

AGENDA

Fort Lupton Urban Renewal Authority
Regular Meeting*
City Hall – 130 S. McKinley Avenue
Thursday, March 17, 2022 – 6:00 PM

**To attend this meeting virtually (optional), please refer to the last page of the Agenda for instructions.*

1. **Call To Order – Roll Call**
2. **Approval of Agenda**
3. **Consent Agenda**
 - a. Approval of the Minutes of the January 20, 2022 and February 17, 2022 Meetings
4. **Public Comment**
5. **Accounts Payable**
 - a. Accounts Payable for the March 2022 Meeting
6. **Action Items**
 - a. None
7. **Discussion Items**
 - a. Building Renovation Grant for 2022
 - b. CDOT Small Multimodal & Economic Resiliency Grant
8. **Staff Reports**
9. **Board Reports**
10. **Adjournment**

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RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
January 20, 2022

Call to Order

Chairman Montoya called the meeting to order at 6:30 PM.

Roll Call

Present (In Person): Gary Montoya, Cristian Gonzales-Torres, Kathy Kvasnicka, Executive Director Chris Cross, Deputy Executive Director Alyssa Knutson

Present (Virtual via GoToMeeting): Eugene Reynolds and Mark Grajeda, Deputy Executive Director

Absent: Tommy Holton, Lori Saine

Approval of Agenda

Cristian Gonzalez-Torres made a motion to approve. Kathy Kvasnicka seconded. Passed by majority roll call vote.

Consent Agenda

Mark Grajeda made a motion to approve, Cristian Gonzalez-Torres seconded the motion. Approved by majority roll call vote with no changes.

Public Comment

None.

Accounts Payable

Staff informed the Board that there was a payment for postage in the amount of \$1.06, as well as the \$5,000 annual payback to the City of Fort Lupton for the original start up loan. No questions or concerns were mentioned by the Board.

Action items

Election of Officers

Deputy Executive Director Alyssa Knutson explained who were the current officers, and spoke about electing and nominating new officers for 2022. Mark Grajeda nominated Gary Montoya for Chairman. Eugene Reynolds nominated Kathy Kvasnicka as Vice Chairman. Gary Montoya nominated Cristian Gonzalez-Torres as Secretary. Eugene Reynolds was nominated as returning Treasurer.

Gary Montoya motioned for Gary Montoya as Chair, Kathy Kvasnicka as Vice Chair, Cristian Gonzalez-Torres as Secretary, and Eugene Reynolds as returning Treasurer. Kathy Kvasnicka moved to initiate the motion. Mark Grajeda seconded. Motion passed unanimously.

AM2022-001: Designating the City of Fort Lupton Webpage www.fortluptonco.gov as the Public Place for Posting Notices of Public Meetings

Chair Montoya explained that FLURA needs to advertise public meetings to the community and each year is required to designate the public place for posting notices of said meetings. Mark Grajeda motioned to approve. Cristian Gonzalez-Torres seconded. Motion passed unanimously.

RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
January 20, 2022

Discussion Items

Building Renovation Grant for 2022

Deputy Executive Director Alyssa Knutson presented the updated guidelines for the Building Renovation Grant. Knutson noted specific changes to the Guidelines in order to include Building Code and Fire Code renovations as eligible improvements for this round, in addition to the façade improvements. Another change was proposed was to remove an option to provide 10% of the grant award at the start of the project to applicants. Knutson stated this added work to the Finance Department, and has not yet been requested by any applicant to date. There was an added Grant Award Criteria for showing preference to projects that have a high visible impact on public streets or a significant likely to increase visitors or businesses to the area. There was a motion to approve the changes to the Business Renovations Grant Program Guidelines and Application. Kathy Kvasnicka moved to approve. Cristian Gonzalez-Torres seconded. Motion passed unanimously.

Staff Report

Executive Director Cross mentioned an event to welcome National Guard members back will be held at the Readiness Center on January 21st.

Board Reports

Gary Montoya raised the idea of beginning FLURA meetings at 6:00PM, and other members agreed with this new change for future scheduled meetings.

Kathy Kvasnicka had no report.

Cristian Gonzalez-Torres mentioned an IGA between Weld RE8 Schools and the City was being discussed.

Mark Grajeda reported that COVID has been impacting the community.

Eugene Reynolds mentioned that he would most likely not attend the next two meetings.

There was a motion by Kathy Kvasnicka to change the scheduled meeting time of FLURA meetings to 6:00 PM. Cristian Gonzalez-Torres seconded. Motion passed unanimously.

Adjournment

Gary Montoya adjourned the meeting.

Next meeting will be February 17, 2022 at 6:00 PM.

Meeting adjourned at 6:57 PM.

Submitted by:

Cristian Gonzalez-Torres, Secretary

Approved by Fort Lupton Urban Renewal Authority

**RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
January 20, 2022**

Gary Montoya, Chairperson

RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
February 17, 2022

The Fort Lupton Urban Renewal Authority did not meet on Thursday, February 17, 2022 due to a lack of agenda items.

Submitted by:

Cristian Gonzalez-Torres, Secretary

Approved by Fort Lupton Urban Renewal Authority

Gary Montoya, Chairperson