



City of Fort Lupton

REGULAR MEETING AGENDA

Tuesday, January 4, 2022

7:00 PM

130 South McKinley Avenue

Zo Stieber, Mayor
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

You may join in person or join remotely by registering at:
<https://global.gotomeeting.com/join/851983253>

Pledge of Allegiance

Call to Order

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Stieber

Approval of Agenda

Review of Accounts Payables

a. January 4, 2022 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. December 21, 2021 City Council Meeting Minutes
- b. Second Reading Ordinance 2021-1134 An Ordinance of the City Council of Fort Lupton Accepting the Been MSD Public Right of Way Dedication for County Road 19
- c. AM 2022-001 Approving a Resolution Designating the City of Fort Lupton Webpage www.fortluptonco.gov as the Public Place for Posting Notices of Public City Meetings in Accordance With Colorado Revised Statutes Open Meetings Law
- d. AM 2022-002 Approve Resolution 2022R0xxx Ratifying the Appointment of Lori Saine as a Member of the Fort Lupton Urban Renewal Authority, to Serve as the Weld County Representative, for a Term Expiring January 19, 2026
- e. AM 2022-003 Approve Resolution 2022R0xxx Ratifying the Reappointment of Mark Grajeda as the Fort Lupton Fire Protection District Representative to the Fort Lupton Urban Renewal Authority for a Five (5) Year Term Beginning January 17, 2022 and Expiring January 17, 2027

- f. AM 2022-004 Approving Resolution 2022R0xxx Ratifying the Mayor's Appointment of the Attached List of Candidates (Exhibit "A") to the Corresponding Advisory/Governing Committees for a Term Beginning January 4, 2022 and Ending December 31, 2023
- g. AM 2022-005 Approve a Resolution Adopting the Three Mile Area Plan for 2022
- h. AM 2022-009 An Ordinance Amending Chapter 18, Article I, Section 18-7 Building Permit Fees, of the Fort Lupton Municipal Code, Setting Fees by Resolution
- i. AM 2022-010 An Ordinance Amending Chapter 18, Article XI, International Residential Code, Section 18-221 Adoption, of the City of Fort Lupton Municipal Codes, Adding Appendix Chapter F Regarding Radon to be Consistent with the International Building Code
- j. AM 2022-011 Ratify the Mayor's Signature on the Low-Income Household Water Assistance Program (LIHWAP) Water Vendor Agreement

Public Hearings - Public Hearings allow members of the audience to present comments and questions to the City Council on the item being presented. Comments and questions may be limited to three (3) minutes- Mayor Stieber

- a. AM 2022-006 Approve Water Rate Increase

Action Memorandum

- a. AM 2022-007 Approve Public Works Wastewater Sewer Service Agreement With Rodolfo Melendez and Hilda Manzo for Sanitary Sewer Service at 1460 14th Street
- b. AM 2022-008 Approve Bid For a Shelter at City Hall From Churchich Recreation for Amount not to Exceed \$33,992.70

Staff Reports

Mayor/Council Reports

Future City Events

- a. January 4, 2022 Upcoming Events

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
January 4, 2022**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, January 4, 2022. Due to the COVID-19 virus, the meeting was held with remote access provided through GoToMeeting. Mayor Zo Stieber called the meeting to order at 7:00 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Zo Stieber and Councilmembers Chris Ceretto, Bruce Fitzgerald, David Crespin, Valerie Blackston, Carlos Barron, and Claud Hanes.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Planning Director, Todd Hodges, Finance Director, Leann Perino and Public Works Director, Roy Vestal.

PERSONS TO ADDRESS COUNCIL

There was no one to address the Council.

APPROVAL OF AGENDA

Staff requested that item 'a' AM 2022-007 Approve Public Works Wastewater Sewer Service Agreement with Rodolfo Melendez and Hilda Manzo for sanitary sewer service at 1460 14th Street, be removed from the Action Memorandum. The City Council approved the request and it was moved by Chris Ceretto and seconded by Bruce Fitzgerald to approve the Agenda as amended. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the January 4, 2022, payables; there were no questions or comments from the Mayor or Council.

CONSENT AGENDA

It was moved by Claud Hanes and seconded by Bruce Fitzgerald to approve the Agenda as presented with the following items:

- December 21, 2021 City Council Meeting Minutes,
- Second Reading Ordinance 2021-1134 AN ORDINANCE OF THE CITY COUNCIL OF FORT LUPTON ACCEPTING THE BEEN MSD PUBLIC RIGHT OF WAY DEDICATION FOR COUNTY ROAD 19,
- Approving Resolution 2022R001 DESIGNATING THE CITY OF FORT LUPTON WEBPAGE WWW.FORTLUPTONCO.GOV AS THE PUBLIC PLACE FOR POSTING NOTICES OF PUBLIC CITY MEETINGS IN ACCORDANCE WITH COLORADO REVISED STATUTES OPEN MEETINGS LAW (AM 2022-001),
- Approve Resolution 2022R002 RATIFYING THE APPOINTMENT OF LORI SAINES AS A MEMBER OF THE FORT LUPTON URBAN RENEWAL AUTHORITY, TO SERVE AS THE WELD COUNTY REPRESENTATIVE, FOR A TERM EXPIRING JANUARY 19, 2026 (AM 2022-002),
- Approve Resolution 2022R003 RATIFYING THE REAPPOINTMENT OF MARK GRAJEDA AS THE FORT

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
January 4, 2022**

LUPTON FIRE PROTECTION DISTRICT REPRESENTATIVE TO THE FORT LUPTON URBAN RENEWAL AUTHORITY FOR A FIVE (5) YEAR TERM BEGINNING JANUARY 17, 2022 AND EXPIRING JANUARY 17, 2027 (AM 2022-003),

- Approving Resolution 2022R004 RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY/GOVERNING COMMITTEES FOR A TERM BEGINNING JANUARY 4, 2022 AND ENDING DECEMBER 31, 2023 (AM 2022-004), Approve Resolution 2022R005 Adopting the Three Mile Area Plan for 2022 (AM 2022-005),
- Adopting Ordinance 2022-1135 AMENDING CHAPTER 18, ARTICLE I, SECTION 18-7 BUILDING PERMIT FEES, OF THE FORT LUPTON MUNICIPAL CODE, SETTING FEES BY RESOLUTION (AM 2022-009),
- Adopting Ordinance 2022-1136 AMENDING CHAPTER 18, ARTICLE XI, INTERNATIONAL RESIDENTIAL CODE, SECTION 18-221 ADOPTION, OF THE CITY OF FORT LUPTON MUNICIPAL CODES, ADDING APPENDIX CHAPTER F REGARDING RADON TO BE CONSISTENT WITH THE INTERNATIONAL BUILDING CODE (AM 2022-010) and
- Ratify the Mayor's Signature on the Low-Income Household Water Assistance Program (LIHWAP) Water Vendor Agreement (AM 2022-011). Motion passed unanimously on voice vote.

PUBLIC HEARING

AM 2022-006 Approve Water Rate Increase

Mayor Stieber opened the public hearing at 7:05 p.m. Leann Perino, Finance Director, stated that this is the second of two required public hearings for increasing rates and all public notifications have been met. The current utility rate plan and the 2022 proposed rate plan are as follows:

Utility Rates			
	Current Rate Plan	Proposed Increase	Net Change
Water			
Monthly Base Charge			
Base Fee	\$ 28.85	\$ 34.65	\$5.80
Assessment	\$ 2.90	-	(2.90)
Capital Projects	\$ 2.90	-	(2.90)
Total Base Charges	\$ 34.65	\$ 34.65	No Change
Per 1,000 gallon			
<12,000	\$ 4.98	\$ 4.98	No change
>12,000<20,000	\$ 5.81	\$ 7.12	\$ 1.31
>20,000	\$ 7.82	\$ 9.58	\$ 1.76
Non-Potable Water			
<12,000	\$ 1.00	\$ 1.00	No change
>12,000<20,000	\$ 1.25	\$ 1.25	No change
>20,000	\$ 1.50	\$ 1.50	No change
Bulk Water Rate	\$10.00	\$12.00	\$2.00
Sewer			

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
January 4, 2022

Monthly Base Charge	\$ 16.60	\$ 16.60	No change
Per 1,000 gallon	\$ 5.79	\$ 5.79	No change
Sewer Non-metered	\$ 38.75	\$ 38.75	No change

The base fees will be combined into one base fee for clarity on the utility bills.

Mayor Stieber asked if anyone from the public wished to speak for or against the proposal. Hearing none, Mayor Stieber closed the public hearing at 7:07 p.m.

It was moved by Claud Hanes and seconded by Valerie Blackstone to approve Resolution 2022 A RESOLUTION OF THE UTILITY ENTERPRISE BOARD OF THE CITY OF FORT LUPTON AMENDING WATER RATES FOR FORT LUPTON CUSTOMERS. Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2022-008 Approve Bid For a Shelter at City Hall From Churchich Recreation for Amount not to Exceed \$33,992.70

The Recreation Department requested a proposal from Churchich Recreation. The bidder was instructed to provide pricing for a 12'x 18' all steel polygon shelter. All material shall be of a powder coated finish. Installation to be included. This Polygon Shelter meets the standards of the same quality of shelter that has been placed at the Recreation Center Park. This Shelter will be placed behind city hall in the area that currently has the patio and picnic table. This shelter has been engineered to accommodate drifting snow levels. The department has had very good results from this supplier. Churchich Recreation is a member of Sourcewell and has provided a \$2197.00 discount.

It was moved by Bruce Fitzgerald and seconded by Valerie Blackston to approve the bid for a shelter at City Hall from Churchich Recreation for an amount not to exceed \$33,992.70. Motion passed unanimously on roll call vote.

STAFF

City Clerk, Mari Peña, stated that eight (8) applications for regulated marijuana were received and of those eight (8) applications, five (5) will be moving forward. The applications are currently under review by city departments.

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

January 11, 2022	Town Hall Meeting, 130 S. McKinley Ave. 6:30 p.m.
January 17, 2022	City Hall Closed in Observance of Martin Luther King Jr. Day
January 18, 2022	City Council Meeting, 130 S. McKinley Ave. 7:00 p.m.

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
January 4, 2022**

January 25, 2022

Town Hall Meeting, 130 S. McKinley Ave. 6:30 p.m.

February 1, 2022

City Council Meeting, 130 S. McKinley Ave. 7:00 p.m.

ADJOURNMENT

The meeting adjourned at 7:31 p.m.

Submitted by,



Maricela Peña, City Clerk



Approved by City Council



Zo Stiebert, Mayor

