



**CITY OF FORT LUPTON
CITY COUNCIL/ENTERPRISE BOARDS
REGULAR MEETING AGENDA
Tuesday, August 16, 2022
6:00 PM
130 South McKinley Avenue**

**Zo Stieber-Hubbard,
Mayor**
Valerie Blackston, Ward 1
Chris Ceretto, Ward 2
Carlos Barron, Ward 3
David Crespín, Ward 1
Claud Hanes, Ward 2
Bruce Fitzgerald, Ward 3

**You may join in person or join remotely by clicking on:
<https://global.gotomeeting.com/join/851983253>**

Call to Order

Pledge of Allegiance

Roll Call

Persons to Address Council - This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to three (3) minutes - Mayor Stieber

- a. Have A Heart Foundation

Approval of Agenda

Review of Accounts Payables

- a. August 16, 2022 Accounts Payable

Consent Agenda - Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed/moved from the Consent Agenda.

- a. August 2, 2022 City Council Meeting Minutes
- b. Ratification of August 08, 2022 Public Meeting Minutes
- c. Second Reading Ordinance 2022-1145 Adopt An Ordinance Rezoning Land Legally Described In Exhibit A, And Known As The Flats At Lupton Village Change Of Zone, To The PUD Planned Unit Development Zone District
- d. AM 2022-130 Approving a Resolution Appointing Lieutenant William Carnes to the Weld County E911 Advisory Committee for a Term Beginning August 16, 2022 and Ending January 10, 2024.

Public Hearings - Public Hearings allow members of the audience to present comments and questions to the City Council on the item being presented. Comments and questions may be limited to three (3) minutes- Mayor Stieber

Action Memorandum

Information Memorandum

- a. IM 2022-010 Hiring an Economic Development Manager

Staff Reports

Mayor/Council Reports

Future City Events

- a. August 16, 2022 Upcoming Events

Adjourn

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
August 16, 2022**

The City Council of the City of Fort Lupton met in a regular session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Tuesday, August 16, 2022. Mayor Zo Stieber-Hubbard called the meeting to order at 6:02 p.m. and invited everyone to join her in the Pledge of Allegiance.

ROLL CALL

Kaela Friedlan, Assistant to City Clerk, called the roll. Those present were Mayor Zo Stieber-Hubbard, Councilmembers, Bruce Fitzgerald, Valerie Blackston, Claud Hanes, David Crespín and Carlos Barron. Councilmember Chris Ceretto arrived at 6:05pm.

Also present were City Administrator, Chris Cross, City Attorney, Andy Ausmus, Planning Director, Todd Hodges, Police Chief, John Fryer, and Finance Manager, Kris Kindle.

PERSONS TO ADDRESS COUNCIL

Serafin Bachicha with Have a Heart Foundation thanked Council for support throughout the years and invited the Council to donate and attend the Have a Heart Softball Tournament at Pierson Park, which will be held the last weekend in September.

Mayor Stieber-Hubbard addressed Council for their approval to support the Tournament with all Councilmembers voting yes.

Janice Wilkin, citizen of Fort Lupton, provided Council with information pertaining to a burglary that took place on approximately August 4, 2022. The victim has made multiple attempts to contact police. However, response from police has not been returned. Mayor Stieber-Hubbard asked Janice if she was the victim, Janice replied no. Mayor Stieber-Hubbard informed her that a conversation cannot be held regarding an incident that is not pertinent to her own experience. Janice also provided Council with input regarding Weld County Road 29 ½ as she foresees safety issues and the possibility of accidents occurring along the road. Mayor Stieber-Hubbard stated the information would be passed on to Public Works Director, Roy Vestal and thanked her for her input.

APPROVAL OF AGENDA

It was moved by Carlos Barron and seconded by Chris Ceretto to approve the agenda as presented. Motion passed unanimously on voice vote.

REVIEW OF ACCOUNTS PAYABLES

Council reviewed the August 16, 2022, payables; there were no questions or comments from the Mayor or Council.

**RECORD OF PROCEEDINGS
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CONSENT AGENDA

It was moved by Claud Hanes and seconded by David Crespin to approve the Consent Agenda as presented with the following items:

- August 2, 2022 City Council Meeting Minutes
- Ratification of August 08, 2022 Public Meeting Minutes
- SECOND READING ORDINANCE 2022-1145 ADOPT AN ORDINANCE REZONING LAND LEGALLY DESCRIBED IN EXHIBIT A, AND KNOWN AS THE FLATS AT LUPTON VILLAGE CHANGE OF ZONE, TO THE PUD PLANNED UNIT DEVELOPMENT ZONE DISTRICT
- Approving RESOLUTION 2022R055 APPOINTING LIEUTENANT WILLIAM CARNES TO THE WELD COUNTY E911 ADVISORY COMMITTEE FOR A TERM BEGINNING AUGUST 16, 2022 AND ENDING JANUARY 10, 2024 (AM 2022-130).

Motion passed unanimously on roll call vote.

INFORMATION MEMORANDUM

IM 2022-011 Hiring an Economic Development Manager

The City has hired Economic Development staff in the past. The last time this role was filled was by a part-time, contractual person. With the growth in residential and other City development, it is time to revisit this function and consider taking advantage of current conditions to help support City growth.

A full-time, regular position should be able to bring a focused and sustained effort to the City's Economic Development needs and support the City's Vision "to be economically strong and provide state-of-the-art services for all citizens, employees and visitors."

The summary of the job description for the proposed Economic Development Manager position would be to "lead City efforts to develop and implement business development, business redevelopment and retention programs that provide a financially viable, sustainable and balanced community." The position would report to the Planning Department.

The Assistant City Administrator position was budgeted for 2022 but has not been filled. Department Heads have been managing the requirements of their departments satisfactorily and not backfilling that position has not created any issues. Replacing that position with the Economic Development Manager position, housed in the Planning Department, fills a greater need for the City at this time.

STAFF

City Administrator, Chris Cross, reported several City employees attended the funeral today for

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Jon Mays, Supervisor at the Wastewater Plant. He stated the City has lost a member of the family. Jon was a great guy, it was a hard day and our prayers are with his family.

MAYOR/COUNCIL REPORTS

Mayor Stieber-Hubbard reported she had a wonderful trip with Mum to London and the beaches of Normandy. They saw a lot of sites that were part of Operation Overlord with the most moving part being the American Cemetery. She also expressed how impressed she was with how much the people of France know about the invasion but is ashamed how little Americans know.

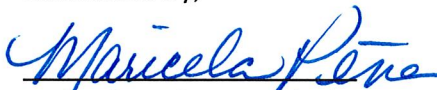
FUTURE CITY EVENTS

August 16, 2022	City Council Meeting, 130 S. McKinley Ave. 6:00 p.m.
August 18, 2022	Fort Lupton Urban Renewal Authority Meeting, 130 S. McKinley Ave. 6:00 p.m.
August 25, 2022	Spaghetti Dinner, 203 S. Harrison Ave. 3:00 p.m.
August 30, 2022	Town Hall Meeting, 130 S. McKinley Ave. 6:00 p.m.
September 6, 2022	City Council Meeting, 130 S. McKinley Ave. 6:00 p.m.
September 10, 2022	Trapper Days, Downtown Fort Lupton, Denver Avenue 10:00 a.m. - 3:00 p.m.

ADJOURNMENT

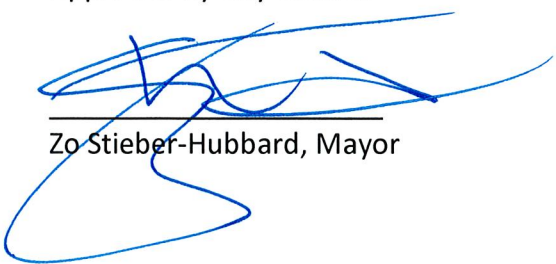
The meeting adjourned at 6:13 p.m.

Submitted by,


Maricela Peña, City Clerk



Approved by City Council


Zo Stieber-Hubbard, Mayor