="#">4489-272958</a>  | Invoice                              | 01/30/2026   | CEM-PARTS/SUPPLIES-CEMETERY                  | 0.00            | 154.96         |            |
| 001343                       | TIME CLOCK PLUS                      | 02/17/2026   | EFT                                          | 0.00            | 2,964.75       | 9100588    |
| <a href="#">INV00466436</a>  | Invoice                              | 02/10/2026   | GF-HARDWARE SUPPORT & MAINTENANC...          | 0.00            | 2,964.75       |            |
| 001101                       | TODD HODGES DESIGN, LLC              | 02/17/2026   | EFT                                          | 0.00            | 11,845.60      | 9100589    |
| <a href="#">3756</a>         | Invoice                              | 02/09/2026   | GF-PLANNING SERV JAN 26-FEB 8, 2026-P...     | 0.00            | 11,845.60      |            |
| 003398                       | UNIVERSITY AUTO PARTS                | 02/17/2026   | EFT                                          | 0.00            | 86.44          | 9100590    |
| <a href="#">263130</a>       | Invoice                              | 02/05/2026   | SF-SUPPLIES-S LINES                          | 0.00            | 88.44          |            |
| <a href="#">263165</a>       | Credit Memo                          | 02/05/2026   | SF-PARTS-S LINES                             | 0.00            | -2.00          |            |
| 000119                       | BANK OF COLORADO                     | 02/06/2026   | Bank Draft                                   | 0.00            | 9,069.86       | DFT0002722 |
| <a href="#">INV0001914</a>   | Invoice                              | 02/06/2026   | HSA DISTRIBUTION                             | 0.00            | 9,069.86       |            |
| 000119                       | BANK OF COLORADO                     | 02/06/2026   | Bank Draft                                   | 0.00            | 1,787.07       | DFT0002723 |
| <a href="#">INV0001915</a>   | Invoice                              | 02/06/2026   | HSA DISTRIBUTION                             | 0.00            | 1,787.07       |            |
| 001416                       | VALIC_1                              | 02/06/2026   | Bank Draft                                   | 0.00            | 60,021.37      | DFT0002724 |
| <a href="#">INV0001916</a>   | Invoice                              | 02/06/2026   | VALIC - 457(b) \$ Contributions              | 0.00            | 60,021.37      |            |
| 001265                       | IRS                                  | 02/06/2026   | Bank Draft                                   | 0.00            | 96,769.36      | DFT0002725 |
| <a href="#">INV0001919</a>   | Invoice                              | 02/06/2026   | Federal Withholding                          | 0.00            | 96,769.36      |            |
| 001418                       | CO DEPARTMENT OF REVENUE             | 02/06/2026   | Bank Draft                                   | 0.00            | 16,171.00      | DFT0002726 |
| <a href="#">INV0001920</a>   | Invoice                              | 02/06/2026   | CO Withholding                               | 0.00            | 16,171.00      |            |
| 001416                       | VALIC_1                              | 02/09/2026   | Bank Draft                                   | 0.00            | 134.40         | DFT0002727 |
| <a href="#">INV0001921</a>   | Invoice                              | 02/09/2026   | VALIC - Regular Plan Retirement Contribut... | 0.00            | 134.40         |            |
| 001265                       | IRS                                  | 02/09/2026   | Bank Draft                                   | 0.00            | 298.36         | DFT0002728 |
| <a href="#">INV0001922</a>   | Invoice                              | 02/09/2026   | Federal Withholding                          | 0.00            | 298.36         |            |
| 001418                       | CO DEPARTMENT OF REVENUE             | 02/09/2026   | Bank Draft                                   | 0.00            | 51.00          | DFT0002729 |



## Council Check Report

Date Range: 02/04/2026 - 02/17/2026

| Vendor Number              | Vendor Name  | Payment Date | Payment Type        | Discount Amount | Payment Amount | Number |
|----------------------------|--------------|--------------|---------------------|-----------------|----------------|--------|
| Payable #                  | Payable Type | Post Date    | Payable Description | Discount Amount | Payable Amount |        |
| <a href="#">INV0001923</a> | Invoice      | 02/09/2026   | CO Withholding      | 0.00            | 51.00          |        |

## Bank Code New Main Operating Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment             |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 169           | 90            | 0.00        | 1,254,283.00        |
| Manual Checks  | 0             | 0             | 0.00        | 0.00                |
| Voided Checks  | 0             | 3             | 0.00        | 0.00                |
| Bank Drafts    | 8             | 8             | 0.00        | 184,302.42          |
| EFT's          | 67            | 36            | 0.00        | 1,429,003.00        |
|                | <b>244</b>    | <b>137</b>    | <b>0.00</b> | <b>2,867,588.42</b> |



## All Bank Codes Check Summary

| Payment Type   | Payable<br>Count | Payment<br>Count | Discount    | Payment             |
|----------------|------------------|------------------|-------------|---------------------|
| Regular Checks | 169              | 90               | 0.00        | 1,254,283.00        |
| Manual Checks  | 0                | 0                | 0.00        | 0.00                |
| Voided Checks  | 0                | 3                | 0.00        | 0.00                |
| Bank Drafts    | 8                | 8                | 0.00        | 184,302.42          |
| EFT's          | 67               | 36               | 0.00        | 1,429,003.00        |
|                | <b>244</b>       | <b>137</b>       | <b>0.00</b> | <b>2,867,588.42</b> |

## Fund Summary

| Fund | Name                          | Period | Amount              |
|------|-------------------------------|--------|---------------------|
| 999  | POOLED CASH/CONSOLIDATED CASH | 2/2026 | 2,867,588.42        |
|      |                               |        | <b>2,867,588.42</b> |

**RECORD OF PROCEEDINGS  
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS  
February 3, 2026**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, February 3, 2026. Mayor Chris Ceretto called the meeting to order at 6:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

**ROLL CALL**

Mari Peña, City Clerk, called the roll. Those present were Mayor Chris Ceretto, Councilmembers, Bruce Davis, Bruce Fitzgerald, Valerie Blackston and Michael Sanchez.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Finance Director, Leann Perino, Planning Director, Todd Hodges and Chief of Police, William Carnes.

**PERSONS TO ADDRESS COUNCIL**

There was no one to address the Mayor or Council.

**APPROVAL OF AGENDA**

It was moved by Bruce Fitzgerald and seconded by Valerie Blackston to approve the agenda as presented. Motion passed unanimously on voice vote.

**REVIEW OF ACCOUNTS PAYABLES**

Council reviewed the February 3, 2026 payables; there were no questions or comments from the Mayor or Council.

**CONSENT AGENDA**

It was moved by Michael Sanchez and seconded by Valerie Blackston to approve the Consent Agenda as presented with the following items:

- January 20, 2026 City Council Meeting Minutes
- Adopting Ordinance 2026-1199 Revising Section 2-7 Canceling the Election, of the Fort Lupton Municipal Code (AM 2026-026)
- Approve Payment to Northern Colorado Water Conservancy District for Operations and Maintenance on Chimney Hollow Reservoir for an Amount Not to Exceed \$62,865.92 to be Paid from the Utility Fund – Water Departments (AM 2026-027)

Motion passed unanimously on roll call vote.

**RECORD OF PROCEEDINGS  
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS  
February 3, 2026**

**ACTION MEMORANDUM**

**AM 2026-028 Authorize the Mayor to Execute an Intergovernmental Agreement with Todd Creek Village Metropolitan District to Provide Sewer Service to Designated Areas of the City**

Todd Creek Village Metropolitan District (TCVMD) is in the Cities 208 Service area west of Highway 85. They completed the necessary steps to join Metro Water Recovery treatment plant and will be constructing the sewer collection system as they develop. In an effort to utilize a cost-effective manner towards growth and avoid unnecessarily duplicate infrastructure the City has worked with TCVMD to provide sewer service to the City's growth area west of Highway 85.

The City and TCVMD believe that entering into this Sewer Service Administration IGA is essential to providing public sewer improvements in a manner that allows for the orderly and well-planned development of the Sanitary Sewer Service Area. This partnership will allow the City to continue its comprehensive growth plan on the west side of the river.

TCVMD will be the billing agency and responsible for the utility operation for all served under the agreement.

It was moved by Bruce Davis and seconded by Valerie Blackston Authorizing the Mayor to Execute an Intergovernmental Agreement with Todd Creek Village Metropolitan District to Provide Sewer Service to Designated Areas of the City. Motion passed unanimously on roll call vote.

**STAFF REPORTS**

Chris Cross, City Administrator, provided an update on water restrictions notifications and water portfolio.

**MAYOR/COUNCIL REPORTS**

There were no reports from the Mayor or Council.

**FUTURE CITY EVENTS**

February 4, 2026 Coffee with a Cop, Fort Lupton Recreation Center, 203 S. Harrison Ave.,  
8:00 a.m. - 9:00 a.m.

February 16, 2026 City Offices Closed in Observation of President's Day

**RECORD OF PROCEEDINGS  
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS  
February 3, 2026**

**UPCOMING MEETINGS**

February 10, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
February 17, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
February 24, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
March 3, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

**ADJOURNMENT**

The meeting adjourned at 6:05 p.m.

Submitted by,

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Maricela Peña, City Clerk

Approved by City Council,

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Chris Ceretto, Mayor

**ORDINANCE NO.        2026-1198**

**INTRODUCED BY:**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON, COLORADO AMENDING CHAPTER 18 BUILDING REGULATIONS OF THE FORT LUPTON MUNICIPAL CODE AND ADOPTING BY REFERENCE**

**THE INTERNATIONAL BUILDING CODE, 2024 EDITION;  
THE NATIONAL ELECTRICAL CODE, CURRENT STATE ADOPTED EDITION;  
THE INTERNATIONAL MECHANICAL CODE, 2024 EDITION;  
THE INTERNATIONAL PLUMBING CODE, 2024 EDITION;  
THE INTERNATIONAL FIRE CODE, 2024 EDITION;  
THE INTERNATIONAL FUEL GAS CODE, 2024 EDITION;  
THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2024 EDITION;  
THE INTERNATIONAL EXISTING BUILDING CODE, 2024 EDITION;  
THE INTERNATIONAL RESIDENTIAL CODE, 2024 EDITION;  
THE INTERNATIONAL ENERGY CONSERVATION CODE, 2024 EDITION;  
THE INTERNATIONAL SWIMMING POOL AND SPA CODE, 2024 EDITION WITH THE ADDITION OF SEC. 18-242;**

**ENACTING NEW SECTIONS FOR CHAPTER 18 ARTICLE XIII KNOWN AS THE COLORADO MODEL ELECTRIC AND SOLAR READY CODE, 2023 EDITION; AND ENACTING NEW SECTIONS FOR CHAPTER 18 ARTICLE XIV  
THE COLORADO WILDFIRE RESILIENCY CODE, 2025 EDITION**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT LUPTON, WELD COUNTY, COLORADO:**

**INTRODUCED, READ, AND PASSED ON FIRST READING, AND ORDERED PUBLISHED** this 20th day of January, 2026.

**PUBLISHED** in the Fort Lupton Press the 29<sup>th</sup> day of January, 2026.

**FINALLY READ BY TITLE ONLY, PASSED AND ORDERED PUBLISHED BY TITLE ONLY** the 17<sup>th</sup> day of February, 2026.

**PUBLISHED BY TITLE ONLY** the 26<sup>th</sup> day of February, 2026.

**EFFECTIVE** (after publication) the 28<sup>th</sup> day of March, 2026.

City of Fort Lupton, Colorado

---

Chris Ceretto, Mayor

Attest:

---

Maricela Peña, City Clerk

Approved as to form:

---

Andy Ausmus, City Attorney



**SUBJECT FOR DISCUSSION**

Approving the Purchase of 29 Dell Pro 16 Systems for an Amount Not to Exceed \$52,059.06, Allocated from the General Fund's IT Department

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

IT is initiating a desktop refresh for current staff systems that are approaching their 5-year end of lifecycle. In 2026, IT will replace twenty-nine (29) Dell Latitude 3520 systems, transitioning staff to the upgraded Dell Pro 16 PC16250 systems. Each new system will be compatible with the existing docking stations and will feature the Ultra7 processor, 32GB of memory, and a 1TB hard drive. Additionally, there will be 3-year Next Business Day (NBD) support and coverage for accidental damage. The capital budget allocated for this project is \$55,000.

**FINANCIAL CONSIDERATIONS**

The \$55,000 was budgeted in capital expenditures in the General Fund's IT department for desktop refresh

**LEGAL/POLITICAL CONSIDERATIONS**

N/A

**ALTERNATIVES/OPTIONS**

Council authorizes the purchase for the twenty-nine (29) Dell Pro 16 PC16250 systems  
Council elects to have IT look at other options

**STAFF RECOMMENDATIONS**

IT recommends the purchase of the twenty-nine (29) Dell Pro 16 PC16250 systems for staff

**Attachments:** a. Dell\_3000198890201.1.pdf

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date





## Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **Feb. 20, 2026**.

You can download a copy of this quote during checkout.

[Place your order](#)

|                      |                                             |                   |                                                                    |
|----------------------|---------------------------------------------|-------------------|--------------------------------------------------------------------|
| <b>Quote No.</b>     | <b>3000198890201.1</b>                      | Sales Rep         | Andrew Rivera                                                      |
| <b>Total</b>         | <b>\$52,059.06</b>                          |                   | New Phone number for Andrew                                        |
| Customer #           | 7507260                                     | Phone             | Rivera your account manager, 737-279-9708                          |
| Quoted On            | Feb. 06, 2026                               | Email             | <a href="mailto:Andrew.Rivera@dell.com">Andrew.Rivera@dell.com</a> |
| Expires by           | Feb. 20, 2026                               | <b>Billing To</b> | TRAVIS AKSAMITOWSKI                                                |
| Contract Name        | Dell NASPO Computer Equipment PA - Colorado |                   | CITY OF FORT LUPTON                                                |
| Contract Code        | C000001122001                               |                   | 130 S MCKINLEY AVE                                                 |
| Customer Agreement # | 23026 / 186019                              |                   | FORT LUPTON, CO 80621-1343                                         |
| Deal ID              | 30689848                                    |                   |                                                                    |

### Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,  
Andrew Rivera

### Additional Comments

Please review the quotation and let me know if you have any questions or concerns, or if you need assistance in placing the order. Thank you for choosing Dell. To place your order online, navigate to [dell.com/qto](https://dell.com/qto) and log in to your account. Next, enter the entire quote number, then customer number, (both are found in the quote). You will be asked to confirm billing and shipping information. You can then complete your order.

### Shipping Group

| Shipping To                                                                                                      | Shipping Method   |
|------------------------------------------------------------------------------------------------------------------|-------------------|
| TRAVIS AKSAMITOWSKI<br>CITY OF FORT LUPTON<br>130 S MCKINLEY AVE<br>FORT LUPTON, CO 80621-1343<br>(303) 857-6694 | Standard Delivery |

| Product             | Unit Price | Quantity | Subtotal    |
|---------------------|------------|----------|-------------|
| Dell Pro 16 PC16250 | \$1,795.14 | 29       | \$52,059.06 |

---

|                     |             |
|---------------------|-------------|
| Subtotal:           | \$52,059.06 |
| Shipping:           | \$0.00      |
| Non-Taxable Amount: | \$52,059.06 |
| Taxable Amount:     | \$0.00      |
| Estimated Tax:      | \$0.00      |

---

|        |             |
|--------|-------------|
| Total: | \$52,059.06 |
|--------|-------------|

Accelerate the power  
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Take the first step in achieving  
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Shipping Group Details

| Shipping To                                                                                                      | Shipping Method   |
|------------------------------------------------------------------------------------------------------------------|-------------------|
| TRAVIS AKSAMITOWSKI<br>CITY OF FORT LUPTON<br>130 S MCKINLEY AVE<br>FORT LUPTON, CO 80621-1343<br>(303) 857-6694 | Standard Delivery |

|                                                                                                                            |          | Unit Price        | Quantity  | Subtotal           |
|----------------------------------------------------------------------------------------------------------------------------|----------|-------------------|-----------|--------------------|
| <b>Dell Pro 16 PC16250</b>                                                                                                 |          | <b>\$1,795.14</b> | <b>29</b> | <b>\$52,059.06</b> |
| Estimated delivery if purchased today:<br>Feb. 26, 2026<br>Contract # C000001122001<br>Customer Agreement # 23026 / 186019 |          |                   |           |                    |
| Description                                                                                                                | SKU      | Unit Price        | Quantity  | Subtotal           |
| Dell Pro 16 (PC16250) XCTO Base                                                                                            | 210-BQPL | -                 | 29        | -                  |
| Intel(R) Core(TM) Ultra 7 255U (12 TOPS NPU, 12 cores, up to 5.2 GHz)                                                      | 379-BGGY | -                 | 29        | -                  |
| Windows 11 Pro                                                                                                             | 619-BBQD | -                 | 29        | -                  |
| Magnetite color, textured finish                                                                                           | 354-BBKB | -                 | 29        | -                  |
| 32 GB: 1 x 32 GB, DDR5, 5600 MT/s (5200 MT/s with Intel(R) Core(TM) processors)                                            | 370-BDCV | -                 | 29        | -                  |
| Integrated Intel(R) graphics for Intel(R) Core(TM) Ultra 7 255U processor                                                  | 338-CSJN | -                 | 29        | -                  |
| 1 TB SSD                                                                                                                   | 400-BSKN | -                 | 29        | -                  |
| English, French, Spanish, Brazilian Portuguese                                                                             | 619-BBPD | -                 | 29        | -                  |
| 16", Non-Touch, FHD+, IPS, 400 nits, 45% NTSC, Anti-Glare, FHD Cam                                                         | 391-BKQK | -                 | 29        | -                  |
| No Fingerprint Reader, No vPro                                                                                             | 346-BMRN | -                 | 29        | -                  |
| FHD HDR RGB Camera, TNR, Camera Shutter, Microphone                                                                        | 319-BBKK | -                 | 29        | -                  |
| English US backlit Copilot key keyboard with numeric keypad                                                                | 583-BMQF | -                 | 29        | -                  |
| Intel(R) AX211 WLAN Driver                                                                                                 | 555-BMFD | -                 | 29        | -                  |
| Intel® Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth® 5.3 wireless card                                | 555-BLLQ | -                 | 29        | -                  |
| 3-cell, 55 Wh, ExpressCharge Capable, ExpressCharge Boost Capable                                                          | 451-BDKX | -                 | 29        | -                  |
| 65W AC adapter, USB Type-C                                                                                                 | 492-BDTG | -                 | 29        | -                  |
| E4 Power Cord 1M for US                                                                                                    | 537-BBDO | -                 | 29        | -                  |
| Quick Start Guide                                                                                                          | 340-DTVQ | -                 | 29        | -                  |
| Documentation                                                                                                              | 340-DNBV | -                 | 29        | -                  |
| ENERGY STAR Qualified                                                                                                      | 387-BBLW | -                 | 29        | -                  |
| Custom Configuration                                                                                                       | 817-BBBB | -                 | 29        | -                  |
| Dell Pro 16 Mix Model Type-C                                                                                               | 340-DTZS | -                 | 29        | -                  |
| EPEAT Gold with Climate+                                                                                                   | 379-BDZB | -                 | 29        | -                  |
| Intel® Rapid Storage Technology Driver                                                                                     | 409-BCYT | -                 | 29        | -                  |

|                                                                                                                                                                    |          |   |    |   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---|----|---|
| Intel vPro Enterprise Management Disabled                                                                                                                          | 631-BCDN | - | 29 | - |
| Intel Core Ultra 7 Processor Label                                                                                                                                 | 389-FGBC | - | 29 | - |
| ProSupport Plus: Next Business Day Onsite, 1 Year                                                                                                                  | 714-0178 | - | 29 | - |
| ProSupport Plus: Next Business Day Onsite, 2 Year Extended                                                                                                         | 714-0182 | - | 29 | - |
| ProSupport Plus: Accidental Damage Service, 3 Years                                                                                                                | 714-0200 | - | 29 | - |
| ProSupport Plus: Keep Your Hard Drive, 3 Years                                                                                                                     | 714-0201 | - | 29 | - |
| ProSupport Plus: 7x24 Technical Support, 3 Years                                                                                                                   | 714-0202 | - | 29 | - |
| Dell Limited Hardware Warranty                                                                                                                                     | 714-0313 | - | 29 | - |
| Dell Limited Hardware Warranty Extended Year(s)                                                                                                                    | 975-3461 | - | 29 | - |
| Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115 | 997-8367 | - | 29 | - |
| Activate Your Microsoft 365 For A 30 Day Trial                                                                                                                     | 630-ABBT | - | 29 | - |
| Dell Additional SW - Dell Pro Laptop                                                                                                                               | 658-BFVB | - | 29 | - |
| Foxit PDF Editor with AI Assistant                                                                                                                                 | 634-CZWL | - | 29 | - |

|                       |                    |
|-----------------------|--------------------|
| <b>Subtotal:</b>      | <b>\$52,059.06</b> |
| <b>Shipping:</b>      | <b>\$0.00</b>      |
| <b>Estimated Tax:</b> | <b>\$0.00</b>      |
| <b>Total:</b>         | <b>\$52,059.06</b> |

## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for Fourteen days from the date of this Quote. All products, pricing, and other information are based on the latest information available and are subject to change for any reason, including but not limited to tariffs imposed by government authorities, shortages in materials or resources, increase in the cost of manufacturing or other factors beyond Supplier's reasonable control. If such changes occur, pricing may be adjusted or purchase orders may be cancelled by Supplier, even after an order has been placed. Supplier also reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors and/or customer changes to Supplier's planned delivery date. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringsspecificterms](http://www.dell.com/offeringsspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



**SUBJECT FOR DISCUSSION**

Authorize the Mayor to Execute an Agreement with Miguel Iraola to Provide Spanish Translation Services for the Fort Lupton Municipal Court.

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

Miguel Iraola, contractor, has provided Spanish translation services for the Fort Lupton Municipal Court for over 3 years. The current Agreement with Mr. Iraola expired in June of 2024 and did not contain a continuation clause. The only change to the Proposed Agreement is the continuation of the contract unless written termination is provided by either party.

**FINANCIAL CONSIDERATIONS**

Translation services are budgeted in the General Ledger Court Department's services line item.

**LEGAL/POLITICAL CONSIDERATIONS**

N/A

**ALTERNATIVES/OPTIONS**

- Approve the Agreement with Mr. Miguel Iraola.
- Direct staff to look at alternative providers.

**STAFF RECOMMENDATIONS**

Staff recommends authorization by the Mayor to execute the Agreement with Mr. Miguel Iraola to provide Spanish translation services for the Municipal Court.

**Attachments:**                      a. Proposed Agreement

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



## MUNICIPAL COURT Interpreter Agreement

This Interpreter Agreement is entered into by and between the **CITY OF FORT LUPTON**, Colorado (hereinafter "City") and **MIGUEL IRAOLA** (hereinafter "Contractor").

WHEREAS, the parties hereto agree in consideration of the covenants, payments and agreements set forth herein as follows:

1. **SCOPE OF WORK.** Contractor will furnish municipal court interpreter services for any and all court appearances and sessions of the Fort Lupton Municipal Court. Contractor shall provide and perform all necessary services in a first-class manner and in accordance with the conditions and prices stated herein.

2. **CONTRACT DOCUMENTS.** This Agreement consists of and includes this Agreement and the scope of work set forth above.

3. **TERM.** The term of this Agreement shall be for one year, and shall automatically renew annually upon the same terms unless terminated by either party with 30 days written notice.

4. **CONTRACT SUM.** The City shall pay to the Contractor for performance and completion of the work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of **\$100 per hour, with a minimum of two hours per court session.** (no mileage or travel time)

5. **AMENDMENT/NO ASSIGNMENT.** No modification or amendment of this Agreement shall be valid unless in writing and signed by all parties to this Agreement.

6. **COMPLETE AGREEMENT.** This Agreement shall constitute the entire agreement between the parties with respect to the subject matter hereof and there are no agreements, representations or warranties other than as set forth herein.

7. **SEVERABILITY.** In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion of this Agreement will be deleted and the remaining provisions of the Agreement shall continue in full force and effect.

8. **GOVERNING LAW.** Contractor agrees to comply with all local, state and federal laws in its performance of work under this Agreement. This Agreement shall be governed by the laws of the State of Colorado. All parties agree that any dispute regarding enforcement of this Agreement shall be filed in Weld County District Court after first attempting in good faith to submit the dispute to mediation. Submission of any dispute to third party mediation shall be a condition precedent to filing litigation in this matter, other than the request for injunctive relief.

9. **OSHA REQUIREMENTS.** Contractor shall at all times comply with the safety and health regulations of the Occupational Safety and Health Act of 1970 (29 CFR 1926) including all amendments and modifications thereto. In the event there is a conflict between the safety and health provisions of federal, state or local regulations, the more stringent provision shall prevail. Contractor acknowledges and agrees that with respect to the scope of work under this contract, it shall comply with all obligations and assume all responsibilities imposed upon the “controlling contractor” as such term is defined and construed under all OSHA rules and regulations. The Contractor shall adhere to all federal, state and local safety and health regulations, laws and ordinances.

10. **NO WAIVER OF GOVERNMENTAL IMMUNITY.** The City, its elected officials, officers and employees are relying upon, and do not waive or intent to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. Sec. 24-10-101 et seq. as amended or otherwise available to the City. Nothing herein shall operate as a waiver of any right the City has of governmental immunity under Colorado law which is specifically herein reserved.

11. **FORCE MAJEURE.** Neither party shall be liable or responsible to the other party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any obligation under this Agreement when such failure or delay is caused by or results from causes beyond the reasonable control of the affected party, including but not limited to fire, floods, embargoes, pandemics, wars, acts of war (whether war is declared or not), insurrections, riots, civil commotions, strikes, lockouts or other labor disturbances, instances affecting public health including pandemics, acts of God or acts, omission, or delays in acting by any governmental authority. Provided, however, that the party so affected shall use reasonable efforts to avoid or remove such causes of non-performance, and shall continue performance hereunder with reasonable dispatch whenever such causes are removed. Either party shall provide the other party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure. The parties shall mutually seek a resolution of the delay or the failure to perform as noted above.

12. **INDEPENDENT CONTRACTOR.** Contractor is a separate, legal entity from the City and the parties make this Agreement accordingly with the understanding that Contractor at all times is acting as an independent contractor and not an employee or agent of the City. All persons retained by Contractor to perform services pursuant to this Agreement shall be employees or independent contractors of Contractor and are not employees, contractors or agents of the City. Contractor does not have the authority to bind the City by contract or otherwise

13. **INDEMNIFICATION BY CONTRACTOR.** Contractor shall indemnify and hold the City harmless from any damages, including but not limited to any loss, liability, expenses, suit or claim, or claim for injury to persons or damage to property arising the negligence or other fault of Contractor or its subcontractors pursuant to this Agreement. Expenses shall include all out of pocket expenses, attorney fees, expert costs and related litigation fees.

14. **TERMINATION.** This Agreement may be terminated, with or without cause by the City or Contractor by tendering thirty (30) days written notice.



15. **APPROVAL REQUIRED.** This Agreement is subject to the final approval of the Fort Lupton City Council and signature by the Mayor of Fort Lupton.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

**CITY OF FORT LUPTON, COLORADO**

\_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

**CONTRACTOR: MIGUEL IRAOLA**

\_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_



**SUBJECT FOR DISCUSSION**

Authorize the Mayor to Execute an Agreement with Miguel Iraola to Provide Spanish Translation Services for the Fort Lupton Municipal Court.

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

Miguel Iraola, contractor, has provided Spanish translation services for the Fort Lupton Municipal Court for over 3 years. The current Agreement with Mr. Iraola expired in June of 2024 and did not contain a continuation clause. The only change to the Proposed Agreement is the continuation of the contract unless written termination is provided by either party.

**FINANCIAL CONSIDERATIONS**

Translation services are budgeted in the General Ledger Court Department's services line item.

**LEGAL/POLITICAL CONSIDERATIONS**

N/A

**ALTERNATIVES/OPTIONS**

- Approve the Agreement with Mr. Miguel Iraola.
- Direct staff to look at alternative providers.

**STAFF RECOMMENDATIONS**

Staff recommends authorization by the Mayor to execute the Agreement with Mr. Miguel Iraola to provide Spanish translation services for the Municipal Court.

**Attachments:**                      a. Proposed Agreement

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



## MUNICIPAL COURT Interpreter Agreement

This Interpreter Agreement is entered into by and between the **CITY OF FORT LUPTON**, Colorado (hereinafter "City") and **MIGUEL IRAOLA** (hereinafter "Contractor").

WHEREAS, the parties hereto agree in consideration of the covenants, payments and agreements set forth herein as follows:

1. **SCOPE OF WORK.** Contractor will furnish municipal court interpreter services for any and all court appearances and sessions of the Fort Lupton Municipal Court. Contractor shall provide and perform all necessary services in a first-class manner and in accordance with the conditions and prices stated herein.

2. **CONTRACT DOCUMENTS.** This Agreement consists of and includes this Agreement and the scope of work set forth above.

3. **TERM.** The term of this Agreement shall be for one year, and shall automatically renew annually upon the same terms unless terminated by either party with 30 days written notice.

4. **CONTRACT SUM.** The City shall pay to the Contractor for performance and completion of the work encompassed by this Agreement, and the Contractor will accept as full compensation therefore the sum of **\$100 per hour, with a minimum of two hours per court session.** (no mileage or travel time)

5. **AMENDMENT/NO ASSIGNMENT.** No modification or amendment of this Agreement shall be valid unless in writing and signed by all parties to this Agreement.

6. **COMPLETE AGREEMENT.** This Agreement shall constitute the entire agreement between the parties with respect to the subject matter hereof and there are no agreements, representations or warranties other than as set forth herein.

7. **SEVERABILITY.** In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion of this Agreement will be deleted and the remaining provisions of the Agreement shall continue in full force and effect.

8. **GOVERNING LAW.** Contractor agrees to comply with all local, state and federal laws in its performance of work under this Agreement. This Agreement shall be governed by the laws of the State of Colorado. All parties agree that any dispute regarding enforcement of this Agreement shall be filed in Weld County District Court after first attempting in good faith to submit the dispute to mediation. Submission of any dispute to third party mediation shall be a condition precedent to filing litigation in this matter, other than the request for injunctive relief.

9. **OSHA REQUIREMENTS.** Contractor shall at all times comply with the safety and health regulations of the Occupational Safety and Health Act of 1970 (29 CFR 1926) including all amendments and modifications thereto. In the event there is a conflict between the safety and health provisions of federal, state or local regulations, the more stringent provision shall prevail. Contractor acknowledges and agrees that with respect to the scope of work under this contract, it shall comply with all obligations and assume all responsibilities imposed upon the “controlling contractor” as such term is defined and construed under all OSHA rules and regulations. The Contractor shall adhere to all federal, state and local safety and health regulations, laws and ordinances.

10. **NO WAIVER OF GOVERNMENTAL IMMUNITY.** The City, its elected officials, officers and employees are relying upon, and do not waive or intent to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. Sec. 24-10-101 et seq. as amended or otherwise available to the City. Nothing herein shall operate as a waiver of any right the City has of governmental immunity under Colorado law which is specifically herein reserved.

11. **FORCE MAJEURE.** Neither party shall be liable or responsible to the other party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any obligation under this Agreement when such failure or delay is caused by or results from causes beyond the reasonable control of the affected party, including but not limited to fire, floods, embargoes, pandemics, wars, acts of war (whether war is declared or not), insurrections, riots, civil commotions, strikes, lockouts or other labor disturbances, instances affecting public health including pandemics, acts of God or acts, omission, or delays in acting by any governmental authority. Provided, however, that the party so affected shall use reasonable efforts to avoid or remove such causes of non-performance, and shall continue performance hereunder with reasonable dispatch whenever such causes are removed. Either party shall provide the other party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure. The parties shall mutually seek a resolution of the delay or the failure to perform as noted above.

12. **INDEPENDENT CONTRACTOR.** Contractor is a separate, legal entity from the City and the parties make this Agreement accordingly with the understanding that Contractor at all times is acting as an independent contractor and not an employee or agent of the City. All persons retained by Contractor to perform services pursuant to this Agreement shall be employees or independent contractors of Contractor and are not employees, contractors or agents of the City. Contractor does not have the authority to bind the City by contract or otherwise

13. **INDEMNIFICATION BY CONTRACTOR.** Contractor shall indemnify and hold the City harmless from any damages, including but not limited to any loss, liability, expenses, suit or claim, or claim for injury to persons or damage to property arising the negligence or other fault of Contractor or its subcontractors pursuant to this Agreement. Expenses shall include all out of pocket expenses, attorney fees, expert costs and related litigation fees.

14. **TERMINATION.** This Agreement may be terminated, with or without cause by the City or Contractor by tendering thirty (30) days written notice.

15. **APPROVAL REQUIRED.** This Agreement is subject to the final approval of the Fort Lupton City Council and signature by the Mayor of Fort Lupton.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

**CITY OF FORT LUPTON, COLORADO**

\_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

**CONTRACTOR: MIGUEL IRAOLA**

\_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_



**SUBJECT FOR DISCUSSION**

Approve the Engagement of Clinger Hagerman LLC to Perform an Independent Audit of the City's Year End Financial Statements for December 31, 2025 through December 31, 2029.

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

The City has engaged CliftonLarsonAllen to perform accounting services for the City. This has created a conflict of interest requiring the City to engage new auditors. We received proposals from Clinger Hagerman, Adams Group and Wipfli. Staff has determined Clinger Hagerman is the best fit for the City at this time.

**FINANCIAL CONSIDERATIONS**

The General Fund's finance department has budgeted \$105,000 for an audit and a federal single audit of the 2025 financials. Clinger Hagerman has proposed a total fee of \$49,500, covering 300 hours for the financial audit and 45 hours for a single audit.

**LEGAL/POLITICAL CONSIDERATIONS**

City Attorney has reviewed the 2025 Engagement Letter

**ALTERNATIVES/OPTIONS**

Hire a different audit firm

**STAFF RECOMMENDATIONS**

Approve the 2025 engagement and authorize the finance director to sign the engagement letter for the fiscal years ended December 2026-2029.

**Attachments:**

- a. Proposal
- b. Firm Profile
- c. Engagement Letter

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



January 22, 2025

Mr. Paul Niedermuller, Principal  
CLA (CliftonLarsonAllen LLP)  
On Behalf of Fort Morgan, Colorado

paul.niedermuller@claconnect.com

To whom it may concern:

We appreciate the opportunity to present our proposal for services related to the audit of the annual comprehensive financial report (ACFR) for the City of Fort Lupton, Colorado (the City). Enclosed is our Firm Profile, which provides an overview of ClingerHagerman's qualifications, experience, and commitment to serving local government entities.

ClingerHagerman, LLC is a locally owned public accounting firm with offices in Greeley, Colorado and Laramie, Wyoming. Our firm specializes in audit, accounting, and advisory services for state and local governments and not-for-profit organizations. More than 85% of our work is dedicated to these sectors, underscoring our deep understanding of the unique regulatory, financial, and operational environments in which you operate. Please see the attached Firm Profile for more information.

Working with ClingerHagerman offers several key advantages:

-  **Local accountability, national experience.** Our partners, all licensed CPAs, bring decades of experience from large national firms while maintaining the responsiveness and community connection of a local practice.
-  **Direct partner involvement.** Engagements receive between 20–30% partner hours, ensuring quality oversight and timely communication.
-  **Low staff turnover.** Our clients benefit from consistent teams year after year—no retraining, no hand-offs.
-  **Cost-effective value.** Our lean structure eliminates unnecessary overhead, delivering exceptional quality without the inflated pricing typical of larger firms.
-  **Commitment to community.** As active members of the same region we serve, our success is measured by the trust and transparency we help our clients maintain.

We want you to feel confident that the dollars you invest in our professional services deliver exceptional value. Based on our understanding of your service needs and the estimated hours required to meet professional standards, we have prepared the following fee estimate.

| Service                     | 2025<br>Fees | 2025<br>Hours | 2026      | 2027      | 2028      | 2029      |
|-----------------------------|--------------|---------------|-----------|-----------|-----------|-----------|
| Financial Audit             | \$ 43,000    | 300           | \$ 44,300 | \$ 45,600 | \$ 47,000 | \$ 48,400 |
| Single Audit <sup>(1)</sup> | 6,500        | 45            | 6,700     | 6,900     | 7,100     | 7,300     |
| Total not-to-exceed fee     | \$ 49,500    | 345           | \$ 51,000 | \$ 52,500 | \$ 54,100 | \$ 55,700 |

<sup>(1)</sup> Fee for first major program, if applicable. Additional major programs, if applicable, will be billed at \$6,000 per major program.



We look forward to the opportunity to serve your organization and demonstrate the ClingerHagerman difference—big firm capability, local firm commitment.

Sincerely,

A handwritten signature in black ink that reads 'Randy Watkins'.

Randy Watkins, CPA  
Assurance Partner





Big Firm **Expertise.**  
Local Firm **Values.**

# FIRM PROFILE



**ClingerHagerman**

Greeley, CO | Laramie, WY



To Whom it Concerns:

Our firm is a niche firm that specializes in ***providing audit services to the governmental and not-for-profit sectors***. As a result, our professionals not only understand accounting and auditing matters, but also the nuances of the governmental entity environment. Many firms offer similar services, but here are a few unique advantages that we bring:

-  **Local Firm with National Experience:** ClingerHagerman, LLC (ClingerHagerman) is an audit and accounting firm, with offices in Greeley, Colorado and Laramie, Wyoming, that specializes in the government and not-for-profit industries. Our firm's partners have more than 60 years of collective experience in providing financial statement audits with both local and national public accounting firms. This experience gives us a broad and unique perspective when it comes to providing audit services. We are also well versed in Generally Accepted Auditing Standards, *Government Auditing Standards* and in performing compliance audits under the Uniform Guidance (Single Audit).
-  **Industry Expertise:** We understand that governments face complex challenges and business transactions, which is why having professionals who specialize in the government space is critical. Our experience with local governments and an understanding of their unique needs and challenges helps us to assist with some of the most important financial reporting decisions.
-  **Responsive Service from Partners:** In today's environment, you should expect to have a relationship with your auditing firm that results in timely responses to your questions and attention to your accounting and reporting issues. One of our firm's service hallmarks is the high level of partner time we build into our engagements. We are committed to ensuring our partners remain actively involved with engagements and throughout our working relationship.
-  **Our Commitment:** As a firm, we're committed to providing superior service at a reasonable cost. We believe that our fee structure demonstrates our commitment to partnering with our clients. ClingerHagerman is also committed to providing a level of service and attention that exceeds our competition. Our commitment to our clients and providing superior service to dynamic organizations is our priority. Together, we'll infuse knowledge, energy, and experience into our engagements, meeting service needs with heightened urgency and an appreciation of our client's expectations.

We welcome the opportunity to earn your trust and demonstrate the value ClingerHagerman, LLC can bring to your organization. Our specialized expertise, commitment to quality, and focus on client needs position us to provide audit services that meet the highest professional standards.



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## Firm Profile and Qualifications

ClingerHagerman, LLC  
4627 W 20<sup>th</sup> Street Road, Suite B  
Greeley, Colorado 80634

PO Box 934  
Laramie, Wyoming 82073

Randy Watkins, CPA  
Assurance Partner  
[rwatkins@clingerhagerman.com](mailto:rwatkins@clingerhagerman.com)

Micah Clinger, CPA  
Assurance Partner  
[mclinger@clingerhagerman.com](mailto:mclinger@clingerhagerman.com)

Abbey Hagerman, CPA  
Assurance Partner  
[ahagerman@clingerhagerman.com](mailto:ahagerman@clingerhagerman.com)

### Overview of the Firm

ClingerHagerman, LLC is a public accounting firm with offices in Greeley, Colorado and Laramie, Wyoming that provides audit, accounting, and consulting services to governmental and not-for-profit organizations, including the performance of compliance audits under the Uniform Guidance (Single Audit).

Our partners have more than 60 years of collective experience in providing financial statement audits with both local and national public accounting firms. This experience gives us a broad and unique perspective when it comes to providing audit services.

Our assurance services include audits subject to Generally Accepted Auditing Standards, *Governmental Auditing Standards* and the Uniform Guidance. We also provide consulting and advisory services related to audit and financial statement preparation, internal control design and implementation, and compliance with grant awards.

ClingerHagerman was originally founded in Laramie, Wyoming in 2022 by Abbey Hagerman and Micah Clinger, and recently added Randy Watkins as a partner, expanding into Colorado with an office in Greeley to better support the needs of the governments and not-for-profits of Colorado.

### Qualifications of Staff

As a firm where 100% of our professionals are licensed CPAs, ClingerHagerman is committed to a culture of continuous learning. While we meet all required continuing professional education (CPE) standards, we also encourage and expect our team to go well beyond minimum compliance. Our partners are frequent presenters at local, state, and national conferences—including those hosted

*"Our District suddenly found ourselves without a potential auditor for our 2024-2025 fiscal year. We reached out to ClingerHagerman to see if they could take on our audit and they were so accommodating and willing to add us as a client, even though we had given them short notice. They are making our transition to a new auditor seamless and have been so great to work with. We are looking forward to building this new relationship with a talented group of professionals."* **Nikki Schmidt, Weld RE-4 School District, Windsor Colorado**

by state CPA societies and the AICPA—which demands the highest level of technical expertise and thought leadership. Each year, our team actively participates in advanced trainings offered through the AICPA and state societies, ensuring we remain at the forefront of emerging standards, best practices, and industry developments.

## Governmental Audit Experience

At ClingerHagerman, we are proud to serve a diverse portfolio of clients in the governmental sector. Our experience reflects decades of combined service, not only through our current engagements but also through relationships established by our partners during their tenures at other highly regarded accounting firms.

The clients listed below have been served directly by the engagement partners at ClingerHagerman and in previous roles with former firms (as indicated below). These longstanding relationships speak to the trust, technical expertise, and value-added service that our team has consistently delivered throughout their careers.

Our continued focus is on building relationships that last – rooted in integrity, insight, and excellence.

|                                                                 |                                                        |                                                      |
|-----------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------|
| Archuleta County, Colorado                                      | Estes Park School R-3                                  | <b>Southwest Wyoming Regional Airport</b>            |
| Ault Fire Protection District                                   | Fort Collins Loveland Water District                   | St. Vrain Sanitation District                        |
| Boulder Rural Fire Protection District                          | <a href="#">Government of the District of Columbia</a> | Summit Fire and Emergency Medical Services Authority |
| Boxelder Sanitation District                                    | Grand Lake Fire Protection District                    | Summit Fire Authority                                |
| Carter Lake Filter Plant                                        | Hartsel Fire Protection District                       | Sunshine Fire Protection District                    |
| Castle Pines North Metropolitan District                        | Highlands Ranch Metro District                         | Thompson Rivers Park and Recreation District         |
| Centennial Water & Sanitation District                          | Idaho University System                                | Town of Breckenridge, Colorado                       |
| Central Colorado Water Conservancy District                     | Lafayette Rural Fire Department                        | Town of Estes Park, Colorado                         |
| Central Weld County Water District                              | Lake Dillon Fire Protection District                   | Town of Garden City, Colorado                        |
| <b>Cheyenne Classical Academy</b>                               | <a href="#">Lane County, Oregon</a>                    | Town of Gilcrest, Colorado                           |
| City & County of Denver – Wastewater Management Enterprise Fund | <b>Laramie Regional Airport Board</b>                  | Town of Milliken, Colorado                           |
| <b>City &amp; County of Denver, Colorado</b>                    | LaSalle Fire Protection District                       | <b>Town of Upton, Wyoming</b>                        |



|                                             |                                            |                                                                               |
|---------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------|
| City of Dacono, Colorado                    | Little Thompson Water District             | Town of Wellington, Colorado                                                  |
| City of Evans, Colorado                     | Littleton Invests for Tomorrow             | <b>Town of Wheatland, Wyoming</b>                                             |
| City of Firestone, Colorado                 | Lyons Regional Library District            | Town of Windsor, Colorado                                                     |
| City of Fort Morgan, Colorado               | Multnomah County, Oregon                   | <b>Uinta County Fire Protection and Emergency Services Joint Powers Board</b> |
| City of Greeley, Colorado                   | North Weld County Water District           | <b>Uinta County Rural Fire District</b>                                       |
| <b>City of Green River, Wyoming</b>         | Oregon University System                   | Visit Estes Park                                                              |
| City of Lakewood, Colorado                  | Pinnacle Charter School (K-12)             | Water Valley Metropolitan District                                            |
| <b>City of Laramie, Wyoming</b>             | Poudre Valley Fire Authority               | WCSD RE-1                                                                     |
| City of Littleton, Colorado                 | Poudre Valley Fire Protection District     | WCSD RE-2                                                                     |
| City of Portland, Oregon                    | Red, White & Blue Fire Protection District | <b>WCSD RE-4</b>                                                              |
| City of Pueblo, Colorado                    | Rocky Mountain Fire Protection District    | WCSD RE-5J                                                                    |
| <b>City of Riverton, Wyoming</b>            | Shannon Water and Sanitation District      | Weld County School District RE-8                                              |
| Clackamas County, Oregon                    | Sheridan School District                   | Wellington Fire Protection District                                           |
| Colorado Department of Education            | <b>Snowy Range Academy</b>                 | Western Hills Fire Protection District                                        |
| Colorado Department of Labor and Employment | Soldier Canyon Filter Plant                | Westminster School District                                                   |
| East Boulder County Water District          | Soldier Canyon Water Treatment Authority   | <b>Wheatland Irrigation District</b>                                          |
| East Larimer County Water District          | South Ft. Collins Sanitation District      | <b>Wyoming Classical Academy</b>                                              |

**Bolded** text indicates that the entity is an existing client of ClingerHagerman. **Green** text indicates that the entity participates in the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program (COA), having received the award.

## Key Personnel



**Randy Watkins, CPA, CGMA**  
Audit Partner  
[rwatkins@clingerhagerman.com](mailto:rwatkins@clingerhagerman.com)  
Mobile: 970.576.9175



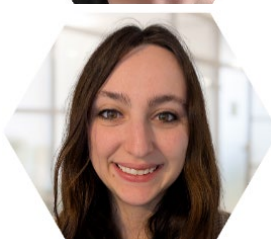
**Micah Clinger, CPA**  
Audit Partner  
[mclinger@clingerhagerman.com](mailto:mclinger@clingerhagerman.com)  
Mobile: 307.226.0071



**Abbey Hagerman, CPA**  
Audit Partner  
[ahagerman@clingerhagerman.com](mailto:ahagerman@clingerhagerman.com)  
Mobile: 307.752.3676



**Melissa Kerr, CPA**  
Senior Associate  
[mkerr@clingerhagerman.com](mailto:mkerr@clingerhagerman.com)



**Estrella Loving, CPA**  
Senior Associate  
[sloving@clingerhagerman.com](mailto:sloving@clingerhagerman.com)



**Carolyn Zink, CPA**  
Associate  
[czink@clingerhagerman.com](mailto:czink@clingerhagerman.com)

## Experience and Credentials

### Randy Watkins, CPA, CCIFP, CGMA

#### Audit Partner

Colorado CPA License #CPA.0020863

Wyoming CPA License #2566

University of Northern Colorado – B.S. Emphasis  
in Accounting

| CPE Category      | 2024        | 2023        | 2022        |
|-------------------|-------------|-------------|-------------|
| Yellow Book       | 14.5        | 12.0        | 20.5        |
| Audit & Assurance | 24.0        | 38.5        | 24.0        |
| Other             | 8.0         | 22.0        | 30.5        |
| <b>Total</b>      | <b>46.5</b> | <b>72.5</b> | <b>75.0</b> |

Randy is a seasoned assurance partner with over 25 years of experience in auditing and financial reporting. He is a licensed CPA in both Colorado and Wyoming. Throughout his career, Randy has specialized in providing audit and consulting services to Colorado municipalities, special districts, nonprofit organizations, and other state and local government entities.

He recently joined ClingerHagerman after serving as a partner at BDO USA, P.C., ACM LLP, and Watkins & Schommer, Inc.

Randy is actively involved in both professional and community leadership. He has served on the AICPA Executive Committee for the Government Audit Quality Center (GAQC), chaired the Board of the Colorado Society of CPAs, led the United Way of Weld County as Board Chair, and participated on the planning committee for the AICPA Governmental Accounting and Auditing Conference (GAAC). His dedication to excellence extends to volunteer efforts in education and public service.

He also serves as a volunteer reviewer for the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program, contributing several reviews annually to support the program’s mission of financial transparency and accountability.

Outside of work, Randy enjoys golfing, watching sports, traveling, and spending time with his wife and two daughters—Lennon and McCartney (yes, he’s a lifelong Beatles fan).

### Micah Clinger, CPA

#### Audit Partner

Colorado CPA License #CPA.9039330

Wyoming CPA License #3106

Texas CPA License #112039

Oregon CPA License #12835

Idaho State University – B.B.A. – Accounting

| CPE Category      | 2024        | 2023        | 2022        |
|-------------------|-------------|-------------|-------------|
| Yellow Book       | 35.5        | 27.5        | 25.5        |
| Audit & Assurance | 2.5         | 15.0        | 23.0        |
| Other             | 12.0        | 0.0         | 2.5         |
| <b>Total</b>      | <b>50.0</b> | <b>42.5</b> | <b>51.0</b> |

Micah has been in public accounting since 2007 and is a licensed CPA in the states of Wyoming, Colorado, Texas, and Oregon. He has worked primarily in the government, higher education, and not-for-profit sectors. Micah has participated in the annual financial statement and single audits of various municipalities, counties, universities, research organizations, not-for-profits, and other state and local government entities.

Micah spent much of his career at Moss Adams LLP where he served on the firm’s task force for single audits and the firm’s Government Services Technical Committee. Micah was an audit partner with McConnell & Jones where he helped lead the annual audits for the Government of the District of Columbia. Prior to the formation of ClingerHagerman, he served as an audit director at BDO USA, P.C. where he helped lead the annual financial statement audit and single audit for the City & County of Denver, Colorado.

Micah has previously served as a volunteer reviewer for the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program, contributing several reviews annually to support the program’s mission of financial transparency and accountability.

Micah is graduate of the Leadership Laramie class of 2024-2025. He also serves on the Board of Tele-hope, a not-for-profit organization that focuses on helping young people reach out and support one another in efforts to reduce isolation and prevent suicide. Micah is an avid sports fan so when he’s not at work you’ll find him watching his four kids in football, track and field, basketball and volleyball.



## Abbey Hagerman, CPA

### Audit Partner

Colorado CPA License – #CPA.9040004

Wyoming CPA License – #2665

University of Wyoming – B.S. Accounting

University of Wyoming – M.S. Accounting

| CPE Category*     | 2024        | 2023        | 2022        |
|-------------------|-------------|-------------|-------------|
| Yellow Book       | 35.5        | 26.0        | 24.0        |
| Audit & Assurance | 12.0        | 15.0        | 15.0        |
| Other             | 13.0        | 13.0        | 6.5         |
| <b>Total</b>      | <b>60.5</b> | <b>54.0</b> | <b>45.5</b> |

Abbey has been in public accounting since 2009 and is a licensed CPA in the state of Wyoming. She specializes in the government and not-for-profit industries. Abbey has participated in the annual financial statement and single audits of various municipalities, airport boards, special districts, not-for-profits and other state and local government entities.

Abbey began her career with the local accounting and auditing firm in Laramie, Wyoming, Mader Tschacher Peterson & Co, LLC. Abbey continued to work for the firm as is transitioned into a regional firm (ACM LLP) and then into the national firm, BDO USA, P.C. where she was the Director of the Laramie Assurance practice before forming ClingerHagerman in 2022.

In addition to her professional work, Abbey believes one of the best ways to make a difference is to volunteer your time and talents. As such, Abbey has been actively involved and is a Past President of the Wyoming Society of CPAs and just completed her three-year term as the Wyoming voting member of council for the American Institute of Certified Public Accountants. She's also currently President of the Laramie Girls Softball Association. When Abbey is not developing her professional career, she spends time with her husband, raising their three rambunctious children and attending the plethora of activities in which they partake. She loves good food, conversation, and crafting.

## Melissa Kerr, CPA

### Senior Associate

Colorado CPA License #CPA.9038921

Wyoming CPA License #3168

University of Northern Colorado – B.S.

Business Administration Accounting

University of Northern Colorado – Master of  
Business Administration

| CPE Category      | 2024        | 2023        | 2022        |
|-------------------|-------------|-------------|-------------|
| Yellow Book       | 20.5        | 20.0        | 25.5        |
| Audit & Assurance | 27.0        | 24.0        | 47.0        |
| Other             | 6.5         | 0.0         | 2.0         |
| <b>Total</b>      | <b>54.0</b> | <b>44.0</b> | <b>74.5</b> |

Melissa is a Senior Associate with ClingerHagerman, LLC. Melissa has been in public accounting since 2021 and is a licensed CPA in the states of Colorado and Wyoming. She specializes in the government and not-for-profit sectors and has participated in the annual financial statement and single audits of various municipalities, charter schools, and other state and local governments.

When Melissa is not auditing, she spends time with her husband and three children who are active in volleyball, choir, and church youth groups. Melissa is also community minded and volunteers as a Board Member of the Dayspring Christian Academy and Treasurer for the City Center West Metro District.

## Estrella Loving, CPA

### Senior Associate

Wyoming CPA License #3159

University of Wyoming – B.S. Accounting

| CPE Category*     | 2024        | 2023        | 2022        |
|-------------------|-------------|-------------|-------------|
| Yellow Book       | 19.0        | 18.0        | 31.5        |
| Audit & Assurance | 24.0        | 34.5        | 20.0        |
| Other             | 0.0         | 1.5         | 1.5         |
| <b>Total</b>      | <b>43.0</b> | <b>54.0</b> | <b>53.0</b> |

Estrella (Star) is a Senior Associate with ClingerHagerman, LLC. Star has been in public accounting since 2021 and is a licensed CPA in the state of Wyoming. She specializes in the not-for-profit and government sector with an emphasis in the Uniform Guidance (Single Audit). Star has participated in the annual financial statement and single audits of various municipalities, charter schools, special districts, and other state and local governments.

When Star is not auditing, you will find her hiking the beautiful scenery of Wyoming with her husband and new daughter, playing with her three cats, or learning to bake something delicious. Star volunteers with the Oil City Volleyball Club as their Club Director and Board President.

## Carolyn Zink, CPA

### Associate

Wyoming CPA License #3053

University of Wyoming – B.S. Accounting

University of Wyoming – M.S. Accounting

| CPE Category*     | 2024        | 2023        |
|-------------------|-------------|-------------|
| Yellow Book       | 32.0        | 36.0        |
| Audit & Assurance | 6.0         | 32.0        |
| Other             | 4.0         | 0.0         |
| <b>Total</b>      | <b>42.0</b> | <b>68.0</b> |

Carolyn is an Associate with ClingerHagerman, LLC. Carolyn has been in public accounting since 2020. She is a licensed CPA in the state of Wyoming. She specializes in the audits of governmental entities and the not-for-profit sector. Carolyn has participated in the annual financial statement and single audits of various municipalities, charter schools, special districts, and other state and local governments.

When Carolyn is not auditing, you will find her and her husband raising their three young children, exploring the outdoors and introducing their kids to joys of camping and hiking.

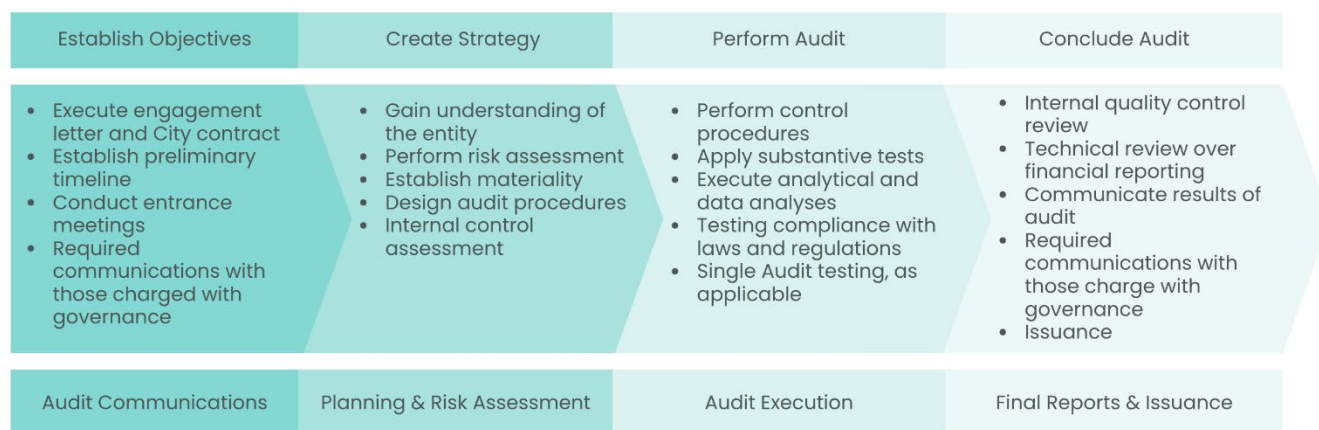
**\*Please note:** Detailed CPE transcripts for the previous three years are available upon request.

## Audit Approach and Timeline

### Audit Process

Our clients benefit from our customized, risk-based audit approach as well as the timely and effective communication and coordination of our audit activities. With dedicated and ongoing involvement from our partners and senior-level professionals, the audit will be planned and executed by an experienced team that understands the government sector. During the audit, your ClingerHagerman partners will be in the field to review the work in progress and address any issues with management. This reduces time spent on post-audit procedures and wrap-up. Our emphasis on tailoring an integrated audit to focus on the areas of significant risks allows us to complete the audit in an efficient and effective manner.

Our audit approach includes the following:



## Planning

We consider the following matters:

- ⚙ The local government's business/industry matters and accounting policies and procedures, including data processing systems
- ⚙ Timing of conduct and completion of audit and reporting submission deadlines
- ⚙ Planned assessed levels of control risk, including design and implementation of internal controls
- ⚙ Technology assessment
- ⚙ Preliminary materiality judgments
- ⚙ Analysis of new accounting pronouncements and auditing standards that may impact the entity
- ⚙ Financial statement items/conditions likely to require additional analysis or expansion of audit tests
- ⚙ Nature of reports to be issued

## Establishing Materiality

We will conduct a preliminary analysis of the entity's financial statements to make an initial judgment of materiality and we will consider the needs and expectations of the readers of the financial statements.

## Design of Our Audit Procedures

For each balance presented in your financial statements, we evaluate the relative levels of inherent risk and control risk, as well as make an assessment of the risk of material misstatement resulting from fraud or error. We tailor our audit programs for each balance to obtain evidence from a combination of (1) internal control testing, (2) analytical procedures, and (3) substantive testing. The balance of evidence to be obtained from each of the three general types of procedures is determined using an audit approach decision model taking into account the strength of your system of internal controls.

## Internal Control Assessment



The main objective of this phase of testing is to assess the adequacy of the entity's internal controls including financial, operational, and general computer controls. As required, we obtain an understanding of the design and implementation of the control environment; perform risk assessment; and test control activities, information, communication, and monitoring as appropriate.

The results of these tests enable us to determine the number and level of substantive tests to use. This assessment includes:

- ❏ Obtain knowledge of the design and implementation of controls relevant to financial reporting and compliance with laws and regulations that have direct and material effect on determination of financial statement amounts.
- ❏ Obtain copies of system, policy, and procedure documentation from various departments. We retain these copies in our permanent working paper files and update them annually.
- ❏ Our internal control testing will be designed to effectively reduce audit risk while also minimizing the burden on both your team and ours—striking a balance between audit effectiveness and operational efficiency.
- ❏ Our audit team will evaluate general information technology controls, which help ensure data and programs are protected from unauthorized changes, processed as intended by management, and kept confidential

Any significant matters relating to the internal control structure that are noted during the audit will be communicated to management and will be included in our letter of recommendations that will be provided to those charged with governance and management at the completion of our audit.

## Analytical Procedures



As required, analytical procedures are conducted during the planning and final phases of the audit. Leveraging technology to analyze large amounts of data, we use analytical procedures to test several financial statement balances, reducing the need for substantive test of details over large samples of data, which is less efficient, and more onerous for your team.

In particular, we use analytical procedures in testing revenue and certain costs (i.e. payroll, depreciation, interest expense, etc.). This is an efficient and effective means of obtaining audit evidence and providing useful feedback to management. We also make use of budget to actual analytics and predictive tests in revenue and unbilled revenue accounts.

## Substantive Testing



The extent of substantive testing is dependent upon the results of our internal control assessment and testing. This testing includes tests of balances and/or transactions, confirmations, etc., and certain testing will be performed prior to year-end to ensure we meet your delivery expectations. Substantive tests are typically completed for accounts such as cash, investments, accounts receivable, accounts payable, accrued liabilities, and net position.

We utilize three basic approaches for substantive tests of details over your transactions and balances: examining the entire transaction or account, stratifying the population and direct testing all transactions with a particular characteristic (e.g. large dollar values, high risk), and audit sampling.

## Sufficient Testing of Compliance With Laws and Regulations

We will conduct a risk-based approach where we work with the management team to identify the significant laws and regulations that the entity is responsible for following. This risk-based approach also includes:

- ⚙ Designing procedures to ensure the entity is complying with the applicable laws and regulations identified during our inquiries with management
- ⚙ Reviewing the OMB Compliance Supplement, grant agreements, contracts, and related publications to determine the applicable compliance requirements for each major program for the single audit, for years when a single audit is applicable
- ⚙ Analyzing instructions from pass-through agencies and existing regulatory guidance
- ⚙ Reviewing communications from regulators and relevant national and state accounting bodies

## Use of Technology

At ClingerHagerman, we leverage best-in-class technology to enhance audit quality, streamline processes, and ensure transparency. Our toolset is carefully selected to deliver greater efficiency and effectiveness at every phase of the audit.



---

### Thomson Reuters Engagement Manager – Audit Workflow & Documentation

**Engagement Manager** underpins our planning, execution, and reporting:

- ⚙ *Structured workflows:* Audit programs configurable to industry and risk profile
- ⚙ *Automated checklists and documentation:* Reduce errors and promote consistency
- ⚙ *Centralized evidence repository:* Secure and accessible documentation
- ⚙ *Integrated review and status tracking:* Managers and clients see up-to-date progress
- ⚙ *Risk and issue tracking:* Transparent risk status and timely resolution



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### **Suralink – Secure Document Request & Collaboration Portal**

We utilize **Suralink** to centralize and secure all audit documentation and client collaboration. Key benefits include:

- 🔗 *Real-time request tracking:* Transparent status ("requested", "in process", "completed") keeps both teams aligned
- 🔗 *Secure document uploads:* Role-based access and encryption protect sensitive client information
- 🔗 *Efficient version control:* Eliminates email chains and inadvertent duplication
- 🔗 *Workflow visibility:* Both client and audit team see progress live

THOMSON REUTERS



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### **Thomson Reuters Checkpoint – Technical Research & Guidance**

Our technical team relies on **Checkpoint** to stay current and precise:

- 🔗 *Comprehensive coverage:* Auditing, accounting, regulatory, and tax databases in one place
- 🔗 *Live updates:* Immediate access to emerging GAAP changes and interpretive guidance
- 🔗 *Research tools:* Sophisticated search, annotated content, checklists, and regulatory alerts
- 🔗 *Professional confidence:* All judgments firmly backed by authoritative references



**ChatGPT Team**

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### **ChatGPT Team – Secure Agentic Artificial Intelligence**

Our audit professionals harness **ChatGPT Team** to stay ahead of the curve:

- 🔗 *Smart collaboration:* A dynamic, AI-powered workspace where teams connect and problem-solve instantly
- 🔗 *Real-time intelligence:* Rapid answers on technical, regulatory, and procedural issues, reducing research lag
- 🔗 *Accelerated workflows:* Drafting, summarizing, and refining workpapers with AI support that enhances accuracy
- 🔗 *Future-ready assurance:* Every judgment reinforced by authoritative references and delivered with cutting-edge efficiency

## Why This Matters

| Benefit                               | Impact                                                              |
|---------------------------------------|---------------------------------------------------------------------|
| <b>Efficiency &amp; Transparency</b>  | Save time with centralized document flow and clear workflows        |
| <b>Security &amp; Compliance</b>      | Enterprise-grade access controls and audit trails protect your data |
| <b>Expert Insight &amp; Knowledge</b> | Up-to-date research ensures compliance and confidence               |
| <b>Quality &amp; Consistency</b>      | Technology-backed processes reduce risk and standardize outcomes    |

## Ongoing Communication



At ClingerHagerman, we emphasize effective and ongoing communications. Our clients notice a superior level of service that is based on specific expectations, rather than our own assumptions. To save valuable time, our team accepts responsibility for managing the lines of communication, from routine phone calls about immediate issues of concern to any formal meetings. We believe this is central to a successful relationship. We also propose periodic status meetings to be held throughout the engagement.

In addition, we proactively communicate engagement findings. We notify our clients about any emerging operational, accounting, compliance, and regulatory matters or concerns. We understand you need insightful and timely information, and you don't need, or want, any surprises.

## Those Charged with Governance

In our most successful audits, we meet with our clients' governance team, or its members, at least two times a year. The first meeting is held before fiscal year-end, where the attendees discuss such matters as:

- ⚡ Significant events that have taken place during the year
- ⚡ Changes in key positions and internal controls
- ⚡ Recent accounting and auditing standards effective for the audit year
- ⚡ Scope and planning of the engagement
- ⚡ Fraud and matters of concern of the committee, including augmentation of the audit scope

We also provide regular updates to the administration during the audit, especially if the process is not going as planned, or if there are any disagreements with management that are not being resolved in a timely manner. Finally, at the end of the audit, we meet with the entire governance team to discuss the results of the audit, including a review of the required communications, the financial statements, and the report to management.



## Letter to Those Charged with Governance and Letter of Recommendations

It is customary for our firm to produce a letter to those charged with governance and a letter of recommendations in conjunction with each engagement. The letter to those charged with governance will include all communications required under auditing standards. The audit process also gives us an opportunity to assess performance and trends and spot emerging needs or opportunities. We use the letter of recommendations to report these matters and open them up to discussion. These letters play an important role in establishing an agenda for the remainder of the year.

## Transitioning to ClingerHagerman

It's our first step in welcoming a new client—and it's an important one. Our goal? To minimize disruption and make the transition period as smooth as possible. Our client's get:



- ⚡ **Entrance meetings:** Conference with the finance department and other appropriate groups to discuss risks, expectations, processes, and timelines.
- ⚡ **Planning sessions:** Meet with key managers to discuss risks, expectations, the audit process and timelines, and to share key strategic, financial, and operational information.
- ⚡ **Review working papers:** Examine prior auditor's working papers to understand their audit approach and the timing of their procedures, and to determine the scope of any additional procedures our team will perform on the opening balances in your financial statements.
- ⚡ **Design audit approach:** Devise an efficient and effective approach that addresses the potential risks we discover during the transition.





February 9, 2026

To the Honorable Mayor and Members of City Council  
and  
Ms. Leann Perino, Finance Director  
City of Fort Lupton  
130 S. McKinley Ave  
Fort Lupton, CO 80621

We are pleased to confirm our understanding of the services we are to provide for City of Fort Lupton, Colorado (the City) for the year ended December 31, 2025.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City as of and for the year ended December 31, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) The Budgetary Comparison Schedule(s) for the General Fund and any Major Special Revenue Funds

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of Expenditures of Federal Awards
- 2) The Combining and Individual Nonmajor Fund Financial Statements
- 3) The Budgetary Comparison Schedules
- 4) The Local Highway Finance Report

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Introductory Section
- 2) Statistical Section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.



We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

#### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error,



including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily



available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of ClingerHagerman, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Oversight Agency for Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of ClingerHagerman, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.





The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oversight Agency for Audit. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Randy Watkins is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately February 17, 2026 and to issue our reports no later than June 30, 2026.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will not exceed \$43,000 for the financial statement audit, and \$6,500 for the Single Audit, for the first major program, and \$6,000 for each additional major program. Our invoices for these fees will be rendered in accordance with the following schedule:

| Description                                   | Date       | Amount    |
|-----------------------------------------------|------------|-----------|
| Upon the execution of the engagement letter   | 02/12/2026 | \$10,000  |
| At the conclusion of interim fieldwork        | 03/31/2026 | \$7,500   |
| At the start of final fieldwork               | 04/20/2026 | \$10,000  |
| At the conclusion of final fieldwork          | 05/15/2026 | \$10,000  |
| With the issuance of the financial statements | 06/19/2026 | Remainder |

In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

## Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Honorable Mayor and Members of City Council of the City of Fort Lupton, Colorado. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.



Sincerely,

*Clinger Hagerman, LLC*

RESPONSE:

This letter correctly sets forth the understanding of City of Fort Lupton, Colorado.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**SUBJECT FOR DISCUSSION**

Approving the Purchase of a Dell Powervault Storage System for an Amount Not to Exceed \$39,683.91, Allocated from the IT Department General Fund

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

IT is initiating a Storage refresh, which will replace our Unity 350F which has an end of Support (EOS) in July 2026. The new Storage system, Dell Powervault ME5224 will become the new storage system for the Police Department (PD), Recreation Center and Court as the current Dell Unity 380 will be moving to the new city hall. This will allow the PD, Court, and Recreation Center to have the same connections and the ability to continue running as they are today.

The Dell Powervault ME5224 will have 13.96TiB Usable space, 25GbE Networking, which will connect to our existing 25GbE switches, 3 years Pro Support Plus 4hr, dual redundant power supply as well as twelve (12) drive slots for future growth.

**FINANCIAL CONSIDERATIONS**

The IT department in the General Fund has \$98,000 budgeted for the storage refresh project.

**LEGAL/POLITICAL CONSIDERATIONS**

N/A

**ALTERNATIVES/OPTIONS**

Council elects to allow IT to move forward with the purchase for the Dell ME5224  
Council request that IT explore alternative options.

**STAFF RECOMMENDATIONS**

IT recommends proceeding with the acquisition of the Dell Powervault ME5224.

**Attachments:** a. Fort-Lupton-Storage-V3.pdf

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date





# STORAGE REFRESH

FORT LUPTON, CO

SPEARUS

FEBRUARY 2026

**PREPARED FOR:**

Travis Aksamitowski, IT Director  
Jason Reitz, Systems Administrator

**ORGANIZED BY:**

Caleb Campbell, CTO, Spearus  
Deven Sadani, Technical Sales, Dell

# EXECUTIVE SUMMARY



## **Fort Lupton's Dell Unity 350F storage array reaches end of support on July 31, 2026.**

- Stores 7.6 terabytes of critical data for Police Department and City Hall.

## **Business Impact: Unsupported storage infrastructure creates significant risk.**

- No technical support when systems fail or experience performance issues.
- No replacement parts available if components fail, resulting in extended downtime.
- Increased vulnerability to cyber threats or compliance violations - no security patches or firmware updates available.

## **Resolution:**

- Replace with modern hardware supported for 5-7+ years.
- Secure Dell's year-end discounting (before January 30<sup>th</sup>, 2026) prior to additional price increases due to industry SSD storage shortages.
- Gain enhanced data protection and performance capabilities with modern solution.

# EXECUTIVE SUMMARY

## Solution Comparison



### Option 1: Enterprise SAN: PowerStore 500T (Direct Unity Replacement)

#### Benefits

- **More Performance:** All NVMe SSD.
- **Increased Data Protection:**
  - Secure Snapshots, Advanced Replication, Data-at-Rest-Encryption
- **Higher Efficiency:** Active-active storage controllers
- **Improved Scalability:** Scale in single-drive increments
- **VMware Integration:** Reduce storage management overhead

#### Tradeoffs

- Higher upfront investment for more performance and data protection features

### Option 2: Entry Level SAN: PowerVault ME5224 (Cost Effective Alternative)

#### Benefits

- Lower upfront investment
- Meets basic storage needs

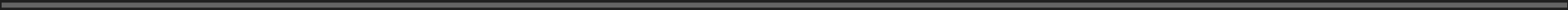
#### Tradeoffs

- **Less Performant:** All SAS SSD. Less controller resources.
- **Limited Data Protection:**
  - Basic Snapshots, Asynch Replication, and **no Data-at-Rest-Encryption**
- **Less Efficient use of Resources:** Active-passive storage controllers
- **Scale in RAID groups:** more costly capacity upgrades
- No native VMware integration

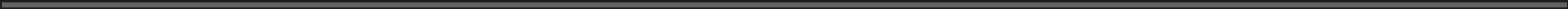


# OUTLINE

Current State



Future State



Financial Investment



# CURRENT STATE



# CURRENT STATE OVERVIEW



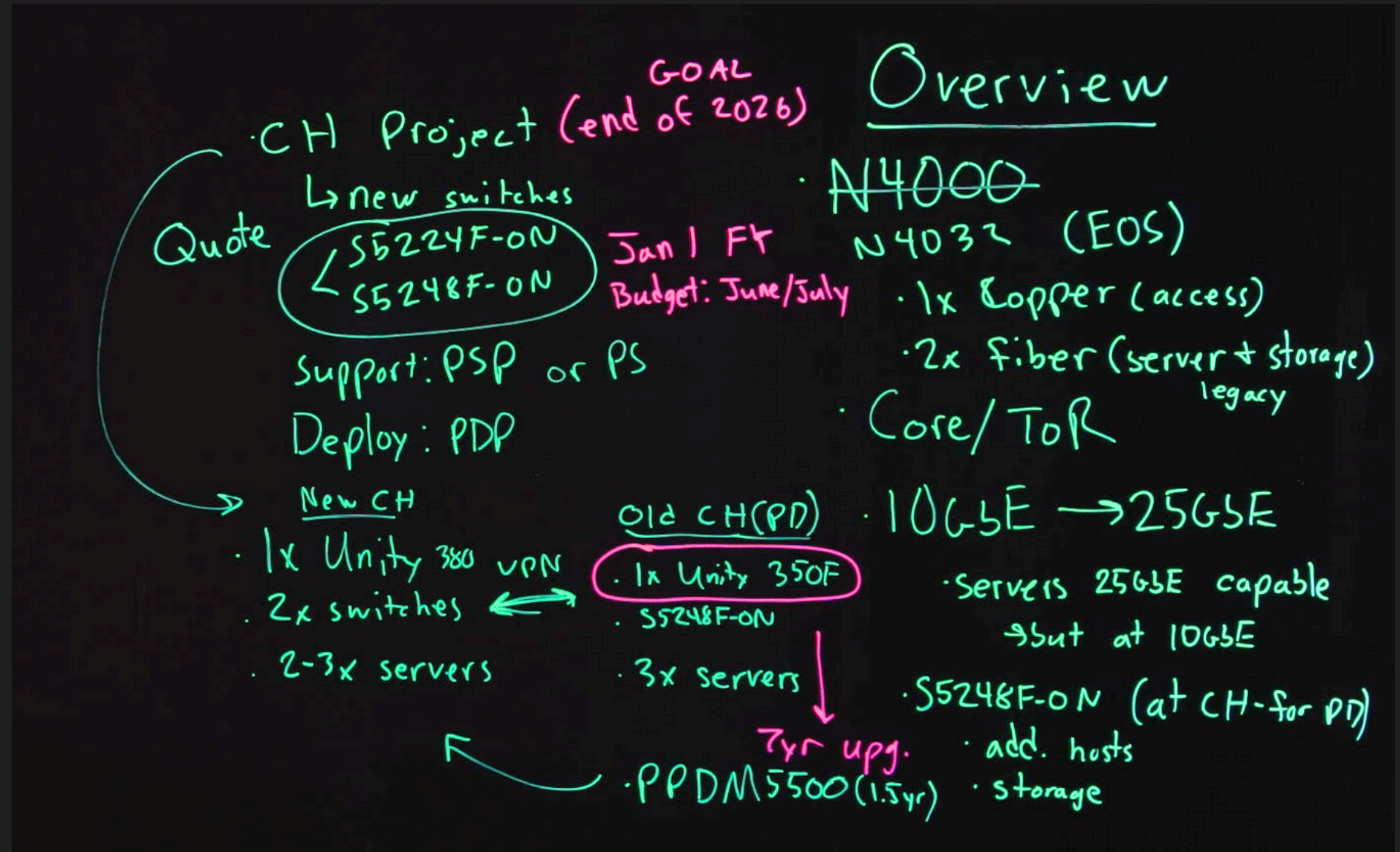
## DESITED OUTCOMES

Move infrastructure to new City Hall building.

Refresh aging network switches to support new City Hall infrastructure.

**Unity 350F End of Standard Support July 31<sup>st</sup> 2026.**

- Refresh storage to supported hardware.





# CURRENT STATE

Both Sites



## ENVIRONMENT OVERVIEW

|                            |                         |                                       |                                             |
|----------------------------|-------------------------|---------------------------------------|---------------------------------------------|
| Peak CPU: 30GHz            | Peak Memory: 432.18GiB  | IOPS at 95%: 7,744                    | Servers: (6) Dell PowerEdge R660            |
| Net CPU: 249.20GHz         | Total Memory: 2TiB      | Peak IOPS: 25,631                     | Virtualization: vSphere 8.0.3 Standard      |
| Cores: 96                  |                         |                                       | Storage: (1) Unity XT 380F + (1) Unity 350F |
| vCPU: 99                   | Capacity Used: 13.39TiB | R/W Ratio: 96% Reads / 4% Writes      | Network: (4) PowerSwitch S5248F-ON          |
| vCPU to Core Ratio: 1.03:1 | Total Capacity: 41TiB   | IO Size: 136.83KiB (r) / 31.07KiB (w) | Data Protection: (1) PPDM550                |

|                                                                                                                                                                                              |                                                                                                                                                                  |                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <div>CPU</div> <div><div>Peak CPU</div><div>Net CPU</div><div>Cores</div><div>CPU Sockets</div></div> <div><div></div><div>30 GHz</div><div>249.60 GHz</div><div>96</div><div>12</div></div> | <div>Capacity</div> <div><div>Used</div><div>Free</div><div>Total</div></div> <div><div></div><div>13.39 TiB</div><div>27.61 TiB</div><div>41.00 TiB</div></div> | <div>Memory</div> <div><div>Peak Memory Usage</div><div>Total Memory</div></div> <div><div></div><div>432.18 GiB</div><div>2.00 TiB</div></div> |
| <div>Peak Aggregate Network Throughput</div> <div><div></div><div>10.06 gigabits/s</div></div>                                                                                               | <div>IOPS at 95%</div> <div><div></div><div>7744</div></div>                                                                                                     | <div>Average Daily Write</div> <div><div></div><div>972.51 GiB</div></div>                                                                      |



# FUTURE STATE



# FUTURE STATE

**PowerStore 500T**  
9TiB Effective Capacity  
25GbE Networking  
3 Years Support

**(1) PowerStore 500T**  
2U Rack Units



|             |                                                                                                                                    |
|-------------|------------------------------------------------------------------------------------------------------------------------------------|
| CPU         | 24 cores   2.2GHz                                                                                                                  |
| Memory      | 192GB total                                                                                                                        |
| Storage     | (6) 1.92TB NVMe SSD   19 free slots<br>9.06TiB Effective Capacity   6.47TiB usable capacity<br>1.4:1 Average Data Reduction Ratio* |
| Performance | 63,545 IOPS<br>32KiB reads (70%)   32KiB writes (30%)                                                                              |
| Switches    | Existing 25GbE Switches                                                                                                            |
| Networking  | Mezz Card: (2) Quad Port 10/25GbE<br>IO Module: (2) Quad Port 10/25GbE<br>(4) 3M 25GbE Direct Attach Cables included               |
| Power       | Dual, Redundant 1450W Power Supply (100-120V)                                                                                      |
| Support     | ProSupport Plus 4 Hour   3yrs                                                                                                      |
| Services    | ProDeploy Plus                                                                                                                     |

\*compressed, encrypted, and rich media (PDF, Audio, Video, etc.) data are excluded from Dell Data Deduction Guarantee

# FUTURE STATE

## PowerVault ME5224

13.96TiB Usable  
25GbE Networking  
3 Years Support

## Dell PowerVault ME5224

2U Rack Units



### Storage

1 Storage Pool  
**13.96TiB usable capacity**

### Drives

**(12) 1.92TB SAS SSD | ADAPT (8+2)**  
(12) drive slots open

### Performance

**54,850 IOPS**  
32KiB reads (70%) | 32KiB writes (30%)

### Networking

Existing 25GbE Switches

### Storage Network

**Controller Ports: (2) Quad Port 10/25Gb SFP28**  
(4) 25GbE SFP28 Direct Attach Cables included

### Power

**Dual, Redundant 580W Power Supply**

### Support

**ProSupport Plus 4 Hour | 3yrs**

### Services

**ProDeploy Plus**





# FINANCIAL INVESTMENT

# FINANCIAL INVESTMENT



**PowerStore 500T**  
9TiB Effective Capacity  
25GbE Networking  
3 Years Support

**(1) PowerStore 500T**  
2U Rack Units



| PowerStore 500T                                                                                                                  |     |                         |
|----------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|
| Product                                                                                                                          | Qty | Ext. Price              |
| PowerStore 500T                                                                                                                  | 1   | \$62,242.90             |
| Subtotal*                                                                                                                        |     | \$62,242.90             |
| <b>Services Included:</b> <ul style="list-style-type: none"><li>• ProSupport Plus 4HR 3 years</li><li>• ProDeploy Plus</li></ul> |     | *Sales tax not included |

# FINANCIAL INVESTMENT



## PowerVault ME5224

13.96TiB Usable  
10/25GbE Networking  
3 Years Support

## Dell PowerVault ME5224

2U Rack Units



| PowerVault ME5224                                                                                                            |     |                         |
|------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------|
| Product                                                                                                                      | Qty | Ext. Price              |
| PowerVault ME5224                                                                                                            | 1   | \$39,683.91             |
| Subtotal*                                                                                                                    |     | \$39,683.91             |
| <b>Services Included:</b> <ul style="list-style-type: none"><li>ProSupport Plus 4HR 3 years</li><li>ProDeploy Plus</li></ul> |     | *Sales tax not included |





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SAN FRANCISCO, CA

**THANK YOU.**

SPEARUS



**SUBJECT FOR DISCUSSION**

Approve the Proposed Resolution Ratifying the Appointment of Dez Packard as a Member of the Fort Lupton Urban Renewal Authority to Serve as the School Board Member for a Term Expiring February 17, 2031.

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

Pursuant to the bylaws of the Fort Lupton Urban Renewal Authority (Authority), the Authority may consist of nine (9) regular members and one (1) alternate who shall be appointed by the Mayor, with the consent of City Council. Dez Packard has expressed interest in serving as the School Board member to FLURA.

Dez Packard's application has been received by FLURA staff and approved by the Mayor.

**FINANCIAL CONSIDERATIONS**

N/A

**LEGAL/POLITICAL CONSIDERATIONS**

N/A

**ALTERNATIVES/OPTIONS**

- 1) Approve the proposed resolution
- 2) Deny the proposed resolution.

**STAFF RECOMMENDATIONS**

Staff recommends approval of Dez Packard's appointment to the Fort Lupton Urban Renewal Authority for a term expiring on February 17, 2031

**Attachments:** a. Proposed Resolution

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**RESOLUTION 2026RXXX**

**A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE APPOINTMENT OF DEZ PACKARD AS A MEMBER OF THE FORT LUPTON URBAN RENEWAL AUTHORITY, TO SERVE AS THE SCHOOL BOARD MEMBER, FOR A TERM EXPIRING FEBRUARY 17, 2031**

**WHEREAS**, the current School Board Member position of the Fort Lupton Urban Renewal Authority was formerly filled by Cristian Gonzalez-Torres; and

**WHEREAS**, Cristian Gonzalez-Torres is no longer on the School Board and thus cannot occupy this regular member position on the Authority; and

**WHEREAS**, Dez Packard is an elected member of the School Board; and

**WHEREAS**, Dez Packard has expressed interest to serve on the Authority; and

**WHEREAS**, the Mayor, with consent of City Council, appoints members to the Authority pursuant to Bylaws of the Fort Lupton Urban Renewal Authority and Colorado Urban Renewal Law; and

**NOW THEREFORE BE IT RESOLVED** that the Fort Lupton City Council appoint Dez Packard for a five-year term as the School Board Member, for a term expiring on February 17, 2031 to the Fort Lupton Urban Renewal Authority.

**APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 17<sup>th</sup> DAY OF FEBRUARY 2026**

City of Fort Lupton, Colorado

---

Chris Ceretto, Mayor

Attest:

---

Maricela Peña, City Clerk

Approved as to form:

---

Andy Ausmus, City Attorney





**SUBJECT FOR DISCUSSION**

Renew Agreement with Williams and Weiss Consulting, LLC, Ecological Resources Consultants and J&T Consulting to Provide Water Engineering Services for the City of Fort Lupton for an Amount of \$135,766 from the Utility Fund and Water Sales Tax Funds

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

Williams and Weiss provide water engineering services. The scope of service includes Decree accounting and water resource planning. Todd Williams of Williams and Weiss has been instrumental in maintaining our water accounting as well as handling all leases of excess water for additional revenues. The 2026 estimate for Williams and Weiss Consulting is \$61,200, Ecological Resources Consultants is \$50,896 and \$23,670 for J&T Consulting, totaling \$135,766 for all services listed in the letter. As has been done in the past, the estimate is a not to exceed and billed on a time and material basis. Historically, the actual cost is much lower than the anticipated amount.

Approve the City Administrator to sign Ecological Resources Consultants and J&T Consulting detailed scopes and agreements upon final approval of City Attorney.

**FINANCIAL CONSIDERATIONS**

Water resource planning is budgeted in the Water Sales Tax Fund's professional services. Decree accounting is budgeted in the Utility Fund Water Treatment Plant engineering account.

|                     | Utility Fund<br>Decree Accounting | Water Sales Tax Fund<br>Water Resources<br>Planning | Total     |
|---------------------|-----------------------------------|-----------------------------------------------------|-----------|
| Budget              | \$100,000                         | \$100,000                                           | \$200,000 |
| Scope of Work       | \$ 101,730                        | 34,036                                              | \$135,766 |
| Under (Over) Budget | \$ (1,730)                        | \$65,964                                            | \$64,234  |

At the end of the year other line items in the Utility Fund and a supplemental budget will be unnecessary for the overage

**LEGAL/POLITICAL CONSIDERATIONS**

None

**ALTERNATIVES/OPTIONS**

Do not approve the 2026 scope of work and bid our water engineering services.

**STAFF RECOMMENDATIONS**

Approve the 2026 scope of work for water engineering services from Williams and Weiss, Ecological Resources Consultant and J&T Consulting.

**Attachments:** a. Scope of Work

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

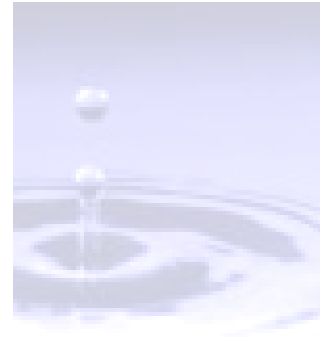
\_\_\_\_\_  
Date

# Williams and Weiss Consulting, LLC

5255 Ronald Reagan Boulevard, Ste. 220  
Johnstown, CO 80534

February 11, 2026

Chris Cross  
City Administrator  
City of Ft. Lupton  
130 South McKinley Avenue  
Ft. Lupton, CO 80621



RE: Proposed Scope of Work – Water Resource Engineering Work - Williams and Weiss Consulting, Ecological Resource Consultants and J&T Consulting for 2026

Chris,

For 2026, Williams and Weiss Consulting (WWC), Ecological Resources Consultants (ERC) and J&T Consulting (J&T) propose the following areas of work and resulting scope of services. ERC is added to the 2026 scope of work to perform services previously completed by Paul Weiss, who is retiring at the end of March 2026. This proposal is broken into two work areas: Decree accounting and related services and water resource planning and management. A more detailed breakdown of the work for each of these categories is given below.

## **Decree Accounting and Related Services:**

- **Monthly Decree Accounting:** Services necessary to submit monthly decree accounting to the Division 1 Office for the 03CW119 and 2012CW180 water court cases. Operations of the Perry Pit Reservoir will also be included in the Decree Accounting for 2026. The current accounting includes additional accounting for water accounts held by Tri-State and Consolidated Mutual Water Company. As part of the decree accounting, J&T Consulting provides information related to the water use (Fulton Ditch deliveries, well water use) at the Coyote Creek Golf Course. This water use information is needed in terms of the Dry-Up Reporting (Fulton shares used above and below the Fulton Ditch) and the well usage and corresponding depletions/irrigation return flow credits that are part of the 03CW119 water court case decree. ERC will be taking over the 03CW119 water accounting services from WWC in early 2026. Work early in 2026 by WWC and ERC will be to get ERC staff up to speed on the 03CW119 decree accounting such that they can take over this work after Paul Weiss' retirement.
- **Projection Workbook:** On April of each year a four-year projection of Fort Lupton's operations must be submitted to the State and objectors. This projection will be updated monthly according to decreed requirements. ERC will provide this work for 2026, which WWC providing training prior to Paul Weiss' retirement.
- **Estimation of Monthly C-BT/Windy Gap Water Use:** Every month, Ft. Lupton's return flow obligations, lagged depletions from well pumping and water placed into the Perry Pit will need to be evaluated along with available Fulton Ditch water supplies to determine the amount of C-BT/Windy Gap water that needs to be utilized by Ft. Lupton. This usage needs to be reported to the Northern District. WWC and ERC will jointly provide this service in 2026.
- **Dry-up Reporting:** A requirement of the 03CW119 water court case is reporting for farms that have not been permanently dried up. This is due in April and November of each year. This requires site visits, interviews and submittal of forms to the Division 1 Office and objectors in the 03CW119 Water Court case. WWC and ERC will jointly provide this service in 2026.
- **Allocation of Fulton Shares:** Each year, the allocation of use of Fulton Ditch shares needs to be made between augmentation and irrigation use above and below the Fulton Ditch. WWC and ERC will jointly provide this service in 2026.

WWC Water Resource Engineering

- **Water Court Support Services:** WWC will provide water court engineering review services as needed on a time and materials basis. Fort Lupton decommissioned its wastewater treatment plant in October, 2025 and currently deliver wastewater for treatment at the Metro Wastewater Treatment Facility upstream of Fort Lupton. This change in operations required Fort Lupton to file a water court case (25CW3024) to change the point at which Fort Lupton puts effluent into the South Platte River. This water court case also allows Fort Lupton to augment unmeasured gains at the Perry Pit Reservoir. Activities related to the 25CW3024 case including working with objectors in the court case to attempt to address concerns will continue into 2026. WWC will handle this work in 2026.
- **Estimated Scope:**
- WWC – 260 hours at \$180/hour = \$46,800.
- ERC – 214 hours. Project Manager – 160 hours at \$169/hour = \$27,040. Senior Project Manager – 76 hours at \$225/hour = \$17,100. Total = \$44,140.
- J&T – 86 hours at \$115/hour plus Surveying at \$900 per year = \$10,790.
- Total Estimated Scope = \$101,730.

#### **Water Resource Planning and Management Services:**

- **Review of Monthly Water Use in Relation to Yield of Water Rights:** Use of Fulton Ditch water and tributary groundwater by the Coyote Creek Golf Course needs to be monitored in relation to the amount of water allowed to be used by the 03CW119 water court decree. WWC and ERC will jointly provide this service.
- **Operational Planning:** Balancing of daily water treatment plant production and resulting wholly consumable effluent, lagged return flow obligations and pumping into/out of the Perry Pit must occur to keep Ft. Lupton in compliance with the Division of Water Resources. Fort Lupton subleased storage space in the Perry Pit to Tri-State. Coordination of Perry Pit operations with Tri-State's potential exchange of Fulton Ditch shares will increase the time required in this area. The overall operational planning for Fort Lupton will require coordination and management of Ft. Lupton's Windy Gap, C-BT and Fulton Ditch water supplies. WWC will provide these services.
- **Water Management Services:** The annual management of water resources includes monitoring the use of potable water supplies (C-BT, Windy Gap), reporting this usage to the Northern District and transfer of water/carryover capacity to maximize the utility of Ft. Lupton's water supplies as well as meeting operational criteria of the Northern Colorado Water Conservancy District. Other services include review of proposed water dedication policies as well as review/comment on specific developments that may have unique water resource engineering related issues or support services related to potential acquisition of additional native raw water rights (i.e. Fulton Ditch shares). WWC will provide these services.
- **Review/Administration of Augmentation Stations on Fulton Ditch:** Ft. Lupton has constructed an augmentation station for the delivery of water from its Section 3 Fulton Ditch shares to the South Platte River which became operational in August of 2015. There may be the trading or leasing of capacity in the augmentation station to other water users under the Fulton Ditch, which will need to be coordinated monthly. Lochbuie has leased capacity in the Section 3 Augmentation station. Their delivery of Fulton share water via the Section 3 augmentation station requires additional coordination with Jacobs staff on delivery amounts. Ft. Lupton will need to utilize capacity in South Adams County Water and Sanitation District's (SACWSD) augmentation station in Section 1 of the Fulton Ditch. The deliveries from the Ft. Lupton and SACWSD augmentation stations need to be coordinated with the Jacobs staff who operate the Section 3 Aug station and the Perry Pit Reservoir inlet/outlet operations. WWC will provide the majority of these services with ERC being involved to be sure the operations satisfy obligations related to the 03CW119 Water Court Case. WWC and ERC will jointly provide this service.
- **Engineering Support for Annual Leases:** At times, Ft. Lupton has leased excess C-BT water. WWC will provide on-going monitoring and support for these leases including the on-going leases with the Town of Eaton and Platte River Power Authority. WWC will provide this service.
- **Terminal Reservoir Operations:** J&T Consulting will take piezometer readings at the Terminal Reservoir along with inspection monthly at the Terminal Reservoir. J&T Consulting

also does annual testing of the dam given the High Hazard Dam classification by the Colorado State Engineer's Office and puts together the annual report for the State Engineer's Office review.

**Estimated Scope:**

- WWC – 80 hours at \$180/hour = \$14,400
- ERC – Project Manager – 24 hours at \$169/hour = 4,056. Senior Project Manager - 12 hours at \$225/hour = \$2,700. Total ERC = \$6,756.
- J&T – 112 hours at \$115/hour = \$12,880
- Total Estimated Scope = \$34,036.

**Total Projected 2026 Scope of Work:**

- WWC – 340 hours at \$180/hour = \$61,200
- ERC – Project Manager - 184 hours at \$169/hour = \$31,096, Senior Project Manager – 88 hours at \$225/hour = 19,800. Total ERC Scope = \$50,896.
- J&T – 198 hours at \$115/hour plus Surveying at \$900 per year = \$23,670
- Total Estimated Scope = \$135,766.

The work on the tasks listed above will be performed on a time and materials basis and billed monthly. If you should have any questions or suggestions regarding this proposal, please do not hesitate to contact me at (303) 653-3940 or at [tlwwater@msn.com](mailto:tlwwater@msn.com).

Sincerely,



Todd Williams, P.E.

Principal

Williams and Weiss Consulting



### SUBJECT FOR DISCUSSION

Approving a Resolution to Increase the Sewer Reg85 Fee \$.70 per month per Single Family Residential Equivalent (SFRE), Effective February 17, 2026

### SUMMARY STATEMENT/BACKGROUND DISCUSSION

The State of Colorado put Regulation 85 in effect in 2012. The Reg85 fee is used to fund compliance with the Colorado Nutrient Management Control Regulation, which requires reduced nutrient discharges into State Waterways. The current proposed increase is to cover the cost of operations, maintenance and debt service.

Staff is proposing:

- Reg85 increase of \$0.70 per SFRE

|             |      | Proposed Fees | Current Fees |
|-------------|------|---------------|--------------|
| Tap Size    | SFRE | Reg85 Fee     | Reg85 Fee    |
| Residential | 1    | \$21.40       | \$20.70      |
| Commercial  |      |               |              |
| ¾"          | 2    | 42.80         | 41.40        |
| 1"          | 4.8  | 102.72        | 99.36        |
| 1 ½"        | 11   | 235.40        | 227.70       |
| 2"          | 20   | 428.00        | 414.00       |
| 3"          | 43   | 720.20        | 890.10       |
| 4"          | 83   | 1,776.20      | 1,718.10     |

SFRE for multi-family taps are based on the number of residential units the tap feeds. Example: An apartment building with a two-inch tap that serves 10 apartments would be charged for 10 SFREs instead of the 20 SFREs based on the tap size. Taps larger than four-inches are calculated on an individual basis.

### FINANCIAL CONSIDERATIONS

The increase in the Reg85 fee is estimated to increase revenue \$48,900 annually.

The increase in the Commercial Water Base fee is estimated to increase revenue \$38,180 annually.

### LEGAL/POLITICAL CONSIDERATIONS

Notice was published in the January 9<sup>th</sup> edition of the Fort Lupton Press, meeting the requirements of Municipal Code Section 13-26(a).

### ALTERNATIVES/OPTIONS

Make no changes to the Reg85 fee.

### STAFF RECOMMENDATIONS

Attachments: a. Resolution

#### Certification of Council Approval:

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**RESOLUTION NO. 2026RXX**

**A RESOLUTION OF THE UTILITY ENTERPRISE BOARD OF THE CITY OF FORT LUPTON INCREASING SEWER RATES (REG85) FOR FORT LUPTON CUSTOMERS EFFECTIVE FEBRUARY 17, 2026**

**WHEREAS**, a specific level of revenue is required by revenue bonds and/or loans in both water and sewer in order to comply with rate maintenance covenants; and

**WHEREAS**, Sections 13-136(b) and 13-26(c) of the Fort Lupton Municipal Code requires a review of water and sewer rates at least once every year and to be revised if necessary to cover costs of the system; and

**WHEREAS**, the Utility Enterprise Board evaluated the Enterprise's compliance with its bond covenants and other factors sufficient to determine if and how much water and sewer rates should be adjusted; and

**WHEREAS**, the Utility Enterprise Board has published the proposed rates and one public hearing as required by Sections 13-26(a) and 13-136(a) of the Fort Lupton Municipal Code and has determined that it is necessary to increase overall water and sewer revenues to ensure compliance with its bond covenants and meet capital needs and, furthermore, necessary to establish a tiered water rate structure to encourage water conservation; and

**WHEREAS**, all sewer customers will have their Reg85 fee increased \$0.70 per month per single family residential equivalent; and

**NOW, THEREFORE, BE IT RESOLVED** that the Utility Enterprise Board of the City of Fort Lupton hereby amends sewer utility rates by approving Exhibit "A" herein included, to become effective on February 17, 2026 for all customers.

**APPROVED AND PASSED BY A MAJORITY VOTE OF THOSE APPOINTED TO THE UTILITY ENTERPRISE BOARD THIS 17<sup>TH</sup> DAY OF FEBRUARY, 2026.**

City of Fort Lupton, Colorado

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Chris Ceretto, Mayor

Attest:

---

Maricela Peña, City Clerk

Approved as to form:

---

Andy Ausmus, City Attorney

**CITY OF FORT LUPTON, CO  
WATER & SEWER RATE SCHEDULE**

|                                                                                                                               |                                                                                                                         | <b>SFRE</b>                                            | <b>2026 Rate</b>      |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------|
| <b><u>WATER:</u></b>                                                                                                          |                                                                                                                         |                                                        |                       |
| <b>MONTHLY BASE FEES:</b>                                                                                                     | Residential Water Base                                                                                                  | 34.65                                                  | \$34.65               |
|                                                                                                                               | Commercial Water Base                                                                                                   |                                                        |                       |
|                                                                                                                               | 3/4"                                                                                                                    | 34.65                                                  | \$34.65               |
|                                                                                                                               | 1"                                                                                                                      | 4.80                                                   | \$34.80               |
|                                                                                                                               | 1.5"                                                                                                                    | 11.00                                                  | \$79.75               |
|                                                                                                                               | 2"                                                                                                                      | 20.00                                                  | \$145.00              |
|                                                                                                                               | 3"                                                                                                                      | 43.00                                                  | \$311.75              |
|                                                                                                                               | 4"                                                                                                                      | 83.00                                                  | \$601.75              |
|                                                                                                                               | > 4" Calculated Separately                                                                                              |                                                        |                       |
|                                                                                                                               | Augmentation Surcharge                                                                                                  | \$2.90                                                 | \$2.90                |
|                                                                                                                               | System Maintenance Fee                                                                                                  | \$2.90                                                 | \$2.90                |
|                                                                                                                               | <b>Total Monthly Water Base Fees</b>                                                                                    | <b>\$236.90</b>                                        | <b>\$1,248.15</b>     |
| <b>WATER USAGE:</b>                                                                                                           |                                                                                                                         |                                                        |                       |
| (Billed per 1,000 gallons used)                                                                                               |                                                                                                                         |                                                        |                       |
|                                                                                                                               | <b>Potable Water:</b>                                                                                                   |                                                        |                       |
|                                                                                                                               | 0 - 12,000 Gallons                                                                                                      | \$4.98                                                 | \$4.98                |
|                                                                                                                               | 12,001 - 20,000 Gallons                                                                                                 | \$7.12                                                 | \$7.12                |
|                                                                                                                               | > 20,000 Gallons                                                                                                        | \$9.58                                                 | \$9.58                |
|                                                                                                                               | <b>Non-Potable Water:</b>                                                                                               |                                                        |                       |
|                                                                                                                               | 0 - 12,000 Gallons                                                                                                      | \$2.50                                                 | \$2.50                |
|                                                                                                                               | 12,001 - 20,000 Gallons                                                                                                 | \$2.75                                                 | \$2.75                |
|                                                                                                                               | > 20,000 Gallons                                                                                                        | \$3.00                                                 | \$3.00                |
|                                                                                                                               | <b>Bulk Water:</b>                                                                                                      |                                                        | \$12.00               |
| <b><u>SEWER:</u></b>                                                                                                          |                                                                                                                         |                                                        |                       |
| <b>MONTHLY BASE FEES:</b>                                                                                                     | Sewer Base                                                                                                              | \$16.60                                                | \$16.60               |
|                                                                                                                               | For Non-Metered Accounts Only                                                                                           | \$38.75                                                | \$38.75               |
|                                                                                                                               | <b>Reg85 Fee:</b>                                                                                                       |                                                        |                       |
|                                                                                                                               | Single Family Home, Multi-Family <b>per unit</b>                                                                        | 1.00                                                   | \$21.40               |
|                                                                                                                               | Commercial tap based on size of meter:                                                                                  |                                                        |                       |
|                                                                                                                               | 3/4"                                                                                                                    | 2.00                                                   | \$42.80               |
|                                                                                                                               | 1"                                                                                                                      | 4.80                                                   | \$102.72              |
|                                                                                                                               | 1.5"                                                                                                                    | 11.00                                                  | \$235.40              |
|                                                                                                                               | 2"                                                                                                                      | 20.00                                                  | \$428.00              |
|                                                                                                                               | 3"                                                                                                                      | 43.00                                                  | \$920.20              |
|                                                                                                                               | 4"                                                                                                                      | 83.00                                                  | \$1,776.20            |
|                                                                                                                               | > 4" Calculated Separately                                                                                              |                                                        |                       |
| <b>SEWER USAGE:</b>                                                                                                           | All Metered Accounts per 1,000 gallons usage                                                                            | \$5.79                                                 | \$5.79                |
| (Billed per 1,000 gallons of water used - summer sewer average may apply)                                                     |                                                                                                                         |                                                        |                       |
| <i>Summer Sewer: For those that water landscaping in May - Oct., sewer usage may be based on avg. water used in preceding</i> |                                                                                                                         |                                                        |                       |
| <i>Dec. - Feb. if usage by you exists</i>                                                                                     |                                                                                                                         |                                                        |                       |
| <b><u>STORM DRAINAGE:</u></b>                                                                                                 |                                                                                                                         |                                                        |                       |
| <b>MONTHLY BASE FEES:</b>                                                                                                     | Residential                                                                                                             | \$3.80                                                 | \$3.80                |
|                                                                                                                               | Non-Residential                                                                                                         | Based on sq. Footage of non-greenbelt area on property | \$0.000346 \$0.000346 |
|                                                                                                                               |                                                                                                                         | (\$3.80 minimum - \$83.34 maximum)                     |                       |
| <b><u>MISC FEES:</u></b>                                                                                                      |                                                                                                                         |                                                        |                       |
|                                                                                                                               | Late fee if past due amount not paid by 5:00 pm the day prior to the scheduled shut off day as appears on mailed notice | \$15.00                                                | \$15.00               |
|                                                                                                                               | Water turn on by City including when water has been shut off for non-payment                                            | \$15.00                                                | \$15.00               |
|                                                                                                                               | Water meter read by City other than normal monthly read for billing                                                     | \$15.00                                                | \$15.00               |
|                                                                                                                               | Water meter check for leak, high consumption, frozen meter, etc. (1 free one per calendar year)                         | \$15.00                                                | \$15.00               |
|                                                                                                                               | Returned payment fee (cash, money order, credit card only after second one received by City)                            | \$25.00                                                | \$25.00               |



|                                                                                                                        |          |          |
|------------------------------------------------------------------------------------------------------------------------|----------|----------|
| Independent testing of water meter (\$75 rebate given if meter found to be outside certified limits)                   | \$75.00  | \$75.00  |
| New construction water usage to be paid at time building permit is obtained                                            | \$100.00 | \$100.00 |
| Meter tamper fee (materials to fix or replace meter will also be charged)(Court fees may also apply)                   | \$100.00 | \$100.00 |
| Hydrant meter water usage is billed at \$12.00/1,000 gallons used. A permit is required to access one of our hydrants. |          |          |

*All accounts will be charged the monthly service charges for water, sewer, and storm drain whether water is turned on or off.*



### SUBJECT FOR DISCUSSION

Approving a Resolution Updating the Intergovernmental Agreement Between the City of Fort Lupton and the Fort Lupton Fire Protection District Regarding the Provision of Emergency Services.

### SUMMARY STATEMENT/BACKGROUND DISCUSSION

The City of Fort Lupton and Fort Lupton Fire Protection District have been working on an updated Intergovernmental Agreement (IGA) to replace the current agreement that has been in effect since 2006. The main purpose of the agreement is to demonstrate and outline the continual coordination between the City and the Fire District to provide emergency services and protect the health, safety, and welfare of Fort Lupton residents in an efficient and effective manner. This updated agreement includes language regarding the Fire District's duty in providing emergency services, coordination on applicable fire codes, enforcement procedures, and development review, and provisions for the inclusion of properties into the jurisdiction of the Fire Protection District when a property is within City limits and/or annexes into the City.

All legal notifications for the Public Hearing have been met.

### FINANCIAL CONSIDERATIONS

N/A

### LEGAL/POLITICAL CONSIDERATIONS

The City Attorney has reviewed and approved of the proposed agreement.

### ALTERNATIVES/OPTIONS

The City Council has the following options:

1. Approve the Resolution pertaining to the Intergovernmental Agreement.
2. Do not approve the Resolution pertaining to the Intergovernmental Agreement.
3. Return the Intergovernmental Agreement to staff for further information and/or study.

### STAFF RECOMMENDATIONS

Staff recommends approving the Resolution for the Intergovernmental Agreement between the City of Fort Lupton and the Fort Lupton Fire Protection District.

### **Attachments:**

- a. Proposed Resolution
- b. Intergovernmental Agreement Regarding the Provision of Emergency Services
- c. Legal Notifications

### Certification of Council Approval:

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

## RESOLUTION NO. 2026Rxx

### **A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITY OF FORT LUPTON AND THE FORT LUPTON FIRE PROTECTION DISTRICT REGARDING THE PROVISION OF EMERGENCY SERVICES**

**WHEREAS**, pursuant to the Special District Act, C.R.S § 32-1-101, *et seq.* ("Act"), the Fort Lupton Fire District provides Emergency Services to all areas within its jurisdictional boundaries. Pursuant to C.R.S §§ 31-30-101 and 31-15-601, the City is authorized to provide Emergency Services within its municipal boundaries. Presently, most, but not all, of the area located within the municipal boundaries of the City is also located within the jurisdictional boundaries of the Fire District; and

**WHEREAS**, the City of Fort Lupton and Fort Lupton Fire Protection District (each a "Party" and collectively the "Parties") have a common and compelling public safety interest to provide and plan for high quality fire prevention and public education, fire suppression, rescue and extrication, hazardous materials, emergency medical services, and other Emergency Services for the existing and future property owners and residents, and their property, within their respective jurisdictions; and

**WHEREAS**, pursuant to C.R.S. § 29-1-203, the Parties may contract with one another to provide any function, service, or facility lawfully authorized to be provided by each of them; and

**WHEREAS**, both Parties have adopted a fire code for their respective jurisdictions, and the Fire District enforces the City Fire Code, as defined herein, in those areas located within the jurisdictions of both the City and the Fire District, as the same may be amended by the City from time to time, and regardless of whether the City Fire Code varies from the fire code adopted by the Fire District; and

**WHEREAS**, the City has annexed and may in the future annex land currently located outside the boundaries of the Fire District, and the City desires that the Fire District provide Emergency Services to all areas located within the boundaries of the City to avoid administrative difficulties, inefficiencies, and possible inconsistent application of the City Fire Code by multiple fire protection districts providing services within the City's boundaries; and

**WHEREAS**, the Fire District is willing to commit to providing Emergency Services to all areas currently located within the City's boundaries, as well as those areas that are annexed into the City's boundaries in the future; and

**WHEREAS**, the Parties agree that: (1) establishing mutual boundaries between the Parties wherever feasible is in the best interest of the Parties and will promote the efficient provision of Emergency Services and the public safety and welfare; (2) it is in the best interests of the Parties

to create an atmosphere conducive to a healthy economy, and cooperation between the Parties will enhance opportunities for economic development; and (3) it is in their best interests, and will promote the public safety and welfare of the current and future residents and property owners within their mutual boundaries, to provide for cooperative efforts by both the City and the Fire District for the provision of uniform Emergency Services and uniform enforcement of the City Fire Code throughout their mutual boundaries; and

**WHEREAS**, the Parties previously entered into that certain Intergovernmental Agreement Between the City of Fort Lupton and the Fort Lupton Fire Protection District Relative to Fire Protection Services dated January 26, 2005 (as to the City) and February 23, 2006 (as to the Fire District) ("*Parties' Prior Agreement*"). The Parties intend that this Agreement supersede and replace, in all respects, the Parties Prior Agreement; and

**WHEREAS**, all notification requirements for the Public Hearing before the Fort Lupton City Council have been met.

**NOW THEREFORE BE IT RESOLVED** that the Fort Lupton City Council hereby finds, determines and declares that this Resolution is necessary and that it serves a valid public purpose, and authorizes the execution of the attached intergovernmental agreement between the City and the Fort Lupton Fire Protection District.

**APPROVED AND PASSED BY A MAJORITY VOTE OF THOSE ELECTED TO THE CITY COUNCIL THIS 17<sup>TH</sup> DAY OF FEBRUARY 2026.**

City of Fort Lupton, Colorado

\_\_\_\_\_  
Chris Ceretto, Mayor

Attest:

\_\_\_\_\_  
Maricela Peña, City Clerk

Approved as to form:

\_\_\_\_\_  
Andy Ausmus, City Attorney

## INTERGOVERNMENTAL AGREEMENT REGARDING THE PROVISION OF EMERGENCY SERVICES

This Intergovernmental Agreement Regarding the Provision of Emergency Services ("**Agreement**"), effective the \_\_\_\_ day of \_\_\_\_\_, 2026 ("**Effective Date**"), is entered into by and between the Fort Lupton Fire Protection District, a political subdivision of the State of Colorado ("**Fire District**"), and the City of Fort Lupton, a Colorado municipal corporation ("**City**"). The Fire District and the City are referred to collectively as the "**Parties**", and individually as a "**Party**".

### A. RECITALS

WHEREAS, pursuant to the Special District Act, C.R.S § 32-1-101, *et seq.* ("**Act**"), the Fire District provides Emergency Services, as defined herein, to all areas within its jurisdictional boundaries. Pursuant to C.R.S §§ 31-30-101 and 31-15-601, the City is authorized to provide Emergency Services within its municipal boundaries. Presently, most, but not all, of the area located within the municipal boundaries of the City is also located within the jurisdictional boundaries of the Fire District;

WHEREAS, the Parties have a common and compelling public safety interest to provide and plan for high quality fire prevention and public education, fire suppression, rescue and extrication, hazardous materials, emergency medical services, and other Emergency Services as defined herein, for the existing and future property owners and residents, and their property, within their respective jurisdictions;

WHEREAS, pursuant to C.R.S. § 29-1-203, the Parties may contract with one another to provide any function, service, or facility lawfully authorized to be provided by each of them;

WHEREAS, both the City and the Fire District have adopted a fire code for their respective jurisdictions, and the Fire District enforces the City Fire Code, as defined herein, in those areas located within the jurisdictions of both the City and the Fire District, as the same may be amended by the City from time to time, and regardless of whether the City Fire Code varies from the fire code adopted by the Fire District;

WHEREAS, the City has annexed and may in the future annex land currently located outside the boundaries of the Fire District, and the City desires that the Fire District provide Emergency Services to all areas located within the boundaries of the City to avoid administrative difficulties, inefficiencies, and possible inconsistent application of the City Fire Code by multiple fire protection districts providing services within the City's boundaries;

WHEREAS, the Fire District is willing to commit to providing Emergency Services to all areas currently located within the City's boundaries, as well as those areas that are annexed into the City's boundaries in the future;

WHEREAS, the Parties agree that: (1) establishing mutual boundaries between the Parties wherever feasible is in the best interest of the Parties and will promote the efficient

provision of Emergency Services and the public safety and welfare; (2) it is in the best interests of the Parties to create an atmosphere conducive to a healthy economy, and cooperation between the Parties will enhance opportunities for economic development; and (3) it is in their best interests, and will promote the public safety and welfare of the current and future residents and property owners within their mutual boundaries, to provide for cooperative efforts by both the City and the Fire District for the provision of uniform Emergency Services and uniform enforcement of the City Fire Code throughout their mutual boundaries; and

WHEREAS, the Parties previously entered into that certain Intergovernmental Agreement Between the City of Fort Lupton and the Fort Lupton Fire Protection District Relative to Fire Protection Services dated January 26, 2005 (as to the City) and February 23, 2006 (as to the Fire District) ("**Parties' Prior Agreement**"). The Parties intend that this Agreement supersede and replace, in all respects, the Parties Prior Agreement.

NOW, THEREFORE, the Parties covenant and agree as follows:

## **B. AGREEMENT**

1. **Definitions.** In addition to the terms defined elsewhere in this Agreement, the following terms are defined as follows:

a. "**Emergency Services**" refers to all proper and mandated services, functions, and activities of a fire protection district as authorized in the Colorado Revised Statutes including, without limitation, fire suppression, fire prevention and public education, arson investigation, rescue and extrication, hazardous materials, emergency medical services, and enforcement and administration of the City Fire Code. The Parties may mutually agree to use nationally recognized standards to enforce the City Fire Code within the City's boundaries.

b. "**City Fire Code**" refers to the fire code as adopted by the City on the Effective Date, together with any modifications or amendments thereof, and any successor fire codes, editions, or amendments adopted by the City.

2. **Best Reasonable Efforts for Annexation and Inclusion of Real Property; No Effort To Exclude Real Property.**

a. The Parties agree that each shall use its best reasonable efforts to include within the jurisdictional boundaries of the Fire District: (a) all real property that on the Effective Date is not within the jurisdictional boundaries of the Fire District but is within the City; and (b) all real property that is annexed by the City after the Effective Date and is not at the time of annexation within the jurisdictional boundaries of the Fire District. Notwithstanding the foregoing, by no means shall the inability to include real property into the jurisdictional boundaries of the Fire District negate the ability of the City to move forward with the annexation of real property(s).

b. The Fire District shall be responsible for all actions necessary to include real property that is or becomes within the City's boundaries into the Fire District's jurisdictional

boundaries. Such actions include, but are not limited to, all Board of Director actions, publications, and legal proceedings, including appellate proceedings, that may be necessary to complete the inclusion of real property within the Fire District's jurisdictional boundaries. The City shall cooperate with the Fire District in such proceedings and shall be responsible for its own costs incurred for general counsel legal services for any approvals necessary for the City to accomplish the inclusion.

c. The City shall require as a condition of annexation that the landowner, developer, or other individual or entity seeking annexation of real property agree to petition to include the real property into the Fire District's jurisdiction within 90 calendar day of the real property being annexed to the City. The City agrees that, beginning on the Effective Date and continuing throughout the Term of this Agreement, it will include within its standard annexation agreement language in substantially the following form:

As a condition of annexation, Owner agrees to take all actions necessary or appropriate to include the annexed property into the Fort Lupton Fire Protection District, including petitioning the Fort Lupton Fire Protection District within 90 days following annexation to include the annexed property into the jurisdiction of Fort Lupton Fire Protection District. If the annexed property is within the jurisdiction of another fire protection district as of the date of annexation, the Owner shall cooperate with the City and the Fort Lupton Fire Protection District in excluding the annexed property from that fire protection district. The Owner's obligation under this provision shall be continuing until the annexed property has been legally included into the Fort Lupton Fire Protection District.

The Parties will reasonably assist the landowner, developer, or other individual or entity in including the real property into the Fire District's jurisdiction, and in excluding the real property from the jurisdiction of another fire protection district, if applicable, provided that such reasonable assistances does not impose material direct costs on the Party providing the assistance, or the other Party agrees to bear such costs, at the request of the Party providing the assistance.

d. During the Term of this Agreement, the City shall not seek to exclude any property from the Fire District.

e. Nothing herein shall prevent the Fire District from including within its boundaries and jurisdiction real property not within the boundaries of the City, and nothing herein shall prevent the City from annexing land not within the boundaries of the Fire District.

### 3. **Obligation To Provide Emergency Services.**

a. The Fire District understands and agrees that it is legally obligated to provide Emergency Services to all areas within the Parties' mutual boundaries as of the Effective Date, and to all areas that subsequently may be annexed by the City, unless the Fire District is prohibited by law from providing Emergency Services to such areas. The Emergency Services provided by the Fire District to all areas within the City shall be of comparable quality to the Emergency Services it then provides to all other real property within its jurisdictional boundaries.

b. The Fire District shall be responsible for establishing Emergency Services performance standards within its jurisdiction, including any areas within its jurisdiction that are located within the City's boundaries. The Parties understand and agree that the Fire District's current operational status, including its present facilities, equipment, and personnel, is designed primarily to provide services within the Fire District's boundaries as they exist as of the Effective Date. The Parties also understand and agree that the Fire District's ability to provide Emergency Services to real property annexed to the City in the future may be contingent upon expansion of and/or change in the nature of the Fire District's facilities, equipment, and personnel.

**4. Cooperation and Allocation of Costs.**

a. Each Party shall assist the other and cooperate fully in all respects to undertake and pursue to conclusion all actions and legal proceedings, including appellate proceedings, which are necessary or desirable in order to accomplish the inclusion of real property into the Fire District, and, if applicable, exclusion of real property from another fire protection district, pursuant to this Agreement.

b. The Fire District shall pay all costs incurred by the Fire District in conforming its boundaries to the City's boundaries pursuant to this Agreement. Except for fees incurred by the City's attorneys, including outside counsel, the Fire District also shall, to the extent permitted by law, indemnify, defend, and pay the City with respect to all other costs and expenses, including, but not limited to consultants' fees, costs, and expenses, related to the exclusion of real property from another fire protection district and corresponding inclusion into the Fire District, whether incident to initial implementation of this Agreement or any future annexation of real property by the City.

**5. City Fire Code Development and Enforcement.**

a. To assist in reaching uniformity in City Fire Code interpretation and enforcement, the Fire District shall provide the City with comments during the review, development, and adoption of the City Fire Code, including any successor fire codes, editions, or amendments adopted by the City. Notwithstanding the foregoing, nothing herein shall be construed to affect or limit the City's exclusive right to make the final determination on the form and content of City Fire Code to be adopted or enacted within the City.

b. The City will reasonably assist the Fire District in enforcing the City Fire Code within the City's jurisdiction. The Fire District will reasonably assist the City in enforcing the City's municipal code, including, but not limited to, building, mechanical, and electrical codes, as adopted and from time to time amended by the City, within the City's jurisdiction. As provided in the Act, the Fire District shall refer a City Fire Code violation or a suspected person to the City for prosecution in Municipal Court, or to the Weld County District Attorney for prosecution in the County or District Courts. The City also may request that the Fire District prosecute an enforcement action in Weld County District Court, utilizing the Fire District's legal counsel.



c. The Parties agree to cooperate in investigating all fires of suspicious origin. The Fire District shall determine the cause and origin of all fires. Immediately upon determining that a fire is of suspicious origin, the Fire District shall preserve the scene and shall present the facts of its investigation to the City Police Department, which shall have primary responsibility for investigation of the case with the assistance of the Fire District.

6. **Plan Reviews, Permits, and Inspections.** The City has developed and implemented a plan review and building inspection process for the review, approval, and issuance of permits for existing and new buildings, facilities, and other property within the City. As part of the City's process, the City will coordinate with the Fire District for plan reviews, inspections, and other services related to ensuring compliance with the City Fire Code. Issuance or withholding of any permits shall be in accordance with City Fire Code compliance and compliance with any other applicable City regulations or agreements.

7. **Mutual Waiver of Fees.** In recognition of each Party's public purposes and taxpayer funding, the Parties shall mutually waive all administrative fees as may otherwise be imposed by one Party against the other. Such fees may include, but are not limited to, impact fees, capital expansion fees, permit fees, plan review fees, and inspection fees. Notwithstanding the foregoing, such waiver does not include City water tap fees, sewer tap fees, or utility bills. This Paragraph 7 shall supersede and replace in all respects the August 28, 1987 letter from the City to the District addressing the issue of permit fees and inspection fees as they relate to governmental entities that engage in construction projects inside the City, which letter shall be of no further force and effect.

8. **Term and Termination.** The initial term of this Agreement will begin on the Effective Date and continue for five years ("**Initial Term**"). Thereafter, this Agreement will automatically renew for successive five-year periods ("**Renewal Term(s)**") until terminated as provided herein. The Initial Term and all Renewal Terms are collectively referred to as the "**Term**". Either Party may terminate this Agreement for any reason upon 180 calendar days' prior notice to the other Party.

9. **Notice.** Any notice permitted or required by this Agreement shall be in writing and shall be hand delivered or sent by certified or registered mail, postage prepaid, return receipt requested, to:

City of Fort Lupton  
Attn: City Administrator  
130 S. McKinley Avenue  
Fort Lupton, CO 80621

Fort Lupton Fire Protection District  
Attn: Fire Chief  
1121 Denver Avenue  
Fort Lupton, CO 80621

Notice by hand delivery shall be deemed given when received or at the date and time delivery is refused. Notice delivered by certified or registered mail shall be deemed to have been given when deposited in the United States mail and shall be deemed effective 72 hours after having been given.

10. **Non-Appropriation.** All direct and indirect financial obligations of a Party under this Agreement are subject to appropriation, budgeting, and availability of funds to discharge such

obligations. If a Party's governing body fails to appropriate funds for that Party's obligations under this Agreement, this Agreement shall terminate on January 1 of the year for which the non-appropriation occurred, and neither Party shall have any further obligation to the other Party under this Agreement beyond the financial obligations for which it previously appropriated funds.

11. **Governmental Immunity.** Nothing in this Agreement is intended to be, and shall not be construed as, a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the Parties, or their counselors, directors, officers, employees, volunteers, or agents, under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

12. **No Third Party Beneficiaries.** It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party. It is the express intention of the Parties that all individuals, entities, and agencies that are not a Party to this Agreement shall be deemed to be an incidental beneficiary only.

13. **Additional Provisions.** Colorado law governs this Agreement. Jurisdiction and venue lies exclusively in the Weld County District Court. This Agreement is the entire agreement between the Parties and there are no oral or collateral agreements or understandings regarding the subject matter of this Agreement. As of the Effective Date, this Agreement supersedes and replaces, in all respects, the Parties' Prior Agreement, which shall be deemed terminated and of no further force and effect. This Agreement may only be amended by a document signed by the Parties. Course of performance, no matter how long, shall not constitute an amendment to this Agreement. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. Neither Party may assign its rights or obligations hereunder without the prior written consent of the other Party. In any dispute arising from or relating to this Agreement, the prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action or in collecting or executing upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic pdf, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have signed this Agreement as of the Effective Date.

**[SIGNATURE PAGE IMMEDIATELY FOLLOWS]**

FORT LUPTON FIRE PROTECTION DISTRICT,  
a political subdivision of the State of Colorado

---

Board President

ATTEST:

---

Secretary

CITY OF FOR LUPTON, a municipal corporation

---

Mayor

ATTEST:

---

City Clerk

Colorado Trust for Local News  
143 S. Second Place  
Brighton, CO 80601

City of Fort Lupton Legals\*\*\*  
130 S McKinley Avenue  
Fort Lupton CO 80621

Public Notice

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the Fort Lupton City Council will be holding a public hearing to consider the Intergovernmental Agreement with the Fort Lupton Fire Protection District. Such hearing will be held at City Hall 130 S. McKinley Ave., on **February 17, 2026, at 6:00 p.m.** Any resident may appear at the public hearing and will be given the opportunity to comment.

Legal Notice No. FLP1430  
First Publication: February 12, 2026  
Last Publication: February 12, 2026  
Publisher: Fort Lupton Press

## AFFIDAVIT OF PUBLICATION

State of Colorado       }  
County of Weld       } ss

This Affidavit of Publication for the Fort Lupton Press, a weekly newspaper, printed and published for the County of Weld, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made 2/12/2026, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.



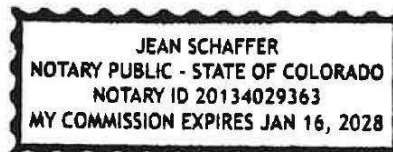
For the Fort Lupton Press

State of Colorado       }  
County of Arapahoe   } ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before me by the above named Erin Adams, director of said newspaper, who is personally known to me to be the identical person in the above certificate on 2/12/2026. Erin Adams has verified to me that she has adopted an electronic signature to function as her signature on this document.

20134029363-178736

Jean Schaffer  
Notary Public  
My commission ends January 16, 2028





**SUBJECT FOR DISCUSSION**

Award of Contract to Vector Disease Control International, LLC for Integrated Mosquito Management Services for a Period of Three Years for an Amount Not to Exceed \$21,956.98 for the 2026 Season, Allocated from the Public Works Shop General Fund.

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

Mosquito operations are a specialized service that requires training, knowledge and a methodical approach to effectively and economically balance the city's needs and environmental issues.

The VDCI program will handle all aspects of the City's program with added technology and information assistance to our residents. VDCI has provided this program for the City since 2020.

Program begins in May with larval surveillance with completion in September. Services include larval control, weekly adult insecticide applications, trap monitoring, mapping and reporting.

Comparison of previous year's 3-year agreements

| Year | 2024        | 2025                   | 2026                   | 2027                 | 2028      |
|------|-------------|------------------------|------------------------|----------------------|-----------|
| 2024 | \$20,698.52 | <del>\$21,526.46</del> | <del>\$22,387.52</del> |                      |           |
| 2025 |             | \$21,112.49            | <del>\$21,745.86</del> | <del>22,398.24</del> |           |
| 2026 |             |                        | \$21,956.98            | 22,615.68            | 23,294.15 |

There was no advantage to 3-year contracting last year. This year's proposal includes a 3% increase for years 2027 and 2028.

**FINANCIAL CONSIDERATIONS**

The 2026 budget includes \$45,000 for "pest control" in the Public Works Shop General Fund.

**LEGAL/POLITICAL CONSIDERATIONS**

Not Applicable.

**ALTERNATIVES/OPTIONS**

- A. Approve the 2026 contract award for 3-years to VDCI
- B. Approve the 2026 contract award to VDCI
- C. Delay action on the contract to gather more information.
- D. Have PW staff resume spraying operations.

**STAFF RECOMMENDATIONS**

Staff recommends approving award of the contract to VDCI for Integrated Mosquito Management Services for a 3-year period for not to exceed \$21,956.98 for the 2026 season.

- Attachments:**
- a. Contract Agreement – Vector Disease Control International, LLC.
  - b. VDCI Services Proposal (Exhibit A)
  - c. 2025 Mosquito Control Report

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



## City of Fort Lupton, Colorado

### Public Works Department

### Public Works Agreement

This PUBLIC WORKS Agreement is entered into by and between the **City of Fort Lupton, Colorado** (hereinafter "City") and **Vector Disease Control International, LLC (VDCI)** (hereinafter "VDCI").

WHEREAS, the parties hereto agree in consideration of the covenants, payments and agreements set forth herein as follows:

1. **SCOPE OF SERVICES.** VDCI shall perform the services included in the scope of work set forth and incorporated herein as **Exhibit A**. VDCI confirms it possesses all necessary professional licenses and is in good standing with the State of Colorado.

2. **CONTRACT DOCUMENTS.** This Agreement consists of and includes this Agreement and VDCI's Services Proposal (Exhibit A). In the event of any conflict between the specific contract terms and requirements of this Contract Agreement and any terms and conditions of Contractor or Exhibit A, the parties specifically agree the terms of this Contract Agreement shall control.

3. **PERIOD OF SERVICE AND SCHEDULE.** Performance of services contracted for is the **2026 season as well as 2027 and 2028** scheduled as indicated within Exhibit A.

4. **CONTRACT SUM.** The City shall pay to VDCI for performance and completion of the work encompassed by this Agreement, and VDCI will accept as full compensation therefore the sum of not to exceed **Twenty-One Thousand, Nine Hundred and Fifty-Six Dollars and 98/100 Cents, \$21,956.98**, for 2026 with 3% increase for 2027 and 2028 as indicated in Exhibit A, subject to confirmation by the City of completion of the scope of work in accordance with the contract documents attached hereto. Said amounts to be paid upon review and acceptance of the work by the City, in its sole discretion.

5. **CONTRACT APPROPRIATIONS/NO CHANGE ORDERS.** The City states that the amount of money appropriated for this Agreement is equal to or in excess of the contract amount. No change order to this Agreement requiring additional compensable work to be performed, which work causes the aggregate amount payable under this Agreement to exceed the amount appropriated for the original contract shall be issued by the City unless the City notifies VDCI in writing, that lawful appropriations to cover the costs of this additional work has been made and the change order is approved by the City in its sole discretion in writing. City shall have the right to make changes within the general scope of VDCI's services, with an appropriate change in compensation and schedule, upon execution

of a mutually acceptable amendment or change order signed by authorized representatives of City and VDCI.

6. **AMENDMENT/NO ASSIGNMENT.** No modification or amendment of this Agreement shall be valid unless in writing and signed by all parties to this Agreement. VDCI's services will be performed solely for the benefit of City and not for the benefit of any other persons or entities. Neither City nor VDCI shall assign or transfer interest in this Agreement without the written consent of the other.

7. **COMPLETE AGREEMENT.** This Agreement, and the exhibits hereto, shall constitute the entire agreement between the parties with respect to the subject matter hereof and there are no agreements, representations or warranties other than as set forth herein. ***IN THE EVENT OF A CONFLICT BETWEEN THE SPECIFIC TERMS AND REQUIREMENTS OF THIS CONTRACT AGREEMENT AND ANY TERMS AND CONDITIONS OF THE CONTRACTOR OR EXHIBIT A ATTACHED HERETO, THE PARTIES SPECIFICALLY AGREE THE TERMS OF THIS CONTRACT AGREEMENT SHALL CONTROL.***

9. **TERMINATION.** Services may be terminated by City or VDCI by seven (7) days' written notice in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. If so terminated, City shall pay VDCI all amounts due for all services properly rendered and expenses incurred to the date of receipt of notice of termination.

10. **SEVERABILITY.** In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion of this Agreement will be deleted and the remaining provisions of the Agreement shall continue in full force and effect.

11. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of Colorado. All parties agree that any dispute regarding enforcement of this Agreement shall be filed in Weld County District Court after first attempting in good faith to submit the dispute to mediation. Submission of any dispute to mediation shall be a condition precedent to filing litigation in this matter, other than the request for injunctive relief.

12. **OSHA REQUIREMENTS.** VDCI agrees that it alone bears the responsibility for providing a safe and healthy work environment and shall provide its employees with adequate orientation and training to safely perform the scope of work set forth in this contract. VDCI shall at all times comply with the safety and health regulations of the Occupational Safety and Health Act of 1970 (29 CFR 1926) including all amendments and modifications thereto. In the event there is a conflict between the safety and health provisions of federal, state or local regulations, the more stringent provision shall prevail. VDCI acknowledges and agrees that with respect to the scope of work under this contract, it shall comply with all obligations and assume all responsibilities for its actions regarding all OSHA rules and regulations.

13. **NO WAIVER OF GOVERNMENTAL IMMUNITY.** The City, its elected officials, officers and employees are relying upon, and do not waive or intent to waive by any

provision of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. Sec. 24-10-101 et seq. as amended or otherwise available to the City. Nothing herein shall operate as a waiver of any right the City has of governmental immunity under Colorado law which is specifically herein reserved.

14. **INDEPENDENT CONTRACTOR.** VDCI is a separate, legal entity from the City and the parties make this Agreement accordingly with the understanding that VDCI at all times is acting as an independent contractor and not an employee or agent of the City. All persons retained by VDCI to perform services pursuant to this Agreement shall be employees or independent contractors of VDCI and are not employees, contractors or agents of the City. VDCI does not have the authority to bind the City by contract or otherwise.

15. **FORCE MAJEURE.** Neither party shall be liable or responsible to the other party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any obligation under this Agreement when such failure or delay is caused by or results from causes beyond the reasonable control of the affected party, including but not limited to fire, floods, embargoes, pandemics, wars, acts of war (whether war is declared or not), insurrections, riots, civil commotions, strikes, lockouts or other labor disturbances, instances affecting public health including pandemics, acts of God or acts, omission, or delays in acting by any governmental authority. Provided, however, that the party so affected shall use reasonable efforts to avoid or remove such causes of non-performance, and shall continue performance hereunder with reasonable dispatch whenever such causes are removed. Either party shall provide the other party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure. The parties shall mutually seek a resolution of the delay or the failure to perform as noted above.

16. **INDEMNIFICATION BY VDCI.** VDCI shall defend, indemnify and hold the City harmless from any damages caused by negligence, including but not limited loss, liability, expenses, suit or claim, or claim for injury to persons or damage to property arising out of the activities of VDCI pursuant to this Agreement. Expenses shall include all out of pocket expenses, attorney fees, expert costs and related litigation fees.



17. **APPROVAL REQUIRED.** This Agreement is subject to the final approval of the Fort Lupton Finance Director and signature by the City Administrator.

EXECUTED THIS 17<sup>th</sup> DAY OF FEBRUARY, 2026.

**CITY OF FORT LUPTON, COLORADO**

---

BY: Chris Ceretto

TITLE: Mayor

**VECTOR DISEASE CONTROL INTERNATIONAL, LLC**

---

BY: Jason W. Williams

TITLE: Regional Director



## Annual Integrated Mosquito Control Services Proposal – 2026 Program

**Provided to:**

City of Fort Lupton  
City Hall  
130 S. McKinley Ave  
Fort Lupton, CO, 80621

**Provided by:**

Vector Disease Control International (VDCI)  
National Business Office  
1320 Brookwood Drive, Suite H  
Little Rock, AR 72202



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## Executive Summary

Vector Disease Control International (VDCI) is pleased to offer a proposal for the City of Fort Lupton's Integrated Mosquito Management (IMM) Program. We understand that the City seeks to provide the highest quality public services to its citizens. We believe that VDCI has clearly proven our ability to provide exemplary quality, cost-effective services and strong working relationships with the citizens and employees of the City of Fort Lupton. VDCI hopes to serve the City of Fort Lupton once again for the 2026 mosquito season.

VDCI is a company built on the foundations of public health, ethics, professionalism, and technical expertise with the goal of creating true partnerships with local municipalities, districts and residents. We strive to improve the quality of human life in communities through education, surveillance and the control of mosquitoes and other disease vectors. VDCI successfully achieves your goals by devising Integrated Mosquito Management programs that are innovative, environmentally sound, and cost effective. At all times, we will conduct business through open communication and partnerships with our customers in a manner that meets their objectives and protects both the environment and the welfare of residents.

Founded in 1992 with the idea of providing municipalities with the products and services needed to run effective mosquito control programs, VDCI now has over 30 years of experience in the field of public health and manages Integrated Mosquito Management programs for cities and counties across the country.

Vector Disease Control International has designed, implemented, refined, and pushed to new technological levels, comprehensive mosquito control and disease surveillance programs based on the sound scientific principles of IPM and the environmental goals of our contracted municipalities. Other important support services offered by VDCI include a diverse informational website, a spray Notification and Shutoff program for citizens, implementation of VDCI's proprietary database, and Geographic Information System software used in daily larval and adult mosquito control operations. These collective services have expanded the scope and depth of the program we offer and have dramatically improved the operations of the City of Fort Lupton's Mosquito Control Program.

The following proposal will expand on the high-quality mosquito surveillance, control, and supplementary services that VDCI has successfully built and operated for the City of Fort Lupton. We value the relationship we have built with the people of Fort Lupton and again thank you for the opportunity to submit this proposal.

## Section I. General Considerations

### 1. Project Description

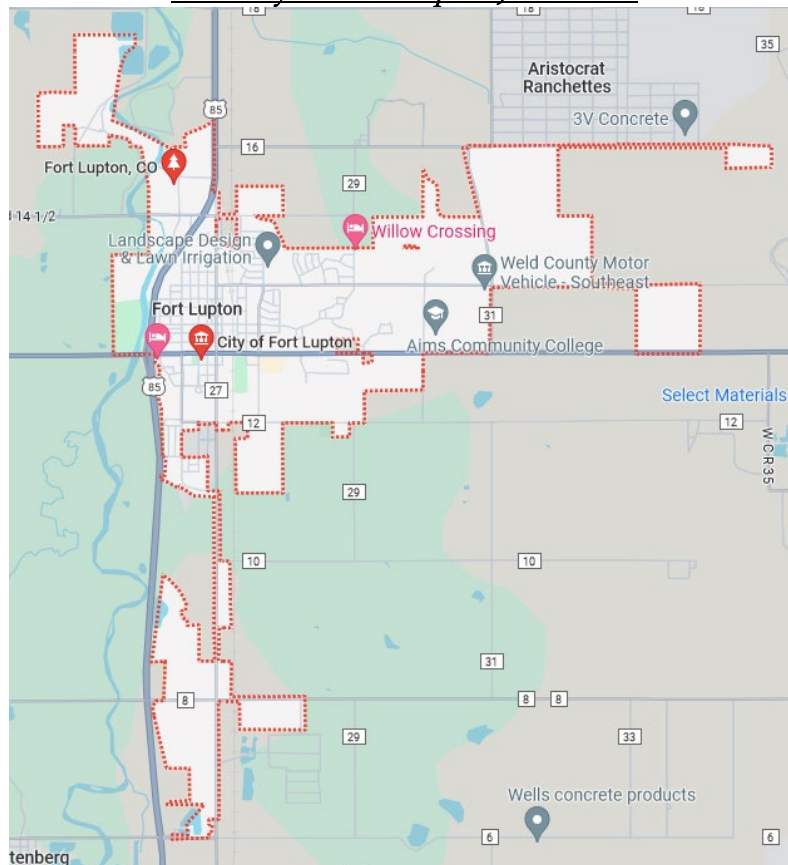
Vector Disease Control International (VDCI) will conduct a comprehensive Integrated Mosquito Management (IMM) Program for the City of Fort Lupton within the service area as defined below.

Vector Disease Control International will employ established IMM principles and practices to dramatically reduce the number of larval and adult mosquitoes in the City of Fort Lupton. These principles and practices are based on a sound Integrated Pest Management (IPM) framework. Monitoring and suppression of both larval and adult mosquitoes will be based on an environmentally focused, least-toxic approach, that utilizes a combination of cultural, biological, and chemical controls to target and reduce all mosquitoes, including potential disease-vector populations and nuisance species, and which is economically feasible, with an emphasis on minimizing chemical adulticide applications.

### 2. Project Area

Vector Disease Control International understands and agrees that the City of Fort Lupton Mosquito Control Service Area consists of all areas within the external boundary of the City, as illustrated in the map below.

#### *The City of Fort Lupton, Colorado*



## Section II. Integrated Mosquito Control Services Scope of Work

### 1. Legal Requirements

Vector Disease Control International, LLC is currently licensed and will maintain licensing to perform commercial mosquito control services in the State of Colorado (Colorado Department of Agriculture License No. 17165). See Appendix 1 for a copy of the License and Endorsements. VDCI currently employs more than ten Colorado Department of Agriculture Licensed Qualified Supervisors.

VDCI will meet all Federal, State and Local requirements for storage, transport, dispensing and disposal of all products including pesticides.

Additionally, Vector Disease Control International will:

- Warrant that all services provided will be in a professional and businesslike manner.
- Comply with all aspects of the United States Department of Labor and the Occupational Safety and Health Administration's regulations concerning the hazards of the chemicals utilized in performance of the specification.
- Provide entire labor staff directly, not through subcontractors, which staff shall have appropriate pesticide training and certification.
- Provide telephone, facsimile and e-mail communications capabilities.
- VDCI will comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the City's safety regulations while on any City property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the City the right to terminate this agreement for cause.
- COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, et. seq., as amended 5/13/08, VDCI will meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:
  - VDCI will certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)) on the attached certification.
- VDCI will not knowingly employ or contract with an illegal alien to perform work under this public contract for services.
- VDCI will not enter a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this public contract for services.

- At the time of signing this public contract for services, VDCI has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- VDCI will not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- If VDCI obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with an illegal alien, VDCI will: notify the subcontractor and the City within three days that VDCI has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the illegal alien; except that VDCI will not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- VDCI will comply with any reasonable requests by the Department of Labor and Employment (the Department) made during an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- If VDCI violates this Section, of this Agreement, the City may terminate this Agreement for breach of contract. If the Agreement is so terminated, VDCI will be liable for actual and consequential damages to the City.
- Provide all employees extensive classroom and field training on issues pertaining to; Pesticide and Applicator Laws and Regulations, Pesticide Labels and Labeling, Pesticide Use, Applicator Safety, Public Safety, Environmental Protection, Integrated Pest Management, Integrated Mosquito Management, and Equipment Use and Calibration.
- Provide all employees training on all pertinent OSHA regulations. Employees will be instructed on required Personal Protective Equipment (PPE) for each product, its use, care, and disposal. Employees will receive instruction on what to do in case of an emergency including and not limited to; spill procedures, vehicular accidents, personal injury, West Nile prevention, environmental protection, and public safety. This training will include spill prevention, cleanup and disposal, and chain of command notification requirements.
- Provide employees with all required Personal Protection Equipment as required by the EPA, Colorado Department of Agriculture, and OSHA.
- Provide each employee VDCI company shirts so that they can be clearly identified as Mosquito Control Technicians by residents and City officials.
- All vehicles are owned by VDCI and commercially insured under VDCI's master commercial automotive policy. All vehicles will be clearly marked with the company's name, city, state, and telephone number, per CO Dept. of Agriculture rules. No private vehicles will be used. All employees will always have proper ID while in the field.
- All company vehicles used for pesticide applications are trucks, with pesticides being stored and

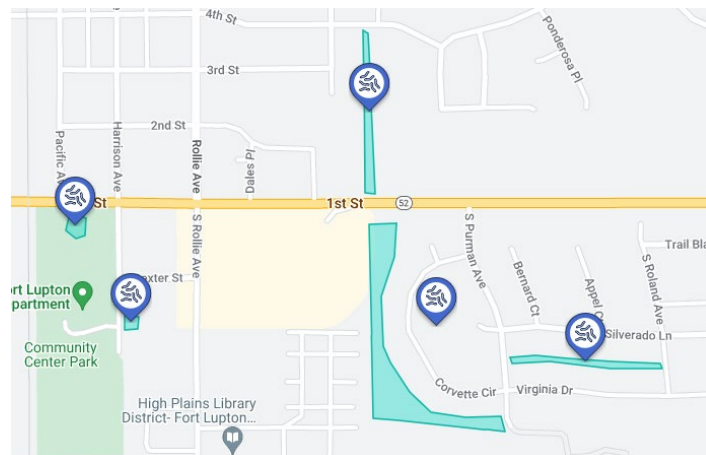
secured in truck bed separate of passenger compartment. This conforms to DOT and Colorado Department of Agriculture Regulations.

- All trucks are equipped with a correctly rated fire extinguisher, current Safety Data Sheets for all carried products, current labels for all carried products, employee first aid kit, and chemical spill/recovery kit.
- Use no subcontractors or independent contractors to perform normal surveillance or treatment of areas. All personnel will be legal employees of the company providing the mosquito control services. All employees will be properly trained and licensed by the CO Dept. of Agriculture and covered by General Liability Insurance Policy and Workers Compensation Insurance.
- Provide Labels and SDS for all products used by company upon written request.
- Provide General Liability/Auto/Workers Compensation insurance policy as required with a minimum comprehensive of \$1 million per occurrence general liability, claims-made policy including chemical and pollution coverage is required. The City of Fort Lupton is named as additionally insured. However, VDCI requests the following statement be included in the professional service agreement:

*“Notwithstanding anything to the contrary elsewhere in this agreement, Contractor’s liability to City shall not exceed \$1,000,000.00. This capped liability provision shall apply to 1) Direct claims by City against Contractor; 2) Contractor’s obligation to defend, indemnify and hold City harmless for third party claims; or 3) City’s access to Contractor’s insurance coverage as an additional insured.”*

## **2. Survey and Mapping Services**

VDCI will accurately map and catalog all potential larval mosquito production sites within the proposed service area. VDCI will then use its proprietary database and tablet-based software to create inspection routes that include maps overlaid on digital aerial orthophotography for accurate detail (see example below). VDCI will maintain and update this digital data as needed and will provide copies to the City of Fort Lupton as requested.





### **3. Larval Mosquito Surveillance and Control**

VDCI will devote most of the staff time to larval mosquito surveillance and control. VDCI has identified larval habitats within the City of Fort Lupton Service Area that are inspected throughout the season on a biweekly, weekly, or monthly basis. VDCI will perform larval mosquito control operations from May through September (as needed, dependent on environmental conditions and presence of larvae). VDCI will continue to maintain a larval site history database that includes a site catalog number, date and time of inspections, wet/dry status of site, treatment (if any), product type and amount, estimated acreage treated, larval action threshold, documentation of any adverse incidents associated with treatments (NPDES/CDPS requirement), larval instars present, and number of larvae present per dip.

VDCI has continually updated our database system and associated GIS data layers with additional newfound breeding sites and changes in parcel ownership. VDCI will continue to improve the program effectiveness by surveying, mapping and methodically inspecting new sites to build a site history and identify problem areas as they are located.



- I. VDCI will utilize our advanced database to accurately maintain inspection sites, dates, treatments, methods, product amounts, products used for control, and population dynamics of the mosquito larvae collected.
- II. Using our previous years of data collecting in the City of Fort Lupton as a base, VDCI will continuously fine-tune our proprietary database to efficiently target larval mosquito control operational efforts. Our operations will include:
  - Targeted larval site inspections, as needed, at all previously identified and newfound potential larval development sites. Site inspections will target larval sites based on past comprehensive site history data as recorded in our database. These data incorporate historic records of larval presence, larval densities, habitat size and type, water source, and weather data.
  - As sites are found that contain mosquito larvae, VDCI will first look to cultural or physical controls to reduce or eliminate standing water and larval development. Water management and source reduction including clearing clogged ditches, hand digging of channels, and working with property owners to mitigate these sites will be implemented when applicable.



- VDCI will then, as appropriate, treat sites where mosquito larvae are detected with a “Prescription-oriented” least-toxic, biological control appropriate to the site. Larval control products will include; Vectobac (Bti), Vectolex (Bs), Altosid (methoprene), BVA 2 (highly refined mineral oil) and other registered larval control products as needed. All applications will be within label-specified rates and recorded in our database.

III. VDCI will perform random Quality Control field checks of previously inspected and/or treated larval sites. Quality Control inspections will be conducted regularly to ensure technician performance and pesticide efficacy. The Contract Manager or designated Quality Control Technician will also review data sheet entries to verify that sites are being inspected in accordance with site status and that larval control products are being applied according to habitat and water source information. Operational maps will be ground-verified to ensure accuracy and data collection will be screened prior to final submittal, to eliminate input error.

### VDCI's Larval Mosquito Control Resources

**Professional Staff:** VDCI will devote full-time field technicians and a Qualified Supervisor (licensed through the CO Dept. of Ag) to perform IMM-based larval mosquito control operations in the City of Fort Lupton. These technicians are fully trained via VDCI's classroom and field training program, and far exceed the minimum training standards set by the Colorado Department of Agriculture. Management of the program is led by highly experienced, full-time VDCI employees who are licensed Qualified Supervisors in Public Health (110) through the CO Dept. of Agriculture. All larval mosquito control work will be done by employees of Vector Disease Control International, who will be covered by VDCI's Worker's Compensation Insurance, and will not be subcontracted out.

**Equipment:** Every technician will have access to a VDCI-owned fleet vehicle which is fully insured under VDCI's master commercial fleet policy and is equipped with all necessary larval surveillance equipment, larval control application equipment, and biological larvicide products.



**Infrastructure:** Because much of VDCI's operations are targeted toward larval mosquito control, many of our resources are used on infrastructure to facilitate these operations. VDCI's warehouses, material handling equipment, supply chain, data input, vehicle fleet, and application equipment are all designed to support our larval control operations.

**Technology:** VDCI's proprietary and advanced database system will be used to analyze historical breeding site data, which decreases our environmental impact by targeting site inspections and microbial larvicide control applications.

We have specifically engineered our database with proprietary algorithms and reporting capabilities to utilize historical data collected from the City of Fort Lupton and other communities throughout Colorado to precisely target larval mosquito control locations, reducing unnecessary treatments. Targeting our applications with our historical data allows our operations to provide the highest level of control while minimizing the quantity of larvicide being applied to the environment.

## **5. Adult Mosquito Surveillance & Control**

### **Adult Mosquito Surveillance**

VDCI will conduct extensive adult mosquito surveillance trapping during the mosquito season (approximately the beginning of June through the end of August, weather permitting *or as requested by an authorized City Representative*) to monitor mosquito-borne disease risk and nuisance mosquito population levels. Trapping of adult mosquitoes at minimum will include:

- Weekly trapping at four (4) pre-determined permanent surveillance locations within the City of Fort Lupton Mosquito Control Service Area, as illustrated in Section I. Samples may be tested for West Nile Virus in cooperation with the City of Fort Lupton and the Colorado Department of Public Health and Environment.
- As necessary, VDCI may provide additional trapping with “floater” traps in areas of the City that are not covered by one of the permanent trap locations. Floater traps and Landing Rate Counts may be used to determine adult mosquito populations in areas where citizen complaints regarding high numbers of mosquitoes have been received and to determine whether spraying for adult mosquito control is needed (see Adult Mosquito Control, below.)
- CDC light traps, baited with dry ice (CO<sub>2</sub>), will be used for permanent and floater surveillance trapping operations.
- Identification to genus and species, and total counts of adult mosquitoes will be completed within 24 hours of delivery of the specimens to VDCI’s lab if possible. Counts using statistically valid sampling methods will be used in large trap sample sizes (over 300 mosquitoes/trap).
- VDCI will maintain trap data via our proprietary database and make it available to the City of Fort Lupton Representatives.
- All mosquito trapping activities including the submission of mosquito pool specimens will be conducted in accordance with the protocols established in the current CDPHE Mosquito Surveillance Plan.



## *VDCI's Identification, Surveillance & Laboratory Resources*

**In-House Larval and Adult Mosquito Identification** is critical to accurate surveillance and timely response to spikes in vector and nuisance mosquito populations. While VDCI technicians are trained to perform larval field ID to the genus level, larvae may be periodically brought to VDCI's labs for comprehensive identification to the species level. VDCI ensures that highly trained lab ID specialists, who have access to high quality stereo zoom microscopes and scientific keys, perform the identification of both larval and adult mosquito species.



**Management:** All VDCI surveillance and laboratory services are managed by Anna Wanek and Dr. Michael "Doc" Weissmann. Anna has a B.S. in Biology from Metropolitan State University and is a Certified Mosquito Identification Expert by the Florida Medical Entomology Laboratory. Dr. Weissmann holds a Ph.D. in Entomology from Colorado State University. Dr. Weissmann is a renowned expert in Dipteran biology and taxonomy.

**Personnel:** VDCI has 8 full-time field surveillance and laboratory technicians trained in mosquito trap operations and taxonomic identification of larval and adult mosquitoes to species level. All adult mosquito surveillance trapping will be done in-house and will not be subcontracted. Operation of the adult mosquito surveillance trap network will be completed by trained employees of Vector Disease Control International.



**Equipment:** The VDCI Surveillance Laboratories are fully equipped with 8 stereo zoom binocular microscopes, including one video/photographic microscope capable of projecting microscopic images onto computer screens or to projection equipment for wall sized viewing.

VDCI owns and maintains more than 150 CDC dry ice baited Light Traps and 20 Reiter Gravid Traps and all associated equipment and hardware.

**Infrastructure:** VDCI has over 1000 sq. ft. of devoted Surveillance Laboratory facilities and an additional 200 sq. ft. of trap maintenance and dry ice storage space. In addition to the above-mentioned equipment, VDCI's lab facilities include other important equipment such as deep freezers, multiple computer workstations, mobile dry ice holding containers, and a fleet of fuel-efficient vehicles specifically designated for surveillance operations.

**Technology:** All data generated and collected by the Surveillance and Laboratory staff is entered into VDCI's database system **within 24 hours** of processing.



## Adult Mosquito Control

In keeping with the framework of an IMM approach to mosquito control, VDCI will focus on minimizing the use of chemical pesticides and understands that adulticides are the last resort when dealing with the biting adult stage of the mosquito. The program offered by VDCI will implement adult mosquito control applications as a final resource option, in the interest of public health and safety, as well as environmental sensitivity. VDCI acknowledges and will execute the preference of biological controls, larvicides, over chemical controls, adulticides.

To control adult mosquitoes that exceed pre-set threshold levels or present a public health threat due to mosquito infections rates or elevated vector populations, a prescription-based adulticiding program will be used. VDCI has not, and will not, subcontract ground based ULV adulticide applications. All vehicles and equipment used in adult mosquito control operations will be owned and insured by VDCI.

The use of chemical adulticide spray applications to control adult mosquitoes will be performed according to the following guidelines:

- Permethrin/PBO formulations such as Aqua Perm-X and Aqua Kontrol (or other products with similar/less toxicity as approved by the City), will be applied within the EPA registered application rates via Ultra Low Volume (ULV) dispersal equipment.
- Truck-mounted ULV dispersal will be the primary application method (hand-held ULV equipment may be used where appropriate). All ULV equipment shall be calibrated as needed, but not less than once annually.
- In-cab GPS equipment will be used to map all routes and observe shutoff requests and provide accurate record keeping. Real-time data, collected during the applications, will be used to produce detailed post-application maps depicting the vehicle's path, with areas treated and not treated clearly labeled, along with reports for all adulticide applications.
- Adulticide applications may be used *only* when nuisance or vector mosquitoes cannot be controlled to satisfactory levels by any other means (e.g. water management, vegetation control, biological controls, larvicide, etc.) and when any one of the following conditions exist:
  - There is an imminent threat of mosquito-borne disease transmission as directed by The City of Fort Lupton in cooperation with the Colorado Department of Health and Environment, or;
  - When 150 adult mosquitoes of any species are collected from any permanent CDC mosquito trap in a given night, or;
  - When 75 adult mosquitoes of the genus *Culex* are collected from any permanent CDC mosquito trap in a given not, or;
  - In other areas of the City not routinely trapped, if a "floater" trap is set and there are 100 or greater adult mosquitoes captured per trap per night.

VDCI will coordinate with the City of Fort Lupton officials to schedule and perform Barrier Backpack applications using the residual adulticide TalStar (or comparable mosquito barrier products) and/or Ground-based Truck ULV mosquito spraying in the City of Fort Lupton Parks for outdoor community events. Applications of mosquito adulticides and or barrier products will typically be performed on the day of, or evening prior to, any scheduled and agreed upon City events.

### *VDCI's Adult Mosquito Control Resources*

**Personnel:** All ground-based adult mosquito control applications are performed by VDCI management staff and veteran seasonal employees with specialized training in ULV (ultra-low volume) adulticide spraying and will not be subcontracted. Currently VDCI has over 15 fully trained personnel capable of performing ground based ULV applications. This level of staffing and expertise can handle any typical weekly application needs or even any atypical public health emergency at a moment's notice.

**Technology:** VDCI will use the most advanced truck mounted ULV application equipment available to provide great accountability in all phases of the application. All ULV vehicles will be equipped with GPS tracking units capable of delineating the spray routes of the vehicle. These units record at one (1) second intervals the date, time, latitude, longitude, and sprayer status (on or off). Detailed maps, graphically illustrating the application data, can be produced after each spray operation and provided to the City upon request. Our technology can also identify and mark all properties that have requested to be call notified and/or shutoff from any adulticide applications in their area.

**Application Accountability:** Our primary objective whenever we apply pesticides is to achieve the greatest possible level of mosquito reduction while minimizing pesticide use in as environmentally accountable manner as possible. This commitment can be evidenced by our investment in application technologies such as on-board mapping, monitoring systems, and droplet measuring equipment. Together, these instruments allow us to not only apply the proper amount of product in the proper treatment area, but they also allow us to monitor every aspect of the application event. Consequently, pesticide application is maximized in the target area and the risk to adjacent, non-target areas is greatly minimized.

VDCI utilizes a proprietary live-mapping display that provides unparalleled accuracy of ground ULV treatments. Our on-board, computer-based GPS mapping and tracking system can provide accurate ULV treatments within the designated spray blocks/areas.

Variable flow technology assures accurate insecticide application rates that will deliver the proper amount regardless of vehicle speed. Post treatment maps will contain the insecticide name, registration number, the total amount of product used in the treatment, and the dates and times of the treatment along with a delineation of the movements of the vehicle within the treatment area. This allows for unparalleled accuracy and accountability.

**Equipment and Capabilities:** With our large fleet of truck-mounted ground-based ULV adulticiding equipment, VDCI has the capacity to cover more than 1,250 linear miles of streets and roadways in ONE NIGHT. That equates to over 70 square miles or over 45,000 acres per night. VDCI has more than 12 spray units available on the Front Range of Colorado alone, with an additional 8 units on the western slope.

- **CDC Light Trap and/or Reiter Gravid Trap Surveillance**

Upon request, VDCI will operate additional CDC light traps and/or Reiter gravid traps for expanded adult mosquito and disease vector mosquito surveillance within the City of Fort Lupton.

Identification of the trapped mosquitoes will be performed the following day after the mosquitoes are returned to the lab. The trapped mosquitoes will be counted and identified to the following species; *Culex tarsalis*, *Culex pipiens*, *Aedes/Ochlerotatus* species.

Cost per trap/night: \$200.00

Cost includes all equipment, dry ice, vehicles, labor, shipping and reporting.

- **Ground-based Truck ULV Adulticide Application**

VDCI will undertake emergency ground-based truck ULV adulticide spraying in accordance with U.S. EPA, Colorado Dept. of Agriculture, and Colorado Dept. of Health and Environment regulations in the event of a declared public health state of emergency that exceeds the scope of the existing program. VDCI will, at the City's request, organize and coordinate all spraying operations for public health response.

Cost per linear spray route mile: \$85.00

Cost includes all equipment, vehicles, pesticide products, labor, and liability insurance.

- **Aerial ULV Adulticide Application via Fixed-Wing or Rotary-wing Aircraft**

VDCI has extensive experience with aerial mosquito control application and would oversee and direct such applications. All aerial adulticide applications would be performed by experienced and insured aerial applicators, licensed through the Colorado Department of Agriculture. This work would be done through Vector Disease Control International's sister company, Vector Disease Control International. Prices would be subject to the size of the designated spray area, application material selected, and current pricing.

## 6. Public Outreach & Education

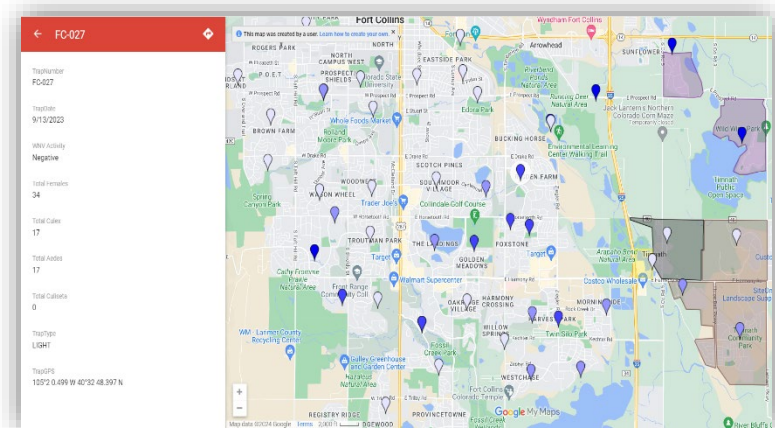
Since our inception in 1992, VDCI has believed in and demonstrated that a strong Public Outreach and Education Program is one of the keys to success in providing large-scale municipal mosquito control programs. Listening to citizen complaints and inquiries can aid in evaluating the effectiveness of a program. VDCI constantly looks for ways to better serve the communities we work with and appreciates citizen involvement in the betterment of the program. We have clearly demonstrated our commitment and belief in the strength of public outreach and education by proactively serving the City of Fort Lupton over the years with numerous innovative programs, activities and services as described below.

### VDCI Website

Our website, [www.vdci.net/colorado](http://www.vdci.net/colorado), is the leading website in the State of Colorado when it comes to providing up-to-date, factual, and comprehensive information on, and links to, mosquito biology and control, mosquito-borne diseases, pesticide toxicology information, and a wealth of topics relating to mosquitoes. VDCI will continue to maintain this website, including daily spray schedules of planned adulticide areas within the City of Fort Lupton.

Our website continues to serve as an integral part of the dissemination of operational data to citizens with little request for resources or time required by the City and its employees.

VDCI maintains and will continue to maintain website links to CDPHE (Colorado Dept. of Public Health & Environment), and NPIC (National Pesticide Information Center and CDC (US Centers for Disease Control).



### **MosquitoLine™**

VDCI will continue to maintain a toll-free telephone line at **(877) 276-4306** for customer service calls. We will accept calls from the public at any point concerning, but not limited to the following topics:

- Opting out of any adulticide spraying via a “shut-off list” which is updated annually, and as new requests are received from private property owners.
- Request an email notification when adulticide spraying is planned in and around their neighborhood.
- Report mosquito annoyance areas
- Report standing, stagnant water that may indicate the presence of larval sites or adult mosquito harborage.
- Request information about mosquito populations within the community.



- Request information on how to control and/or prevent mosquitoes on their property and mosquito-borne diseases such as WNV, WEE and SLE.
- Request health and safety information about mosquito control operations and pesticide products used in the City of Fort Lupton Mosquito Control Services Program.
- Request backyard inspections and information on inspection activity and larval production at sites of interest.

VDCI will maintain a log of calls received including date, name, address, type of call, response, resolution, and resolution date.

### **ImmediateResponse™**

VDCI introduced the concept of a 24-hour response/resolution time to all mosquito annoyance complaints in 1994 with our trademarked ImmediateResponse™ System. VDCI will continue to respond accordingly to all mosquito related complaints and will refer any service-related complaints to the City of Fort Lupton.

- VDCI will verify the validity of mosquito annoyance complaints by on-site inspection including adult mosquito trapping via nearby pre-determined trap locations or floater traps, as needed, or landing rate counts (10 females mosquitoes per 5 minute period = annoyance level) and/or larval dip surveillance in local breeding sites.
- VDCI will resolve all complaints, *whenever possible*, within 24 hours to the satisfaction and standard of the City of Fort Lupton.
- VDCI will provide education, either verbally or through printed materials to the complainant to promote self-management of local mosquito problems.

### **Call and Email Notification and Shutoff System**

VDCI will continue to maintain a comprehensive Call and Email Notification & Shutoff database and will notify residents on the list when conducting ULV adulticide applications near their property. All Shutoff locations are mapped in ArcGIS. Notification & Shutoff forms are available online and may be submitted via VDCI website, email or by mail. VDCI will mail renewal request forms each season and perform all updates of resident information as it is received.

### **Daily Posting of ULV Spray Zones**

Areas scheduled for ULV truck spraying will be posted by 3pm daily on VDCI's website: [www.vdci.net/colorado](http://www.vdci.net/colorado)

### **VDCI's Public Outreach Program & Education Resources**

- **Innovative Programs:** VDCI has worked with dozens of municipalities on numerous public events across the state since our inception to supply information and provide personalized educational programs about mosquitoes, mosquito-borne illness, and public health. We have also provided personnel, larval and adult mosquito specimens, equipment such as light traps and microscopes, signs, etc. to various groups in need of such educational



items. We have set-up booths at Fairs, Farmers' Markets and during West Nile Virus education outreach events in past years and will continue to do so for our customers.

- **Technology:** VDCI was one of the first mosquito control organizations in the United States to publish adult mosquito control spray schedules on the web. Additionally, our website [www.vdci.net/colorado](http://www.vdci.net/colorado) has been a leading source for up-to-date, factual and comprehensive information on, and links to, mosquito biology and control, mosquito-borne disease, pesticides, and many other issues relating to mosquitoes in the State of Colorado (and the US) for several years.

## **7. Reporting**

- I. VDCI will provide all maps, records, logs, complaints, correspondence, and reports to the City of Fort Lupton, where applicable and as requested by the City, in a common, easy to use, electronic/digital format or hard copy. All data listed above will be provided within 2 weeks of request, if not sooner.
- II. VDCI will provide the City of Fort Lupton Representatives with weekly trap counts, prior to close of business on Friday of each week (barring extenuating circumstances).
- III. VDCI will, upon request, submit monthly reports of operational efforts during the months of June-September by the end of the following month. Monthly reports will include, at a minimum:
  - Overall mosquito surveillance operations and breeding site activity
  - Larval control operations
  - Adult control operations
  - Weather summaries
- IV. VDCI will submit an annual report by November 30<sup>th</sup> of the current contract year. At minimum, the annual report will include:
  - Mosquito Control Objectives
  - West Nile Virus overview
  - Larval mosquito surveillance and control
  - Adult surveillance & laboratory results
  - Adult mosquito control data
  - Public relations and education activities
  - Summaries
  - Graphs, charts and data summaries
  - Weather summaries
  - Any other pertinent information

## VDCI's Reports and Record Keeping Resources

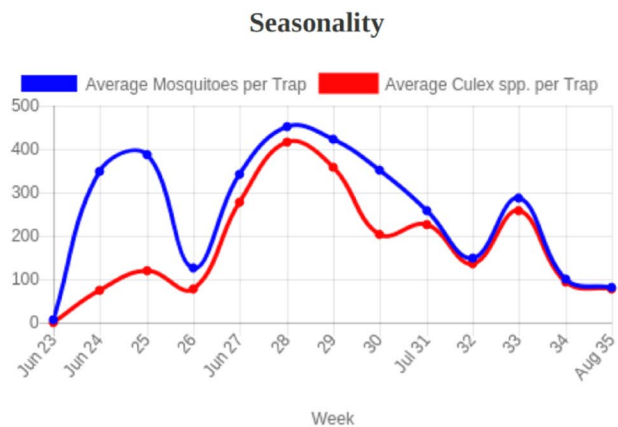
- **Personnel:** VDCI has dedicated office staff to handling all incoming telephone communications, computer data entry, website and notification updates, and report generation.
- **Equipment and Technology:** VDCI possesses a state-of-the-art server supported computer network with T-1 high-speed internet access, numerous computer workstations, printers, faxes, and scanners, all designed to support our proprietary database and ArcGIS software systems. At VDCI, we view technology as the key to continued effective, efficient, cost-beneficial and environmentally sound mosquito control for today and well into the future.

### 2025 Fort Lupton, CO Trap Composite Data

Total number of trap/nights set: 51  
 Total number of mosquitoes collected: 3,304.0  
 Average mosquitoes per trap/night: 64.8  
 Average Culex per trap/night: 45.3

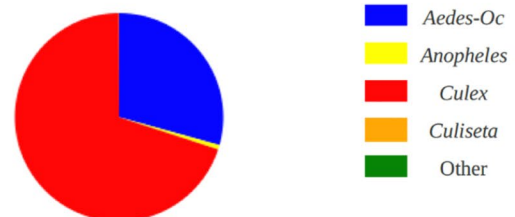
#### Species collected and abundance:

|                            |         |       |
|----------------------------|---------|-------|
| <i>Aedes dorsalis</i>      | 200.0   | 6.1%  |
| <i>Aedes increpitus</i>    | 4.0     | 0.1%  |
| <i>Aedes melanimon</i>     | 20.0    | 0.6%  |
| <i>Aedes trivittatus</i>   | 1.0     | 0.0%  |
| <i>Aedes vexans</i>        | 744.0   | 22.5% |
| <i>Anopheles freeborni</i> | 23.0    | 0.7%  |
| <i>Culex pipiens</i>       | 211.0   | 6.4%  |
| <i>Culex salinarius</i>    | 4.0     | 0.1%  |
| <i>Culex tarsalis</i>      | 2,096.0 | 63.4% |
| <i>Culiseta inornata</i>   | 1.0     | 0.0%  |



#### Genus Proportions:

| Genus                     | Number | Percent of Total |
|---------------------------|--------|------------------|
| <i>Aedes/Ochlerotatus</i> | 969    | 29.3%            |
| <i>Anopheles</i>          | 23     | 0.7%             |
| <i>Culex</i>              | 2,311  | 69.9%            |
| <i>Culiseta</i>           | 1      | 0.0%             |
| Other                     | 0      | 0.0%             |



## SECTION III. VDCI Key Management and Personnel

Vector Disease Control International is a professional organization dedicated to providing comprehensive state-of-the-science large-scale mosquito control contracted services to municipalities and other organizations. VDCI's mosquito management programs are designed, implemented, and supervised by experienced, trained, and licensed personnel with decades of combined field mosquito control experience, including Board Certified Entomologists.

### **Nicholas Bates, Denver Office Contract Manager**

20 years of experience in municipal mosquito control operations and management.

Licensed: Qualified Supervisor - Colorado Department of Agriculture: Public Health 110

### **Anna E. Wanek, Surveillance Manager**

10 years of experience with mosquito identification, behavior, ecology, and public education.

B.S. (2018) in Biology, Metropolitan State University of Denver.

Certified in advanced mosquito identification (2022) – Florida Medical Entomology Laboratory

Member: West Central Mosquito & Vector Control Association

Licensed: Qualified Supervisor – Colorado Department of Agriculture: Public Health 110

### **Michael J. “Doc” Weissmann, Ph.D., Chief Entomologist/Surveillance Manager**

Over 30 years of extensive experience with insect identification, behavior, and public education.

Faculty Affiliate in the Department of Bioagricultural Sciences and Pest Management at Colorado State University, Ft. Collins, Colorado

B.A. (1982) and M.A. (1986) in Biology, University of Colorado at Boulder

Ph.D. (1995) in Entomology, Colorado State University in Ft. Collins

Member: American Mosquito Control Association

West Central Mosquito & Vector Control Association

Licensed: Qualified Supervisor - Colorado Department of Agriculture: Public Health 110

### **Jason W. Williams, Western Regional Director**

Over 25 years of experience in mosquito control including nine years as Biologist at the City of Chesapeake Mosquito Control Commission in Chesapeake, VA, three years as an Entomologist performing malaria control internationally, and 11 years overseeing Regional Operations with VDCI.

B.S. in Biology (1998), Old Dominion University.

M.S. in Biological Oceanography (2000), Old Dominion University.

Member: Virginia Mosquito Control Association (2000-2010) - President (2006-2007)

Texas Mosquito Control Association (2009-Present)

American Mosquito Control Association (2001-Present)

Licensed: Qualified Supervisor - Colorado Department of Agriculture: Public Health 110

Certified Professional Applicator – Idaho Department of Agriculture: Public Health

Certified Commercial Applicator – Texas Department of Agriculture: Public Health

Certified Commercial Applicator – Wyoming Dept. of Ag.: Mosquito Control

Primary Principal Applicator – Nevada Department of Agriculture: Aquatics

### **Seasonal Staff:**

All VDCI seasonal employees are fully trained per Colorado Department of Agriculture regulations in all aspects of modern mosquito control operations, including mosquito biology, field inspection and surveillance techniques, safe handling and application of pesticides and public relations. VDCI will hire and train additional employees as required to fulfill our contractual obligations.

## **SECTION IV. References**

### **City of Fort Collins**

Mr. Matt Parker, Resources Management Supervisor  
1745 Hoffman Mill Road  
Fort Collins CO, 80524  
(970) 416-2433  
[MParker@fcgov.com](mailto:MParker@fcgov.com)

### **City & County of Broomfield, CO**

Lesa Julian, Environmental Services Superintendent  
2985 W. 124th Ave.  
Broomfield, CO 80020  
(303) 464-5641  
[ljulian@broomfield.org](mailto:ljulian@broomfield.org)

### **Town of Parker**

Mr. Tom Williams  
Director of Public Works and Engineering  
2012 East Mainstreet  
Parker, CO 80138  
(303) 840-9546  
[twilliams@ci.parker.co.us](mailto:twilliams@ci.parker.co.us)

### **Town of Windsor**

Mr. Kenneth Breneman  
Public Works Division Manager  
922 N 15th St.  
Windsor, CO 80550  
(970) 674-5400  
[kbreneman@windsorgov.com](mailto:kbreneman@windsorgov.com)

**Additional references will be provided upon request.**



## Addendum 1: Licensing


**COLORADO**  
 Department of Agriculture  
 Division of Plant Industry  
 305 Interlocken Parkway, Broomfield, CO 80021  
 Tel: (303) 869-9066 Email: commercialapplicator@state.co.us  
**COMMERCIAL APPLICATOR ENDORSEMENT**

License Number: 17165  
Date Issued: 11/14/2025

Effective Date: 01/01/2026  
Good Through: 12/31/2026

Mailing Address:

VECTOR DISEASE CONTROL INTERNATIONAL  
7230 W 118TH PL UNIT C  
BROOMFIELD, CO 80020

Home/Records Address:

7230 W 118TH PL UNIT C  
BROOMFIELD, CO 80020

Doing-Business-As Name(s) (DBA)  
VDCI

Contact: Jason Williams  
Insurance Expires: 10/01/2026

Phone: (757) 449-0123  
Aerial: Y

**This endorsement is valid for the following categories ONLY:**

|               |           |
|---------------|-----------|
| Agricultural: | 110, 110G |
| Ornamental:   |           |
| Structural:   |           |

**Qualified Supervisors**

| Lic. #                       | Last Name  | First Name  | MI | Lic. Expires |
|------------------------------|------------|-------------|----|--------------|
| 03047                        | KRUTHAUP   | CHRISTOPHER | G  | 12/09/2026   |
| License Categories: 110 110G |            |             |    |              |
| 28843                        | SHEAFFER   | STEPHEN     | J  | 08/24/2026   |
| License Categories: 110      |            |             |    |              |
| 30352                        | BATES      | NICHOLAS    | W  | 03/05/2027   |
| License Categories: 110      |            |             |    |              |
| 31932                        | WEISSMANN  | MICHAEL     |    | 02/24/2028   |
| License Categories: 110      |            |             |    |              |
| 32133                        | RODOSEVICH | NETTO       | C  | 01/07/2028   |
| License Categories: 110      |            |             |    |              |
| 33220                        | SCHLATMANN | WILLIAM     |    | 03/25/2026   |
| License Categories: 110      |            |             |    |              |
| 39730                        | BAKER      | BRADLEY     |    | 08/28/2027   |
| License Categories: 110      |            |             |    |              |
| 41168                        | WILLIAMS   | JASON       | W  | 08/27/2028   |
| License Categories: 110      |            |             |    |              |
| 43149                        | FURLONG    | DOUGLAS     | S  | 12/26/2026   |
| License Categories: 110      |            |             |    |              |
| 44105                        | SMITS      | KENDRA      | J  | 09/04/2027   |
| License Categories: 110      |            |             |    |              |
| 45438                        | MCEWEN     | ELEANOR     | Q  | 07/07/2028   |
| License Categories: 110      |            |             |    |              |

**Certified Operators**

| <u>Lic. #</u>                    | <u>Last Name</u> | <u>First Name</u> | <u>MI</u> | <u>Lic. Expires</u> |
|----------------------------------|------------------|-------------------|-----------|---------------------|
| 43149                            | FURLONG          | DOUGLAS           | S         | 12/26/2026          |
| License Categories: 114          |                  |                   |           |                     |
| 45438                            | MCEWEN           | ELEANOR           | Q         | 07/07/2028          |
| License Categories: 110G         |                  |                   |           |                     |
| 44880                            | MCGAHA           | MICHAEL           | L         | 12/31/2026          |
| License Categories: 110 114 110G |                  |                   |           |                     |
| 44105                            | SMITS            | KENDRA            | J         | 09/04/2027          |
| License Categories: 110G         |                  |                   |           |                     |





## 2026-2028 Contractual Service Cost Agreement

### For the City of Fort Lupton 2026-2028 seasons only;

Service costs include all labor, insecticides, vehicles and equipment, administrative support and overhead expenses. **Service Cost for 2026: \$21,956.98, 2027: \$22,615.68, 2028: \$23,294.15**

**THREE YEAR CONTRACT:** This Integrated Mosquito Management Services Proposal is offered for a three-year period, 2026-2028 with a 4% price increase for the 2026 season, and a 3% annual increase through the remainder of the contract (2027, 2028). *The yearly continuation of this project is subject to the appropriation of funds by the City of Fort Lupton on an annual basis for this purpose.* Signing and returning the attached copy of the contractual agreement will authorize VECTOR DISEASE CONTROL INTERNATIONAL, LLC. to perform the service items contained in the Proposal, within the stipulated limits, for a period of three years, 2026 through 2028 seasons. These prices are complete and fully earned. Billing will be in 4 equal monthly installments (June - September). If new areas are to be covered they will be added at the current unit rate.

For acceptance of this Integrated Mosquito Management Services Proposal for a period of THREE YEARS (2026-2028), Sign Here:

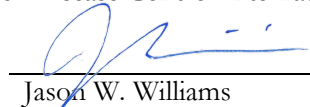
Name (X) \_\_\_\_\_ Title Mayor Date 2/17/2026

**ONE YEAR CONTRACT:** Signing and returning the attached copy of the contractual agreement will authorize VECTOR DISEASE CONTROL INTERNATIONAL, LLC. to perform the service items contained in the Proposal, within the stipulated limits, for the 2026 season only. These prices are complete and fully earned. Billing will be in 4 equal monthly installments (June - September).

For acceptance of this Integrated Mosquito Management Services Proposal for ONE YEAR, the 2026 season only, sign here:

Name (X) \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

For Vector Disease Control International, LLC.

Name  Title Regional Director Date 12/17/2025  
Jason W. Williams

Invoices should be sent to:

|                                               |                                       |
|-----------------------------------------------|---------------------------------------|
| Name <u>Roy Vestal</u>                        | Title <u>Public Works Director</u>    |
| Address <u>130 S McKinley Ave</u>             | Phone <u>720-466-6109</u>             |
| City, State, Zip <u>Fort Lupton, CO 80621</u> | Email <u>rvestal@fortluptonco.gov</u> |

# CITY OF FORT LUPTON

## MOSQUITO CONTROL PROGRAM

### 2025 ANNUAL REPORT

*October 2025*



*Prepared by:*  
**Vector Disease Control International**  
7230 W 118<sup>th</sup> Place, Unit C  
Broomfield, CO 80020  
303-428-5908  
[www.vdci.net/Colorado](http://www.vdci.net/Colorado)



**City of Fort Lupton  
Integrated Mosquito Management Program  
2025 Annual Report**

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## Program Objective

The primary objective of VDCI's Integrated Mosquito Management Program is to monitor and reduce mosquito populations using environmentally sound control techniques to protect residents from the threat of mosquito-borne diseases and suppress local populations of nuisance mosquitoes. VDCI's programs primarily focus on the detection and elimination of mosquito larvae in aquatic habitats by trained field technicians. VDCI also maintains a network of CDC light traps to monitor adult mosquito populations and disease risk, as well as to determine if adult mosquito control is necessary.

VDCI maintains open communication with clients, residents, HOAs, Property Management Companies, County and State Departments of Health & Environment, and surrounding municipalities to ensure that the highest level of mosquito control and epizootic response is achieved. This cooperation is key to the success of mosquito management programs and provides significant benefit to public health throughout the region.



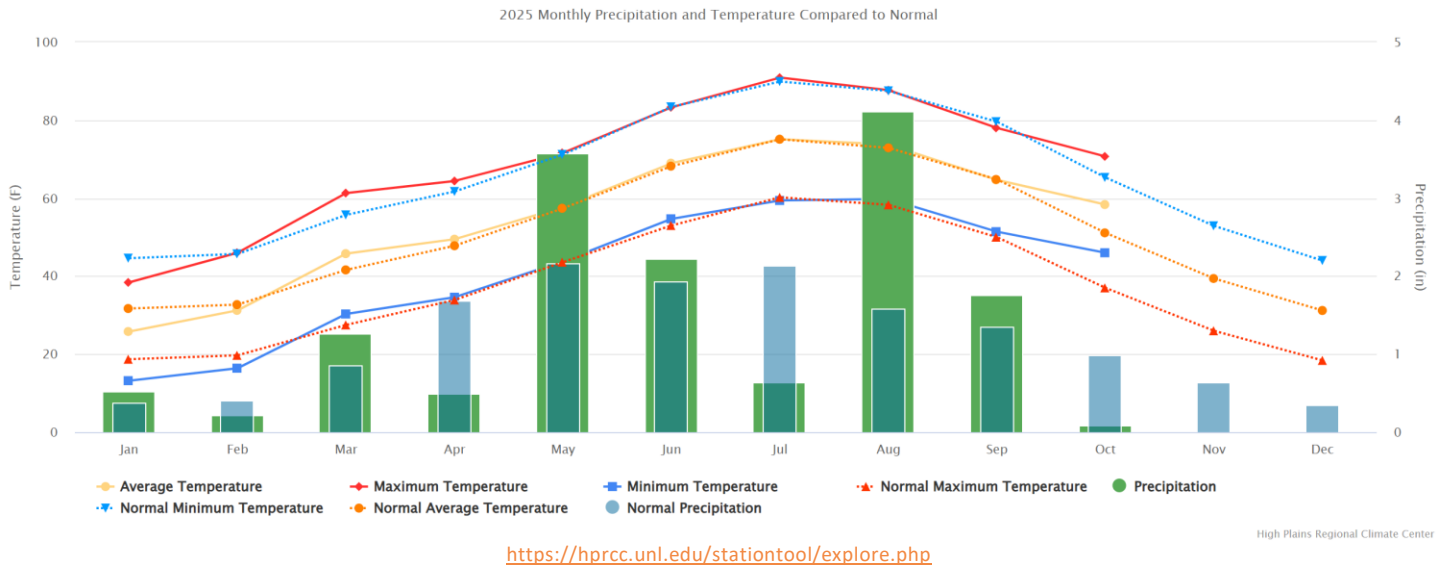
## VDCI's Commitment

Vector Disease Control International is a company built on the foundations of public health, ethics, professionalism, and technical expertise. VDCI is committed to providing our customers with scientifically based, environmentally sensitive, and technologically advanced Integrated Mosquito Management (IMM) programs of the highest quality. Our employees are committed to excellence in vector control and public health and strive to improve the quality of life in communities through public education and the control of mosquitoes and the diseases they can transmit. VDCI currently has seven year-round offices in Colorado with programs across the state providing services for towns, cities, counties, and homeowners associations, as well as encephalitis surveillance monitoring programs for health departments.

Vector Disease Control International will continue to use proven scientific Integrated Mosquito Management techniques to survey and control local mosquito populations using biorational larval controls and limited low-toxicity insecticide applications. All methods and materials used have been reviewed and registered by the US Environmental Protection Agency, the Centers for Disease Control, the Colorado Department of Agriculture, and the American Mosquito Control Association. VDCI maintains its commitment to provide top quality service to minimize the threat of West Nile Virus to citizens and to reduce mosquito annoyance in all the areas we serve.

## 2025 Season Perspective and Climate Data

Each Colorado summer presents a unique set of temperature, precipitation, irrigation, and human interactions that create new and different challenges in mosquito control and mosquito-borne disease proliferation. The typical mosquito season is from late April through September. Current and historical climate data from the National Oceanic Atmospheric Administration's (NOAA) High Plains Regional Climate Center (HPRCC) weather stations was used to monitor regional temperature and precipitation patterns throughout the season.



### 2025 Precipitation Data

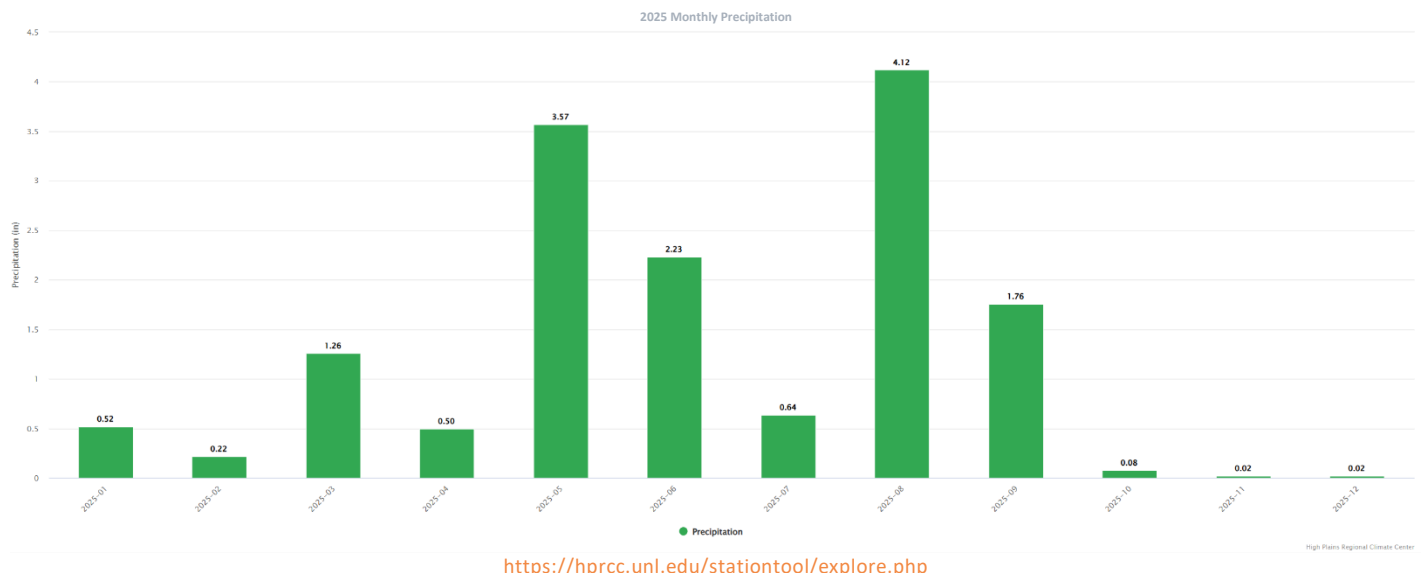
May 2025 was the 30th wettest on record for the Denver-Boulder area since 1872, with NWS recording 3.57 inches of precipitation. May 2024 received 1.7 total inches, the 94<sup>th</sup> wettest on record.

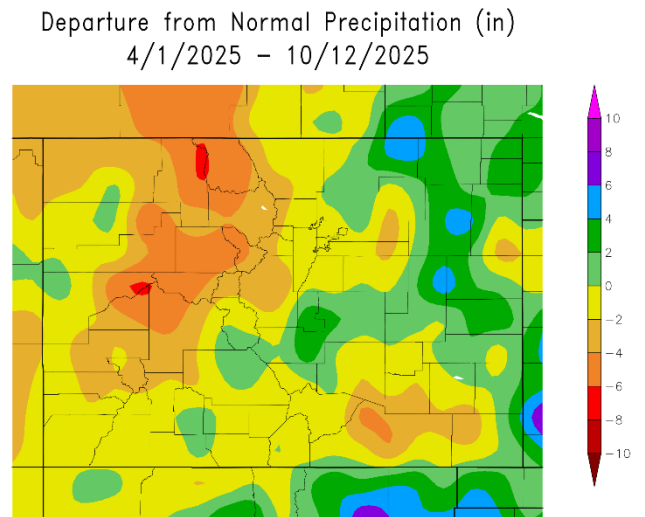
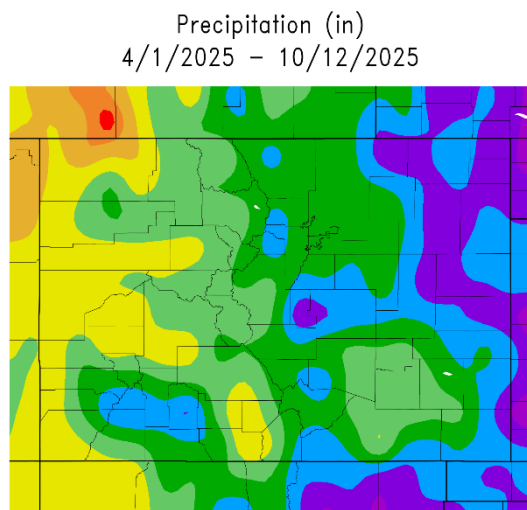
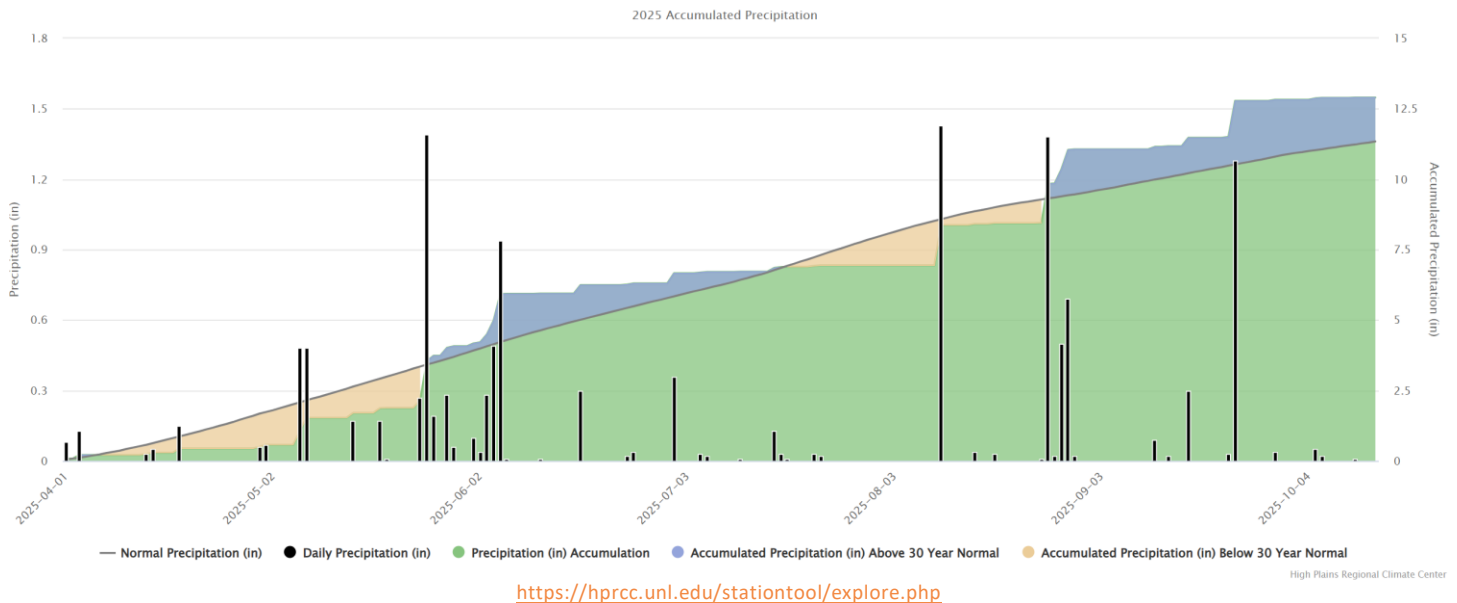
The National Weather Service recorded 2.23 inches of precipitation for June 2025, the 39<sup>th</sup> wettest (or 115<sup>th</sup> driest) on record. June 2024 received 0.36 total inches of rain, the 134<sup>th</sup> wettest on record.

NWS recorded 0.64 inches of precipitation for July 2025. In comparison, 1.1 total inches were recorded in July 2024.

4.12 inches of precipitation were recorded by NWS in August 2025. August 2024 received 0.92 total inches of rain.

In September 2025, 1.76 inches of precipitation were recorded. September 2024 saw 1.24 inches.





<https://hprcc.unl.edu/maps.php?map=ACISClimateMaps>

### 2025 Temperature Data

The average temperature for May 2025 was 57.7°F, the 64<sup>th</sup> warmest May on record. May 2024 was the 84<sup>th</sup> warmest.

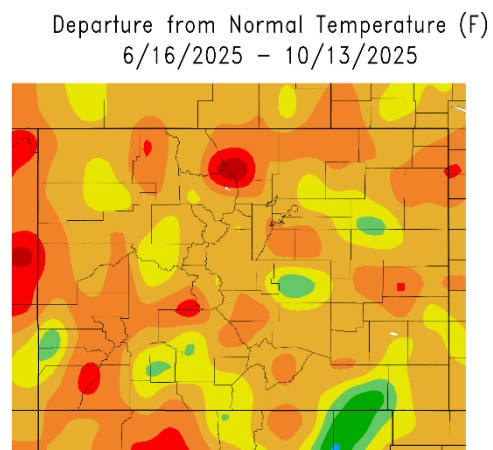
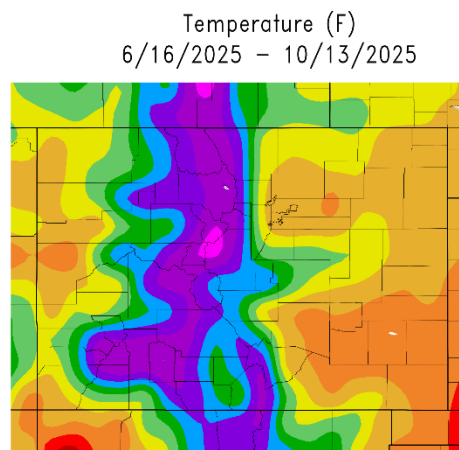
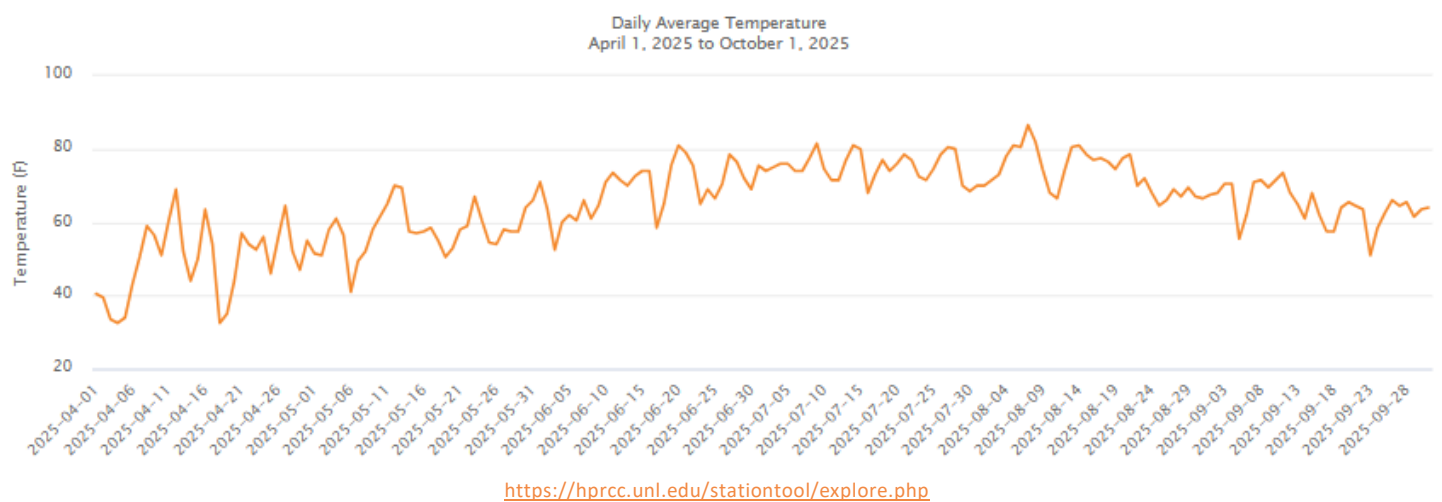
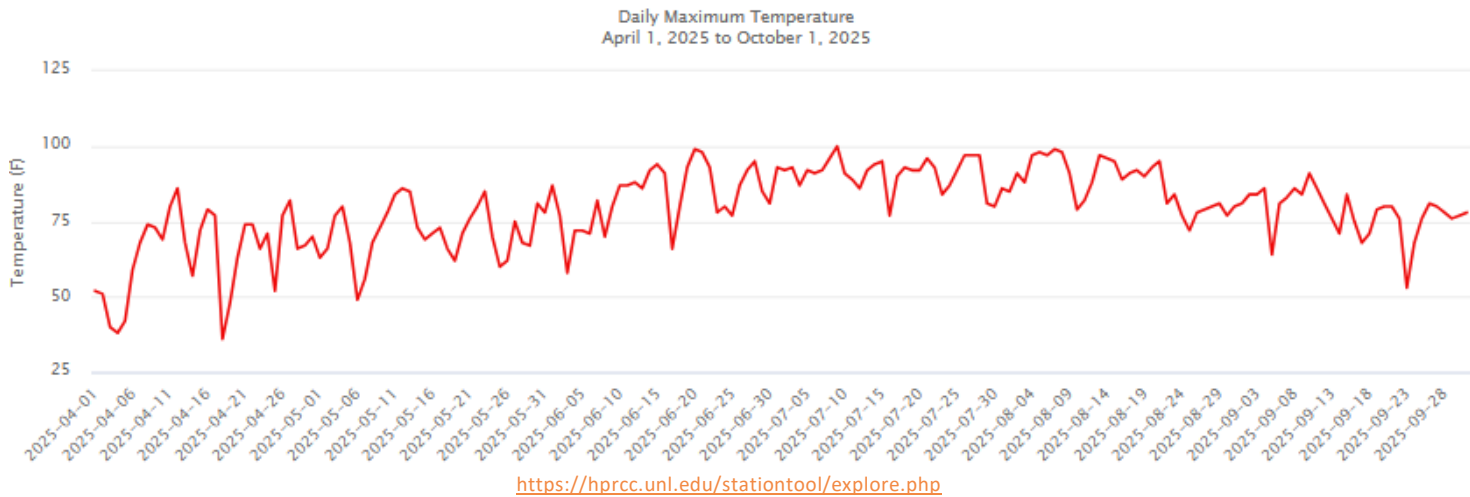
The average temperature for June 2025 was 69°F, the 46<sup>th</sup> warmest June on record. In comparison, June 2024 was the 2<sup>nd</sup> warmest.

The average temperature in July 2025 was 75.1°F, the 38<sup>th</sup> warmest. July 2024 was the 32<sup>nd</sup> warmest.

In August 2025, the average temperature was 73.8°F, the 28<sup>th</sup> warmest August for the region. August 2024 was the 5<sup>th</sup> warmest on record.

September 2025 was the 53<sup>rd</sup> warmest on record, with an average temperature of 64.7°F. September 2024 was the warmest on record.





<https://hprcc.unl.edu/maps.php?map=ACISClimateMaps>

<https://hprcc.unl.edu/onlineataservices.php>

<https://www.noaa.gov/weather>

<https://www.weather.gov/>

## VDCI Adult Mosquito Surveillance and Laboratory



Information about mosquito abundance and species diversity is essential to any IMM program. Vector Disease Control International's most used adult mosquito surveillance tool is the CDC light trap which uses carbon-dioxide from dry ice as bait to attract female mosquitoes seeking a blood meal from a breathing animal. Once attracted by the CO<sub>2</sub>, the mosquitoes are lured by a small light to a fan that pulls them into a net for collection. Traps are set overnight at carefully selected sites with abundant harborage. They are collected the following morning and returned to VDCI's laboratory, where the contents of the trap nets are counted and speciated by trained technicians.

Additionally, the VDCI Surveillance Laboratory conducts an intensive larval identification program with larval mosquito samples collected by field technicians. This information is now invaluable in targeting mosquito control efforts as we gain a greater understanding of the habitat types preferred by Colorado mosquito species and the seasonality of these habitats as sites for mosquito development.

Specimens and data collected from these traps and larval identification are used in:

-  Determining the effect of larval control efforts. Each mosquito species prefers specific types of habitats for larval development. If a trap includes large numbers, it could indicate the presence of an unknown larval habitat and, based on the species identification and known habitat preference for that species, direct field technicians as to possible sources of the mosquitoes collected.
-  Determining larval and adult mosquito species. This helps to illustrate the threat of mosquito-borne disease amplification and transmission because different mosquito species can vector different diseases to people and animals.
-  Determining where adult control efforts are necessary. While mosquito eradication is impossible, significant population reduction is achievable. In places where larval control is insufficient, such as neighborhoods where adult mosquitoes have migrated in from outside of the control area, it may be necessary to use adulticide methods, such as ULV truck fogging or barrier sprays of harborage areas. Trap counts that exceed an acceptable threshold for an area may trigger adult control measures.
-  Surveillance for mosquito-borne disease. Historically, VDCI efforts were targeted primarily at controlling mosquito nuisance problems with limited disease surveillance. However, since the arrival of the West Nile virus in Colorado in August of 2002, the paradigm has shifted toward disease prevention and control. Accurate species identification of the mosquitoes in the traps is important when monitoring species population trends. It is also necessary for evaluating whether a population spike represents an actual increase in disease transmission potential or only an increased nuisance level.

In 2025, Vector Disease Control International monitored a statewide network of hundreds of weekly trap sites, collecting 621,268 adult mosquitoes that were counted and identified by VDCI surveillance laboratories. An approximate 24% increase compared to 499,369 mosquitoes collected in 2024. 2,212,268 mosquitoes were collected in 2023. While individual traps provide current seasonal information, trap data can be interpreted in the context of historical records for the same trap site if such data is available. Individual traps are also compared to other traps from around the region set on the same night and therefore exposed to similar weather conditions. Technicians working in the surveillance laboratories at Vector Disease Control International are trained to provide accurate species-level identification of both larval and adult mosquitoes.





## Surveillance Light Trap Data



In 2025, 4 surveillance light traps within the project area monitored adult mosquito populations on a weekly basis. VDCI began adult surveillance the week of June 1<sup>st</sup> and concluded the week of August 24<sup>th</sup>, corresponding with low adult mosquito activity.

There were 51 CDC light surveillance trap nights set for the program during the 2025 season. These traps collected a total of 3,304 mosquitoes. There was an average of 64.8 mosquitoes caught per trap per night and an average 45.3 *Culex spp.* mosquitoes per trap per night. The composition of mosquitoes collected was 969 *Aedes/Ochlerotatus spp.*, 23 *Anopheles spp.*, 2,311 *Culex spp.*, and 1 *Culiseta spp.*

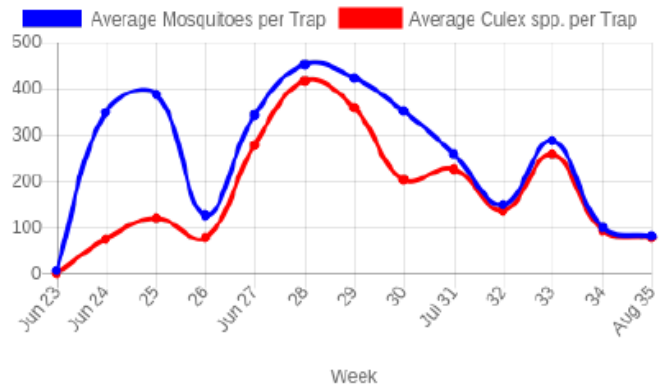
## 2025 Light Trap Composite Data

|                                       |         |
|---------------------------------------|---------|
| Total number of trap/nights set:      | 51      |
| Total number of mosquitoes collected: | 3,304.0 |
| Average mosquitoes per trap/night:    | 64.8    |
| Average Culex per trap/night:         | 45.3    |

### Species collected and abundance:

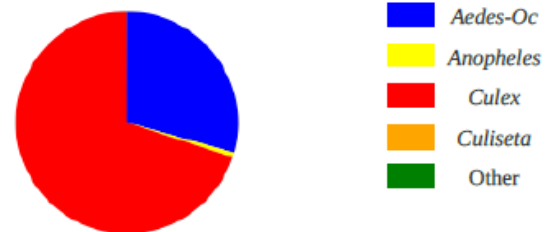
|                            |         |       |
|----------------------------|---------|-------|
| <i>Aedes dorsalis</i>      | 200.0   | 6.1%  |
| <i>Aedes increpitus</i>    | 4.0     | 0.1%  |
| <i>Aedes melanimon</i>     | 20.0    | 0.6%  |
| <i>Aedes trivittatus</i>   | 1.0     | 0.0%  |
| <i>Aedes vexans</i>        | 744.0   | 22.5% |
| <i>Anopheles freeborni</i> | 23.0    | 0.7%  |
| <i>Culex pipiens</i>       | 211.0   | 6.4%  |
| <i>Culex salinarius</i>    | 4.0     | 0.1%  |
| <i>Culex tarsalis</i>      | 2,096.0 | 63.4% |
| <i>Culiseta inornata</i>   | 1.0     | 0.0%  |

### Seasonality



### Genus Proportions:

| Genus                     | Number | Percent of Total |
|---------------------------|--------|------------------|
| <i>Aedes/Ochlerotatus</i> | 969    | 29.3%            |
| <i>Anopheles</i>          | 23     | 0.7%             |
| <i>Culex</i>              | 2,311  | 69.9%            |
| <i>Culiseta</i>           | 1      | 0.0%             |
| Other                     | 0      | 0.0%             |



## 2025 West Nile Virus Season

### *Background*



West Nile Virus (WNV) was first identified in Uganda in 1937. Since that time, activity has been documented throughout Africa, Europe, West and Central Asia, and areas of the Middle East. The virus made its first appearance to North America in 1999 when it was documented in New York City. WNV comes from a family of viruses known as Flaviviridae and is closely related to viruses which can have severe effects on both humans and animals such as Japanese Encephalitis and St. Louis encephalitis.

WNV has a wide range of symptoms which can range from mild flu-like symptoms to death. Of humans affected, nearly 80% will show no symptoms at all. Most people who do show symptoms suffer from flu-like symptoms. However, approximately 1% of people will develop much more severe symptoms including meningitis (inflammation of the linings surrounding the brain and spinal cord), encephalitis (inflammation of the brain), or very rarely, poliomyelitis which can cause paralysis in parts of the body.

Since the introduction of WNV to the United States, the virus has made a complete westward expansion to the West Coast. Starting in the Northeastern parts of the United States, the virus steadily progressed through the South, the Midwest, the Rocky Mountain region, and now the Western States. WNV activity has been documented in all US states except Alaska and Hawaii. This extensive distribution is due to the ability of the virus to establish and persist in the wide variety of ecosystems present across the country. WNV has been detected in 65 different mosquito species in the U.S., though it appears that only a few *Culex* species drive epizootic and epidemic transmission.

Although West Nile virus has been endemic to the United States since 1999, researchers continue to seek an understanding for some of the factors which contribute to region specific spikes in vector abundance and human risk. We still do not understand why some humans develop West Nile fever while other infections develop into more serious West Nile encephalitis or West Nile meningitis cases. Additionally, physicians and researchers continue to seek answers to the variable recovery times and occurrence of deaths that result with some infections. WNV has expanded to the point that it can now be found in all 48 contiguous states and has produced two additional, large nationwide epidemics in 2003 and 2012.

Colorado first saw activity of the virus late in the summer of 2002. In 2003 Colorado was the hardest-hit state in the country, compiling 2,947 human cases and 63 deaths, most of which occurred along the Front Range. By 2004 most of the cases shifted to the Western Slope and the state totaled 291 cases with 4 deaths (Mesa County). West Nile Virus has been present in Colorado ever since.

As West Nile Virus is endemic to Colorado, all residents should always be encouraged to take personal protective measures during the season, such as draining water from properties, avoiding the outdoors at dawn and dusk when possible, and defending themselves by wearing repellent and dressing appropriately with pants and long sleeves.

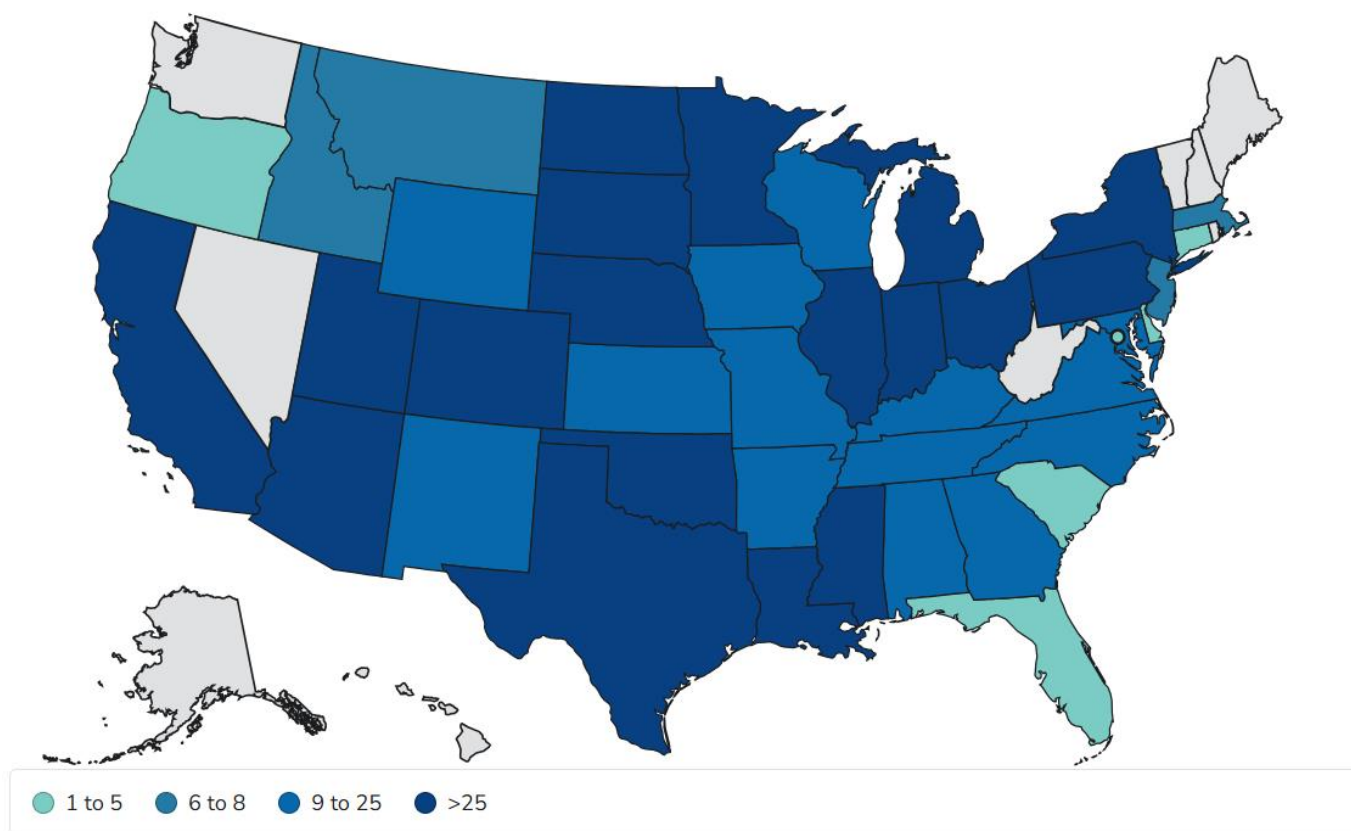


## 2025 West Nile Virus Season - United States

As of October 13, 2025, a total of 45 states and the District of Columbia have reported West Nile virus infections in people, birds, or mosquitoes in 2025. Overall, 1,433 human cases of West Nile virus disease have been reported to the Centers for Disease Control and Prevention (CDC). 957 are reported to be neuroinvasive. Non-human West Nile virus activity (mosquitoes, birds, or sentinel animals) has been reported in 21 states.

In 2024, 47 states reported 1,791 human cases of WNV and 164 deaths. 1,335 cases were neuroinvasive.

### West Nile virus human disease cases reported by state of residence, 2025



<https://www.cdc.gov/west-nile-virus/data-maps/current-year-data.html>

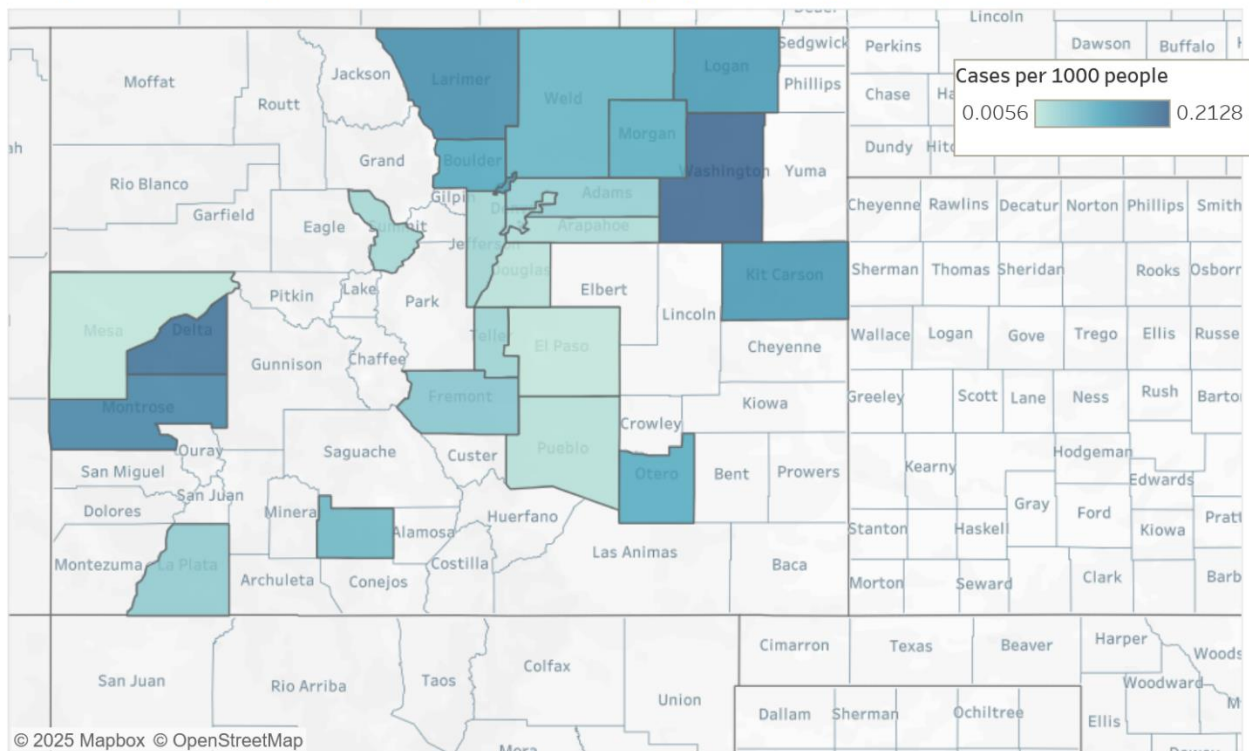
## 2025 West Nile Virus Season - Colorado

There have been 261 reported human cases in Larimer (53), Boulder (37), Weld (30), Adams (26), Denver (23), Jefferson (21), Arapahoe (17), Broomfield (9), Montrose (7), Delta (6), Douglas (5), El Paso (4), Pueblo (3), Morgan (3), Logan (3), La Plata (3), Fremont (3), Otero (2), Washington (1), Teller (1), Summit (1), Rio Grande (1), Mesa (1), and Kit Carson (1) counties. CDPHE currently reports 139 cases requiring hospitalization and 15 fatalities. 129 cases had neurological symptoms.

There were 76 cases and 0 deaths in 2024, placing it at 19<sup>th</sup> for overall cases, and last in deaths since WNV first became reportable in Colorado in 2003. That year 66 deaths were reported. With 15 deaths currently, 2025 will rank at least 3<sup>rd</sup>.

## Case Map and Demographics

### People affected by West Nile virus per 1000 population by county of residence, 2025



<https://cdphe.colorado.gov/animal-related-diseases/west-nile-virus/west-nile-virus-data>

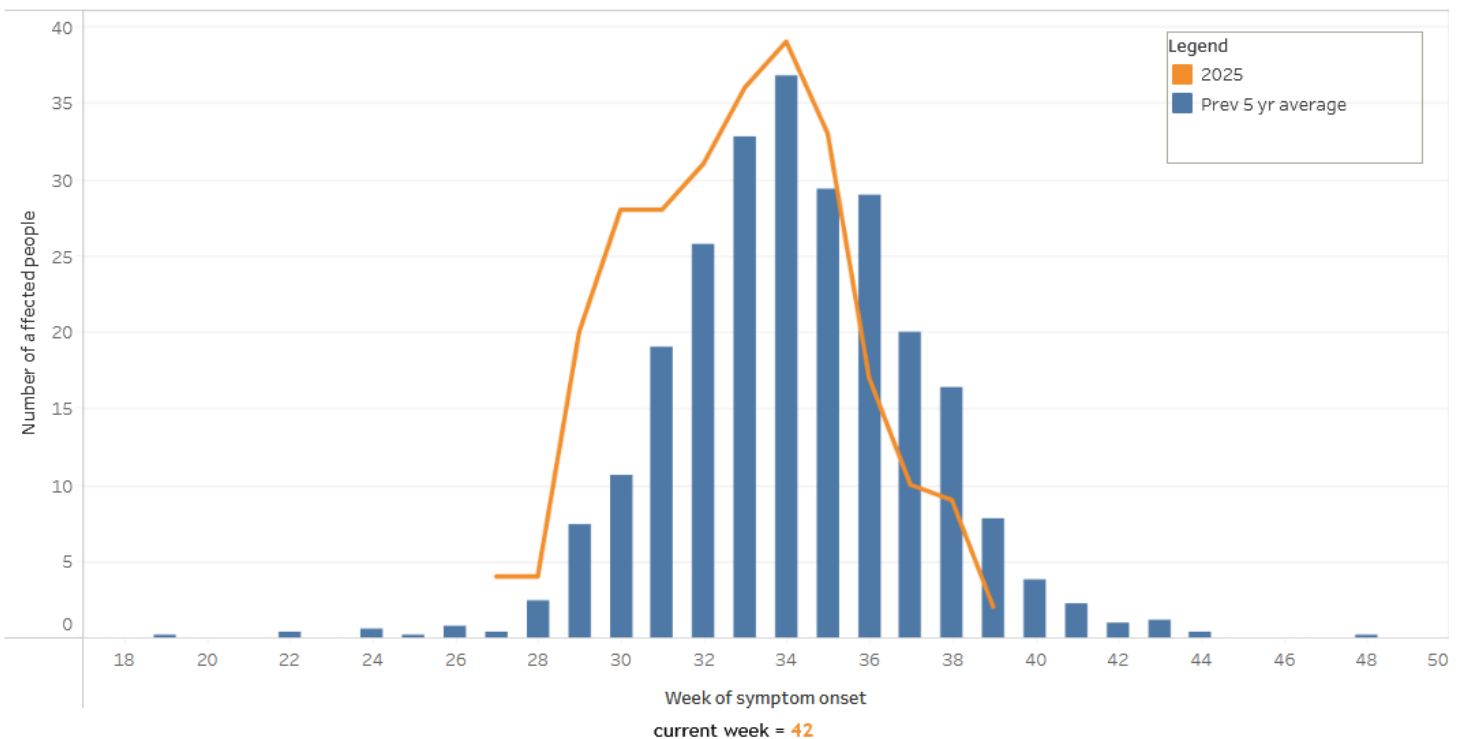
### People Affected by West Nile Virus 2025

People affected: **261**

Affected people who died: **15**

Affected people with neurologic symptoms: **129**

Affected people requiring hospitalization: **139**



<https://cdphe.colorado.gov/animal-related-diseases/west-nile-virus/west-nile-virus-data>



## 2025 Larval Control Operations

Years of research and practical experience have shown that the most effective way to control mosquito populations is through an aggressive Integrated Pest Management (IPM) approach. This approach aims at using a variety of concepts, tools, and products to reduce a pest population to tolerable levels. Translating these ideas to mosquito control, VDCI has found the most environmentally and economically sound approach is through targeting the aquatic larval stage of the mosquito. Targeting this stage prevents the emergence of adult mosquitoes and thus the inevitable result of disease and nuisance. In Colorado over 90% of VDCI operational efforts are focused on larval control.

Larval mosquito control can be achieved in several ways including biological, biochemical, chemical, and mechanical means. Although there are various methods for reducing larval populations, some options may have greater consequences than benefits. Mechanical or habitat modification is a technique which may be used, but the area to be modified and the extent to which the work will affect the surrounding area must be carefully assessed. Permanent ecological damage may occur if extensive habitat change takes place.

VDCI's favored method of larval mosquito control is through bacterial biological larvicide products. The main product used by VDCI has an active ingredient that is a variety of bacteria (*Bacillus thuringiensis* var. *israeliensis*). Bti, as it is known, has become the cornerstone of mosquito control programs throughout the world. The benefits include its efficacy and lack of environmental impacts. When used properly, successful control without impact to aquatic invertebrates, birds, mammals, fish, amphibians, reptiles, or humans can be achieved. A broad label allows for the use of the product in many natural and manmade habitats. Another bacterial product closely related to Bti is *Bacillus sphaericus* (Bs). In addition to the benefits of Bti, Bs is a true biological control agent in that it remains in the water column through multiple broods, or generations, of mosquitoes. Unfortunately, the residual benefit of the control comes at a cost in price and is only effective for very specific conditions and mosquito species.

Other larval control products include an insect growth regulator (methoprene) and a special mineral oil blend. Methoprene is a synthetic copy of a juvenile growth hormone in larval mosquitoes. The hormone prevents normal development of the adult mosquito in the pupal stage eventually causing death. While a good control product, the high cost makes it a poor candidate to be the predominant product in a large-scale program.



individual inspections, 145 sites were wet upon inspection and 10 were producing mosquito larvae. VDCI technicians applied 39 lbs. of VectoBac G/VectoBac GS (Bti) to 3.3 acres of breeding habitat.



Pre-season larval control work involved ground truthing GIS maps as well as remapping areas where new development and altered landscapes occurred. The hiring of seasonal field technicians began in April and continued into July. VDCI began larval site inspections the first full week in May and VDCI's new technician classroom and field training was conducted during the week of May 19<sup>th</sup>. Additional field training by VDCI management and veteran employees lasted through May and full-time field activities were in effect by early June. Many sites were selected for monthly and/or residual larvicide treatments.

In 2025, Vector Disease Control International performed 346 larval site inspections throughout the service area. Of these

## 2025 Adult Mosquito Control Operations

VDCI's goal is to provide all residents with the best options for safe, effective, modern mosquito management. While the primary emphasis of our mosquito management program is to control mosquitoes in the larval stage, this environmentally focused program maintains adulticiding as a final resort when adult mosquito populations surpass nuisance or risk thresholds. Mosquito surveillance results are used to make data driven decisions regarding areas that need to be sprayed for adult mosquito control. Such spraying is targeted to specific sectors determined by said data, thereby reducing the size and frequency of spraying a given area.

VDCI uses all available data from CDC light traps, Mosquito Hotline annoyance calls, and field technician reports to focus adult mosquito control efforts on specific, very limited "targeted" areas. In parts of the community where high numbers of mosquito annoyance calls are received, "floater" CDC light traps are set to evaluate adult population levels and species make-up. In most cases, a direct correlation is evident between areas with high complaint calls and high trap counts. While this correlation allows us to focus on adult control in these areas, the emphasis is placed on finding the source of breeding and continued larval control measures.

VDCI uses state of the art technology, calibrated application timing, and least-toxic products to minimize all non-target impact. All adult mosquito control is accomplished using calibrated Ultra Low Volume (ULV) equipment and performed after dusk. This type of equipment produces droplets averaging 12 microns in diameter and allows for a minimal amount of product to be put into the environment. These treatments take place in the evening when mosquitoes are flying in greater numbers and non-target activity is greatly reduced. Using this application technique, the overall goal of minimal environmental impact and effective adult control is achieved in the targeted area. VDCI utilizes the water-based product Aqua Perm-X UL 30-30 for ULV adult mosquito control. This uses the highly effective pyrethroid Permethrin as the active ingredient, while the water-base provides a much more environmentally sound solution to traditional oil-based adulticides. Daytime backpack barrier applications using the product Talstar Pro and utilizing the pyrethroid Bifenthrin are also effective in controlling adult mosquitoes.

Various thresholds, usually 100 or more adult mosquitoes per trap, are used to trigger ULV adulticide applications. Additionally, a continuing weekly evaluation of several factors is utilized to determine if a neighborhood or spray zone requires ULV adulticide applications. These factors include current weekly trap species diversity and abundance (*Aedes* vs. *Culex spp.*), previous weekly trap species diversity and abundance (*Aedes* vs. *Culex spp.*), declining or increasing trap diversity and abundance (*Aedes* vs. *Culex spp.*), the volume of resident annoyance calls from a given area, human population density in the trap vicinity, and WNV activity in the area.

During the 2025 season, 22 applications were made for the program for a total of 112.3 miles using AquaPerm-X UL 30-30.



## Public Relations and Education

VDCI provides strong Public Outreach and Education Programs to residents in all communities we service. Citizen complaints, inquiry, information, and satisfaction surveys can aid in evaluating the effectiveness of a program. VDCI constantly looks for ways to better serve the communities we work with and encourages both the citizen and local media involvement to increase the effectiveness of our programs. We have clearly demonstrated that commitment and belief by proactively serving our contracted communities with numerous innovative programs, activities, and services.

Customer service is always a high priority for VDCI. We take pride in training every technician so that they have the knowledge to provide residents with the correct answers to their questions. Each field technician spends part of their day responding to resident concerns in their work area. This in-field customer service personalizes the mosquito control program, provides VDCI with local information on mosquito activity and presents a valuable opportunity to educate our residents about mosquito biology and control.

### ***MosquitoLine™***

VDCI maintains a toll-free telephone for Colorado, (877) 276-4306 as well as two local lines, (303) 428-5908 and (303) 466-1892 to accept calls from the public concerning:

- ✦ Information requests about mosquito biology and source reduction of mosquito habitats
- ✦ Information on program components, operations, and monitoring
- ✦ Personal protection options for mosquito annoyances and West Nile virus risk and activity
- ✦ Reports about mosquitoes, possible larval mosquito habitats and larviciding requests
- ✦ Request notification or ULV shut-off when adulticide spraying is planned in their neighborhood
- ✦ Request health and safety information about mosquito control operations and pesticide products used

VDCI provides the Mosquito Hotline to residents to reduce workload by municipal personnel. This enables direct communication and response by mosquito control employees to resident concerns about West Nile virus and larval site activity and treatment. VDCI maintains a log of calls received.

In 2025 VDCI received approximately 5 service requests from residents within the program.



## **Appendix A: Light Trap Summaries**



# FL-11

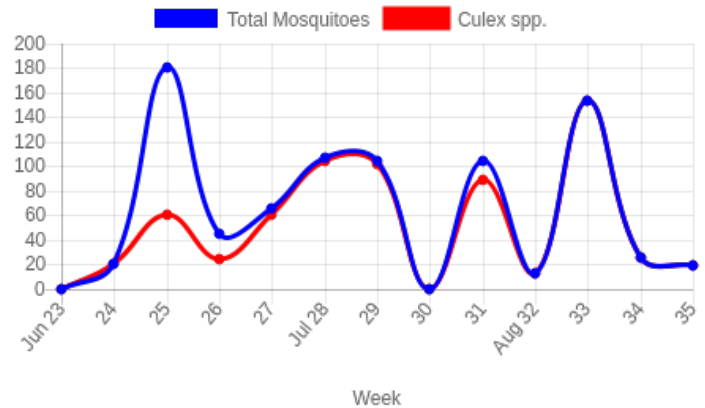
Season: 06/01/2025 - 09/30/2025  
 Trap Type: CDC Light Trap  
 Location: Fort Lupton North  
 GPS: 40.11634988909141, -104.81380015611649

Total number of trap/nights set: 13.0  
 Total number of mosquitoes collected: 841.0  
 Average mosquitoes per trap/night: 64.7  
 Average Culex per trap/night: 51.8

## Species collected and abundance:

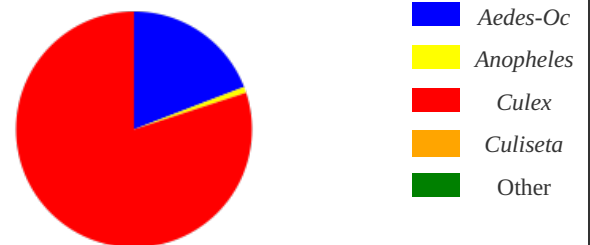
|                            |       |       |
|----------------------------|-------|-------|
| <i>Aedes dorsalis</i>      | 36.0  | 4.3%  |
| <i>Aedes melanimon</i>     | 4.0   | 0.5%  |
| <i>Aedes vexans</i>        | 121.0 | 14.4% |
| <i>Anopheles freeborni</i> | 7.0   | 0.8%  |
| <i>Culex pipiens</i>       | 26.0  | 3.1%  |
| <i>Culex tarsalis</i>      | 647.0 | 76.9% |

## Seasonality



## Genus Proportions:

| Genus                     | Number | Percent of Total |
|---------------------------|--------|------------------|
| <i>Aedes/Ochlerotatus</i> | 161.0  | 19.1%            |
| <i>Anopheles</i>          | 7.0    | 0.8%             |
| <i>Culex</i>              | 673.0  | 80.0%            |
| <i>Culiseta</i>           | 0.0    | 0.0%             |
| Other                     | 0.0    | 0.0%             |



# FL-12

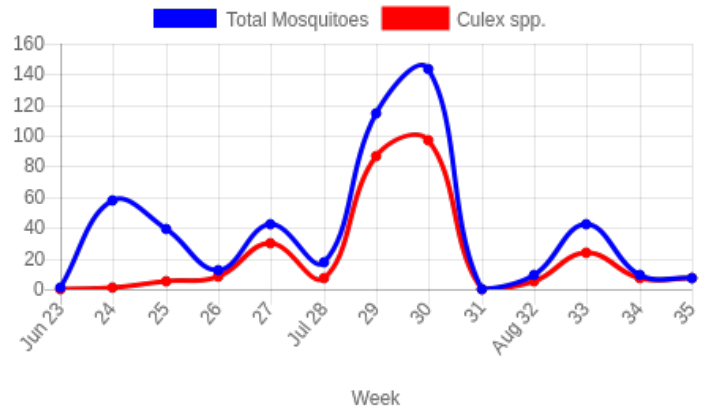
Season: 06/01/2025 - 09/30/2025  
 Trap Type: CDC Light Trap  
 Location: Ft. Lupton Central 8th & Broadway  
 GPS: 40.086768176488185, -104.81736749410629

Total number of trap/nights set: 12.0  
 Total number of mosquitoes collected: 494.0  
 Average mosquitoes per trap/night: 41.2  
 Average Culex per trap/night: 23.2

## Species collected and abundance:

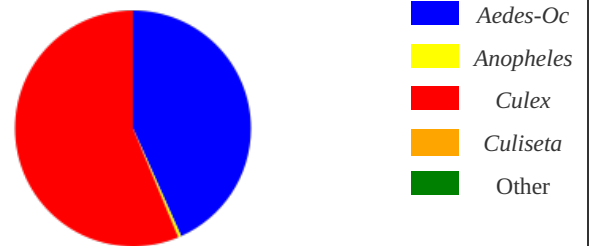
|                            |       |       |
|----------------------------|-------|-------|
| <i>Aedes dorsalis</i>      | 53.0  | 10.7% |
| <i>Aedes increpitus</i>    | 2.0   | 0.4%  |
| <i>Aedes melanimon</i>     | 6.0   | 1.2%  |
| <i>Aedes vexans</i>        | 153.0 | 31.0% |
| <i>Anopheles freeborni</i> | 2.0   | 0.4%  |
| <i>Culex pipiens</i>       | 15.0  | 3.0%  |
| <i>Culex tarsalis</i>      | 263.0 | 53.2% |

## Seasonality



## Genus Proportions:

| Genus                     | Number | Percent of Total |
|---------------------------|--------|------------------|
| <i>Aedes/Ochlerotatus</i> | 214.0  | 43.3%            |
| <i>Anopheles</i>          | 2.0    | 0.4%             |
| <i>Culex</i>              | 278.0  | 56.3%            |
| <i>Culiseta</i>           | 0.0    | 0.0%             |
| Other                     | 0.0    | 0.0%             |



# FL-13

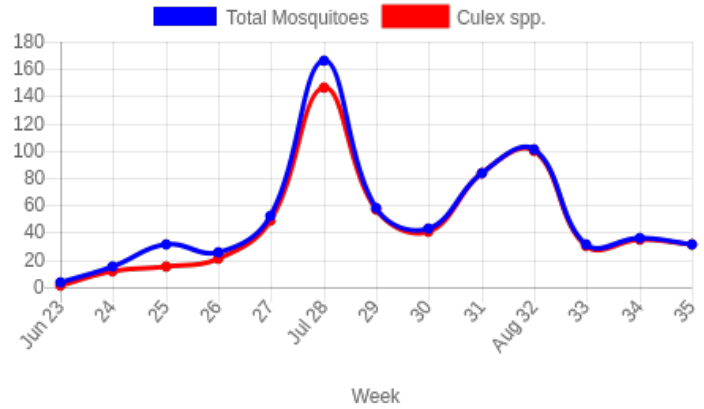
Season: 06/01/2025 - 09/30/2025  
 Trap Type: CDC Light Trap  
 Location: Ft. Lupton East Coyote Creek  
 GPS: 40.08308690551605, -104.79650694876909

Total number of trap/nights set: 13.0  
 Total number of mosquitoes collected: 676.0  
 Average mosquitoes per trap/night: 52.0  
 Average Culex per trap/night: 47.6

## Species collected and abundance:

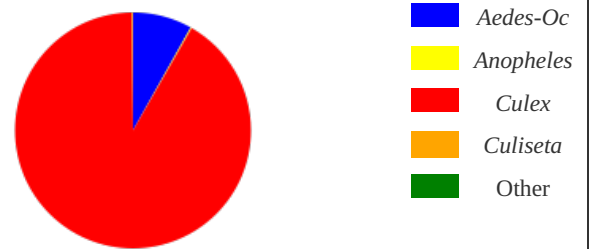
|                            |       |       |
|----------------------------|-------|-------|
| <i>Aedes dorsalis</i>      | 25.0  | 3.7%  |
| <i>Aedes inreptus</i>      | 1.0   | 0.1%  |
| <i>Aedes melanimon</i>     | 2.0   | 0.3%  |
| <i>Aedes vexans</i>        | 27.0  | 4.0%  |
| <i>Anopheles freeborni</i> | 1.0   | 0.1%  |
| <i>Culex pipiens</i>       | 79.0  | 11.7% |
| <i>Culex salinarius</i>    | 2.0   | 0.3%  |
| <i>Culex tarsalis</i>      | 538.0 | 79.6% |
| <i>Culiseta inornata</i>   | 1.0   | 0.1%  |

## Seasonality



## Genus Proportions:

| Genus                     | Number | Percent of Total |
|---------------------------|--------|------------------|
| <i>Aedes/Ochlerotatus</i> | 55.0   | 8.1%             |
| <i>Anopheles</i>          | 1.0    | 0.1%             |
| <i>Culex</i>              | 619.0  | 91.6%            |
| <i>Culiseta</i>           | 1.0    | 0.1%             |
| Other                     | 0.0    | 0.0%             |



# FL-14

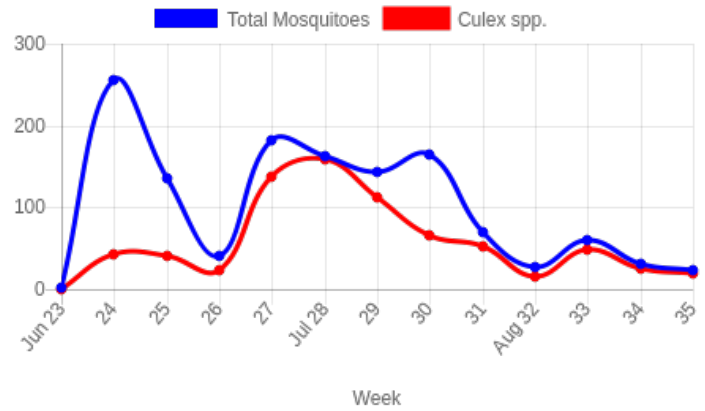
Season: 06/01/2025 - 09/30/2025  
 Trap Type: CDC Light Trap  
 Location: Ft. Lupton South Lone Pine Park  
 GPS: 40.07262968665889, -104.81764946132898

Total number of trap/nights set: 13.0  
 Total number of mosquitoes collected: 1,293.0  
 Average mosquitoes per trap/night: 99.5  
 Average Culex per trap/night: 57.0

## Species collected and abundance:

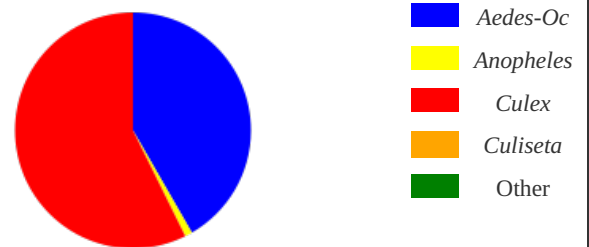
|                            |       |       |
|----------------------------|-------|-------|
| <i>Aedes dorsalis</i>      | 86.0  | 6.7%  |
| <i>Aedes inreptus</i>      | 1.0   | 0.1%  |
| <i>Aedes melanimon</i>     | 8.0   | 0.6%  |
| <i>Aedes trivittatus</i>   | 1.0   | 0.1%  |
| <i>Aedes vexans</i>        | 443.0 | 34.3% |
| <i>Anopheles freeborni</i> | 13.0  | 1.0%  |
| <i>Culex pipiens</i>       | 91.0  | 7.0%  |
| <i>Culex salinarius</i>    | 2.0   | 0.2%  |
| <i>Culex tarsalis</i>      | 648.0 | 50.1% |

## Seasonality



## Genus Proportions:

| Genus                     | Number | Percent of Total |
|---------------------------|--------|------------------|
| <i>Aedes/Ochlerotatus</i> | 539.0  | 41.7%            |
| <i>Anopheles</i>          | 13.0   | 1.0%             |
| <i>Culex</i>              | 741.0  | 57.3%            |
| <i>Culiseta</i>           | 0.0    | 0.0%             |
| Other                     | 0.0    | 0.0%             |



## **Appendix B: Adulticide Applications**



# Ground Adulticide Applications

Start Date: 06/01/2025    End Date: 09/30/2025

Fort Lupton, CO

| Month                                             | Date       | Municipality | Chemical                                         | Mix Ratio | Trip Miles | Spray Miles | Spray Acres | Gallons Sprayed |
|---------------------------------------------------|------------|--------------|--------------------------------------------------|-----------|------------|-------------|-------------|-----------------|
| FL ULV Community Center Park Applications         |            |              |                                                  |           |            |             |             |                 |
| July 2025                                         | 07/03/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 1.5        | 1.2         | 44.0        | 0.4             |
| Total Aqua Perm-X UL 30-30 (General Use) Applied: |            |              |                                                  |           |            |             |             | 0.4             |
| FL ULV Community Center Park Totals:              |            |              |                                                  |           | 1.5        | 1.2         | 44.0        | 0.4             |
| FL ULV Fort Lupton Central Applications           |            |              |                                                  |           |            |             |             |                 |
| July 2025                                         | 07/17/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 7.6        | 4.8         | 176.0       | 1.5             |
|                                                   | 07/24/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 8.2        | 5.0         | 180.4       | 1.5             |
| September 2025                                    | 09/05/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 0.0        | 0.0         | 0.0         | 0.0             |
|                                                   | 09/05/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 7.3        | 5.5         | 198.9       | 1.6             |
| Total Aqua Perm-X UL 30-30 (General Use) Applied: |            |              |                                                  |           |            |             |             | 4.5             |
| FL ULV Fort Lupton Central Totals:                |            |              |                                                  |           | 23.1       | 15.3        | 555.2       | 4.5             |
| FL ULV Fort Lupton East Applications              |            |              |                                                  |           |            |             |             |                 |
| July 2025                                         | 07/10/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 22.1       | 16.8        | 610.9       | 4.9             |
|                                                   | 07/31/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 24.5       | 15.2        | 550.9       | 4.4             |

Vector Disease Control International  
7230 W. 118th Pl Unit C  
Broomfield, CO 80020

| Month                                                    | Date       | Municipality | Chemical                                         | Mix Ratio | Trip Miles  | Spray Miles | Spray Acres    | Gallons Sprayed |
|----------------------------------------------------------|------------|--------------|--------------------------------------------------|-----------|-------------|-------------|----------------|-----------------|
| August 2025                                              | 08/07/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 22.9        | 14.0        | 510.1          | 4.1             |
| September 2025                                           | 09/04/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 22.1        | 16.5        | 598.9          | 4.7             |
| <i>Total Aqua Perm-X UL 30-30 (General Use) Applied:</i> |            |              |                                                  |           |             |             |                | <i>18.1</i>     |
| <i>FL ULV Fort Lupton East Totals:</i>                   |            |              |                                                  |           | <i>91.7</i> | <i>62.5</i> | <i>2,270.7</i> | <i>18.1</i>     |

| FL ULV Fort Lupton South Applications                    |            |  |                                                  |     |             |             |                |            |
|----------------------------------------------------------|------------|--|--------------------------------------------------|-----|-------------|-------------|----------------|------------|
| June 2025                                                | 06/12/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 7.3         | 4.1         | 149.8          | 1.2        |
|                                                          | 06/12/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 0.0         | 0.0         | 0.0            | 0.0        |
|                                                          | 06/19/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 6.2         | 3.6         | 130.5          | 1.1        |
| July 2025                                                | 07/03/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 6.2         | 4.0         | 145.4          | 1.2        |
|                                                          | 07/10/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 6.3         | 5.0         | 181.4          | 1.5        |
|                                                          | 07/17/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 6.4         | 4.4         | 160.0          | 1.3        |
|                                                          | 07/24/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 6.3         | 4.7         | 170.5          | 1.4        |
| September 2025                                           | 09/04/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 6.3         | 4.8         | 174.5          | 1.4        |
| <i>Total Aqua Perm-X UL 30-30 (General Use) Applied:</i> |            |  |                                                  |     |             |             |                | <i>9.0</i> |
| <i>FL ULV Fort Lupton South Totals:</i>                  |            |  |                                                  |     | <i>44.8</i> | <i>30.6</i> | <i>1,112.3</i> | <i>9.0</i> |

| FL ULV Pearson Park Applications |            |  |                                                  |     |     |     |      |     |
|----------------------------------|------------|--|--------------------------------------------------|-----|-----|-----|------|-----|
| June 2025                        | 06/12/2025 |  | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5 | 0.8 | 0.7 | 25.8 | 0.2 |

Vector Disease Control International  
7230 W. 118th Pl Unit C  
Broomfield, CO 80020



| Month                                                    | Date       | Municipality | Chemical                                         | Mix Ratio | Trip Miles   | Spray Miles  | Spray Acres    | Gallons Sprayed |
|----------------------------------------------------------|------------|--------------|--------------------------------------------------|-----------|--------------|--------------|----------------|-----------------|
| July 2025                                                | 06/19/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 0.7          | 0.7          | 26.2           | 0.2             |
|                                                          | 07/03/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 0.7          | 0.7          | 26.5           | 0.2             |
|                                                          | 07/10/2025 |              | Aqua Perm-X UL 30-30 (General Use)<br>(89459-76) | 1:5       | 0.7          | 0.6          | 22.2           | 0.2             |
| <i>Total Aqua Perm-X UL 30-30 (General Use) Applied:</i> |            |              |                                                  |           |              |              |                | <i>0.8</i>      |
| <i>FL ULV Pearson Park Totals:</i>                       |            |              |                                                  |           | <i>2.9</i>   | <i>2.8</i>   | <i>100.7</i>   | <i>0.8</i>      |
| <i>Grand Totals:</i>                                     |            |              |                                                  |           | <i>164.0</i> | <i>112.3</i> | <i>4,082.9</i> | <i>32.8</i>     |

## **Appendix C: Service Requests**



# Service Request Report

**Start Date:** 06/01/2025    **End Date:** 09/30/2025

| Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Contract        | Locality                        | Contact Info                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------|---------------------------------------------------------------|
| 2025-07-11                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fort Lupton, CO | FL-01 City of Fort Lupton       | Anna Zaragoza<br><br>9th St. and Broadway Ave.<br>Fort Lupton |
| Description/Instructions: Call 7/11/25 Resident left vm asking if we can spray her yard. There are mosquitoes or some other kind of flying insect and they are bad. Asked for call back.<br>7/11/25 Called back and left vm explaining that we do not offer private lawn service and only treat mosquitoes. Explained how trapping and spraying work. Advised to call back and provide a specific address if has concerns about mosquitoes breeding in area nearby. |                 |                                 |                                                               |
| Resolution: No Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                 |                                                               |
| 2025-07-30                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fort Lupton, CO | FL-01 City of Fort Lupton       | Taylor Lawrence<br><br>1912 Aspen St<br>Fort Lupton           |
| Description/Instructions: Call 7/30/25 Resident left vm stating she needs us to spray and was told to call. Has not seen the spray truck in a while and her children are getting mosquito bites.<br>7/30/25 No phone number to call back. Per manager, adequate mitigation is being done at location provided.                                                                                                                                                      |                 |                                 |                                                               |
| Resolution: No Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                 |                                                               |
| 2025-07-31                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fort Lupton, CO | FL-01 City of Fort Lupton       | Kayla Doe<br><br>n/a<br>Fort Lupton                           |
| Description/Instructions: Call 7/29/25 Rep from City of Fort Lupton left vm. She also lives there. Asked for a call back regarding mosquito issues in Fort Lupton. requested spraying.<br>7/30/25 Manager called back and spoke with city rep. Explained residents should call as we need to know the specific locations where they are experiencing mosquito issues. Individual addresses provide the data points we need to properly mitigate.                    |                 |                                 |                                                               |
| Resolution: No Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                 |                                                               |
| 2025-08-01                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fort Lupton, CO | FL-ULV Fort Lupton ULV/No Spray | Taylor Lawrence<br><br>1912 Aspen St.<br>Fort Lupton          |
| Description/Instructions: Call 7/31/25 Resident left vm stating she was confused by an email notification that indicated she is on a no-spray list. Would like to be sprayed. Does not want shutoff.<br>8/1/25 Called back and explained to resident that we have her signed up for email spray notifications, but not a shutoff.                                                                                                                                   |                 |                                 |                                                               |
| Resolution: No Action Required                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                 |                                                               |
| 2025-08-07                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fort Lupton, CO | FL-01 City of Fort Lupton       | Heather Breedland<br><br>120 Harrison Ave<br>Fort Lupton      |
| Description/Instructions: Call 7/30/25 Resident left vm stating she needs her neighborhood on Harrison to be sprayed. The mosquitoes are very bad.<br><br>Resident did not provide phone number. Send larval tech. Address is 120 Harrison Ave., Fort Lupton. Per manager, please leave a door tag and also check the retention pond at the rec center.                                                                                                             |                 |                                 |                                                               |

**Vector Disease Control International**  
7230 W. 118th Pl Unit C  
Broomfield, CO 80020

| Date                              | Contract | Locality | Contact Info |
|-----------------------------------|----------|----------|--------------|
| Resolution: Pesticide Application |          |          |              |



**SUBJECT FOR DISCUSSION**

Approving a Resolution of the Recreation Board of the City of Fort Lupton Increasing Fees at the Recreation Center Effective June 1, 2026

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

The Recreation Department has provided (2) Proposals for fee adjustments for daily, monthly and annual memberships as well as facility and room rental fees. Staff compared cost with Brighton and Carbon Valley. See attachment C for fee proposal comparison. Youth, Adult and Senior memberships are currently offered and will remain the same.

Proposal #1 Summary (attachment A) – Proposal is to eliminate the resident and non-resident daily drop-in fee. Because the daily drop-in fee is the same for everyone, staff will no longer need to check IDs, utility bills, or verify home addresses for those paying the daily drop-in rate. Resident and non-resident distinction will still remain for monthly and annual memberships.

Proposal #2 Summary (attachment B) – Proposal is to continue offering resident and non-resident rates for daily drop-in, monthly and annual memberships. The City utilizes property tax to subsidize the operation and maintenance of the recreation center facility. Residents help pay for the operation and maintenance upfront through property taxes, while non-residents do not, making the higher fee a buy in for the service.

Please note the following:

- Both Proposal #1 and Proposal #2 increase for monthly and annual memberships are the same.
- Both Proposal #1 and Proposal #2 facility and room rental fees are the same.
- Family and Couple membership definition has been updated on both Proposal #1 and Proposal #2.
- The Recreation Center has not increased membership fees since 2022.
- The Recreation Center facility and room rental fees have not increase since 2014.
- Either fee proposal option would take place beginning June 1, 2026.

**FINANCIAL CONSIDERATIONS**

Estimated annual financial increase based on last year's numbers:

Proposal #1: \$90,000 increase (Daily Drop-In \$67K; Monthly \$12K; Annual \$11K)

Proposal #2: \$69,000 increase (Daily Drop-In \$46K; Monthly \$12K; Annual \$11K)

\*Note: estimated \$9,000 annual financial increase for facility and room rental fees based on last year's numbers

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

**LEGAL/POLITICAL CONSIDERATIONS**

Significant fee increases often generate widespread opposition from community members, the proposed adjustments are in line with the other local Recreation Centers. Recreation Center staff has taken is consideration financial sustainability (increase staff and maintenance cost) and the public expectation of affordable community recreational amenities.

**ALTERNATIVES/OPTIONS**

Council has been presented with 2 fee adjustment proposals, on the attached Resolutions.

**STAFF RECOMMENDATIONS**

Staff recommends approving one of the proposed resolutions to increase the membership and room rental fees for the selected areas.

**Attachments:**

- a. Proposal #1 Resolution
- b. Proposal #2 Resolution
- c. Fee Proposal Comparison

**RESOLUTION NO. 2026RXX**

**A RESOLUTION OF THE RECREATION BOARD OF THE CITY OF FORT LUPTON INCREASING FEES AT THE RECREATION CENTER EFFECTIVE JUNE 1, 2026**

**WHEREAS**, the City has not adjusted the admission fees at the Recreation Center since June 1, 2022; and

**WHEREAS**, an increase is warranted to stay competitive with other recreational centers; and

**WHEREAS**, the increase is needed to offset several staff and operational expenses and to meet revenue numbers established in the budget; and

**NOW THEREFORE BE IT RESOLVED** that the Fort Lupton City Council hereby approves the Proposal #1 fee schedule as shown in Exhibit 'A' effective June 1, 2026.

**APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 17<sup>th</sup> DAY OF FEBRUARY 2026.**

CITY OF FORT LUPTON, COLORADO

---

Chris Ceretto, Mayor

Attest:

---

Maricela Peña, City Clerk

Approved as to Form:

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Andy Ausmus, City Attorney



**Exhibit A**  
**Effective JUNE 1, 2026**

| Daily Admissions                                                                                                                                  | R Youth  | NR Youth | R Adult  | NR Adult | R Senior | NR Senior |          |           |          |           |
|---------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|----------|-----------|----------|-----------|
|                                                                                                                                                   | \$5.00   |          | \$7.00   |          | \$5.00   |           |          |           |          |           |
|                                                                                                                                                   |          |          |          |          |          |           |          |           |          |           |
| Monthly Memberships                                                                                                                               | R Youth  | NR Youth | R Adult  | NR Adult | R Senior | NR Senior | R Couple | NR Couple | R Family | NR Family |
|                                                                                                                                                   | \$32.00  | \$36.00  | \$42.00  | \$48.00  | \$32.00  | \$36.00   | \$58.00  | \$72.00   | \$79.00  | \$96.00   |
|                                                                                                                                                   |          |          |          |          |          |           |          |           |          |           |
| Annual Memberships                                                                                                                                | R Youth  | NR Youth | R Adult  | NR Adult | R Senior | NR Senior | R Couple | NR Couple | R Family | NR Family |
|                                                                                                                                                   | \$197.00 | \$266.00 | \$323.00 | \$393.00 | \$174.00 | \$254.00  | \$508.00 | \$636.00  | \$630.00 | \$832.00  |
|                                                                                                                                                   |          |          |          |          |          |           |          |           |          |           |
| <b>Family Memberships</b>                                                                                                                         |          |          |          |          |          |           |          |           |          |           |
| A household consists of up to two adult parents or legal guardian and 4 dependent family members age 18 and younger living in the same household. |          |          |          |          |          |           |          |           |          |           |
| **Additional youth annual resident \$98; non-resident \$133 / Additional youth monthly resident \$16; non-resident \$18                           |          |          |          |          |          |           |          |           |          |           |
| ** Adult siblings, grandparents, aunts, uncles, and cousins do not fall under the household classification.                                       |          |          |          |          |          |           |          |           |          |           |
| **Family passes are available to non-traditional families with legal guardianship.                                                                |          |          |          |          |          |           |          |           |          |           |
|                                                                                                                                                   |          |          |          |          |          |           |          |           |          |           |
| <b>Couple Memberships</b>                                                                                                                         |          |          |          |          |          |           |          |           |          |           |
| Two individuals residing at the same address.                                                                                                     |          |          |          |          |          |           |          |           |          |           |

| FACILITY & ROOM RENTALS           |                          |                   |
|-----------------------------------|--------------------------|-------------------|
| Weekday Rates<br>(Monday- Friday) |                          | Fee<br>w/ Alcohol |
| Multi Purpose Room 1              | \$42/ hour               | n/a               |
| Multi Purpose Room 2              | \$36/ hour               | n/a               |
| Multi Purpose Room 3              | \$48/ hour               | n/a               |
| Multi Purpose Room 4              | \$60/ hour               | n/a               |
| Multi Purpose Room 5              | \$66/ hour               | \$84/ hour        |
|                                   |                          |                   |
| Weekend Rates<br>(Saturday)       |                          | Fee<br>w/ Alcohol |
| Multi Purpose Room 5              |                          |                   |
| 8am - 2pm                         | \$360.00                 | \$522.00          |
| 4pm - 10pm                        | \$485.00                 | \$679.00          |
| 8am - 10pm                        | \$612.00                 | \$887.00          |
|                                   |                          |                   |
| Weekend Rates (Sunday)            |                          | Proposed Fee      |
| Multi Purpose Room 5              |                          |                   |
| 1pm - 5pm                         | \$240.00                 |                   |
|                                   |                          |                   |
| Gymnasium Private Rentals         |                          | Fee               |
| Saturday or Sunday ONLY           |                          |                   |
| Gymnasium 1 (max of 50 people)    | \$100/ hour/ min 2 hours |                   |
| Gymnasium 2 (max of 50 people)    | \$100/ hour/ min 2 hours |                   |
|                                   |                          |                   |

**RESOLUTION NO. 2026RXX**

**A RESOLUTION OF THE RECREATION BOARD OF THE CITY OF FORT LUPTON INCREASING FEES AT THE RECREATION CENTER EFFECTIVE JUNE 1, 2026**

**WHEREAS**, the City has not adjusted the admission fees at the Recreation Center since June 1, 2022; and

**WHEREAS**, an increase is warranted to stay competitive with other recreational centers; and

**WHEREAS**, the increase is needed to offset several staff and operational expenses and to meet revenue numbers established in the budget; and

**NOW THEREFORE BE IT RESOLVED** that the Fort Lupton City Council hereby approves the Proposal #2 fee schedule as shown in Exhibit 'A' effective June 1, 2026.

**APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 17<sup>th</sup> DAY OF FEBRUARY 2026.**

CITY OF FORT LUPTON, COLORADO

---

Chris Ceretto, Mayor

Attest:

---

Maricela Peña, City Clerk

Approved as to Form:

---

Andy Ausmus, City Attorney

**Exhibit A**  
**Effective JUNE 1, 2026**

| Daily Admissions                                                                                                                                 | R Youth  | NR Youth | R Adult  | NR Adult | R Senior | NR Senior |          |           |          |           |
|--------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------|----------|----------|----------|-----------|----------|-----------|----------|-----------|
|                                                                                                                                                  | \$4.50   | \$5.50   | \$6.00   | \$8.00   | \$4.50   | \$5.50    |          |           |          |           |
|                                                                                                                                                  |          |          |          |          |          |           |          |           |          |           |
| Monthly Memberships                                                                                                                              | R Youth  | NR Youth | R Adult  | NR Adult | R Senior | NR Senior | R Couple | NR Couple | R Family | NR Family |
|                                                                                                                                                  | \$32.00  | \$36.00  | \$42.00  | \$48.00  | \$32.00  | \$36.00   | \$58.00  | \$72.00   | \$79.00  | \$96.00   |
|                                                                                                                                                  |          |          |          |          |          |           |          |           |          |           |
| Annual Memberships                                                                                                                               | R Youth  | NR Youth | R Adult  | NR Adult | R Senior | NR Senior | R Couple | NR Couple | R Family | NR Family |
|                                                                                                                                                  | \$197.00 | \$266.00 | \$323.00 | \$393.00 | \$174.00 | \$254.00  | \$508.00 | \$636.00  | \$630.00 | \$832.00  |
|                                                                                                                                                  |          |          |          |          |          |           |          |           |          |           |
| <b>Family Memberships</b>                                                                                                                        |          |          |          |          |          |           |          |           |          |           |
| A household consists of up to two adult parents or legal guardian and 4 dependent family members age 18 and younger living in the same household |          |          |          |          |          |           |          |           |          |           |
| **Additional youth annual resident \$98; non-resident \$133 / Additional youth monthly resident \$16; non-resident \$18                          |          |          |          |          |          |           |          |           |          |           |
| ** Adult siblings, grandparents, aunts, uncles, and cousins do not fall under the household classification.                                      |          |          |          |          |          |           |          |           |          |           |
| **Family passes are available to non-traditional families with legal guardianship.                                                               |          |          |          |          |          |           |          |           |          |           |
|                                                                                                                                                  |          |          |          |          |          |           |          |           |          |           |
| <b>Couple Memberships</b>                                                                                                                        |          |          |          |          |          |           |          |           |          |           |
| Two individuals residing at the same address.                                                                                                    |          |          |          |          |          |           |          |           |          |           |
|                                                                                                                                                  |          |          |          |          |          |           |          |           |          |           |

| <b>FACILITY &amp; ROOM RENTALS</b>        |                          |                           |
|-------------------------------------------|--------------------------|---------------------------|
| <b>Weekday Rates<br/>(Monday- Friday)</b> |                          | <b>Fee<br/>w/ Alcohol</b> |
|                                           | <b>Fee</b>               |                           |
| Multi Purpose Room 1                      | \$42/ hour               | n/a                       |
| Multi Purpose Room 2                      | \$36/ hour               | n/a                       |
| Multi Purpose Room 3                      | \$48/ hour               | n/a                       |
| Multi Purpose Room 4                      | \$60/ hour               | n/a                       |
| Multi Purpose Room 5                      | \$66/ hour               | \$84/ hour                |
|                                           |                          |                           |
| <b>Weekend Rates<br/>(Saturday)</b>       |                          | <b>Fee<br/>w/ Alcohol</b> |
|                                           | <b>Fee</b>               |                           |
| <b>Multi Purpose Room 5</b>               |                          |                           |
| 8am - 2pm                                 | \$360.00                 | \$522.00                  |
| 4pm - 10pm                                | \$485.00                 | \$679.00                  |
| 8am - 10pm                                | \$612.00                 | \$887.00                  |
|                                           |                          |                           |
| <b>Weekend Rates (Sunday)</b>             |                          | <b>Proposed Fee</b>       |
| <b>Multi Purpose Room 5</b>               |                          |                           |
| 1pm - 5pm                                 | \$240.00                 |                           |
|                                           |                          |                           |
| <b>Gymnasium Private Rentals</b>          |                          | <b>Fee</b>                |
| <b>Saturday or Sunday ONLY</b>            |                          |                           |
| Gymnasium 1 (max of 50 people)            | \$100/ hour/ min 2 hours |                           |
| Gymnasium 2 (max of 50 people)            | \$100/ hour/ min 2 hours |                           |
|                                           |                          |                           |

## Fort Lupton Recreation Center - Fee Comparison

| Daily Admissions    | R Youth       | NR Youth      | R Adult       | NR Adult      | R Senior      | NR Senior     |
|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| FLRC (Current Fees) | \$3.50        | \$4.00        | \$5.00        | \$6.00        | \$3.50        | \$4.00        |
| <b>Proposal #1</b>  | <b>\$5.00</b> |               | <b>\$7.00</b> |               | <b>\$5.00</b> |               |
| <b>Proposal #2</b>  | <b>\$4.50</b> | <b>\$5.50</b> | <b>\$6.00</b> | <b>\$8.00</b> | <b>\$4.50</b> | <b>\$5.50</b> |
|                     |               |               |               |               |               |               |
| Brighton            | \$6.00        |               | \$8.00        |               | \$6.00        |               |
| Carbon Valley       | \$4.00        | \$6.00        | \$5.50        | \$8.00        | \$4.50        | \$7.00        |

| Monthly Memberships | R Youth        | NR Youth       | R Adult        | NR Adult       | R Senior       | NR Senior      | R Couple       | NR Couple      | R Family       | NR Family      |
|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| FLRC (Current Fees) | \$30.00        | \$33.00        | \$40.00        | \$44.00        | \$30.00        | \$33.00        | \$55.00        | \$66.00        | \$72.00        | \$80.00        |
| <b>Proposal</b>     | <b>\$32.00</b> | <b>\$36.00</b> | <b>\$42.00</b> | <b>\$48.00</b> | <b>\$32.00</b> | <b>\$36.00</b> | <b>\$58.00</b> | <b>\$72.00</b> | <b>\$79.00</b> | <b>\$96.00</b> |
|                     |                |                |                |                |                |                |                |                |                |                |
| Brighton            | \$25.00        | \$30.00        | \$36.00        | \$43.00        | \$25.00        | \$30.00        | \$60.00        | \$70.00        | \$75.00        | \$90.00        |
| Carbon Valley       | n/a            | n/a            | n/a            | n/a            | n/a            | n/a            | n/a            | n/a            | n/a            | n/a            |

| Annual Memberships  | R Youth         | NR Youth        | R Adult         | NR Adult        | R Senior        | NR Senior       | R Couple        | NR Couple       | R Family        | NR Family       |
|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| FLRC (Current Fees) | \$187.00        | \$242.00        | \$308.00        | \$357.00        | \$165.00        | \$231.00        | \$484.00        | \$578.00        | \$572.00        | \$693.00        |
| <b>Proposal</b>     | <b>\$197.00</b> | <b>\$266.00</b> | <b>\$323.00</b> | <b>\$393.00</b> | <b>\$174.00</b> | <b>\$254.00</b> | <b>\$508.00</b> | <b>\$636.00</b> | <b>\$630.00</b> | <b>\$832.00</b> |
|                     |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |
| Brighton            | \$216.00        | \$276.00        | \$336.00        | \$400.00        | \$216.00        | \$276.00        | \$504.00        | \$624.00        | \$648.00        | \$768.00        |
| Carbon Valley       | \$231.00        | \$386.00        | \$405.00        | \$568.00        | \$300.00        | \$411.00        | \$606.00        | \$792.00        | \$751.00        | \$982.00        |

### Family Memberships

A household consists of up to two adult parents or legal guardian and 4 dependent family members age 18 and younger living in the same household.

**\*\*Additional youth annual resident \$98; non-resident \$133 / Additional youth monthly resident \$16; non-resident \$18**

**\*\* Adult siblings, grandparents, aunts, uncles, and cousins do not fall under the household classification.**

**\*\*Family passes are available to non-traditional families with legal guardianship.**

### Couple Memberships

Two individuals residing at the same address.



**SUBJECT FOR DISCUSSION**

Prairie Dog Pros, LLC (DBA Old Town Pest Control) Will Provide Prairie Dog Mitigation Services During the 2026 Season for an Amount Not to Exceed \$16,000.00 from the Public Works Shop General Fund.

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

Pest control operations are a specialized service that requires training, knowledge and a methodical approach to effectively and economically balance the city's needs and environmental issues.

The Prairie Dog Pros program will handle all aspects of the City's program to include fumigation services, notifications, area mapping and placard marking. The company is Fort Collins based and A+ rated with the Better Business Bureau. Many local Cities and Towns contract with them.

Priority treatment areas of concern are the Golden Pond area, Public Works shop railroad ROW lease area and railroad ROW lease area near the Community Center. Scope includes monthly follow-up in each area.

Program will continue immediately.

**FINANCIAL CONSIDERATIONS**

The 2026 budget includes \$45,000 for "pest control" in the Public Works Shop General Fund. The mosquito program is contracted for \$ 21,956.98 leaving \$23,043.02 available to cover this contract agreement. City Administrator signed agreement.

**LEGAL/POLITICAL CONSIDERATIONS**

Not Applicable.

- Attachments:**
- a. Contract Agreement – Prairie Dog Pros, LLC.
  - b. Services Proposal (Exhibit A)

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date



## Public Works

### Contract Agreement

This PUBLIC WORKS Agreement is entered into by and between the **City of Fort Lupton**, Colorado (hereinafter "City") and **Prairie Dog Pros, LLC dba "Old Town Pest Control"** (hereinafter "CONTRACTOR").

WHEREAS, the parties hereto agree in consideration of the covenants, payments and agreements set forth herein as follows:

1. **SCOPE OF WORK.** Contractor will furnish all tools, equipment, machinery, supplies, superintendence, insurance, transportation, labor and other construction accessories, services and facilities specified or required to be incorporated in and for a permanent part of the completed work. Contractor shall provide and perform all necessary labor in a first class and workmanlike manner and in accordance with the conditions and prices stated in the bid proposal and the requirements, stipulations, provisions and conditions of the contract documents. Contractor shall perform, execute, construct and complete all things mentioned to be done by the Contractor and all work included treat for prairie dogs as proposed in **Exhibit A**.

2. **CONTRACT DOCUMENTS.** This Agreement consists of and includes this Agreement and the scope of work set forth in Exhibit A. In the event of any conflict between the specific contract terms and requirements of this Contract Agreement and any terms and conditions of Contractor or Exhibit A, the parties specifically agree the terms of this Contract Agreement shall control.

3. **TIME OF COMPLETION.** The Contractor agrees to commence services upon execution of this Agreement and continue through **February 28, 2027**.

4. **CONTRACT SUM.** The City shall pay to the Contractor for performance and completion of the work encompassed by this Agreement, and the Contractor will accept as full compensation in accordance with the schedule included in Exhibit A for a maximum not to exceed amount of **\$16,000.00**, subject to confirmation by the City of completion of the scope of work in accordance with the contract documents attached hereto. Said amounts to be paid upon inspection and acceptance of the work by the City, in its sole discretion and execution of any releases by Contractor deemed necessary by the City.

5. **CONTRACT APPROPRIATIONS/NO CHANGE ORDERS.** No change orders shall be allowed on this project unless with written approval of the City. The City states that the amount of money appropriated for this Agreement is equal to or in excess of the contract amount. No change order to this Agreement requiring additional compensable work to be performed, which work causes the aggregate amount payable under this Agreement to exceed the amount appropriated for the original contract shall be issued by the City unless the City notifies the Contractor in writing, that lawful



appropriations to cover the costs of this additional work has been made.

6. **AMENDMENT/NO ASSIGNMENT.** No modification or amendment of this Agreement shall be valid unless in writing and signed by all parties to this Agreement.

7. **COMPLETE AGREEMENT.** This Agreement, and the exhibits hereto, shall constitute the entire agreement between the parties with respect to the subject matter hereof and there are no agreements, representations or warranties other than as set forth herein. ***IN THE EVENT OF A CONFLICT BETWEEN THE SPECIFIC TERMS AND REQUIREMENTS OF THIS CONTRACT AGREEMENT AND ANY TERMS AND CONDITIONS OF THE CONTRACTOR OR EXHIBIT A ATTACHED HERETO, THE PARTIES SPECIFICALLY AGREE THE TERMS OF THIS CONTRACT AGREEMENT SHALL CONTROL.***

8. **TERMINATION.** Services may be terminated by City or Contractor by seven (7) days' written notice in the event of substantial failure to perform in accordance with the terms hereof by the other party through no fault of the terminating party. If so terminated, City shall pay Contractor all amounts due for all services properly rendered and accepted by the City. The City may terminate this Contractor Agreement without cause with thirty (30) days' written notice.

9. **SEVERABILITY.** In the event any portion of this Agreement is held to be unenforceable, the unenforceable portion of this Agreement will be deleted and the remaining provisions of the Agreement shall continue in full force and effect.

10. **GOVERNING LAW.** Contractor agrees to comply with all local, state and federal laws in its performance of work under this Agreement. This Agreement shall be governed by the laws of the State of Colorado. All parties agree that any dispute regarding enforcement of this Agreement shall be filed in Weld County District Court after first attempting in good faith to submit the dispute to mediation. Submission of any dispute to mediation shall be a condition precedent to filing litigation in this matter, other than the request for injunctive relief.

11. **OSHA REQUIREMENTS.** Contractor agrees that it alone bears the responsibility for providing a safe and healthy work environment and shall provide its employees with adequate orientation and training to safely perform the scope of work set forth in this contract. Contractor shall at all times comply with the safety and health regulations of the Occupational Safety and Health Act of 1970 (29 CFR 1926) including all amendments and modifications thereto. In the event there is a conflict between the safety and health provisions of federal, state or local regulations, the more stringent provision shall prevail. Contractor acknowledges and agrees that with respect to the scope of work under this contract, it shall comply with all obligations and assume all responsibilities for its actions as required by all OSHA rules and regulations. The Contractor shall adhere to all federal, state and local safety and health regulations, laws and ordinances.

12. **NO WAIVER OF GOVERNMENTAL IMMUNITY.** The City, its elected officials, officers and employees are relying upon, and do not waive or intent to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. Sec. 24-10-101 et seq. as amended or otherwise available to the City. Nothing herein shall operate as a waiver of any right the City has of governmental immunity under Colorado law which is specifically herein reserved.

13. **INDEPENDENT CONTRACTOR.** Contractor is a separate, legal entity from the City and the parties make this Agreement accordingly with the understanding that Contractor at all times is acting as an independent contractor and not an employee or agent of the City. All persons retained by Contractor to perform services pursuant to this Agreement shall be employees or independent contractors of Contractor and are not employees, contractors or agents of the City. Contractor does not have the authority to bind the City by contract or otherwise

14. **FORCE MAJEURE.** Neither party shall be liable or responsible to the other party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any obligation under this Agreement when such failure or delay is caused by or results from causes beyond the reasonable control of the affected party, including but not limited to fire, floods, embargoes, pandemics, wars, acts of war (whether war is declared or not), insurrections, riots, civil commotions, strikes, lockouts or other labor disturbances, instances affecting public health including pandemics, acts of God or acts, omission, or delays in acting by any governmental authority. Provided, however, that the party so affected shall use reasonable efforts to avoid or remove such causes of non-performance, and shall continue performance hereunder with reasonable dispatch whenever such causes are removed. Either party shall provide the other party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure. The parties shall mutually seek a resolution of the delay or the failure to perform as noted above.

15. **INDEMNIFICATION BY CONTRACTOR.** Contractor shall defend, indemnify and hold the City harmless from any damages, including but not limited to any loss, liability, expenses, suit or claim, or claim for injury to persons or damage to property arising out of the activities of Contractor or its contractors pursuant to this Agreement. Expenses shall include all out of pocket expenses, attorney fees, expert costs and related litigation fees.

16. **APPROVAL REQUIRED.** This Agreement is subject to the final approval of the Fort Lupton Finance Director and signature by the City Administrator.

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

**CITY OF FORT LUPTON, COLORADO**

\_\_\_\_\_  
BY: Chris Cross

TITLE: City Administrator

**Old Town Pest Control:**

\_\_\_\_\_  
BY: Celeste Carlson

TITLE: \_\_\_\_\_

# OLD TOWN

Pest Control

HAS PREPARED THIS

## Prairie Dog Mitigation

PROPOSAL FOR

*Fort Lupton*  
COLORADO

SAFEGUARD YOUR PROPERTY WITH EXPERT PRAIRIE DOG CONTROL

## **ABOUT OLD TOWN PEST CONTROL**

### **Our Commitment**

At Old Town Pest Control, we recognize that each property and client has specific needs when it comes to managing pest and wildlife challenges. Our prairie dog mitigation services are tailored to address both immediate concerns and long-term site health, offering reliable, effective solutions. We aim to be more than a service provider—our goal is to be a trusted partner who values proactive care, open communication, and results that last. By choosing Old Town Pest Control, you're choosing a team that stands behind its work and values the long-term health of your property.

### **Comprehensive Pest Solutions**

With expertise that extends from prairie dog mitigation to full-service pest management, Old Town Pest Control is equipped to be your all-in-one solution for wildlife and pest challenges. Our team handles everything from insects and rodents to more specialized needs like prairie dog management. We understand that keeping your property secure and compliant is essential, so we offer thorough inspections, guidance on preventive measures, and specialized support for regulatory and environmental considerations. When partnering with us, you gain access to a team ready to help with a wide array of pest control needs, ensuring the safety and integrity of your site.

### **Expertise You Can Trust**

Our service professionals are the foundation of our high standards in pest management. Every technician at Old Town Pest Control receives continual training in the latest pest management techniques, ensuring safe, effective service for all clients. From understanding unique wildlife behaviors to employing the most effective treatment protocols, our technicians are skilled, experienced, and dedicated to providing efficient, respectful, and environmentally responsible solutions.

### **Reliable Support & Quality Control**

At Old Town Pest Control, we're committed to ongoing support and quality control. Our Client Services team is always here to provide guidance, answer questions, or arrange follow-ups as needed. We understand that challenges can arise unexpectedly, so whether you need immediate assistance or routine check-ins, our local office at 970-212-2620 is only a call away. Our goal is to ensure you feel supported every step of the way, with consistent, responsive service you can rely on.

## LOCATION DETAIL

City of Fort Lupton  
130S. McKinley Ave  
Fort Lupton, CO 80621  
Attn: Roy Vestal  
720-466-6109  
[rvestal@fortluptonco.gov](mailto:rvestal@fortluptonco.gov)  
2/11/2026

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## SURVEY ANALYSIS

Roy requested an updated service fee schedule for 2026 to use as Exhibit A in their contract.

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## SCOPE OF WORK

### Fumigation Mitigation Services

At Old Town Pest Control, we utilize aluminum phosphide tablets as our preferred fumigation method due to their proven effectiveness and rapid results. These tablets are placed directly into prairie dog burrows, where they react with moisture in the soil or air to release phosphine gas. Once the tablets are applied, each burrow is sealed with a paper wad and covered with soil, creating a secure, enclosed chamber. The phosphine gas acts quickly to euthanize prairie dogs within the burrow system. Under optimal soil conditions, the gas can remain active for 7 to 14 days.

Successful fumigation requires soil temperatures above 40°F and ground conditions soft enough to allow for effective sealing of the burrows. A follow-up visit will be conducted—typically around 7 days post-treatment—based on the technician's recommendation. During this visit, any reopened or active burrows will be re-treated as needed.

**Please note:** Our fumigation service seals burrows to ensure the fumigant remains contained, it does not involve filling or collapsing the burrows and tunnels on the property.

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## SERVICE FEE SCHEDULE- Monthly Services

| Description                   | Cost            |
|-------------------------------|-----------------|
| Recreation Center             | \$150.00        |
| Retention Area                | \$150.00        |
| Railroad/Parker Shop Easement | \$300.00        |
| <b>Monthly Investment</b>     | <b>\$600.00</b> |

### Covered Pests

- Black Tailed Prairie Dogs
- 

### SERVICE FEE SCHEDULE- As Needed Service Requests

| Description            | Cost       |
|------------------------|------------|
| Gun Club Area          | \$165/hour |
| Follow-Up Mobilization | \$165/hour |

### Covered Pests

- Black Tailed Prairie Dogs
- 

### TERMS

For your convenience, you may sign this page of our proposal, and it will serve as our working agreement for this **Prairie Dog Mitigation Service**. The specifications and pricing outlined in this proposal shall remain valid for **30 days** from the original date printed on this document. Payment terms are **Due Upon Receipt**, unless alternate arrangements have been agreed upon in writing. This proposal is for a one-time service and does not establish an ongoing or renewable agreement.

THIS PROPOSAL IS AND SHALL REMAIN CONFIDENTIAL AND THE PROPERTY OF OLD TOWN PEST CONTROL.

Accepted for CLIENT by:

(Signature) \_\_\_\_\_ Date: \_\_\_\_\_

(Name) \_\_\_\_\_ (Title) \_\_\_\_\_

Accepted for Prairie Dog Pros, LLC dba Old Town Pest Control by:

(Signature) \_\_\_\_\_ Date: \_\_\_\_\_

(Name) \_\_\_\_\_ (Title) \_\_\_\_\_





**SUBJECT FOR DISCUSSION**

Grant Acceptance from The Great Outdoor Fund for the Renovation of Koshio Park for an Amount of \$200,000.

**SUMMARY STATEMENT/BACKGROUND DISCUSSION**

The Great Outdoors Fund was established as a charitable organization dedicated to finding resources and make visible investments in recreation infrastructure through public-private partnerships for the benefit and enjoyment of all people. The Parks & Recreation Department applied to The Great Outdoor Fund in the Fall of 2025 and was approved by Occidental Petroleum (private partnership) in January 2026.

**FINANCIAL CONSIDERATIONS**

Additional funding for the renovation of Koshio Park will help complete the conceptual design plan.

**LEGAL/POLITICAL CONSIDERATIONS**

Not Applicable.

**Certification of Council Approval:**

Ordinance No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date