

AGENDA

Fort Lupton Urban Renewal Authority
Regular Meeting*
City Hall – 130 S. McKinley Avenue
Thursday, August 18, 2022 – 6:00 PM

**To attend this meeting virtually (optional), please refer to the last page of the Agenda for instructions.*

1. **Call To Order – Roll Call**
2. **Approval of Agenda**
3. **Consent Agenda**
 - a. Approval of the Minutes of the May 19, 2022 Meeting
 - b. Approval of the Minutes of the June 16, 2022 Meeting
 - c. Approval of the Minutes of the July 21, 2022 Meeting
4. **Public Comment**
5. **Accounts Payable**
 - a. Accounts Payable for the August 2022 Meeting
6. **Action Items**
 - a. Presentation and Determination of the Second Round of 2022 Building Renovation Grant Program Applications
 - b. AM2022-004 2022 Budget Supplemental
7. **Discussion Items**
 - a. 2022 Building Renovation Grant First Round Update
 - b. Denver Ave. Streetscape Project Update
8. **Staff Reports**
9. **Board Reports**
10. **Adjournment**

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Fort Lupton City Hall • 130 S. McKinley Avenue, Fort Lupton, CO 80621 • (303) 857-6694

**RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
May 19, 2022**

Call to Order

Chairman Montoya called the virtual meeting to order at 6:00PM .

Roll Call

Gary Montoya, Cristian Gonzales-Torres, Kathy Kvasnicka, Mark Grajeda, Tommy Holton, FLURA Deputy City Administrator Chris Cross

Absent: Lori Saine, Eugene Reynolds

Approval of Agenda

Kathy Kvasnicka made a motion to approve. Mark Grajeda seconded. Passed by majority roll call vote.

Consent Agenda

Mark Grajeda made a motion to approve, Kathy Kvasnicka seconded the motion. Approved by majority roll call vote with no changes.

Public Comment

None.

Accounts Payable

Accounts payable for the May 2022 meeting.

Action items

AM2022-003 Accept the Chair's Signature on Agreement with Stone & Concrete Inc.

Chris Cross highlighted that the agreement had a couple of adjustments approved prior. It has been signed and sent to the company for them to process the agreement. There was a motion to approve the item by Kathy Kvasnicka. Seconded by Mark Grajada. The acceptance of the Chair's Signature on Agreement with Stone & Concrete Inc. was approved.

Presentation and Determination of the 2022 Building Renovation Grant Program Applications

Chris noted that there were three applications turned in. The first one was in relation to Urgent Care. They are looking to do handrails, re-painting, and lights to lighten up the east side of the building and street side. Next was the Flores project on 149 Denver Avenue. They are doing reroofing for the project, and received approval by the Historic Preservation Board. The third project was Wholly Stromboli on 410 Denver Avenue. They were upgrading their main level sprinkler system, and submitted all paperwork for it. There was a motion to approve the projects by Mark Grajeda, and seconded by Kathy Kvasnicka. All projects were approved by members who were present.

Discussion Items

Staff Report

There were none.

RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
May 19, 2022

Board Reports

Tommy Holton brought up the trailer park north of town. There was discussion about how the trailer park needs to be looked at. There was discussion to bring this up with the City Council. Cristian Gonzalez- Torres brought up the IGA between the school district and the city. Kathy Kvasnicka brought up the Methodist Church and more changes being made there. Tommy Holton brought up the need to stand against the school board's decision on eliminating the high school football team.

Adjournment

Gary Montoya adjourned the meeting.

Next meeting will be July 21, 2022 at 6:00 PM.

Meeting adjourned at 6:30 PM.

Submitted by:

Cristian Gonzalez-Torres, Secretary

Approved by Fort Lupton Urban Renewal Authority

Gary Montoya, Chairperson

RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
June 16, 2022

The Fort Lupton Urban Renewal Authority did not meet on Thursday, June 16, 2022 due to a lack of agenda items.

Submitted by:

Magaly Morales-Tejada, Planning Technician

Approved by Fort Lupton Urban Renewal Authority

Gary Montoya, Chairperson

RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
July 21, 2022

The Fort Lupton Urban Renewal Authority did not meet on Thursday, July 21, 2022 due to a lack of agenda items.

Submitted by:

Magaly Morales-Tejada, Planning Technician

Approved by Fort Lupton Urban Renewal Authority

Gary Montoya, Chairperson



Transaction Date	Payee	Description	Payment Amount
7/19/2022	City Reimbursement	Postage - May 2022	\$ 73.60
			Total
			\$ 73.60



130 S. McKinley Avenue
Fort Lupton, CO 80621
(303) 857-6694

Heathers
cell
303
625-3792

Renovation Grant Program Application

g Heather Friedlan
ado Transmission Diesel Specialist
- 3738 Email: info@transmissionanddiesel.com

Address: 1021 Denver Ave Fort Lupton CO 80621

Are you the owner of the property you are requesting grant funding for? Yes ☒ No ☐

If you responded no, please provide the property owner's information under Paragraph A(2).

2) Property Owner Name: _____

Company: _____

Phone: _____ Email: _____

Address: _____

B. SITE INFORMATION (Verify the Property is in the Program Area (Appendix 1 of the Guidelines) prior to submitting an Application.)

Site Address: 1021 Denver Ave. Fort Lupton CO

Parcel Number: 130931408007

Is this property historically designated? Yes ☐ No ☐

C. PROJECT DESCRIPTION

Please provide a short description of the proposed project in the space provided below:

Paint outside of Building

Describe how the proposed project will improve the overall look of the Grant Area:

The Building right now is an old dirty
white. Think dark gray would improve
the look of the building.

Building Renovation Grant Program Application

A. CONTACT INFORMATION

- 1) Applicant Name: Doug Heather Friedman
Business Name: Colorado Transmission Diesel Specialist
Phone: 303-655-3738 Email: info@transmissionanddiesel.com
Address: 1021 Denver Ave Fort Lupton CO 80621

Are you the owner of the property you are requesting grant funding for? Yes ☒ No ☐

If you responded no, please provide the property owner's information under Paragraph A(2).

- 2) Property Owner Name: _____
Company: _____
Phone: _____ Email: _____
Address: _____

B. SITE INFORMATION (Verify the Property is in the Program Area (Appendix 1 of the Guidelines) prior to submitting an Application.)

- Site Address: 1021 Denver Ave. Fort Lupton CO
Parcel Number: 130931408007

Is this property historically designated? Yes ☐ No ☐

C. PROJECT DESCRIPTION

Please provide a short description of the proposed project in the space provided below:

Paint outside of Building

Describe how the proposed project will improve the overall look of the Grant Area:

The building right now is an old dirty white. Think dark gray would improve the look of the building.

D. PROJECT COSTS

ITEMIZATION OF PROJECT COSTS

Project costs provided should be based on the receipt of two contractor bids, unless the proposed improvements are exempt from this requirement under the Guidelines.

[illegible]

E. REQUIRED DOCUMENTS

This application must be fully complete, and the following documents submitted, in order for the Fort Lupton Urban Renewal Authority to consider the request:

- ☐ Proof that a pre-application conference was held with FLURA staff to discuss the project prior to submitting the Application. This conference must take place at least two weeks prior to the application deadline. Contact FLURA staff at 303.857.6694 to schedule this meeting.
- ☐ Architectural renderings, site plans and/or other visual representations of the proposed improvements. For paint, a paint sample of the proposed color should be provided.
- ☐ Photos of the building. For exterior façade improvements, provide photos for all sides of the building that improvements are being requested for. For International Building Code and/or International Fire Code improvements, a photo of the front elevation of the building, as well as the interior portion of the building where renovations are being requested for should be submitted.
- ☐ Two estimates from contractors, except that applications for painting a façade do not require a contractor estimate.
- ☐ For an application for signage, initial approval from the City of Fort Lupton Building Department must be provided.
- ☐ The property owner shall submit proof of ownership of the building.
- ☐ For historically designated buildings, a report of acceptability stating the work is approved by the Fort Lupton Historic Preservation Board. Note that the process to receive a report of acceptability can take a month or longer, so you should begin this process as soon as possible.

F. CERTIFICATIONS

Applicant Certification

By signing this application, I attest that I am acting with the knowledge and consent of all owners of the property that is the subject of this application, and that I have the full intention and ability to complete the improvements described in this application if a Building Renovation Grant is awarded. I understand that I am required to enter into a Building Renovation Grant Agreement within 30 days of approval of a Grant award. If an Agreement is not finalized by that time, then the Grant award will be null and void. I further certify that all information submitted with this application is true and accurate to the best of my knowledge.

Applicant: [Signature] Date: June 13th 22

Owner Certification

I hereby certify that I am the legal owner of record of the property that is the subject of this application. I hereby authorize the applicant to apply for this Building Renovation Grant and to perform the improvements described in this application if a Building Renovation Grant is awarded.

Owner: [Signature] Date: June 13th 22

For Office Use Only

Received Date: _____

If the application is not complete, state reasons why it is incomplete:

Deemed Complete Date: _____

Hernandez painting estimate:



Estimate 1021 Denver ave. Fort Lupton Co. 80621

Exterior painting, Power washing

all materials included 5000.00

ARDY PAINTING
454 Monte Vista Court
Fort Lupton, CO 80621
303-506-6178

Proposal

Proposal Submitted To: <i>Heather & Doug</i>	Job Name	Job #
Address: <i>1021 Denver St</i>	Job Location	
<i>Fort Lupton</i>	Date	Date of Plans
Phone #	Fax #	Architect

We hereby submit specifications and estimates for:

Paint Complete 2800⁰⁰
Replace Door Molding 200⁰⁰
Total 3000⁰⁰

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:
 \$ _____ Dollars

With payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully
 submitted _____

Note- this proposal may be withdrawn by use if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____



AM 2022-004

I. **Agenda Date:** Board Meeting – August 18, 2022

II. **Attachments:** A. Resolution

III. **Issue/Request:**

To facilitate compliance with the State Auditor concerning budget items, we are proposing a supplemental appropriation. This appropriation will cover unbudgeted expenditures in 2022 for the following purposes:

Expenditures

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
FLURA General Fund	Denver Avenue Streetscape	\$ 212,713.50

Reserves

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
FLURA General Fund	Denver Avenue Streetscape	(\$ 212,713.50)

Total		\$ 212,713.50
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IV. **Alternatives/Options:**

1. The Board may approve the supplemental budget as presented.
2. The Board may choose not to approve the supplemental budget as presented.

V. **Financial Considerations:**

The resolution adds \$212,713.50 in revenue to the FLURA 2022 budget.

VI. **Legal / Political Considerations:**

None

VII. **Staff Recommendation:**

Approve resolution URA2022R002 adding \$212,713.50 in revenue to the 2022 FLURA budget.

RESOLUTION NO. 2022URA002

A RESOLUTION OF THE FORT LUPTON URBAN RENEWAL AUTHORITY (FLURA) BOARD ADDING REVENUE OF \$212,713 THE 2022 BUDGET.

WHEREAS, funds will be expended that were unknown at the time of the budget adoption; and

WHEREAS, it has been determined that the additional expenditure of these items serve a valid public purpose for the benefit of the entire community.

NOW THEREFORE BE IT RESOLVED BY THE FLURA BOARD, AS FOLLOWS:

Section 1

APPROPRIATION: That out of current and probable sources of the Fort Lupton Urban Renewal Authority, for and during the year beginning the first day of January 2022, there is hereby appropriated the following sums of money or that portion necessary for the purposes herein named:

FLURA Expenses	\$	212,713
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Section 2

RESERVES: That the Budget appropriation herein summarized above does reflect uses exceeding sources. The variance is an addition to Reserves:

FLURA Reserves	\$	(212,713)
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Section 4

The Board of FLURA hereby finds, determines and declares that this Resolution is necessary and that it serves a valid public purpose.

APPROVED AND PASSED BY THE FORT LUPTON URBAN RENEWAL AUTHORITY THIS 18th DAY OF AUGUST 2022.

Fort Lupton Urban Renewal Authority

Gary Montoya, Chair

Approved as to form:

Attest:

Malcolm Murray, Attorney

Cristian Gonzales-Torres, Secretary