



**CITY OF FORT LUPTON**  
**CITY COUNCIL/ENTERPRISE BOARDS**  
**REGULAR MEETING AGENDA**  
Tuesday, August 4, 2026  
6:00 PM  
130 South McKinley Avenue

**Chris Ceretto, Mayor**  
Valerie Blackston, Ward 1  
Bruce Davis, Ward 2  
Michael Sanchez, Ward 3  
David Crespín, Ward 1  
Claud Hanes, Ward 2  
Bruce Fitzgerald, Ward 3

**You may join in person or join remotely by clicking on:**  
**<https://meet.goto.com/695781005>**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Persons to Address Council** - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Ceretto

**Approval of Agenda**

**Review of Accounts Payables**

**a. August 4, 2026 Accounts Payable**

**Consent Agenda** - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. July 21, 2026 City Council Meeting Minutes**
- b. AM 2026-112 Approving Renewal for a 39-Month Lease for Six Toshiba Printers for an Amount Not to Exceed \$1,502.26 Per Month**
- c. AM 2026-113 Approving a Resolution Amending the Criminal History Record Information Policy for Proper Access, Use and Dissemination Procedures for the City of Fort Lupton**
- d. AM 2026-114 Approving a Resolution Accepting the Assignment and Assumption of Agreements with Intrepid Cohort 1 LLC**
- e. AM 2026-115 Approving the First Amendment to the Intergovernmental Agreement Concerning Library Services Between the High Plains Library District, Weld Re-8 School District and the City of Fort Lupton**
- f. AM 2026-116 Approving a 5-Year Lease with Toshiba for a KIP740C Series Plotter for the New City Hall for an Amount Not to Exceed \$873.59 per Month**
- g. AM 2026-117 Accepting a Bid Proposal from Design Workshop to Serve as the Consultant Firm to Assist with Updating the Fort Lupton Comprehensive Plan for an Amount Not to Exceed \$67,130.00, Allocated from the Community Development Department's Plans & Studies Budget**
- h. AM 2026-118 Approving a Resolution Ratifying the Mayor's Appointment of Zachary Potter to the Planning Advisory Committee for a Term Beginning August 4, 2026 and Ending Upon Adoption of the Comprehensive Plan Update.**

**Information Memorandum**

- a. IM 2026-005 Accepting the Audited 2025 Annual Comprehensive Financial Report

**Action Memorandum**

- a. AM 2026-120 Approval to Order Dell Pro Support Plus for an Amount Not to Exceed \$63,349.96

**Public Hearings** - Public Hearings allow members of the audience to present comments and questions to the City Council on the item being presented. Comments and questions may be limited to three (3) minutes- Mayor Ceretto

- a. AM 2026-119 Approving a Resolution for a Special Use Permit Submitted by Western Midstream for Two Buried Gathering Pipelines

**Staff Reports**

**Mayor/Council Reports**

**Future City Events**

- a. August 5, 2026 Coffee with a Cop, Recreation Center, 203 S. Harrison Ave. 8:00 a.m. - 9:00 a.m.  
September 11, 2026 Trapper Day's Street Dance, 4th Street & Denver Ave. 6:00 p.m. - 8:00 p.m.  
September 12, 2026 Tomato Festival at Trapper Days

**Upcoming Meetings**

- a. August 11, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
August 18, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
August 25, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.  
September 1, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

**Adjourn**

**RECORD OF PROCEEDINGS**  
**FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS**  
**August 4, 2026**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, August 4, 2026. Mayor Chris Ceretto called the meeting to order at 6:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

**ROLL CALL**

Kaela Dunston, City Clerk, called the roll. Those present were Mayor Chris Ceretto, Councilmembers, Bruce Fitzgerald, Bruce Davis, Michael Sanchez, Valerie Blackston and Claud Hanes. Councilmembers David Crespino appeared remotely at 6:03 p.m.

Also present were City Administrator, Chris Cross, Deputy City Clerk, Kaela Dunston, Planning Director, Todd Hodges, Chief of Police, William Carnes and Finance Director Leann Perino.

**PERSONS TO ADDRESS COUNCIL**

There was no one to address the Council.

**APPROVAL OF AGENDA**

It was moved by Bruce Fitzgerald and seconded by Valerie Blackston to approve the agenda as presented. Motion passed unanimously on voice vote.

**REVIEW OF ACCOUNTS PAYABLES**

Council reviewed the August 5, 2026 payables; there were no questions or comments from the Mayor or Council.

**CONSENT AGENDA**

City Administrator, Chris Cross read the following consent agenda items into the record. It was moved by Bruce Fitzgerald and seconded by Bruce Davis to approve the Consent Agenda as presented with the following items:

- July 21, 2026 City Council Meeting Minutes
- Approving Renewal for a 39-Month Lease for Six Toshiba Printers for an Amount Not to Exceed \$1,502.26 Per Month (AM 2026-112)
- Approving Resolution 2026R039 THE CRIMINAL HISTORY RECORD INFORMATION POLICY FOR PROPER ACCESS, USE AND DISSEMINATION PROCEDURES FOR THE CITY OF FORT LUPTON (AM 2026-113)
- Approving a Resolution 2026R040 ACCEPTING THE ASSIGNMENT AND ASSUMPTION OF AGREEMENTS WITH INTREPID COHORT 1 LLC (AM 2026-114)

**RECORD OF PROCEEDINGS**  
**FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS**  
**August 4, 2026**

- Approving the First Amendment to the Intergovernmental Agreement Concerning Library Services Between the High Plains Library District, Weld Re-8 School District and the City of Fort Lupton (AM 2026-115)
- Approving a 5-Year Lease with Toshiba for a KIP740C Series Plotter for the New City Hall for an Amount Not to Exceed \$873.59 per Month (AM 2026-116)
- Accepting a Bid Proposal from Design Workshop to Serve as the Consultant Firm to Assist with Updating the Fort Lupton Comprehensive Plan for an Amount Not to Exceed \$67,130.00, Allocated from the Community Development Department's Plans & Studies Budget (AM 2026-117)
- Approving Resolution 2026R041 RATIFYING THE MAYOR'S APPOINTMENT OF ZACHARY POTTER TO THE PLANNING ADVISORY COMMITTEE FOR A TERM BEGINNING AUGUST 4, 2026 AND ENDING UPON ADOPTION OF THE COMPREHENSIVE PLAN UPDATE (AM 2026-118)

Motion passed unanimously on roll call vote.

**INFORMATION MEMORANDUM**

**IM 2026-005 Accepting the Audited 2025 Annual Comprehensive Financial Report**

ClingerHagerman LLC completed their review of the year ended December 31, 2025 financial statements and have issued their report and a single audit report on federal funds received. The statements are available on the City's website [www.FortLuptonCO.gov](http://www.FortLuptonCO.gov).

Randy Watkins, Representative with ClingerHagerman, provided an overview of the financial audit to Council. Council did not have any questions.

**ACTION MEMORANDUM**

**AM 2026-120 Approval to Order Dell Pro Support Plus for an Amount Not to Exceed \$63,349.96**

IT has submitted a request for Dell Pro Support Plus for the 2027 budget year capital expenditure in the amount of \$95,000.00 due to the increased cost not being included in the 2026 budget. Dell has since reduced the cost to \$63,349.96 if the order is placed by 08/20/2026. IT is requesting approval to complete the Dell Pro Support Plus purchase in the 2026 budget year, which would eliminate the 2027 capital request and provide the city with a savings of \$31,650.04.

It was moved by Valerie Blackston and seconded by Bruce Fitzgerald to Approve the Order of

**RECORD OF PROCEEDINGS**  
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Dell Pro Support Plus for an Amount Not to Exceed \$63,349.96. Motion passed unanimously on roll call vote.

**PUBLIC HEARING**

**AM 2026-119 Approving a Resolution for a Special Use Permit Submitted by Western Midstream for Two Buried Gathering Pipelines**

Mayor Ceretto opened the public hearing at 6:14 p.m.

Zachary Mettler, City Planner, provided an overview of the Special Use Permit that was submitted by Western Midstream. The permit would allow for one gas gathering pipeline and one oil gathering pipeline to connect to an existing gathering system. Once construction is complete, the site will be reclaimed to the original grade and pre-existing conditions.

The route begins outside of city limits at the "Parsnip Pad" located immediately adjacent to city limits at 2292 S. Denver Avenue (Parcel No. 147120300007). From there, the pipelines run within seven parcels within the City of Fort Lupton's Municipal Boundaries. The project location within city limits begins on the east side of South Denver Avenue, approximately 2,360 feet north of County Road 6. It then runs north generally along Union Pacific Rail Road before turning east and tying into existing infrastructure, approximately 2,600 feet north of County Road 8 in Fort Lupton.

The proposed use is specifically listed as requiring a special use permit in all zone districts in the Fort Lupton Development Code. The intent of the special use permit is to provide flexibility, to provide a means for setting performance standards for individual land uses, and to help diversify uses within a zoning district. A special use review requires a public hearing before Planning Commission and City Council.

All notification requirements were met, including posting notice of the hearings on the property at least 15 days prior to this public hearing, mailing notice to property owners within 1000 feet properties, and publishing notice of the hearing at least 15 days prior to the hearing.

David Van der Viern with Western Midstream also explained the purpose of the Special Use Permit. He explained where the pipeline would run and showed pictures of what the site currently looks like.

There were no questions from the Mayor or Council.

Mayor Ceretto asked if anyone from the public wanted to speak for or against the proposal, hearing none, Mayor Ceretto closed the Public Hearing at 6:18 p.m.

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**STAFF REPORTS**

William Carnes, Chief of Police, reminded everyone that tonight was National Night Out and to come out and enjoy the festivities.

Leann Perino, Finance Director, stated that the City's Financial Statements are posted on the City's website. She stated that all the financials were submitted to the State by June 30, 2026.

**MAYOR/COUNCIL REPORTS**

Councilmember Bruce Fitzgerald stated that his neighbor had railroad ties in his yard that caught fire and he was impressed that the fire department showed up within 12 minutes and were able to get the fire out in less than 10 minutes.

**FUTURE CITY EVENTS**

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September 11, 2026 Trapper Day's Street Dance, 4th Street & Denver Ave. 6:00 p.m.- 8:00 p.m.

September 12, 2026 Tomato Festival at Trapper Days

**UPCOMING MEETINGS**

August 11, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

August 18, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

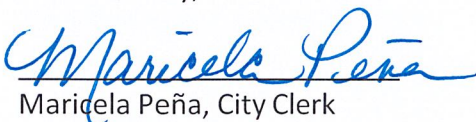
August 25, 2026 Town Hall Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

September 1, 2026 City Council Meeting, City Hall, 130 S. McKinley Ave. 6:00 p.m.

**ADJOURNMENT**

The meeting adjourned at 6:21 p.m.

Submitted by,

  
Maricela Peña, City Clerk



Approved by City Council,

  
Chris Ceretto, Mayor