



**CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, June 7, 2022
6:00 PM
130 South McKinley Avenue**

**Zo Stieber-Hubbard,
Mayor**
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

**You may join in person or join remotely by clicking on:
<https://global.gotomeeting.com/join/851983253>**

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Stieber

a. Gerri Holton

Approval of Agenda

Review of Accounts Payables

a. June 7, 2022, Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

a. May 17, 2022, City Council Meeting Minutes

b. Second Reading Ordinance 2022-1143 an Ordinance of the City of Fort Lupton, Colorado Repealing Fort Lupton Municipal Code Chapter 9 – Oil and Gas Exploration and Development, Chapter 16 – Zoning, and Chapter 17 – Subdivisions and Adopting by Reference a New Chapter 16 – Fort Lupton Development Code, and Adoption of the Corresponding Official Zoning Map

c. AM 2022-095 Approve the Mayor to Sign a Letter of Intent with Todd Creek Village Metropolitan District to Proceed with an Inclusion into Metro Water Recovery for Sewer Treatment

d. AM 2022-096 Adopting an Ordinance Amending Section 5-185; Section 15-7(b); and Section 18-9(13) of the Fort Lupton Municipal Code

Action Memorandum

- a. AM 2022-093 Approve Order with Badger Meter for New Water Meters and Endpoints for not to Exceed \$300,000.00 from Utility Fund - Water Line Repairs
- b. AM 2022-094 Consideration of a Permit Application to Modify Licensed Premises Submitted by SBM Travel Stop Colorado LLC dba Tj's Express at 804 Denver Avenue

Staff Reports

Mayor/Council Reports

Future City Events

- a. 06/07/2022 Upcoming Events

Adjourn

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
June 7, 2022

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, June 7, 2022. Mayor Stieber-Hubbard called the meeting to order at 6:16 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Mari Peña, City Clerk, called the roll. Those present were Mayor Stieber-Hubbard, Councilmembers Chris Ceretto, Bruce Fitzgerald, David Crespín, Valerie Blackston and Claud Hanes.

Also present were City Administrator, Chris Cross, City Clerk, Mari Peña, City Attorney, Andy Ausmus, Finance Director, Leann Perino, Public Works Director, Roy Vestal and Planning Director, Todd Hodges.

PERSONS TO ADDRESS COUNCIL

Gerri Holton thanked the Council for providing her the opportunity to serve the community as a member of the Fort Lupton Public and School Library Board. Mrs. Holton provided the City Council with the calendar of events for the library and a description of the events that have had great success and attendance. She indicated that the Board has been working on the IGA for more than two (2) years and the information was provided to both the City Council and the School Board for evaluation and consideration.

Mrs. Holton stated that she is library board member and appointee for City of Fort Lupton but isn't speaking for the entire board. On behalf of herself, Mrs. Holton added that the library funding is provided from the voter approve library district community. She wasn't here to discuss the IGA only to plea for Council for their participation in the stakeholders IGA meetings. Due to time constraints, Mrs. Holton indicated that she would email Council the remainder of her report.

APPROVAL OF AGENDA

It was moved by Valerie Blackston and seconded by Bruce Fitzgerald to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the June 7, 2022, payables; there were no questions or comments from the Mayor or Council.

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
June 7, 2022

CONSENT AGENDA

It was moved by Chris Ceretto and seconded by Claud Hanes to approve the Consent Agenda as presented with the following items:

- May 17, 2022, City Council Meeting Minutes
- SECOND READING ORDINANCE 2022-1143 AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO REPEALING FORT LUPTON MUNICIPAL CODE CHAPTER 9 – OIL AND GAS EXPLORATION AND DEVELOPMENT, CHAPTER 16 – ZONING, AND CHAPTER 17 – SUBDIVISIONS AND ADOPTING BY REFERENCE A NEW CHAPTER 16 – FORT LUPTON DEVELOPMENT CODE, AND ADOPTION OF THE CORRESPONDING OFFICIAL ZONING MAP
- Approve the Mayor to Sign a Letter of Intent with Todd Creek Village Metropolitan District to Proceed with an Inclusion into Metro Water Recovery for Sewer Treatment (AM 2022-095)
- Adopting an Ordinance AMENDING SECTION 5-185; SECTION 15-7(B); AND SECTION 18-9(13) OF THE FORT LUPTON MUNICIPAL CODE (AM 2022-096).

Motion passed unanimously on roll call vote.

ACTION MEMORANDUM

AM 2022-093 Approve Order with Badger Meter for New Water Meters and Endpoints for not to Exceed \$300,000.00 from Utility Fund - Water Line Repairs

The City currently charges new construction a meter fee to cover the costs of meter, endpoint and accessories associated with installation of new water service

Meters and endpoint delivery are currently being hindered by the microchip shortage. In order to receive shipments, Badger requires a purchase order that the order is being applied to. They are anticipating short order delivery with only 50% delivered that are on order.

The Badger meters and beacon reading system is the chosen AMI system for meter reading.

AM 2021-156 approved September 21, 2021 provided \$300,000.00 for purchasing meters and end points from Badger Meter.

The original PO REQ01150 was for \$300,000 in anticipation of a large order of meters and endpoints. Orders of yokes, meter pits and smaller orders for meters were applied to the PO while the large order of meters was on back order due to supply chain issues. The PO currently has \$138,012.22 charged against it with a remaining available balance of \$161,987.78. The large order of meters has now arrived with an invoice of \$209,004.00 due.

Summary of meters	Cost	Meter Fees collected
2021	\$257,699.39	\$418,747.96
2022	\$ 15,729.91	\$ 85,311.63

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
June 7, 2022**

It was moved by Claud Hanes and seconded by David Crespin to approve the order with Badger Meter for new water meters and endpoints for an amount not to exceed \$300,000.00 from the Utility Fund – Water Line Repairs. Motion passed unanimously on roll call vote.

AM 2022-094 Consideration of a Permit Application to Modify Licensed Premises Submitted by SBM Travel Stop Colorado LLC dba Tj's Express at 804 Denver Avenue

An application has been submitted by Manjit Singh, to modify the liquor licensed premises at TJ's Express located at 804 Denver Ave.

The application and supporting documents defining the additional interior area to be included. Regulation 47-302 of the Liquor and Beer Code Regulations provides an opportunity for the licensee to modify their licensed premise with prior written consent of the local and state licensing authorities. The proposed modification permit application will include expansion into the north portion of the building.

It was moved by Bruce Fitzgerald and seconded by Valerie Blackston to approve the permit to modify the premises submitted by SBM Travel Stop Colorado LLC dba TJ's Express at 804 Denver Ave. Motion passed unanimously on roll call vote.

STAFF

Roy Vestal, Public Works Director, stated that the department is short-staffed due to Covid exposures. Mr. Vestal provided an update of the paved streets.

Andy Ausmus, City Attorney, expressed appreciation of the Court staff. He indicated that both Jeanelle Andersen, Court Coordinated, and Kaela Friedlan, Assistant to the Courts, did a wonderful job with court proceedings, there was approximately 100 people on the docket.

Thomas Samblanet invited the Council to the groundbreaking ceremony of the library.

MAYOR/COUNCIL REPORTS

There were no reports from the Mayor or Council.

FUTURE CITY EVENTS

June 6, 2022	City of Fort Lupton Wastewater Treatment Plant (WWTP) Conversion to Lift Station Preliminary Design Report (PDR) Public Meeting - Recreation Center, 203 S. Harrison Ave. 6:30 p.m.
--------------	---

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
June 7, 2022

June 7, 2022 City Council Meeting, 130 S. McKinley Ave. 6:00 p.m. June 10, 2022 Jacobs Fore Youth Benefit Golf Tournament, Coyote Creek Golf Course 8:00 a.m.

June 14, 2022 Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.

(Monday) June 20, 2022 Special City Council Meeting, 130 S. McKinley Ave. 6:00 p.m.

June 21, 2022 City Council Meeting Cancelled

June 28, 2022 Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.

July 2, 2022 4th of July Festival, Fireworks at Dusk

July 4, 2022 City Offices Closed in Observance of 4th of July Holiday

ADJOURNMENT

The meeting adjourned at 7:37 p.m.

Submitted by,


Maricela Peña, City Clerk



Approved by City Council


Zo Stieber-Hubbard, Mayor