

RECORD OF PROCEEDINGS
FORT LUPTON HISTORIC PRESERVATION BOARD
January 7, 2021

The Historic Preservation Board of the City of Fort Lupton met in session at the City Hall, 130 South McKinley Ave., the regular meeting place of the Historic Preservation Board, and virtually via GoToMeeting, on Thursday, January 7, 2021. Chairperson Cristian Gonzales-Torres called the meeting to order at 6:14 p.m.

ROLL CALL

Those present were Chairperson Cristian Gonzalez-Torres and Members Penny Rankin, Kathy Kvasnicka, Al Mowrer, and Ginny White. Also present were Planning Director Todd Hodges and City Planner II Alyssa Knutson.

APPROVAL OF THE AGENDA

Member Al Mowrer made a motion to approve the agenda and Member Kathy Kvasnicka seconded.

Motion passed unanimously.

APPROVAL OF THE CONSENT AGENDA

Member Kvasnicka made a motion to approve the consent agenda as amended and it was seconded by Member Mowrer.

Motion passed unanimously.

PUBLIC AND VISITOR INPUT

It was noted that there were no members of the public on the online platform present to make comments not otherwise related to the agenda; the public comment portion was closed.

ACTION ITEM

None.

DISCUSSION ITEMS

Committee Project Volunteer Discussion

Planner Alyssa Knutson introduced the subject and explained that the city has a new event planner who will handle all city events moving forward.

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Director Todd Hodges then re-iterated the importance of all Historic Preservation events going through the city's new event planner, which brought him to introducing a plan for the Historic Preservation Board to meet less frequently, on an as needed basis no less than 6 times a year.

Members Kathy Kvasnicka and Al Mowrer had a few clarifying questions.

Director Hodges answered all questions and stated he would be leaving this decision up to the Board Members and the subject could be re-visited. The Board generally agreed that meeting less would be fine, especially if there aren't agenda items.

SHF Grant Opportunity

Planner Alyssa Knutson introduced the grant opportunity and explained how previous grants had been used.

Member Al Mowrer stated he would like to see more grants being provided to property owners to make improvements to their buildings.

Ms. Knutson stated that the best way to ensure that businesses are able to receive this funding is by designating their structures on the local register. They are then eligible for tax credits and possibly grants. The Board can best help with this by encouraging designations by hosting events and providing educational information to property owners.

The Board discussed the success of previous educational designation events like this and decided to re-visit at a later date.

Saving Places Conference

Planner Alyssa Knutson stated that this was the final call for those who wanted to attend the Saving Places Conference which would be February 10 – February 12, 2021.

Member Kathy Kvasnicka stated she would be going.

Members Al Mowrer, Penny Rankin and Chairperson Cristian Gonzalez-Torrez stated they would not be going.

Member Ginny White stated she was interested and would like more information, and Ms. Knutson said she would email her more information after the meeting.

FUTURE BUSINESS

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Next Board meeting on Thursday, February 4, 2021 at 6:15 PM.

Member Ginny White was formally introduced to the Board Members and stated she would like to talk about a Historic Walking Tour in the future.

ADJOURNMENT

Member Kathy Kvasnicka made a motion to adjourn the January 7, 2021 meeting at 6:50 p.m. and it was seconded by Member Al Mowrer.

Submitted by:



Magaly Morales-Tejada, Planning Assistant

Approved by Historic Preservation Board



Cristian Gonzalez-Torres, Chairperson