



Historic Preservation Board

Amy Adkins
Al Mowrer

Kathy Kvasnicka, Chair

Penny Rankin, Vice-Chairperson
Ginny White
Vacancy

Historic Preservation Board Agenda

Regular Meeting

Fort Lupton City Hall – 130 S. McKinley Ave.

Thursday, October 7, 2021 – 6:15 P.M.

(Order & Contents Subject to Change by Action of the Historic Board)

Call to Order – Roll Call

Approval of Agenda

Consent Agenda – Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of Discussion Items.

- a. Approval of the Minutes of the September 2, 2021 Meeting

Public and Visitor Input – This portion of the Agenda is provided to allow members of the audience to present comments to the Board. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up.

Action Items

- a. None

Discussion Items

- a. Budget Discussion
- b. Change of Meeting Time Discussion
- c. Cemetery Walk Recap

Future Business

- a. Next Board Meeting on November 4, 2021

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON HISTORIC PRESERVATION BOARD
September 2, 2021**

The Historic Preservation Board of the City of Fort Lupton met in session at the City Hall, 130 South McKinley Ave., the regular meeting place of the Historic Preservation Board and virtually via GoToMeeting, on September 2, 2021. Chair Kathy Kvasnicka called the meeting to order at 6:15 pm.

ROLL CALL

Those present were Chair Kathy Kvasnicka, Vice-Chair Penny Rankin, Members Amy Adkins and Ginny White. Also present were City Planner II Alyssa Knutson and Administrative Assistant Magaly Morales-Tejada.

APPROVAL OF THE AGENDA

Ginny White made a motion to approve the agenda and Penny Rankin seconded.
Motion passed unanimously.

APPROVAL OF THE CONSENT AGENDA

Ginny White requested a correction on page 1. Penny Rankin motioned and Ginny White Seconded. The minutes were adopted as corrected.

PUBLIC AND VISITOR INPUT

It was noted that there were no members of the public to make comments not otherwise related to the agenda; the public comment portion was closed.

ACTION ITEM

**HAM2021-006 Request for Report of Acceptability for St. John Building (nka Wholly Stromboli)
(410 Denver Ave./701 4th Street)**

Planner Knutson presented this application. She stated that the applicant is requesting a change to the exterior improvements that were approved in April 2021. The applicant is requesting an extension of the patio space on the northeast corner of the building along with the addition of an ADA ramp. Knutson read staff comments on this application based on the Standards for Rehabilitation. She noted that there may be consideration as far as any potential damage to the structure as a result of attaching the patio directly to the brick façade and the Board may want to inquire on this. Knutson stated that staff has no concerns with this application.

Discussion occurred on the improvements that were approved in April 2021. The board expressed concern on the change in paint color from what was approved.

With no further discussion, Chair Kvasnicka called for a motion to approve HAM2021-006. It was moved by Penny Rankin and seconded by Ginny White.

**RECORD OF PROCEEDINGS
FORT LUPTON HISTORIC PRESERVATION BOARD
September 2, 2021**

DISCUSSION ITEMS

Cemetery Walk

Discussion about the logistics, time, refreshments and a shift to being a self-guided event took place.

Budget

Discussion occurred on the types of projects and events that the budget is used for. Staff will present the yearly budget at the next board meeting.

FUTURE BUSINESS

Next Board meeting on October 7, 2021 at 6:15pm.

ADJOURN

Chair Kathy Kvasnicka adjourned the meeting at 6:53 pm.

Submitted by

Magaly Morales-Tejada, Planning Assistant

Approved by Historic Preservation Board

Kathy Kvasnicka, Chair